

# TOWN OF CHELMSFORD

## ANNUAL TOWN REPORT • FISCAL 2021



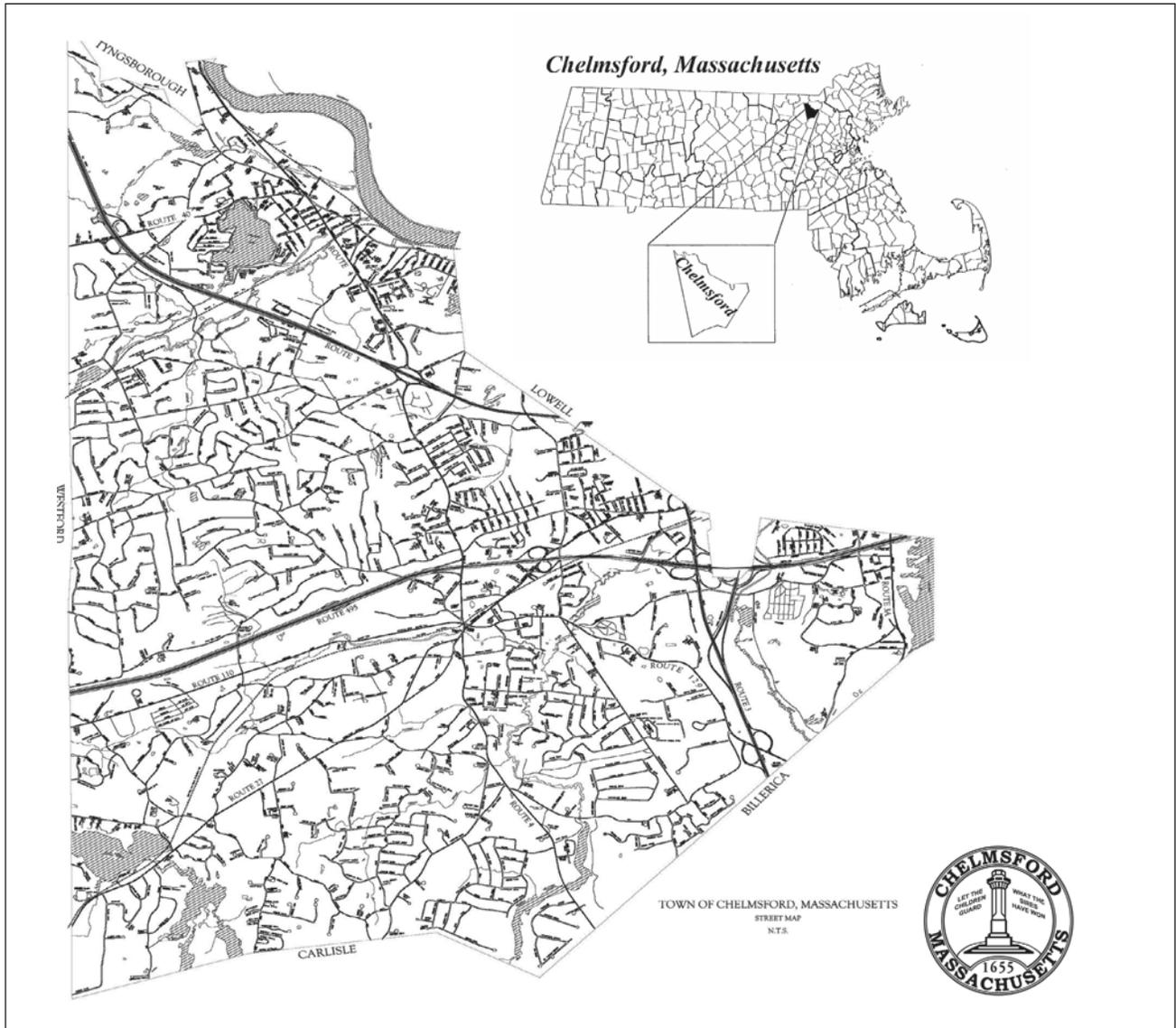


# Community Profile & Map

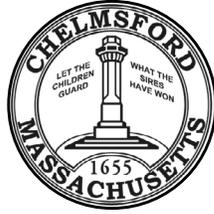
## 2021 Quick Facts

Incorporated: .....May 1655  
 Type of Government:.....Select Board  
                                           Town Manager  
                                           Representative Town Meeting  
 County: ..... Middlesex  
 Land Area:..... 22.54 Sq. Miles  
 Public Road Miles ..... 230  
 Total Population: ..... 32,365  
 Registered Voters as of 12/31/2019: .... 24,040

Total Single Family Units: .....9,061  
 Total Condo Units: .....2,726  
 Total Households: .....13,678  
 [1]Avg. Single Family Home Value: .....\$470,800  
 Tax Rate Per \$1000: (split in FY 20).....Res \$15.74  
                                                                                           CIP \$20.30  
 (Business Personal Property) ..... PP \$20.11  
 [2]Avg. Single Family Tax Bill: .....\$7,411  
 Original FY 2020 Operating Budget: .....\$137,966,578  
 Websites: .....www.chelmsfordma.gov



# TOWN OF CHELMSFORD



## ANNUAL TOWN REPORT FISCAL 2021

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### Meeting Schedules

**Select Board**, Town Offices, 6 PM - alt. Monday  
**School Committee**, 230 North Road, 6 PM - alt. Tuesday  
**Planning Board**, Town Offices, 7 PM - 2nd & 4th Wednesday

Schedules are subject to change. To confirm all meetings, visit the Town's Official website at [www.chelmsford.gov](http://www.chelmsford.gov) or please call the Town Clerk's Office at (978) 250-5205.



## In Memoriam



### Henry Francis Steve Flynn

Henry "Steve" Flynn, age 83, a longtime resident of North Chelmsford passed away peacefully on August 7, 2020, surrounded by his loving family. He was the beloved husband of Eileen (Wilcox) Flynn with whom he shared 51 years of marriage. Together they built a wonderful life. She was his best friend and he was devoted to making her happy each day. He was born in Boston, Massachusetts on May 1, 1937, the son of the late Henry and Margaret (Salmon) Flynn of County Mayo and County Galway, Ireland. Steve loved to share that he was the son of Irish immigrants and his parents instilled in him the value of family. Growing up in the Mission Hill area of Boston, he was a proud graduate of Mission High Class of 1955. During those years he built many strong relationships that lasted over 5 decades, including his closest friends Eddie Burke and Tom Mahoney. Steve honorably served in the United States Army from 1955-1961, stationed in Germany with the 3rd Armored Division Artillery, earning the Good Conduct Medal. After leaving the Military, he started his career with Raytheon and then joined Goodyear Tire Company, where he would spend the next 27 years. During those years he held many titles, beginning as manager of the

Lowell Store and ending as the New England Regional Tire Sales Engineer. Prior to retiring, he worked in the Massachusetts State House as a Special Assistant to the late Senator Susan Fargo, focusing on advocating for senior citizens issues. Throughout his career, he developed lifelong friendships which he maintained and deeply cherished. Steve was active in the Chelmsford community serving in many roles including coaching, volunteering, and serving as a long time Chelmsford Town Meeting Representative. In his retirement years, Steve was an active member of the Chelmsford Senior Center. Steve was a champion for all of his children and they were his proudest accomplishments. Education was something he valued and ensured he provided each of his children. He was fortunate to be able to travel, spend time and build a strong relationship with each one of them from childhood into their adult life. Steve also deeply loved his two daughters-in-law and his son-in-law. Regardless of what name you called him, Henry, Steve, Brother, Junior, Jelly, Uncle, Dad, Papa, or Friend, you always received the same love, compassion, and affection. He always wanted you to succeed, looked at the positive in everything and was someone you could call knowing he could lift you up or make you laugh. Of the many friendships he cherished during his life Joseph Hynes and Greg Wadleigh held a special place in his heart. His grandchildren were his world. Attending their events, games and family parties brought him so much joy. He enjoyed sharing his Papa's Treasures and treating each one as his favorite. He is

survived by his son Steven Flynn and his wife Christina of Dhahran, Saudi Arabia, Robert Flynn and his wife Nicole of Groton, MA, Karen (Flynn) Balestrieri and her husband Glen of Hollis, NH, and beloved grandchildren Regan Flynn, Taylor Flynn, Abigail Flynn, Alexandra Flynn, Robert Flynn Jr., Shaun Flynn, Jack Flynn, Henry Balestrieri, and Isabella Balestrieri. He was the youngest brother of Mary Findlen of Bourne, MA. Steve leaves behind his sister-in-law Barbara Keefe and her husband John of Harwich, MA, and his sister in law Nancy Dowling of Solon, OH. He is also survived by many nieces and nephews whom he adored. Steve was predeceased by his brother Jack Flynn of Racine, WI, sister-in-law Lynn Flynn of Chelmsford, MA and brother-in-law Joseph Findlen of Bourne, MA.



### Leonard W. Doolan III

Leonard W. Doolan III, a resident of Chelmsford since 1966, died peacefully in his sleep on July 8, 2020, surrounded by his family in Bluffton, South Carolina.

Leonard was born in New Haven, Connecticut on August 3, 1931. He graduated from Yale University in 1953 and was a Lieutenant in the USMC from 1953 to 1955. He graduated with an MBA from the University of Chicago. He is

## In Memoriam

Leonard worked at Courier Corporation as a Vice-President for most of his career. He spent several years in Washington, DC as President of the Printing Industries of America. Leonard went on to own White Electric before working for Parametric Technologies Corporation.

Leonard is survived by his best friend of 74 years, his loving wife Joan O'Leary Doolan. He is also survived by his daughter and son-in-law, Jill and Gene Kastler of Bluffton, SC; his son and daughter-in-law Leonard W. Doolan, IV and Patricia of Dallas, Georgia; his son and daughter-in-law Timothy and Karen of Natick, Massachusetts; his son and daughter-in-law Daniel and Nancy of New Hope, Pennsylvania. Leonard is also survived by nine grandchildren: Courtney Nutter, Danielle Falardeau, Leonard W. Doolan, V, Sarah Doolan, Jennifer Doolan, Timothy Doolan, Jr, Meghan Doolan, Maeve Doolan and Daniel Doolan, Jr. and four great-grandchildren, Nathan, Ben and Dylan Falardeau and Jordyn Crum.

Leonard was an extremely active participant in the Eliot Presbyterian Church of Lowell, Rotary Club International in Chelmsford, serving as President and receiving the Paul Harris Fellowship award. He was passionately supportive of The Red Cross Blood Drive, and was recognized as a Volunteer of the Year by the Red Cross. In 2014 he was the Grand Marshall at the July 4th Chelmsford parade. Leonard was part of the Literacy Program in the Chelmsford schools, the Chelmsford Lions Football and a myriad of other service, organizations.

"Service Above Self" is more than a Marine and Rotary motto...it is how Leonard lived his life. He was loved by all and will be missed by so many.



### Alexander W. "Jigger" Gervais

Alexander W. "Jigger" Gervais 89, a lifelong resident of Chelmsford MA entered eternal life on Thursday, April 22, 2021. He is reunited with his wife of 60 years, the late Ann Louise (Pickard) Gervais. His spirit is carried on by his three children, seven grandchildren, eleven great-grandchildren, a surviving sibling, and an extended family of relations and friends.

Born in Westford, MA. The son of the late Alexander A. and Winifred (Pivrotto) Gervais. He was a member of St. John's Parish in North Chelmsford.

He was a graduate of Chelmsford High School with the class of 1950. He was certified in Electronics at Lowell Technological Institute.

He had a Radio Amateur License and a Massachusetts Real Estate Brokers license. He made the Dean's list at MCC with a degree in Computer and Telecommunications Technology in 2001.

Al served in the U.S. Navy as a MN3c during the Korean conflict until his honorable discharge on August 16th 1954.

Al worked throughout New England as a Central Office Specialist for New England Telephone, Nynex, Bell Atlantic and Verizon for 44 years before he retired in 1998. He also served as Chief Steward for I.B.E.W. 2321 representing telephone workers in the Merrimack Valley. He taught courses in Analog switching systems in addition to managing the conversion of Central Offices to Step-by-Step analog systems in Chelmsford and throughout New England.

He was a member of the American Legion Post 313 North Chelmsford, MA, as well as a member of the Stony Brook Fish & Game Assn, Inc. in Westford MA where he served as Treasurer since 1985. The Stony Brook Al Gervais Function Hall was dedicated in his name to commemorate his generosity of service through the years.

He was a Town Delegate to the State Convention, member of the Chelmsford Democratic Town Committee and he was elected to represent precinct 8 at the Chelmsford Town Meetings since 1986.

He was a talented trumpet player, an avid sportsman, enjoyed real estate, ham radio, political science, camping, and working on his home and yard.

Al loved spending time with his family and friends and especially enjoyed his "summer home" in Cape Neddick, ME. He is survived by his children: Steven, Kevin (wife Kelley); Donna (husband Jack); sibling Robert (wife Pauline); grandchildren and great-grandchildren; and many in-laws, nieces, nephews, friends and family too numerous to list but not forgotten.



# Town Administration

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## Elected Officials *Town Clerk's Listing as of April 6, 2021*

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### SELECT BOARD – 3 year Term

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- 2022 Virginia E. Crocker Timmins  
28 Lovett Lane
- 2022 Patricia Wojtas  
24 Elm Street
- 2023 Kenneth M. Lefebvre, Chair  
3 Moonbeam Avenue
- 2024 George R. Dixon, Jr.,  
15 Edgelawn Drive
- 2024 Mark C. Carota  
144 Old Westford Road

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### BOARD OF HEALTH – 3 year Term

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- 2022 Eric Andrew Meikle  
16 Seventh Street
- 2023 <sup>1</sup>Richard J. Day  
6 Merilda Avenue
- 2024 William Sinausky  
16 Baldwin Road

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### CEMETERY COMMISSION – 3 year Term

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- 2022 Gerald L. Hardy  
6 Lynn Avenue
- 2023 Thomas A. St. Germain  
16 Galloway Road
- 2024 John B. Sousa, Jr.  
88 Carlisle Street

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### HOUSING AUTHORITY – 5 year Term

---

- 2022 Fredrick K. Ramseyer  
5 Lovett Lane
- 2023 Judith O'Connor  
8 Sheila Avenue
- 2024 Michael Murray  
Governor's Appointee
- 2025 Denise Marcaurelle  
7 Whippletree Road
- 2026 Wendy Mauriello  
9 Adirondack Road

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### LIBRARY TRUSTEES – 3 year Term

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- 2022 Jillian Kenny  
8 Woodlawn Avenue
- 2022 <sup>2</sup>Kevin Hamilton  
32 Clarissa Road
- 2022 Katy Wood Van Dyne  
29 Brentwood Road
- 2023 Margaret E. Marshall  
2 Draycoach Drive
- 2023 Adam Schertzer  
15 Juniper Street
- 2024 Phakdey Yous  
5 Perham Street
- 2024 David M. Braslau  
99 High Street

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### MODERATOR – 3 year Term

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- 2023 Jon Kurland  
17 Mansfield Drive

<sup>1</sup> Replaced Nicholas Parlee

<sup>2</sup> Replaced Jane Collins - 1 year term expired



**Elected Officials** *Town Clerk's Listing as of April 6, 2021*

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**PLANNING BOARD – 3 year Term**

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**Associate, 2 year term**

- 2022 Henry Parlee, Jr.  
135 Pine Hill Road
- 2022 Michael S. Walsh  
7 Burton Lane
- 2023 Erica Clifford, Associate  
9 Manhattan Drive
- 2023 Michael Raisbeck  
85 High Street
- 2023 Nancy Araway  
85 High Street
- 2024 Paul McDougall, Jr.  
5 Skyview Drive
- 2024 Timothy Shanahan  
18 Housatonic Avenue
- 2024 Deidre Connolly  
19 Billerica Road

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**SCHOOL COMMITTEE – 3 year Term**

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- 2022 John W. Moses  
49 Parkerville Road
- 2022 Maria L. Santos  
19 Parkhurst Road
- 2023 Dennis King II  
35 Bridge Street
- 2023 Jeffrey D. Doherty  
56 Thomas Drive
- 2024 Donna M. Newcomb  
16 Janet Road

<sup>2</sup>Replaced W. Allen Thomas





## Town Meeting Representatives

### Precinct 5

Susan E. Carter	2022
Mary-Frances Doiron	2022
Alvin J. Drehman	2022
Thomas R. Fall	2022
Badhri Uppiliappan	2022
Robert J. Uttecht	2022
David P. Foley	2023
Maureen M. Foley	2023
<sup>8</sup> Elizabeth U. Hryniewich	2023
Carol Kelly-Suleski	2023
Sally M. Murphy	2023
<sup>9</sup> Glenn R. Thoren	2023
<sup>10</sup> John H. Byron, Jr.	2024
<sup>11</sup> William James Murphy appointed until 4/5/2022	
Daniel R. Tang	2024
W. Allen Thomas, Jr.	2024
Karen D. Uttecht	2024
Patricia Wojtas	2024

### Precinct 6

Joanne M. Anderson	2022
Hana Barker	2022
Jennifer Battelle	2022
Edward J. Buckley Jr.	2022
Ginger Diane Skoog	2022
Virginia L. Williams	2022
Jeffrey J. Bernier	2023
Adam N. Brandow	2023
Deborah L. Dery	2023
<sup>12</sup> David A. Drayton	2023
Kenneth M. Lefebvre	2023
Chris J. Oak	2023
Janet G. Dubner	2024
Mary E. Frantz	2024
Sherman D. Horton III	2024
<sup>13</sup> Sean Kenny appointed until 4/5/2022	
Linda M. Lee	2024
<sup>14</sup> Carolyn Noel	2024

8 Replaced C. Lindberg, filled unexpired two-year term  
 9 Replaced C. Perkins, filled unexpired two-year term  
 10 Replaced Evelyn Thoren  
 11 Appointed to replace Pamela Holmes resigned 6/15/2021  
 12 Replaced K. Pitta write-in on ballot  
 13 Appointed to replace Ameena Langford, run-off WI, tie-vote on ballot  
 14 Replaced S. Ball write-in on ballot

### Precinct 7

Susan J. Gates	2022
Katherine C. Harbison	2022
<sup>15</sup> Laura H. Napiorkowski	2022
Kevin E. Porter	2022
Andrew V. Silinsh	2022
James M. Curley	2023
Katherine H. Duffett	2023
Richard Fallon	2023
Clare L. Jeannotte	2023
Helaine Kaplan	2023
Randy S. Leach	2023
<sup>16</sup> Thomas W. Amiro	2024
James M. Lane, Jr.	2024
Susan M. Mackinnon	2024
<sup>17</sup> Kirk P. Pitta	2024
<sup>18</sup> Todd Smith	2024
Philip Stanway	2024

### Precinct 8

<sup>19</sup> Ferdinand Baez	2022
<sup>20</sup> May Deviney	2022
Christopher T. Garrahan, III	2022
Joyce E. Johnson	2022
Samuel Poulten	2022
William D. Wagner	2022
Daniel J. Ahern	2023
Eric L. Maase	2023
<sup>21</sup> Katherine O'Malley	2023
Inderpreet Singh	2023
Glenn R. Thoren, Jr.	2023
<sup>22</sup> Vacant	2023
<sup>23</sup> Karl F. Bischoff	2024
Daniel W. Burke	2024
Dean L. Contover	2024
David P. Goselin	2024
Thomas E. Moran	2024
Maria I. Santos	2024

15 Replaced J. Carven  
 16 Replaced D. Parlee  
 17 Replaced H. Parlee  
 18 Replaced J. Labrecque  
 19 Replaced J. Colwell  
 20 Replaced P. Patel  
 21 Replaced W. Askenberg  
 22 Alexander W. Gervais deceased 2021  
 23 Replaced A. Taranto

### Precinct 9

<sup>24</sup> Emily S. Dilworth	2022
Joyce Brady Bean	2022
<sup>25</sup> Shawn P. Griffin	2022
Donna M. Newcomb	2022
Jason M. Poor	2022
Johanna M. Shaw	2022
Francis J. Barre	2023
Douglas Byron Bruce	2023
Susan I. Dandaraw	2023
Sara M. Hesselton	2023
Caroline Carrie Wetzel	2023
Diane L. Colucci	2023
Daniel R. Colucci	2024
Rebecca J. Gore	2024
Susan B. Graves	2024
Patrick A. Snow	2024
Nicole Toomey	2024
Michael S. Young	2024

24 Replaced R. Walton  
 25 Replaced C. Dodge



## Appointed Officials

### ADA Coordinator

*one-year term*  
Jose Negron 6/30/2022

### Accountant

Darlene Lussier  
Jack MacLeod, Assistant

### Age Friendly Implementation Committee

*9-member, one-year term*  
Daniel Joseph Ahern 6/30/2022  
Kathleen Canavan 6/30/2022  
David Hedison 6/30/2022  
Becky Herrmann 6/30/2022  
Lisa Marrone 6/30/2022  
Jennifer Melanson 6/30/2022  
John Bowles 6/30/2022  
Frederick G Brusseau 6/30/2022  
Debra M Siriani 6/30/2022

### Agricultural Commission

*5-member, three-year term*  
Henry G Parlee Jr 6/30/2022  
Philip S Jones 6/30/2023  
John A Swenson Jr 6/30/2023  
<sup>1</sup>Michael N Raisbeck 6/30/2024  
James L Dergay 6/30/2024

### Animal Control Officer

Mark Cianci

### Animal Inspector

*one-year term*  
Mark Cianci 4/30/2022

### Appeals, Board of

*5-member, three-year term plus 3 associates, one-year term*  
<sup>2</sup>Albert Diggs, Assoc. 6/30/2022  
Steven Mendez 6/30/2022  
Charles Wojtas 6/30/2022  
Nancy Morency 6/30/2023  
Brian Reidy 6/30/2023  
<sup>3</sup>Peter Casserly, Assoc. 6/30/2024  
<sup>4</sup>Jamie Brown 6/30/2024  
Erin Drew, Assoc. 6/30/2024

1 Replaced Glenn Kohl  
2 Replaced J. Outland Brown as assoc. member  
3 Replaced Ida Gates  
4 Replaced Mark Carota as full member

### Arts and Technology Education Fund

*7-member three-year terms*  
Dr. Jay Lang, Superintendent  
Kirk Marshall 6/30/2022  
Carrie Meikle 6/30/2022  
Evelyn Thoren 6/30/2023  
Beverly Barrett 6/30/2023  
Hana Barker 6/30/2024  
<sup>5</sup>Vacant 6/30/2024  
<sup>6</sup>Vacant 6/30/2024

### Assessors, Board of

*3-member, three-year term*  
Francis Reen, Jr., Chief Assessor  
Samuel Chase 6/30/2022  
Kevin Sullivan 6/30/2023  
John Duffett 6/30/2024

### Bicycle and Pedestrian Advisory Committee

*9-member, three-year term*  
Michael Carignan 6/30/2022  
Steven Pustell 6/30/2022  
<sup>7</sup>Vacant 6/30/2022  
James Kelsey 6/30/2023  
Robert Schneider 6/30/2023  
<sup>8</sup>Vacant 6/30/2023  
David Antonelli 6/30/2024  
Thomas Gazda 6/30/2024  
Robert Klinkhammer 6/30/2024

### Building Inspector

Jose Negron, Building Commissioner  
Martin Allan, Local Inspector

### Capital Plan Committee

*7-member, one-year term*  
John Sousa, Jr., Finance Director  
Darlene Lussier, Accountant  
Michael Curran 6/30/2022  
Christopher Lavallee 6/30/2022  
Jeffrey Doherty, School 4/5/2022  
Jillian Kenney, Library 4/5/2022  
David Goselin, FinCom 4/5/2022

5 Vacated by Angelo Taranto 6/30/2021  
6 Vacated by Jeffery Porzio 6/30/2021  
7 Vacated by Karen Taylor 6/30/2020  
8 Vacated by Robert Morse 6/30/2020

### Cemetery Commission

David Boyle, Superintendent

### Center for the Arts Advisory Committee

*9-member, one-year term*  
Sean Carnathan 6/30/2022  
Susan Gates, Exec. Dir. 6/30/2022  
Katherine Harbison 6/30/2022  
Barbara Reilly 6/30/2022  
William Sparks 6/30/2022  
Dacey Zouzas 6/30/2022  
<sup>9</sup>Laurie Simo 6/30/2022  
<sup>10</sup>Vacant 6/30/2022  
<sup>11</sup>Vacant 6/30/2022

### Center Village Master Plan Implementation Committee

*7-member, one-year term*  
Nancy Araway 6/30/2022  
Janet Askenburg 6/30/2022  
John Handley 6/30/2022  
Brian Milisci 6/30/2022  
Michael Rigney 6/30/2022  
Eileen DeChaves 6/30/2022  
<sup>12</sup>Vacant 6/30/2022

### Community Action Program Committee

*7-member, one-year term*  
James Callahan 6/30/2022  
David Sperry 6/30/2022  
Joanne Stanway 6/30/2022  
John Tubridy 6/30/2022  
Elissa Magnant 6/30/2022  
<sup>13</sup>Vacant 6/30/2022  
<sup>14</sup>Vacant 6/30/2022

### Community Development

Evan Belansky

9 Replaced Karen Cawley  
10 Vacated by Donald Van Dyne 6/30/2020  
11 Vacated by Michael Messier 6/30/2020  
12 Vacated by Donald Van Dyne 6/30/2020  
13 Vacated by Olivia Ventullo 6/30/2021  
14 Vacated by Ryan Reveley 6/30/2019



## Appointed Officials

### Community Preservation Fund Committee

9-member, three-year term

Evan Belansky, Com Dev	
Karl Bischoff, Con Com Rep	
Connie Donahue, HA Rep	
Gary Persichetti, DPW	
Linda Prescott, HC Rep	
Deirdre Connolly, PB Rep	
Kenneth Lefebvre, SB Rep	
<sup>15</sup> Robert Morse	6/30/2022
Judith Carven	6/30/2023

### Conservation Commission

7-member, three-year term

Katharin Messer, Conservation Agent	
Marc Gibbs	6/30/2022
David McLachlan	6/30/2022
Chris Tymula	6/30/2023
John Swenson, Jr.	6/30/2023
Christopher Garrahan	6/30/2024
Karl Bischoff	6/30/2024
William Vines	6/30/2024

### Constable

Edwin Paul Eriksen	6/30/2022
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### Constable Deputies

Kevin Whippen	12/31/2021
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### Council on Aging

11-member plus 5-associate members, three-year term

Paul Der Ananian	6/30/2022
Ruth I'Anson	6/30/2022
Jan Mounsey, Assoc.	6/30/2022
Martha Sperry	6/30/2022
Jennifer Hardy, Assoc.	6/30/2023
Louise Myers	6/30/2023
Ami Ogrady	6/30/2023
<sup>16</sup> Timothy Sherry	6/30/2023
Diana Boisvert	6/30/2024
Fred Brusseau	6/30/2024
<sup>17</sup> Vacant	6/30/2024

15	Replaced Sandi Martinez
16	Replaced Anne Smith
17	Vacated by Leonard Olenchak, Jr. 6/30/2021

### Cultural Council

9-member, three-year term

Barbara Reilly	6/30/2022
William Sparks	6/30/2022
Anne Dumke	6/30/2022
Timothy Beary Jr.	6/30/2023
<sup>18</sup> Joanne Carota	6/30/2023
<sup>19</sup> Charlie Smith	6/30/2023
<sup>20</sup> Cynthia Cantrell	6/30/2024
<sup>21</sup> Vacant	6/30/2024
<sup>22</sup> Vacant	6/30/2024

### Department of Public Works

Gary Persichetti, Director  
Steve Jahnle, Asst. Director

### Disabilities, Commission on

9-member, three-year term

Terrance Doherty	6/30/2022
Jonathan Tilley	6/30/2022
<sup>23</sup> Vacant	6/30/2022
John Duggan	6/30/2023
<sup>24</sup> Maurice La-Garde	6/30/2023
<sup>25</sup> Katrina Schmidt	6/30/2023
Elaine MacDonald	6/30/2024
Joanne Stanway	6/30/2024
<sup>26</sup> Vacant	6/30/2024

### Diversity, Equity & Inclusion Committee

9-member, three-year term

Lauren Cochran	6/30/2022
Carly Connor Reim	6/30/2022
Latosha Dixon	6/30/2022
Rachel Donovan	6/30/2023
Patricia Dzuris	6/30/2023
Cherrice Lattimore	6/30/2023
Susan Mackinnon	6/30/2024
Joseph Mason	6/30/2024
Brian Petro-Roy	6/30/2024

18	Replaced John Mejia
19	Replaced Subroto Mukherjee
20	Replaced Suzette Jefferson unexpired term
21	Vacancy by Kelly Guy 6/30/2021
22	Vacancy by Patricia Mescall 6/30/2021
23	Replaces Paul Smith
24	Replaces Joseph O'Neil
25	Replaces Gloria Aronson
26	Replaces Anne Smith

### Dog Park Advisory Committee

5-member, one-year term

Arthur Corsino	6/30/2022
Danielle Corsino	6/30/2022
Erik Merrill	6/30/2022
Vivian Merrill	6/30/2022
<sup>27</sup> Barbara Reilly	6/30/2022

### Economic Development Commission

7-member, three-year term

Samuel Chase	6/30/2022
Peter McAllister	6/30/2022
Laura Smith	6/30/2022
Thomas Boucher	6/30/2023
John Wellman	6/30/2023
Michael Kowalyk	6/30/2024
Donald Van Dyne	6/30/2024

### Electrical Inspector

Dennis Kane, Jr.

### Energy Conservation Committee

9-member, three-year term

Kathleen Canavan, Facilities Manager	
Melissa Joyce, Energy Manager	
Thomas Amiro	6/30/2022
Alexander DeFreitas	6/30/2022
Ryan Dooley	6/30/2023
<sup>28</sup> Vacant	6/30/2023
Brandon Johnson	6/30/2024
<sup>29</sup> Vacant	6/30/2024
<sup>30</sup> Vacant	6/30/2024

### Finance Committee

7-member, three-year term

Eric Chambers	6/30/2022
David Goselin, Sr.	6/30/2022
Katherine Duffett	6/30/2023
James E. Clancy, IV	6/30/2023
<sup>31</sup> Samuel Chase	6/30/2024
Annita Tanini	6/30/2024
<sup>32</sup> John Thibault	6/30/2024

### Finance Director

John B. Sousa, Jr.

27	Replaced Elizabeth Bukala
28	Replaces Joseph Dussault 6/30/2020
29	Carry-over unfilled vacancy from 6/30/2018
30	Carry-over unfilled vacancy from 6/30/2018
31	Replaces Vicky Parks
32	Replaces Ameena Langford



## Appointed Officials

### Fire Department

Chief Gary Ryan  
Deputy Chief Michael Donoghue

### Hazardous Waste Coordinator

Susan Rosa 6/30/2022

### Historic District Commission

*5-member, three-year term*

Brenda Lovering 6/30/2022  
Deborah Taverna 6/30/2022  
Janet Askenburg 6/30/2023  
Debra Belden 6/30/2023  
John Handley 6/30/2023  
<sup>33</sup>Donna Ready, Alt. 6/30/2023  
<sup>34</sup>Lisa Grasso, Alt. 6/30/2024

### Historical Commission

*7-member, three-year term*

William Arvidson 6/30/2022  
Deborah Taverna 6/30/2022  
Brian Stripp 6/30/2023  
David Vigeant 6/30/2023  
<sup>35</sup>Jeffrey Merrill 6/30/2024  
Frederic Merriam 6/30/2024  
Linda Prescott 6/30/2024

### Holiday Decoration Committee

*7-member, one-year term*

John Floria 12/31/2021  
Alison Ludwig 12/31/2021  
Erik Merrill 12/31/2021  
Vivian Merrill 12/31/2021  
Sharon Smith 12/31/2021  
Colleen Stansfield 12/31/2021  
Vacant 12/31/2021

### Housing Advisory Board

*5-member, two-year term*

Deborah Taverna 6/30/2022  
<sup>36</sup>Valerie Diggs 6/30/2022  
Connie Donahue 6/30/2023  
George R. Dixon, Jr. 4/4/2023  
Timothy Shanahan 4/4/2023

### Master Plan Update Committee

*7-member, one-year term*

Nancy Araway 12/31/2021  
Kenneth Lefebvre 12/31/2021  
William Murphy 12/31/2021  
Michael Raisbeck 12/31/2021  
Joseph Ready 12/31/2021  
Scott Rummel 12/31/2021  
S. George Zaharoolis 12/31/2021

### Military Community Covenant

#### Task Force

*7-member, three-year term*

Charles Fidler 6/30/2022  
Bradley Panton 6/30/2022  
James Curley 6/30/2023  
Brian Fredricksson 6/30/2023  
Patricia Wojtas 6/30/2023  
Steven Miller 6/30/2024  
<sup>37</sup>Vacant 6/30/2024

### Nashoba Valley Tech High School District

*3-member plus 1-associate member, three-year term*

Denise Pigeon, Superintendent  
Donald Ayer 3/31/2022  
Clare Jeannotte, Alt. 3/31/2022  
Lawrence MacDonald 3/31/2023  
Samuel Poulten 3/31/2024

### North Town Hall Advisory Committee

*5-member, one-year term*

Laura Lee 6/30/2022  
Donna Salyards 6/30/2022  
John Thompson 6/30/2022  
Karen Thorp-Dussourd 6/30/2022  
Joseph Tierney 6/30/2022

### Parade Committee

*15-member, one-year term*

Paul Cohen, Town Manager  
Scott Amos 7/31/2021  
Kevin Beaudoin 7/31/2021  
James Dolan II 7/31/2021  
Paul Hardy Jr 7/31/2021  
Jennifer Hardy 7/31/2021  
Debora Haywood 7/31/2021  
Alison Ludwig 7/31/2021  
Sharon McNamara 7/31/2021  
John Osborn 7/31/2021  
Ryan Reveley 7/31/2021  
Rick Romano 7/31/2021  
Donna Sargent 7/31/2021  
Colleen Stansfield 7/31/2021

### Permanent Building Committee

*7-member, three-year term*

Gary Persichetti, DPW Director  
Eric Johnson 6/30/2022  
Steven Roberts 6/30/2022  
Debra Belden 6/30/2023  
Vacant 6/30/2023  
Timothy Powderly 6/30/2024  
Evelyn Thoren 6/30/2024

### Personnel Board

*5-member, two-year term*

Jeanne Parziale, Director of Human Resources  
Ann Wade 6/30/2022  
Patrick Lawlor 6/30/2022  
John Roark 6/30/2023  
Jessica Porter 6/30/2023  
Robert Crowley 6/30/2023

### Personnel Director

Jeanne Parziale

### Playground Inspector

Steve Callaghan

### Plumbing Inspector

Donald Morash

### Police Department

Chief James Spinney  
Deputy Chief Daniel Ahern

33 Replaced Debra Belden as Alternate  
34 Replaced Janet Askenburg as Alternate  
35 Replaced James Geraghty  
36 Replaces John Edward

37 Replaces Lisa Devine



## Appointed Officials

### Public Records Advisory Committee

*5-member, one-year term*

MaryLou Carney	6/30/2022
Patricia Dzuris	6/30/2022
Danny Lykansion	6/30/2022
Linda Prescott	6/30/2022
John Sousa	6/30/2022

### Recycling Committee

*9-member, one-year term*

Melissa Joyce, Sustainability Manager	
Norman Eisenmann	6/30/2022
Rebecca Gore	6/30/2022
Elizabeth Mattson	6/30/2022
<sup>38</sup> Rebecca Soderman	6/30/2022
Virginia Williams	6/30/2022
Karen Willis	6/30/2022
<sup>39</sup> Vacant	6/30/2022
<sup>40</sup> Vacant	6/30/2022
<sup>41</sup> Vacant	6/30/2022

### Registrars, Board of

*3-member, three-year term*

Patricia E. Dzuris, Town Clerk	
Curtis B. Barton	6/30/2022
James M. Lane, Jr.	6/30/2023
Thomas R. Fall	6/30/2024

### Roberts Field Advisory Committee

*7-member, one-year term*

William Askenburg, Jr.	6/30/2022
Elisabeth Bobrow	6/30/2022
Marcus Bush	6/30/2022
Barry Jefferson	6/30/2022
Adelle Stavis	6/30/2022
Amanda von Zirpolo-Hall	6/30/2022
Justin Whitehouse	6/30/2022

### Sustainability Manager

Melissa Joyce

### TREE Committee

*5-member, three-year term*

Brian Zuzelo	6/30/2022
Vacant	6/30/2022
James Martin	6/30/2023
Ivan Orlinky	6/30/2023
<sup>42</sup> Vacant	6/30/2024

### Town Clerk

Patricia E. Dzuris  
MaryLou Carney, Assistant

### Town Manager

Paul E. Cohen  
Steve Maffetone, Interim Assistant

### Town Treasurer/Tax Collector

John B. Sousa, Jr.  
Kim Pease, Assistant

### Veterans Agent

Regina B. Jackson

### Vinal Square Strategic Action Plan Committee

*7-member, one-year term*

<sup>43</sup> Brian Creamer	6/30/2022
William Gilet Jr.	6/30/2022
Laura Lee	6/30/2022
Janet Murphy	6/30/2022
<sup>44</sup> Daniel Rokas	6/30/2022
Joseph Tierney	6/30/2022
Michael Walsh	6/30/2022

38 Replaces Aaron Cunningham  
39 Replaces Jocelyn Demuth  
40 Replaced Mary Beth Hayes  
41 Replaces Ivy Igbe

42 Replaces Virginia Marshall  
43 Replaces Kenneth Pantuso  
44 Replaces William Vines



## Select Board

*Virginia Crocker Timmins, Chair*



*Back Row Left to Right: Kenneth Lefebvre, Virginia Crocker Timmins, Mark Carota, Front Row: George Dixon, Jr., Pat Wojtas*

Reflecting on the last fiscal year, I am grateful for the resilience of our community as well as the ability of our Town employees, volunteers, and citizens to rise above the unprecedented challenges of the pandemic toward sustaining the town's health physically, financially, and with respect to services.

Following the June 2020 elections, Select Board Members were Kenneth Lefebvre (Chair), Virginia Crocker Timmins (Vice Chair), George Dixon (Clerk), Pat Wojtas, and Emily Antul. Since the April 2021 elections it has been my privilege to serve as Chair of the Select Board with Board Members Kenneth Lefebvre as Vice Chair, Mark Carota as Clerk, George Dixon, and Pat Wojtas.

The Town's financial teams kept the Board informed throughout the year, astutely navigating the dynamics of the pandemic economic climate. The town continued to maintain its AA+ rating with a stable outlook and refinanced a portion of its debt service under lower interest rates. Our financial team received another favorable independent audit outcome. In addition, the Board recognized reporting of over \$500K that the

town received in grant funding supporting our firefighter needs, green community initiatives, sustainable materials mattress recycling, and Bruce Freeman Rail Trail maintenance.

During the Fall 2020 Tax Hearings, the Board kept the Commercial Industrial Property shift unchanged at 1.22, leaving the small commercial exemption intact. The 1.22 shift is the lowest CIP Shift among Northern Middlesex Communities with a shift greater than 1.00.

The Board participated in regular efforts with Town Staff regarding economic development. The Town hosted several ribbon cutting ceremonies for new businesses in town. The Board provided many licenses for new and existing businesses, providing one-time fee relief for on premises alcohol licenses to assist restaurants that were struggling during the pandemic. We welcomed several small businesses as well as new large businesses or expansion of existing large businesses in town. LRTA funded a bus shelter for the Route 129 Crossroads and the Town continues to build the Crossroads brand. Staff and outside subject matter experts completed a grant-funded Route 3 Interchanges Market Analysis to help inform future planning. The Town achieved a Platinum rating as a Bio-Ready community. This is the Mass Bio Tech Council's highest possible rating, recognizing our position to support and foster the life sciences industries.

The Board continued to work with the Town Manager to address sewer capacity challenges with multi-board coordination including the Board of Health and the Planning Board. The Town imposed a sewer moratorium with options for septic systems and on-site sewer



## Select Board

treatment plants. We are awaiting the results of a contracted analysis to be completed in FY22 that will report on sewer capacity studies and an assessment of alternatives. The Town also contracted for support to address local and State DEP concerns with our aging sewer infrastructure, recent pump station failures, and preemptive measures.

FY21 brought concerns with elevated levels of Per- and Polyfluoroalkyl (PFAS) substances measured at the 54 Richardson Road DPW and Dog Park sites across the street from the North Chelmsford Water District's (NCWD) wells. PFAS are a group of man-made chemicals historically used for decades in a variety of manufactured products. PFAS have been discovered to contribute to adverse health conditions. The Board has engaged in regular discussion with the Town hired independent Licensed Site Professional (LSP) who is evaluating the site, isolating possible sources whether on town property or elsewhere, and preparing an Immediate Response Action Plan due to the DEP no later than October 2021. FY21 efforts included ground and water samplings, geophysical scanning and excavation, data analyses, and assuring the safety of our firefighters relocated to the site during North Fire Station reconstruction.

The Board has been actively engaged with Town Staff, the Planning Board, and others regarding the former UMass West Campus at 255 Princeton Street. After the land was sold at auction, the buying party razed unsafe buildings and performed asbestos clean-up. They have since had two developers evaluate the site. One is actively working on proposed uses with the Town, the Chelmsford Housing Authority and abutting residents that would also address affordable and senior housing needs.

The Board was honored to endorse the Age Friendly Committee's Implementation Action Plan to the AARP. Chelmsford is now a member of the AARP Network of Age-Friendly States and Communities with the AARP certification presented to the Town in February 2021 valid through February 2024. The Board supports the Town Manager's formalized appointment of the Age Friendly Implementation Committee which will continue its work to make Chelmsford a livable community for all ages addressing: housing; transportation; community support and health services; outdoor spaces and buildings; social participation, respect and inclusion; civic engagement and employment; and communication and information.

The Board appreciates the efforts of the Traffic Safety Committee and its monthly discussions with the Board. The Committee continues to be proactive and responsive in addressing improvements across the town. Examples in FY21 include the Police Department's establishment of a 2-officer traffic unit added in July 2020, new signage and turn signals throughout town, cross walk illuminated signals for the schools and other areas in town, traffic studies for Dunstable Road and Main Street, and initiation of evaluating parking design improvements for Chelmsford Center. The DPW redesigned and reconstructed the Worthen and North Road intersection and implemented the Business Development/Age Friendly team's vision to create a new pocket park at that location. The Committee supported the State on reconstruction of intersections at Billerica and Riverneck Roads and Boston and Concord Roads.



## Select Board

In FY 21 the Board participated with other stakeholders in the Acquisition of the 54-acre Warren-Pohl Farm. The Conservation Commission is expected to finalize a conservation restriction and future plans in FY22. We are grateful to the Warren and Pohl families for offering this opportunity to the Town.

In November 2020 the Board reviewed and endorsed the Storm Water Master Plan Project Team recommendations. The DPW and the Town Representatives Advisory Committee worked with an outside subject matter expert to plan and prioritize stormwater system projects and ensure that Chelmsford will achieve compliance with State requirements.

With Town Meeting approval, the Board supported the contracting of air quality testing strategies and studies in the vicinities of the Aggregate Industries and Newport Materials Asphalt Plants. Testing was conducted in the Fall of 2020 with a second round of testing planned in FY22.

FY21 marked the inaugural appointment of the Diversity, Racial Equity, and Inclusion (DREIC) Committee. The Board thanks this committee for its initial weekly meeting cadence and time spent to establish itself and provide immediate contributions to the community. The Committee has met with stakeholders in our town government and community, consulted with external subject matter experts and created a solid foundation to help us raise awareness and celebrate the diversity of our community. They have created a highly informative page on the town web site that I encourage you to visit.

Our town meetings included approval of the North Fire Station renovation, approval for the Warren-Pohl farm acquisition, amended sewer by-laws, school system roof and HVAC repairs and upgrades, monies toward PFAS mitigation, and funding for Varney and Southwell playground equipment.

In July 2020 the Board accepted the final recommendations of the Values and Vision Committee and worked with the Town manager on implementing the recommendations during FY21.

The adopted Vision Statement is that *"The Town of Chelmsford will be a livable, inclusive, diverse, welcoming, multigenerational community. Mindful of our historic past, we are adaptive and responsive to our dynamic environment. Our residents enjoy excellence in education, access to open space, and a vibrant, sustainable quality of life."*

The Values are: Inclusiveness and Diversity; Civic and Community Engagement; Transparency, Honesty, and Integrity; Respect and Empathy; Accountability; Stewardship; Fiscal Responsibility; Sustainability; and Innovation, Adaptability and Creativity.

I appreciate the countless town employees, volunteers, and residents who are serving our town, exemplifying our town values, and working together to achieve the vision. I especially appreciate your dedication, resiliency, and leadership amid the FY21 pandemic challenges.

Respectfully Submitted,  
Virginia Crocker Timmins  
Chair, Chelmsford Select Board



## Town Manager *Paul E. Cohen*

The COVID-19 pandemic dominated the Town's activities during Fiscal Year 2021. The Town Offices, Adams Library, senior center, and other facilities remained open with restrictions until the Massachusetts State of Emergency was lifted on June 15. The Town's employees wore facial coverings, worked behind personal protective equipment, and exercised care in their social interactions.

After the federal government granted emergency approval for a COVID-19 vaccine, the Health Department conducted the initial vaccine clinics. This included a regional public safety employee vaccination clinic that was held at the Senior Center. Employees from various Town departments assisted the Health Department in providing vaccination clinics until the State limited the vaccine distribution to large regional vaccination sites.

To assist restaurants that were struggling during the pandemic, the State enacted emergency provisions for expanded outdoor dining. The Town's permitting and inspections departments provided timely approval of plans for outdoor dining. Chelmsford Telemedia worked diligently to provide the capability for fully remote and hybrid remote Town board and committee meetings.

A paramount concern was to provide a healthy environment for school children and educational personnel during the pandemic. With the support of the Select Board and School Committee and under the guidance from the Superintendent of Schools and the Town Manager, the DPW Facilities Department conducted a comprehensive assessment of the HVAC systems at the Town's eight school buildings. Additional contracted laborers were hired to ensure that each school room



HVAC unit was operational. The HVAC filters were upgraded. The systems were modified to ensure that there was sufficient air exchange. Fortunately, the School Department's COVID-19 ongoing testing revealed no significant spread of the virus in the schools.

Another serious health issue that arose during the fiscal year was the detection in November of elevated levels of per- and polyfluoroalkyl substances (PFAS) in the monitoring wells that are located at the Town's highway yard at 54 Richardson Road. PFAS has been manufactured and used in a variety of industries since the 1940s. Evidence has shown that exposure to PFAS can result in adverse health effects. The location of the North Chelmsford Water District's wells across from the highway yard warranted immediate action. The Town contracted with a Licensed Site Professional from Weston & Sampson Engineers to oversee an investigation of the PFAS under the jurisdiction of the Massachusetts Department of Environmental Protection.



## Town Manager

The Town imposed a sewer moratorium in October in response to the limited remaining sewer flow capacity under its agreement with Lowell Regional Wastewater Facility. The recently constructed large multi-family residential developments accelerated the need for the Town to explore additional sewer treatment capacity. The Town contracted for an assessment of sewer treatment alternatives. It appears that federal and state regulators will not grant an increase in the treatment capacity at the Lowell plant in the foreseeable future. On-site sewer treatment plants and septic systems are possibilities at this time.

The sewer moratorium influenced the possible redevelopment of significant land parcels. The buildings at the former UMass Lowell West Campus were razed. The proposed reuse of the property for multi-family residential development have been presented to the Select Board and Planning Board. These plans would require an on-site sewer treatment plant. The Riverneck Road parcels that formerly housed Mercury Computer have been sold. The future use of this property remains uncertain.

The Route 129 corridor was enhanced by Thermo Fisher Scientific's new facility at 220 Mill Road. The existing office building was transformed into a technology manufacturing space. The new use brought well-paying jobs. The Town's permitting officials also assisted the Sterling Corporation in an immediate need to modify its plant to assist in the distribution of the COVID-19 drug Remdesivir.

The Town expanded its open-space lands with the acquisition of the 54-acre Warren-Pohl property located at 95 Boston Road. Representatives at a Special Town Meeting in August approved the \$1.15M purchase. The Conservation Commission has been working on a conservation restriction and plans for the public's use of the property.

Town Meeting also approved a \$3.4M renovation and expansion of the North Fire Station. The Princeton Street fire house was constructed in 1956. It lacked the boarding space, work areas, and facilities that are required today. The fire operations at this station have been temporarily relocated to the highway yard at 54 Richardson Road during construction.

The Town completed the fiscal year within the operational budget that was put in place for the pandemic. The State provided financial assistance to address the impacts of COVID-19 pandemic such as the purchase of protective equipment, HVAC system modifications, and remote operations.





## Town Manager

The Town obtained the following grants during the fiscal year:

- \$213,491 Assistance to Firefighters Grant for mobile radio and apparatus communication equipment;
- \$100,000 Green Communities Competitive Grant for Town Offices LED lighting and McCarthy Middle School weatherization;
- \$90,000 Mass Trails Grant for Bruce Freeman Rail Trail maintenance;
- \$42,169 FEMA Fire Dept grant for COVID preventive measures;
- \$40,024 insurance premium credits through MIIA Rewards workers compensation & property/casualty programs;
- \$31,243 Massachusetts Sustainable Materials Recovery Program Municipal Grant for mattress recycling;
- \$10,473 Firefighter Safety Equipment Grant Award for second washing machine for turnout gear;
- \$9,844 MIIA Risk Management Grant Award skylight screen guards;
- \$8,021 Massachusetts Sewer Rate Relief Award;

The Massachusetts Highway Department continued to oversee the State-funded reconstruction of the intersection of Billerica Road and Riverneck Road. Work also began on the State-funded reconstruction of the intersection of Boston Road and Concord Road. The Chelmsford DPW reconstructed the intersection of North Road and Worthen Street. Business Development Director, Lisa Marrone, coordinated the redevelopment of the new space at this location into a pocket park.

Finance Director John Sousa led the effort to refinance a portion of the Town's outstanding debt service to take advantage of lower interest rates. The Town will save \$393,841 in interest payments through Fiscal Year 2029.

The Town obtained State approval of its Age-Friendly Action Plan. A group of Town officials and community stakeholders met repeatedly under the guidance of Fred Brusseau to develop a plan to ensure that Chelmsford is a livable community for all. An implementation committee has been appointed to develop action items such as enhancements to the transportation options for seniors.

Other initiatives to improve quality of life for Chelmsford residents included the establishment of a Diversity, Equity, and Inclusion Committee, the Select Board's adoption of Values and Vision for the Town, the Traffic Safety Committee's actions to improve roadway safety, and the updating of long-term facilities, roadway paving, sidewalk construction, and sewer capital plans.

The pandemic has been a novel experience for everyone. The Town of Chelmsford met these challenges head on and fared well. This was due to the dedicated efforts of the Town's volunteer governmental officials, the dedicated Town employees, and the support from the community. Thank you for all of your support during this past fiscal year.

