



Town of Chelmsford
 Stormwater Division
 Stormwater Utility Fee
 Credit Application

1. Applicant Contact Information

Owner Name:	
Mailing Address:	
Phone Number:	
Email Address:	

2. Property Information

Parcel ID:	
Property Address:	

3. Application Type (select one)

<input type="checkbox"/>	New Credit Application
<input type="checkbox"/>	Credit Renewal

4. Property Type (select one)

<input type="checkbox"/>	Residential Property (Res) – with valid Stormwater Permit
<input type="checkbox"/>	Residential Property (Res) – no Stormwater Permit
<input type="checkbox"/>	Other Residential/Non-Residential Property (SW-Tier) – with valid Stormwater Permit
<input type="checkbox"/>	Other Residential/Non-Residential Property (SW-Tier) – no Stormwater Permit

5. Stormwater Best Management Practices (BMPs) (select all that apply)

<input type="checkbox"/>	Bioretention Area or Rain Garden	<input type="checkbox"/>	Proprietary Separator
<input type="checkbox"/>	Constructed Stormwater Wetland	<input type="checkbox"/>	Sand Filter
<input type="checkbox"/>	Deep Sump Catch Basin with Hood	<input type="checkbox"/>	Subsurface Infiltration Bed
<input type="checkbox"/>	Dry Well	<input type="checkbox"/>	Vegetated Filter Strip
<input type="checkbox"/>	Extended Dry Detention Basin	<input type="checkbox"/>	Water Quality Swale
<input type="checkbox"/>	Infiltration Basin or Trench	<input type="checkbox"/>	Wet Basin
<input type="checkbox"/>	Oil/Grit Separators	<input type="checkbox"/>	Other:

A complete list of qualifying BMPs and BMP requirements can be found in the Massachusetts Stormwater Handbook (Volume 2). Rain barrels do not qualify for Stormwater Credits.

6. Supporting Information

<input type="checkbox"/>	Stormwater Permit File # - issued by the Chelmsford DPW (if applicable)
<input type="checkbox"/>	Recent Photographs – date stamped within 60 days of application
<input type="checkbox"/>	Site Plan – showing the property, BMP location(s), and area of impervious surface that drains to each BMP
<input type="checkbox"/>	BMP Sizing Calculations – demonstrating compliance with Massachusetts Stormwater Standard 2, 3, or 4 (not required for properties with a valid Stormwater Permit)
<input type="checkbox"/>	Maintenance Logs – documentation demonstrating BMP(s) have been properly inspected and maintained in accordance with the Massachusetts Stormwater Handbook
<input type="checkbox"/>	Engineer’s Certification – certification from a licensed engineer verifying the BMP(s) were constructed in accordance with the Massachusetts Stormwater Handbook, have been properly maintained, and are functioning as intended (required for SW-Tier)
<input type="checkbox"/>	Other:

7. Certification & Review Authorization

- I certify that to the best of my knowledge the information provided in this application is true, accurate, and complete.
- I authorize the Chelmsford Department of Public Works to enter my property to confirm the accuracy of the information provided herein, inspect the stormwater BMP(s), and determine if a credit to my Stormwater Utility Bill is warranted. A minimum 48 hours’ notice will be given prior to a property visit.
- I understand that as the property owner I am responsible for maintaining the stormwater BMPs on my property and that if those BMPs are not properly maintained I will no longer be eligible to receive a stormwater credit. I understand that I am responsible for submitting the maintenance logs to the Town annually. Stormwater credits can be revoked at any time if it is determined BMPs are not functioning as intended or are not being properly maintained.

Signature: _____ Date: _____

Name (Please Print): _____