



Town of Chelmsford

Police Department

Colin C. Spence
Chief of Police

February 4, 2026

To: Town Manager Paul Cohen and the Chelmsford Selectboard

Subject: Notice of Retirement

I respectfully submit this letter to formally notify you of my intention to retire from my position as Chief of Police for the Town of Chelmsford, effective June 1, 2026.

I am deeply honored and privileged to have served this community for almost 35 years and lead such an outstanding group of men and women of the Chelmsford Police Department. Together, we have advanced public safety, strengthened community trust, and supported countless initiatives that have improved the lives of our residents. The kindness, compassion and empathy shown by our officers and employees every day is exceptional.

I am extremely proud of the department's accomplishments, including our continued commitment to professionalism, accountability, and community engagement. I have full confidence in the leadership team and the exceptional officers and civilian staff who will continue to serve Chelmsford with integrity, dedication and unwavering commitment to serving and safeguarding our community.

During the transition period, I remain fully committed to ensuring a smooth and orderly handover of responsibilities and will provide any assistance needed to support the department, our residents and town leadership.

Thank you for the opportunity to serve this community. My deepest thanks to the residents of Chelmsford, our town officials, community groups and the entire Chelmsford Police Department team for your trust, support, and collaboration throughout my career.

Respectfully,

A handwritten signature in blue ink that reads "Colin C. Spence". The signature is written in a cursive style.

Colin Spence
Chief of Police
Chelmsford Police Department

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