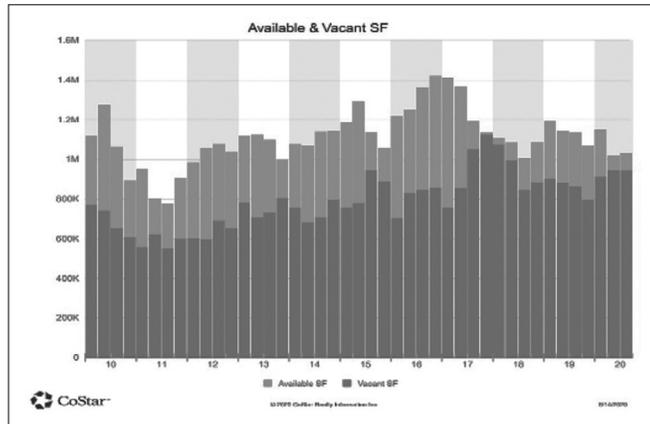
Sincerely,  
Paul E. Cohen  
Town Manager



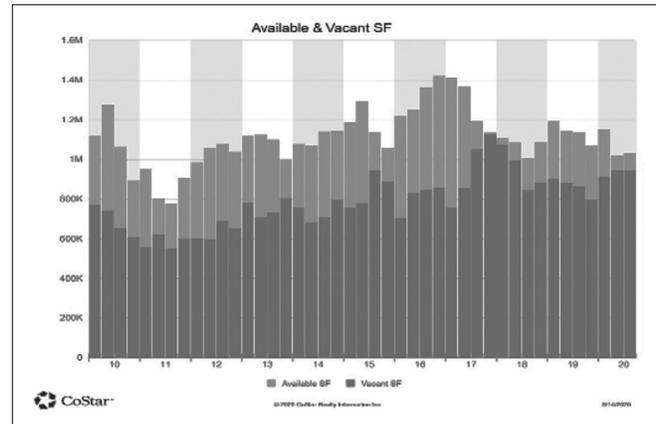
## Business Development

*Lisa L. Marrone, Director*

### Town-Wide 2020



### Town-Wide 2021



Throughout FY2020, continuing to expand the initiative of Chelmsford Business Development into year 3, retention efforts, filling up empty existing space, bolstering partnerships with educational institutions, networking interests, service providers, realtors, site finders, site tours and more has poised the municipality as well-suited for advanced technologies and entrepreneurial interests. Our platinum bio-tech rating, technical project review, expedited permitting and municipal response team provides seamless transition into Chelmsford. We are readily available and working to attract modernized industries to emphasize our emerging clusters. The Chelmsford Cross Roads at Route 129 business district is host to robotics, communications, life science manufacturing, health care, residential housing opportunities, services providers of engineering, design, environmental guidance and much more.

Equally important, and more so, is the small business community providing the uniqueness of commerce, individual experience of knowing your local shop owner and enhanced lifestyle in Chelmsford. We have a multitude of independent business owners, restaurants, vocational trades and entrepreneurship with store fronts and low commercial vacancy rates.

Comparing year by year of 2019 and 2020, across all industries and categories (excluding single family residential) of existing square footage in the entire Town of Chelmsford, we are supporting 8.8M SF of space with 8.6% availability (noting in 2019 of 10.7% availability). By this chart shown, definition of vacant space can be considered physically empty and available space could be upcoming expiring lease terms with keeping in mind both terms can also sometimes overlap reporting as per Co-Star.

<https://product.costar.com/search/all-properties/analytics/summary>



# Business Development



Age-Friendly Chelmsford programming evolved into a formalized an appointed committee. The Chelmsford Business Development Office is responsible to launch the domain of employment and civic participation. This includes my introduction of the Discovery Center (from MA Council on Aging) at no cost to assist in full implementation with additional goal of providing business training as well.



Two grants were issued in response to the pandemic effects on local small businesses totaling \$35,000 from the Attorney General's Office. Shop Local Chelmsford efforts through the business development office provided a "Reopening and Marketing" grant (assist with economic relief, launch advertising and marketing) and "Customer Activation" grant (assist with customer incentives, loyalty programs, appreciation ideas).



Furthering the steady increase of business recruitment to CR129, we have welcomed the new ownership of major property of 199-201 Riverneck Road by The Davis Companies and 100 Apollo Drive by Farley White. Busy and continual attention is happening for 300 Billerica Road. 3 educational institutions have committed to locations. Co-Star reporting 602,230SF available in the Chelmsford Cross Roads at Route 129.



## Finance Department

*John Sousa, Jr., Finance Director, Treasurer, Collector*



*Left to right; Bonnie Stedman, Kim Pease, John Sousa, Christine Wedge, Lauren Halloran*

Although the year began with economic uncertainty due to the Coronavirus pandemic, the Town completed the fiscal year ending June 30, 2021 with stronger financial results than anticipated. Total assessed valuation (AV) increased by 5.5% in FY21 to \$6.5 billion, reflecting a flourishing Real Estate market for residential property. Market value increased 4.8% to \$179,539 per capita. Our tax base remained diverse with the 10 largest taxpayers accounting for only 3.7% of total AV. At the beginning of FY21, Chelmsford's unemployment rate was 7.9% for July. By June 2021, the unemployment rate had declined to 4.1% as many employers were able to restore operations and vaccines became more widely available.

### Revenues

Receipts from most local sources of revenue exceeded expectations. The Town collected 99.8% of FY21 real estate and personal property taxes within the fiscal year. Local Receipts totaled \$12.82M, exceeding budgeted revenue by \$3.88M or 43%. Local Receipts increased 18.1% overall from the prior year. Motor Vehicle Excise tax revenue collections totaled \$5.35M, a 0.5% increase from the prior

year. Permit fees (Building, Electrical, and Plumbing) of \$3.04M reflect strong residential construction and remodeling activity. This included a one-time \$1.1M building permit fee received for a major renovation project by Thermo Fisher Scientific Inc. Solar Renewable Energy Credit (SREC) revenue of \$999,036 increased by \$496K from the prior year. Chelmsford received \$16.9M of State Aid during FY21.

### Reserves

At the beginning of FY21, General Stabilization reserves equaled \$11.42M or 8.1% of budgeted operating revenues. Under Article 3 at the Annual Town Meeting in June 2020, transfers of \$201,192 and \$23,550 from Stabilization were approved for collective bargaining agreements with firefighters and clerical staff, respectively. Under Article 6, a transfer of \$2.0M was approved to offset an anticipated revenue decline in the operating budget. Town Meeting voted in October 2020 to transfer \$1,370,300 of Free Cash into the fund. Stabilization assets earned net investment returns of \$433,897 or 3.1%. The Stabilization Fund balance closed FY21 at \$10.88M, or approximately 7.8% of budgeted operating revenues, after adjusting for transfers from free cash.

Following the closeout of FY20, free cash was certified at \$1,721,550 as of July 1, 2020. In October, Town Meeting approved the following appropriations from Free Cash: \$1,370,300 transfer to General Stabilization, \$335,050 transfer to Sewer Construction Stabilization, and \$16,200 for the purchase of land on Parker Rd.

### Liabilities

The FY21 General Operating Budget included a \$1.0M contribution to the OPEB (Other Post-Employment Benefits) Liability Trust Fund.



## Finance Department

The Town's OPEB Trust assets are invested in the Commonwealth of Massachusetts PRIT (Pension Reserves Investment Trust) Fund. Interested readers may access further information on PRIT at [www.mapension.com](http://www.mapension.com). OPEB Trust assets earned a record net investment return of \$3,622,940 or 29.6% due to the robust performance of domestic and global equity markets. At the end of FY21, the OPEB Liability Trust Fund balance was \$17,250,618. The Total OPEB Liability (TOL) as of June 30, 2021 is \$68.4M. This represents an increase of \$4.5M in the TOL from the prior actuarial valuation report completed as of June 30, 2020. After subtracting OPEB Trust Fund assets of \$17.25M, the Town's Net OPEB Liability (NOL) is \$51.18M.

Standard and Poor's considers the Town's overall long-term debt low at less than 1.2% of market value after deducting sewer debt self-support through betterments and user charges. Amortization of existing debt is rapid with over 89% of principal being retired within 10 years. Debt service expenditures remain manageable with total general fund debt service charges of \$13.4M amounting to 9.5% of FY21 total budgeted expenditures or 7.9% of total expenditures net of betterment-funded sewer debt. During FY21, the Town reduced outstanding long-term debt by \$5.63M to \$65.94M.

In April, the Town issued \$6.81M of General Obligation Bonds for the following purposes: \$3.15M for the North Fire Station renovation/expansion, \$2.68M for FY22 Capital Improvements, and \$980,000 to finance the acquisition of the Warren-Pohl property. The Town also issued \$6,385,000 of refunding bonds to refinance all remaining maturities of bonds originally issued in 2012 and 2013 to finance the construction of the Center Fire Station, capital improvements, and complete HVAC upgrades and other energy-saving

(ESCO) improvements at nearly all municipal and school buildings. This refunding allowed the Town to take advantage of lower market interest rates and reduce future interest costs. The Town will save approximately \$393,840 over the remaining life of the bonds on a present value basis.

### Bond Rating

Prior to the sale of our bonds in April, Standard and Poor's (S&P) reaffirmed the Town's bond rating at AA+ with a Stable Outlook on March 30, 2021. The AA+ rating is just one step below S&P's highest rating of AAA. Analysts noted that the rating reflects Chelmsford's strong budgetary performance, very strong liquidity, and very strong financial management. S&P considers the Town's financial management practices "Strong" under its Financial Management Assessment (FMA) methodology. The FMA Assessment considers our financial policies and practices, which include: multi-year revenue and expenditure forecasts, long-term capital improvement plan as well as formal policies for the management of investments, debt, and reserves.

### American Rescue Plan Act (ARPA)

The Town received the first ARPA distribution of \$1,852,162 in June. The Town expects to receive a total of \$10.57M in Federal ARPA COVID 19-related relief and economic stimulus funding over two fiscal years.

A note of appreciation to our Treasurer/Collector's Office staff, which includes: Kim Pease, Assistant Treasurer, Christine Wedge, Assistant Collector, Bonnie Steadman, Principal Clerk, and Lauren Halloran, Principal Clerk for their dedication and efforts throughout the year.

John Sousa, Jr.  
Finance Director/ Treasurer-Collector



## Finance Committee

*James E. Clancy IV, Chairman*

The Finance Committee is composed of seven members who are appointed by the Town Moderator. Each appointment is for a three-year term and terms are staggered to maximize flow of information and continuity of experience. The chief responsibility of the Finance Committee is to provide recommendations on the Town's budget and proposed warrant articles which will be considered by Town Meeting Representatives at the Spring and Fall Town Meetings and at any Special Town Meetings.

Finance Committee members are assigned to town departments and other town boards and committees as liaisons to review and bring information back to the Committee for deliberation and recommendations concerning financial issues. Each liaison may schedule individual visits with department heads to review department budgets prior to meeting with the full Committee. Department heads are then asked to present their department's budget to the Committee and answer questions from Finance Committee members.

In addition to reviewing the budgets of town departments, the Finance Committee is presented the overall proposed budget and recommended capital plan. The Town Manager presents his proposed budget along with any additional information requested by the Finance Committee. The Capital Planning Committee Chair presents the capital plan to the Finance Committee for review. The Finance Committee may also invite others, including representatives from the CPC, proponents, petitioners, or other interested parties to attend Finance Committee meetings to answer questions with respect to all warrant articles which may have a financial impact on the town.

Once all the information needed to effectively deliberate is gathered, the Finance Committee makes informed recommendations to the Town Meeting Representatives on the budget and financial warrant articles and on any other warrant article which may have financial implications now or in the future. The Finance Committee makes its recommendations to Town Meeting based upon its own review, but it also presents that same information to Town Meeting through our handbooks and during our public meetings. Agendas and meeting minutes are posted and preserved on the Town's website and meetings are recorded for future viewing through Chelmsford TeleMedia's efforts. While the Committee hopes that its insight is beneficial to Town Meeting, and while the Committee believes that its recommendations are both thoughtful and thorough, it is ultimately the responsibility of Town Meeting to review what proponents of the articles have presented, to weigh the arguments for and against each article, and to vote for the most beneficial course of action for the Town as a whole.

When not preparing for Town Meeting, the Committee monitors the Town's financial situation throughout the year and may ask representatives of departments to meet and explain financial projects. The Committee also has discretion over the use of the Finance Committee Reserve Fund, which can be used to address extraordinary or unforeseen expenditures at any time between town meetings, avoiding the need to call a Special Town Meeting which, when held, creates additional and sometimes unnecessary cost to the Town. The unexpended funds may be appropriated at Town Meeting to fund warrant articles and unused funds, once certified, are returned as Free Cash at the end of the Fiscal Year.



## Finance Committee

In the fall of 2020, the Town continued to implement the FY21 budgetary plan that was voted on in June 2020 at the Spring Town Meeting, taking the pandemic into consideration. The Town received \$38,688 less in certified Free Cash over the prior year's number, which was not a surprise given the shutdowns experienced in the second half of the prior fiscal year. The Committee's meetings were held remotely. The Finance Committee supported the renovation and expansion of the North Fire Station, which was successful and is currently in construction. A borrowing of \$1,978,000 to complete the remaining capital projects initially brought forward by the Capital Planning Committee for FY21 but removed from planning at Spring Town Meeting in response to uncertain financial forecasts at the start of the pandemic, was also supported and included sidewalk and road improvements, fire turnout gear, and kitchen and auditorium work for the middle schools. The Committee unanimously recommended against the use of one-time Free Cash to reduce the tax levy for a variety of reasons, including the use of \$2,000,000 in stabilization funds in the FY21 budget and not to use excess capacity to the tax levy in order to provide tax relief during the pandemic. Funds were instead recommended for the Stabilization Fund in the amount of \$1,370,300 to replenish funds used for the budget. The Fall Town Meeting was completed in one evening.

In the spring of 2021, the Finance Committee meetings continued to be conducted remotely and Town Meeting was once again delayed to the end of June. All of the Committee's reviews and resulting recommendations were once again adjusted and tempered by the pandemic. After thorough review with division and department heads, and further deliberation, the Committee unanimously recommended approval of the proposed budgets for the

Town, Chelmsford Public School System, and Nashoba Valley Technical School District. All were passed by Town Meeting. An amendment of the FY21 budget was supported by the Committee and passed by Town Meeting. The Capital Budget was returned to previous borrowing levels (\$3,818,974) and was ultimately supported at Town Meeting. Relief funds received allowed for the Town to perform HVAC Repairs and upgrades in the Chelmsford Public Schools and to not seek additional funds through Town Meeting. Funding for an investigation into PFAS in Groundwater Monitoring Wells at 54 Richardson Road was supported in the amount of \$275,000. Annual Enterprise Funds were funded with capital projects such as a Sewer Vacuum Truck and utility truck, a Stormwater Vacuum Truck, reconstruction of culverts at Dunshire Drive, and the purchase of two high quality cameras with robotic control which would match the current system for installation at the newly renovated McCarthy Auditorium and allow a presentation at McCarthy to be controlled from the Parker studio were supported by our Committee and approved at Town Meeting. Both the Finance Committee and the Town supported the use of \$340,000 for the purchase and installation of new playground equipment at Varney Playground and Southwell Park from the Community Preservation Fund General Reserve. Easements for roadways at Grist Mill and Turnpike Road were similarly supported and approved. A Zoning Bylaw Amendment for the Village Center Overlay Parking Requirements was supported and approved by Town Meeting, but amendments for E-Commerce and Recreational Marijuana Accessory Uses received mixed support from the Finance Committee for a number of reasons and ultimately not passed at Town Meeting.



## Finance Committee

Finally, a Special Town Meeting was held in which two parcels were accepted as donations to the Town after Finance Committee support and Town Meeting approval, solar leases for the Senior Center and Forum roofs were supported by the Finance Committee and approved by the Town Meeting, and the correct spelling of Stedman Street was finally resolved.

The Finance Committee expresses its sincere appreciation to Town Manager, Paul Cohen, Finance Director, John Sousa, Town Accountant, Darlene Lussier, Chelmsford Public School District Superintendent, Dr. Jay Lang, Nashoba Valley Technical School District Superintendent, Denise Pigeon, Town Clerk, Patricia Dzuris, and to all Chelmsford department and division heads and their staff for their wealth of information and assistance in helping the Finance Committee reach its decisions. The Committee extends its gratitude to Chelmsford TeleMedia for broadcasting and recording its meetings. The Finance Committee also thanks the boards and committees who appear before it yearly, the Citizen petitioners, and, as always, the Committee extends a huge "thank you" to Pam Morrison, its clerk, who helps the Finance Committee remain current, organized, and punctual in its reporting of information and decisions to Town Meeting.

At the end of FY21, the Finance Committee said goodbye to two of its committee's members, Ameena Langford and Vicky Parks. The remaining members of the Committee thank them for their service to our committee and will sorely miss their insight, expertise, and camaraderie. The Finance Committee wishes them well in their future endeavours.

The Finance Committee as a body serves the taxpayers of Chelmsford and as such

always welcomes comments and suggestions. Meetings are held on Thursday nights at 6:30 p.m. or 7:30 p.m., subject to time changes, during the budget season and leading up to both Fall and Spring Annual Town Meetings, and public comment is always on the agenda. The Finance Committee strives to improve our Town by overseeing the budget process throughout each Fiscal Year, making sure we are all guarding "what the sires have won."

### **The Finance Committee:**

Jim Clancy, Chair  
Annita Tanini, Vice Chair  
Kathy Duffett  
Ameena Langford  
Eric Chambers  
David Goselin  
Vicky Parks



## Accounting

CHELMSFORD Combined Balance Sheet - All Fund Types and Account Groups as of June 30, 2021 (Unaudited)								
	Governmental Fund Types			Fiduciary Proprietary Fund Types Fund Types			Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
<b>ASSETS</b>								
Cash and cash equivalents	14,734,097.24	26,564,682.04	5,215,316.56	2,264,577.48		35,830,921.00		84,609,594.32
Investments								0.00
Receivables:								
Personal property taxes	74,522.64							74,522.64
Real estate taxes	666,344.62							666,344.62
Allowance for abatements and exemptions	(1,100,014.01)							(1,100,014.01)
Tax liens	844,010.41							844,010.41
Deferred taxes	406,274.81							406,274.81
Motor vehicle excise	855,591.70							855,591.70
Other excises								0.00
User fees				628,225.63				628,225.63
Utility liens added to taxes				32,435.86				32,435.86
Departmental								0.00
Special assessments	2,500.00	999,872.77						1,002,372.77
Due from other governments		652,111.49						652,111.49
Other receivables	356.93					103,400.00		103,756.93
Foreclosures/Possessions	42,964.85							42,964.85
Prepays								0.00
Due to/from other funds								0.00
Working deposit								0.00
Inventory								0.00
Fixed assets, net of accumulated depreciation								0.00
Amounts to be provided - payment of bonds							66,611,423.35	66,611,423.35
Amounts to be provided - vacation/sick leave							1,795,543.08	1,795,543.08
<b>Total Assets</b>	<b>16,526,649.19</b>	<b>28,216,666.30</b>	<b>5,215,316.56</b>	<b>2,925,238.97</b>	<b>0.00</b>	<b>35,934,321.00</b>	<b>68,406,966.43</b>	<b>157,225,158.45</b>
<b>LIABILITIES AND FUND EQUITY</b>								
<b>Liabilities:</b>								
Warrants payable	3,165,225.31	139,177.64	414,589.84	30,316.61		3,046.99		3,752,356.39
Accounts payable								0.00
Accrued payroll	1,100,147.43							1,100,147.43
Withholdings	1,675,083.07							1,675,083.07
Accrued claims payable								0.00
Due to/from other funds								0.00
Due to other governments								0.00
Other liabilities	21,730.61							21,730.61
Deferred revenue:								
Real and personal property taxes	(359,146.75)							(359,146.75)
Tax liens	844,010.41							844,010.41
Deferred taxes	406,274.81							406,274.81
Foreclosures/Possessions	42,964.85							42,964.85
Motor vehicle excise	855,591.70							855,591.70
Other excises								0.00
User fees				628,225.63				628,225.63
Utility liens added to taxes				32,435.86				32,435.86
Departmental								0.00
Special assessments	2,500.00	999,872.77						1,002,372.77
Due from other governments		652,111.49						652,111.49
Other receivables								0.00
Deposits receivable								0.00
Prepaid taxes/fees								0.00
Tailings								0.00
IBNR								0.00
Agency Funds						778,969.19		778,969.19
Notes payable							664,370.00	664,370.00
Bonds payable							65,947,053.35	65,947,053.35
Vacation and sick leave liability							1,795,543.08	1,795,543.08
<b>Total Liabilities</b>	<b>7,754,381.44</b>	<b>1,791,161.90</b>	<b>414,589.84</b>	<b>690,978.10</b>	<b>0.00</b>	<b>782,016.18</b>	<b>68,406,966.43</b>	<b>79,840,093.89</b>
<b>Fund Equity:</b>								
Reserved for encumbrances	1,734,384.30							1,734,384.30
Reserved for continuing appropriations	227,142.81							227,142.81
Reserved for expenditures		23,673,797.61	4,800,726.72	612,391.00		35,152,304.82		64,239,220.15
Reserved for petty cash	2,295.00							2,295.00
Reserved for appropriation deficit								0.00
Reserved for COVID-19 deficit		(349,858.25)						(349,858.25)
Reserved for debt service								0.00
Reserved for premiums								0.00
Reserved for working deposit								0.00
Undesignated fund balance	6,808,445.64	3,101,565.04		1,621,869.87				11,531,880.55
Unreserved retained earnings								0.00
Investment in capital assets								0.00
<b>Total Fund Equity</b>	<b>8,772,267.75</b>	<b>26,425,504.40</b>	<b>4,800,726.72</b>	<b>2,234,260.87</b>	<b>0.00</b>	<b>35,152,304.82</b>	<b>0.00</b>	<b>77,385,064.56</b>
<b>Total Liabilities and Fund Equity</b>	<b>16,526,649.19</b>	<b>28,216,666.30</b>	<b>5,215,316.56</b>	<b>2,925,238.97</b>	<b>0.00</b>	<b>35,934,321.00</b>	<b>68,406,966.43</b>	<b>157,225,158.45</b>



## Assessing Division

*Frank Reen, Assessor*



*Rena Gagne, Michelle O'Hagan, Sue Taylor, Frank Reen*

The Board is responsible for the full and fair market valuation of the approximate 13,900 real and personal property parcels within the community as of January 1st of the fiscal year. It has been the policy of the Assessors to review the valuations annually in order to maintain accurate and current assessments; a summary of the analysis is reviewed by the Department of Revenue and is essential to the certification of the tax rate. The real estate valuations through calendar year 2019 demonstrated that the residential real estate market was continuing to appreciate. The commercial/industrial market continued to grow as well although at a slower rate. For FY2021 the Residential Tax Rate is \$15.74 for Commercial Industrial \$20.30. For Personal Property \$20.11. Fiscal Year 2021 was a revaluation year for the Town of Chelmsford Assessor's office which is a review of practices and procedures conducted by the Department of Revenue, Bureau of Local Assessment (DLS). The DLS conducts a data quality study observing several areas within the Town with a concentration on conformity and uniformity. A thorough review is conducted of all sales that occurred in 2019 to ensure that they are arms-length and reflect market conditions. In addition to the sales and their validity, a review of the analysis performed on these sales by this office is also conducted by the DOR. An examination of the pertinent income and expense data as it relates to the income approach to value is also

evaluated. This extensive audit began in the January of 2020 with planning beginning as early as mid-2019. As was experienced in other departments there were challenges to overcome in order to complete the project on time and have the values and tax rates certified in order to issue the tax bills in a timely manner. This is critical to the financial stability of the Town. For their efforts I can't express adequately how appreciative I am of my staff Sue Taylor, Rena Gagne and Chelle O'Hagan. Additionally, and just as important the support and confidence in this office shown by the Town Manager, Paul Cohen and Finance Director, John Sousa that we would complete the project. And lastly the DOR. They were ready from the outset to work with communities while working remotely without any noticeable interruption. Again I, along with Board members, Samuel Chase, John Duffett, and Kevin Sullivan wish to thank the staff of the Assessor's office, for their hard work and dedication through the year. The work conducted by the staff was completed timely and accurately while maintaining the excellent service the public has come to expect. I would also like to take this opportunity to thank the residents and taxpayers of Chelmsford for their continued cooperation with this office while we undertook this project.



# Human Resources

*Jeanne Parziale, Director of Human Resources*

**MISSION STATEMENT**

To attract and retain a qualified workforce, to maintain fair and equitable personnel policies and to promote a safe, healthy work environment.

**PERSONNEL BOARD**

Jessica Porter, Chair, Patrick Lawlor, Anneke Wade, John Roark, Employee Rep. and one (1) appointed position is unfilled.

**RECRUITMENT**

The Town of Chelmsford is committed to attracting, maintaining and retaining a knowledgeable and effective workforce. Human Resources processed 24 new employee hires, 8 retirements, and 34 terminations,

**RETIREMENTS**

Erik Merrill	Police Dept.	9/30/2020
David Defreitas	Police Dept	2/2/2021
Sandra Hall	Police Dept.	7/17/2020
Marc Pare	Fire Dept.	3/23/2021
William Keohane	Fire Dept.	5/31/2021
Christine Roche-Helmes	Library	8/24/2020
Deborah Lessard	Library	7/3/2020
Lawrence Ferreira	DPW Highway	6/29/2021

**WORKERS' COMPENSATION**

Human Resources processed 9 claims of work-related injury. Breakdown as follows:

Total School Claims: 4  
 Total Town Claims: 5

**HEALTH INSURANCE – JUNE 2021 ENROLLMENT**

Blue Care Elect PPO			
	Town	School	Retirees
Individual	2	14	11
Family	3	14	5
Network Blue HMO			
Individual	69	115	48
Family	136	277	38
HMO Select			
Individual	3	15	2
Family	1	7	1
Managed Blue for Seniors			44
Medex			783

Submitted by: Jeanne Parziale, Human Resources Director



# Town Administration

## Town Employee Payroll

### TOWN MANAGER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BRUCE	KRISTINA	\$69,076.32	\$0.00	\$69,076.32
COHEN	PAUL	\$199,621.38	\$13,192.72	\$212,814.10
MAFFETONE	STEPHEN	\$88,928.28	\$0.00	\$88,928.28
MARRONE	LISA	\$95,222.24	\$0.00	\$95,222.24
MCCALL	MICHAEL	\$24,770.65	\$11,212.10	\$35,982.75

### FINANCE COMMITTEE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MORRISON	PAMELA	\$3,766.95	\$0.00	\$3,766.95

### ACCOUNTING

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DANAHY	NANCY	\$48,563.61	\$834.49	\$49,398.10
LUSSIER	DARLENE	\$116,711.65	\$7,039.10	\$123,750.75
MACLEOD	JOHN	\$72,573.24	\$0.00	\$72,573.24
MCCARTHY	KIMBERLY	\$78,153.98	\$4,714.38	\$82,868.36
MORGAN	DIANE	\$18,240.00	\$266.30	\$18,506.30

### ASSESSORS

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
GAGNE	RENA	\$56,694.02	\$68.09	\$56,762.11
OHAGAN	MICHELLE	\$47,348.24	\$882.38	\$48,230.62
REEN	FRANK	\$112,254.45	\$6,237.19	\$118,491.64
TAYLOR	SUSAN	\$67,391.46	\$0.00	\$67,391.46

### TREASURER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
HALLORAN	LAUREN	\$52,397.88	\$989.89	\$53,387.77
PEASE	KIM	\$78,154.01	\$2,357.20	\$80,511.21
SOUSA	JOHN	\$144,967.56	\$4,374.44	\$149,342.00
STEADMAN	BONNIE	\$53,787.89	\$4,006.78	\$57,794.67
WEDGE	CHRISTINE	\$76,247.31	\$1,485.21	\$77,732.52

### HUMAN RESOURCES

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
PARZIALE	JEANNE	\$105,194.70	\$6,340.26	\$111,534.96

### MUNICIPAL SAFETY SPECIALIST

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CERVEN	STEPHEN	\$80,107.36	\$0.00	\$80,107.36

### MIS/TECHNOLOGY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
HALL	MATHEW	\$100,043.16	\$0.00	\$100,043.16
LUTTER	EDWARD	\$112,254.44	\$5,074.32	\$117,328.76



# Town Employee Payroll

## TOWN CLERK

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ALMEIDA	JENNIFER	\$64,144.25	\$9,268.84	\$73,413.09
CARNEY	MARYLOU	\$69,076.32	\$8,124.30	\$77,200.62
DZURIS	PATRICIA	\$95,222.24	\$5,258.81	\$100,481.05
MURPHY	JANET	\$1,154.00	\$208.00	\$1,362.00
SOUSA	NANCY	\$48,563.62	\$6,257.08	\$54,820.70
WALSH	JOSHUA	\$300.00	\$0.00	\$300.00

## REGISTRAR

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BARTON	CURTIS	\$500.00	\$0.00	\$500.00
FALL	THOMAS	\$500.00	\$0.00	\$500.00
LANE	JAMES	\$500.00	\$0.00	\$500.00

## CONSERVATION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
GUERTIN	KATHARINE	\$45,960.75	\$109.75	\$46,070.50

## COMMUNITY DEVELOPMENT

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BELANSKY	EVAN	\$112,254.44	\$3,382.88	\$115,637.32
MERRILL	VIVIAN	\$7,351.82	\$60.00	\$7,411.82

## PLANNING BOARD

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
STANSFIELD	COLLEEN	\$54,808.13	\$9,754.34	\$64,562.47

## HISTORIC DISTRICT

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
METZ	JUDY	\$726.18	\$0.00	\$726.18

## POLICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
AHERN	DANIEL	\$126,416.90	\$65,012.45	\$191,429.35
AHERN	TODD	\$105,194.73	\$79,587.95	\$184,782.68
BARRY	TODD	\$59,649.70	\$3,801.97	\$63,451.67
BENNETT	KATHLEEN	\$56,262.19	\$3,281.74	\$59,543.93
BERNIER	JEFFREY	\$69,461.23	\$64,741.44	\$134,202.67
BLODGETT	JEFF	\$61,767.87	\$76,288.35	\$138,056.22
BOURKE	TIMOTHY	\$61,767.85	\$27,813.12	\$89,580.97
BRADY	SHAWN	\$61,763.21	\$51,442.58	\$113,205.79
BREWER	SHAWN	\$52,261.54	\$24,828.43	\$77,089.97
BROWN	ROBERT	\$61,721.25	\$57,780.56	\$119,501.81
BUCKLEY	STEVEN	\$53,557.48	\$46,379.32	\$99,936.80
CALLAHAN	RYAN	\$61,767.86	\$12,103.96	\$73,871.82
CAMERON	MARISSA	\$45,047.61	\$6,248.36	\$51,295.97
CARLO	WILLIAM	\$69,388.35	\$88,716.25	\$158,104.60
CHIPCHAK	CHRISTOPHER	\$1,789.04	\$500.00	\$2,289.04



# Town Administration

## Town Employee Payroll

### POLICE

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
CONKLIN	STEVEN	\$56,292.85	\$12,171.21	\$68,464.06
DASILVA	SARA	\$2,343.33	\$0.00	\$2,343.33
DEFREITAS	DAVID	\$32,763.96	\$22,386.10	\$55,150.06
DEMERS	LISA	\$52,261.53	\$24,291.22	\$76,552.75
DEMERS	RICHARD	\$52,261.51	\$23,805.12	\$76,066.63
DUBE	PHILIP	\$72,913.52	\$81,664.12	\$154,577.64
FERNALD	MATTHEW	\$61,767.86	\$39,908.92	\$101,676.78
FREDERICKS	STEPHEN	\$70,785.40	\$109,669.89	\$180,455.29
GALLANT	ASHLEY	\$61,767.85	\$42,717.46	\$104,485.31
GILLIS	AIDAN	\$45,552.14	\$24,319.96	\$69,872.10
GOGUEN	DANIEL	\$61,767.85	\$21,992.86	\$83,760.71
GOODE	FRANCIS	\$71,644.54	\$86,191.12	\$157,835.66
GOODE	TIMOTHY	\$52,261.48	\$12,669.25	\$64,930.73
HALL	SANDRA	\$36,839.41	\$3,249.48	\$40,088.89
HANNAGAN	GARY	\$107,785.90	\$105,928.52	\$213,714.42
HANSCOM	JASON	\$107,353.92	\$97,021.07	\$204,374.99
HAWKINS	STEVEN	\$69,122.51	\$76,462.96	\$145,585.47
HAYDEN	ALEXANDRA	\$52,261.54	\$24,863.57	\$77,125.11
HILL	DEREK	\$56,292.87	\$64,048.19	\$120,341.06
HOUMILLER	ANDREW	\$43,114.01	\$32,646.03	\$75,760.04
KOCH	CARL	\$61,985.56	\$2,988.76	\$64,974.32
LECZYNSKI	KEITH	\$61,767.85	\$34,794.86	\$96,562.71
LEFEBVRE	SHAWN	\$53,557.46	\$59,074.23	\$112,631.69
LEO	DAVID	\$61,767.85	\$87,997.13	\$149,764.98
LINSTAD	DAVID	\$61,767.85	\$42,523.64	\$104,291.49
MACKENZIE	DAVID	\$45,482.16	\$38,453.27	\$83,935.43
MARSHALL	KALEIGH	\$57,878.52	\$36,739.21	\$94,617.73
MAUTI	CHRISTOPHER	\$61,638.09	\$69,126.23	\$130,764.32
MEAD	CRAIG	\$61,638.09	\$40,050.04	\$101,688.13
MEEHAN	KENNETH	\$61,767.85	\$65,967.84	\$127,735.69
MURPHY	ROBERT JAMES	\$61,767.87	\$56,803.94	\$118,571.81
NOLAN	MELISSA	\$53,437.59	\$1,008.97	\$54,446.56
OKEEFE	RILEY	\$57,878.52	\$55,946.30	\$113,824.82
PHILAPHANDETH	AARON	\$40,536.38	\$20,378.03	\$60,914.41
POOR	JASON	\$105,194.75	\$98,112.52	\$203,307.27
POOR	JOHN	\$53,467.55	\$19,773.79	\$73,241.34
PROULX	KEVIN	\$10,666.38	\$4,920.21	\$15,586.59
QUINN	EDWARD	\$105,194.73	\$75,287.15	\$180,481.88
QUINN	KEVIN	\$52,618.82	\$49,778.80	\$102,397.62
REEDY	BRANDON	\$52,618.82	\$31,967.64	\$84,586.46
REID	DANIEL	\$61,767.85	\$71,169.30	\$132,937.15
REID	JENNIFER	\$16,725.96	\$1,562.50	\$18,288.46
RICHARD	BRIAN	\$61,767.88	\$37,906.35	\$99,674.23
RICHARDSON	PAUL	\$70,670.38	\$38,239.11	\$108,909.49
RIORDAN	ROBERT	\$48,089.02	\$33,914.01	\$82,003.03
ROARK	JOHN	\$105,194.63	\$84,330.95	\$189,525.58
ROBINSON	ANDREW	\$36,618.50	\$6,057.42	\$42,675.92
ROBINSON	CHRISTOPHER	\$52,618.82	\$57,596.68	\$110,215.50



# Town Employee Payroll

## POLICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ROKAS	ASHLEY	\$61,767.86	\$39,159.80	\$100,927.66
SECH	MATTHEW	\$56,292.87	\$42,350.63	\$98,643.50
SPENCE	COLIN	\$105,035.92	\$76,927.22	\$181,963.14
SPINAZOLA	ANTHONY	\$61,767.88	\$26,509.95	\$88,277.83
SPINNEY	JAMES	\$149,182.45	\$38,836.59	\$188,019.04
SULLIVAN	DANIEL	\$61,767.86	\$22,446.92	\$84,214.78
THAYER	NICHOLAS	\$61,506.43	\$75,110.57	\$136,617.00
TYROS	GEORGE	\$61,767.86	\$46,368.93	\$108,136.79
TYROS	REBECCA	\$61,767.87	\$30,064.25	\$91,832.12
UBELE	BRIAN	\$61,767.89	\$43,980.03	\$105,747.92
WALSH	CRAIG	\$72,140.09	\$38,351.36	\$110,491.45
ZAHER	CHRISTOPHER	\$61,767.87	\$34,679.28	\$96,447.15
ZIMINSKY	NICHOLAS	\$61,767.86	\$56,766.27	\$118,534.13

## FIRE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABBOTT	JOSHUA	\$62,285.17	\$43,146.37	\$105,431.54
ALBON	ROBERT	\$56,327.60	\$18,588.79	\$74,916.39
AMUNDSON	WILLIAM	\$62,312.02	\$43,738.49	\$106,050.51
BACON	WILLIAM	\$62,285.16	\$19,543.58	\$81,828.74
BAKER	GARY	\$59,147.70	\$34,057.89	\$93,205.59
BENNETT	WILLIAM	\$62,285.17	\$34,678.44	\$96,963.61
BOISSEAU	EDWARD	\$62,285.18	\$28,061.59	\$90,346.77
BOUDREAU	A	\$62,285.17	\$53,981.93	\$116,267.10
BOWLER	MICHAEL	\$25,622.64	\$5,734.78	\$31,357.42
BROTHERS	CHRISTOPHER	\$62,285.16	\$19,260.55	\$81,545.71
BROTHERS	MICHAEL	\$62,285.17	\$29,828.47	\$92,113.64
BROTHERS	THOMAS	\$63,072.83	\$36,706.95	\$99,779.78
BRUNO	FRANCIS	\$29,777.62	\$4,019.00	\$33,796.62
BYAM	ERIK	\$62,285.16	\$23,228.89	\$85,514.05
CANCELLA	JEFFREY	\$62,285.16	\$63,346.91	\$125,632.07
CARKIN	JO ELLEN	\$20,480.82	\$30.00	\$20,510.82
CASEY	EDWARD	\$62,285.13	\$45,102.92	\$107,388.05
CHIASSON	MICHAEL	\$62,285.13	\$34,162.74	\$96,447.87
CLARKE	KEVIN	\$62,285.16	\$35,541.73	\$97,826.89
COREY	DANIEL	\$62,285.16	\$19,669.66	\$81,954.82
DALEY	PATRICK	\$62,291.89	\$25,093.93	\$87,385.82
DONOGHUE	MICHAEL	\$119,969.04	\$27,513.62	\$147,482.66
DUCHARME	MICHAEL	\$62,284.08	\$44,452.50	\$106,736.58
FADER	FRANK	\$71,943.89	\$25,232.21	\$97,176.10
FUNARO	DANIEL	\$81,048.01	\$30,413.71	\$111,461.72
GARDNER	ROBERT	\$62,285.15	\$27,666.66	\$89,951.81
GRIFFIN	ANNA	\$56,464.29	\$5,033.51	\$61,497.80
HAMILTON	DEREK	\$49,683.12	\$24,741.59	\$74,424.71
HAMILTON	NICHOLAS	\$62,285.16	\$31,280.92	\$93,566.08
HOULE	DAVID	\$62,285.16	\$28,135.61	\$90,420.77
HOULE	RYAN	\$86,165.03	\$37,791.08	\$123,956.11



# Town Administration

## Town Employee Payroll

### FIRE

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
KEOHANE	WILLIAM	\$59,408.52	\$90,762.56	\$150,171.08
KIVLAN	JOHN	\$80,994.06	\$63,901.62	\$144,895.68
KOHL	DONALD	\$62,285.16	\$42,126.38	\$104,411.54
KOUTSOUFIS	DANIEL	\$85,847.28	\$26,563.33	\$112,410.61
LABRECQUE	KENNETH	\$53,177.49	\$34,263.23	\$87,440.72
LINDSAY	KEITH	\$62,285.16	\$28,755.36	\$91,040.52
MAHER	DAVID	\$62,285.14	\$43,025.39	\$105,310.53
MAHER	MICHAEL	\$62,284.92	\$37,338.60	\$99,623.52
MANISCALCO	JAKE	\$3,981.90	\$0.00	\$3,981.90
MANLEY	DANIEL	\$81,048.00	\$40,136.68	\$121,184.68
MANLEY	LEO	\$62,285.18	\$28,765.24	\$91,050.42
MCGARRY	PATRICK	\$59,147.69	\$19,474.51	\$78,622.20
MCNIFF	TIMOTHY	\$59,147.69	\$43,034.57	\$102,182.26
MICU	ANDREW	\$62,285.13	\$60,089.92	\$122,375.05
NELSON	MICHAEL	\$62,285.15	\$62,577.23	\$124,862.38
NEWCOMB	SCOTT	\$49,683.14	\$31,218.44	\$80,901.58
OBRIEN	KEVIN	\$81,048.04	\$57,067.58	\$138,115.62
OXIER	CHRISTOPHER	\$32,028.29	\$6,013.02	\$38,041.31
PARE	MARC	\$61,454.80	\$49,120.01	\$110,574.81
PHELAN	CASEY	\$62,285.13	\$18,793.05	\$81,078.18
PINE	AUBREY	\$47,401.63	\$23,100.49	\$70,502.12
PRAK	CHHUNLY	\$0.00	\$1,393.38	\$1,393.38
REID	JOHN	\$0.00	\$1,562.38	\$1,562.38
ROBINSON	JOHN	\$62,285.18	\$48,025.70	\$110,310.88
RYAN	GARY	\$136,746.49	\$31,244.89	\$167,991.38
RYAN	GEORGE	\$62,285.14	\$46,154.09	\$108,439.23
SACCO	MICHELLE	\$62,285.14	\$47,784.72	\$110,069.86
SCHELLBACH	WILLIAM	\$86,006.43	\$52,549.12	\$138,555.55
SEGNINI	GREGORY	\$62,285.17	\$57,428.27	\$119,713.44
SHANAHAH	TIMOTHY	\$62,285.18	\$22,736.24	\$85,021.42
SPARKS	GREGORY	\$62,285.16	\$26,647.57	\$88,932.73
TURNER	JASON	\$62,285.16	\$51,746.79	\$114,031.95
TURNER	JOSHUA	\$62,285.16	\$87,129.47	\$149,414.63
UBELE	DANIEL	\$0.00	\$1,446.08	\$1,446.08
WALSH	GARRETT	\$62,285.15	\$36,513.50	\$98,798.65
YOUNG	MICHAEL	\$62,285.18	\$39,828.10	\$102,113.28

### BUILDING INSPECTION

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
ALLAN	MARTIN	\$44,965.05	\$6,155.06	\$51,120.11
CLAUSON	VERA	\$54,808.06	\$2,647.53	\$57,455.59
FAULKENHAM	DAVID	\$4,000.00	\$0.00	\$4,000.00
KANE	DENNIS	\$44,965.05	\$7,833.07	\$52,798.12
MORASH	DONALD	\$44,927.81	\$4,223.02	\$49,150.83
MORIN	DANIEL	\$43,017.88	\$682.40	\$43,700.28
NEGRON	JOSE	\$17,182.12	\$0.00	\$17,182.12
SHANAHAH	SHAUN	\$98,629.65	\$4,441.60	\$103,071.25
WETHERBEE	PETER	\$8,153.43	\$0.00	\$8,153.43



# Town Employee Payroll

## ANIMAL CONTROL OFFICER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CIANCI	MARK	\$53,961.94	\$10,731.10	\$64,693.04
MERRILL	ERIK	\$9,217.04	\$1,215.77	\$10,432.81

## DPW BUSINESS MANAGER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
COTE	JOYCE	\$74,387.69	\$4,914.72	\$79,302.41

## DPW/ENGINEERING

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
JAHNLE	STEPHEN	\$126,416.88	\$5,714.52	\$132,131.40
LUDWIG	SCOTT	\$90,633.92	\$5,061.06	\$95,694.98
PAPADOPOULOS	CHRISTINA	\$95,222.24	\$0.00	\$95,222.24

## DPW DIRECTOR

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
PERSICHETTI	GARY	\$145,157.16	\$8,748.86	\$153,906.02

## DPW/HIGHWAY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BOMIL	KEITH	\$29,172.00	\$8,874.01	\$38,046.01
BOYLE	DAVID	\$52,241.30	\$12,481.24	\$64,722.54
CIARDI	PETER	\$60,378.00	\$16,935.38	\$77,313.38
COTE	PAUL	\$54,064.08	\$9,389.67	\$63,453.75
DION	CHRISTOPHER	\$26,969.60	\$8,804.56	\$35,774.16
ERIKSEN	JOSEPH	\$96,756.21	\$33,151.80	\$129,908.01
FERREIRA	JOHN	\$7,980.00	\$0.00	\$7,980.00
FERREIRA	LAWRENCE	\$126,416.88	\$7,619.36	\$134,036.24
FOOTE	KYLE	\$18,066.24	\$4,531.87	\$22,598.11
GUILMETTE	JOHN	\$61,630.25	\$12,634.93	\$74,265.18
IRVINE	DAVID	\$63,875.20	\$22,541.50	\$86,416.70
JENSEN	RICHARD	\$63,875.20	\$23,870.18	\$87,745.38
LEMASURIER	ANDREW	\$58,432.09	\$15,102.96	\$73,535.05
MALONE	RICHARD	\$57,755.61	\$17,746.79	\$75,502.40
MALONE	TIMOTHY	\$55,945.69	\$13,024.20	\$68,969.89
MARTIN	DAVID	\$3,672.00	\$114.75	\$3,786.75
MCDONOUGH	LYNN	\$54,808.08	\$3,850.73	\$58,658.81
MCKENNEDY	JONATHAN	\$40,943.63	\$4,908.82	\$45,852.45
MURRAY	DAVID	\$56,424.89	\$12,315.15	\$68,740.04
RYAN	THOMAS	\$63,000.56	\$17,368.79	\$80,369.35
SIMARD	DANIEL	\$54,064.09	\$16,107.07	\$70,171.16
SITTLER	DARRYL	\$62,274.32	\$15,252.23	\$77,526.55
TYLER	DAVID	\$25,597.61	\$3,098.03	\$28,695.64
WALSH	TRAVIS	\$56,901.02	\$15,747.38	\$72,648.40
YOUNG	JOHN	\$54,064.08	\$10,172.72	\$64,236.80



# Town Administration

## Town Employee Payroll

### DPW/PARKS

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
SCOMIS	BRIAN	\$71,943.92	\$5,916.11	\$77,860.03

### DPW/SEWER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BELKAS	DANIEL	\$112,207.64	\$13,072.56	\$125,280.20
BOYER	SHARON	\$56,262.19	\$3,303.11	\$59,565.30
BRULE	CHRIS	\$53,942.06	\$4,470.71	\$58,412.77
DUPONT	MATTHEW	\$52,146.12	\$3,069.48	\$55,215.60
GARBARZ III	GABRIEL	\$50,873.90	\$3,257.38	\$54,131.28
GENDRON	SHANE	\$79,346.92	\$19,167.87	\$98,514.79
GEOFFROY	JUSTIN	\$63,534.94	\$5,913.16	\$69,448.10
LAURENCIO	ADAM	\$63,534.94	\$7,985.76	\$71,520.70
MORAN	NEIL	\$66,751.31	\$6,291.78	\$73,043.09
OCZKOWSKI	JOSEPH	\$94,318.32	\$13,790.49	\$108,108.81
SILVA	DAVID	\$68,420.53	\$5,263.81	\$73,684.34
SILVA	ROBERT	\$96,756.20	\$13,226.25	\$109,982.45
VOSNAKIS	MICHAEL	\$112,254.43	\$6,765.76	\$119,020.19

### DPW/STORMWATER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ADONIOU	ANTHONY	\$2,310.00	\$0.00	\$2,310.00
DESTREMPE	SCOTT	\$58,998.82	\$6,510.88	\$65,509.70
EDWARDS	BRYAN	\$61,985.59	\$6,917.64	\$68,903.23
FOSSEY	TAYLOR	\$7,533.75	\$0.00	\$7,533.75
GREENWOOD	DENNIS	\$71,884.26	\$8,195.41	\$80,079.67
HAIGHT	RICHARD	\$1,800.00	\$0.00	\$1,800.00
LEVESQUE	JAMES	\$42,656.86	\$6,390.46	\$49,047.32
PACHECO	DAVID	\$58,998.80	\$5,223.42	\$64,222.22
RICE	STEPHEN	\$53,449.73	\$4,932.81	\$58,382.54
SILVA	ANDREW	\$47,199.29	\$5,585.92	\$52,785.21
THOMPSON	COURTNEY	\$74,387.67	\$0.00	\$74,387.67
WALKER	NATHAN	\$65,747.44	\$0.00	\$65,747.44

### DPW/MAINTENANCE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DORAN	JAMES	\$4,052.07	\$0.00	\$4,052.07
DOWD	JOSEPH	\$5,378.10	\$0.00	\$5,378.10
FERRANTE	AVERY	\$6,628.06	\$0.00	\$6,628.06



# Town Employee Payroll

## DPW/FACILITIES

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
CALLAGHAN	STEPHEN	\$50,109.08	\$3,068.97	\$53,178.05
CANAVAN	KATHLEEN	\$109,980.16	\$0.00	\$109,980.16
DIPERSIO	JASON	\$68,420.52	\$6,802.94	\$75,223.46
FAULKNER	ADAM	\$50,264.75	\$3,272.96	\$53,537.71
IANNELLI	JOHN	\$44,965.44	\$3,215.09	\$48,180.53
JOYCE	MELISSA	\$74,387.73	\$0.00	\$74,387.73
LUCE	RICHARD	\$13,659.58	\$702.56	\$14,362.14
LUTTER	DECLAN	\$5,944.00	\$372.00	\$6,316.00
MASIELLO	ALEC	\$5,104.00	\$84.00	\$5,188.00
MARTHUR	CATHERINE	\$53,787.93	\$1,021.87	\$54,809.80
MILOTTE	ROGER	\$57,559.35	\$5,765.46	\$63,324.81
MISCOVITCH	RUSSELL	\$49,633.44	\$0.00	\$49,633.44
ORSO	BRIAN	\$65,105.59	\$11,112.13	\$76,217.72
PELKEY	RODNEY	\$57,559.35	\$8,248.76	\$65,808.11
PERRIN	NATHAN	\$256.00	\$0.00	\$256.00
RALLS	JOSEPH	\$68,420.51	\$10,975.63	\$79,396.14
RUGGIERO	DANIEL	\$54,786.22	\$4,379.00	\$59,165.22
TRAINOR	LIAM	\$8,416.00	\$312.00	\$8,728.00
TRAINOR	RICHARD	\$40,666.48	\$1,622.33	\$42,288.81
TRAINOR	SHAUN	\$53,308.48	\$5,681.01	\$58,989.49

## CEMETERY

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
BOYLE	DAVID	\$82,110.14	\$7,299.32	\$89,409.46
DEFREITAS	JORGE	\$66,751.32	\$15,139.08	\$81,890.40
FEDERICO	MARCO	\$11,696.00	\$1,955.00	\$13,651.00
MCCARTHY	CHRISTOPHER	\$9,817.00	\$403.50	\$10,220.50
O'NEILL	KYLE	\$50,873.90	\$8,437.52	\$59,311.42
SILVA	MARYANN	\$21,910.75	\$0.00	\$21,910.75
ZGONIS	NICHOLAS	\$56,272.55	\$9,696.99	\$65,969.54

