

## BOARD OF ASSESSORS

Samuel P. Chase, Chairman  
Michael Donoghue



**Chief Assessor**

Regan LeMay

**Telephone: (978) 250-5220**

### **Chelmsford Town Offices**

#### **Assessor's Office**

50 Billerica Rd  
Chelmsford, MA 01824-2777

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Approved by BOA Vote 11 February 2026

Meeting Date: 11 February 2026  
Location: Assessor's Office, 50 Billerica Rd, Chelmsford MA 01824  
Present: S. Chase, M. Donoghue, R. LeMay, B. Corcoran, M. O'Hagan  
Absent: G. Francisco  
Public Present: None

Meeting Called to Order at 3:00 PM

Note: The Assessor's office files abatement, exemption, and hardship files by Account. No., which is the same as the tax bill number. All properties acted upon are referred to either by property address and/or by the Account No. referenced on the corresponding documents.

1. Appointments: None.
2. Discussion: Board re-organization, on Motion by S. Chase, second by M. Donoghue, vote for reorganization, unanimous. M. Donoghue nominated S. Chase for Board Chair, second by G. Francisco, vote in favor, unanimous. G. Francisco nominated M. Donoghue for Vice Chair, second by S. Chase, vote in favor unanimous.
3. Warrants/Commitments: FY 2026 Personal Property 2026 I&E abatement, \$115,45; Vehicle Excise Tax abatements, FY2025, \$6,535.72; FY 2024, \$90,108; FY 2023, \$387.71; motion to approve by M. Donoghue, second by G. Francisco, vote to approve, unanimous, and signatures.
4. End of Month Reports/Signatures on prior actions: Prior approved Hardship, signatures only; prior approved Abatement denials, signatures only; prior approved Abatement approvals, signatures only.
5. Administrative Action, Residential/Commercial and PP Abatements & Exemptions, resolution and recommendations for action on pending litigation: Remove to Executive session.
6. Approval of 11 February 2026 Regular Session Meeting Minutes, subject to later revision if required: Motion to approve by M. Donoghue, second G. Francisco, vote to approve, unanimous.

Executive Session: Motion by M. Donoghue to adjourn to Executive Session, pursuant to MGL Chapter 30A, Section 21(a)(7), to comply with, or act under the authority of, any general law, specifically, to require confidentiality as defined in MGL Chapter 59 Section 60, Records of Abatements, and Chapter 214 Section

1B, Right of Privacy, to discuss abatement and/or hardship exemption actions as required, further, to discuss strategy with respect to pending litigation; upon conclusion of Executive Session, not to return to Open Session. Second by S. Chase. Voted by Poll of the Board: Mr. Donoghue Aye, Mr. Francisco Aye, Mr. Chase Aye.

Meeting Adjourned, 3:20 PM.

Respectfully submitted:

Sam Chase, Chairman