

SELECT BOARD MEETING AGENDA
MARCH 30, 2026
Dennis Ready Meeting Room 204
Town Offices, 50 Billerica Road
Chelmsford, MA 01824

This hybrid meeting will be held in person and via Zoom. Members of the public may attend the meeting in person, or watch live at chelmsfordtv.org/livestream, at youtube.com/@ChelmsfordtvOrg, on Comcast channel 6, or on Verizon channel 37.

Members of the public will be granted Zoom access solely for participation in the Public Input and Public Hearing portions of the agenda. To obtain the Zoom link, please email your request, including your name, address, and the agenda topic on which you wish to provide input, to tmoffice@chelmsfordma.gov by 12:00 PM (noon) on the day of the meeting. If attending virtually, please join the meeting 10 minutes early.

Please note that while an option for remote attendance and/or participation is being provided as a courtesy, the meeting/hearing will not be suspended or terminated if technological issues interrupt remote access.

1. 6:00 PM CALL TO ORDER – NOTIFICATION OF LIVE BROADCAST

2. 6:00 PM JOINT MEETING WITH SCHOOL COMMITTEE AND TOWN MODERATOR

- Appoint a Representative to Nashoba Valley Technical District School Committee for 3-year term ending 3/31/2029

Documents:

[APPLICATION PACKET.PDF](#)

3. PUBLIC SERVICE ANNOUNCEMENTS

- Proclamation 150th Anniversary of Central Congregational Church of Chelmsford
- Annual Town Election, Tuesday, April 7, Polls Open 7:00 AM – 8:00 PM
- Town Wide Clean Up, Saturday, April 18 – Sunday, April 26
- Annual Town Meeting, Monday, April 27, 7:30 PM
- Friends of the Library Book Sale, Friday, May 1 and Saturday, May 2

Documents:

[PROCLAMATION - CENTRAL CONGREGATIONAL CHURCH 150TH PROCLAMATION.PDF](#)
[TOWN ELECTIONS 2026.PDF](#)
[CHELMSFORD TOWN WIDE CLEAN UP FLYER.PDF](#)
[SPRING ANNUAL TOWN MEETING.PDF](#)
[SPRINGBOOKSALE2026.PDF](#)

4. GENERAL PUBLIC INPUT

- In accordance with Select Board Policies section 1-2.8, speakers will be limited to no more than three (3) minutes. Speakers may not cede their time to others unless required as a reasonable accommodation because of a disability. Total time for General Public Input shall be limited to no more than thirty (30) minutes.

5. COMMITTEE VACANCIES

Documents:

[COMMITTEE VACANCIES AS OF 2026-3-30.PDF](#)

6. PUBLIC HEARINGS

- Wine and Malt Beverages Restaurant License: Kri Kri Hospitality, LLC, DBA Kri Kri Grill, 18 Boston Rd, Suite 200

Documents:

[KRI KRI HOSPITALITY - WINE AND MALT BEVERAGES LICENSE APPLICATION.PDF](#)

7. LICENSES

- One Day Beer and Wine License: Juliana Magbondzi Tweneh, 115 Middlesex Street, 4/11/2026
- Common Victualler License, Dryp YP LLC, DBA Triangle Deli, 148 Groton Rd
- Common Victualler License, Ajolote MG LLC, DBA Ajolote Mexican Grill, 313 Little Rd Unit 1
- Keno License – Mike's Gas Station

Documents:

JULIANA MAGBONDZI TWENEH - ONE DAY LICENSE.PDF
DRYP YP LLC - COMMON VICTUALLER LICENSE.PDF
AJOLOTE MG LLC - COMMON VICTUALLER LICENSE.PDF
MIKESGASEXTOWN.PDF

8. DISCUSSION REGARDING CHOICE HOUSING OPPORTUNITIES FOR INTERGENERATIONAL AND COMMUNITY ENDEAVORS, INC. ("CHOICE"), A NON-PROFIT ORGANIZATION, AND SCG DEVELOPMENT PARTNERS, LLC' ("SCG") PROJECT ELIGIBILITY APPLICATION FOR THE PROPOSED CHELMSFORD ARMS RESIDENCES 96-UNIT SENIOR HOUSING DEVELOPMENT AT 1 SMITH STREET

- Due to the large size of the files, CHOICE and SCG Development Partners, LLC application can be found at: [HTTPS://WWW.CHELMSFORDMA.GOV/DOCUMENTCENTER/INDEX/2015](https://www.chelmsfordma.gov/documentcenter/index/2015)

Documents:

CHELMSFORD_ARMS_FINAL_PRESENTATION MARCH 2026.PDF
SB LETTER FOR 3-30-26 DISCUSSION.PDF
CHELMSFORD ARMS 30 DAY LETTER FINAL 1.15.26.PDF
MHP 40B HANDBOOK EXCERPT.PDF
GIS HEAT MAP.PDF
1 SMITH ST LIST.PDF
DPW COMMENTS.PDF
POLICE COMMENTS.PDF
FIRE DEPT. COMMENTS.PDF
HEALTH DEPARTMENT COMMENTS.PDF
BUILDING DEPARTMENT COMMENTS.PDF
CONSERVATION COMMENTS.PDF
COMMUNITY DEVELOPMENT COMMENTS.PDF
WATER DISTRICT COMMENTS.PDF

9. REPORTS AND PRESENTATIONS

- Capital Strategic Solutions: Status Update on the Study of the Three Chelmsford Water Districts

Documents:

[WATER DISTRICT STUDY.PDF](#)

10. TOWN MANAGER VACANCY/SCREENING COMMITTEE

Documents:

[TOWN MANAGER RETIREMENT LETTER.PDF](#)
[TOWN MANAGER APPOINTMENT POLICY 05-19-2025.PDF](#)
[TOWN CHARTER 4-1 APPOINTMENT-QUALIFICATIONS-TERM OF OFFICE.PDF](#)
[TOWN CHARTER 4-6 VACANCY IN OFFICE.PDF](#)

11. TOWN ACCOUNTANT VACANCY

Documents:

[TOWN ACCOUNTANT LETTER.PDF](#)
[TOWN ACCOUNTANT APPOINTMENT POLICY 08-11-2025.PDF](#)

12. SELECT BOARD APPROVAL OF NATIONAL GRID UTILITY EASEMENT AT 295 ACTON ROAD FIRE STATION SITE

Documents:

[WR 31222341 GOE_ 294 ACTON RD. CHELMSFORD, MA_2025 CORP UG.PDF](#)

13. SELECT BOARD POLICY VOTES

- Disposal of Surplus Property Under \$10,000
- 1-2.6 Contract Bid Review Revisions
- 1-2.7 Agenda Procedures Revisions
- SECTION 11 Open Meeting and Minutes Policies Revisions
- SECTION 12 Boards, Committees, and Commissions Onboarding and Liaison Procedures Revisions

Documents:

[DRAFT POLICY FOR DISPOSAL OF SURPLUS PROPERTY UNDER 10K.PDF](#)
[SB POLICY SECTION 1-2.6 - CONTRACT-BID REVIEW_DRAFT UPDATES.PDF](#)
[SB POLICY SECTION 1-2.7 - AGENDA PROCEDURES_DRAFT UPDATES.PDF](#)
[SB POLICY SECTION 11 OPEN MEETING AND MINUTES POLICIES_DRAFT UPDATES2.PDF](#)
[SB POLICY SECTION 12 BOARDS-COMMITTEES-AND COMMISSIONS ONBOARDING AND LIAISON PROCEDURES_DRAFT UPDATES.PDF](#)

14. APPROVAL OF THE ORDER OF LAYOUT AND PLAN FOR PROCTOR ROAD AS A PUBLIC WAY

Documents:

[LAYOUT OF PROCTOR ROAD - APRIL 26.PDF](#)
[PROCTOR ROAD ACCEPTANCE - TOWN OF CHELMSFORD - STAMPED 2026-03-20.PDF](#)
[PROCTOR ROAD LAYOUT - LEGAL DESCRIPTION.PDF](#)

15. TOWN MANAGER BID AWARDS

- DPW Bid Awards
 - Traffic Markings
 - Supply Hot Mix Asphalt
 - ADA Ramps and Curbing
 - Hot Mix Asphalt Berm
 - McCarthy School Roof

Documents:

[BOS BID MEMO WBID RESULTS_03.30.2026 V2.PDF](#)
[BIDAWARDEMEMO 3.26.26.PDF](#)
[260325 - 845300 MCCARTHY BID SUMMARY LETTER 2026 0325 - SUBMISSION PKG.PDF](#)
[260318 - MCCARTHY ROOF - GENERAL BID TAB.PDF](#)

16. TOWN MANAGER REPORTS

- Massachusetts House of Representatives Earmark in State Supplemental Budget for Town Center Traffic Signalization Improvements Design

Documents:

[EARMARK REQUEST.PDF](#)

17. TOWN MANAGER APPOINTMENTS

- Conservation Commission, David McLachlan, 3 year term ending 6/30/2028

Documents:

[MCLACHLAN - CONSERVATION.PDF](#)

18. MEETING MINUTES

- Select Board Regular Meeting Minutes 3-9-2026

Documents:

[03-09-2026 SB MINUTES_DRAFT_2.PDF](#)

19. SELECT BOARD MEMBER LIAISON REPORTS AND REFERRALS

NEXT REGULAR MEETING DATE: April 13, 2026