## BOARD OF HEALTH

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
BEALL	DARCY	\$61,000.39	\$19,217.80	\$80,218.19
DESTREMPE	CHARLENE	\$9,932.72	\$0.00	\$9,932.72
DUNN-GREENWOOD	DONNA	\$58,188.71	\$2,476.32	\$60,665.03
GRANT	MICHELE	\$44,255.90	\$8,844.90	\$53,100.80
MASIELLO	MARK	\$76,247.31	\$3,821.54	\$80,068.85
MCCAUL	CAROLE	\$0.00	\$457.88	\$457.88
ROSA	SUSAN	\$109,836.66	\$4,975.79	\$114,812.45
WRIGHT-GLASER	AMANDA	\$50,065.51	\$10,808.59	\$60,874.10



## Town Employee Payroll

### COUNCIL ON AGING

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
BARRY	DEBORAH	\$35,788.78	\$0.00	\$35,788.78
BERTOS	ANN	\$40,115.34	\$0.00	\$40,115.34
BISCHOFF	NICHOLINA	\$122.40	\$0.00	\$122.40
BLAIR	RUTH	\$3,812.59	\$0.00	\$3,812.59
BRAMAN DUSSAULT	NATALIE	\$56,693.95	\$0.00	\$56,693.95
BRIGHAM	SARAH	\$1,845.00	\$0.00	\$1,845.00
CHAPUT	BETTY	\$3,381.77	\$0.00	\$3,381.77
CURRAN	DEVIN	\$5,370.30	\$0.00	\$5,370.30
DALEY	TIMOTHY	\$9,871.77	\$0.00	\$9,871.77
DANAHY	THOMAS	\$39,742.71	\$660.20	\$40,402.91
DEAR	ELENA	\$50,873.89	\$3,068.80	\$53,942.69
GRANT	LISA	\$29,054.19	\$0.00	\$29,054.19
GRUENEICH	CAROL	\$1,077.14	\$0.00	\$1,077.14
GUERIN	JAMES	\$5,336.96	\$0.00	\$5,336.96
HUNT	APRIL	\$50,797.22	\$959.04	\$51,756.26
JOHNSTON	SANDRA	\$619.65	\$0.00	\$619.65
LAMY	TINA	\$36,946.19	\$963.27	\$37,909.46
LIAKOS	ARTHUR	\$389.50	\$0.00	\$389.50
MACPHERSON	JANET	\$40,493.18	\$0.00	\$40,493.18
MAGUIRE	RICHARD	\$0.00	\$0.00	\$0.00
NORMANDY	COLLEEN	\$55,191.45	\$2,160.99	\$57,352.44
ONEIL	PATRICK	\$1,723.56	\$0.00	\$1,723.56
ONEIL	TRACY	\$24,046.44	\$849.20	\$24,895.64
PANNIELLO	CHRISTINE	\$1,297.50	\$0.00	\$1,297.50
SIRIANI	DEBRA	\$86,266.80	\$0.00	\$86,266.80
TUTELA	KAREN	\$12,853.60	\$591.24	\$13,444.84
WALSH	PETER	\$39,111.04	\$0.00	\$39,111.04
WORTHEN	PAUL	\$0.00	\$0.00	\$0.00

### VETERANS AGENT

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
JACKSON	REGINA	\$82,110.11	\$4,953.02	\$87,063.13

### LIBRARY

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
BHAT	SUPRIYA	\$17,780.06	\$9,600.04	\$27,380.10
COWES	JUSTIN	\$915.13	\$0.00	\$915.13
COWGILL	MICHAEL	\$20,965.27	\$185.47	\$21,150.74
DELOSSANTOS	JOSE	\$1,276.01	\$0.00	\$1,276.01
DEMPSTER	SARA	\$68,421.56	\$401.00	\$68,822.56
EVANS	GLYNIS	\$51,460.33	\$3,979.50	\$55,439.83
FITZHANSO	JESSICA	\$68,421.55	\$406.39	\$68,827.94
FOLEY	MAUREEN	\$44.42	\$0.00	\$44.42
FRANCINE	LISA	\$67,061.84	\$452.09	\$67,513.93
FRASSA	DIANE	\$0.00	\$0.00	\$0.00
GADGIL	TRUPTI	\$49,204.15	\$2,415.92	\$51,620.07
GRANT	ANDREA	\$50,913.97	\$2,417.50	\$53,331.47



# Town Employee Payroll

## LIBRARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
HARRADON	MICHAEL	\$82,110.07	\$0.00	\$82,110.07
HARTMAN	JEFFREY	\$58,346.68	\$166.50	\$58,513.18
HEON	TYLER	\$1,652.57	\$159.93	\$1,812.50
HERRMANN	ELIZABETH	\$126,416.88	\$6,190.73	\$132,607.61
HERZOG	BRIAN	\$27,413.83	\$13,788.91	\$41,202.74
HOOD	KEVIN	\$6,734.67	\$0.00	\$6,734.67
JONES	WESLEY	\$20,378.41	\$500.01	\$20,878.42
JUDGE	LAURA	\$39,037.30	\$366.00	\$39,403.30
KELLY	SEAN	\$9,395.66	\$0.00	\$9,395.66
KERKHOVE	THOMAS	\$7,996.03	\$0.00	\$7,996.03
KING	WILLIAM	\$0.00	\$2,784.86	\$2,784.86
LEAL	ALDEVINO	\$62,036.95	\$6,800.46	\$68,837.41
LESSARD	DEBORAH	\$2,142.08	\$2,620.51	\$4,762.59
LONGCHAMP	CHARLENE	\$51,460.33	\$3,102.00	\$54,562.33
LYKANSION	DANNY	\$68,421.54	\$261.00	\$68,682.54
MAFFETONE	DONNA	\$34,306.95	\$3,001.85	\$37,308.80
MAGNANT	EMILY	\$4,169.61	\$0.00	\$4,169.61
MAGNANT	PIERCE	\$2,187.00	\$0.00	\$2,187.00
MASON	MARTHA	\$53,804.62	\$628.00	\$54,432.62
MCCARTHY	MELISSA	\$51,253.92	\$0.00	\$51,253.92
MICHAEL	COURTNEY	\$0.00	\$0.00	\$0.00
MICHAUD	MARTHA	\$0.00	\$0.00	\$0.00
MIU	LANNAE	\$3,109.50	\$0.00	\$3,109.50
MIU	PHILIP	\$0.00	\$0.00	\$0.00
MONAHAN	LUKE	\$11,240.79	\$0.00	\$11,240.79
MORRISSEY	DEBORAH	\$29,154.79	\$208.00	\$29,362.79
MUNSHI	DIYA	\$2,349.75	\$0.00	\$2,349.75
NELSON	STEPHANIE	\$18,470.55	\$349.50	\$18,820.05
OHEARNE	FIONA	\$2,314.77	\$0.00	\$2,314.77
PALACIO	MARIA	\$46,519.68	\$0.00	\$46,519.68
PARSI	DEANNA	\$21,419.30	\$219.50	\$21,638.80
PETRO-ROY	JENNIFER	\$0.00	\$0.00	\$0.00
PHILLIPS	ANDREW	\$621.75	\$0.00	\$621.75
PHILLIPS	JAMES	\$22,844.10	\$939.93	\$23,784.03
REIMANN	AMY	\$35,928.69	\$470.50	\$36,399.19
RIZWAN	ESHAL	\$829.00	\$0.00	\$829.00
RIZWAN	HANIYA	\$673.00	\$0.00	\$673.00
ROBINSON	LINDA	\$62.19	\$0.00	\$62.19
ROCHE-HELMES	CHRISTINE	\$7,412.24	\$6,518.93	\$13,931.17
SINGH	VANSHIKA	\$3,853.50	\$0.00	\$3,853.50
SMITH	SEAN	\$26,433.93	\$138.00	\$26,571.93
SYLVIA	THOMAS	\$1,005.03	\$0.00	\$1,005.03
TRAINOR	ERIN	\$29,020.44	\$438.00	\$29,458.44
TURCOTTE	VICKIE	\$92,899.25	\$4,232.07	\$97,131.32
VINOSKI	CYNTHIA	\$4,948.53	\$0.00	\$4,948.53
WALSH	EILEEN	\$47,885.44	\$2,400.00	\$50,285.44
ZISCH	HEIDI	\$1,173.78	\$294.26	\$1,468.04



# Town Administration

## Town Employee Payroll

### **NORTH TOWN HALL CUSTODIAN**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>REGULAR</b>	<b>OTHER</b>	<b>TOTAL</b>
SAVOIE	HENRY	\$3,515.00	\$275.00	\$3,790.00

### **COMMUNITY SERVICES COORDINATOR**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>REGULAR</b>	<b>OTHER</b>	<b>TOTAL</b>
MELANSON	JENNIFER	\$74,387.65	\$0.00	\$74,387.65

### **CCA TECHNICAL DIRECTOR**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>REGULAR</b>	<b>OTHER</b>	<b>TOTAL</b>
SILVIA	ANTHONY	\$32,000.00	\$19,000.00	\$51,000.00

### **PUBLIC ACCESS CABLE**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>REGULAR</b>	<b>OTHER</b>	<b>TOTAL</b>
HEINRICH	KURT	\$8,670.11	\$904.52	\$9,574.63
PEDULLA	PETER	\$102,543.74	\$4,639.20	\$107,182.94
PETERSON	THOMAS	\$90,709.05	\$17,015.80	\$107,724.85
SILVIA	DANIEL	\$22,792.46	\$8,410.65	\$31,203.11
STEIMEL	DIANNE	\$47,694.23	\$0.00	\$47,694.23
TARI	VILLU	\$78,218.84	\$4,714.38	\$82,933.22

### **POLICE/AUXILLARY**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>REGULAR</b>	<b>OTHER</b>	<b>TOTAL</b>
GOYETTE	RICHARD	\$5,317.12	\$0.00	\$5,317.12
HAMEL	CODY	\$6,805.90	\$0.00	\$6,805.90
HOLSTON	KEVIN	\$12,335.73	\$0.00	\$12,335.73
JUMPP	GREGORY	\$638.05	\$0.00	\$638.05
MOORE	KENNETH	\$12,096.44	\$0.00	\$12,096.44
RAVANIS	PETER	\$11,990.11	\$0.00	\$11,990.11
SMITH	EDWARD	\$37,397.67	\$0.00	\$37,397.67
TEEHAN	FRANCIS	\$59,733.25	\$0.00	\$59,733.25
TOUSIGNANT	LEO	\$20,373.70	\$0.00	\$20,373.70



# School Employee Payroll

## CENTRAL OFFICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ARGENZIANO	JEFFREY	\$50,904.36	\$0.00	\$50,904.36
BATTLE	BERNARD	\$14,999.92	\$0.00	\$14,999.92
BERGLUND	KAREN	\$46,379.15	\$2,853.64	\$49,232.79
BREKALIS	PETER	\$47,754.46	\$0.00	\$47,754.46
CORBETT	ROBYN	\$21,346.55	\$0.00	\$21,346.55
CURLEY	BRIAN	\$112,366.02	\$4,928.33	\$117,294.35
DANTAS	DONNA	\$20,140.05	\$0.00	\$20,140.05
DEAN	KATHRINE	\$52,434.41	\$0.00	\$52,434.41
DREW	MICHAEL	\$30,100.36	\$0.00	\$30,100.36
GIGLIO	SHARON	\$5,200.00	\$0.00	\$5,200.00
GUILLEMETTE	TRACY	\$43,509.44	\$0.00	\$43,509.44
HEFFERNAN	LISA	\$51,997.66	\$0.00	\$51,997.66
HIRSCH	LINDA	\$153,000.12	\$18,110.53	\$171,110.65
JOHNSON-COLLINS	JOANNA	\$127,726.04	\$8,002.02	\$135,728.06
KIRKPATRICK	CHERYL	\$127,726.04	\$12,002.02	\$139,728.06
LANG	ROGER	\$200,276.96	\$29,776.12	\$230,053.08
LONG	SOKNY	\$860.00	\$0.00	\$860.00
LUKSHA	JODIE	\$706.14	\$1,497.02	\$2,203.16
MARCOUX	JASON	\$27,619.66	\$0.00	\$27,619.66
MCDONALD	JANE	\$58,840.86	\$0.00	\$58,840.86
MERCIER	KATHERINE	\$55,288.74	\$10,690.83	\$65,979.57
NORMANDIN	STEVEN	\$45,462.04	\$0.00	\$45,462.04
O'DONNELL	CHRISTOPHER	\$39,692.24	\$0.00	\$39,692.24
PACELLI	DONNA	\$40,326.00	\$0.00	\$40,326.00
PEREIRA	ANTONIO	\$90,202.58	\$0.00	\$90,202.58
PHILLIPS	DEBORAH	\$41,718.20	\$0.00	\$41,718.20
REESE	AMY	\$127,726.04	\$11,002.02	\$138,728.06
RIGOLI	PAMELA	\$75,813.14	\$0.00	\$75,813.14
ROSE	WIOLETTKA	\$59,533.76	\$0.00	\$59,533.76
SHIN	DONG	\$61,160.48	\$0.00	\$61,160.48
SILVER	WILLIAM	\$127,726.04	\$14,002.02	\$141,728.06
WEBBER	RUTH	\$21,953.46	\$1,099.08	\$23,052.54
WOODMAN	KAREN	\$40,326.00	\$0.00	\$40,326.00

## HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABOELSAAD	DAWN	\$86,489.00	\$1,420.00	\$87,909.00
ACHESON	BRIAN	\$92,110.98	\$0.00	\$92,110.98
ACHESON	CYNTHIA	\$35,874.09	\$3,500.00	\$39,374.09
AGRESTO	LAWRENCE	\$1,171.39	\$0.00	\$1,171.39
ALVES	MADALENA	\$92,110.98	\$0.00	\$92,110.98
ANTETOMASO	MARY	\$92,110.98	\$2,500.00	\$94,610.98
AYLWARD	JAMES	\$86,489.00	\$0.00	\$86,489.00
BAK	CARA	\$68,786.97	\$0.00	\$68,786.97
BARTOS	MATTHEW	\$92,110.98	\$1,446.00	\$93,556.98
BEATO	EDUARDO	\$89,819.98	\$4,845.32	\$94,665.30
BENJAMIN	KRISTEN	\$8,826.18	\$0.00	\$8,826.18
BEYRANEVAND	MATTHEW	\$114,018.22	\$0.00	\$114,018.22



## School Employee Payroll

### HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BLAGG	JOSHUA	\$112,637.98	\$1,136.00	\$113,773.98
BLAGG	KAREN	\$108,123.40	\$10,304.60	\$118,428.00
BRENNAN	JILL	\$7,263.90	\$0.00	\$7,263.90
BURLAND	JASON	\$84,799.00	\$3,321.00	\$88,120.00
CAFARELLI	JOHN	\$64,637.04	\$1,254.00	\$65,891.04
CARLSON	CHERYL	\$49,218.00	\$0.00	\$49,218.00
CARPENITO	SAMUEL	\$76,776.96	\$3,515.40	\$80,292.36
CHAGNON	KATHARINE	\$50,094.72	\$302.50	\$50,397.22
CHAGNON	MAIRIN	\$81,829.02	\$2,595.00	\$84,424.02
CHOWDHURY	SOMDATTA	\$20,336.74	\$0.00	\$20,336.74
CLARK	STEPHANIE	\$36,934.17	\$0.00	\$36,934.17
COCHRAN	LAUREN	\$54,763.80	\$6,097.00	\$60,860.80
COGLIANO	DIANE	\$86,489.00	\$0.00	\$86,489.00
COLE	BENJAMIN	\$86,489.00	\$4,181.00	\$90,670.00
COLLINS	DEBRA	\$91,273.00	\$865.00	\$92,138.00
COMEAU	KATE	\$86,489.00	\$3,097.00	\$89,586.00
COURTEMANCHE	STEVEN	\$92,111.04	\$1,730.00	\$93,841.04
CUSHING	RALPH	\$36,442.86	\$0.00	\$36,442.86
DASCOLI	BRIDGET	\$22,439.97	\$0.00	\$22,439.97
DEGEN	DANA	\$74,970.00	\$8,930.49	\$83,900.49
DEMERS	JONATHAN	\$40,107.06	\$6,630.00	\$46,737.06
DERY	TARYN	\$107,506.52	\$0.00	\$107,506.52
DESCHENES	KATHRYN	\$86,489.00	\$2,336.80	\$88,825.80
DESILVIO	CHRISTINE	\$28,057.12	\$0.00	\$28,057.12
DEVANEY	MAURA	\$79,491.10	\$2,752.50	\$82,243.60
DIBBLE	MATTHEW	\$86,489.00	\$0.00	\$86,489.00
DICK	ABBIEY	\$107,387.80	\$1,646.00	\$109,033.80
DISTASI	REBECCA	\$32,612.06	\$3,989.00	\$36,601.06
DOAK	JENNIFER	\$86,489.00	\$0.00	\$86,489.00
DOHERTY	JOHN	\$66,543.10	\$0.00	\$66,543.10
DOHERTY	PATRICIA	\$32,330.18	\$0.00	\$32,330.18
DONNELLY	LEEANN	\$1,170.00	\$454.03	\$1,624.03
DOULAMIS	KATHERINE	\$86,488.92	\$3,169.00	\$89,657.92
DRISCOLL	KELLEY	\$27,345.71	\$2,307.10	\$29,652.81
DURKIN	JULIE	\$72,022.41	\$0.00	\$72,022.41
DUSSAULT	JASON	\$86,489.00	\$3,171.00	\$89,660.00
EASTMAN	MARGARET	\$22,439.97	\$0.00	\$22,439.97
ELLIS	JEAN-MARIE	\$22,529.97	\$400.00	\$22,929.97
FALLON	SUSAN	\$29,155.98	\$0.00	\$29,155.98
FARRELL	COURTNEY	\$86,489.00	\$0.00	\$86,489.00
FERRONETTI	JESSICA	\$48,205.08	\$0.00	\$48,205.08
FITZGIBBONS	MEGHAN	\$48,205.08	\$0.00	\$48,205.08
FLORES	NICHOLE	\$22,440.08	\$0.00	\$22,440.08
GADBOIS	VERONICA	\$91,273.00	\$3,279.00	\$94,552.00
GAFFNEY	LEAH	\$86,489.00	\$1,296.00	\$87,785.00
GAUTHIER	SUSAN	\$91,273.00	\$28,028.25	\$119,301.25
GELINEAU	EMMA	\$5,289.10	\$0.00	\$5,289.10
GILBERT	STEPHANIE	\$92,110.98	\$2,451.00	\$94,561.98



# School Employee Payroll

## HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
GILL	CHRISTINE	\$58,640.92	\$0.00	\$58,640.92
GIOUMBAKIS	ELIAS	\$0.00	\$2,300.00	\$2,300.00
GOVER	ALLISON	\$76,776.96	\$1,296.00	\$78,072.96
GRAHAM	REBECCA	\$79,491.10	\$0.00	\$79,491.10
GRAY-WILLIAMS	MANDY	\$86,489.00	\$0.00	\$86,489.00
GREENE	JEREMY	\$91,273.00	\$0.00	\$91,273.00
GREENWOOD	MEGAN	\$23,304.90	\$162.00	\$23,466.90
GUARENTE	MATTHEW	\$64,637.04	\$15,666.00	\$80,303.04
HALL	AMANDA	\$41,628.08	\$0.00	\$41,628.08
HARDY	MARY	\$7,263.90	\$0.00	\$7,263.90
HARRINGTON	CHRISTOPHER	\$0.00	\$500.00	\$500.00
HART	DANIEL	\$106,093.78	\$0.00	\$106,093.78
HARTERY	MARTHA	\$37,805.04	\$178.96	\$37,984.00
HILL	JAMIE	\$64,637.04	\$1,593.35	\$66,230.39
HOLLERAN	JEFFREY	\$86,489.00	\$0.00	\$86,489.00
HUBBARD	MAUREEN	\$86,488.92	\$0.00	\$86,488.92
HUGHES	ANGELA	\$6,989.36	\$0.00	\$6,989.36
HUNT	ILYSSA	\$86,489.00	\$0.00	\$86,489.00
JACK	PETER	\$14,149.46	\$0.00	\$14,149.46
KAIKAI	MOIJUE	\$63,689.08	\$0.00	\$63,689.08
KAMEL	NANCY	\$25,428.06	\$0.00	\$25,428.06
KAVERUD	KRISTINA	\$96,614.91	\$3,026.00	\$99,640.91
KEA	KRISTINA	\$61,638.98	\$3,253.00	\$64,891.98
KELLEY	KARA	\$67,635.10	\$1,581.21	\$69,216.31
KELLY	COLLEEN	\$59,777.00	\$649.50	\$60,426.50
KENDER	MICHELLE	\$91,273.00	\$0.00	\$91,273.00
KIERNAN-BELL	NANCY	\$86,489.00	\$11,313.00	\$97,802.00
KING	JOHN	\$86,489.00	\$5,033.00	\$91,522.00
KOBRENSKI	REBECCA	\$86,489.00	\$0.00	\$86,489.00
LAFLAMME	KATHRYN	\$91,273.00	\$2,110.50	\$93,383.50
LAFORTUNE	JOSHUA	\$91,685.10	\$0.00	\$91,685.10
LAVIN	BRIANNA	\$21,352.86	\$0.00	\$21,352.86
LEARY	TAMMY	\$92,110.98	\$2,305.44	\$94,416.42
LEARY	VANESSA	\$64,440.62	\$0.00	\$64,440.62
LESLIE	KATHLEEN	\$22,799.97	\$0.00	\$22,799.97
LICHTENTHAL	VALERIE	\$73,629.92	\$1,730.00	\$75,359.92
LIMA	CHRISTINE	\$86,489.00	\$947.82	\$87,436.82
LINDSTROM	CAROLYN	\$22,879.92	\$976.01	\$23,855.93
LUBY	PAUL	\$21,980.10	\$0.00	\$21,980.10
LUCE	ROWENA	\$55,643.91	\$0.00	\$55,643.91
LYONS	JAMES	\$14,633.76	\$0.00	\$14,633.76
LYONS	ROBERT	\$116,637.98	\$990.00	\$117,627.98
MACISAAC	JOHN	\$109,976.10	\$3,171.60	\$113,147.70
MARSETTA	LAUREN	\$92,110.98	\$1,730.00	\$93,840.98
MARSHALL	ERIN	\$91,273.00	\$0.00	\$91,273.00
MARSHALL	MICHAEL	\$86,489.00	\$9,679.00	\$96,168.00
MARTIN	LORI	\$0.00	\$15,000.00	\$15,000.00
MARTINEZ	AXEL	\$58,674.00	\$0.00	\$58,674.00



# Town Administration

## School Employee Payroll

### HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MASON	MARCY	\$29,688.54	\$0.00	\$29,688.54
MATSON	AMY	\$107,386.89	\$5,642.13	\$113,029.02
MATTEUCCI	ANDREW	\$53,504.10	\$1,389.90	\$54,894.00
MCARDLE	MARY JANE	\$107,387.80	\$0.00	\$107,387.80
MCDERMOTT	RYAN	\$12,133.52	\$1,890.80	\$14,024.32
MCGARY	BRENNAN	\$23,353.52	\$573.04	\$23,926.56
MCGOWAN-GUMP	MARGARET	\$106,093.78	\$7,436.47	\$113,530.25
MCINTYRE	ZACHARY	\$91,273.00	\$0.00	\$91,273.00
MCLAUGHLIN	RENEE	\$21,742.92	\$1,296.00	\$23,038.92
MCMANUS	JENNIFER	\$107,789.06	\$739.84	\$108,528.90
MEEGAN	MEAGAN	\$73,629.92	\$171.00	\$73,800.92
MERRILL	CONNOR	\$55,643.91	\$0.00	\$55,643.91
MIAN	AAMINA	\$21,671.93	\$147.15	\$21,819.08
MIKUS	KELLEY	\$64,637.04	\$6,144.96	\$70,782.00
MOHANRAJ	DEVIUMA	\$22,769.97	\$0.00	\$22,769.97
MOREAU	KELLEY	\$37,983.21	\$0.00	\$37,983.21
MORRIS	JONATHAN	\$106,093.78	\$1,855.00	\$107,948.78
MORRISSETTE	JENNA	\$65,657.51	\$0.00	\$65,657.51
MOTTRAM	SHAWNA	\$103,506.52	\$0.00	\$103,506.52
MULROONEY	MATTHEW	\$86,489.00	\$0.00	\$86,489.00
MURPHY	JOAN	\$86,489.00	\$1,205.00	\$87,694.00
MURRAY	STEPHEN	\$141,974.04	\$0.00	\$141,974.04
NOLLET	JESSICA	\$103,506.52	\$0.00	\$103,506.52
O'DONNELL	COLLEEN	\$64,637.04	\$730.00	\$65,367.04
OKEEFE	MICHAEL	\$86,489.00	\$200.00	\$86,689.00
ONEAL	MARICLARE	\$79,319.10	\$4,799.21	\$84,118.31
ORSINI	JENNIFER	\$76,776.96	\$4,588.39	\$81,365.35
OSULLIVAN	JOHN	\$91,273.00	\$2,042.50	\$93,315.50
OTOOLE	DEBBIE	\$25,428.06	\$2,290.80	\$27,718.86
PAGONIS	CHRISTINA	\$0.00	\$17,820.00	\$17,820.00
PARATO	LISA	\$15,465.09	\$0.00	\$15,465.09
PARSONS	RYAN	\$81,829.02	\$2,045.00	\$83,874.02
PECORA	JOHN	\$86,489.00	\$0.00	\$86,489.00
PELLAND	DENISE	\$24,431.97	\$0.00	\$24,431.97
POISSON	RYAN	\$8,151.31	\$6,016.49	\$14,167.80
PREES	HOLLY	\$20,979.00	\$0.00	\$20,979.00
QUINN	STEPHANIE	\$113,018.22	\$1,440.00	\$114,458.22
REGAN	SUSAN	\$86,489.00	\$0.00	\$86,489.00
REILLY	CAROL	\$77,846.08	\$459.00	\$78,305.08
RICHTER	DANIEL	\$81,829.02	\$14,115.00	\$95,944.02
RICK	ELIZABETH	\$43,573.92	\$0.00	\$43,573.92
RIVARD	DONNA	\$22,439.97	\$0.00	\$22,439.97
ROBERTS	PATRICIA	\$108,123.40	\$405.50	\$108,528.90
ROBERTSON	CRAIG	\$0.00	\$12,387.35	\$12,387.35
ROBILLARD	SCOTT	\$91,273.00	\$795.00	\$92,068.00
ROEDER	AMANDA	\$86,489.00	\$6,198.00	\$92,687.00
ROGERS	KELLY	\$111,682.08	\$0.00	\$111,682.08
ROSA	DANIEL	\$96,614.96	\$2,605.00	\$99,219.96



# School Employee Payroll

## HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
RUGGIERO	MARGARET	\$21,106.80	\$400.00	\$21,506.80
RUSSO	ROBERT	\$86,489.00	\$4,525.00	\$91,014.00
SALMON	JENNIFER	\$47,276.28	\$0.00	\$47,276.28
SALOMAA	JOANNE FAGAN	\$67,635.10	\$2,155.00	\$69,790.10
SANCHEZ	PATRICIA	\$83,436.08	\$0.00	\$83,436.08
SANDERS	CLAYTON	\$79,318.98	\$1,274.00	\$80,592.98
SCARFO	KERRY ANN	\$26,124.56	\$0.00	\$26,124.56
SEXAUER	MATTHEW	\$86,489.00	\$8,393.00	\$94,882.00
SHEA	KAITLYN	\$21,189.00	\$0.00	\$21,189.00
SHEA	MICHAEL	\$91,273.00	\$0.00	\$91,273.00
SHEEHAN	JUDITH	\$96,614.96	\$0.00	\$96,614.96
SHEPPARD	LINDSEY	\$96,136.30	\$359.95	\$96,496.25
SHOLDS	KIMBERLY	\$74,969.96	\$0.00	\$74,969.96
SHUPE	ANDREW	\$84,489.54	\$5,942.88	\$90,432.42
SILVERI	ESTEFANIA	\$58,673.94	\$0.00	\$58,673.94
SIMES	KATHRYN	\$113,018.22	\$0.00	\$113,018.22
SLOAN	MICHELE	\$91,273.00	\$0.00	\$91,273.00
SMITH	MARIAN	\$91,273.00	\$3,026.00	\$94,299.00
SNOW	PATRICK	\$0.00	\$1,498.40	\$1,498.40
SOARES	SHEALAGH	\$79,345.22	\$0.00	\$79,345.22
SOUSA	THOMAS	\$86,489.00	\$4,221.00	\$90,710.00
STEEVES	DAVID	\$91,273.00	\$4,903.00	\$96,176.00
SULLIVAN	KATELYN	\$64,637.04	\$1,296.00	\$65,933.04
SULLIVAN	KATHRYN	\$91,273.00	\$1,840.50	\$93,113.50
SWANSON WILLIAMS	ALEXANDRA	\$9,291.67	\$0.00	\$9,291.67
SWEENEY	MARILYN	\$114,018.22	\$1,450.00	\$115,468.22
TAFT	KELLEY	\$6,495.89	\$0.00	\$6,495.89
TANINI	LINDA	\$96,614.91	\$2,109.00	\$98,723.91
TRAVERS	GWEYN	\$24,356.01	\$1,220.00	\$25,576.01
TRUE-MELLO	KRISTEN	\$20,602.09	\$1,318.57	\$21,920.66
TYLENDIA	JESSICA	\$91,272.93	\$5,573.26	\$96,846.19
UPADHYAY	BINA	\$22,689.09	\$0.00	\$22,689.09
VALDEZ	EDGAR	\$14,668.47	\$10,601.31	\$25,269.78
VAN BLARCOM	IAN	\$86,489.00	\$2,451.00	\$88,940.00
VARGA	ERIK	\$86,489.00	\$0.00	\$86,489.00
VITALE	CRAIG	\$86,489.00	\$6,151.46	\$92,640.46
VITALE	JACLYN	\$88,507.12	\$4,741.00	\$93,248.12
WARD	JASON	\$87,345.93	\$0.00	\$87,345.93
WHITE	THERESA	\$21,249.00	\$325.32	\$21,574.32
WHITTLESEY	CHRISTINA	\$114,018.22	\$0.00	\$114,018.22
WILLIAMS	DANIEL	\$84,282.12	\$0.00	\$84,282.12
WILSON	LARAINNE	\$45,548.04	\$2,015.38	\$47,563.42
WINDT	SANDRA	\$38,293.06	\$0.00	\$38,293.06
WITTE	MATTHEW	\$86,489.00	\$0.00	\$86,489.00
WOLFE	JESSICA	\$7,035.93	\$0.00	\$7,035.93
ZOPES	PETER	\$91,273.00	\$1,296.00	\$92,569.00
ZOUZAS	HARIKLIA	\$38,293.06	\$0.00	\$38,293.06
ZUKOWSKI	DAVID	\$4,761.92	\$0.00	\$4,761.92



# Town Administration

## School Employee Payroll

### MCCARTHY MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
AJIKUTIRA	SANGEETHA	\$76,776.96	\$4,153.92	\$80,930.88
AMENKOWICZ	MARYANNE	\$10,029.74	\$0.00	\$10,029.74
ATHANAS	DOROTHEA	\$9,114.07	\$0.00	\$9,114.07
AVILA	KRISTOPHER	\$15,058.64	\$0.00	\$15,058.64
AVILA	LINDA	\$21,977.02	\$400.00	\$22,377.02
BAILLARGEON	DANIELLE	\$86,489.00	\$0.00	\$86,489.00
BAKER	AMY	\$91,273.00	\$0.00	\$91,273.00
BEAUDOIN	MELISSA	\$58,640.92	\$1,141.50	\$59,782.42
BELANGER	NANCY	\$87,772.12	\$601.50	\$88,373.62
BERUBE	BENJAMIN	\$86,489.00	\$0.00	\$86,489.00
BIBBER-DELTRECCO	CAROLINE	\$91,273.00	\$3,808.00	\$95,081.00
BONNAR	ROSLYN	\$86,488.92	\$3,155.00	\$89,643.92
BRAZIL	KATHLEEN	\$64,637.04	\$1,819.14	\$66,456.18
BROCKMYRE-MARTIN	MARY	\$91,273.00	\$601.50	\$91,874.50
BRYANT	AARON	\$2,122.47	\$1,364.00	\$3,486.47
BURGESS	JAMIE	\$5,154.57	\$0.00	\$5,154.57
CALOBRISI	KERRY ANN	\$104,800.80	\$0.00	\$104,800.80
CHARIG	MOYA	\$64,637.04	\$1,420.50	\$66,057.54
CHEMALY	JEFFREY	\$19,501.39	\$0.00	\$19,501.39
CLANCY	REGINA	\$27,039.88	\$0.00	\$27,039.88
CONNELLY	DARLENE	\$1,608.39	\$998.88	\$2,607.27
COURTNEY	DANA	\$81,829.02	\$2,500.00	\$84,329.02
CRAMER	VIRGINIA	\$73,018.40	\$18,254.60	\$91,273.00
CROCKER	CATHERINE	\$21,977.02	\$0.00	\$21,977.02
CURRAN	LISA	\$86,489.00	\$25,227.50	\$111,716.50
DAIGLE	DENISE	\$79,491.10	\$19,872.75	\$99,363.85
DALY	VIRGINIA	\$21,553.98	\$0.00	\$21,553.98
DAVIS	AMELIA	\$8,614.99	\$0.00	\$8,614.99
DENSON	MICHELE	\$92,110.98	\$648.00	\$92,758.98
DENTY	IRENE	\$21,553.98	\$0.00	\$21,553.98
DEVITO	KATHRYN	\$92,110.98	\$1,203.00	\$93,313.98
DIONNE	JOCELYN	\$53,504.10	\$30.00	\$53,534.10
DOHERTY	SEAN	\$7,742.36	\$0.00	\$7,742.36
DREMLYUGA	KORI-LIN	\$60,030.35	\$1,090.00	\$61,120.35
EPSTEIN	SHELLEY LYNN	\$91,273.00	\$1,203.00	\$92,476.00
FELZANI	ADAM	\$92,110.98	\$324.00	\$92,434.98
FINN	KATHLEEN	\$21,674.00	\$259.96	\$21,933.96
FLANAGAN	JENNIFER	\$91,273.00	\$4,502.50	\$95,775.50
GALLAGHER	THOMAS	\$79,491.10	\$0.00	\$79,491.10
GERMAIN	TRACEY	\$86,489.00	\$0.00	\$86,489.00
GOLDSTEIN	COLLEEN	\$0.00	\$4,455.00	\$4,455.00
GOSLIN	JULIE	\$52,980.98	\$0.00	\$52,980.98
GRAHAM	PATRICK	\$86,489.00	\$0.00	\$86,489.00
HANLON	NICOLE	\$61,238.94	\$0.00	\$61,238.94
HATFIELD	JOAN	\$29,320.41	\$0.00	\$29,320.41
HERLIHY	JODIE	\$23,972.20	\$0.00	\$23,972.20
HIGGINS	JOYCE	\$18,276.09	\$0.00	\$18,276.09
HILL	KATHERINE	\$70,632.90	\$0.00	\$70,632.90



# School Employee Payroll

## MCCARTHY MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
HOLLAND	KELLEY	\$21,553.98	\$400.00	\$21,953.98
KALABOKIS	JOANNE	\$67,839.16	\$1,785.00	\$69,624.16
KANTOR	MICHAEL	\$61,519.90	\$0.00	\$61,519.90
KELLY-SULESKI	CAROL	\$79,491.10	\$19,872.75	\$99,363.85
KILEY	SARAH	\$79,491.10	\$0.00	\$79,491.10
KLICK-MCHUGH	CAITLIN	\$91,272.93	\$0.00	\$91,272.93
KOMPERDA	JENNIFER	\$91,273.00	\$649.50	\$91,922.50
KONITZER	MICHELE	\$470.47	\$0.00	\$470.47
KOSCIOLEK	RAMONA	\$8,639.94	\$0.00	\$8,639.94
LANOUILLE	CATHERINE	\$86,489.00	\$1,203.00	\$87,692.00
LAROCHELLE	LISA	\$20,431.05	\$0.00	\$20,431.05
LARRABEE	TERRIE	\$73,629.92	\$0.00	\$73,629.92
LILJEGREN	STEVEN	\$96,614.96	\$0.00	\$96,614.96
LIVINGSTON	SHAUN	\$86,489.00	\$0.00	\$86,489.00
LOCOCO	KAREN	\$91,273.00	\$1,897.50	\$93,170.50
LUCENTE	KATHRYN	\$91,273.00	\$0.00	\$91,273.00
LYONS	KRISTEN	\$91,273.00	\$0.00	\$91,273.00
LYONS	JENIFER	\$1,966.22	\$0.00	\$1,966.22
MACPHEE	JENNIFER	\$86,489.00	\$2,500.00	\$88,989.00
MAHER	GLENN	\$86,489.00	\$0.00	\$86,489.00
MANNION	IDA	\$35,874.02	\$0.00	\$35,874.02
MANOLOPOULOS	MARISSA	\$73,629.92	\$150.00	\$73,779.92
MARSON	ELLEN	\$8,604.29	\$0.00	\$8,604.29
MARTIN	SANDRA	\$10,129.98	\$0.00	\$10,129.98
MARTINES	LAURIE	\$86,489.00	\$601.50	\$87,090.50
MCCARTHY	JACQUELINE	\$86,489.00	\$0.00	\$86,489.00
MCCORMICK	VIRGINIA	\$21,613.98	\$1,225.50	\$22,839.48
MCPMAHON	MELISSA	\$85,541.16	\$1,296.00	\$86,837.16
MCPHEE	KURT	\$124,205.90	\$0.00	\$124,205.90
MEANEY	DANIELLE	\$86,489.00	\$0.00	\$86,489.00
MITCHELL	ARCH	\$1,942.37	\$0.00	\$1,942.37
MURRAY	PAMELA	\$91,273.00	\$0.00	\$91,273.00
NUTT	TAMMIE	\$92,110.98	\$798.00	\$92,908.98
OMEARA	PAMELA	\$70,632.90	\$720.00	\$71,352.90
OTTMAN	RACHEL	\$86,489.00	\$1,203.00	\$87,692.00
PALLAPOTHU	CHITRA	\$9,855.59	\$0.00	\$9,855.59
PANAGIOTAKOS	CHRISTINE	\$91,273.00	\$5,210.00	\$96,483.00
PANNETON	SHERRI	\$45,868.94	\$720.00	\$46,588.94
PINDARA	CHARLENE	\$40,690.00	\$0.00	\$40,690.00
PINDARA	ZACHARY	\$14,477.40	\$841.91	\$15,319.31
PLUNKETT	JOSHUA	\$408.92	\$0.00	\$408.92
PORTEN	EMILY	\$89,560.12	\$2,351.26	\$91,911.38
RICHARDSON	JODI	\$86,488.92	\$7,353.00	\$93,841.92
ROBBAT	JASON	\$20,140.05	\$1,620.00	\$21,760.05
ROBBAT	LINDA	\$86,489.00	\$0.00	\$86,489.00
ROCHWARG	CATHARINE	\$76,776.96	\$0.00	\$76,776.96
RUSSO	JANINE	\$1,704.75	\$0.00	\$1,704.75
SAVARESE	KELLY	\$14,486.38	\$0.00	\$14,486.38



# Town Administration

## School Employee Payroll

### MCCARTHY MIDDLE

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
SCHEINBART	CAROL	\$92,110.98	\$1,225.50	\$93,336.48
SCHILLE	JAYNE	\$21,554.00	\$3,201.00	\$24,755.00
SCHWAMB	EUGENE	\$71,879.08	\$0.00	\$71,879.08
SEERO	ELYSE	\$76,776.96	\$0.00	\$76,776.96
SEMENTELLI	KATHLEEN	\$21,976.92	\$1,594.02	\$23,570.94
SHERLOCK	JOHN	\$86,489.00	\$0.00	\$86,489.00
SKAFF	LISA ANN	\$86,489.00	\$0.00	\$86,489.00
SKELTON	MARY	\$86,488.92	\$21,622.25	\$108,111.17
SLOCUM	SUSAN	\$91,273.00	\$25,269.25	\$116,542.25
SORAGHAN	BRIAN	\$52,602.90	\$9,119.91	\$61,722.81
SORRENTINO	LINDA	\$90,409.02	\$601.50	\$91,010.52
SOUZA	SAMANTHA	\$12,267.19	\$0.00	\$12,267.19
SPINAZOLA	MARGARET	\$598.68	\$0.00	\$598.68
SULLIVAN	ERIC	\$81,829.02	\$1,701.75	\$83,530.77
SULLIVAN	KELLIE	\$86,489.00	\$0.00	\$86,489.00
SWEENEY	BRITNI	\$73,629.92	\$0.00	\$73,629.92
SYKES	RUSSELL	\$1,393.60	\$0.00	\$1,393.60
SZABLAK	LINDA	\$86,488.92	\$1,203.00	\$87,691.92
TAHA	BARBARA	\$91,273.00	\$2,595.00	\$93,868.00
TESTA	CYNTHIA	\$89,560.12	\$1,895.25	\$91,455.37
THORP-DUSSOURD	KAREN	\$58,674.00	\$3,591.00	\$62,265.00
VENUGOPAL	DEVI	\$81,829.02	\$3,253.00	\$85,082.02
VINING	JESSICA	\$92,110.98	\$2,500.00	\$94,610.98
VISWANATHA	KAMALA	\$16,273.64	\$0.00	\$16,273.64
WARNOCK	JAKE	\$20,625.00	\$0.00	\$20,625.00
WRIGHT	SEAN	\$81,829.02	\$14,720.00	\$96,549.02
WU-MARSHALL	JANNIS	\$21,553.98	\$0.00	\$21,553.98
ZOTOS	ANASTASIA	\$10,814.49	\$0.00	\$10,814.49
ZWART	RENEE	\$21,976.92	\$0.00	\$21,976.92

### PARKER MIDDLE

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
ADLER	ANITA	\$91,272.93	\$0.00	\$91,272.93
ADLEY	HANNAH	\$24,875.97	\$400.00	\$25,275.97
ANNUNZIATA	DAWNMARI	\$36,983.44	\$1,296.00	\$38,279.44
ASQUITH	BRENDAN	\$86,489.00	\$1,203.00	\$87,692.00
AVILA	LINDA	\$7,520.49	\$0.00	\$7,520.49
AYLWARD	JENNIFER	\$86,489.00	\$0.00	\$86,489.00
BABIEC	KIMBERLY	\$19,392.63	\$0.00	\$19,392.63
BAIN	JACLYN	\$86,489.00	\$0.00	\$86,489.00
BARO	EDITH	\$9,830.10	\$0.00	\$9,830.10
BARRICELLI	ROBERTA	\$86,489.00	\$150.00	\$86,639.00
BARTLEMAN	JENNIFER	\$19,393.99	\$2,052.66	\$21,446.65
BOUCHER	MARC	\$70,632.90	\$0.00	\$70,632.90
BRIAND	KIMBERLY	\$86,489.00	\$1,299.00	\$87,788.00
BUTLER	JALISA	\$64,637.04	\$2,850.00	\$67,487.04
CARNEVALE	VICTORIA	\$67,634.91	\$4,100.00	\$71,734.91



# School Employee Payroll

## MCCARTHY MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CASEY	LAURA	\$86,489.00	\$0.00	\$86,489.00
CHASE	TIMOTHY	\$0.00	\$2,451.00	\$2,451.00
CODY	TRACEY	\$79,318.98	\$0.00	\$79,318.98
COHAN	MARCIA	\$21,976.92	\$0.00	\$21,976.92
COLON	MEGHAN	\$61,638.98	\$0.00	\$61,638.98
CONLEY	MARTIN	\$46,091.88	\$0.00	\$46,091.88
CORBO	STACY	\$86,489.00	\$1,938.00	\$88,427.00
COTE	ANDREA	\$67,634.91	\$0.00	\$67,634.91
COURTEMANCHE	KARA	\$73,629.92	\$1,203.00	\$74,832.92
CRAWFORD	DANI	\$18,492.94	\$6,260.70	\$24,753.64
CROWLEY	JENNIFER	\$25,144.98	\$0.00	\$25,144.98
CULVER	MOLLY	\$0.00	\$9,150.00	\$9,150.00
DAY	SANDRA	\$86,489.00	\$2,175.00	\$88,664.00
DEDINSKY	ELAINE	\$21,553.98	\$0.00	\$21,553.98
DELUCA	NANCY	\$9,830.10	\$0.00	\$9,830.10
DENNY-BROWN	ANN	\$73,629.92	\$720.00	\$74,349.92
DILLMAN	SUSAN	\$52,602.90	\$150.00	\$52,752.90
DINGWELL	LORINDA	\$86,489.00	\$0.00	\$86,489.00
DOLAN	AUTUMN	\$92,110.98	\$649.50	\$92,760.48
DRAGOUMANOS	ELIZABETH	\$69,191.20	\$0.00	\$69,191.20
DUSSAULT	JENNIFER	\$15,546.16	\$0.00	\$15,546.16
EASTMAN	JENNIFER	\$86,489.00	\$0.00	\$86,489.00
EGAN	ASHLEY	\$55,643.90	\$0.00	\$55,643.90
ENGEL	SHANNON	\$91,273.00	\$1,203.00	\$92,476.00
FOLEY	DONNA	\$36,277.54	\$0.00	\$36,277.54
FRENETTE	MARY	\$22,006.92	\$1,296.00	\$23,302.92
FURTADO	JULIANNE	\$25,681.95	\$0.00	\$25,681.95
GARDNER	ANDREA	\$74,969.96	\$1,900.00	\$76,869.96
GARNON	GENEVIEVE	\$46,912.84	\$0.00	\$46,912.84
GIORDANO	LAUREN	\$81,154.06	\$1,923.75	\$83,077.81
GRAY	RONALD	\$52,602.94	\$0.00	\$52,602.94
HARRIS	JENNIFER	\$55,749.12	\$0.00	\$55,749.12
HAVENER	LYNN	\$21,673.98	\$0.00	\$21,673.98
JEAN	ASHLEY	\$67,634.91	\$3,703.00	\$71,337.91
JOWETT	LINDA	\$79,491.10	\$7,000.00	\$86,491.10
KAMENIDES	LISA	\$86,489.00	\$2,220.00	\$88,709.00
KENNEDY	JEAN	\$91,272.93	\$0.00	\$91,272.93
KEOHANE	THERESE	\$91,273.00	\$0.00	\$91,273.00
KIMSOUNG	PAULINE	\$38,565.02	\$720.00	\$39,285.02
KISH	SHEILA	\$92,110.98	\$1,203.00	\$93,313.98
KURTH	KRISTIANA	\$58,641.03	\$1,738.50	\$60,379.53
KUTUVA JAYARAM	RANIMAI	\$17,254.24	\$0.00	\$17,254.24
LANGDON	ABIGAIL	\$61,638.98	\$0.00	\$61,638.98
LAROCHELLE	NORMA	\$3,884.99	\$0.00	\$3,884.99
LAROSA	CHARLES	\$20,671.05	\$0.00	\$20,671.05
LEONARD	NICOLE	\$86,489.00	\$0.00	\$86,489.00
LINSNER	ERIC	\$66,299.11	\$4,902.00	\$71,201.11
LOISELLE	SUSAN	\$40,690.00	\$3,201.00	\$43,891.00



# Town Administration

## School Employee Payroll

### MCCARTHY MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
LOSSO	DEBORAH	\$16,697.94	\$0.00	\$16,697.94
MACISAAC	MELISSA	\$79,318.98	\$0.00	\$79,318.98
MAGNUSON	REBECCA	\$86,489.00	\$0.00	\$86,489.00
MAIER	DAVID	\$76,776.96	\$1,203.00	\$77,979.96
MANGAN	JULIE	\$83,436.08	\$1,383.00	\$84,819.08
MAYOTTE	BARBARA	\$86,489.00	\$0.00	\$86,489.00
MCAULIFFE	DANIEL	\$86,488.92	\$0.00	\$86,488.92
MCCARTHY	GARRETT	\$86,489.00	\$0.00	\$86,489.00
MCCLURE	STEPHEN	\$91,273.00	\$1,203.00	\$92,476.00
MCNEIL	ASHLEY	\$2,007.81	\$0.00	\$2,007.81
MERRILL	SHANNON	\$86,489.00	\$0.00	\$86,489.00
MESITE	DAWN	\$84,799.00	\$0.00	\$84,799.00
MITRA	JALPA	\$15,009.52	\$0.00	\$15,009.52
MORTON	LISA	\$86,489.00	\$0.00	\$86,489.00
NOBLE	AMANDA	\$88,507.12	\$0.00	\$88,507.12
NORTH	MARY	\$1,026.38	\$0.00	\$1,026.38
OBRIEN INZ	SUSAN	\$96,614.96	\$0.00	\$96,614.96
ONEILL	MYRIAM	\$22,815.00	\$0.00	\$22,815.00
PARKS	ANGELA	\$86,489.00	\$0.00	\$86,489.00
PARKS	JEFFERY	\$124,205.90	\$7,547.06	\$131,752.96
PAUL	LYNN	\$21,583.98	\$0.00	\$21,583.98
PIAZZA	SUSAN	\$92,110.98	\$0.00	\$92,110.98
PONTES	ANTHONY	\$24,875.97	\$0.00	\$24,875.97
QUINN	KAREN	\$21,613.98	\$0.00	\$21,613.98
RADHAKRISHNAN	PRAVEENA	\$25,144.98	\$0.00	\$25,144.98
RAJI	PATRICIA	\$3,884.99	\$0.00	\$3,884.99
ROBERTSON	MARTHA	\$55,643.90	\$5,984.00	\$61,627.90
ROBINSON	DEBORAH	\$35,874.09	\$0.00	\$35,874.09
ROBINSON	JESSICA	\$61,334.85	\$0.00	\$61,334.85
SAHOO	MAMATA	\$22,790.01	\$0.00	\$22,790.01
SEXTON	ELIZABETH	\$91,273.00	\$22,818.25	\$114,091.25
SHAFFER	KELLY	\$12,490.73	\$0.00	\$12,490.73
SIMON	STEVEN	\$81,829.02	\$1,203.00	\$83,032.02
SOUZA	MARK	\$113,625.58	\$0.00	\$113,625.58
SUCHECKI	ERIN	\$3,938.60	\$0.00	\$3,938.60
SULESKI	MICHAEL	\$91,273.00	\$0.00	\$91,273.00
SULLIVAN	MICHAEL	\$76,776.96	\$0.00	\$76,776.96
TAYLOR	DONNA	\$21,976.92	\$0.00	\$21,976.92
TIANO	LISA	\$86,489.00	\$2,451.00	\$88,940.00
VOGEL	JULIA	\$58,641.03	\$1,296.00	\$59,937.03
VORONOV	JULIA	\$78,062.04	\$0.00	\$78,062.04
WALSH	JANICE	\$10,129.98	\$0.00	\$10,129.98
WILLIAMS	VIRGINIA	\$34,359.34	\$245.00	\$34,604.34
WEICK	DENA	\$92,110.98	\$3,041.50	\$95,152.48
WHALEN	LILIE	\$20,260.05	\$0.00	\$20,260.05
WHITE	MICHELE	\$124.91	\$0.00	\$124.91
WING	PAUL	\$91,273.00	\$0.00	\$91,273.00



