



**Chelmsford Board of Health  
Minutes of the Board of Directors Meeting  
Town of Chelmsford  
50 Billerica Road, Room LL06  
Chelmsford, MA 01824  
February 3, 2026**



**Attending:** Richard Day  
Eric Meikle  
David Paquette

**Staff:** Donna Greenwood, Public Health Director  
Nancy Danahy, Department Assistant

**Call to Order:** Meeting called to order at 6:03 pm

**Approval of Minutes:**

Upon Motion made by Eric Meikle to approve the minutes from January 6, 2026, seconded by David Paquette, it was voted unanimously to approve the minutes.

**General Public Comment:** General Public Comment opened at 6:05.

Upon motion made by Eric Meikle, seconded by David Paquette, it was voted unanimously to close General Public Comment.

**Incoming Correspondence:**

Discussion on Hearing Being Cancelled for 11 Smokerise Rd  
Discussion on Coneco Second notification regarding Fire Station #3 260 Old Westford Rd  
Discussion on DEP report Asbestos Abatement 12 Chestnut Ave  
Discussion on DEP report 8 Emerson Ave County Energy Products  
Discussion on DEP report 54 Richardson Rd Phase 3 and Phase 4  
Discussion on DEP report Glenview Landfill 152 Stedman St

Upon motion made by Eric Meikle, to accept Incoming Correspondence, seconded by David Paquette, it was voted unanimously to accept Incoming Correspondence.

**Outgoing Correspondence:**

Zoning Board of Appeals 9 Cranston Rd  
Zoning Board of Appeals 6 Footpath Rd  
Zoning Board of Appeals Lot off Russell Rd has sewer stub  
Order to Correct Private property offense completed  
Order to Correct Property on Tyngsboro Rd  
Order to Correct, and House Condemned on Carlisle St  
Animal Inspection Letters  
Food Inspection Violations

Food Inspections with no Violations

Upon Motion made by Eric Meikle, to accept Outgoing Correspondence, seconded by David Paquette, it was voted unanimously to approve Outgoing Correspondence.

**Planning Board Updates:** Joel Luna

191-195 Chelmsford St Outdoor Contractor Yard denied.

Chelmsford Mall withdrew

Chelmsford Inn discussed at Planning Board Meeting, based on BOH meetings.

**Selectboard Updates:** Aaron Cunningham

Doty Diners Ownership change

Pat Maloney Stepping Down in April

Richard Day has pulled papers for Health Dept

**New Business**

N/A

**Old Business**

Discussion on Draft Regulations for Maintenance and Inspections of Septic Systems.

Add updates as discussed. Conduct a public hearing at the next scheduled Board of Health Meeting.

Upon Motion made by Eric Meikle, seconded by David Paquette, it was voted unanimously to Accept Old Business.

**OTHER:**

Review of the Chelmsford Health Department Newsletter

Monthly Reports

Upon Motion made by Eric Meikle to accept Other, seconded by David Paquette, it was voted unanimously to accept Other.

**Motion to Adjourn**

Upon Motion made by Eric Meikle to adjourn, seconded by David Paquette, it was voted unanimously to adjourn the meeting.

**Next Scheduled Meeting:** February 3, 2026

*Location – Fire Training room LL06*