# School Employee Payroll

## BYAM ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABBASCIANO	MICHELLE	\$15,804.14	\$0.00	\$15,804.14
ARORA	ANUPAMA	\$74,465.82	\$0.00	\$74,465.82
ATKINSON	KIMBERLY	\$86,489.00	\$0.00	\$86,489.00
BABSON	KRISTIN	\$86,489.00	\$0.00	\$86,489.00
BADOLA	KIRAN	\$14,273.69	\$400.00	\$14,673.69
BEGIN	ROSEMARIE	\$55,643.91	\$0.00	\$55,643.91
BOWER	DANIELLE	\$21,249.92	\$0.00	\$21,249.92
BROWN	AMY	\$62,603.06	\$0.00	\$62,603.06
BURGESS	CATHERINE	\$86,489.00	\$0.00	\$86,489.00
CAMIRE	ALYSSA	\$84,799.00	\$1,599.75	\$86,398.75
CAREY	JANET	\$86,489.00	\$0.00	\$86,489.00
CARSON	SARAH	\$86,489.00	\$1,203.00	\$87,692.00
CASABURRI	FAYE	\$67,635.10	\$2,365.50	\$70,000.60
CASTONGUAY	MARY	\$23,207.10	\$0.00	\$23,207.10
COLE	MAURA	\$76,526.94	\$0.00	\$76,526.94
CONTE	CATHERINE	\$6,200.73	\$0.00	\$6,200.73
CORMACK-ODONNELL	MARIE	\$86,489.00	\$1,203.00	\$87,692.00
DALEY	ALEXANDRA	\$22,759.88	\$0.00	\$22,759.88
DAVENPORT	KARLEE	\$21,795.90	\$1,704.00	\$23,499.90
DEOLIVEIRA	GRASIELE	\$11,247.98	\$0.00	\$11,247.98
DECKER	SHANNON	\$8,751.26	\$0.00	\$8,751.26
DILWORTH	EMILY	\$1,923.44	\$0.00	\$1,923.44
DOLAN	ELIZABETH	\$104,800.80	\$0.00	\$104,800.80
DOSSIN	ANNE	\$38,415.09	\$0.00	\$38,415.09
DRISCOLL	BETSEY	\$38,565.03	\$0.00	\$38,565.03
DYNAN	DEBORAH	\$28,253.19	\$1,905.00	\$30,158.19
FARNPING	JENNIFER	\$15,417.29	\$200.00	\$15,617.29
FERRONETTI	SUSAN	\$74,969.96	\$2,406.00	\$77,375.96
FLAHERTY	BRENDAN	\$21,826.06	\$0.00	\$21,826.06
FREDETTE	JASON	\$117,794.04	\$3,000.00	\$120,794.04
GAUDINO	DIANE	\$22,760.01	\$0.00	\$22,760.01
GESUALDI	DAWN	\$86,489.00	\$2,500.00	\$88,989.00
GOFF	MICHAEL	\$22,760.01	\$0.00	\$22,760.01
GOLDSTEIN	JENNIFER	\$86,488.92	\$0.00	\$86,488.92
GRABER	MATTHEW	\$78,061.88	\$1,203.00	\$79,264.88
GREENLEE	JAN	\$10,307.01	\$0.00	\$10,307.01
GROUT	KRISTI	\$4,547.36	\$0.00	\$4,547.36
HANAFIN	SHERRI	\$86,489.00	\$0.00	\$86,489.00
HANNON	KATHLEEN	\$8,426.04	\$0.00	\$8,426.04
HANS	ANSHUL	\$21,795.90	\$400.00	\$22,195.90
HARRIS	KATHERINE	\$92,110.98	\$0.00	\$92,110.98
HAYWARD	CHRISTOPHER	\$8,696.94	\$0.00	\$8,696.94
HICKS	MEGHANNE	\$86,489.00	\$0.00	\$86,489.00
HOGAN	MEGHAN	\$86,489.00	\$0.00	\$86,489.00
HOLMAN	MELISSA	\$91,273.00	\$0.00	\$91,273.00
JACKSON	KATHRYN	\$55,643.91	\$0.00	\$55,643.91
KAPOPOULOS	CHRISTINE	\$8,426.04	\$0.00	\$8,426.04
KEHOE	TERRY	\$21,614.00	\$0.00	\$21,614.00



# School Employee Payroll

## BYAM ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
KENNEDY	MEGHAN	\$90,409.02	\$0.00	\$90,409.02
KIVLAN	SARAH	\$2,119.87	\$0.00	\$2,119.87
KLIX	ROBERTA	\$86,489.00	\$5,574.01	\$92,063.01
LACAVA	JESSICA	\$48,851.94	\$0.00	\$48,851.94
LALLY	ERIN	\$91,272.93	\$0.00	\$91,272.93
LAMBERT	DONNA	\$22,760.01	\$400.00	\$23,160.01
LAROSE-YORK	RENEE	\$86,489.00	\$0.00	\$86,489.00
LOJZIM	KRISTIE	\$50,132.94	\$0.00	\$50,132.94
LY	CHRISTINE	\$0.00	\$9,570.00	\$9,570.00
MACDONALD	CAROL	\$21,613.98	\$0.00	\$21,613.98
MADDEN	BARBARA	\$2,603.60	\$0.00	\$2,603.60
MAGUIRE	ELEN	\$86,489.00	\$1,203.00	\$87,692.00
MANIACHI	LAURIE	\$8,426.04	\$0.00	\$8,426.04
MANUPELLI	LISA	\$20,581.05	\$0.00	\$20,581.05
MARCHANT	KRISTINA	\$86,489.00	\$0.00	\$86,489.00
MARKHAM	JILL	\$21,613.98	\$0.00	\$21,613.98
MARTIN-LOEW	CATHERINE	\$79,318.98	\$100.00	\$79,418.98
MATSON-DURKIN	HOLLY	\$91,273.00	\$4,818.84	\$96,091.84
MCCALL	CARRIE	\$79,491.10	\$0.00	\$79,491.10
MCNULTY	STEPHANIE	\$1,721.04	\$0.00	\$1,721.04
MIGNEAULT	DEBORAH	\$21,552.93	\$0.00	\$21,552.93
MURPHY	DEBORAH	\$15,260.78	\$0.00	\$15,260.78
MURPHY	STELLA	\$19,734.33	\$0.00	\$19,734.33
ONEIL	LYNDSEY	\$61,638.98	\$2,500.00	\$64,138.98
PALAGIRI	ZABEENA	\$17,080.83	\$0.00	\$17,080.83
PATIN-KOOKEN	KARLA	\$81,829.02	\$1,323.00	\$83,152.02
PETZOLD-ELEY	BRENDA	\$2,123.08	\$0.00	\$2,123.08
POTULA	RAMADEVI	\$0.00	\$4,565.10	\$4,565.10
PREES	EVAN	\$17,815.94	\$0.00	\$17,815.94
PROVOST	MARY	\$10,202.14	\$0.00	\$10,202.14
QUINN	CAROLYN	\$8,426.04	\$0.00	\$8,426.04
QUINN	COURTNEY	\$79,318.98	\$0.00	\$79,318.98
REESE	MATTHEW	\$8,084.81	\$0.00	\$8,084.81
REGAN	AMY	\$84,799.00	\$1,299.00	\$86,098.00
RILEY	MONICA	\$21,673.98	\$0.00	\$21,673.98
SANAM	SHEETHAL	\$22,759.88	\$1,785.50	\$24,545.38
SARAO	CATHERINE	\$4,402.58	\$0.00	\$4,402.58
SEXAUER	ELIZABETH	\$79,318.98	\$0.00	\$79,318.98
SILVA	CELINE	\$21,552.93	\$400.00	\$21,952.93
SMITH	LAUREN	\$58,641.03	\$0.00	\$58,641.03
STREETER	KRISTY	\$86,489.00	\$0.00	\$86,489.00
SULLIVAN	LAUREN	\$86,489.00	\$0.00	\$86,489.00
TOLLES	BRIAN	\$6,749.04	\$1,238.80	\$7,987.84
TULLY	ALYCE	\$21,627.41	\$0.00	\$21,627.41
VARMA	MEERA	\$20,170.05	\$0.00	\$20,170.05
VASQUEZ	RUTH	\$21,321.93	\$400.00	\$21,721.93
VADAKATTU	ANITHA	\$7,598.78	\$0.00	\$7,598.78
WILLIAMS	PHANI	\$2,137.34	\$0.00	\$2,137.34



# School Employee Payroll

## BYAM ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
WALSH	ASHLEY	\$73,629.92	\$0.00	\$73,629.92
WASZAK	ALISON	\$55,828.08	\$0.00	\$55,828.08
WEEKS	LARISSA	\$56,213.39	\$360.00	\$56,573.39
WYNN	DEBBIE	\$22,760.01	\$400.00	\$23,160.01

## CENTER ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ALTAFER	KELLIE-JEAN	\$401.24	\$0.00	\$401.24
ALVELO	JESSICA	\$20,644.02	\$0.00	\$20,644.02
ANDERSON	ELIZABETH	\$8,426.04	\$0.00	\$8,426.04
AYOTTE	JENNIFER	\$76,776.96	\$1,203.00	\$77,979.96
BARBANTI	KENDRA	\$1,410.08	\$0.00	\$1,410.08
BARRETT	ERICA	\$83,436.08	\$5,722.76	\$89,158.84
BENTLEY	LAURA	\$54,108.10	\$0.00	\$54,108.10
BERGLUND	CATHARINA	\$20,170.05	\$400.00	\$20,570.05
BROOKS	HEATHER	\$70,632.90	\$4,149.00	\$74,781.90
CAFFELLE	MARY	\$0.00	\$2,750.00	\$2,750.00
CARTER	KATHLEEN	\$0.00	\$20,885.00	\$20,885.00
COLBERT	JENNIFER	\$20,764.10	\$0.00	\$20,764.10
COTTER	DIANNE	\$86,489.00	\$1,563.00	\$88,052.00
CUNNINGHAM	ALICIA	\$86,489.00	\$0.00	\$86,489.00
DANIZIO	NICOLE	\$58,640.92	\$0.00	\$58,640.92
DARWIN	LISA	\$21,643.98	\$0.00	\$21,643.98
DELETETSKY	ROBERTA	\$8,426.04	\$0.00	\$8,426.04
DEROECK	SARA	\$58,640.92	\$0.00	\$58,640.92
DOOLEY	SUSAN	\$85,541.16	\$0.00	\$85,541.16
DRISCOLL-DOWD	RENEE	\$51,158.64	\$0.00	\$51,158.64
ELY	CHRISTINE	\$17,484.71	\$0.00	\$17,484.71
ENGDAHL	MEAGHAN	\$52,602.90	\$1,203.00	\$53,805.90
ERICKSON	JESSICA	\$23,200.05	\$0.00	\$23,200.05
ERRGONG-WEIDER	MEGAN	\$12,621.62	\$0.00	\$12,621.62
FANNON	LISA	\$2,994.21	\$0.00	\$2,994.21
FEBBRIELLO BURKE	MARLISA	\$3,436.38	\$0.00	\$3,436.38
FINNEGAN	MEGAN	\$53,504.10	\$0.00	\$53,504.10
FULREADER	DIANNA	\$117,794.04	\$3,000.00	\$120,794.04
FULTZ	KIMBERLEY	\$21,554.00	\$0.00	\$21,554.00
FYTEN	ANN MARIE	\$8,696.94	\$0.00	\$8,696.94
GHOBRIAL	MARY	\$8,426.04	\$0.00	\$8,426.04
GILMORE	MARSHA	\$0.00	\$9,682.50	\$9,682.50
GREGORY	KATHLEEN	\$64,781.08	\$1,203.00	\$65,984.08
GUERRA	MARY	\$70,632.90	\$0.00	\$70,632.90
HENRY-COLE	SALLY	\$0.00	\$22,040.25	\$22,040.25
HILL	KIMBERLY	\$21,976.92	\$0.00	\$21,976.92
HUGUET	ALESSANDRA	\$84,799.00	\$100.00	\$84,899.00
JOOS	DARLEEN	\$92,111.04	\$28,237.75	\$120,348.79
JOYCE	ALANA	\$50,132.94	\$360.00	\$50,492.94
KELLEHER	SHAYLA	\$48,205.04	\$0.00	\$48,205.04



## School Employee Payroll

### CENTER ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
KINNEY	ALICIA	\$21,553.98	\$400.00	\$21,953.98
KIVI	TANYA	\$92,110.98	\$0.00	\$92,110.98
KNIGHT	BARBARA	\$86,489.00	\$1,539.00	\$88,028.00
KRAFSIG	JENNIFER	\$86,489.00	\$3,126.75	\$89,615.75
LABBE	JEFFREY	\$54,460.78	\$0.00	\$54,460.78
LALLAS	CATHERINE	\$86,489.00	\$0.00	\$86,489.00
LEHMANN	MAUREEN	\$22,379.64	\$400.00	\$22,779.64
LOMICKA	BARBARA	\$21,976.92	\$690.00	\$22,666.92
MACKESSY	KRISTINE	\$40,107.08	\$0.00	\$40,107.08
MALONE	REBECCA	\$21,643.98	\$0.00	\$21,643.98
MARA	KIMBERLY	\$91,273.00	\$0.00	\$91,273.00
MARCOTTE	SHARON	\$22,391.00	\$0.00	\$22,391.00
MARINO	COLLEEN	\$55,643.91	\$0.00	\$55,643.91
MASTERS	JULIE	\$1,923.44	\$0.00	\$1,923.44
MCCARTHY	KRISTIN	\$8,426.04	\$0.00	\$8,426.04
MCCARTIN	SALLY	\$21,613.98	\$0.00	\$21,613.98
MCCONNELL	BRENDA	\$67,635.10	\$0.00	\$67,635.10
MCGILLICUDDY	CHRISTOPHER	\$37,612.54	\$0.00	\$37,612.54
MILLER	AMY	\$5,112.71	\$0.00	\$5,112.71
MURPHY	ERIN	\$0.00	\$4,230.00	\$4,230.00
MUSE	CASSANDRA	\$54,604.34	\$0.00	\$54,604.34
OHEARN	CHERYL	\$29,155.88	\$0.00	\$29,155.88
OLSON	KRISTEN	\$86,489.00	\$0.00	\$86,489.00
OLSSON	MARYELLEN	\$86,489.00	\$0.00	\$86,489.00
OMOBONO	DONNA	\$103,506.52	\$0.00	\$103,506.52
PAPPERT	ALYSSA	\$16,306.29	\$0.00	\$16,306.29
PIERCE-CLARKE	KARI	\$86,489.00	\$3,703.00	\$90,192.00
PREVOST	SAMANTHA	\$55,827.98	\$0.00	\$55,827.98
REMICK	JESSICA	\$86,489.00	\$0.00	\$86,489.00
RICHERD GLADIUS	JUDITH GLADIUS	\$14,684.22	\$0.00	\$14,684.22
ROSE	LAUREN	\$55,643.91	\$0.00	\$55,643.91
ROSS-MYERS	DEBORAH	\$21,673.98	\$0.00	\$21,673.98
ROSSMAN	KATHRYN	\$79,491.09	\$1,299.00	\$80,790.09
SANTOS	STEPHANIE	\$68,697.75	\$360.00	\$69,057.75
SHELDON	DOLORES	\$2,161.12	\$0.00	\$2,161.12
SOLLENBERGER	JULIA	\$76,527.10	\$0.00	\$76,527.10
SRIVASTAVA	SHRUTI	\$13,658.06	\$0.00	\$13,658.06
STEFFEY	JOANNA	\$0.00	\$3,015.00	\$3,015.00
STEVENSON	BETH	\$0.00	\$799.60	\$799.60
STUART	SARAH	\$81,829.02	\$1,203.00	\$83,032.02
TARRANT	DONNA	\$1,923.44	\$0.00	\$1,923.44
TRAGER	STACIE	\$81,154.06	\$2,251.50	\$83,405.56
WALKER	ANNAN	\$58,641.03	\$1,203.00	\$59,844.03
YANKOPOULOS	CLAIRE	\$73,629.92	\$0.00	\$73,629.92
YOST	SHANNEN	\$58,641.03	\$0.00	\$58,641.03
YOUNG	EILEEN	\$81,829.02	\$1,390.00	\$83,219.02



# School Employee Payroll

## HARRINGTON ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABBOTT	KATHLEEN	\$22,006.92	\$0.00	\$22,006.92
ASHDOWN	LISA	\$86,489.00	\$0.00	\$86,489.00
ASSELIN	ROBERT	\$117,794.04	\$3,000.00	\$120,794.04
AUTIO	JENNIFER	\$8,426.04	\$0.00	\$8,426.04
BARRASSO	MARLANA	\$61,238.94	\$0.00	\$61,238.94
BLAKE	SARAH	\$9,221.78	\$0.00	\$9,221.78
BORLETTO	TRACY	\$20,974.02	\$0.00	\$20,974.02
BOYNTON	JENNIFER	\$0.00	\$16,895.00	\$16,895.00
BUCKLEY	DENISE	\$52,602.94	\$1,503.00	\$54,105.94
CASSELS	KATHLEEN	\$21,703.98	\$0.00	\$21,703.98
CLIMO	KIMBERLY	\$20,614.02	\$0.00	\$20,614.02
CODDAIRE	ELIZABETH	\$86,489.00	\$0.00	\$86,489.00
COLE	IAN	\$55,643.90	\$456.00	\$56,099.90
CONRAD	MICHELLE	\$401.24	\$0.00	\$401.24
CORMIER	KELLY	\$86,489.00	\$0.00	\$86,489.00
CORMIER	KRISTEN	\$20,140.05	\$0.00	\$20,140.05
COTE	ALLISON	\$61,638.98	\$0.00	\$61,638.98
COTE	KRISTINA	\$73,629.92	\$0.00	\$73,629.92
DANIELI	ELIZABETH	\$76,776.96	\$1,203.00	\$77,979.96
DEFREITAS	BARBARA	\$52,602.94	\$0.00	\$52,602.94
DEMAMBRO	JESSICA	\$12,362.88	\$0.00	\$12,362.88
DUBE	ROBYN	\$86,489.00	\$360.00	\$86,849.00
EMERY	MELISSA	\$8,426.04	\$0.00	\$8,426.04
ENDO	MAYUMI	\$1,389.25	\$0.00	\$1,389.25
FIDLER	HEATHER	\$18,527.45	\$0.00	\$18,527.45
FIELDING	ALLYSSA	\$1,721.04	\$0.00	\$1,721.04
GAFFNEY	KATE	\$55,643.90	\$0.00	\$55,643.90
GILBERT	STACY	\$86,489.00	\$0.00	\$86,489.00
GOLDBERG	EMILY	\$58,640.92	\$0.00	\$58,640.92
GONYEA	ROBIN	\$6,287.50	\$0.00	\$6,287.50
GRABOWSKI	KAREN	\$103,506.52	\$0.00	\$103,506.52
GRAHAM	KRISTEN	\$86,489.00	\$0.00	\$86,489.00
GRIFFIN	ALYSSA	\$6,195.77	\$0.00	\$6,195.77
HARDY	KELLY	\$55,643.90	\$0.00	\$55,643.90
HOFFMAN	JANET	\$86,489.00	\$1,203.00	\$87,692.00
IMBRIACO	ANDREA	\$86,488.92	\$1,299.00	\$87,787.92
JOHANSON	NICOLE	\$20,320.05	\$0.00	\$20,320.05
KINGSTON	TAMMY LEE	\$21,553.98	\$0.00	\$21,553.98
KOLAKOWSKI	CATHERINE	\$74,969.96	\$600.00	\$75,569.96
KOWALIK	JESSICA	\$86,489.00	\$1,203.00	\$87,692.00
KUFFERT	JONATHON	\$55,643.90	\$0.00	\$55,643.90
LABOSSIERE	CAROLYN	\$79,491.10	\$5,851.25	\$85,342.35
LALWANI	DIVYA	\$0.00	\$11,640.00	\$11,640.00
LARIVEE	CAROLE	\$91,273.00	\$6,413.00	\$97,686.00
LOCK	AMANDA	\$55,643.90	\$0.00	\$55,643.90
LOESCH	ELIZABETH	\$20,200.05	\$0.00	\$20,200.05
LOMBARDO	MELISSA	\$58,438.59	\$235.35	\$58,673.94
LYNA	PATRICIA	\$11,681.93	\$0.00	\$11,681.93



# Town Administration

## School Employee Payroll

### HARRINGTON ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MACALLISTER	MARYBETH	\$81,829.02	\$4,514.00	\$86,343.02
MAHER	H LISA	\$21,977.02	\$1,380.00	\$23,357.02
MAHONEY	PATRICIA	\$470.47	\$0.00	\$470.47
MAINE	LINDA	\$6,373.04	\$0.00	\$6,373.04
MARMO	ANDREA	\$86,489.00	\$100.00	\$86,589.00
MARVIN	MICHELLE	\$79,318.98	\$1,203.00	\$80,521.98
MAZZONE	KELLY	\$58,673.94	\$0.00	\$58,673.94
MCCORMACK	SUSAN	\$21,673.98	\$0.00	\$21,673.98
MCMENIMAN	PAMELA	\$86,489.00	\$342.00	\$86,831.00
MENESES	ANGELA	\$55,827.98	\$0.00	\$55,827.98
MORSE	JESSICA	\$61,638.98	\$0.00	\$61,638.98
NAGLE	KAITLYN	\$58,640.92	\$0.00	\$58,640.92
NIXON	MADELINE	\$50,132.94	\$0.00	\$50,132.94
OTTO	SUSAN	\$20,291.72	\$0.00	\$20,291.72
PAGE	MICHELLE	\$38,772.92	\$0.00	\$38,772.92
PAILES	THERESA	\$91,273.00	\$0.00	\$91,273.00
POTCNER	LEAH	\$64,637.04	\$6,635.00	\$71,272.04
PROIA	JOCELYNE	\$7,607.23	\$0.00	\$7,607.23
SAPP	KATHRYN	\$65,694.93	\$0.00	\$65,694.93
SAWYER	ELIZABETH	\$86,489.00	\$2,965.00	\$89,454.00
SHAINNESS	JENNIFER	\$58,640.92	\$0.00	\$58,640.92
TASSINARI	JULIA	\$180.00	\$0.00	\$180.00
TOBIN	PATRICIA	\$0.00	\$3,842.37	\$3,842.37
TREDEAU	MARY	\$21,613.98	\$0.00	\$21,613.98
TROUP	ELIZABETH	\$70,632.90	\$2,142.71	\$72,775.61
VALENTINO	JESSICA	\$43,391.10	\$0.00	\$43,391.10
WURTZLER	STEVE	\$86,489.00	\$0.00	\$86,489.00

### SOUTH ROW ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABBOTT	TAMMY	\$76,776.96	\$0.00	\$76,776.96
BACON	PHYLLIS	\$21,976.92	\$1,380.00	\$23,356.92
BOTT	MICHELLE	\$8,426.04	\$0.00	\$8,426.04
BOYD	TRICIA	\$67,635.10	\$1,488.00	\$69,123.10
BRENNAN	VICKI	\$4,716.80	\$0.00	\$4,716.80
BROGAN	DEIRDRE	\$96,614.96	\$1,299.00	\$97,913.96
BULLOCK	CARA	\$70,632.90	\$0.00	\$70,632.90
BURLAMACHI	ELIZABETH	\$21,553.98	\$0.00	\$21,553.98
COOPER	AMANDA	\$76,776.96	\$0.00	\$76,776.96
CRAIG	ANNE	\$86,489.00	\$0.00	\$86,489.00
CRISTANTIELLO	JANE	\$86,489.00	\$1,203.00	\$87,692.00
D'AMICO	ALLISON	\$53,504.10	\$375.00	\$53,879.10
DIXON-MASSON	PAMELA	\$8,426.04	\$0.00	\$8,426.04
DOSSIN	EMILY	\$67,635.10	\$360.00	\$67,995.10
DRISCOLL	TERRY	\$86,498.10	\$0.00	\$86,498.10



# School Employee Payroll

## SOUTH ROW ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DUNCAN	JACLYN	\$70,632.90	\$2,500.00	\$73,132.90
EASTMAN	PATRICIA	\$0.00	\$6,187.50	\$6,187.50
ELDAKKACHE	SONYA	\$8,426.04	\$0.00	\$8,426.04
FRASCA	STACY	\$86,489.00	\$0.00	\$86,489.00
GAMBLE-BROWN	REBECCA	\$67,376.49	\$0.00	\$67,376.49
GROSSMAN	STEPHANIE	\$37,111.12	\$360.00	\$37,471.12
GRUNDY	ZACHARY	\$21,411.93	\$0.00	\$21,411.93
HAMM	MARIA	\$38,565.02	\$0.00	\$38,565.02
HAND	MICHELLE	\$5,052.71	\$0.00	\$5,052.71
HEATER	JENNIFER	\$4,708.55	\$0.00	\$4,708.55
HECTOR	TRACEY	\$8,426.04	\$0.00	\$8,426.04
HEVEY	ALLISON	\$86,489.00	\$0.00	\$86,489.00
HICKS	CATHERINE	\$84,799.00	\$999.71	\$85,798.71
HODGKINS	JUDY	\$86,489.00	\$1,203.00	\$87,692.00
HOGAN	SARAH	\$86,489.00	\$0.00	\$86,489.00
JENNINGS	KATHERINE	\$41,711.87	\$100.00	\$41,811.87
JUHOLA	PAIGE	\$3,791.19	\$0.00	\$3,791.19
KELLEY	DEIRDRE	\$86,498.10	\$1,659.00	\$88,157.10
KRASNOVSKY	SARAH	\$64,637.04	\$1,203.00	\$65,840.04
KRAUCH	MARTHA	\$86,489.00	\$1,203.00	\$87,692.00
LABENSKI	LEEANNA	\$41,366.12	\$0.00	\$41,366.12
LEFEBVRE	KIM	\$15,907.04	\$612.75	\$16,519.79
LOPEZ	CATHLEEN	\$20,950.95	\$0.00	\$20,950.95
MAIN	SUSAN	\$21,643.98	\$0.00	\$21,643.98
MARTIN	MICHELLE	\$64,637.04	\$1,835.00	\$66,472.04
MATHEWS	BETH-ANN	\$86,489.00	\$3,703.00	\$90,192.00
MCLAUGHLIN	KATHRYN	\$5,558.06	\$0.00	\$5,558.06
MCPMAHON	MOLLY	\$117,794.04	\$8,530.54	\$126,324.58
MONAHAN	MEAGAN	\$37,860.24	\$0.00	\$37,860.24
MOORE	ELIZABETH	\$20,230.05	\$0.00	\$20,230.05
NOVELLANO	DIANE	\$42.77	\$0.00	\$42.77
ONEILL	DEBORAH	\$37,583.07	\$0.00	\$37,583.07
PATRIQUIN	ABIGAIL	\$26,060.79	\$0.00	\$26,060.79
PECK	JULIA	\$13,324.94	\$0.00	\$13,324.94
PINTAL	KATHLEEN	\$17,554.80	\$0.00	\$17,554.80
QUIGLEY	ELLEN	\$15,704.55	\$0.00	\$15,704.55
RAMALHO	JAYSON	\$104,800.80	\$0.00	\$104,800.80
RANKIN	BONNIE	\$0.00	\$3,000.00	\$3,000.00
REIDY	DIANE	\$21,583.98	\$0.00	\$21,583.98
RICH	LINDA	\$96,614.96	\$0.00	\$96,614.96
RIGBY	JENNIFER	\$73,629.92	\$1,203.00	\$74,832.92
RUHMANN	MICHELLE	\$86,489.00	\$3,625.50	\$90,114.50
SANBORN	JENNIFER	\$86,489.00	\$513.00	\$87,002.00
SBORDY	LAUREN	\$51,680.30	\$0.00	\$51,680.30
SECOR	ROSHEEN	\$5,588.06	\$0.00	\$5,588.06
SEMENZA	SHANNON	\$55,643.91	\$0.00	\$55,643.91
SEPE	KIMBERLY	\$18,176.62	\$0.00	\$18,176.62
SHAH	KEJAL	\$8,970.59	\$0.00	\$8,970.59



# Town Administration

## School Employee Payroll

### SOUTH ROW ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
SHANAHAN	SANDRA	\$21,613.98	\$0.00	\$21,613.98
SHAW	JOHANNA	\$2,129.21	\$0.00	\$2,129.21
SIMARD	VANESSA	\$8,426.04	\$0.00	\$8,426.04
SITTLER	KAITLYN	\$21,411.93	\$0.00	\$21,411.93
STAGNONE	ANNE	\$86,489.00	\$240.00	\$86,729.00
THOMPSON	SUSAN	\$86,489.00	\$2,605.00	\$89,094.00
TICE	LISA	\$91,273.00	\$0.00	\$91,273.00
VANDEVOORDT	SHANNON	\$58,640.92	\$0.00	\$58,640.92
VASQUEZ	AUDRA	\$86,489.00	\$0.00	\$86,489.00
WALL	JENNIFER	\$1,932.44	\$0.00	\$1,932.44
WARREN	SALLY	\$52,602.90	\$0.00	\$52,602.90
WEBBER	JAMIE	\$74,969.96	\$0.00	\$74,969.96
WHITNEY-PERRY	AMY	\$21,552.93	\$0.00	\$21,552.93

### CUSTODIANS

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ARIAS	PEDRO	\$42,578.66	\$8,397.11	\$50,975.77
BUFFUM	CHARLES	\$53,346.24	\$2,794.64	\$56,140.88
CUNHA	CHRISTOPHER	\$40,409.20	\$2,427.69	\$42,836.89
DALY	VINCENT	\$4,380.00	\$0.00	\$4,380.00
GAUTHIER	DANIEL	\$2,700.00	\$1,285.47	\$3,985.47
HIRSCH	ADAM	\$40,150.00	\$6,105.00	\$46,255.00
KELLY	SHAWN	\$41,146.31	\$8,401.97	\$49,548.28
MANNINEN	MATTHEW	\$41,032.00	\$5,567.35	\$46,599.35
OCASIO	GLORIVEE	\$43,423.72	\$6,094.88	\$49,518.60
PANNETON	JACK	\$1,015.00	\$0.00	\$1,015.00
ROMAC	THOMAS	\$43,600.61	\$9,232.41	\$52,833.02
SPAULDING	CHERYL	\$43,241.63	\$6,103.14	\$49,344.77
TRUJILLO	NICOLAS	\$43,376.90	\$8,600.31	\$51,977.21
WOODMAN	ALLEN	\$39,527.04	\$13,101.61	\$52,628.65

### CHIPS PROGRAM

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BAILEY	SEAN	\$22,882.92	\$400.00	\$23,282.92
BARRETT	ELIZABETH	\$84,799.05	\$0.00	\$84,799.05
BERRY	ABBY	\$86,489.00	\$0.00	\$86,489.00
BURKE	GWENDOLYN	\$22,529.97	\$400.00	\$22,929.97
BURNS	CHRISTINA	\$58,640.92	\$0.00	\$58,640.92
BURNS	FAYE	\$24,161.97	\$400.00	\$24,561.97
CHHIM	SOKORNTTEAR	\$22,989.92	\$400.00	\$23,389.92
COPP	LYNN	\$86,489.00	\$1,824.00	\$88,313.00
DOAK	ERICA	\$66,952.50	\$2,850.00	\$69,802.50
DONAHUE	BETHANN	\$24,570.00	\$0.00	\$24,570.00
FENN	KELSEY	\$22,793.94	\$400.00	\$23,193.94
FORTY	MARY ELLEN	\$86,489.00	\$2,479.50	\$88,968.50
GERARDI	STASIA	\$23,755.98	\$400.00	\$24,155.98



## School Employee Payroll

### CUSTODIANS

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
HECK	DEIRDRE	\$2,137.14	\$0.00	\$2,137.14
HENNIG	AMELIA	\$73,629.92	\$3,596.00	\$77,225.92
HOAR	SUSAN	\$21,110.20	\$400.00	\$21,510.20
HOYT	RUSSELL	\$64,741.95	\$0.00	\$64,741.95
ITRATO	NICOLE	\$23,469.90	\$400.00	\$23,869.90
JOYCE	FRANCES	\$1,227.71	\$0.00	\$1,227.71
KULIS	LORI	\$89,472.12	\$75.00	\$89,547.12
MARTIN	LISA	\$73,629.92	\$1,299.00	\$74,928.92
MAZARES	MELANIE	\$82,947.02	\$0.00	\$82,947.02
MBALIRO	SHAMIR	\$21,514.90	\$400.00	\$21,914.90
MCGUIRK	MEGAN	\$103,506.52	\$0.00	\$103,506.52
MEAGHER	CATHERINE	\$58,640.92	\$0.00	\$58,640.92
NICOLOSI	LAUREN	\$83,436.08	\$4,104.00	\$87,540.08
PANDA	PRANGYA	\$22,451.10	\$400.00	\$22,851.10
PONTES	TANYA	\$23,725.98	\$400.00	\$24,125.98
ROLLO	STEPHANIE	\$20,549.46	\$400.00	\$20,949.46
RUSZKOWSKI	WENDY	\$22,739.97	\$50.00	\$22,789.97
SCOTT	LAUREN	\$66,675.01	\$0.00	\$66,675.01
SEXTON	HEATHER	\$21,159.00	\$400.00	\$21,559.00
THAKUR	ISHITA	\$1,010.43	\$0.00	\$1,010.43
WEAVER-MORRIS	LISA	\$55,643.90	\$3,149.25	\$58,793.15
WHEELER	ANN	\$35,184.66	\$0.00	\$35,184.66

### DISTRICT WIDE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ACHILLES	CAROLYNNE	\$675.00	\$0.00	\$675.00
AGNE	THOMAS	\$0.00	\$4,859.25	\$4,859.25
ALOIA	ARINA	\$10,875.00	\$0.00	\$10,875.00
AMICO	JULIANA	\$5,022.00	\$0.00	\$5,022.00
ANGADI	SOWMYA	\$9,727.50	\$0.00	\$9,727.50
ARSENEAULT	MATTHEW	\$0.00	\$8,535.32	\$8,535.32
AVERY	AMY	\$0.00	\$1,965.50	\$1,965.50
BEVINGTON	DIANNE	\$1,822.50	\$0.00	\$1,822.50
BRETON	ALENA	\$0.00	\$5,226.00	\$5,226.00
BUCKLEY	OLIVIA	\$567.00	\$0.00	\$567.00
BUKOWSKI	NICHOLE	\$0.00	\$3,515.96	\$3,515.96
BYRNE	JODI	\$23,499.96	\$0.00	\$23,499.96
CAMPBELL	TIMOTHY	\$2,091.99	\$0.00	\$2,091.99
CIARLETTA	MICHAEL	\$360.00	\$0.00	\$360.00
COLARUSSO	LUCIELLIA	\$1,075.00	\$0.00	\$1,075.00
COPP	HELEN	\$1,009.17	\$0.00	\$1,009.17
CORMIER	MARGARET	\$850.50	\$47.25	\$897.75
COUTU	CHRIS	\$0.00	\$4,859.25	\$4,859.25
CRANE	BRIAN	\$0.00	\$10,632.00	\$10,632.00
CROWLEY	BRITTNEY	\$0.00	\$900.00	\$900.00
CROWLEY	MICHAEL	\$0.00	\$6,605.10	\$6,605.10
DAIGNEAULT	DAVID	\$0.00	\$4,006.80	\$4,006.80



## School Employee Payroll

### DISTRICT WIDE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DANIELS	ADAM	\$0.00	\$4,763.40	\$4,763.40
DAVE	HEMAXI	\$6,165.00	\$0.00	\$6,165.00
DESHLER	BRYAN	\$0.00	\$1,813.00	\$1,813.00
DESTEFANO	VINCENT	\$0.00	\$1,501.00	\$1,501.00
DILLMAN	BENJAMIN	\$1,384.43	\$0.00	\$1,384.43
DISTASI	LOUIS	\$0.00	\$6,703.00	\$6,703.00
DOLAN	ABIGAIL	\$661.50	\$0.00	\$661.50
DORMAN	CYNTHIA	\$3,969.75	\$0.00	\$3,969.75
DUFFY	KATHLEEN	\$8,730.00	\$0.00	\$8,730.00
ERVIN	THOMAS	\$0.00	\$2,095.20	\$2,095.20
EYNULA	TUNZALA	\$2,790.00	\$0.00	\$2,790.00
FARNHAM D'AGOSTINO	SUSAN	\$0.00	\$4,918.16	\$4,918.16
FAVREAU	DANIEL	\$0.00	\$3,330.90	\$3,330.90
FERREIRA	MEREDITH	\$4,691.25	\$0.00	\$4,691.25
FINNIGAN	REBECCA	\$0.00	\$1,358.10	\$1,358.10
FLEMING	WILLIAM	\$6,332.45	\$0.00	\$6,332.45
FOLEY	DONNA	\$30,000.07	\$0.00	\$30,000.07
FREDETTE	KATHLEEN	\$495.00	\$0.00	\$495.00
FRIEDMAN	BENJAMIN	\$0.00	\$1,701.00	\$1,701.00
FULGHAM	ERIC	\$0.00	\$4,859.25	\$4,859.25
GAINES	AMANDA	\$500.00	\$0.00	\$500.00
GHELLA	RANIA	\$769.50	\$0.00	\$769.50
GIBSON	ALICE	\$12,690.00	\$0.00	\$12,690.00
GOUDREAUULT	LINDA	\$3,750.00	\$0.00	\$3,750.00
GROEBE	JANET	\$540.00	\$0.00	\$540.00
HAACK	DANIEL	\$11,430.00	\$0.00	\$11,430.00
HANSEL	JULIE	\$900.00	\$0.00	\$900.00
HARRISON	G. STEVEN	\$0.00	\$2,211.60	\$2,211.60
HARTSHORN	CURTIS	\$0.00	\$842.00	\$842.00
HAYES	KELLY	\$315.00	\$0.00	\$315.00
HOUSTON	JASON	\$0.00	\$4,603.51	\$4,603.51
HUERTAS	RAFAEL	\$4,815.00	\$0.00	\$4,815.00
INMAN	TAYLOR	\$5,750.00	\$2,029.50	\$7,779.50
KELLAM	ROSEMARY	\$1,710.00	\$0.00	\$1,710.00
KINNETT	HARRIET	\$0.00	\$5,176.00	\$5,176.00
LABRECQUE	CHERYL	\$5,355.00	\$0.00	\$5,355.00
LEADER	ALLISON	\$3,600.00	\$0.00	\$3,600.00
LEBLANC	ANGELA	\$2,295.00	\$0.00	\$2,295.00
LEECE	MATTHEW	\$4,500.00	\$0.00	\$4,500.00
LEONARD JR	KEVIN	\$0.00	\$7,339.00	\$7,339.00
LOMBARD-KREYMER	ELIZABETH	\$2,375.00	\$0.00	\$2,375.00
LOMBARDI	SAL	\$612.00	\$0.00	\$612.00
LOTTO	MARGERY	\$0.00	\$3,761.25	\$3,761.25
LUDLOW	ANNE	\$4,545.00	\$0.00	\$4,545.00
MAJESKI	ANDREW	\$0.00	\$2,812.96	\$2,812.96
MALONEY	KATHLEEN	\$3,465.00	\$0.00	\$3,465.00



## School Employee Payroll

### DISTRICT WIDE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MANCHALA	JANAKI	\$2,790.00	\$0.00	\$2,790.00
MCLEAN	KATHRYN	\$0.00	\$2,961.00	\$2,961.00
MELLO	MARK	\$0.00	\$4,284.50	\$4,284.50
MICOL	CHARLES	\$0.00	\$7,339.00	\$7,339.00
MILLER	HILARY	\$3,327.75	\$0.00	\$3,327.75
MIRABITO	MEGAN	\$2,790.00	\$0.00	\$2,790.00
MOTSIS	TRAVIS	\$486.00	\$0.00	\$486.00
MURRAY	JEFFREY	\$1,800.00	\$0.00	\$1,800.00
OLSON	JUSTIN	\$2,937.50	\$1,173.60	\$4,111.10
PADHY	SUNITA	\$12,825.00	\$0.00	\$12,825.00
PERRY	DANIELLE	\$0.00	\$150.00	\$150.00
PETERSON	GEORGE	\$0.00	\$9,650.11	\$9,650.11
PISCIONE	CHRIS	\$2,180.00	\$6,605.10	\$8,785.10
POST	NETTIE	\$8,387.41	\$0.00	\$8,387.41
POTTURI	VENKATA	\$180.00	\$0.00	\$180.00
PRABHU	POORNIMA	\$12,240.00	\$0.00	\$12,240.00
QUADROS	DAVID	\$0.00	\$1,665.46	\$1,665.46
RAND	NICHOLAS	\$17,687.50	\$1,150.00	\$18,837.50
RAPONE	LEONARD	\$0.00	\$7,607.00	\$7,607.00
RAYMOND	BRIANNA	\$0.00	\$50.00	\$50.00
REGA	ALLISON	\$0.00	\$10,276.20	\$10,276.20
RENZHOFER	MARTIN	\$9,220.60	\$0.00	\$9,220.60
RICARD	GENEVIEVE	\$0.00	\$444.00	\$444.00
RICHARDS	CHRISTOPHER	\$6,435.00	\$0.00	\$6,435.00
RILEY	BROCK	\$750.00	\$0.00	\$750.00
SCANLON	CHRISTOPHER	\$0.00	\$4,659.30	\$4,659.30
SHEEHAN	KELLY	\$3,625.00	\$0.00	\$3,625.00
SHEERAN	JOAN	\$12,015.00	\$0.00	\$12,015.00
SIRIGNANO	CHRISTINA	\$3,750.00	\$0.00	\$3,750.00
SKINNER	SHANNON	\$0.00	\$3,047.60	\$3,047.60
SPENCE	HUGH	\$0.00	\$2,301.76	\$2,301.76
SPRINGER	KRISTEN	\$1,458.00	\$0.00	\$1,458.00
STONE	KEITH	\$0.00	\$3,303.00	\$3,303.00
SWIERZBIN	ANNA	\$30,000.07	\$0.00	\$30,000.07
TATARA	RYAN	\$5,437.50	\$2,875.00	\$8,312.50
TAYLOR	LINDSAY	\$0.00	\$1,638.75	\$1,638.75
TOOMEY	MICHELLE	\$630.00	\$0.00	\$630.00
TURNER	F WESLEY	\$0.00	\$3,484.00	\$3,484.00
TYROS	CASSIDY	\$0.00	\$1,972.98	\$1,972.98
VACCARO	PAMELA	\$13,725.00	\$0.00	\$13,725.00
VAN GELDER	JOSEPH	\$0.00	\$2,947.20	\$2,947.20
WAMNESS	CLAIRE	\$1,800.00	\$0.00	\$1,800.00
WELLS	HEATHER	\$18,306.90	\$0.00	\$18,306.90
WILLETT	OLIVIA	\$171.36	\$0.00	\$171.36
WOOD	ALEXANDRA	\$0.00	\$3,446.60	\$3,446.60
YUTKINS	RICHARD	\$0.00	\$4,510.00	\$4,510.00
ZEIDMAN	JULIA	\$19,852.50	\$82.50	\$19,935.00



## School Employee Payroll

### FOOD SERVICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ALTABALI	HANA	\$10,678.67	\$100.00	\$10,778.67
ANTOLINI	NANCY	\$94,362.06	\$0.00	\$94,362.06
BARBER	ROSALIA	\$11,923.84	\$450.00	\$12,373.84
BARBOSA	PAUL	\$10,868.68	\$400.00	\$11,268.68
BISHOP	LAURA	\$12,884.10	\$350.00	\$13,234.10
CHONAY	ESTER	\$11,109.07	\$100.00	\$11,209.07
CIANO	CAROL	\$2,325.39	\$0.00	\$2,325.39
CRAIG	CHARLES	\$10,539.08	\$100.00	\$10,639.08
DE YOUNG	LESLIE	\$26,456.93	\$350.00	\$26,806.93
ERICKSON	DAFNA	\$11,727.61	\$350.00	\$12,077.61
FENJAN	SUNDES	\$11,789.88	\$100.00	\$11,889.88
FREDERICKS	GEORGIA	\$25,056.10	\$100.00	\$25,156.10
LUCONTONI	NORMA	\$1,150.88	\$0.00	\$1,150.88
MAKARA	HEATHER	\$13,347.52	\$450.00	\$13,797.52
MARQUES	SUZANNE	\$11,318.47	\$100.00	\$11,418.47
MUNROE	JEFFREY	\$22,545.48	\$450.00	\$22,995.48
NEBALSKI	JOANNE	\$44,889.18	\$0.00	\$44,889.18
PAWL	JOHN	\$10,746.28	\$0.00	\$10,746.28
PERRY	LEAH	\$19,398.95	\$400.00	\$19,798.95
POISSON	CATHERINE	\$11,272.53	\$400.00	\$11,672.53
REIS	MARIA	\$6,149.71	\$100.00	\$6,249.71
SILVA	PATRICIA	\$15,142.77	\$100.00	\$15,242.77
STUART	JENNIFER	\$11,644.10	\$100.00	\$11,744.10
WANG	XIAOPEI	\$2,295.02	\$0.00	\$2,295.02
WARHURST	ATSUMI	\$19,455.56	\$100.00	\$19,555.56
YANG	YINGJIE	\$10,678.07	\$100.00	\$10,778.07
YORK	CATHERINE	\$350.63	\$0.00	\$350.63

### COMMUNITY EDUCATION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ADAMS	ROBYN	\$91,263.90	\$0.00	\$91,263.90
BOSSI	MAUREEN	\$26,299.62	\$0.00	\$26,299.62
COWGILL	JUDITH	\$0.00	\$6,893.50	\$6,893.50
CURRAN	MEGAN	\$0.00	\$320.00	\$320.00
DESALVO	FELICIA	\$39,001.62	\$0.00	\$39,001.62
FIELDS	STEFANIE	\$59,302.88	\$0.00	\$59,302.88
GREEN	KIMARA	\$34,000.05	\$0.00	\$34,000.05
GROVES	JEAN	\$38,716.23	\$0.00	\$38,716.23
HOEY	BETH	\$36,719.97	\$0.00	\$36,719.97
KALABOKIS	BETHANY	\$34,825.14	\$0.00	\$34,825.14
MATTSEN	PAULA	\$24,765.48	\$0.00	\$24,765.48
MCCARTIN	JANICE	\$26,770.22	\$0.00	\$26,770.22
RIGBY	WENDY	\$23,330.76	\$0.00	\$23,330.76
SANDELLI	GINA	\$22,876.47	\$0.00	\$22,876.47
SHAW	TRACY	\$0.00	\$10,064.00	\$10,064.00
SILVA	MARIE	\$25,582.65	\$0.00	\$25,582.65



# School Employee Payroll

**COMMUNITY EDUCATION**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
SMITH	COLLEEN	\$45,899.88	\$0.00	\$45,899.88
SPOONER	TRACEY	\$24,765.48	\$0.00	\$24,765.48
WALSH	MICHELE	\$56,243.98	\$0.00	\$56,243.98
WESTLAND	LINDA	\$46,458.88	\$0.00	\$46,458.88
WOOD	CHRISTINE	\$37,741.62	\$0.00	\$37,741.62



## Municipal Safety Department

The Municipal Safety Department is responsible for developing and implementing a town-wide safety program including, but not limited to:

- Conducting safety inspections
- Completing accident investigations
- Developing and providing safety training
- Developing and writing safety programs
- Coordinating with the Insurance carrier representatives
- Coordinating safety with outside contractors completing work for the Town and
- Maintaining compliance with State and Federal Safety Laws and Regulations.

In addition to the regular safety programs the Safety Department:

Worked with other department within the Town to implement proper Covid-19 safety procedures including the cleaning and sanitizing, signage and training.

Coordinated the MIIA Rewards program submission where the Town was able to receive money back from the Insurance carrier for completing specific training and other risk reduction initiatives. These funds were used for the purchase of safety equipment and reduction of the next year's insurance premiums.



## Town Clerk Patricia E. Dzuris, CMC



*(from left to right)*

*MaryLou Carney, Assistant Town Clerk*

*Nancy Sousa, Principal Clerk II*

*Patricia Dzuris, CMC, Town Clerk, Justice of the Peace,  
Public Records Compliance Officer*

*Jennifer Almeida, Voter Registration Coordinator*

The staff in the Town Clerk's Office continues to be a consistent, strong, and cohesive team. I am especially proud of my staff for their dedication and relentless pursuit of quality service and maximum efficiency while the Town struggled through the pandemic during an unprecedented election year. They rose to every challenge and served the needs of the community with enthusiasm and a spirit of helpfulness, appreciation and generosity as well as supporting each other as co-workers.

The Clerk's Office is also supported by so many talented and dedicated volunteers! They help to file census forms, organize voter registration cards, work elections, assist with mailings, and continually lend a hand where needed. We are appreciative of the Senior Tax Rebate Program which provides a benefit to the volunteer and to the Town. The Clerk's office would not be able to accomplish many of its projects without these incredibly talented and dedicated individuals.

### ELECTIONS

This past year will go down in history as one of the most controversial and challenging election seasons of all time! With the sudden and frequent changes in election laws to creating and maintaining safety protocols as well as the implementation of Vote by Mail, our election staff needed to be prepared for any given circumstance as it happened.

During fiscal year 2021 the office conducted three Elections during the COVID-19 pandemic:

- State Primary, September 1, 2020
- General Election, November 3, 2020
- Annual Town Election, April 6, 2021

The Secretary of State's Office kept us apprised as revisions to the laws evolved through the release of multiple Election Advisories.





## Town Clerk



Below are some of the extraordinary measures adopted during the September and November 2020 Elections:

- Added drop boxes for secure, no contact ballot returns
- Implemented the pre-processing of absentee and early voted ballots
- Executed multiple layers of safety measures for voting in person
- Managed numerous, duplicate, online and paper applications for mailed ballots
- Educated election staff on both temporary and permanent changes to election law as they happened
- Processed a record number of voter registrations and changes
- Conducted outreach to pre-registrants
- Established processes for accessible voting by mail for qualified persons
- Issued press releases as needed and utilized website and social media to push important information out to voters
- Provided improved accommodations for election observers
- Conducted secure, accurate and efficient tallying of election results

Our on-line election worker training videos, election worker tests and certificates of completion allowed us to recruit and fully vet qualified individuals to step up and work the polls while many of our regular election workers were not comfortable or able to work the polls during the pandemic. We are so grateful to the pool of talented individuals that executed the elections perfectly under stressful conditions.

SUMMARY OF ABSENTEE / EARLY / IN PERSON VOTING BY ELECTION							
ELECTION	ABSENTEE	% to total	EARLY	% to total	IN PERSON	% to total	TOTAL
SEPTEMBER 1, 2020	1,076	10%	8,337	80%	1,054	10%	10,467
NOVEMBER 3, 2020	1,140	5%	17,431	78%	3,915	17%	22,486
APRIL 6, 2021	149	4%	1,099	33%	2,128	63%	3,376

## Town Clerk



The office held voter registration sessions, where the office remained open from 8:30 AM to 8:00 PM in advance of the State Primary, General Election and before the Annual Town Election. The office processed 2539 new voter registrations from July 1, 2020 to June 30, 2021.

### CENSUS

In December 2020, the office mailed the local census to nearly 15,000 households utilizing the Commonwealth's Voter Registration Information System. It is through this system that the Jury List and Street List are produced, as required by law. In anticipation of the release of the 2020 Federal Census Data, the Town Clerk will work with the Town Manager and the GIS Manager to update precinct lines and maps in time for the 2022 Local Census and Annual Town Election. It is estimated that, due to population growth, an additional precinct or two may need to be added to keep the precinct populations below the mandated 4000 residents. All current Town Meeting Representatives wishing to keep their seat will need to have their name on the ballot in 2022 as is required after every decennial census.

### TOWN MEETINGS

A Special Town Meeting was held at the Chelmsford High School Performing Arts Center on August 24, 2020 with a single warrant article to appropriate Community Preservation funds for the purchase of the Warren-Pohl property off of Boston Road. COVID-19 restrictions were still in place and Town Meeting Representatives were masked and socially distanced.

The 2020 Fall Annual Town Meeting commenced on Monday, October 19, 2020 at the Chelmsford High School gymnasium, and concluded in one session.

The 2021 Spring Annual Town Meeting opened on Monday, April 26, 2021 and was immediately adjourned due to a lack of quorum to reconvene on June 17, 2021.

The June 17, 2021 Spring Annual Town Meeting opened at the Chelmsford High School gymnasium at 7:30 PM and was immediately adjourned to reconvene at the Chelmsford Senior Center at 7:45 PM. Town Meeting Representatives were notified in advance that due to COVID-19 restrictions and the State of Emergency being lifted, Town Meeting would be relocated to the Chelmsford Senior Center at 7:45 PM.

A Special Town Meeting was held at the beginning of the second session of the Spring Annual Town Meeting on June 21, 2021.



## Town Clerk

The Town Clerk and Town Moderator extend gratitude to the 162 Town Meeting Representatives who give their time to ensure each of our nine precincts is fully represented. A special thanks to Eleanor Gilroy, Connie Silvia, and Nancy Sousa, for their assistance in ensuring all representatives are accurately checked in, provided with their badges and other pertinent materials.

### ETHICS/CONFLICT OF INTEREST

The Office administered the Oath of Office, and provided conflict-of-interest and open meeting law summaries, and ethics training information to over 400 appointed and elected officials.

### REVENUE

The Office of the Town Clerk turned over the following amounts to the Town and State Treasuries as of June 30, 2021:

Dog Licenses, late fees and citations	\$78,280.00
General Revenue <sup>(1)</sup>	\$53,665.00
Other Department Revenue <sup>(2)</sup>	\$7,800.00
Permits <sup>(3)</sup>	\$3,200.00
Marijuana	\$00.00
Total revenue collected from July 1, 2020 to June 30, 2021	\$142,945.00

- (1) Birth, Marriage, Death & Business Certificates
- (2) Marriage Intentions, Street Listing, Violations
- (3) Burial Permits, Raffle Permits, Underground Storage Tanks Permits



### C.L.E.R.K. INTERNSHIP PROGRAM

The Community Leadership through Education, Responsibility, and Kindness (CLERK) Internship Program has had thirty enthusiastic individuals graduate from the program since its inception in 2012. The CLERK Internship Program is a year-round opportunity for high school students, college students, postgraduates, and professionals to gain valuable experience working in local government. The program is modeled on citizen and servant leadership, where interns gain professional skills while contributing to Chelmsford's local government as active participants and community representatives.

**Joshua Walsh**  
2020-2021 C.L.E.R.K. Intern



## Town Clerk



### DOG LICENSING

The Clerk's Office, in concert with the Animal Control Officer, continues to strengthen its outreach to dog owners to be law compliant. Due to COVID-19 restrictions, a rabies clinic could not be held in 2021. State law requires that all dogs have up-to-date rabies vaccinations and current licenses from the town.. For the 2021 licensing year and as of the date of this report, we have licensed 4345 of the 4430 known dogs in town. (98.1% compliance) We urge dog owners to please call the Town Clerk's Office if a dog has died or has moved from Town.

License Period 12/1 – 6/30	2015	2016	2017	2018	2019	2020	2021
# Dogs Licensed	3866	4010	4092	4144	4170	4235	4345

### VITAL STATISTICS

The Town Clerk's office, acting as the Town's Register of Vital Records, recorded the following statistics for calendar year 2020 as of December 31, 2020:

VITAL STATISTICS	2013	2014	2015	2016	2017	2018	2019	2020
Births	334	300	326	295	302	329	319	324
Marriage Intentions	122	157	134	158	132	147	124	168
Marriages	119	145	127	145	145	144	114	160
Deaths	356	367	372	391	391	376	399	468

### INITIATIVES

Through research and collaboration, the Clerk's Office continuously strives to meet the needs of citizens by embracing streamlined processes and technologies. In January of 2021, we have implemented the long-awaited on-line Marriage Intention Program. Couples can fill out the Marriage Intention forms from the comfort of their home computer or electronically when they come into the office. This is more convenient for the couples and saves staff time in avoiding the need to interpret and type from handwritten forms.

After the successful appropriation of Community Preservation funds in Spring of 2020, we have continued our mission of restoring, preserving, protecting, and improving access for our most historic records. The first round of records under this appropriation, was picked up on 9/3/2020 for restoration and digitization by Northeast Document Conservation Center (NEDCC).

I am honored to serve as your Town Clerk and to continue the tradition of excellence in public service that has been a long-standing expectation in this office. It is a privilege to work alongside an amazing team of dedicated people every day. Many thanks to Assistant Town Clerk MaryLou Carney, Voter Registration Coordinator Jennifer Almeida and Principal Clerk Nancy Sousa

Respectfully Submitted:  
Patricia E. Dzuris, CMC  
Town Clerk



## Board of Registrars

The Board of Registrars, as directed by State and Federal Election Laws and by the Secretary of Commonwealth, provides voters in the Town of Chelmsford the opportunity to participate in their government through voting. The success of the democratic process requires the Board of Registrars to conduct fair, transparent elections that accurately reflect the intent of the electorate. To achieve this objective, the Registrars have two primary functions: register voters and conduct elections.

The Board of Registrars, through the Town Clerk's Office, offers a comprehensive year-round program of voter registration and voter outreach. Using the statewide Central Voter Registration System (VRIS) database, the Registrars, and the Office of the Town Clerk: determine the eligibility of voters; maintain the voter registration records and street file database; process absentee ballot applications; certify candidate nomination petitions and proposed town meeting articles; and provide public voter/census information, access to electronic lists of registered voters, and absentee applicants.

Election logistics also include: recruiting and training election officers; testing election equipment; overseeing polling places and absentee voting; preparing ballots; providing information to the public; compiling election returns; and posting unofficial election results on the Town's website on election night. In addition, the Office of the Town Clerk receives and provides public access to candidates' campaign contribution and expenditure reports.

All Chelmsford voters who are US citizens, who attain the age of 18 by the election date, and register to vote by the voter registration deadline, are eligible to vote. Registering to vote has become a very convenient process. Qualified individuals can now register to vote online by visiting the Secretary of Commonwealth's website. Eligible persons may also register to vote in person at the Town Clerk's Office during business hours, or a mail-in voter registration form may be requested by calling the Clerk's

Office. Voter registration applications are also available online by visiting the Secretary of Commonwealth's website.

The Registrars and Town Clerk perform additional functions that include: developing voter information lists; creating policies and procedures to comply with federal and state laws; responding to public inquiries; and receiving suggestions and feedback from voters, campaigns, candidates, elected officials, and the press.

As of this report, Chelmsford is comprised of nine voting precincts, which are located at the following locations:

Precincts 1, 4, 5, 6, 7, 8 and 9  
McCarthy Middle School Gymnasium  
250 North Rd.

Precincts 2 and 3  
Chelmsford Senior Center  
75 Groton Road North Chelmsford

According to the 2020 Federal Census data, the town grew 7.1 % since the 2010 Federal Census. This will require an increase in the number of voting precincts and an additional polling location. The Board of Registrars plans the re-precincting boundaries based on this population data to be voted and adopted by the Select Board.



# Board of Registrars

**LEGEND**

- |                        |                                |                              |                               |
|------------------------|--------------------------------|------------------------------|-------------------------------|
| A - Conservative Party | <b>J - Green Rainbow</b>       | <b>R - Republican</b>        | AA - Pizza Party              |
| B - Natural Law Party  | K - Constitution Party         | S - Socialist                | BB - American Term Limits     |
| C - New World Council  | <b>L - Libertarian</b>         | T - Interdependent 3rd Party | CC - United Independent Party |
| <b>D - Democrat</b>    | M - Timesizing Not Downsizing  | U - Unenrolled               | DD - Twelve Visions Party     |
| E - Reform Party       | N - New Alliance Party         | V - America First Party      | EE - Latino-Vote Party        |
| F - Rainbow Coalition  | O - MA Independent Party       | W -Veterans Party America    | FF - The People's Party       |
| G - Green Party USA    | P - Prohibition Party          | X - Pirate Party             |                               |
| H - We the People      | Q - American Independent Party | Y - World Citizens Party     |                               |

**Voting Strength as of December 31, 2020 Enrolled Voters**

Precinct	A	AA	B	CC	D	E	EE	G	H	J	K	L	O	Q	R	S	T	U	X	Y	Z	TOTALS
1	6	1		8	640					1		13	1	1	268			1790				2729
2	2		1	14	684							15	3	3	245	2	3	1636		1	2	2611
3				6	600			2		3	1	8	2	1	313		2	1782				2720
4	3	1		5	593				1	1		13	2	1	335	1	2	1783	2			2743
5	3			8	633					1		19	2	4	305	1	2	1864				2842
6	2	1		3	619			1		1		9	2		295	1	1	1881				2816
7	1			3	594					1		5	3	1	334		2	1855				2799
8				5	532	1	1					11	1		268		1	1821				2641
9	0			3	605					2		12	1	1	284			1982	1			2891
<b>Totals</b>	<b>17</b>	<b>3</b>	<b>1</b>	<b>55</b>	<b>5500</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>10</b>	<b>1</b>	<b>105</b>	<b>17</b>	<b>12</b>	<b>2647</b>	<b>5</b>	<b>13</b>	<b>16394</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>24792</b>

**COUNT OF RESIDENTS AS OF 12/31/2020**

Precinct	Active voters	Inactive Voters	Non-voters	Grand Total
1	2774	133	583	3490
2	2610	160	485	3255
3	2728	128	547	3403
4	2731	134	728	3593
5	2811	133	543	3487
6	2828	105	661	3594
7	2843	56	641	3540
8	2695	73	598	3366
9	2899	107	559	3565
<b>Total</b>	<b>24919</b>	<b>1029</b>	<b>5345</b>	<b>31293</b>

Respectfully submitted by the Board of Registrars,

Patricia E. Dzuris, CMC, Clerk  
 Thomas R. Fall, Chairman  
 James M. Lane, Jr., Member  
 Curtis B. Barton, Member



## Special Town Meeting August 24, 2020

The Special Town Meeting was opened at the Chelmsford High School Performing Arts Center, 200 Richardson Road, Chelmsford, MA 01863, was called to order at 7:30 PM by Moderator Jon H. Kurland on Monday, August 24, 2020. There were 135 Town Meeting Representatives present which satisfied the quorum requirement of 82 Representatives. The Town Moderator asked for a moment of silence in memory of the passing of H. Steven Flynn. This session of Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://youtu.be/1T5bwixZA0>

Paul Cohen presenting for Linda Prescott, Chair of the Community Preservation Committee. The Town Manager offered thanks to all involved in the cooperative efforts to bring this article forward. The article seeks an appropriation of \$1.2 million, for 54.03 acres. A preservation restriction will be in effect and held by the Land Trust. Potential uses will be agricultural, walking trails, possibly future municipal well fields. The property will remain in its natural state. A baseline survey will be performed. This property has frontage on six streets. Two appraisals were performed to determine a market value of \$1.2 million. The Town Manager reviewed the current debt service and that we have the liquidity and debt service capacity to support this acquisition.

**ARTICLE 1.** To see if the Town will vote to authorize the Select Board to acquire by purchase, gift, eminent domain, or otherwise, three parcels of land containing 54.03 acres, more or less, in total, one parcel which is identified as 95 Boston Road, shown as Lot 14 on Assessor's Map 94, Block 348, and more fully described in deeds recorded in the Middlesex North Registry of Deeds in Book 6138, Page 64, and Book 10465, Page 192, another parcel which is bordered by Parker Road, shown as Lot 8 on Assessor's Map 102, Block 348, and more fully described in deeds recorded with said Registry of Deeds in Book 6138, Page 64, and Book 10465, Page 192, and another parcel which is bordered by Bartlett Street, shown as Lot 8 on Assessor's Map 93, Block 348, and more fully described in a deed recorded with said Registry of Deeds in Book 2729, Page 65, said parcels to be held for the purpose of open space, including, without limitation, for agricultural purposes and for a municipal wellfield/water supply; to authorize the Select Board to convey a perpetual restriction in said parcels that meets the requirements of G.L. Chapter 184, Section 31, as required by G.L. Chapter 44B, Section 12 (a),

as amended, and that said restriction may be granted to any organization qualified and willing to hold such a restriction in accordance with G.L. Chapter 44B; and further to appropriate a certain sum of money to fund said acquisition, including related appraisal, survey, and legal costs, and other costs incidental and related thereto; and to meet said appropriation, borrow a certain sum of money; and authorize the Town Treasurer with the approval of the Select Board to issue bonds and notes therefore pursuant to General Laws Chapter 44, Sections 7 or 8, or Chapter 44B, Section 11, or any other enabling authority; and further authorize the Select Board to take all actions necessary to acquire said parcels; or act in relation thereto.

**SUBMITTED BY:** **Town Manager**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 1.** I move that upon the recommendation of the Community Preservation Committee, the Town appropriate \$1,200,000 for the acquisition by purchase, gift, eminent domain, or otherwise, three parcels of land containing 54.03 acres, more or less, in total, one parcel which is identified as 95 Boston Road, shown as Lot 14 on Assessor's Map 94, Block 348, and more fully described in deeds recorded in the Middlesex North Registry of Deeds in Book 6138, Page 64, and Book 10465, Page 192, another parcel which is bordered by Parker Road, shown as Lot 8 on Assessor's Map 102, Block 348, and more fully described in deeds recorded with said Registry of Deeds in Book 6138, Page 64, and Book 10465, Page 192, and another parcel which is bordered by Bartlett Street, shown as Lot 8 on Assessor's Map 93, Block 348, and more fully described in a deed recorded with said Registry of Deeds in Book 2729, Page 65, said parcels to be held for the purpose of open space, including, without limitation, for agricultural purposes and for a municipal wellfield/water supply, including the payment of related appraisal, survey, and legal costs, and all other costs incidental or related to said acquisition; that the Select Board is authorized to convey a perpetual restriction in said parcels that meets the requirements of G.L. Chapter 184, Section 31, as required by G.L. Chapter 44B, Section 12 (a), as amended, and that said restriction may be granted to any organization qualified and willing to hold such a restriction in accordance with G.L. Chapter 44B; that to meet this appropriation the Treasurer with the approval of the Select Board is authorized to borrow \$1,200,000 under General Laws Chapter 44, Sections 7 or 8, or Chapter 44B, Section 11, or any other enabling



# Special Town Meeting

August 24, 2020

authority; that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and that the Select Board and Town Manager are authorized to take any other action necessary or convenient to acquire said parcels.

**SUBMITTED BY:**            **Town Manager**  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 1

Select Board: Unanimously recommends approval of Article 1

Christopher Garrahan, Precinct 8, Vice Chair Conservation Commission supports this article.  
Alvin Drehman, Precinct 5, questioned conceptual plan on the presentation.  
Sherman Horton, Precinct 6, asked if there were any buildings on the property and if they posed any liability. Paul Cohen informed the body that there are some small sheds that will remain, and that no structural issues are apparent.  
Sam Poulten, Precinct 8 in support of article, urges unanimous approval.

The Moderator declared unanimous consent by a show of hands:

**YES: 135        NO: 0        Abstentions: 0**

MOTION UNDER ARTICLE 1: Carries by unanimous consent

The Special Town Meeting was adjourned at 7:55 PM.

Patricia E. Dzuris, CMC  
Town Clerk

The 2020 Fall Annual Town Meeting was opened



## Fall 2020 Town Meeting Warrant Article Summary

ART #	DESCRIPTION	TOWN MTG. VOTE
2	Cemetery Improvement and Development Fund	Carries by majority vote under consent agenda
3	Appropriate Commonwealth Transportation Infrastructure Fund Monies	Carries by majority vote under consent agenda
4	Sewer Construction Stabilization Fund	Carries by majority vote under consent agenda
5	Affordable Housing Stabilization Fund	Carries by majority vote under consent agenda
6	Funding for Collective Bargaining Agreements	Carries by majority vote under consent agenda
7	Amend Fiscal Year 2021 Operating Budget Capital Improvements	Carries by majority vote under consent agenda
8	Acquire Parker Road Parcel 102-410-4 for Conservation Purposes	Carries by two-thirds vote
9	Renovation and Expansion of North Fire Station	Carries by two-thirds vote
10	Capital Improvements	Carries by two-thirds vote
11	Transfer Free Cash to Reduce Fiscal Year 2021 Property Tax Levy	Fails to carry
12	Transfer Free Cash to Reduce Fiscal Year 2021 Property Tax Levy	Fails to carry
13	Transfer Free Cash to the General Stabilization Fund Transfer from General Stabilization Fund to Reduce the FY21 Property Tax Levy	Carries by majority vote
14	Transfer from General Stabilization Fund to Reduce the FY21 Property Tax Levy	No Action
15	Transfer from General Stabilization Fund to Reduce the FY21 Property Tax Levy	No Action
16	Zoning Bylaw Amendment – Historical Preservation and Reuse	Fails to carry
17	General Bylaw Amendment – Wildlife Feeding	Carries by majority vote
18	Funding for Sewer Capacity Study Conservation Parcel	Carries by majority vote
19	General Bylaw Amendment - Connection to Sewer	Carries by majority vote



# Fall 2020 Annual Town Meeting

## October 19, 2020

at the Chelmsford High School, 200 Richardson Road, Chelmsford, MA 01863, was called to order at 7:30 PM by Moderator Jon H. Kurland on Monday, October 19, 2020. At the quorum count, there were 91 Town Meeting Representatives present of the 162, which satisfied the quorum requirement of 82 Representatives. Mr. Moderator determined the Warrant was duly and properly posted and reviewed the procedures for Town Meeting. The Town Manager's presentation can be found at the following link: <https://www.townofchelmsford.us/DocumentCenter/View/11691/2020-Fall-Annual-Town-Meeting-Presentation> . The first night of Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://youtu.be/B-P6p0Jk2ak>.

**ARTICLE 1.** To hear reports of the Town Officers and Committees; or act in relation thereto.

**SUBMITTED BY: Select Board**

MOTION UNDER ARTICLE 1. I move that the Town hear reports of the Town Officers and Committees.

**SUBMITTED BY: Select Board**

Town Manager Paul Cohen outlined the four reports that will be presented under Article 1. Vision & Values Committee, Aaron Cunningham Stormwater Master Plan, Christina Papadopoulos Five Year Financial Forecast, John Sousa Financial Overview , Paul Cohen

The Moderator called for a vote of the body to accept articles 2,3,4,5,6 & 7 as a Consent Agenda  
The electronic voting devices registered the following votes:

**YES: 117 NO: 0 Abstentions: 1**

Motion to accept articles 2,3,4,5,6, & 7 as a consent agenda carries by unanimous consent

**CONSENT AGENDA:** I move that the Town consider at this time, under a consent agenda, the following six warrant articles:

- Article 2: Cemetery Improvement and Development Fund;
- Article 3:Commonwealth Transportation Infrastructure Fund;
- Article 4: Sewer Construction Stabilization Fund;

- Article 5: Affordable Housing Stabilization Fund;
- Article 6:Funding for Collective Bargaining Agreements;
- Article 7: Amend Fiscal Year 2021 Operating Budget.

**ARTICLE 2.** To see if the Town will vote to transfer a sum of money from the Sale of Graves and Lots Account to the Cemetery Improvement and Development fund; or act in relation thereto.

**SUBMITTED BY: Cemetery Commission**

MOTION UNDER ARTICLE 2. I move that the Town transfer \$50,000 from the Sale of Graves and Lots Account to the Cemetery Improvement and Development Fund.

**SUBMITTED BY: Cemetery Commission**

**ARTICLE 3.** To see if the Town will vote to appropriate the sum of \$10,696.90, received by the Town from the Commonwealth Transportation Infrastructure Fund, to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure, or any other public purpose substantially related to the operation of transportation network services in the Town, including, but not limited to, the complete streets program established in Massachusetts General Laws Chapter 901, Section 1, and other programs that support alternative modes of transportation; or act in relation thereto.

**SUBMITTED BY: Town Manager**

MOTION UNDER ARTICLE 3. I move that the Town appropriate \$10,696.90, that was received by the Town from the Commonwealth Transportation Infrastructure Fund to fund the installation of solar powered flashing LED "STOP" signs and other traffic safety improvements at the intersection of Graniteville Road and School Street.

**SUBMITTED BY: Town Manager**

**ARTICLE 4.** To see if the Town will vote to transfer from Free Cash a sum of money to the Sewer Construction Stabilization Fund; or act in relation thereto.

**SUBMITTED BY: Town Manager**

MOTION UNDER ARTICLE 4. I move that the



## Fall 2020 Annual Town Meeting October 19, 2020

Town transfer \$335,050 from Free Cash to the Sewer Construction Stabilization Fund.

**SUBMITTED BY: Town Manager**

**ARTICLE 5.** To see if the Town will vote to transfer a sum money that has been received by the Town under the Town's inclusionary housing zoning bylaw to the Affordable Housing Stabilization Fund; or act in relation thereto.

**SUBMITTED BY: Town Manager**

MOTION UNDER ARTICLE 5. I move that the Town transfer \$618,750 that has been received by the Town under the Town's inclusionary housing zoning bylaw to the Affordable Housing Stabilization Fund.

**SUBMITTED BY: Town Manager**

**ARTICLE 6.** To see if the Town will vote to raise and appropriate, and/or transfer from available funds, a sum of money to be used to fund employee contract agreements between the Town and its collective bargaining units; or act in relation thereto.

**SUBMITTED BY: Town Manager**

MOTION UNDER ARTICLE 6. I move that the Town take no action under this Article.

**SUBMITTED BY: Town Manager**

**ARTICLE 7.** To see if the Town will vote to amend the Fiscal Year 2021 operating budget adopted under Articles 4, 5, and 6 of the Warrant for the Spring Annual Town Meeting held on June 22, 2020; or act in relation thereto.

**SUBMITTED BY: Town Manager**

MOTION UNDER ARTICLE 7. I move that the Town take no action under this Article.

**SUBMITTED BY: Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of articles 2,3,4,5, and no action on articles 6 &7

Select Board: Unanimously recommends approval of articles 2,3,4,5,6 &7

The electronic voting devices registered the following votes:

**YES: 118 NO: 0 Abstentions: 2**

MOTION UNDER THE CONSENT AGENDA: Carries by unanimous consent

**ARTICLE 8.** To see if the Town will vote to authorize the Select Board to acquire by purchase, gift, eminent domain, or otherwise, a parcel of land containing .14 acres, more or less, which is identified as Parker Road, shown as Lot 4 on Assessor's Map 102, Block 410, and more fully described in a deed recorded in the Middlesex Land Court Department as Document No. 239258, said parcel to be held under the care, custody, and control of the Conservation Commission for the purpose of open space; and further to appropriate a sum of money to fund said acquisition, including related legal and other costs incidental and related thereto; and further authorize the Select Board and Town Manager to take all actions necessary to acquire said parcels; or act in relation thereto.

**SUBMITTED BY: Town Manager  
Two-Thirds Vote**

MOTION UNDER ARTICLE 8. I move that the Town authorize the Select Board to acquire by purchase, gift, eminent domain, or otherwise, a parcel of land containing .14 acres, more or less, which is identified as Parker Road, shown as Lot 4 on Assessor's Map 102, Block 410, and more fully described in a deed recorded in the Middlesex Land Court Department as Document No. 239258, said parcel to be held under the care, custody, and control of the Conservation Commission for the purpose of open space; and further to appropriate \$16,200 from Free Cash to fund said acquisition, including related legal and other costs incidental and related thereto; and further authorize the Select Board and Town Manager to take all actions necessary to acquire said parcel.

**SUBMITTED BY: Town Manager  
Two-Thirds Vote**

**Recommendations:**

Finance Committee: Unanimously recommends approval of article 8



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Select Board: Unanimously recommends approval of article 8

The electronic voting devices registered the following votes:

**YES: 118 NO: 4 Abstentions: 1**

MOTION UNDER ARTICLE 8: Carries by two-thirds vote

**ARTICLE 9.** To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow pursuant to Massachusetts General Laws Chapter 44, Sections 7 or 8, or any other enabling authority a sum of money for the renovation and expansion of the Fire Department station located at 35 Princeton Street identified as Lot 1 on Assessors' Map 13, Block 44, including related survey, legal, and other costs incidental and related thereto; or act in relation thereto.

**SUBMITTED BY: Town Manager  
Two-Thirds Vote**

MOTION UNDER ARTICLE 9. I move that the Town appropriate \$3,400,000 for the renovation and expansion of the Fire Department station located at 35 Princeton Street identified as Lot 1 on Assessors' Map 13, Block 44, including related survey, legal, and other costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Select Board is authorized to borrow \$3,400,000 under Chapter 44, Section 7(1) of the General Laws or any other enabling authority; and that the Town Manager is authorized to take any other action necessary or convenient to carry out this project. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

**SUBMITTED BY: Town Manager  
Two-Thirds Vote**

**Recommendations:**

Finance Committee: Unanimously recommends approval of article 9

Select Board: Unanimously recommends approval of

article 9

The electronic voting devices registered the following votes:

**YES: 118 NO: 3 Abstentions: 1**

MOTION UNDER ARTICLE 9: Carries by two-thirds vote

**ARTICLE 10.** To see if the Town will vote to: a.) appropriate a certain sum of money for the following capital projects:

- Roadway Improvements - \$400,000
- Sidewalk Construction - \$350,000
- Fire Department Turnout Gear - \$115,000
- Parker Middle School Kitchen Renovation - \$373,000
- McCarthy Middle School Auditorium Renovation - \$740,000

; and b.) raise and appropriate, transfer and appropriate from available funds, transfer and appropriate from the General Stabilization Fund, and/or borrow a certain sum of money (or any combination thereof) to fund said projects; or act in relation thereto.

**SUBMITTED BY: Town Manager  
Two-Thirds Vote**

MOTION UNDER ARTICLE 10. I move that the Town appropriate the following sums of money for the projects listed below:

- Roadway Improvements \$400,000
- Sidewalk Construction \$350,000
- Fire Department Turnout Gear \$115,000
- Parker Middle School Kitchen Renovation \$373,000
- McCarthy Middle School Auditorium Renovation \$740,000

including any costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Select Board is authorized to borrow \$1,978,000 under Chapter 44, Section 7(1) of the General Laws or any other enabling authority; that the Town Manager is authorized to take any other action necessary or convenient to carry out the projects. Any premium received upon the sale of any bonds or



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notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Massachusetts General Laws Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and that the Town raise and appropriate \$396,337 to fund the Fiscal Year 2021 debt service payment for these capital projects.

**SUBMITTED BY:** Town Manager  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Unanimously recommends approval of article 10  
Select Board: Unanimously recommends approval of article 10

The electronic voting devices registered the following votes:

**YES: 115 NO: 5 Abstentions: 1**

MOTION UNDER ARTICLE 10: Carries by two-thirds vote

**ARTICLE 11.** To see if the Town will vote to transfer from Free Cash \$1,000,000 (one million dollars even) to reduce the Fiscal Year 2021 property tax levy; or act in relation there to.

**SUBMITTED BY:** Citizen Petition – Paul J. Rigazio

MOTION UNDER ARTICLE 11. I move that the Town transfer from Free Cash \$1,000,000 (one million dollars even) to reduce the Fiscal Year 2021 property tax levy.

**SUBMITTED BY:** Citizen Petition – Paul J. Rigazio

**Recommendations:**

Finance Committee: Unanimously recommends against Article 11  
Select Board: Majority recommends against Article 11

The electronic voting devices registered the following votes:

**YES: 23 NO: 96 Abstentions: 0**

MOTION UNDER ARTICLE 11: Fails to carry

**ARTICLE 12.** To see if the Town will vote to transfer from Free Cash a sum of money to reduce the Fiscal Year 2021 property tax levy; or act in relation there to.

**SUBMITTED BY:** Citizen Petition – Paul J. Rigazio

MOTION UNDER ARTICLE 12. I move that the Town transfer \$400,000 from Free Cash to reduce the Fiscal Year 2021 property tax levy.

**SUBMITTED BY:** Citizen Petition – Paul J. Rigazio

**Recommendations:**

Finance Committee: Unanimously recommends against Article 12  
Select Board: Majority recommends against Article 12

The electronic voting devices registered the following votes:

**YES: 20 NO: 97 Abstentions: 0**

MOTION UNDER ARTICLE 12: Fails to carry

**ARTICLE 13.** To see if the Town will vote to transfer from Free Cash a sum of money to the General Stabilization Fund; or act in relation thereto.

**SUBMITTED BY:** Town Manager

MOTION UNDER ARTICLE 13. I move that the Town transfer from Free Cash \$1,370,300 to the General Stabilization Fund.

**SUBMITTED BY:** Town Manager

**Recommendations:**

Finance Committee: Unanimously recommends approval of article 13  
Select Board: Unanimously recommends approval of article 13

The electronic voting devices registered the following votes:

**YES: 107 NO: 7 Abstentions: 0**

MOTION UNDER ARTICLE 13: Carries by majority vote

**ARTICLE 14.** To see if the Town will vote to transfer from the General Stabilization Fund \$1,000,000 (one



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million dollars even) to reduce the Fiscal Year 2021 property tax levee; or act in relation there to.

**SUBMITTED BY: Citizen Petition – Paul J. Rigazio**  
*Two-Thirds Vote*

ARTICLE 14: WITHDRAWN.

**ARTICLE 15.** To see if the Town will vote to transfer from the General Stabilization Fund a sum of money to reduce the Fiscal Year 2021 property tax levee; or act in relation there to.

**SUBMITTED BY: Citizen Petition – Paul J. Rigazio**  
*Two-Thirds Vote*

ARTICLE 15: WITHDRAWN

**ARTICLE 16.** To see if the Town will vote to amend the Town Code, Chapter 195: "Zoning Bylaw," by adopting a new zoning bylaw, Article XXV, "Historical Preservation and Reuse", as follows:

### ARTICLE XXV HISTORIC PRESERVATION AND REUSE

#### 195-148 Purpose and Intent.

The purpose of this by-law is to encourage the preservation of buildings, structures, sites and settings of historic significance, by allowing such buildings or features to remain in place, rather than be demolished or otherwise compromised. The continuing presence of historic properties in the Town of Chelmsford immeasurably enhances the quality of our lives; they help to establish our sense of place and to define the very character of our community.

This by-law gives the Planning Board the authority to issue a Special Permit for the creation of new lots, or for the use of existing lots, for purposes of preservation of historic structures or buildings. The special permit granting authority shall be the Planning Board.

#### 195-149 Historic Structures.

For purposes of a special permit for historic preservation the historic building or structure must

1. Be listed in the Chelmsford Assessor's Data Base as being constructed no later than 1800, and
2. The structure has been determined to be of Historical Significance by the Chelmsford Historical

Commission, and

3. The historic building or structure must be listed on one of the following:
  - a. The National Register of Historic Places; or
  - b. The State (Commonwealth of Massachusetts) Register of Historic Places; or
  - c. The Chelmsford Historical Commission Building Inventory.

#### 195-150 Definitions.

1. PARENT PARCEL: The parcel of land that is the subject of the application for a special permit for subdivision contingent upon historic preservation. This subdivision includes a HOST LOT, and may include one BONUS LOT, and any number of CONFORMING LOTS.
2. HOST LOT: The lot on which the historic building or structure is to be located. A HOST LOT may be the entire PARENT PARCEL, or may be created by the division of the PARENT PARCEL.
3. BONUS LOT: Any lot created by the subdivision of the PARENT PARCEL, that is not a HOST LOT as defined above, or a CONFORMING LOT.
4. CONFORMING LOT: A lot created that meets all applicable requirements of the Chelmsford Zoning By-laws.

#### 195-151 Standards and Regulations.

The following specific standards shall be applied to a Special Permit for Historic Preservation:

1. The Parent Parcel shall be located in the RA, RB or RC Zoning District.
2. Any Host Lot or Bonus Lot created under this by-law shall contain not less than one-half of the minimum Dimensional Requirements set forth in Chapter 195 Attachment 2 Table of Dimensional Requirements.
3. Additional Conforming Lots may be created from the Parent Parcel, subject to all applicable requirements of the Zoning By-laws.

#### 195-152 Rear Lots.

Rear lots created by the subdivision of the PARENT PARCEL that is a HOST LOT or BONUS LOT shall be allowed. These Rear Lots shall meet all of the conditions set forth in Section 195-15 (Rear lots), with the following exceptions:

1. minimum lot area, shall be 40,000 square feet, and
2. Lot width is at no point less than 50 feet.

#### 195-153 Conditions To Be Imposed.



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If the Planning Board grants the special permit for historic preservation, it shall impose, as minimum conditions, the following:

1. Conditions relating to the repair, restoration or modifications to the existing historic structure, including a schedule of work to be performed, based on requirements provided by the Chelmsford Historical Commission, sufficient to ensure the preservation and integrity of the historic structure and to prevent deterioration due to neglect or disuse, intentional or otherwise. Such conditions shall provide that existing historic structures be secured and maintained in a good state of repair until such time as restoration work is commenced.
2. Required repair, restoration and modifications to the historic structure shall be 100% complete prior to issuing occupancy permits to the Host or Bonus Lots.
3. The owner shall record at the Middlesex North District Registry of Deeds a *Historic Preservation Restriction* in the form prepared by the Massachusetts Historical Commission and approved by the Chelmsford Historical Commission and Planning Board which shall at a minimum provide for conditions under which alterations, additions or modifications may be made. No Building Permit shall be issued to the newly created lots, until the Historic Preservation Restriction has been recorded and a copy received by the Planning Board, Historical Commission, Building Commissioner and the Office of Community Development.

### 195-154 Findings Required.

Priority in granting a special permit for historic preservation shall, in all cases, be placed upon keeping buildings and structures in place, rather than be demolished or otherwise compromised provided that the existing site can be shown to represent valid historical setting and context.

In addition to the findings of the foregoing standards and regulations, the Planning Board shall consider the following specific items in determining whether to grant a special permit for historic preservation:

1. That the Special Permit is necessary to protect, preserve or maintain an historic structure or building. Factors to be considered shall include the historic significance of the structure or building, the physical condition of the structure or building, the extent and cost of repairs and renovations necessary to preserve the historic structure or building;
2. That the proposed work, including any reconstruction or preservation to the maximum

- extent feasible, <shall preserve> the historical and architectural features of the structure or building;
3. That in the absence of a Special Permit for Historic Preservation, destruction or demolition of an historic structure or building will likely result;
4. The report of the interdepartmental review team; and
5. The Report of the Chelmsford Historical Commission including Findings of Applicability of Historic Significance, Recommendation to place the property under Historic Preservation Restrictions, and Requirements for the repair, restoration or modifications to the existing historic structure, as set forth in §1.1.6.

; or act in relation thereto.

**SUBMITTED BY: Planning Board  
Two-Thirds Vote**

MOTION UNDER ARTICLE 16. I move that the Town amend the Town Code, Chapter 195: "Zoning Bylaw," by adopting a new zoning bylaw, Article XXV, "Historical Preservation and Reuse", as follows:

### ARTICLE XXV HISTORIC PRESERVATION AND REUSE

#### 195-148 Purpose and Intent.

The purpose of this by-law is to encourage the preservation of buildings, structures, sites and settings of historic significance, by allowing such buildings or features to remain in place, rather than be demolished or otherwise compromised. The continuing presence of historic properties in the Town of Chelmsford immeasurably enhances the quality of our lives; they help to establish our sense of place and to define the very character of our community.

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- Commission, and
3. The historic building or structure must be listed on one of the following:
    - a. The National Register of Historic Places; or
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    - c. The Chelmsford Historical Commission Building Inventory.

**195-150 Definitions.**

1. **PARENT PARCEL:** The parcel of land that is the subject of the application for a special permit for subdivision contingent upon historic preservation. This subdivision includes a HOST LOT, and may include one BONUS LOT, and any number of CONFORMING LOTS.
2. **HOST LOT:** The lot on which the historic building or structure is to be located. A HOST LOT may be the entire PARENT PARCEL, or may be created by the division of the PARENT PARCEL.
3. **BONUS LOT:** Any lot created by the subdivision of the PARENT PARCEL, that is not a HOST LOT as defined above, or a CONFORMING LOT.
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1. minimum lot area, shall be 40,000 square feet, and
2. Lot width is at no point less than 50 feet.

**195-153 Conditions To Be Imposed.**

If the Planning Board grants the special permit for

historic preservation, it shall impose, as minimum conditions, the following:

1. Conditions relating to the repair, restoration or modifications to the existing historic structure, including a schedule of work to be performed, based on requirements provided by the Chelmsford Historical Commission, sufficient to ensure the preservation and integrity of the historic structure and to prevent deterioration due to neglect or disuse, intentional or otherwise. Such conditions shall provide that existing historic structures be secured and maintained in a good state of repair until such time as restoration work is commenced.
2. Required repair, restoration and modifications to the historic structure shall be 100% complete prior to issuing occupancy permits to the Host or Bonus Lots.
3. The owner shall record at the Middlesex North District Registry of Deeds a *Historic Preservation Restriction* in the form prepared by the Massachusetts Historical Commission and approved by the Chelmsford Historical Commission and Planning Board which shall at a minimum provide for conditions under which alterations, additions or modifications may be made. No Building Permit shall be issued to the newly created lots, until the Historic Preservation Restriction has been recorded and a copy received by the Planning Board, Historical Commission, Building Commissioner and the Office of Community Development.

**195-154 Findings Required.**

Priority in granting a special permit for historic preservation shall, in all cases, be placed upon keeping buildings and structures in place, rather than be demolished or otherwise compromised provided that the existing site can be shown to represent valid historical setting and context.

In addition to the findings of the foregoing standards and regulations, the Planning Board shall consider the following specific items in determining whether to grant a special permit for historic preservation:

1. That the Special Permit is necessary to protect, preserve or maintain an historic structure or building. Factors to be considered shall include the historic significance of the structure or building, the physical condition of the structure or building, the extent and cost of repairs and renovations necessary to preserve the historic structure or building;
2. That the proposed work, including any reconstruction or preservation to the maximum extent feasible, <shall preserve> the historical and



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- architectural features of the structure or building;
3. That in the absence of a Special Permit for Historic Preservation, destruction or demolition of an historic structure or building will likely result;
  4. The report of the interdepartmental review team; and
  5. The Report of the Chelmsford Historical Commission including Findings of Applicability of Historic Significance, Recommendation to place the property under Historic Preservation Restrictions, and Requirements for the repair, restoration or modifications to the existing historic structure, as set forth in §1.1.6.

**SUBMITTED BY: Planning Board  
Two-Thirds Vote**

**Recommendations:**

Finance Committee: Majority recommends approval of article 16

Select Board: Unanimously recommends approval of article 16

Planning Board: Unanimously recommends approval of article 16

S. George Zaharoolis of Precinct 3 made a motion to move the question.

The electronic voting devices registered the following votes:

**YES: 86 NO: 22 Abstentions: 0**

MOTION TO MOVE THE QUESTION: Carries by majority vote

The electronic voting devices registered the following votes:

**YES: 19 NO: 86 Abstentions: 0**

MOTION UNDER ARTICLE 16: Fails to carry

**ARTICLE 17.** To see if the Town will vote to amend the Town Code, Chapter 11 Animals, by adding a new Article, Article II Wildlife Feeding and Sections 11-30 through 11-33 as follows:

**Article II Wildlife Feeding**

§ 11-30. Definitions. As used in this and subsequent sections,

**Wildlife** shall mean any undomesticated and unrestrained animal or fowl, including but not limited to bears, coyotes, deer, foxes, raccoons, skunks, turkeys and other animals or fowl causing public safety threats or nuisances.

**Feeding** shall mean the act of ground feeding, placing, exposing, depositing, distributing, or scattering, directly or indirectly, of any grain, shelled, shucked, or unshucked corn, seeds, wheat, bread or bakery products, salt, meat or parts, fish or parts, honey, molasses, or any other feed or nutritive substances, in any manner or form, so as to constitute for such wildlife a lure, attraction, or enticement to, on, or over any such areas where such feed items have been placed, exposed, deposited, distributed, or scattered.

**Designated enforcement authority** shall mean Chelmsford Animal Control Officers, Police Officers, and agents of the Board of Health; and State Environmental Police Officers, and other enforcement officers of the Division of Law Enforcement, and by the Deputy Environmental Police Officers.

§ 11-31. Prohibited activity.

No person shall feed any wildlife at any place within the Town of Chelmsford. Whenever the Chelmsford Animal Control Officer or any designated enforcement authority determines a person has violated the provisions of this Section, such person shall be notified pursuant to Section 11-33. Further violations in the same location, either by act of commission or omission, may constitute prima facie evidence that such violation was with the knowledge or consent of the person previously found in violation of this provision.

§ 11-32 Exceptions.

A. Nothing in this By-Law shall be construed to limit the feeding of domesticated waterfowl or other animals, as defined by the Division of Fisheries and Wildlife, by a farmer as defined in M.G.L. Chapter 128 § 1A on property owned or leased by him, or the feeding of waterfowl or any other birds by propagators licensed under M.G.L. Chapter 131 § 23 when such waterfowl or other birds are confined in such a manner as may be required pursuant to said Section 23 and any rules and regulations issued under authority thereof; or the feeding by any person or his agents, invitees or licensees or waterfowl lawfully kept as a pet by such person.



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B. Regardless of this By-Law, the Director of the Division of Fisheries and Wildlife or his agent or designee may authorize the emergency feeding of waterfowl and other birds when, in his opinion, such action is necessary to alleviate undue losses and suffering of such birds due to unusual weather conditions and other circumstances. The Director may authorize such action by such means as he deems necessary and expedient, but such means shall include the immediate notification to the Select Board thereof by first class mail.

C. Any individual, company or corporation that is duly licensed by the Commonwealth of Massachusetts or entitled under law to possess wildlife of any kind.

D. Any action that is officially sanctioned by the Commonwealth of Massachusetts that would require feeding, baiting, or luring of wildlife (i.e., capturing and tagging wildlife for scientific projects and study).

E. Any individual, company, or corporation that is engaged in lawful agricultural pursuits, including but not limited to growing crops, crop-bearing plants or raising livestock.

F. This section shall not be interpreted so as to prohibit bird feeders, squirrel feeders, or bat houses. However, if a feeder is determined to be the cause of a public safety threat or nuisance, the Chelmsford Animal Control Officer may order the feeder(s) and seed debris to be removed within 48 hours.

G. This section shall not be interpreted so as to prohibit the feeding of pets, provided that if food intended for pets is determined to be the source of wildlife feeding, the landowner or person responsible for the premises will, upon notification by the Chelmsford Animal Control Officer, be required to take steps to render such pet food inaccessible to wildlife, including the requirement that the pet food be removed. If any wildlife gains access to pet food, the condition allowing access must be corrected or the pet food removed within 48 hours.

H. This section shall not be interpreted so as to prohibit the storage of refuse, food product, pet food, or other material or nutritive substance on any premises in a manner which does not constitute a lure, attraction or enticement of wildlife on property within the Town of Chelmsford, provided that if such storage

is determined to be the source of a wildlife feeding problem, the landowner or person responsible for the premises will be required to take steps to render such storage area inaccessible to wildlife and the area near the storage be kept free from such debris. If any wildlife gains access to a storage area, the condition allowing access must be corrected or the stored material removed within 48 hours.

### § 11-33 Penalties.

Any violation of this section may be enforced by the Animal Control Officer or any designated enforcement authority through non-criminal disposition, pursuant to Massachusetts General Laws Chapter 40, Section 21D, in accordance with the following schedule of fines:

First offense:	Written warning
Second offense:	\$25 fine
Third offense:	\$50 fine
Each subsequent offense:	\$100 fine

or act in relation thereto.

**SUBMITTED BY: Select Board**

MOTION UNDER ARTICLE 17. I move that the Town amend the Town Code, Chapter 11 Animals, by adding a new Article, Article II Wildlife Feeding and Sections 11-30 through 11-33 as follows:

### Article II Wildlife Feeding

§ 11-30. Definitions. As used in this and subsequent sections,

**Wildlife** shall mean any undomesticated and unrestrained animal or fowl, including but not limited to: bears, coyotes, deer, foxes, raccoons, skunks, turkeys and other animals or fowl causing public safety threats or nuisances.

**Feeding** shall mean the act of ground feeding, placing, exposing, depositing, distributing, or scattering, directly or indirectly, of any grain, shelled, shucked, or unshucked corn, seeds, wheat, bread or bakery products, salt, meat or parts, fish or parts, honey, molasses, or any other feed or nutritive substances, in any manner or form, so as to constitute for such wildlife a lure, attraction, or enticement to, on, or over any such areas where such feed items have been placed, exposed, deposited, distributed, or scattered.



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**Designated enforcement authority** shall mean Chelmsford Animal Control Officers, Police Officers, and agents of the Board of Health; and State Environmental Police Officers, and other enforcement officers of the Division of Law Enforcement, and by the Deputy Environmental Police Officers.

§ 11-31. Prohibited activity.

No person shall feed any wildlife at any place within the Town of Chelmsford. Whenever the Chelmsford Animal Control Officer or any designated enforcement authority determines a person has violated the provisions of this Section, such person shall be notified pursuant to Section 11-33. Further violations in the same location, either by act of commission or omission, may constitute prima facie evidence that such violation was with the knowledge or consent of the person previously found in violation of this provision.

§ 11-32 Exceptions.

I. Nothing in this By-Law shall be construed to limit the feeding of domesticated waterfowl or other animals, as defined by the Division of Fisheries and Wildlife, by a farmer as defined in M.G.L. Chapter 128 § 1A on property owned or leased by them, or the feeding of waterfowl or any other birds by propagators licensed under M.G.L. Chapter 131 § 23 when such waterfowl or other birds are confined in such a manner as may be required pursuant to said Section 23 and any rules and regulations issued under authority thereof; or the feeding by any person or his agents, invitees or licensees or waterfowl lawfully kept as a pet by such person.

J. Regardless of this By-Law, the Director of the Division of Fisheries and Wildlife or his agent or designee may authorize the emergency feeding of waterfowl and other birds when, in their opinion, such action is necessary to alleviate undue losses and suffering of such birds due to unusual weather conditions and other circumstances. The Director may authorize such action by such means as they deems necessary and expedient, but such means shall include the immediate notification to the Select Board thereof by first class mail.

K. Any individual, company or corporation that is duly licensed by the Commonwealth of Massachusetts or entitled under law to possess wildlife of any kind.

L. Any action that is officially sanctioned by the Commonwealth of Massachusetts that would require feeding, baiting, or luring of wildlife (i.e., capturing and tagging wildlife for scientific projects and study).

M. Any individual, company, or corporation that is engaged in lawful agricultural pursuits, including but not limited to growing crops, crop-bearing plants or raising livestock.

N. This section shall not be interpreted so as to prohibit bird feeders, squirrel feeders, or bat houses. However, if a feeder is determined to be the cause of a public safety threat or nuisance, the Chelmsford Animal Control Officer may order the feeder(s) and seed debris to be removed within 48 hours.

O. This section shall not be interpreted so as to prohibit the feeding of pets, provided that if food intended for pets is determined to be the source of wildlife feeding, the landowner or person responsible for the premises will, upon notification by the Chelmsford Animal Control Officer, be required to take steps to render such pet food inaccessible to wildlife, including the requirement that the pet food be removed. If any wildlife gains access to pet food, the condition allowing access must be corrected or the pet food removed within 48 hours.

P. This section shall not be interpreted so as to prohibit the storage of refuse, food product, pet food, or other material or nutritive substance on any premises in a manner which does not constitute a lure, attraction or enticement of wildlife on property within the Town of Chelmsford, provided that if such storage is determined to be the source of a wildlife feeding problem, the landowner or person responsible for the premises will be required to take steps to render such storage area inaccessible to wildlife and the area near the storage be kept free from such debris. If any wildlife gains access to a storage area, the condition allowing access must be corrected or the stored material removed within 48 hours.

§ 11-33 Penalties.

Any violation of this section may be enforced by the Animal Control Officer or any designated enforcement authority through non-criminal disposition, pursuant to Massachusetts General Laws Chapter 40, Section 21D, in accordance with the following schedule of fines:



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First offense: Written warning  
 Second offense: \$25 fine  
 Third offense: \$50 fine  
 Each subsequent offense: \$100 fine

**SUBMITTED BY: Select Board**

**Recommendations:**

Finance Committee: Unanimously recommends approval of article 17  
 Select Board: Majorily recommends approval of article 17

The electronic voting devices registered the following votes:

**YES: 84 NO: 22 Abstentions: 0**

MOTION UNDER ARTICLE 17: Carries by majority vote

At 10:37 PM, S. George Zaharoolis of Precinct 3 made a motion to suspend the rule to allow taking up an article after 11:00 PM. The Town Moderator recognized a majority in favor of the motion by a show of hands.

**ARTICLE 18.** To see if the Town will vote to transfer from the Chelmsford Sewer System Capital Improvement Fund a sum of money to provide for a study to determine the options to increase the capacity of the sewer system servicing the Town of Chelmsford and the means to correct, remedy, repair, prevent and prohibit any and all forms of infiltration or inflow from groundwater and other sources of leakage into pipes, facilities and other components of the sewer system; or act in relation thereto.

**SUBMITTED BY: Town Manager**

MOTIONS UNDER ARTICLE 18. I move that the Town transfer from the Chelmsford Sewer System Capital Improvement Fund \$150,000 to provide for a study to determine the options to increase the capacity of the sewer system servicing the Town of Chelmsford and the means to correct, remedy, repair, prevent and prohibit any and all forms of infiltration or inflow from groundwater and other sources of leakage into pipes, facilities and other components of the sewer system.

**SUBMITTED BY: Town Manager**

**Recommendations:**

Finance Committee: Majority recommends approval of article 18  
 Select Board: Unanimously recommends approval of article 18

The electronic voting devices registered the following votes:

**YES: 84 NO: 7 Abstentions: 2**

MOTION UNDER ARTICLE 18: Carries by majority vote

**ARTICLE 19.** To see if the Town will vote to amend the Town Code, Chapter 132 Sewage Disposal, Section 132-2 Connection to public sewer, by deleting the language shown in strikethrough and adding the language shown in underline, which reads as follows:

**§ 132-2 Connection to public sewer.**

~~The owners of all dwellings, buildings and other structures used for human occupancy, employment, recreation or other related use abutting on any public or private way, alley or right-of-way in which there is now located or may be located a public sanitary sewer of the town shall be required, at their expense, to install suitable toilet facilities therein and to connect such facilities directly with the public sewer in accordance with the Sewer Commission regulations within one year from the date of official notice by the Sewer Commission; provided, however, that t~~The Board of Health may order any person to connect with the public sewer at any time if it is deemed to be in the best interest of the town, and if it is informed by the Sewer Division of the Department of Public Works that a connection to the public sewer is reasonably available taking into account whether sufficient sewer capacity exists and whether sewer infrastructure is located within 300' of the subject property, upon giving 30 days' notice to do so. The Board of Health shall not require a connection to the public sewer for properties which have existing and properly functioning septic systems or private wastewater treatment facilities. If a connection to the public sewer is reasonably available, the Board of Health may require a connection for septic systems which are not properly functioning, and which are located within environmentally sensitive areas (as determined by the Board of Health), rather than allowing such improperly functioning septic system to be repaired and replaced.

; or act in relation thereto.



# Town Administration

## Fall 2020 Annual Town Meeting October 19, 2020

**SUBMITTED BY:**            **Town Manager**

MOTION UNDER ARTICLE 19. I move that the Town amend the Town Code, Chapter 132 Sewage Disposal, Section 132-2 Connection to public sewer, by deleting the language shown in strikethrough and adding the language shown in underline, which reads as follows:

**§ 132-2 Connection to public sewer.**

~~The owners of all dwellings, buildings and other structures used for human occupancy, employment, recreation or other related use abutting on any public or private way, alley or right-of-way in which there is now located or may be located a public sanitary sewer of the town shall be required, at their expense, to install suitable toilet facilities therein and to connect such facilities directly with the public sewer in accordance with the Sewer Commission regulations within one year from the date of official notice by the Sewer Commission; provided, however, that~~ The Board of Health may order any person to connect with the public sewer at any time if it is deemed to be in the best interest of the town, and if it is informed by the Sewer Division of the Department of Public Works that a connection to the public sewer is reasonably available (which shall be defined as the Town having sufficient available sewer capacity to allow the connection and whether sewer infrastructure is located within 300' of the subject property) upon giving 30 days' notice to do so. The Board of Health shall not require a connection to the public sewer for properties which have existing and properly functioning septic systems or private wastewater treatment facilities. If a connection to the public sewer is reasonably available (as defined above), the Board of Health may require a connection for septic systems which are not properly functioning, and which are located within environmentally sensitive areas (as determined by the Board of Health), rather than allowing such improperly functioning septic system to be repaired and replaced.

**SUBMITTED BY:**            **Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of article 19

Select Board: Unanimously recommends approval of article 19

The electronic voting devices registered the following

votes:

**YES: 81    NO: 7    Abstentions: 2**

MOTION UNDER ARTICLE 19: Carries by majority vote

The Moderator called for a motion to adjourn at 11:48 PM. There was a motion and a second from the floor. The Moderator recognized that the motion passed by a majority show of hands.

Patricia E. Dzuris, CMC  
Town Clerk



## 2021 Spring Annual Town Meeting & Special Town Meeting Warrant Article Summary

ART #	DESCRIPTION	SES #	TOWN MTG. VOTE
1	Reports of Town Officers/Committees	1	Reports presented
2	Amend Fiscal Year 2021 Operating Budget	1	Carries by majority vote
3	Funding for Collective Bargaining Agreements	1	No action under consent agenda
4	Nashoba Valley Technical School District FY22 Assessment	1	Carries by unanimous consent
5	Fiscal Year 2022 Chelmsford Public Schools Operating Budget	1	Carries by unanimous consent
6	Fiscal Year 2022 General Government Operating Budget	1	Carries by majority vote
7	Finance Committee Reserve Fund	1	Carries by unanimous consent under consent agenda
8	Fiscal Year 2022 Capital Budget	1	Carries by two-thirds vote
9	Chelmsford Public Schools HVAC Repairs and Upgrades	1	No action under consent agenda
10	PFAS in Groundwater Monitoring Wells at 54 Richardson Road	1	Carries by two-thirds vote
11	Fiscal Year 2021 Sewer Enterprise Fund Operating Budget	1	Carries by majority vote
12	Sewer Vacuum Truck	1	Carries by two-thirds vote
13	Sewer Utility Truck	1	Carries by two-thirds vote
14	Fiscal Year 2022 Stormwater Management Enterprise Fund Operating Budget	1	Carries by majority vote
15	Dunshire Drive Culverts	1	Carries by unanimous consent
16	Stormwater Vacuum Truck	1	Carries by two-thirds vote
17	Fiscal Year 2022 Forum Ice Rink Enterprise Fund Operating Budget	1	Carries by unanimous consent under consent agenda
18	Fiscal Year 2022 PEG Access and Cable Related Enterprise Fund Operating Budget	1	Carries by unanimous consent under consent agenda
19	Fiscal Year 2022 Golf Course Enterprise Fund Operating Budget	1	Carries by unanimous consent under consent agenda
20	Onsite Sewage Facility Revolving Fund	1	Carries by unanimous consent under consent agenda
21	Annual Authorization of Departmental Revolving Funds	1	Carries by unanimous consent under consent agenda
22	Cemetery Improvement and Development Fund	1	Carries by unanimous consent under consent agenda
23	Community Action Program Fund	1	Carries by unanimous consent under consent agenda
24	Affordable Housing Stabilization Fund	1	Carries by unanimous consent under consent agenda



## 2021 Spring Annual Town Meeting & Special Town Meeting Warrant Article Summary

25	Community Preservation Fund: FY22 Debt Service, Admin. Expenses & Reserves	1	Carries by majority vote
26	Varney Playground and Southwell Park Playground Equipment	1	Carries by majority vote
27	Warren-Pohl Property Parking Lot & Property Improvements	1	Fails to carry
28	Climate Change Resolution	2	Carries by majority vote
29	General Bylaw Amendment: Select Board to Select Board	1	Carries by unanimous consent under consent agenda
30	Zoning Bylaw Amendment: Select Board to Select Board	1	Carries by unanimous consent under consent agenda
31	General Bylaw Amendment: Stormwater Management	1	Carries by unanimous consent
32	General Bylaw Amendment: Grinder Pumps	2	Carries by unanimous consent
33	Transfer Freeman Lake Parcels to the Conservation Commission	2	Carries by two-thirds vote
34	Grist Mill Easements	2	Carries by unanimous consent
35	Turnpike Road Sidewalk Easements	2	Carries by two-thirds vote
36	Ledge Road and Dunstable Road Intersection Easement	1	No action under consent agenda
37	Zoning Bylaw Amendment: Village Center Overlay Parking Requirements	2	Carries by two-thirds vote
38	Zoning Bylaw Amendment: E-Commerce	2	Tabled
39	Zoning Bylaw Amendment: Recreational Marijuana Accessory Uses	2	Fails to carry
40	Zoning Bylaw Amendment: Recreational Marijuana Sales	2	No action
41	General Bylaw Amendment: Delete Prohibition of Non-Medical Marijuana Establishments	2	No Action
42	Street Acceptances	2	Carries by unanimous consent under consent agenda
STM 1	Katrina Road Pump Station	2	No action
STM 2	Main Street Parcel	2	Carries by unanimous consent
STM 3	Bentley Lane Parcel	2	Carries by two-thirds vote
STM 4	Solar panels on Senior Center roof	2	Carries by majority vote
STM 5	Change the name of Steadman Street to Stedman Street	2	Carries by majority vote



# 2021 Spring Annual Town Meeting

## April 26, 2021 - Adjourned to June 17, 2021

The first session of the 2021 Spring Annual Town Meeting was opened at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, and called to order at 7:30 PM by Moderator Jon H. Kurland on Monday, April 26, 2021. Due to the COVID-19 Pandemic the Moderator declared that it was not safe to conduct Town Meeting at this time due to the Governor's stay-in place and social distancing directive that was issued on March 10, 2020. Notice was sent to all Town Meeting Representatives on March 30, 2021. There were 9 Town Meeting Representatives present which did not represent the quorum requirement of 82 Representatives. The Moderator adjourned the first session of Town Meeting and in consultation with the Select Board, will reconvene at 7:30 PM on Thursday, June 17, 2021, at the Chelmsford High School Gymnasium. This session of Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: [https://youtu.be/7a\\_GkBOxK2w](https://youtu.be/7a_GkBOxK2w)

### RECONVENED SPRING ANNUAL TOWN MEETING Clerk's Record June 17, 2021

The reconvened first session of the 2021 Spring Annual Town Meeting opened at the Chelmsford High School, 200 Richardson Road, Chelmsford, MA 01863, and called to order at 7:30 PM by Moderator Jon H. Kurland on Thursday, June 17, 2021. Due to the lifting of the state of emergency by Governor Charles Baker, the Moderator declared that it is now safe to conduct Town Meeting at the original, preferred location at the Chelmsford Senior Center, 75 Groton Road. Notice was sent to all Town Meeting Representatives on June 2, 2021. There was 1 Town Meeting Representative present which did not represent the quorum requirement of 82 Representatives. In consultation with the Select Board and with proper prior notice given to the Town Meeting Representatives, the Moderator continued the first session of Town Meeting to 7:45 PM on the same night at the Chelmsford Senior Center, 75 Groton Road, Chelmsford MA 01863.

The continued first session of the 2021 Spring Annual Town Meeting opened at the Chelmsford Senior Center, 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:45 PM by Moderator Jon H. Kurland on Thursday, June 17, 2021. Town Clerk, Patricia E. Dzuris swore in the newly elected Town Meeting Members. There was 124 Town Meeting

Representatives present which represented the quorum requirement of 82 Representatives. All stood for the Pledge of Allegiance. Mr. Moderator determined the Warrant was duly and properly posted and reviewed the procedures for Town Meeting. The Moderator announced that he will be seeking approval for a Content Agenda which would include warrant articles 3, 7, 9, 17, 18, 19, 20, 21, 22, 23, 24, 29, 30, 36 and 42. The Moderator also requested that the Citizen Petition articles 28 and 32 be taken out of order on Monday, June 21 during the second session. The Town Manager's presentation can be found at the following link: <https://www.townofchelmsford.us/DocumentCenter/View/12684/2021-Spring-Annual-Town-Meeting-Presentation>. Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://youtu.be/ZuPLBtHS5I>

**ARTICLE 1.** To see if the Town will vote to hear reports of the Town Officers and Committees; or act in relation thereto.

**SUBMITTED BY:** Select Board

**ARTICLE 1.** I move that the Town hear reports of the Town Officers and Committees.

**SUBMITTED BY:** Select Board

**REPORTS PRESENTED BY:** Town Manager, Paul Cohen acknowledged and recognized the efforts and successes of our first responders, health officials, School Department, Library and other departments during the pandemic.

**CONSENT AGENDA.** I move that the Town consider at this time, under a consent agenda, the following 15 warrant articles:

- Article 03: Collective Bargaining Agreements
- Article 07: Finance Committee Reserve Fund
- Article 09: School HVAC Repairs & Upgrades
- Article 17: Fiscal Year 2022 Forum Ice Rink Enterprise Fund Operating Budget
- Article 18: Fiscal Year 2022 PEG Access & Cable Related Enterprise Fund Operating Budget
- Article 19: Fiscal Year 2022 Golf Course Enterprise Fund Operating Budget
- Article 20: Onsite Sewage Facility Revolving Fund



# Town Administration

## 2021 Spring Annual Town Meeting June 17, 2021 - First Session

- Article 21: Annual Authorization of Departmental Revolving Funds  
Article 22: Cemetery Improvement and Development Fund  
Article 23: Community Action Program Fund  
Article 24: Affordable Housing Stabilization Fund  
Article 29: General Bylaw Amendment: Select Board to Select Board  
Article 30: Zoning Bylaw Amendment: Select Board to Select Board  
Article 36: Ledge Road and Dunstable Road Easement  
Article 42: Street Acceptances

**SUBMITTED BY: Town Manager**

The electronic voting devices registered the following votes:

**YES: 131 NO: 2 Abstentions: 2**

**MOTION TO CONSIDER THE CONSENT AGENDA:**  
Carries by majority vote.

**ARTICLE 3.** To see if the Town will vote to raise and appropriate, and/or transfer from available funds a certain sum of money to be used to fund employee contract agreements between the Town and its collective bargaining units; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 3.** I move that the Town take no action under this article.

**SUBMITTED BY: Town Manager**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2022, as provided in General Laws Chapter 40, Section 6; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 7.** I move that the Town raise and appropriate \$400,000 to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2022, as provided in General Laws Chapter 40, Section 6.

**SUBMITTED BY: Town Manager**

**ARTICLE 9.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the repairs and upgrades to the heat, ventilation, and air conditioning systems in the Chelmsford Public School facilities; or act in relation thereto.

**SUBMITTED BY: Town Manager**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 9.** I move that the Town take no action under this article.

**SUBMITTED BY: Town Manager**

**ARTICLE 17.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2022 budget to operate the Forum Ice Rink Enterprise; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 17.** I move that the Town appropriate \$60,000 in expenses to operate the Chelmsford Forum Ice Rink Enterprise Fund for Fiscal Year 2022 and that \$60,000 be raised from Chelmsford Forum Ice Rink Enterprise Fund revenues.

**SUBMITTED BY: Town Manager**

**ARTICLE 18.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2022 budget to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise; or act in relation thereto.

**SUBMITTED BY: Town Manager**



# 2021 Spring Annual Town Meeting

## June 17, 2021 - First Session

**MOTION UNDER ARTICLE 18.** I move that the Town appropriate the following sums to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise for Fiscal Year 2022:

Personnel Services:	\$403,187
Expenses:	<u>\$200,825</u>
Total	\$604,012

and that \$604,012 be raised from cable television licensing revenues.;

and that the Town transfer \$65,000 from the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise Fund Free Cash for the purchase and installation of two robotic cameras in the McCarthy Middle School Auditorium.

**SUBMITTED BY:           Town Manager**

**ARTICLE 19.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2022 budget to operate the Golf Course Enterprise; or act in relation thereto.

**SUBMITTED BY:           Town Manager**

**MOTION UNDER ARTICLE 19.** I move that the Town appropriate \$30,000 in expenses to operate the Golf Course Enterprise for Fiscal Year 2022 and that \$30,000 be raised from the Golf Course Enterprise revenues.

**SUBMITTED BY:           Town Manager**

**ARTICLE 20.** To see if the Town will vote to: a) amend Chapter 35, Section 6. Departmental Revolving Funds of the Code of the Town of Chelmsford by adding thereto a new Onsite Sewage Facility Revolving Fund with an authorization for the Health Director to spend from the fund those receipts from the permitting, inspection, and monitoring of onsite sewage facilities to pay for personnel services and expenses related to plan review, field inspections, and monitoring of onsite sewage facilities for Fiscal Years 2022 and subsequent fiscal years; and b) authorize the total amount of expenditures in Fiscal Year 2022 from said revolving account to be \$75,000; or act in relation thereto.

SUBMITTED BY:   **Board of Health & Town Manager**

**MOTION UNDER ARTICLE 20.** I move that the Town (a) amend Chapter 35, Section 6. Departmental Revolving Funds of the Code of the Town of Chelmsford by adding thereto a new Onsite Sewage Facility Revolving Fund with an authorization for the Health Director to spend from the fund those receipts from the permitting, inspection, and monitoring of onsite sewage facilities to pay for personnel services and expenses related to plan review, field inspections, and monitoring of onsite sewage facilities for Fiscal Years 2022 and subsequent fiscal years; and (b) authorize the total amount of expenditures in Fiscal Year 2022 from said revolving account to be \$75,000.

**SUBMITTED BY:   Board of Health & Town Manager**

**ARTICLE 21.** To see if the Town will vote to authorize the following total amount of expenditures for Departmental Revolving Funds for the Fiscal Year 2022 which have been established under the provisions of Chapter 35, Section 6 of the Code of the Town of Chelmsford:

- Dog Pound & Licensing: \$10,000;
- Senior Citizen Trip Program: \$75,000;
- Senior Citizen Respite Care Program: \$75,000;
- Police Cruiser Communications Equipment: \$20,000;
- Fire Life Safety Equipment: \$20,000;
- Sealer of Weights & Measures Inspections: \$40,000;
- Cemetery Wreath/Floral Decorations: \$10,000;

or act in relation thereto.

**SUBMITTED BY:   Town Manager**

**MOTION UNDER ARTICLE 21.** I move that the Town authorize the following total amount of expenditures for Departmental Revolving Funds for the Fiscal Year 2022 which have been established under the provisions of Chapter 35, Section 6 of the Code of the Town of Chelmsford:



## 2021 Spring Annual Town Meeting June 17, 2021 - First Session

Dog Pound & Licensing:  
\$10,000;  
Senior Citizen Trip Program:  
\$75,000;  
Senior Citizen Respite Care Program:  
\$75,000;  
Police Cruiser Communications Equipment:  
\$20,000;  
Fire Life Safety Equipment:  
\$20,000;  
Sealer of Weights & Measures Inspections:  
\$40,000;  
Cemetery Wreath/Floral Decorations:  
\$10,000;

**SUBMITTED BY: Town Manager**

**ARTICLE 22.** To see if the Town will vote to transfer a certain sum of money from the Sale of Graves and Lots to the Cemetery Improvement and Development Fund; or act in relation thereto.

**SUBMITTED BY: Cemetery Commission**

**MOTION UNDER ARTICLE 22.** I move that the Town transfer \$50,000 from the Sale of Graves and Lots to the Cemetery Improvement and Development Fund.

**SUBMITTED BY: Cemetery Commission**

**ARTICLE 23.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the Community Action program established under Article 12 of the Warrant for the April 29, 1996 Spring Annual Town Meeting to provide matching funds to community improvement projects undertaken by individuals and/or organizations within the Town of Chelmsford; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 23.** I move that the Town raise and appropriate \$10,000 to fund the Community Action program established under Article 12 of the Warrant for the April 29, 1996 Spring Annual Town Meeting to provide matching funds to community improvement projects undertaken by individuals and/or organizations within the Town of Chelmsford.

**SUBMITTED BY: Town Manager**

**ARTICLE 24.** To see if the Town will vote to transfer a sum of money that has been received by the Town under the Town's inclusionary housing zoning bylaw to the Affordable Housing Stabilization Fund; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 24.** I move that the Town transfer \$11,250 that has been received by the Town under the Town's inclusionary housing zoning bylaw to the Affordable Housing Stabilization Fund.

**SUBMITTED BY: Town Manager**

**ARTICLE 29.** To see if the Town will vote to amend the Town's General Bylaws, Chapters 1 – 187 of the Town Code, by striking the words "Board of Selectmen" and "Selectmen" whenever they appear and inserting the words "Select Board" in place thereof; or act in relation thereto.

**SUBMITTED BY: Select Board**

**ARTICLE 29.** I move that the Town amend the Town's General Bylaws, Chapters 1 – 187 of the Town Code, by striking the words "Board of Selectmen" and "Selectmen" whenever they appear and inserting the words "Select Board" in place thereof.

**SUBMITTED BY: Select Board**

**ARTICLE 30.** To see if the Town will vote to amend the Town's Zoning Bylaw, Chapter 195 of the Town Code, by striking the words "Board of selectmen" and "Selectmen" whenever they appear and inserting the words "Select Board" in place thereof; or act in relation thereto.

**SUBMITTED BY: Select Board  
Two-Thirds Vote**

**ARTICLE 30.** I move that the Town amend the Town's Zoning Bylaw, Chapter 195 of the Town Code, by striking the words "Board of Selectmen" and "Selectmen" whenever they appear and inserting the words "Select Board" in place thereof.

**SUBMITTED BY: Select Board  
Two-Thirds Vote**



# 2021 Spring Annual Town Meeting

## June 17, 2021 - First Session

**ARTICLE 36.** To see if the Town will vote to acquire an easement of land consisting of approximately 7,375 square feet of land on property located at 248 Dunstable Road, Chelmsford, Massachusetts, Assessors ID 3-4-11, for the purpose of constructing improvements to the intersection of Ledge Road and Dunstable Road, as depicted on a plan entitled "Roadway Easement Dunstable Road and Ledge Road Scale 1" = 40' dated 2/17/21"; a copy of said easement exhibit plan is attached to this warrant; and further to authorize the Select Board to acquire this easement through any and all legal means available under the General Laws of the Commonwealth, including, without limitation, by donation, purchase, and/or eminent domain; or act in relation thereto.

**SUBMITTED BY:**            **Town Manager**  
*Two-Thirds Vote*

**ARTICLE 36.** I move that the Town take no action under this article.

**SUBMITTED BY:**            **Town Manager**

**ARTICLE 42.** To see if the Town will vote to: a.) accept as town ways the following mentioned streets, as laid out by the Select Board and shown by reports and plans duly filed in the office of the Town Clerk:

Chamberlain Road	Hazen Road <sup>1</sup>
Maple Road	Oak Street
Tadmuck Road	Tuttle Road
Twiss Road	

providing all the construction of the same meets with the requirements of the Select Board, and subject to the withholding of any remaining bonds until such requirements have been met; b.) authorize the Select Board to acquire any and all temporary and/or permanent easements, and any property in fee simple, with the trees thereon, by purchase, eminent domain, gift or otherwise, for the purpose of securing traffic safety and road improvements; c.) raise and appropriate, transfer and appropriate from the Stabilization Fund, and/or borrow a certain sum of money to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for paying any damages which may be awarded as a result

<sup>1</sup> The warrant was posted with the incorrect nomenclature. The motion clarified the name of the public way is Hazen Street

of any such taking; and d.) authorize the Select Board to negotiate and execute all necessary and proper contracts and agreements thereto; or act in relation thereto.

**SUBMITTED BY:**            **Select Board**  
**DPW Director**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 42.** I move that the Town (a.) accept as town ways the following mentioned streets, as laid out by the Select Board and shown by reports and plans duly filed in the office of the Town Clerk:

Chamberlain Road	Hazen Street
Maple Road	Oak Street
Tadmuck Road	Tuttle Road
Twiss Road	

providing all the construction of the same meets with the requirements of the Select Board, and subject to the withholding of any remaining bonds until such requirements have been met;

b.) authorize the Select Board to acquire any and all temporary and/or permanent easements, and any property in fee simple, with the trees thereon, by purchase, eminent domain, gift or otherwise, for the purpose of securing traffic safety and road improvements;

c.) raise and appropriate, transfer and appropriate from the Stabilization Fund, and/or borrow a certain sum of money to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for paying any damages which may be awarded as a result of any such taking; and

d.) authorize the Select Board to negotiate and execute all necessary and proper contracts and agreements thereto.

**SUBMITTED BY:**            **Select Board**  
**DPW Director**  
*Two-Thirds Vote*

**Recommendations:**  
Finance Committee: Unanimously recommends approval of Articles 7, 17, 18, 19, 20, 21, 22, 23, 24, 29,



## 2021 Spring Annual Town Meeting June 17, 2021 - First Session

30, and 42 & no action on articles 3, 9 & 36.  
Select Board: Unanimously recommends approval of Articles 7, 17, 18, 19, 20, 21, 22, 23, 24, 29, 30, and 42 & no action on articles 3, 9 & 36.

The electronic voting devices registered the following votes:

**YES: 138 NO: 0 Abstentions: 0**

MOTION UNDER THE CONSENT AGENDA: Carries by unanimous consent.

**ARTICLE 2.** To see if the Town will vote to amend the Fiscal Year 2021 operating budget adopted under Articles 4, 5, and 6 of the Warrant for the Spring Annual Town Meeting held on June 22, 2020; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**ARTICLE 2.** I move that the Town amend the Fiscal Year 2021 operating budget adopted under Articles 4, 5, and 6 of the Warrant for the Spring Annual Town Meeting held on June 22, 2020, by transferring \$60,000 from Line Item #8 Snow and Ice Removal and \$125,000 from the Finance Committee Reserve Fund to the following budget line items:

Line Item #2	
Municipal Administration Expenses	\$52,000
Line Item #3	
Out of District Education Expenses	\$2,000
Line Item #4	
Public Safety Personnel Services	\$11,000
Line Item #5	
Public Safety Expenses	\$60,000
Line Item #7	
Public Works Expenses	\$60,000

**SUBMITTED BY: Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 2.  
Select Board: Unanimously recommends approval of Article 2.  
The electronic voting devices registered the following votes:

**YES: 132 NO: 4 Abstentions: 0**  
MOTION UNDER ARTICLE 2: Carries by majority vote.

**ARTICLE 3.** No action was taken under the consent agenda on this article.

**ARTICLE 4.** To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to fund the Town's Fiscal Year 2022 assessment to the Nashoba Valley Technical School District; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 4.** I move that the Town raise and appropriate \$3,721,402 to fund the Town's Fiscal Year 2022 assessment to the Nashoba Valley Technical School District.

**SUBMITTED BY: Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 4.  
Select Board: Unanimously recommends approval of Article 4.  
The electronic voting devices registered the following votes:

**YES: 137 NO: 0 Abstentions: 0**

MOTION UNDER ARTICLE 4: Carries by unanimous consent.

**ARTICLE 5.** To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money as may be required to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2021 through June 30, 2022; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 5.** I move that the Town raise and appropriate \$65,000,000 to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2021 through June 30, 2022.



# 2021 Spring Annual Town Meeting

## June 17, 2021 - First Session

**SUBMITTED BY: Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 5.  
 Select Board: Unanimously recommends approval of Article 5.  
 School Committee: Unanimously recommends approval of Article 5.  
 The electronic voting devices registered the following votes:

**YES: 136 NO: 0 Abstentions: 0**

MOTION UNDER ARTICLE 5: Carries by unanimous consent.

**ARTICLE 6.** To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money as may be required to defray charges of the Town's General Government operations for the fiscal period July 1, 2021 through June 30, 2022; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 6.** I move that the Town raise and appropriate \$68,063,050; transfer \$6,000 from the Wetlands Protection Act Revolving Fund; transfer \$2,326,128 from the Sewer Capital Improvement Fund; transfer \$668,671 from Sewer User Revenue; transfer \$290,595 from Stormwater Management User Revenue; transfer \$74,651 from Cable Television License Revenue; transfer \$46,476 from Excluded Debt Bond Premium Reserve; and transfer \$174,700 from the Childcare Revolving Fund to defray charges of the Town's General Government operations for the fiscal period July 1, 2021 through June 30, 2022 according to the following line items:

Municipal Administration

1. Personnel Services:	\$2,536,036
2. Expenses:	\$1,107,067

Out of District Education

3. Expenses	\$62,000
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Public Safety

4. Personnel Services:	\$13,371,521
5. Expenses:	\$1,301,390

Public Works

6. Personnel Services:	\$2,258,257
7. Expenses:	\$4,491,477
8. Snow and Ice Removal	\$1,000,000

Municipal Facilities

9. Personnel Services:	\$983,296
10. Expenses:	\$989,350

Cemetery Commission

11. Personnel Services:	\$318,380
12. Expenses:	\$62,650

Community Services

13. Personnel Services:	\$970,173
14. Expenses:	\$370,650

Library

15. Personnel Services:	\$1,731,364
16. Expenses:	\$506,061

Benefits and Insurance

17. Expenses:	\$26,927,750
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Debt & Interest

18. Non-Excluded:	\$7,145,406
19. Betterment - Funded:	\$2,326,128
20. Excluded:	\$3,191,315

**SUBMITTED BY: Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 6.  
 Select Board: Unanimously recommends approval of Article 6.  
 The electronic voting devices registered the following votes:

**YES: 135 NO: 1 Abstentions: 1**

MOTION UNDER ARTICLE 6: Carries by majority vote.

**ARTICLE 7.** Carries by two-thirds vote under the consent agenda.



# Town Administration

## 2021 Spring Annual Town Meeting June 17, 2021 - First Session

**ARTICLE 8.** To see if the Town will vote to: a.) appropriate a certain sum of money for the following capital projects:

<b>FY2022 PROPOSED CAPITAL BUDGET</b>				
<b>Function</b>	<b>Department /Location</b>	<b>Project</b>	<b>Expenditure</b>	
Administration/ Community Services	Information Technology	Security System	\$50,000	
	<i>Municipal Administration Subtotal</i>		\$50,000	
	Senior Center	Parking Lot Repaving	\$316,031	
	Adams Library	Computer Replacement	\$37,920	
		Carpet Replacement	\$25,000	
		Generator	\$145,000	
<i>Community Services Subtotal</i>			\$523,951	
Public Safety	Police	Electronic Traffic Signs	\$32,000	
	Fire	Service 2 Plow Truck Replacement	\$76,078	
		Staff Vehicle Replacement	\$61,000	
		Mechanic's Hydraulic Lift	\$150,157	
	<i>Public Safety Subtotal</i>			\$319,235
Public Works	Highway	Sidewalk Construction	\$350,000	
		Roadway Improvements	\$400,000	
		Sidewalk Snow Removal Equipment	\$170,000	
	Parks	Truck Replacement	\$75,000	
	<i>Public Works Subtotal</i>			\$995,000
Public Facilities	Municipal Facilities	Shop/Treatment Plant Upgrade	\$110,000	
		Replace Vehicles with Hybrids (3)	\$165,000	
		OSHA Roof Safety Ladders & Grates	\$45,000	
		Center for the Arts Building Insulation	\$49,730	
	<i>Municipal Facilities Subtotal</i>			\$369,730
	Byam, Harrington, Westlands	Door Hardware Upgrade	\$547,156	
	Harrington	Flooring Replacement	\$29,184	
	Center	Restroom Partitions	\$30,360	
	Westlands	Kitchen Renovation	\$227,700	
	South Row	Kitchen Ventilation	\$75,900	
Parker Middle School	Lift/ Elevator	\$127,000		
<i>School Facilities Subtotal</i>			\$1,037,300	
Public Education	School Technology			
	Byam, Center, Harrington & South Row	Security & Surveillance Upgrades	\$598,758	
	<i>School Technology Subtotal</i>			\$598,758
<b>CAPITAL PROJECTS TOTAL</b>			<b>\$3,893,974</b>	

; and b.) raise and appropriate, transfer and appropriate from available funds, transfer and appropriate from the General Stabilization Fund, and/or borrow a certain sum of money (or any combination thereof) to fund said projects, and to further authorize the Town Manager to enter into lease and/or purchase agreements, on such terms and conditions as the Town Manager deems appropriate in the best interests of the Town, in excess of three years; or act in relation thereto.

**SUBMITTED BY:**           **Town Manager**  
                                         **Capital Planning Committee**  
                                         *Two-Thirds Vote*



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**MOTION UNDER ARTICLE 8.** I move that the Town (a.) appropriate \$3,893,974 for the following capital projects:

<b>FY2022 PROPOSED CAPITAL BUDGET</b>				
Function	Department /Location	Project	Expenditure	
<b>Administration/ Community Services</b>	<u>Information Technology</u>	Security System	\$50,000	
	<i>Municipal Administration Subtotal</i>		\$50,000	
	<u>Senior Center</u>	Parking Lot Repaving	\$316,031	
	<u>Adams Library</u>	Computer Replacement	\$37,920	
		Carpet Replacement	\$25,000	
		Generator	\$145,000	
<i>Community Services Subtotal</i>			\$523,951	
<b>Public Safety</b>	<u>Police</u>	Electronic Traffic Signs	\$32,000	
	<u>Fire</u>	Service 2 Plow Truck Replacement	\$76,078	
		Staff Vehicle Replacement	\$61,000	
		Mechanic's Hydraulic Lift	\$150,157	
	<i>Public Safety Subtotal</i>			\$319,235
<b>Public Works</b>	<u>Highway</u>	Sidewalk Construction	\$350,000	
		Roadway Improvements	\$400,000	
		Sidewalk Snow Removal Equipment	\$170,000	
	<u>Parks</u>	Truck Replacement	\$75,000	
	<i>Public Works Subtotal</i>			\$995,000
<b>Public Facilities</b>	<u>Municipal Facilities</u>	Shop/Treatment Plant Upgrade	\$110,000	
		Replace Vehicles with Hybrids (3)	\$165,000	
		OSHA Roof Safety Ladders & Grates	\$45,000	
		Center for the Arts Building Insulation	\$49,730	
	<i>Municipal Facilities Subtotal</i>			\$369,730
	<u>Byam Harrington Westlands</u>	Door Hardware Upgrade	\$547,156	
	<u>Harrington</u>	Flooring Replacement	\$29,184	
	<u>Center</u>	Restroom Partitions	\$30,360	
	<u>Westlands</u>	Kitchen Renovation	\$227,700	
	<u>South Row</u>	Kitchen Ventilation	\$75,900	
	<u>Parker Middle School</u>	Lift/ Elevator	\$127,000	
	<i>School Facilities Subtotal</i>			\$1,037,300
	<b>Public Education</b>	<u>School Technology</u>		
<u>Byam Center Harrington &amp; South Row</u>		Security & Surveillance Upgrades	\$598,758	
<i>School Technology Subtotal</i>			\$598,758	
<b>CAPITAL PROJECTS TOTAL</b>			<b>\$3,893,974</b>	

; and (b.) that to meet this appropriation, the Town transfer \$75,000 from the School Department Childcare Revolving Fund, which shall be applied to the appropriation for the Westlands School Kitchen Renovation project; and authorize the Treasurer, with the approval of the Select Board, to borrow \$3,818,974 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the cost of issuance of such bonds or notes, be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; authorize the Select Board to contract for and expend any federal or state aid available for the projects; and authorize the Town Manager to take any other action necessary or convenient to carry out these projects.

**SUBMITTED BY:**            **Town Manager**  
                                          **Capital Planning Committee**  
                                          *Two-Thirds Vote*



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David Rand of Precinct 2 made a **motion to amend Article 8** by deleting \$145,000 for the Adams Library generator. The electronic voting devices registered the following votes on the amendment:

**YES: 12 NO: 122 Abstentions: 1**

MOTION TO AMEND ARTICLE 8: Fails to carry.

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 8.  
Select Board: Unanimously recommends approval of Article 8.  
The electronic voting devices registered the following votes:

**YES: 124 NO: 11 Abstentions: 1**

MOTION UNDER ARTICLE 8: Carries by two-thirds vote.

ARTICLE 9. No action was taken on the consent agenda under this article.

**ARTICLE 10.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the investigation, reporting, remediation, and other related costs pertaining to the presence of elevated levels of per- and polyfluoroalkyl substances (PFAS) that have been detected in groundwater monitoring wells located at the Town-owned property at 54 Richardson Road; or act in relation thereto.

**SUBMITTED BY: Town Manager  
Two-Thirds Vote**

**MOTION UNDER ARTICLE 10.** I move that the Town transfer from the Fiscal Year 2021 Finance Committee Reserve Fund \$275,000 for the investigation, reporting, remediation, and other related costs pertaining to the presence of elevated levels of per- and polyfluoroalkyl substances (PFAS) that have been detected in groundwater monitoring wells located at the Town-owned property at 54 Richardson Road.

**SUBMITTED BY: Town Manager  
Two-Thirds Vote**

**Recommendations:**  
Finance Committee: Unanimously recommends

approval of Article 10.  
Select Board: Unanimously recommends approval of Article 10.  
The electronic voting devices registered the following votes:

**YES: 136 NO: 0 Abstentions: 0**

MOTION UNDER ARTICLE 10: Carries by unanimous consent.

**ARTICLE 11.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2022 budget to operate the Sewer Enterprise; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 11.** I move that the Town appropriate the following sums to operate the Sewer Enterprise for Fiscal Year 2022:

Personnel Services:	\$1,188,512
Expenses:	<u>\$3,195,885</u>
Total	\$4,384,397

And that \$4,384,397 be raised from Sewer Enterprise revenues.

**SUBMITTED BY: Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 11.  
Select Board: Unanimously recommends approval of Article 11.  
The electronic voting devices registered the following votes:

**YES: 127 NO: 0 Abstentions: 0**

MOTION UNDER ARTICLE 11: Carries by unanimous consent.

**ARTICLE 12.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money for the purchase of a vacuum truck for the DPW Sewer Division; or act in relation thereto.

**SUBMITTED BY: Town Manager  
Two-Thirds Vote**



# 2021 Spring Annual Town Meeting

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**MOTION UNDER ARTICLE 12.** I move that the Town appropriate \$485,000 for the purchase of a vacuum truck for the Department of Public Works Sewer Division; and that to meet this appropriation, the Town authorize the Treasurer, with the approval of the Select Board, to borrow \$485,000 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the cost of issuance of such bonds or notes, be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and that while the bonds or notes shall be general obligations of the Town, the annual debt service on such borrowing shall be paid in the first instance from the Town's Sewer Enterprise.

**SUBMITTED BY:**            **Town Manager**  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 12.  
Select Board: Unanimously recommends approval of Article 12.  
The electronic voting devices registered the following votes:

**YES: 129    NO: 1    Abstentions: 0**

MOTION UNDER ARTICLE 12: Carries by two-thirds vote.

**ARTICLE 13.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money for the purchase of a utility truck for the DPW Sewer Division; or act in relation thereto.

**SUBMITTED BY:**            **Town Manager**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 13.** I move that the Town appropriate \$60,000 for the purchase of a utility truck for the Department of Public Works Sewer Division; and that to meet this appropriation, the Town authorize the Treasurer, with the approval of the Select Board, to borrow \$60,000 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied

to the payment of the cost of issuance of such bonds or notes, be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and that while the bonds or notes shall be general obligations of the Town, the annual debt service on such borrowing shall be paid in the first instance from the Town's Sewer Enterprise.

**SUBMITTED BY:**            **Town Manager**  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 13.  
Select Board: Unanimously recommends approval of Article 13.  
The electronic voting devices registered the following votes:

**YES: 123    NO: 2    Abstentions: 0**

MOTION UNDER ARTICLE 13: Carries by two-thirds vote.

**ARTICLE 14.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2022 budget to operate the Stormwater Management Enterprise; or act in relation thereto.

**SUBMITTED BY:**            **Town Manager**

**MOTION UNDER ARTICLE 14.** I move that the Town appropriate the following sums to operate the Stormwater Management Enterprise for Fiscal Year 2022:

Personnel Services:	\$724,365
Expenses:	\$781,450
Total:	\$1,505,815

and that \$1,505,815 be raised from Stormwater Management Enterprise revenues.

**SUBMITTED BY:**            **Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 14.  
Select Board: Unanimously recommends approval of Article 14.



# Town Administration

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The electronic voting devices registered the following votes:

**YES: 126 NO: 1 Abstentions: 0**

MOTION UNDER ARTICLE 14: Carries by majority vote.

**ARTICLE 15.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the replacement of the stormwater culverts on Dunshire Drive and related drainage and flood prevention improvements to Deep Brook; or act in relation thereto.

**SUBMITTED BY: Town Manager  
Two-Thirds Vote**

**MOTION UNDER ARTICLE 15.** I move that the Town appropriate \$500,000 for the replacement of stormwater culverts on Dunshire Drive and related drainage and flood prevention improvements to Deep Brook; and that to meet this appropriation, the Town authorize the Treasurer, with the approval of the Select Board, to borrow \$500,000 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the cost of issuance of such bonds or notes, be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; authorize the Select Board to contract for and expend any federal or state aid available for this project; and authorize the Town Manager to take any other action necessary or convenient to carry out this project.

**SUBMITTED BY: Town Manager  
Two-Thirds Vote**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 15.

Select Board: Unanimously recommends approval of Article 15.

The electronic voting devices registered the following votes:

**YES: 130 NO: 0 Abstentions: 0**

MOTION UNDER ARTICLE 15: Carries by unanimous consent.

**ARTICLE 16.** To see if the Town will vote raise and appropriate, transfer from available funds, and/or borrow a sum of money for the purchase of a vacuum truck for the DPW Stormwater Division; or act in relation thereto.

**SUBMITTED BY: Town Manager  
Two-Thirds Vote**

**MOTION UNDER ARTICLE 16.** I move that the Town appropriate \$435,000 for the purchase of a vacuum truck for the Department of Public Works Stormwater Division; and that to meet this appropriation, the Town authorize the Treasurer, with the approval of the Select Board, to borrow \$435,000 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the cost of issuance of such bonds or notes, be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and that while the bonds or notes shall be general obligations of the Town, the annual debt service on such borrowing shall be paid in the first instance from the Town's Stormwater Enterprise.

**SUBMITTED BY: Town Manager  
Two-Thirds Vote**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 16.

Select Board: Unanimously recommends approval of Article 16.

The electronic voting devices registered the following votes:

**YES: 123 NO: 4 Abstentions: 1**

MOTION UNDER ARTICLE 16: Carries by two-thirds vote.

**ARTICLES 17, 18, 19, 20, 21, 22, 23, & 24.** Carries by majority vote under the consent agenda.



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**ARTICLE 25.** To see if the Town will vote to:

- A. hear and act on the report of the Community Preservation Committee on the Fiscal Year 2022 Community Preservation budget;
- B. appropriate a certain sum of money from Fiscal Year 2022 Community Preservation Fund revenues and/or from Community Preservation Fund reserves for the payment of Fiscal Year 2022 debt service;
- C. appropriate from Fiscal Year 2022 Community Preservation Fund revenues a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2022; and
- D. reserve for future appropriation amounts from Fiscal Year 2022 Community Preservation Fund revenues as recommended by the Community Preservation Committee:
  - (1) a sum of money for the acquisition, creation and preservation of open space,
  - (2) a sum of money for the acquisition and preservation of historic resources,
  - (3) a sum of money for the creation, preservation and support of community housing; and
  - (4) a sum of money for the Community Preservation Fund Fiscal Year 2022 Budgeted Reserve

; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

**MOTION UNDER ARTICLE 25.** I move that the Town:

- A. hear and act on the report of the Community Preservation Committee on the Fiscal Year 2022 Community Preservation budget;
- B. appropriate \$142,000 from Fiscal Year 2022 Community Preservation Fund Open Space Reserve, \$142,000 from the Community Preservation Fund Historic Preservation Reserve, \$142,000 from the Community Preservation Fund Community Housing Reserve, and \$86,064 from the Community Preservation Fund General Reserve for the payment of Fiscal Year 2022 debt service;
- C. appropriate from Fiscal Year 2022 Community

Preservation Fund revenues \$50,000 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2022; and

D. reserve for future appropriation amounts from Fiscal Year 2022 Community Preservation Fund revenues as recommended by the Community Preservation Committee:

- (1) \$142,000 for the acquisition, creation and preservation of open space,
- (2) \$142,000 for the acquisition and preservation of historic resources,
- (3) \$142,000 for the creation, preservation and support of community housing; and
- (4) \$250,000 for the Community Preservation Fund Fiscal Year 2022 Budgeted Reserve

All other monies in the Community Preservation Fund shall remain undesignated until further recommendations by the Community Preservation Committee and action thereon by the Town Meeting.

SUBMITTED BY: **Community Preservation Committee**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 25.

Select Board: Unanimously recommends approval of Article 25.

The electronic voting devices registered the following votes:

**YES: 129 NO: 1 Abstentions: 0**

MOTION UNDER ARTICLE 25: Carries by majority vote.

**ARTICLE 26.** To see if the Town will vote to appropriate and transfer a certain sum of money from the Community Preservation Fund General Reserve for the purchase and installation of new playground equipment at Varney Playground and Southwell Park; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

**MOTION UNDER ARTICLE 26.** I move that the Town appropriate \$330,000 from the Community Preservation Fund General Reserve for the purchase



# Town Administration

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and installation of new playground equipment at Varney Playground and Southwell Park.

SUBMITTED BY: **Community Preservation Committee**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 26.

Select Board: Unanimously recommends approval of Article 26.

The electronic voting devices registered the following votes:

**YES: 129 NO: 2 Abstentions: 0**

MOTION UNDER ARTICLE 26: Carries by majority vote.

**ARTICLE 27.** To see if the Town will vote to appropriate and transfer a certain sum of money from the Community Preservation Fund General Reserve for the establishment of a parking area and other improvements for the public's use of the Warren-Pohl conservation land on a parcel of land located at 95 Boston Road, said parcel identified by the Chelmsford Board of Assessors as Map 94, Block 348, Lot 14; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee  
Conservation Commission  
Town Manager**

**MOTION UNDER ARTICLE 27.** I move that the Town appropriate \$30,000 from the Community Preservation Fund General Reserve for the establishment of a parking area and other improvements for the public's use of the Warren-Pohl property on a parcel of land located at 95 Boston Road, said parcel identified by the Chelmsford Board of Assessors as Map 94, Block 348, Lot 14.

SUBMITTED BY: **Community Preservation Committee  
Conservation Commission  
Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 27.

Select Board: Unanimously recommends approval of

Article 27.

The electronic voting devices registered the following votes:

**YES: 39 NO: 87 Abstentions: 1**

MOTION UNDER ARTICLE 27: Fails to carry

**Article 31 taken out of order as requested by the Moderator at the start of this session.**

**ARTICLE 31.** To see if the Town will vote to amend the Town Code by adding a stormwater general bylaw, Chapter 141 Stormwater Management as follows:

**Chapter 141 Stormwater Management**

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**ARTICLE I – GENERAL PROVISIONS**

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Section 141-2. Definitions

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Section 141-5. Waivers

Section 141-6. Regulations

Section 141-7. Enforcement

Section 141-8. Severability

**ARTICLE II STORMWATER MANAGEMENT AND LAND DISTURBANCE**

Section 141-9. Applicability

Section 141-10. Review or Permit

Section 141-11. Consent to Entry onto Property

Section 141-12. Inspection and Site Supervision

Section 141-13. Surety

Section 141-14. Final Reports

**ARTICLE I – GENERAL PROVISIONS**

**Section 141-1. Purpose and Objective**

A. The purpose of this bylaw is to protect public health, safety, general welfare, and the environment by regulating illicit connections and discharges to the storm drain system, as well as to control the adverse effects of construction site stormwater runoff and post-construction runoff. Stormwater runoff can be a major cause of:

- (1) Impairment of water quality and flow in lakes, ponds, streams, rivers, coastal waters, wetlands, groundwater and drinking water supplies;
- (2) Contamination of drinking water supplies;



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- (3) Contamination of downstream coastal areas;
  - (4) Alteration or destruction of aquatic and wildlife habitat;
  - (5) Overloading or clogging of municipal stormwater management systems; and
  - (6) Flooding.
- B. The objectives of this bylaw are to:
- (1) Protect water resources;
  - (2) Comply with state and federal statutes and regulations relating to stormwater discharges including total maximum daily load requirements and with the General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems in Massachusetts, issued by the U.S. Environmental Protection Agency and the Massachusetts Department of Environmental Protection ("MS4 Permit");
  - (3) Prevent and reduce pollutants from entering the Chelmsford municipal separate storm sewer system (MS4);
  - (4) Establish minimum construction and post construction stormwater management standards and design criteria for the regulation and control of stormwater runoff quantity and quality;
  - (5) Establish provisions for the long-term responsibility for, and maintenance of, structural stormwater control facilities and nonstructural stormwater best management practices to ensure that they continue to function as designed, and pose no threat to public safety; and
  - (6) Recognize Chelmsford's legal authority to ensure compliance with the provisions of this bylaw through inspection, monitoring, and enforcement.

**Section 141-2. Definitions**

Unless a different definition is indicated in other sections of this bylaw, the following definitions and provisions shall apply throughout this bylaw:

**ADMINISTRATIVE LAND DISTURBANCE APPROVAL:** Review and approval by the DPW Director of a land disturbance activity that does not require a Land Disturbance Permit because of its size and/or scope.

**ALTERATION OF DRAINAGE CHARACTERISTICS:** Any activity on an area of land that changes the water quality, force, direction, timing or location of runoff flowing from the area. Such changes include: change from distributed runoff to confined or discrete discharge; change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

**APPLICANT:** Any person, individual, partnership, association, firm, company, corporation, trust,

authority, agency, department, or political subdivision, of the Commonwealth or the Federal government, to the extent permitted by law, requesting a Land Disturbance Permit or Administrative Land Disturbance Approval.

**AS-BUILT DRAWING:** Drawings that completely record and document applicable aspects and features of conditions of a project following construction using Stormwater Management Plans derived from a Land Disturbance Permit.

**BEST MANAGEMENT PRACTICE (BMP):** schedules of activities, practices (and prohibitions of practices), structures, vegetation, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants to Waters of the United States. BMPs also include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw material storage.

**CERTIFIED PROFESSIONAL IN EROSION AND SEDIMENT CONTROL (CPESC):** A certified specialist in soil erosion and sediment control. This certification program, sponsored by the Soil and Water Conservation Society in cooperation with the American Society of Agronomy, provides the public with evidence of professional qualifications.

**CLEAN WATER ACT:** The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.

**CLEARING:** Any activity that removes the vegetative surface cover.

**COMMON PLAN OF DEVELOPMENT:** - A "larger common plan of development or sale" is a contiguous area where multiple separate and distinct construction activities may be taking place at different times on different schedules under one plan.

**DISCHARGE OF POLLUTANTS:** The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the Waters of the United States or Commonwealth from any source.

**EROSION:** The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

**EROSION AND SEDIMENTATION CONTROL PLAN:** A document containing narrative, drawings and details developed by a qualified professional engineer (PE) or a Certified Professional in Erosion and Sedimentation Control (CPESC), which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-



## 2021 Spring Annual Town Meeting June 17, 2021 - First Session

construction and construction related land disturbing activities.

**GRADING:** Changing the level or shape of the ground surface.

**GROUNDWATER:** Water beneath the surface of the ground.

**GRUBBING:** The act of clearing land surface by digging up roots and stumps.

**HAZARDOUS MATERIAL:** Any material which, because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as "toxic" or "hazardous" under MGL c. 21C and c. 21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

**ILLICIT CONNECTION:** A surface or subsurface drain or conveyance which allows an illicit discharge into the municipal storm drain system, including without limitation sewage, process wastewater, or wash water, and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this bylaw.

**ILLICIT DISCHARGE:** Direct or indirect discharge to the municipal storm drain system that is not composed entirely of stormwater, except as exempted in Chapter 142-6B(6). The term does not include a discharge in compliance with an NPDES stormwater discharge permit or resulting from fire-fighting activities and other activities exempted pursuant to Chapter 142-6B(6).

**IMPERVIOUS SURFACE:** Any surface that prevents or significantly impedes the infiltration of water into the underlying soil. This can include but is not limited to: roads, driveways, parking areas and other areas created using nonporous material; buildings, rooftops, structures, and compacted gravel or soil.

**INFILTRATION:** The act of conveying surface water into the ground to permit groundwater recharge and the reduction of stormwater runoff from a project site.

**LAND DISTURBANCE PERMIT:** A permit issued by the DPW Director pursuant to this bylaw prior to commencement of Land Disturbing Activity.

**LAND DISTURBING ACTIVITY:** Any activity that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material; results in an

increased amount of runoff or pollutants; measurably changes the ability of a ground surface to absorb waters; involves clearing, grading, or excavating, including grubbing; or results in an alteration of drainage characteristics.

**LOW IMPACT DEVELOPMENT or LID:** site planning and design strategies that use or mimic natural processes that result in the infiltration, evapotranspiration or use of stormwater in order to protect water quality and associated aquatic habitat. LID employs principles such as preserving and recreating natural landscape features, minimizing effective imperviousness to create functional and appealing site drainage that treat stormwater as a resource rather than a waste product. LID practices include but are not limited to bioretention facilities, rain gardens, vegetated rooftops, rain barrels and permeable pavements.

**MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM:** The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Chelmsford.

**NATIONAL POLLUTANT DISCHARGE**

**ELIMINATION SYSTEM (NPDES) STORMWATER DISCHARGE PERMIT:** A permit issued by the EPA that authorizes the discharge of pollutants to Waters of the United States.

**NEW DEVELOPMENT:** any construction activities or land alteration on an area that has not previously been developed to include impervious cover.

**NONPOINT SOURCE POLLUTION:** Pollution from many diffuse sources caused by rainfall or snowmelt moving over and through the ground. As the runoff moves, it picks up and carries away natural and man-made pollutants finally depositing them into a water resource area.

**NON-STORMWATER DISCHARGE:** Discharge to the municipal storm drain system not composed entirely of stormwater.

**OPERATION AND MAINTENANCE PLAN:** A plan setting up the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

**OWNER:** A person with a legal or equitable interest in property.



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**PERSON:** An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

**POINT SOURCE:** Any discernible, confined, and discrete conveyance, including but not limited to any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, container, rolling stock, concentrated animal feeding operation, landfill leachate collection system, vessel, or other floating craft from which pollutants are or may be discharged.

**PRE-CONSTRUCTION:** All activity in preparation for construction.

**POLLUTANT:** dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, chemical wastes, animal waste, oil and other automotive fluids, yard waste, biological materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, construction wastes and residues including discarded building materials, concrete truck wash out, chemicals, litter, and sanitary wastes and industrial, municipal and agricultural waste discharged into water.

**RECHARGE:** The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

**REDEVELOPMENT:** Development, rehabilitation, expansion, demolition, construction, land alteration, or phased projects that disturb the ground surface, including impervious surfaces, on previously developed sites.

**RUNOFF:** Rainfall, snowmelt, or irrigation water flowing over the ground surface.

**SEDIMENT:** Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

**SEDIMENTATION:** The process or act of deposition of sediment.

**SITE:** The areal extent of construction activities, including but not limited to the creation of new impervious cover and improvement of existing impervious cover.

**SOIL:** Any earth, sand, rock, gravel, or similar material.

**STORMWATER AUTHORITY:** The Town of Chelmsford Department of Public Works Director (DPW) or its authorized agent(s).

**STORMWATER:** Stormwater runoff, snow melt runoff, and surface runoff and drainage.

**STORMWATER MANAGEMENT PLAN:** A document

containing narrative, drawings, details and reporting requirements developed by a qualified professional engineer (PE), which describes structural and non-structural best management practices designed to control the discharge of pollutants from impervious surfaces and onsite activities as well as the volume and peak rate of surface runoff from a site on an ongoing basis after construction has been completed.

**TOTAL MAXIMUM DAILY LOAD or TMDL:** Section 303(d) of the Clean Water Act authorizes the EPA to assist states, territories and authorized tribes in listing impaired waters and developing Total Maximum Daily Loads (TMDLs) for these waterbodies. A TMDL establishes the maximum amount of a pollutant that a waterbody can accept and still meet water quality standards for protecting public health and maintaining the designated beneficial uses of those waters for drinking, swimming, recreation, and fishing. A TMDL includes Waste Load Allocations for point source discharges, Load Allocations for nonpoint sources and/or natural background and must include a margin of safety and account for seasonal variations.

**WATERCOURSE:** A natural or man-made channel through which water flows or a stream of water, including a river, brook or underground stream.

**WATERS OF THE COMMONWEALTH:** All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, groundwater, and Waters of the United States as defined under the Federal Clean Water Act as hereafter amended.

### **Section 141-3. Authority**

This bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution and the Massachusetts home rule statute.

### **Section 141-4. Responsibility for Administration**

A. The DPW Director or its authorized agent, shall administer, implement and enforce this bylaw. Any powers granted to or duties imposed upon the DPW Director may be delegated by the DPW Director to its employees or agents.

### **Section 141-5. Waivers**

A. The DPW Director, or its authorized agent, may waive strict compliance with any requirement of this bylaw or the rules and regulations promulgated hereunder, where such action is:

- (1) allowed by federal, state and local statutes and/or regulations and the MS4 Permit; and
- (2) in the public interest; and
- (3) not inconsistent with the purpose and intent of this bylaw.



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B. Any person seeking a waiver must submit a written waiver request. Such a request shall be accompanied by an explanation or documentation supporting the waiver request and demonstrating that strict application of the bylaw does not further the purposes or objectives of this bylaw.

C. If in the opinion of the DPW Director or its authorized agent, additional time or information is required for review of a waiver request, the DPW Director may request additional time for review. In the event the applicant objects to a continuance, or fails to provide requested information, the waiver request shall be denied.

### Section 141-6. Regulations

A. The DPW Director shall adopt, and may periodically amend, regulations, rules and/or written guidance relating to the terms, conditions, definitions, enforcement, fees, procedures and administration of this Stormwater Management bylaw. Stormwater Management regulations, rules or guidance shall identify requirements for Administrative Land Disturbance Approval and Land Disturbance Permits required by this bylaw and consistent with or more stringent than the relevant requirements of the most recent MS4 Permit.

B. Stormwater Management regulations may identify one or more categories of projects requiring an Administrative Land Disturbance Approval that, because of their size, scope and common features or characteristics, may be approved the DPW Director. For such projects, the DPW Director will identify minimum stormwater management standards pursuant to this bylaw, compliance with which is required before the project is approved.

### Section 141-7. Enforcement

The DPW Director or its authorized agent shall enforce this bylaw, and any associated regulations, orders, violation notices, and enforcement orders and may pursue all civil and criminal remedies for such violations.

A. Criminal and Civil Relief.

(1) Any person who violates the provisions of this bylaw, or any associated regulations, permit, or order issued thereunder, may be subject to criminal penalties and prosecution in a court of competent jurisdiction and/or a fine of not more than \$300 per violation. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

(2) The DPW Director may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform

abatement or remediation of the violation.

B. Orders.

(1) The DPW Director or its authorized agent may issue a written order to enforce the provisions of Article II of this bylaw or any associated regulations or permit. Violations include, without limitation, failure to obtain a Land Disturbance Permit or Administrative Review for an activity subject to this bylaw, or failure to follow the requirements of a Land Disturbance Permit and the related Erosion and Sedimentation Control Plan, or Operations and Maintenance Plan or any other authorization issued pursuant to this bylaw or regulations issued hereunder. The written order may require the violator to remediate the non-compliance and/or any adverse impact caused by it, including without limitation:

- (a) A requirement to cease and desist from the land-disturbing activity until there is compliance with the bylaw and provisions of the Land Disturbance Permit or other authorization;
- (b) Maintenance, installation or performance of additional erosion and sediment control measures;
- (c) Monitoring, analyses, and reporting;
- (d) Remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity;
- (e) Construction, reconstruction, repair or maintenance of stormwater BMPs or any other aspect of the post-construction stormwater management system;
- (f) Remediation of adverse impacts resulting from improper construction or operation of the post-construction stormwater management system; and/or
- (g) A requirement to eliminate discharges, directly or indirectly, into the MS4, a watercourse or into the Waters of the Commonwealth.

(2) If the DPW Director or its authorized agent determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further provide that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Chelmsford may, at its option, undertake such work, and expenses thereof shall be charged to the violator.

(3) Within 30 days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town including administrative costs. The violator or property owner may file a written protest objecting to the amount or



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basis of costs with the DPW Director within 30 days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within 30 days following a decision of the DPW Director affirming or reducing the costs, or from a final decision of a court of competent jurisdiction affirming or reducing the costs, the costs shall constitute a municipal charge for purposes of G.L. c.40, §58, and a lien may be imposed on the property for the amount of the unpaid charge, pursuant to G.L. c.40, §58. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in M.G.L. c. 59 § 57 on the 31st day after the costs first become due.

C. Noncriminal disposition. As an alternative to criminal prosecution or civil action, the Town of Chelmsford may elect to utilize the noncriminal disposition procedure set forth in M.G.L. c. 40, § 21D, in which case the designated agents of the DPW Director shall be the enforcing persons. The penalty for the first violation shall be a warning. The penalty for the second violation shall be \$100. The penalty for the third and subsequent violations shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

D. Entry to perform duties under this bylaw. To the extent permitted by local, state or federal law, or if authorized by the owner or other party in control of the property, the DPW Director, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations and may make or cause to be made such examinations, surveys or sampling as the DPW Director deems reasonably necessary.

E. Appeals. The decisions or orders of the DPW Director shall be final. Further relief shall be appealed to a court of competent jurisdiction pursuant to G. L. c. 249, s. 4.

F. Remedies not exclusive. The remedies listed in this section are not exclusive of any other remedies available under any applicable federal, state or local law.

### Section 141-8. Severability

The provisions of this bylaw are hereby declared to be severable. If any provision, paragraph, sentence, or clause of this bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

## ARTICLE II – STORMWATER MANAGEMENT AND LAND DISTURBANCE

### Section 141-9. Applicability

A. These regulations shall apply to all construction activity or land disturbance that individually or as part of a Common Plan of Development resulting in disturbance of land in excess of the thresholds below.

(1) Administrative Land Disturbance Approval is required for projects disturbing between 20,000 square feet and one-acre (43,560 square feet) of land.

(2) A Land Disturbance Permit is required for disturbance of one acre (43,560 square feet) or more of land, or for the disturbance of more than 5,000 square feet of land where the proposed use is a land use of higher potential pollutant loads pursuant to the Massachusetts Stormwater Management Standards or the DPW Director determines that an Administrative Land Disturbance Approval is not sufficient.

A. The following activities are exempt from the provisions of Section 5(A):

(1) Maintenance of existing landscaping, gardens or lawn areas associated with a single family dwelling conducted in such a way as not to cause a nuisance;

(2) Construction of fencing that will not substantially alter existing terrain or drainage patterns;

(3) Construction of utilities other than drainage (gas, water, electric, telephone, etc.) which will not alter terrain or drainage patterns or result in discharge of sediment or other pollutants to the MS4 or, directly or indirectly, to a Watercourse or Waters of the Commonwealth;

(4) Normal maintenance and improvement of land in agricultural or aquacultural use, as defined by the Massachusetts Wetlands Protection Act regulation 310 CMR 10.04.

(5) Municipal roadway maintenance including crack sealing, milling, paving and sidewalk construction and repair.

(6) Maintenance of a stormwater treatment structure conducted in such a way that does not cause discharge of sediment or other pollutants to the MS4, or, directly or indirectly, to a Watercourse or Waters of the Commonwealth;

Any person that fails to follow the requirements of a Land Disturbance Permit and the related Erosion and Sedimentation Control Plan, and Operations and Maintenance Plan, shall be in violation of this bylaw.

### Section 141-10. Review or Permit

A. An Administrative Land Disturbance Approval or Land Disturbance Permit must be obtained prior to the commencement of any construction activity or



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land disturbance for which such a review or permit is required. An applicant seeking a review or permit shall file an appropriate application with the DPW Director in a form and containing information as specified in this bylaw and in regulations adopted by the DPW Director.

B. Each application must be accompanied by the appropriate application fee as established by the DPW Director. Applicants shall pay the application fee before the review process commences. The DPW Director is authorized to retain a Registered Professional Engineer (PE) or other professional consultant to advise the DPW Director on any or all aspects of the application and/or the project's compliance with conditions of a Review or Permit. The DPW Director may require the applicant to pay reasonable costs to be incurred by the DPW Director for the employment of outside consultants pursuant to DPW Director regulations as authorized by G.L. c. 44, § 53G.

C. Required submittals to obtain a Land Disturbance Permit shall include (without limitation) an Erosion and Sedimentation Control Plan, a Stormwater Management Plan, and an Operation and Maintenance Plan. To obtain a Land Disturbance Permit, the applicant must show that site design, construction site stormwater runoff control and post-construction stormwater management will meet the standards set by the DPW Director in its regulations, rules and/or guidance, which shall be at least as stringent as the relevant requirements of the MS4 Permit and may also address relevant environmental considerations including (without limitation) protection of aquifers and sensitive water bodies, climate resilience, and prevention of flooding.

D. The Land Disturbance Permit shall include measures to ensure adequate long-term operation and maintenance of stormwater management design features and BMPs. The DPW Director may impose requirements including (without limitation) the following:

- (1) A requirement that funds for future operation and maintenance be set aside in a dedicated fund or escrow account;
- (2) A permanent permit condition requiring compliance with an Operation and Maintenance Plan;
- (3) A permanent permit condition requiring that the property owner submit an annual report or certification regarding operation and maintenance;
- (4) A requirement to record the Operation and Maintenance Plan (or notice thereof);
- (5) A requirement that a legal instrument be put

in place establishing responsibility for operation and maintenance of a stormwater BMP serving more than one lot; and

- (6) A requirement that an easement be recorded allowing the Town to access a stormwater BMP to remedy any operational failure or maintenance problem.

### **Section 141-11. Consent to Entry onto Property**

By signing the permit application, an applicant consents to the entry of members of the DPW Director or its authorized agents in or on the site while the application is under review to verify the information in the application, and at any time after a Review or Permit is issued to inspect for compliance with Review or Permit conditions.

### **Section 141-12. Inspection and Site Supervision**

The DPW Director or its designated agent shall make inspections to verify and document compliance with the Administrative Land Disturbance Approval or Land Disturbance Permit.

### **Section 141-13. Surety**

The DPW Director may require the applicant to post before the start of land disturbance or construction activity, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by the DPW Director and be in an amount deemed sufficient by the DPW Director to ensure that the work will be completed in accordance with the permit. If the project is phased, the DPW Director may release part of the bond as each phase is completed in compliance with the permit. If the permittee defaults on any obligations imposed by the Land Disturbance Permit, the DPW Director may (after notification of the permittee) inform the holder of the security (and the municipal treasurer if the treasurer is not holding the funds) of the default, in which event the Town shall be entitled to the security funds.

### **Section 141-14. Final Reports**

Upon completion of the work and no later than one (1) year after completion of construction, the holder of a Land Disturbance Permit shall submit a report (including certified as-built construction plans) from a Professional Engineer (PE), surveyor, or Certified Professional in Erosion and Sedimentation Control (CPESC), certifying that the project has been completed in accordance with the conditions of the Land Disturbance Permit. The as-built drawings must depict all on site controls, both structural and non-structural, designed to manage the stormwater associated with the completed site (post construction stormwater management). Any discrepancies with the approved permit plans shall be noted in the cover letter



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submitting the report and as-built plans.  
;or act in relation thereto.

SUBMITTED BY: **Town Manager**

**ARTICLE 31.** I move that the Town amend the Town Code by adding a stormwater general bylaw, Chapter 141 Stormwater Management as follows:

### **Chapter 141 Stormwater Management**

#### Table of Contents

#### **ARTICLE I – GENERAL PROVISIONS**

- Section 141-1. Purpose and Objective
- Section 141-2. Definitions
- Section 141-3. Authority
- Section 141-4. Responsibility for Administration
- Section 141-5. Waivers
- Section 141-6. Regulations
- Section 141-7. Enforcement
- Section 141-8. Severability

#### **ARTICLE II STORMWATER MANAGEMENT AND LAND DISTURBANCE**

- Section 141-9. Applicability
- Section 141-10. Review or Permit
- Section 141-11. Consent to Entry onto Property
- Section 141-12. Inspection and Site Supervision
- Section 141-13. Surety
- Section 141-14. Final Reports

#### **ARTICLE I – GENERAL PROVISIONS**

##### **Section 141-1. Purpose and Objective**

A. The purpose of this bylaw is to protect public health, safety, general welfare, and the environment by regulating illicit connections and discharges to the storm drain system, as well as to control the adverse effects of construction site stormwater runoff and post-construction runoff. Stormwater runoff can be a major cause of:

- (1) Impairment of water quality and flow in lakes, ponds, streams, rivers, coastal waters, wetlands, groundwater and drinking water supplies;
- (2) Contamination of drinking water supplies;
- (3) Contamination of downstream coastal areas;
- (4) Alteration or destruction of aquatic and wildlife habitat;
- (5) Overloading or clogging of municipal stormwater management systems; and
- (6) Flooding.

B. The objectives of this bylaw are to:

- (1) Protect water resources;
- (2) Comply with state and federal statutes and regulations relating to stormwater discharges including total maximum daily load requirements and with the General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems in Massachusetts, issued by the U.S. Environmental Protection Agency and the Massachusetts Department of Environmental Protection ("MS4 Permit");
- (3) Prevent and reduce pollutants from entering the Chelmsford municipal separate storm sewer system (MS4);
- (4) Establish minimum construction and post construction stormwater management standards and design criteria for the regulation and control of stormwater runoff quantity and quality;
- (5) Establish provisions for the long-term responsibility for, and maintenance of, structural stormwater control facilities and nonstructural stormwater best management practices to ensure that they continue to function as designed, and pose no threat to public safety; and
- (6) Recognize Chelmsford's legal authority to ensure compliance with the provisions of this bylaw through inspection, monitoring, and enforcement.

##### **Section 141-2. Definitions**

Unless a different definition is indicated in other sections of this bylaw, the following definitions and provisions shall apply throughout this bylaw:  
**ADMINISTRATIVE LAND DISTURBANCE APPROVAL:** Review and approval by the DPW Director of a land disturbance activity that does not require a Land Disturbance Permit because of its size and/or scope.

**ALTERATION OF DRAINAGE CHARACTERISTICS:** Any activity on an area of land that changes the water quality, force, direction, timing or location of runoff flowing from the area. Such changes include: change from distributed runoff to confined or discrete discharge; change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

**APPLICANT:** Any person, individual, partnership, association, firm, company, corporation, trust, authority, agency, department, or political subdivision, of the Commonwealth or the Federal government, to the extent permitted by law, requesting a Land Disturbance Permit or Administrative Land Disturbance Approval.

**AS-BUILT DRAWING:** Drawings that completely record and document applicable aspects and features



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of conditions of a project following construction using Stormwater Management Plans derived from a Land Disturbance Permit.

**BEST MANAGEMENT PRACTICE (BMP):** schedules of activities, practices (and prohibitions of practices), structures, vegetation, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants to Waters of the United States. BMPs also include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw material storage.

**CERTIFIED PROFESSIONAL IN EROSION AND SEDIMENT CONTROL (CPESC):** A certified specialist in soil erosion and sediment control. This certification program, sponsored by the Soil and Water Conservation Society in cooperation with the American Society of Agronomy, provides the public with evidence of professional qualifications.

**CLEAN WATER ACT:** The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.

**CLEARING:** Any activity that removes the vegetative surface cover.

**COMMON PLAN OF DEVELOPMENT:** - A "larger common plan of development or sale" is a contiguous area where multiple separate and distinct construction activities may be taking place at different times on different schedules under one plan.

**DISCHARGE OF POLLUTANTS:** The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the Waters of the United States or Commonwealth from any source.

**EROSION:** The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

**EROSION AND SEDIMENTATION CONTROL PLAN:** A document containing narrative, drawings and details developed by a qualified professional engineer (PE) or a Certified Professional in Erosion and Sedimentation Control (CPESC), which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-construction and construction related land disturbing activities.

**GRADING:** Changing the level or shape of the ground surface.

**GROUNDWATER:** Water beneath the surface of the ground.

**GRUBBING:** The act of clearing land surface by

digging up roots and stumps.

**HAZARDOUS MATERIAL:** Any material which, because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as "toxic" or "hazardous" under MGL c. 21C and c. 21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

**ILLICIT CONNECTION:** A surface or subsurface drain or conveyance which allows an illicit discharge into the municipal storm drain system, including without limitation sewage, process wastewater, or wash water, and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this bylaw.

**ILLICIT DISCHARGE:** Direct or indirect discharge to the municipal storm drain system that is not composed entirely of stormwater, except as exempted in Chapter 142-6B(6). The term does not include a discharge in compliance with an NPDES stormwater discharge permit or resulting from fire-fighting activities and other activities exempted pursuant to Chapter 142-6B(6).

**IMPERVIOUS SURFACE:** Any surface that prevents or significantly impedes the infiltration of water into the underlying soil. This can include but is not limited to: roads, driveways, parking areas and other areas created using nonporous material; buildings, rooftops, structures, and compacted gravel or soil.

**INFILTRATION:** The act of conveying surface water into the ground to permit groundwater recharge and the reduction of stormwater runoff from a project site.

**LAND DISTURBANCE PERMIT:** A permit issued by the DPW Director pursuant to this bylaw prior to commencement of Land Disturbing Activity.

**LAND DISTURBING ACTIVITY:** Any activity that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material; results in an increased amount of runoff or pollutants; measurably changes the ability of a ground surface to absorb waters; involves clearing, grading, or excavating, including grubbing; or results in an alteration of drainage characteristics.

**LOW IMPACT DEVELOPMENT or LID:** site planning and design strategies that use or mimic



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natural processes that result in the infiltration, evapotranspiration or use of stormwater in order to protect water quality and associated aquatic habitat. LID employs principles such as preserving and recreating natural landscape features, minimizing effective imperviousness to create functional and appealing site drainage that treat stormwater as a resource rather than a waste product. LID practices include but are not limited to bioretention facilities, rain gardens, vegetated rooftops, rain barrels and permeable pavements.

**MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM:** The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Chelmsford.

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER DISCHARGE PERMIT:** A permit issued by the EPA that authorizes the discharge of pollutants to Waters of the United States.

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discrete conveyance, including but not limited to any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, container, rolling stock, concentrated animal feeding operation, landfill leachate collection system, vessel, or other floating craft from which pollutants are or may be discharged.

**PRE-CONSTRUCTION:** All activity in preparation for construction.

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**RECHARGE:** The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

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### Section 141-3. Authority

This bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution and the Massachusetts home rule statute.

### Section 141-4. Responsibility for Administration

B. The DPW Director or its authorized agent, shall administer, implement and enforce this bylaw. Any powers granted to or duties imposed upon the DPW Director may be delegated by the DPW Director to its employees or agents.

### Section 141-5. Waivers

D. The DPW Director, or its authorized agent, may waive strict compliance with any requirement of this bylaw or the rules and regulations promulgated hereunder, where such action is:

- (4) allowed by federal, state and local statutes and/or regulations and the MS4 Permit; and
- (5) in the public interest; and
- (6) not inconsistent with the purpose and intent of this bylaw.

E. Any person seeking a waiver must submit a written waiver request. Such a request shall be accompanied by an explanation or documentation supporting the waiver request and demonstrating that strict application of the bylaw does not further the purposes or objectives of this bylaw.

F. If in the opinion of the DPW Director or its

authorized agent, additional time or information is required for review of a waiver request, the DPW Director may request additional time for review. In the event the applicant objects to a continuance, or fails to provide requested information, the waiver request shall be denied.

### Section 141-6. Regulations

C. The DPW Director shall adopt, and may periodically amend, regulations, rules and/or written guidance relating to the terms, conditions, definitions, enforcement, fees, procedures and administration of this Stormwater Management bylaw.

Stormwater Management regulations, rules or guidance shall identify requirements for Administrative Land Disturbance Approval and Land Disturbance Permits required by this bylaw and consistent with or more stringent than the relevant requirements of the most recent MS4 Permit.

D. Stormwater Management regulations may identify one or more categories of projects requiring an Administrative Land Disturbance Approval that, because of their size, scope and common features or characteristics, may be approved the DPW Director. For such projects, the DPW Director will identify minimum stormwater management standards pursuant to this bylaw, compliance with which is required before the project is approved.

### Section 141-7. Enforcement

The DPW Director or its authorized agent shall enforce this bylaw, and any associated regulations, orders, violation notices, and enforcement orders and may pursue all civil and criminal remedies for such violations.

G. Criminal and Civil Relief.

(1) Any person who violates the provisions of this bylaw, or any associated regulations, permit, or order issued thereunder, may be subject to criminal penalties and prosecution in a court of competent jurisdiction and/or a fine of not more than \$300 per violation.

Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

(2) The DPW Director may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

H. Orders.

(4) The DPW Director or its authorized agent may issue a written order to enforce the provisions of Article II of this bylaw or any associated regulations or permit. Violations include, without limitation, failure to obtain a Land Disturbance Permit



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or Administrative Review for an activity subject to this bylaw, or failure to follow the requirements of a Land Disturbance Permit and the related Erosion and Sedimentation Control Plan, or Operations and Maintenance Plan or any other authorization issued pursuant to this bylaw or regulations issued hereunder. The written order may require the violator to remediate the non-compliance and/or any adverse impact caused by it, including without limitation:

- (h) A requirement to cease and desist from the land-disturbing activity until there is compliance with the bylaw and provisions of the Land Disturbance Permit or other authorization;
- (i) Maintenance, installation or performance of additional erosion and sediment control measures;
- (j) Monitoring, analyses, and reporting;
- (k) Remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity;
- (l) Construction, reconstruction, repair or maintenance of stormwater BMPs or any other aspect of the post-construction stormwater management system;
- (m) Remediation of adverse impacts resulting from improper construction or operation of the post-construction stormwater management system; and/or
- (n) A requirement to eliminate discharges, directly or indirectly, into the MS4, a watercourse or into the Waters of the Commonwealth.
- (5) If the DPW Director or its authorized agent determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further provide that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Chelmsford may, at its option, undertake such work, and expenses thereof shall be charged to the violator.
- (6) Within 30 days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the DPW Director within 30 days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within 30 days following a decision of the DPW Director affirming or reducing the costs, or from a final decision of a court of competent jurisdiction affirming or reducing the

costs, the costs shall constitute a municipal charge for purposes of G.L. c.40, §58, and a lien may be imposed on the property for the amount of the unpaid charge, pursuant to G.L. c.40, §58. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in M.G.L. c. 59 § 57 on the 31st day after the costs first become due.

I. Noncriminal disposition. As an alternative to criminal prosecution or civil action, the Town of Chelmsford may elect to utilize the noncriminal disposition procedure set forth in M.G.L. c. 40, § 21D, in which case the designated agents of the DPW Director shall be the enforcing persons. The penalty for the first violation shall be a warning. The penalty for the second violation shall be \$100. The penalty for the third and subsequent violations shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

J. Entry to perform duties under this bylaw. To the extent permitted by local, state or federal law, or if authorized by the owner or other party in control of the property, the DPW Director, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations and may make or cause to be made such examinations, surveys or sampling as the DPW Director deems reasonably necessary.

K. Appeals. The decisions or orders of the DPW Director shall be final. Further relief shall be appealed to a court of competent jurisdiction pursuant to G. L. c. 249, s. 4.

L. Remedies not exclusive. The remedies listed in this section are not exclusive of any other remedies available under any applicable federal, state or local law.

#### **Section 141-8. Severability**

The provisions of this bylaw are hereby declared to be severable. If any provision, paragraph, sentence, or clause of this bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

#### **ARTICLE II – STORMWATER MANAGEMENT AND LAND DISTURBANCE**

##### **Section 141-9. Applicability**

B. These regulations shall apply to all construction activity or land disturbance that individually or as part of a Common Plan of Development resulting in disturbance of land in excess of the thresholds below.

- (1) Administrative Land Disturbance Approval is



## 2021 Spring Annual Town Meeting June 17, 2021 - First Session

required for projects disturbing between 20,000 square feet and one-acre (43,560 square feet) of land.

(2) A Land Disturbance Permit is required for disturbance of one acre (43,560 square feet) or more of land, or for the disturbance of more than 5,000 square feet of land where the proposed use is a land use of higher potential pollutant loads pursuant to the Massachusetts Stormwater Management Standards or the DPW Director determines that an Administrative Land Disturbance Approval is not sufficient.

B. The following activities are exempt from the provisions of Section 5(A):

(1) Maintenance of existing landscaping, gardens or lawn areas associated with a single family dwelling conducted in such a way as not to cause a nuisance;

(2) Construction of fencing that will not substantially alter existing terrain or drainage patterns;

(3) Construction of utilities other than drainage (gas, water, electric, telephone, etc.) which will not alter terrain or drainage patterns or result in discharge of sediment or other pollutants to the MS4 or, directly or indirectly, to a Watercourse or Waters of the Commonwealth;

(4) Normal maintenance and improvement of land in agricultural or aquacultural use, as defined by the Massachusetts Wetlands Protection Act regulation 310 CMR 10.04.

(5) Municipal roadway maintenance including crack sealing, milling, paving and sidewalk construction and repair.

(6) Maintenance of a stormwater treatment structure conducted in such a way that does not cause discharge of sediment or other pollutants to the MS4, or, directly or indirectly, to a Watercourse or Waters of the Commonwealth;

Any person that fails to follow the requirements of a Land Disturbance Permit and the related Erosion and Sedimentation Control Plan, and Operations and Maintenance Plan, shall be in violation of this bylaw.

### **Section 141-10. Review or Permit**

A. An Administrative Land Disturbance Approval or Land Disturbance Permit must be obtained prior to the commencement of any construction activity or land disturbance for which such a review or permit is required. An applicant seeking a review or permit shall file an appropriate application with the DPW Director in a form and containing information as specified in this bylaw and in regulations adopted by the DPW Director.

B. Each application must be accompanied by

the appropriate application fee as established by the DPW Director. Applicants shall pay the application fee before the review process commences. The DPW Director is authorized to retain a Registered Professional Engineer (PE) or other professional consultant to advise the DPW Director on any or all aspects of the application and/or the project's compliance with conditions of a Review or Permit. The DPW Director may require the applicant to pay reasonable costs to be incurred by the DPW Director for the employment of outside consultants pursuant to DPW Director regulations as authorized by G.L. c. 44, § 53G.

C. Required submittals to obtain a Land Disturbance Permit shall include (without limitation) an Erosion and Sedimentation Control Plan, a Stormwater Management Plan, and an Operation and Maintenance Plan. To obtain a Land Disturbance Permit, the applicant must show that site design, construction site stormwater runoff control and post-construction stormwater management will meet the standards set by the DPW Director in its regulations, rules and/or guidance, which shall be at least as stringent as the relevant requirements of the MS4 Permit and may also address relevant environmental considerations including (without limitation) protection of aquifers and sensitive water bodies, climate resilience, and prevention of flooding.

D. The Land Disturbance Permit shall include measures to ensure adequate long-term operation and maintenance of stormwater management design features and BMPs. The DPW Director may impose requirements including (without limitation) the following:

(7) A requirement that funds for future operation and maintenance be set aside in a dedicated fund or escrow account;

(8) A permanent permit condition requiring compliance with an Operation and Maintenance Plan;

(9) A permanent permit condition requiring that the property owner submit an annual report or certification regarding operation and maintenance;

(10) A requirement to record the Operation and Maintenance Plan (or notice thereof);

(11) A requirement that a legal instrument be put in place establishing responsibility for operation and maintenance of a stormwater BMP serving more than one lot; and

(12) A requirement that an easement be recorded allowing the Town to access a stormwater BMP to remedy any operational failure or maintenance problem.



# 2021 Spring Annual Town Meeting

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### Section 141-11. Consent to Entry onto Property

By signing the permit application, an applicant consents to the entry of members of the DPW Director or its authorized agents in or on the site while the application is under review to verify the information in the application, and at any time after a Review or Permit is issued to inspect for compliance with Review or Permit conditions.

### Section 141-12. Inspection and Site Supervision

The DPW Director or its designated agent shall make inspections to verify and document compliance with the Administrative Land Disturbance Approval or Land Disturbance Permit.

### Section 141-13. Surety

The DPW Director may require the applicant to post before the start of land disturbance or construction activity, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by the DPW Director and be in an amount deemed sufficient by the DPW Director to ensure that the work will be completed in accordance with the permit. If the project is phased, the DPW Director may release part of the bond as each phase is completed in compliance with the permit. If the permittee defaults on any obligations imposed by the Land Disturbance Permit, the DPW Director may (after notification of the permittee) inform the holder of the security (and the municipal treasurer if the treasurer is not holding the funds) of the default, in which event the Town shall be entitled to the security funds.

### Section 141-14. Final Reports

Upon completion of the work and no later than one (1) year after completion of construction, the holder of a Land Disturbance Permit shall submit a report (including certified as-built construction plans) from a Professional Engineer (PE), surveyor, or Certified Professional in Erosion and Sedimentation Control (CPESC), certifying that the project has been completed in accordance with the conditions of the Land Disturbance Permit. The as-built drawings must depict all on site controls, both structural and non-structural, designed to manage the stormwater associated with the completed site (post construction stormwater management). Any discrepancies with the approved permit plans shall be noted in the cover letter submitting the report and as-built plans.

SUBMITTED BY: **Town Manager**

### Recommendations:

Finance Committee: Unanimously recommends approval of Article 31.

Select Board: Unanimously recommends approval of Article 31.

The electronic voting devices registered the following votes:

**YES: 120 NO: 0 Abstentions: 2**

MOTION UNDER ARTICLE 31: Carries by unanimous consent.

The Moderator called for a motion to adjourn the first session of the Spring Annual Town Meeting at 10:55 PM. The motion was made by Samuel Poulten of Precinct 8, second from the floor. The Moderator recognized that the motion passed by a majority show of hands.

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## TOWN OF CHELMSFORD SPECIAL TOWN MEETING

**Town Clerk's Record**  
**June 21, 2021**

The Special Town Meeting was opened at the Chelmsford Senior Center, 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:29 PM by Moderator Jon H. Kurland on Monday, June 21, 2021. There were 118 Town Meeting Representatives present which satisfied the quorum requirement of 82 Representatives and all stood for the Pledge of Allegiance. Mr. Moderator called for a moment of silence to acknowledge the passing of Alexander Gervais, Town Meeting Representative in Precinct 8. This session of Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://youtu.be/-hV6mm7ZF94>

**ARTICLE 1.** To see if the Town will vote to transfer from available funds a sum of money into the Fiscal Year 2021 Sewer Enterprise Fund Operating Budget that was voted under Article 12 of the April 27, 2020 Spring Annual Town Meeting for the purpose of paying for the cost to repair a sewer force main break adjacent to the Katrina Road Pumping Station; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**MOTION UNDER ARTICLE 1.** I move that the Town take no action under this article.



## Special Town Meeting June 21, 2021

**SUBMITTED BY:**            **Town Manager**

**ARTICLE 2.**        To see if the Town will vote to authorize the Select Board to acquire by purchase, gift, eminent domain, or otherwise, a parcel of land containing .15 acres, more or less, which is identified as Main Street, shown as Lot 1 on Assessor's Map 23, Block 99, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 1198, Page 384, said parcel to be held under the care, custody, and control of the Select Board for general municipal purposes; and further to appropriate a sum of money to fund said acquisition, including related legal and other costs incidental and related thereto; and further authorize the Select Board and Town Manager to take all actions necessary to acquire said parcel; or act in relation thereto.

**SUBMITTED BY:**            **Town Manager**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 2.**    I move that the Town authorize the Select Board to acquire by purchase, gift, eminent domain, or otherwise, a parcel of land containing .15 acres, more or less, which is identified as Main Street, shown as Lot 1 on Assessor's Map 23, Block 99, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 1198, Page 384, said parcel to be held under the care, custody, and control of the Select Board for general municipal purposes; and further authorize the Select Board and Town Manager to take all actions necessary to acquire said parcel.

**SUBMITTED BY:**            **Town Manager**  
*Two-Thirds Vote*

**Recommendations:**  
Finance Committee: Unanimously recommends approval of Article 2 with 1 abstention.  
Select Board: Unanimously recommends approval of Article 2.  
The electronic voting devices registered the following votes:

**YES: 126    NO: 0    Abstentions: 1**

MOTION UNDER ARTICLE 2: Carries by unanimous consent.

**ARTICLE 3.**        To see if the Town will vote to authorize the Select Board to acquire by purchase, gift, eminent domain, or otherwise, two parcels of land containing 1.72 acres, more or less, which are identified as Bentley Lane, shown as Lots 9 and 25 on Assessor's Map 70, Block 311, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 21071, Page 178, said parcels to be held under the care, custody, and control of the Select Board for general municipal purposes; and further to appropriate a sum of money to fund said acquisition, including related legal and other costs incidental and related thereto; and further authorize the Select Board and Town Manager to take all actions necessary to acquire said parcels; or act in relation thereto.

**SUBMITTED BY:**            **Town Manager**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 3.**    I move that the Town authorize the Select Board to acquire by purchase, gift, eminent domain, or otherwise, two parcels of land containing 1.72 acres, more or less, which are identified as Bentley Lane, shown as Lots 9 and 25 on Assessor's Map 70, Block 311, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 21071, Page 178, said parcels to be held under the care, custody, and control of the Select Board for general municipal purposes; and further authorize the Select Board and Town Manager to take all actions necessary to acquire said parcels.

**SUBMITTED BY:**            **Town Manager**  
*Two-Thirds Vote*

**Recommendations:**  
Finance Committee: Unanimously recommends approval of Article 3.  
Select Board: Unanimously recommends approval of Article 3.  
The electronic voting devices registered the following votes:

**YES: 122    NO: 11    Abstentions: 0**

MOTION UNDER ARTICLE 3: Carries by two-thirds vote.

**ARTICLE 4.**        To see if the Town will vote to authorize the Town Manager, with the approval



# Special Town Meeting

June 21, 2021

of the Select Board, to lease the roof of the Senior Center building, which is located at 75 Groton Road, Chelmsford, Massachusetts and shown as Lot 4 on Assessor's Map 12, Block 18, and the roof of the Chelmsford Forum, which is located at 2 Brick Kiln Road, Billerica Massachusetts, for the installation of a roof-mounted solar photovoltaic systems for a period not to exceed twenty (20) years; or act in relation thereto.

**SUBMITTED BY:**            **Town Manager**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 4.** I move that the Town authorize the Town Manager, with the approval of the Select Board, to lease the roof of the Senior Center building, which is located at 75 Groton Road, Chelmsford, Massachusetts and shown as Lot 4 on Assessor's Map 12, Block 18, and the roof of the Chelmsford Forum, which is located at 2 Brick Kiln Road, Billerica Massachusetts, for the installation of a roof-mounted solar photovoltaic systems for a period not to exceed twenty (20) years.

**SUBMITTED BY:**            **Town Manager**  
*Two-Thirds Vote*

**Recommendations:**  
Finance Committee: Unanimously recommends approval of Article 4.  
Select Board: Unanimously recommends approval of Article 4.  
The electronic voting devices registered the following votes:

**YES: 131    NO: 6    Abstentions: 0**

MOTION UNDER ARTICLE 4: Carries by two-thirds vote.

**ARTICLE 5.** To see if the Town will vote to change the name of Steadman Street, which was accepted by vote on Article 22 of the Spring 1900 Town Meeting with a spelling of both Steadman Street and Stedman Street, and which according to the street acceptance documentation was the subject of a further vote by the Town in 1926 to use the name Steadman Street, to Stedman Street; or act in relation thereto.

**SUBMITTED BY:**            **Town Manager**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 5.** I move that the Town change the name of Steadman Street, which was accepted by vote on Article 22 of the Spring 1900 Town Meeting with a spelling of both Steadman Street and Stedman Street, and which according to the street acceptance documentation was the subject of a further vote by the Town in 1926 to use the name Steadman Street, to Stedman Street.

**SUBMITTED BY:**            **Town Manager**  
*Two-Thirds Vote*

**Recommendations:**  
Finance Committee: Unanimously recommends approval of Article 5.  
Select Board: Unanimously recommends approval of Article 5.  
The electronic voting devices registered the following votes:

**YES: 132    NO: 1    Abstentions: 0**

MOTION UNDER ARTICLE 5: Carries by two-thirds vote.

The Town Moderator asked for a motion to dissolve the Special Town Meeting at 7:44 PM. Samuel Poulten of Precinct 8 made the motion, and it was seconded on the floor. The Moderator recognized a majority in favor by a show of hands.



## 2021 Spring Annual Town Meeting June 21, 2021 - Second Session

**TOWN OF CHELMSFORD  
2021 SPRING ANNUAL TOWN MEETING  
Second Session  
Town Clerk's Record  
June 21, 2021**

The Moderator opened the second session of the 2021 Spring Annual Town Meeting and called it to order at 7:45 PM. There were 124 Town Meeting Representatives present which represented the quorum requirement of 82 Representatives.

**ARTICLE 28.** To see if the Town will vote to adopt the following resolution:

Resolution to Address Climate Change

Science overwhelmingly reports that climate change is happening, and that human-produced greenhouse gas emissions are by far the biggest cause. Furthermore, recent studies have shown that global warming is occurring faster and the negative effects on society everywhere are likely to be greater than predicted only a half-decade ago. Consequently, in April of 2020, the Commonwealth of Massachusetts established a 2050 statewide emissions limit of net-zero greenhouse gas emissions.

In recognition of the need to address global warming and in accordance with the Commonwealth's net-zero emissions goal, Chelmsford hereby resolves to reduce fossil-fuel-based energy use in town facilities, vehicles and operations, and to promote actions that residents and businesses may take to reduce their carbon emissions.

Be it resolved that the Select Board will charge a Committee with studying and making recommendations for specific strategies and actions for Chelmsford to achieve a goal of net-zero greenhouse gas emissions by 2050, and also to recommend intermediate targets that are consistent with the overall final objective. The Committee will provide a report of findings and recommendations to the Select Board annually, and will also provide an overall assessment of Chelmsford's progress toward net-zero emissions to the Select Board every five years.

SUBMITTED BY: **Citizen Petition – Bernard B. Kosicki**

**MOTION UNDER ARTICLE 28.** I move that the Town adopt the following resolution:

Resolution to Address Climate Change

Science overwhelmingly reports that climate change is happening, and that human-produced greenhouse gas emissions are by far the biggest cause. Furthermore, recent studies have shown that global warming is occurring faster and the negative effects on society everywhere are likely to be greater than predicted only a half-decade ago. Consequently, in April of 2020, the Commonwealth of Massachusetts established a 2050 statewide emissions limit of net-zero greenhouse gas emissions.

In recognition of the need to address global warming and in accordance with the Commonwealth's net-zero emissions goal, Chelmsford hereby resolves to reduce fossil-fuel-based energy use in town facilities, vehicles and operations, and to promote actions that residents and businesses may take to reduce their carbon emissions.

Be it resolved that the Select Board will charge a Committee with studying and making recommendations for specific strategies and actions for Chelmsford to achieve a goal of net-zero greenhouse gas emissions by 2050, and also to recommend intermediate targets that are consistent with the overall final objective. The Committee will provide a report of findings and recommendations to the Select Board annually, and will also provide an overall assessment of Chelmsford's progress toward net-zero emissions to the Select Board every five years.

SUBMITTED BY: **Citizen Petition – Bernard B. Kosicki**

Deirdre Connolly of precinct 1 made a motion to move the question.

**YES: 113 NO: 24 Abstentions: 0**

MOTION TO MOVE THE QUESTION UNDER ARTICLE 28: Carries by majority vote.

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 28.

Select Board: Unanimously recommends approval of Article 28.



# 2021 Spring Annual Town Meeting

## June 21, 2021 - Second Session

The electronic voting devices registered the following votes:

**YES: 108 NO: 19 Abstentions: 5**

MOTION UNDER ARTICLE 28: Carries by majority vote.

ARTICLES 29 & 30: Carried by two-thirds vote under the first session consent agenda.

The Moderator has asked the body to vote to allow a substitute to moderate during article 32. A voice vote was unanimous in favor of Mr. Samuel Chase standing in as moderator for Article 32. Mr. Samuel Chase introduced the proponent and presenter of article 32, Mr. David Foley. Mr. David Foley is a Precinct 5 Town Meeting Representative and a member of the Sewer Fairness Alliance.

**ARTICLE 32.** To see if the Town will vote to amend Chapter 132 "Sewage Disposal" Section 3 "Grinder Pumps" of the Code of the Town of Chelmsford by adding a new subsection F. as follows:

### Section 132-3

F. Allegations of misuse or abuse of any grinder pump or grinder pump system pursuant to Chelmsford Bylaw Chapter 132, Section 132-3, Subsection E shall comply with the following procedure.

(1) The Town of Chelmsford shall send prior written notice of its intent to charge a property owner for the repair or replacement of any grinder pump or grinder pump system pursuant to Chelmsford Bylaw Chapter 132, Section 132-3, Subsection E. Such notice shall be sent by certified mail, return receipt requested. Copies of Chelmsford Bylaw Chapter 132, Section 132-3 and any repair reports completed by grinder pump repair technicians shall be provided with said notice. Property owners have the right to contest any charges to be assessed by the Town of Chelmsford for the repair or replacement of a grinder pump or grinder pump system. The three-level review process for contesting such charges is as follows:

(i.) First, within thirty (30) days of the Town's written notice of intent to assess a grinder pump charge, a property owner may file a written request for relief with the Superintendent of the Department of Public Works Sewer Division, together with copies of any documentation or information the property owner wishes to submit in support thereof.

The Superintendent shall review the request and supporting materials and respond in writing within thirty (30) days.

(ii.) Secondly, if a property owner remains aggrieved by the Superintendent's response to a request for relief, he or she may appeal that response in writing to the Director of the Department of Public Works within fourteen (14) days. Upon receipt of that appeal, the Director shall schedule a grinder pump hearing to be held within twenty-one (21) days. The Director shall direct the grinder pump technician who repaired or replaced the property owner's grinder pump or grinder pump system to attend the grinder pump hearing. The property owner may attend the grinder pump hearing (with or without counsel), call witnesses, question any Town witnesses or technicians, and offer any evidence regarding the request for relief. The Director shall issue a decision in writing on the appeal within thirty (30) days after the close of the grinder pump hearing. The attendance of the technician shall be at no cost to the property owner, and if the technician cannot attend due to sickness, vacation, or other comparable reason, the hearing shall be rescheduled at a mutually convenient date for both the Director, the technician, and the property owner. If the technician cannot attend due to death, serious injury, or because he/she is no longer employed by the entity responsible for the grinder pump repair, or other comparable reason, the Director shall direct another technician to attend, who has comparable experience in servicing grinder pumps and can review the prior technician's report and be capable of testifying in the prior technician's stead.

(iii.) Thirdly, if a property owner remains aggrieved by the Director's decision on appeal, he or she may submit a further appeal in writing to the Town Manager within fourteen (14) days. The Town Manager shall review the proceedings and decision below and, within (30) days issue a decision in writing. The Town shall not assess any charges for the repair or replacement of a grinder pump or grinder pump system until the conclusion of this three-level process.

(2) Regardless of whether a property owner pursues the three-level review process described above, he or she also has the right to contest a sewer assessment by filing an application for an abatement on an approved form with the Chelmsford Board of Assessors, pursuant to G. L. c. 59, Section 59. For deadlines for filing such applications, contact the Chief Assessor.

(3) Finally, if the Board of Assessors denies an application for an abatement of a sewer assessment,



## 2021 Spring Annual Town Meeting June 21, 2021 - Second Session

either in whole or in part, an applicant may appeal to the Appellate Tax Board upon the same terms and conditions as a person aggrieved by a refusal of the Assessors to abate a tax. G.L. c. 83, Section 16E.

SUBMITTED BY: **Citizen Petition – David Foley**

**MOTION UNDER ARTICLE 32.** I move that the Town amend Chapter 132 "Sewage Disposal" Section 3 "Grinder Pumps" of the Code of the Town of Chelmsford by adding a new subsection F. as follows:

Section 132-3

F. Allegations of misuse or abuse of any grinder pump or grinder pump system pursuant to Chelmsford Bylaw Chapter 132, Section 132-3, Subsection E shall comply with the following procedure.

(1) The Town of Chelmsford shall send prior written notice of its intent to charge a property owner for the repair or replacement of any grinder pump or grinder pump system pursuant to Chelmsford Bylaw Chapter 132, Section 132-3, Subsection E. Such notice shall be sent by certified mail, return receipt requested. Copies of Chelmsford Bylaw Chapter 132, Section 132-3 and any repair reports completed by grinder pump repair technicians shall be provided with said notice. Property owners have the right to contest any charges to be assessed by the Town of Chelmsford for the repair or replacement of a grinder pump or grinder pump system. The three-level review process for contesting such charges is as follows:

(i.) First, within thirty (30) days of the Town's written notice of intent to assess a grinder pump charge, a property owner may file a written request for relief with the Superintendent of the Department of Public Works Sewer Division, together with copies of any documentation or information the property owner wishes to submit in support thereof. The Superintendent shall review the request and supporting materials and respond in writing within thirty (30) days.

(ii.) Secondly, if a property owner remains aggrieved by the Superintendent's response to a request for relief, he or she may appeal that response in writing to the Director of the Department of Public Works within fourteen (14) days. Upon receipt of that appeal, the Director shall schedule a grinder pump hearing to be held within twenty-one (21) days. The Director shall direct the grinder pump technician who repaired or

replaced the property owner's grinder pump or grinder pump system to attend the grinder pump hearing. The property owner may attend the grinder pump hearing (with or without counsel), call witnesses, question any Town witnesses or technicians, and offer any evidence regarding the request for relief. The Director shall issue a decision in writing on the appeal within thirty (30) days after the close of the grinder pump hearing. The attendance of the technician shall be at no cost to the property owner, and if the technician cannot attend due to sickness, vacation, or other comparable reason, the hearing shall be rescheduled at a mutually convenient date for both the Director, the technician, and the property owner. If the technician cannot attend due to death, serious injury, or because he/she is no longer employed by the entity responsible for the grinder pump repair, or other comparable reason, the Director shall direct another technician to attend, who has comparable experience in servicing grinder pumps and can review the prior technician's report and be capable of testifying in the prior technician's stead.

(iii.) Thirdly, if a property owner remains aggrieved by the Director's decision on appeal, he or she may submit a further appeal in writing to the Town Manager within fourteen (14) days. The Town Manager shall review the proceedings and decision below and, within (30) days issue a decision in writing. The Town shall not assess any charges for the repair or replacement of a grinder pump or grinder pump system until the conclusion of this three-level process.

(2) Regardless of whether a property owner pursues the three-level review process described above, he or she also has the right to contest a sewer assessment by filing an application for an abatement on an approved form with the Chelmsford Board of Assessors, pursuant to G. L. c. 59, Section 59. For deadlines for filing such applications, contact the Chief Assessor.

(3) Finally, if the Board of Assessors denies an application for an abatement of a sewer assessment, either in whole or in part, an applicant may appeal to the Appellate Tax Board upon the same terms and conditions as a person aggrieved by a refusal of the Assessors to abate a tax. G.L. c. 83, Section 16E.

SUBMITTED BY: **Citizen Petition – David Foley**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 32, 1 abstention.



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Select Board: Unanimously recommends approval of Article 32.  
The electronic voting devices registered the following votes:

**YES: 136 NO: 0 Abstentions: 0**

MOTION UNDER ARTICLE 32: Carries by unanimous consent.

**ARTICLE 33.** To see if the Town will vote to transfer the care, custody, management and control of the following parcels of land around Freeman Lake:

Parcel	Address	Lot-Size
18-41-3	Willis Drive	.14 acres
18-41-21	Willis Drive	.04 acres
18-41-23	Willis Drive	.52 acres
18-41-25	Willis Drive	2.52 acres
18-41-28	Willis Drive	.24 acres
18-94-2	Shore Drive	.08 acres
19-84-31	Taunton Street	2.0 acres
19-86-1	Shore Drive	.92 acres
19-87-1	Shore Drive	2.0 acres
24-48-32	Shore Drive	.11 acres
24-48-39	Shore Drive	.11 acres
24-48-41	Shore Drive	.12 acres
24-94-1	Shore Drive	.08 acres
24-84-2	Shore Drive	.20 acres
24-94-3	Shore Drive	.10 acres
24-94-5	Shore Drive	.10 acres
24-94-7	Shore Drive	.04 acres

from the Select Board held for general municipal purposes to the Conservation Commission for conservation purposes; or act in relation thereto.

SUBMITTED BY: **Conservation Commission**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 33.** I move that the Town transfer the care, custody, management and control of the following parcels of land around Freeman Lake:

Parcel	Address	Lot-Size
18-41-3	Willis Drive	.14 acres
18-41-21	Willis Drive	.04 acres
18-41-23	Willis Drive	.52 acres
18-41-25	Willis Drive	2.52 acres
18-41-28	Willis Drive	.24 acres
18-94-2	Shore Drive	.08 acres

19-84-31	Taunton Street	2.0 acres
19-86-1	Shore Drive	.92 acres
19-87-1	Shore Drive	2.0 acres
24-48-32	Shore Drive	.11 acres
24-48-39	Shore Drive	.11 acres
24-48-41	Shore Drive	.12 acres
24-94-1	Shore Drive	.08 acres
24-84-2	Shore Drive	.20 acres
24-94-3	Shore Drive	.10 acres
24-94-5	Shore Drive	.10 acres
24-94-7	Shore Drive	.04 acres

from the Select Board held for general municipal purposes to the Conservation Commission for conservation purposes.

SUBMITTED BY: **Conservation Commission**  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 33.

Select Board: Unanimously recommends approval of Article 33.

The electronic voting devices registered the following votes:

**YES: 131 NO: 1 Abstentions: 0**

MOTION UNDER ARTICLE 33: Carries by two-thirds vote.

**ARTICLE 34.** To see if the Town will vote to accept an easement of land located at 11 Cushing Place/1A Central Square, identified by the Chelmsford Board of Assessors as Map 84, Block 336, Lot 5 as depicted on an easement exhibit plan entitled "Grist Mill Apartments at Beaver Brook", prepared by Howard Stein Hudson, dated 09-15-2020; a copy of said easement exhibit plan and the associated Easement Agreement is attached to this warrant; or act in relation thereto.

SUBMITTED BY: **Town Manager**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 34.** I move that the Town accept an easement of land located at 11 Cushing Place/1A Central Square, identified by the Chelmsford Board of Assessors as Map 84, Block 336, Lot 5 as depicted on an easement exhibit plan entitled



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"Grist Mill Apartments at Beaver Brook", prepared by Howard Stein Hudson, dated 09-15-2020; a copy of said easement exhibit plan and the associated Easement Agreement is attached to the Warrant for this 2021 Spring Annual Town Meeting.

SUBMITTED BY: **Town Manager**  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 34.

Select Board: Unanimously recommends approval of Article 34.

The electronic voting devices registered the following votes:

**YES: 132      NO: 0      Abstentions: 1**

MOTION UNDER ARTICLE 34: Carries by unanimous consent.

**ARTICLE 35.** To see if the Town will vote to acquire the following parcels, and/or rights in land parcels, for the purpose of constructing sidewalks on Turnpike Road, as depicted on a set of plans entitled "The Town of Chelmsford, Massachusetts Turnpike Road Sidewalk Middlesex County" prepared by Howard Stein Hudson as HSN Project Number 2020186; a copy of said easement exhibit plan is attached to this warrant and is available for viewing in the Town Clerk's Office:

- 6 Turnpike Road, Assessor's ID: 74-328-1
- Assessor's ID 74-328-2
- 34 Turnpike Road, Assessor's ID: 74-328-5
- 36 Turnpike Road, Assessor's ID: 74-328-6
- 10 Industrial Drive, Assessor's ID: 86-328-7
- 80 Turnpike Road, Assessor's ID: 86-328-5
- 84 Turnpike Road, Assessor's ID 86-328-6
- 88 Turnpike Road, Assessor's ID: 86-328-19
- 104 Turnpike Road, Assessor's ID: 86-328-21

and further to authorize the Select Board to acquire these parcels and/or easements through any and all legal means available under the General Laws of the Commonwealth, including, without limitation, by donation, purchase, and/or eminent domain; or act in relation thereto.

SUBMITTED BY: **Town Manager**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 35.** I move that the Town acquire the following parcels, and/or rights in land parcels, for the purpose of constructing sidewalks on Turnpike Road, as depicted on a set of plans entitled "The Town of Chelmsford, Massachusetts Turnpike Road Sidewalk Middlesex County" prepared by Howard Stein Hudson as HSN Project Number 2020186; a copy of said easement exhibit plan is attached to the Warrant for this 2021 Spring Annual Town Meeting and is available for viewing in the Town Clerk's Office:

- 6 Turnpike Road, Assessor's ID: 74-328-1
- Assessor's ID 74-328-2
- 34 Turnpike Road, Assessor's ID: 74-328-5
- 36 Turnpike Road, Assessor's ID: 74-328-6
- 10 Industrial Drive, Assessor's ID: 86-328-7
- 80 Turnpike Road, Assessor's ID: 86-328-5
- 84 Turnpike Road, Assessor's ID 86-328-6
- 88 Turnpike Road, Assessor's ID: 86-328-19
- 104 Turnpike Road, Assessor's ID: 86-328-21

and further to authorize the Select Board to acquire these parcels and/or easements through any and all legal means available under the General Laws of the Commonwealth, including, without limitation, by donation, purchase, and/or eminent domain.

SUBMITTED BY: **Town Manager**  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 35.

Select Board: Unanimously recommends approval of Article 35.

The electronic voting devices registered the following votes:

**YES: 121      NO: 3      Abstentions: 4**

MOTION UNDER ARTICLE 35: Carries by two-thirds vote.

ARTICLE 36: No Action was taken on Article 36 under the consent agenda

**ARTICLE 37.** To see if the Town will vote to amend the Town's Zoning Bylaw, Chapter 195 of the Town Code, regarding revisions to the parking regulations for the Village Center Overlay District, by deleting



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the language shown in ~~strikethrough~~ and adding the language shown in underline, with the text not being changed shown in regular type for informational purposes only, as follows:

Section 195-98.3 Parking.

A. In the CV (Center Village) District the required parking shall be reduced by ~~50%~~ 20% for the requirements of Section 195-17, Minimum parking requirements, except for multifamily use. A special permit may be granted by the Planning Board for a total reduction not to exceed 50%. Parking within front yards shall be prohibited.

Section 195-126 Parking and loading standards.

C. Minimum off-street parking. Within the underlying Center Village Zoning District, required parking shall be reduced by ~~50%~~ 20% per Section 195-98.3A. A special permit may be granted by the Planning board for a total reduction not to exceed 50%. All other parking within the VCOD shall comply with the standards and requirements of this bylaw and Article V except for the following exceptions:

as described in the Planning Board report, or act in relation thereto.

SUBMITTED BY: **Planning Board**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 37.** I move that the Town amend the Town's Zoning Bylaw, Chapter 195 of the Town Code, regarding revisions to the parking regulations for the Village Center Overlay District, by deleting the language shown in ~~strikethrough~~ and adding the language shown in underline, with the text not being changed shown in regular type for informational purposes only, as follows:

Section 195-98.3 Parking.

B. In the CV (Center Village) District the required parking shall be reduced by ~~50%~~ 20% for the requirements of Section 195-17, Minimum parking requirements, except for multifamily use. A special permit may be granted by the Planning Board for a total reduction not to exceed 50%. Parking within front yards shall be prohibited.

Section 195-126 Parking and loading standards.

D. Minimum off-street parking. Within the underlying Center Village Zoning District, required parking shall be reduced by ~~50%~~ 20% per Section 195-98.3A. A special permit may be granted by the Planning board for a total reduction not to exceed

50%. All other parking within the VCOD shall comply with the standards and requirements of this bylaw and Article V except for the following exceptions:

SUBMITTED BY: **Planning Board**  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 37.

Select Board: Majority recommends approval of Article 37, 4 in favor 1 against.

Planning Board: Unanimously recommends approval of Article 37.

The electronic voting devices registered the following votes:

**YES: 119 NO: 7 Abstentions: 3**

MOTION UNDER ARTICLE 37: Carries by two-thirds vote.

**ARTICLE 38.** To see if the Town will vote to amend the Town's Zoning Bylaw, Chapter 195 of the Town Code, regarding E-commerce zoning as follows:

**Add new definitions to Article XX "Terminology"**  
**Section 195-108 Word usage and definitions.**

**Paragraph B. {insert alphabetically}**

**E-commerce (electronic commerce)** is the activity of electronically buying or selling of products over the Internet. Includes Business to Business and Business to Consumer.

**Fulfillment Center** – an e-commerce facility, operated from and within a building, for bulk product warehousing and direct fulfillment of customer orders (business to business and business to customer). The facility may be outsourced to a third-party logistics management company or operated by a particular retailer. A fulfillment center may be either a principal use or may be co-located as an accessory use to a primary retail use if under 30% of the total gross square footage of the total use. Direct customer pick up represents no more than 1% of fulfillment center sales.

**Dark Stores** – retail use, not open to the public, including by club membership, used for e-commerce that is either shipped or picked up on site by the customer. Not to exceed more than 10,000 gross sq. ft. per use. May offer customer pick up.

**Ghost Kitchen** - A ghost kitchen [aka Cloud Kitchen, Shadow Kitchen, Commissary Kitchen or Dark Kitchen] are commercial-grade kitchens that contain the kitchen equipment and facilities needed for the made to order preparation of restaurant or catered meals, not for bulk



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package sales, but have no dining area. May offer customer pickup but are primary delivery only operations. Maybe operated by a single restaurant brand or for several restaurant brands.

**And revise the existing definition for "RETAIL" under Article XX "Terminology" Section 195-108 Word usage and definitions. Paragraph B. by adding the language shown in underline as follows:**

**RETAIL:** A business that provides goods and/or services directly to the consumer where such goods are available for immediate purchase from the premises by the customer. This term includes electronic sales of all kinds, provided that the articles for sale are stocked together with those for on-site customer sales.

### **Add new Lines D.37 and D.38 to Chapter 195 Attachment 1 - Use Regulation Schedule**

D. Commercial

Principal Use	RA	RB	RC	RM	CA	CB	CC	CD	CV	IA	IS	RMH	CX	P	OS
37. Dark Stores	N	N	N	N	PB	PB	Y	N	N	Y	N	N	N	N	N
38. Ghost Kitchens	N	N	N	N	N	PB	Y	PB	PB	Y	N	N	N	N	N

### **Add new Line E.19 to Chapter 195 Attachment 1 - Use Regulation Schedule**

E. Industrial

Principal Use	RA	RB	RC	RM	CA	CB	CC	CD	CV	IA	IS	RMH	CX	P	OS
19. Fulfillment Center															
a. Principal Use	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N
b. Accessory Use	N	N	N	N	N	PB	PB	PB	N	Y	N	N	N	N	N

as described and presented in the Planning Board report, or act in relation thereto.

SUBMITTED BY: **Planning Board**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 38.** I move that the Town amend the Town's Zoning Bylaw, Chapter 195 of the Town Code, regarding E-commerce zoning as follows:

**Add new definitions to Article XX "Terminology" Section 195-108 Word usage and definitions. Paragraph B. {insert alphabetically}**

**E-commerce (electronic commerce)** is the activity of electronically buying or selling of products over the Internet. Includes Business to Business and Business to Consumer.

**Fulfillment Center** – an e-commerce facility, operated from and within a building, for bulk product warehousing and direct fulfillment of customer orders (business to business and business to customer). The facility may be outsourced to a third-party logistics management company or operated by a particular retailer. A fulfillment center may be either a principal use or may be co-located as an accessory use to a primary retail use if under 30% of the total gross square footage of the total use. Direct customer pick up represents no more than 1% of fulfillment center sales.

**Dark Stores** – retail use, not open to the public, including by club membership, used for e-commerce that is either shipped or picked up on site by the customer. Not to exceed more than 10,000 gross sq. ft. per use. May offer customer pick up.

**Ghost Kitchen** - A ghost kitchen [aka Cloud Kitchen, Shadow Kitchen, Commissary Kitchen or Dark Kitchen] are commercial-grade kitchens that contain the kitchen equipment and facilities needed for the made to order preparation of restaurant or catered meals, not for bulk package sales, but have no dining area. May offer customer pickup but are primary delivery only operations. Maybe operated by a single restaurant brand or for several restaurant brands.

**And revise the existing definition for "RETAIL" under Article XX "Terminology" Section 195-108 Word usage and definitions. Paragraph B. by adding the language shown in underline as follows:**

**RETAIL:** A business that provides goods and/or services directly to the consumer where such goods are available for immediate purchase from the premises by the customer. This term includes electronic sales of all kinds, provided that the articles for sale are stocked together with those for on-site customer sales.



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**Add new Line D.37 to the Use Regulation Schedule**

D. Commercial

Principal Use	CA	CB	CC	CD	CV	IA
Dark Stores	PB	PB	Y	N	N	Y
Ghost kitchens	N	PB	Y	PB	PB	Y

**And add new Line E.19 to the use Regulation Schedule**

E. Industrial

Principal Use	CA	CB	CC	CD	CV	IA
Fulfillment Center						
Principal Use	N	N	N	N	N	Y
Accessory use <sup>xiii</sup>	N	PB	PB	N	N	Y

**And add a footnote at the end of 195 Attachment 1 Use Regulations Schedule as follows:**

xiii Permitted by special permit from the Planning Board in the CD zoning district located along Chelmsford Street from I-495 to the Center Village District.

SUBMITTED BY: **Planning Board**  
*Two-Thirds Vote*

Annita Tanini of Precinct 4 proposed the following amendment to Article 38: change to "NO" for E-19 to Chapter 195 Attachment 1-use table (Fulfillment) Principle Use IA – N, Accessory Use

**And add new Line E.19 to the use Regulation Schedule**

E. Industrial

Principal Use	CA	CB	CC	CD	CV	IA
Fulfillment Center						
Principal Use	N	N	N	N	N	Y N
Accessory use <sup>xiii</sup>	N	PB N	PB N	N	N	Y N

Town Counsel has opined that changing the use table is beyond the scope of the article because you are taking uses that are currently allowed and making them not allowed.

**Recommendations:**

Finance Committee: Neither recommends for or against Article 38 as the vote was split.

Select Board: Unanimously recommends approval of Article 38

Planning Board: Unanimously recommends approval of Article 38

A request was made by Elaine McDonald of Precinct 1 to poll of Finance Committee members on their vote to recommend or not recommend approval of Article 38.

Kathy Duffett voted nay

Annita Tanini voted nay

Former Finance Committee member, Ameena Langford, voted nay



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S. George Zaharoolis of Precinct 3, made a motion to table Article 38

**Vote to table the Article**

**YES: 116 NO: 14 Abstentions: 0**

MOTION TO TABLE ARTICLE 38: Carries by majority vote

**ARTICLE 39.** To see if the Town will vote to amend the Town's Zoning Bylaw, Chapter 195 of the Town Code, regarding recreational marijuana accessories as follows:

**Deleting the existing definition of "Marijuana Establishment" under Article XX "Terminology" Section 195-108 Word usage and definitions. Paragraph B. in its entirety;**

**Adding new definitions to Article XX "Terminology" Section 195-108 Word usage and definitions. Paragraph B. [insert alphabetically as a group]**

**Marijuana Establishment** (Regulation of the Use and Distribution of Marijuana Not Medically Prescribed and 935 CMR 500.00 (Adult-Use of Marijuana) means a ~~Marijuana Cultivator (Indoor or Outdoor), Craft Marijuana Cooperative,~~ Marijuana Product Manufacturer, Marijuana Microbusiness, Independent Testing Laboratory, Marijuana Transporter, Delivery Licensee, Marijuana Research Facility Licensee (as defined in 935 CMR 500.002: Marijuana Research Facility Licensee), or any other type of licensed Marijuana-related business, except a Medical Marijuana Treatment Center (MTC) and Marijuana Retailer.

~~Marijuana Cultivator means an entity licensed to cultivate, Process and package Marijuana, and to Transfer Marijuana to other Marijuana Establishments, but not to Consumers. A Craft Marijuana Cooperative is a type of Marijuana Cultivator.~~

~~Craft Marijuana Cooperative means a Marijuana Cultivator comprised of residents of the Commonwealth and organized as a limited liability company, limited liability partnership, or cooperative corporation under the laws of the Commonwealth. A cooperative is licensed to cultivate, obtain, Manufacture, Process, package, brand and Transfer Marijuana or Marijuana Products to Marijuana Establishments, but not to Consumers.~~

~~Marijuana Product Manufacturer means an entity licensed to obtain, Manufacture, Process and package Marijuana or Marijuana Products and to Transfer these products to other Marijuana Establishments, but not to Consumers.~~

~~Micro-Business: A co-located Marijuana Establishment that can be either a Tier 1 Marijuana Cultivator or Product Manufacturer or both, in compliance with the operating procedures for each license. A Microbusiness that is a Marijuana Product Manufacturer may purchase no more than 2,000 pounds of marijuana per year from other Marijuana Establishments.~~

~~Marijuana Testing Facility: An entity licensed to test marijuana and marijuana products, including certification for potency and the presence of contaminants.~~

~~Marijuana Transporter means an entity, not otherwise licensed by the Commission, that is licensed to possess Marijuana Products solely for the purpose of transporting, temporary storage, sale and distribution to Marijuana Establishments or MTCs, but not to Consumers. Marijuana Transporters may be an Existing Licensee Transporter or Third-party Transporter.~~

~~Marijuana Research Facility: A facility that may cultivate, purchase or otherwise acquire marijuana for the purpose of conducting research regarding marijuana and marijuana products. This may be an academic institution, non-profit corporation or domestic corporation or entity authorized to do business in the Commonwealth of Massachusetts.~~



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**Adding New Line E.20 of the Use Regulation Schedule**

**E. Industrial**

20 Marijuana Establishment	RA	RB	RC	RM	CA	CB	CC	CD	CV	IA	IS	RMH	CX	P	OS
a. Cultivator	N	N	N	N	N	PB	N	N	N	PB	N	N	N	N	N
b. Cooperative	N	N	N	N	N	PB	N	N	N	PB	N	N	N	N	N
c. Manufacturer	N	N	N	N	N	PB	N	N	N	PB	N	N	N	N	N
d. Microbusiness	N	N	N	N	N	PB	N	N	N	PB	N	N	N	N	N
e. Laboratory	N	N	N	N	N	PB	N	N	N	PB	N	N	N	N	N
f. Transporter	N	N	N	N	N	PB	N	N	N	PB	N	N	N	N	N
g. Research	N	N	N	N	N	PB	N	N	N	PB	N	N	N	N	N

as described and presented in the Planning Board report, or act in relation thereto.

SUBMITTED BY: **Planning Board**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 39.** I move that the Town to amend the Town's Zoning Bylaw, Chapter 195 of the Town Code, regarding recreational marijuana accessories as follows:

**Deleting the existing definition of "Marijuana Establishment" under Article XX "Terminology" Section 195-108 Word usage and definitions. Paragraph B. in its entirety;**

**Adding new definitions to Article XX "Terminology" Section 195-108 Word usage and definitions. Paragraph B. (insert alphabetically as a group)**

**Marijuana Establishment** (Regulation of the Use and Distribution of Marijuana Not Medically Prescribed and 935 CMR 500.00 (Adult-Use of Marijuana) means a Marijuana Cultivator (Indoor or Outdoor), Craft Marijuana Cooperative, Marijuana Product Manufacturer, Marijuana Microbusiness, Independent Testing Laboratory, Marijuana Transporter, Delivery Licensee, Marijuana Research Facility Licensee (as defined in 935 CMR 500.002: Marijuana Research Facility Licensee), or any other type of licensed Marijuana-related business, except a Medical Marijuana Treatment Center (MTC) and Marijuana Retailer.

Marijuana Cultivator means an entity licensed to cultivate, Process and package Marijuana, and to Transfer Marijuana to other Marijuana Establishments, but not to Consumers. A Craft Marijuana Cooperative is a type of Marijuana Cultivator.

Craft Marijuana Cooperative means a Marijuana Cultivator comprised of residents of the Commonwealth and organized as a limited liability company, limited liability partnership, or cooperative corporation under the laws of the Commonwealth. A cooperative is licensed to cultivate, obtain, Manufacture, Process, package, brand and Transfer Marijuana or Marijuana Products to Marijuana Establishments, but not to Consumers.

Marijuana Product Manufacturer means an entity licensed to obtain, Manufacture, Process and package Marijuana or Marijuana Products and to Transfer these products to other Marijuana Establishments, but not to Consumers.

Micro-Business: A co-located Marijuana Establishment that can be either a Tier 1 Marijuana Cultivator or Product Manufacturer or both, in compliance with the operating procedures for each license. A Microbusiness that is a Marijuana Product Manufacturer may purchase no more than 2,000 pounds of marijuana per year from other Marijuana Establishments.

Marijuana Testing Facility: An entity licensed to test marijuana and marijuana products, including certification for potency and the presence of contaminants.

Marijuana Transporter means an entity, not otherwise licensed by the Commission, that is licensed to possess Marijuana Products solely for the purpose of transporting, temporary storage, sale and distribution to Marijuana Establishments or MTCs, but not to Consumers. Marijuana Transporters may be an Existing Licensee Transporter or Third-party Transporter.

Marijuana Research Facility: A facility that may cultivate, purchase or otherwise acquire marijuana for the purpose of conducting research regarding marijuana and marijuana products. This may be an academic institution, non-profit corporation or domestic corporation or entity authorized to do business in the Commonwealth of Massachusetts.



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### Adding New Line E.20 of the Use Regulation Schedule

E. Industrial

20 Marijuana Establishment	RA	RB	RC	RM	CA	CB	CC	CD	CV	IA	IS	RMH	CX	P	OS
a. Cultivator	N	N	N	N	N	PB	N	N	N	PB	N	N	N	N	N
b. Cooperative	N	N	N	N	N	PB	N	N	N	PB	N	N	N	N	N
c. Manufacturer	N	N	N	N	N	PB	N	N	N	PB	N	N	N	N	N
d. Microbusiness	N	N	N	N	N	PB	N	N	N	PB	N	N	N	N	N
e. Laboratory	N	N	N	N	N	PB	N	N	N	PB	N	N	N	N	N
f. Transporter	N	N	N	N	N	PB	N	N	N	PB	N	N	N	N	N
g. Research	N	N	N	N	N	PB	N	N	N	PB	N	N	N	N	N

SUBMITTED BY: **Planning Board**

A friendly amendment removes all mention of "Marijuana Cultivator" and "Craft Marijuana Cooperative" from the warrant article

#### **Recommendations:**

Finance Committee: Majority recommends approval of Article 39

Select Board: Unanimously recommends against Article 39

Planning Board: Unanimously recommends approval of Article 39

The electronic voting devices registered the following votes:

**YES: 46 NO: 67 Abstentions: 4**

MOTION UNDER ARTICLE 39: Fails to carry.

**ARTICLE 40.** To see if the Town will vote to amend the Town's Zoning Bylaw, Chapter 195 of the Town Code, regarding recreational marijuana establishments as follows:

#### **Adding a new definition to Article XX "Terminology" Section 195-108 Word usage and definitions. Paragraph B.**

**Adult Use Marijuana Retailer:** An entity licensed to purchase and transport marijuana and marijuana products for adult use from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers as defined in 935 CMR 500.02

#### **Revise Line C.36 of the Use Regulation Schedule**

Use Table – modify line #36 as follows:

D. Commercial

	RA	RB	RC	RM	CA	CB	CC	CD	CV	IA	IS	RMH	CX	P	OS
36. Adult Use Marijuana Retailer	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

as described and presented in the Planning Board report, or act in relation thereto.

SUBMITTED BY: **Planning Board**

MOTION UNDER ARTICLE 40. NO ACTION



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**ARTICLE 41.** To see if the Town will vote to delete Chapter 89, Marijuana Establishments of the Town Code, which would eliminate the prohibition of non-medical marijuana establishments from the Town's General Bylaws; as described and presented in the Planning Board report, or act in relation thereto.

SUBMITTED BY: **Town Manager**

**MOTION UNDER ARTICLE 41.** I move that the Town delete Chapter 89, Marijuana Establishments of the Town Code, which would eliminate the prohibition of non-medical marijuana establishments from the Town's General Bylaws.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 41. NO ACTION

MOTION UNDER ARTICLE 42. Carries by two-thirds vote under the consent agenda.

Motion to adjourn at 10:55 PM. Moderator recognized a majority by a show of hands

Respectfully submitted,

Patricia E. Dzuris, CMC  
Town Clerk



# Election Results

## State Primary September 1, 2020 Official Results

SEPTEMBER 1, 2020 STATE PRIMARY Town of Chelmsford OFFICIAL RESULTS										
In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The OFFICIAL results are as follows:										
CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
« « « DEMOCRATIC PARTY « « «										
<b>SENATOR IN CONGRESS</b>										
<b>EDWARD J. MARKEY</b>	<b>587</b>	<b>457</b>	<b>474</b>	<b>443</b>	<b>499</b>	<b>565</b>	<b>606</b>	<b>501</b>	<b>569</b>	<b>4701</b>
JOSEPH P. KENNEDY	407	380	400	392	412	403	448	419	384	3645
All Others	1	1	0	1	5	0	1	2	1	12
Blanks	7	4	4	8	2	5	5	4	6	45
<b>Totals</b>	<b>1002</b>	<b>842</b>	<b>878</b>	<b>844</b>	<b>918</b>	<b>973</b>	<b>1060</b>	<b>926</b>	<b>960</b>	<b>8403</b>
<b>REPRESENTATIVE IN CONGRESS - THIRD DISTRICT</b>										
<b>LORI LOUOREIRO TRAHAN</b>	<b>860</b>	<b>741</b>	<b>738</b>	<b>710</b>	<b>788</b>	<b>826</b>	<b>898</b>	<b>799</b>	<b>801</b>	<b>7161</b>
All Others	7	2	3	3	0	6	10	6	4	41
Blanks	135	99	137	131	130	141	152	121	155	1201
<b>Totals</b>	<b>1002</b>	<b>842</b>	<b>878</b>	<b>844</b>	<b>918</b>	<b>973</b>	<b>1060</b>	<b>926</b>	<b>960</b>	<b>8403</b>
<b>COUNCILLOR - THIRD DISTRICT</b>										
<b>MARILYN M. PETITTO DEVANEY</b>	<b>784</b>	<b>676</b>	<b>682</b>	<b>645</b>	<b>717</b>	<b>762</b>	<b>806</b>	<b>726</b>	<b>727</b>	<b>6525</b>
All Others	8	1	2	1	0	1	4	4	3	24
Blanks	210	165	194	198	201	210	250	196	230	1854
<b>Totals</b>	<b>1002</b>	<b>842</b>	<b>878</b>	<b>844</b>	<b>918</b>	<b>973</b>	<b>1060</b>	<b>926</b>	<b>960</b>	<b>8403</b>
<b>SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT</b>										
<b>MICHAEL J. BARRETT</b>	<b>803</b>	<b>700</b>	<b>701</b>	<b>661</b>	<b>743</b>	<b>777</b>	<b>842</b>	<b>750</b>	<b>749</b>	<b>6726</b>
All Others	5	1	0	1	0	1	6	4	3	21
Blanks	194	141	177	182	175	195	212	172	208	1656
<b>Totals</b>	<b>1002</b>	<b>842</b>	<b>878</b>	<b>844</b>	<b>918</b>	<b>973</b>	<b>1060</b>	<b>926</b>	<b>960</b>	<b>8403</b>
<b>REPRESENTATIVE IN GENERAL COURT - FOURTEENTH MIDDLESEX DISTRICT (Pcts 1, 9)</b>										
<b>TAMI L. GOUVEIA</b>	<b>801</b>								<b>754</b>	<b>1555</b>
All Others	1								5	6
Blanks	200								201	401
<b>Totals</b>	<b>1002</b>								<b>960</b>	<b>1962</b>
<b>REPRESENTATIVE IN GENERAL COURT - SIXTEENTH MIDDLESEX DISTRICT (Pcts 2, 3, 6)</b>										
<b>THOMAS A. GOLDEN, JR.</b>		<b>718</b>	<b>725</b>			<b>802</b>				<b>2245</b>
All Others		1	4			0				5
Blanks		123	149			171				443
<b>Totals</b>		<b>842</b>	<b>878</b>			<b>973</b>				<b>2693</b>



## State Primary September 1, 2020 Official Results

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
<b>REPRESENTATIVE IN GENERAL COURT - SEVENTEENTH MIDDLESEX DISTRICT (Pct 4)</b>										
<b>DAVID M. NANGLE</b>				<b>262</b>						<b>262</b>
LISA K. ARNOLD				252						252
VANNA HOWARD				255						255
All Others				0						0
Blanks				75						75
<b>Totals</b>				<b>844</b>						<b>844</b>
<b>REPRESENTATIVE IN GENERAL COURT - SECOND MIDDLESEX DISTRICT (Pcts 5, 7, 8)</b>										
<b>JAMES ARCIERO</b>					<b>742</b>		<b>858</b>	<b>766</b>		<b>2366</b>
All Others					0		3	2		5
Blanks					176		199	158		533
<b>Totals</b>					<b>918</b>		<b>1060</b>	<b>926</b>		<b>2904</b>
<b>REGISTER OF PROBATE - MIDDLESEX COUNTY</b>										
<b>TARA E. DeCRISTOFARO</b>	<b>778</b>	<b>679</b>	<b>681</b>	<b>652</b>	<b>720</b>	<b>769</b>	<b>811</b>	<b>730</b>	<b>725</b>	<b>6545</b>
All Others	3	2	0	1	0	0	2	2	1	11
Blanks	221	161	197	191	198	204	247	194	234	1847
<b>Totals</b>	<b>1002</b>	<b>842</b>	<b>878</b>	<b>844</b>	<b>918</b>	<b>973</b>	<b>1060</b>	<b>926</b>	<b>960</b>	<b>8403</b>
« « « <b>REPUBLICAN PARTY</b> « « «										
<b>SENATOR IN CONGRESS</b>										
SHIVA AYYADURAI	78	54	102	72	85	75	94	68	95	723
<b>KEVIN J. O'CONNOR</b>	<b>138</b>	<b>106</b>	<b>158</b>	<b>139</b>	<b>120</b>	<b>139</b>	<b>147</b>	<b>149</b>	<b>171</b>	<b>1267</b>
All Others	1	0	0	1	0	0	3	3	3	11
Blanks	3	1	1	3	0	2	2	0	3	15
<b>Totals</b>	<b>220</b>	<b>161</b>	<b>261</b>	<b>215</b>	<b>205</b>	<b>216</b>	<b>246</b>	<b>220</b>	<b>272</b>	<b>2016</b>
<b>REPRESENTATIVE IN CONGRESS - THIRD DISTRICT</b>										
All Others	5	3	4	13	15	11	6	19	7	83
Blanks	215	158	257	202	190	205	240	201	265	1933
<b>Totals</b>	<b>220</b>	<b>161</b>	<b>261</b>	<b>215</b>	<b>205</b>	<b>216</b>	<b>246</b>	<b>220</b>	<b>272</b>	<b>2016</b>
<b>COUNCILLOR - THIRD DISTRICT</b>										
All Others	1	0	0	2	12	4	1	16	3	39
Blanks	219	161	261	213	193	212	245	204	269	1977
<b>Totals</b>	<b>220</b>	<b>161</b>	<b>261</b>	<b>215</b>	<b>205</b>	<b>216</b>	<b>246</b>	<b>220</b>	<b>272</b>	<b>2016</b>
<b>SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT</b>										
All Others	2	1	1	8	14	5	2	15	3	51
Blanks	218	160	260	207	191	211	233	205	269	1954
<b>Totals</b>	<b>220</b>	<b>161</b>	<b>261</b>	<b>215</b>	<b>205</b>	<b>216</b>	<b>235</b>	<b>220</b>	<b>272</b>	<b>2005</b>



# Election Results

## State Primary September 1, 2020 Official Results

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
<b>REPRESENTATIVE IN GENERAL COURT - FOURTEENTH MIDDLESEX DISTRICT (Pcts 1, 9)</b>										
All Others	3								5	8
Blanks	217								267	484
<b>Totals</b>	<b>220</b>								<b>272</b>	<b>492</b>
<b>REPRESENTATIVE IN GENERAL COURT - SIXTEENTH MIDDLESEX DISTRICT (Pcts 2, 3, 6)</b>										
All Others		1	1			3				5
Blanks		160	260			213				633
<b>Totals</b>		<b>161</b>	<b>261</b>			<b>216</b>				<b>638</b>
<b>REPRESENTATIVE IN GENERAL COURT - SEVENTEENTH MIDDLESEX DISTRICT (Pct 4)</b>										
All Others				8						8
Blanks				207						207
<b>Totals</b>				<b>215</b>						<b>215</b>
<b>REPRESENTATIVE IN GENERAL COURT - SECOND MIDDLESEX DISTRICT (Pcts 5, 7, 8)</b>										
All Others					12		1	15		28
Blanks					193		245	205		643
<b>Totals</b>					<b>205</b>		<b>246</b>	<b>220</b>		<b>671</b>
<b>REGISTER OF PROBATE - MIDDLESEX COUNTY</b>										
All Others	1	0	0	1	10	4	14	14	3	47
Blanks	219	161	261	214	195	212	232	206	269	1969
<b>Totals</b>	<b>220</b>	<b>161</b>	<b>261</b>	<b>215</b>	<b>205</b>	<b>216</b>	<b>246</b>	<b>220</b>	<b>272</b>	<b>2016</b>
« « « GREEN-RAINBOW PARTY « « «										
<b>SENATOR IN CONGRESS</b>										
All Others	1	1	3	2	0	0	0	3	0	10
Blanks	0	2	0	0	1	0	0	2	0	5
<b>Totals</b>	<b>1</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>15</b>
<b>REPRESENTATIVE IN CONGRESS - THIRD DISTRICT</b>										
All Others	1	0	2	2	0	0	0	4	0	9
Blanks	0	3	1	0	1	0	0	1	0	6
<b>Totals</b>	<b>1</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>15</b>
<b>COUNCILLOR - THIRD DISTRICT</b>										
All Others	1	0	1	1	0	0	0	3	0	6
Blanks	0	3	2	1	1	0	0	2	0	9
<b>Totals</b>	<b>1</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>15</b>
<b>SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT</b>										
All Others	1	0	1	1	0	0	0	3	0	6
Blanks	0	3	2	1	1	0	0	2	0	9
<b>Totals</b>	<b>1</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>15</b>



## State Primary September 1, 2020 Official Results

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
<b>REPRESENTATIVE IN GENERAL COURT - FOURTEENTH MIDDLESEX DISTRICT (Pcts 1, 9)</b>										
All Others	1								0	1
Blanks	0								0	0
<b>Totals</b>	<b>1</b>								<b>0</b>	<b>1</b>
<b>REPRESENTATIVE IN GENERAL COURT - SIXTEENTH MIDDLESEX DISTRICT (Pcts 2, 3, 6)</b>										
All Others		0	1			0				1
Blanks		3	2			0				5
<b>Totals</b>		<b>3</b>	<b>3</b>			<b>0</b>				<b>6</b>
<b>REPRESENTATIVE IN GENERAL COURT - SEVENTEENTH MIDDLESEX DISTRICT (Pct 4)</b>										
All Others				1						1
Blanks				1						1
<b>Totals</b>				<b>2</b>						<b>2</b>
<b>REPRESENTATIVE IN GENERAL COURT - SECOND MIDDLESEX DISTRICT (Pcts 5, 7, 8)</b>										
All Others					1		0	4		5
Blanks					0		0	1		1
<b>Totals</b>					<b>1</b>		<b>0</b>	<b>5</b>		<b>6</b>
<b>REGISTER OF PROBATE - MIDDLESEX COUNTY</b>										
All Others	1	0	1	1	0	0	0	3	0	6
Blanks	0	3	2	1	1	0	0	2	0	9
<b>Totals</b>	<b>1</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>15</b>
<b>« « « LIBERTARIAN PARTY « « «</b>										
<b>SENATOR IN CONGRESS</b>										
All Others	3	1	1	1	4	3	6	2	6	27
Blanks	0	0	0	1	2	2	1	0	0	6
<b>Totals</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>6</b>	<b>5</b>	<b>7</b>	<b>2</b>	<b>6</b>	<b>33</b>
<b>REPRESENTATIVE IN CONGRESS - THIRD DISTRICT</b>										
All Others	1	1	0	1	4	3	3	1	2	16
Blanks	2	0	1	1	2	2	4	1	4	17
<b>Totals</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>6</b>	<b>5</b>	<b>7</b>	<b>2</b>	<b>6</b>	<b>33</b>
<b>COUNCILLOR - THIRD DISTRICT</b>										
All Others	1	1	0	1	2	2	1	1	2	11
Blanks	2	0	1	1	4	3	6	1	4	22
<b>Totals</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>6</b>	<b>5</b>	<b>7</b>	<b>2</b>	<b>6</b>	<b>33</b>
<b>SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT</b>										
All Others	1	1	0	1	3	2	1	1	2	12
Blanks	2	0	1	1	3	3	6	1	4	21
<b>Totals</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>6</b>	<b>5</b>	<b>7</b>	<b>2</b>	<b>6</b>	<b>33</b>



# Election Results

## State Primary September 1, 2020 Official Results

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
<b>REPRESENTATIVE IN GENERAL COURT - FOURTEENTH MIDDLESEX DISTRICT (Pcts 1, 9)</b>										
All Others	1								2	3
Blanks	2								4	6
<b>Totals</b>	<b>3</b>								<b>6</b>	<b>9</b>
<b>REPRESENTATIVE IN GENERAL COURT - SIXTEENTH MIDDLESEX DISTRICT (Pcts 2, 3, 6)</b>										
All Others		1	0			2				3
Blanks		0	1			3				4
<b>Totals</b>		<b>1</b>	<b>1</b>			<b>5</b>				<b>7</b>
<b>REPRESENTATIVE IN GENERAL COURT - SEVENTEENTH MIDDLESEX DISTRICT (Pct 4)</b>										
All Others				1						1
Blanks				1						1
<b>Totals</b>				<b>2</b>						<b>2</b>
<b>REPRESENTATIVE IN GENERAL COURT - SECOND MIDDLESEX DISTRICT (Pcts 5, 7, 8)</b>										
All Others					3		1	1		5
Blanks					3		6	1		10
<b>Totals</b>					<b>6</b>		<b>7</b>	<b>2</b>		<b>15</b>
<b>REGISTER OF PROBATE- MIDDLESEX COUNTY</b>										
All Others	0	1	0	1	2	1	1	1	2	9
Blanks	3	0	1	1	4	4	6	1	4	24
<b>Totals</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>6</b>	<b>5</b>	<b>7</b>	<b>2</b>	<b>6</b>	<b>33</b>



## State Primary September 1, 2020 Official Results

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
<b>BALLOTS VOTED</b>										
Democratic Ballots	1002	842	878	844	918	973	1060	926	960	8,403
Republican Ballots	220	161	261	215	205	216	246	220	272	2,016
Green-Rainbow Ballots	1	3	3	2	1	0	0	5	0	15
Libertarian Ballots	3	1	1	2	6	5	7	2	6	33
Total Ballots Voted	1,226	1,007	1,143	1,063	1,130	1,194	1,313	1,153	1,238	10,467
Total Registered	2,889	2,825	2,863	2,802	2,929	2,911	2,887	2,744	2,998	25,848
Percentage	42.4%	35.6%	39.9%	37.9%	38.6%	41.0%	45.5%	42.0%	41.3%	40.5%
<b>REGISTERED VOTERS</b>										
	1	2	3	4	5	6	7	8	9	total
Democrats	662	752	622	629	667	661	610	571	619	5,793
Republicans	301	268	331	353	314	318	368	285	319	2,857
Green Rainbows	1	0	3	1	1	2	1	0	3	12
Libertarians	13	15	8	11	18	9	7	16	14	111
Other Political Designations	20	29	20	21	20	15	13	10	9	157
Unenrolled	1,892	1,761	1,879	1,787	1,909	1,906	1,888	1,862	2,034	16,918
Total Registered Voters	2,889	2,825	2,863	2,802	2,929	2,911	2,887	2,744	2,998	25,848
<b>% OF BALLOTS VOTED BY PARTY</b>										
Democratic Ballots	81.7%	83.6%	76.8%	79.4%	81.2%	81.5%	80.7%	80.3%	77.5%	80.3%
Republican Ballots	17.9%	16.0%	22.8%	20.2%	18.1%	18.1%	18.7%	19.1%	22.0%	19.3%
Green-Rainbow Ballots	0.1%	0.3%	0.3%	0.2%	0.1%	0.0%	0.0%	0.4%	0.0%	0.1%
United Independent Party Ballots	0.2%	0.1%	0.1%	0.2%	0.5%	0.4%	0.5%	0.2%	0.5%	0.3%
Total Ballots Voted	42.4%	35.6%	39.9%	37.9%	38.6%	41.0%	45.5%	42.0%	41.3%	40.5%



# Election Results

## State Election

### November 3, 2020 Official Results

Town of Chelmsford State Election November 3, 2020 Official Results										
In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The unofficial results are as follows:										
PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
« « « STATE ELECTION « « «										
<b>ELECTORS OF PRESIDENT AND VICE PRESIDENT</b>										
<b>BIDEN and HARRIS - Democratic</b>	<b>1615</b>	<b>1463</b>	<b>1403</b>	<b>1405</b>	<b>1563</b>	<b>1576</b>	<b>1660</b>	<b>1552</b>	<b>1664</b>	<b>13901</b>
HAWKINS and WALKER - Green Rainbow	9	11	14	8	11	16	9	11	17	106
JORGENSEN and COHEN - Libertarian	37	37	36	46	56	47	59	43	37	398
TRUMP and PENCE - Republican	811	770	949	945	866	882	861	837	902	7823
Write-Ins	18	15	17	10	11	10	16	10	14	121
Blanks	13	9	14	16	16	19	15	10	25	137
<b>Totals</b>	<b>2503</b>	<b>2305</b>	<b>2433</b>	<b>2430</b>	<b>2523</b>	<b>2550</b>	<b>2620</b>	<b>2463</b>	<b>2659</b>	<b>22486</b>
<b>SENATOR IN CONGRESS</b>										
<b>EDWARD J MARKEY - Democratic</b>	<b>1583</b>	<b>1464</b>	<b>1400</b>	<b>1399</b>	<b>1520</b>	<b>1547</b>	<b>1580</b>	<b>1554</b>	<b>1653</b>	<b>13700</b>
KEVIN J O'CONNOR - Republican	836	771	935	945	909	916	966	846	917	8041
Dr Shiva Ayyadurai - write in candidate	19	7	21	16	14	14	13	15	17	136
Write-Ins	1	1	1	0	3	0	3	1	2	12
Blanks	64	62	76	70	77	73	58	47	70	597
<b>Totals</b>	<b>2503</b>	<b>2305</b>	<b>2433</b>	<b>2430</b>	<b>2523</b>	<b>2550</b>	<b>2620</b>	<b>2463</b>	<b>2659</b>	<b>22486</b>
<b>REPRESENTATIVE IN CONGRESS - THIRD DISTRICT</b>										
<b>LORI LOUREIRO TRAHAN</b>	<b>1849</b>	<b>1758</b>	<b>1727</b>	<b>1715</b>	<b>1803</b>	<b>1823</b>	<b>1869</b>	<b>1843</b>	<b>1887</b>	<b>16274</b>
Write-Ins	34	21	27	30	31	35	39	17	41	275
Blanks	620	526	679	685	689	692	712	603	731	5937
<b>Totals</b>	<b>2503</b>	<b>2305</b>	<b>2433</b>	<b>2430</b>	<b>2523</b>	<b>2550</b>	<b>2620</b>	<b>2463</b>	<b>2659</b>	<b>22486</b>
<b>COUNCILLOR - THIRD DISTRICT</b>										
<b>MARILYN M. PETITTO DEVANEY</b>	<b>1703</b>	<b>1652</b>	<b>1610</b>	<b>1579</b>	<b>1671</b>	<b>1669</b>	<b>1723</b>	<b>1700</b>	<b>1738</b>	<b>15045</b>
Write-Ins	19	15	16	22	14	17	27	11	18	159
Blanks	781	638	807	829	838	864	870	752	903	7282
<b>Totals</b>	<b>2503</b>	<b>2305</b>	<b>2433</b>	<b>2430</b>	<b>2523</b>	<b>2550</b>	<b>2620</b>	<b>2463</b>	<b>2659</b>	<b>22486</b>



## State Election November 3, 2020 Official Results

PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
<b>SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT</b>										
<b>MICHAEL J. BARRETT</b>	<b>1715</b>	<b>1657</b>	<b>1620</b>	<b>1601</b>	<b>1704</b>	<b>1691</b>	<b>1753</b>	<b>1712</b>	<b>1751</b>	<b>15204</b>
Write-Ins	18	16	15	21	16	19	27	10	18	160
Blanks	770	632	798	808	803	840	840	741	890	7122
<b>Totals</b>	<b>2503</b>	<b>2305</b>	<b>2433</b>	<b>2430</b>	<b>2523</b>	<b>2550</b>	<b>2620</b>	<b>2463</b>	<b>2659</b>	<b>22486</b>
<b>REPRESENTATIVE IN GENERAL COURT - FOURTEENTH MIDDLESEX DISTRICT</b>										
<b>TAMI GOUVEIA</b>	<b>1729</b>								<b>1753</b>	<b>3482</b>
Write-Ins	17								21	38
Blanks	757								885	1642
<b>Totals</b>	<b>2503</b>								<b>2659</b>	<b>5162</b>
<b>REPRESENTATIVE IN GENERAL COURT - SIXTEENTH MIDDLESEX DISTRICT</b>										
<b>THOMAS A. GOLDEN, JR.</b>		<b>1705</b>	<b>1681</b>			<b>1791</b>				<b>5177</b>
Write-Ins		12	19			13				44
Blanks		588	733			746				2067
<b>Totals</b>		<b>2305</b>	<b>2433</b>			<b>2550</b>				<b>7288</b>
<b>REPRESENTATIVE IN GENERAL COURT - SEVENTEENTH MIDDLESEX DISTRICT</b>										
<b>VANNA HOWARD</b>				<b>1625</b>						<b>1625</b>
Write-Ins				20						20
Blanks				785						785
<b>Totals</b>				<b>2430</b>						<b>2430</b>
<b>REPRESENTATIVE IN GENERAL COURT - SECOND MIDDLESEX DISTRICT</b>										
<b>JAMES ARCIERO</b>					<b>1726</b>		<b>1779</b>	<b>1744</b>		<b>5249</b>
Write-Ins					11		27	7		45
Blanks					786		814	712		2312
<b>Totals</b>					<b>2523</b>		<b>2620</b>	<b>2463</b>		<b>7606</b>
<b>REGISTER OF PROBATE - MIDDLESEX COUNTY</b>										
<b>TARA E DeCRISTOFARO</b>	<b>1486</b>	<b>1438</b>	<b>1368</b>	<b>1410</b>	<b>1455</b>	<b>1463</b>	<b>1540</b>	<b>1483</b>	<b>1514</b>	<b>13157</b>
Write-Ins	12	10	20	13	11	12	28	7	14	127
Blanks	1005	857	1045	1007	1057	1075	1052	973	1131	9202
<b>Totals</b>	<b>2503</b>	<b>2305</b>	<b>2433</b>	<b>2430</b>	<b>2523</b>	<b>2550</b>	<b>2620</b>	<b>2463</b>	<b>2659</b>	<b>22486</b>



# Election Results

## State Election

November 3, 2020 Official Results

PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
<b>QUESTION 1 - Right to repair</b>										
YES	1854	1650	1737	1783	1857	1933	1966	1772	2062	16614
NO	581	568	613	581	587	526	587	600	525	5168
Blanks	68	87	83	66	79	91	67	91	72	704
<b>Totals</b>	<b>2503</b>	<b>2305</b>	<b>2433</b>	<b>2430</b>	<b>2523</b>	<b>2550</b>	<b>2620</b>	<b>2463</b>	<b>2659</b>	<b>22486</b>
<b>QUESTION 2 - Ranked Choice Voting</b>										
YES	1103	925	913	936	1072	1032	1029	1001	1137	9148
NO	1295	1262	1417	1375	1343	1416	1513	1354	1415	12390
Blanks	105	118	103	119	108	102	78	108	107	948
<b>Totals</b>	<b>2503</b>	<b>2305</b>	<b>2433</b>	<b>2430</b>	<b>2523</b>	<b>2550</b>	<b>2620</b>	<b>2463</b>	<b>2659</b>	<b>22486</b>
<b>QUESTION 3 - Non-binding Renewable Energy Pct. 2,3 &amp; 6 only</b>										
YES		1423	1367			1549				4339
NO		597	771			747				2115
Blanks		285	295			254				834
<b>Totals</b>		<b>2305</b>	<b>2433</b>			<b>2550</b>				<b>7288</b>
<b>BALLOTS VOTED</b>										
Total Ballots Voted	2,503	2,305	2,433	2,430	2,523	2,550	2,620	2,463	2,659	22,486
Total Registered	2,995	2,918	2,941	2,929	3,026	2,990	2,931	2,845	3,073	26,648
Percentage	83.6%	79.0%	82.7%	83.0%	83.4%	85.3%	89.4%	86.6%	86.5%	84.4%
<b>REGISTERED VOTERS</b>										
Total Registered Voters	2,995	2,918	2,941	2,929	3,026	2,990	2,931	2,845	3,073	26,648
Total Active Voters	2,761	2,602	2,707	2,687	2,800	2,769	2,781	2,665	2,853	24,625
Total Inactive Voters	234	316	234	242	226	221	150	180	220	2,023
Percentage Turnout of Active Voters	90.7%	88.6%	89.9%	90.4%	90.1%	92.1%	94.2%	92.4%	93.2%	91.3%



## Local Election April 6, 2021 Official Results

Town of Chelmsford Election OFFICIAL Results of Local Election, April 6, 2021										
In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:										
Registered Voters: 25,864										
PRECINCT	1	2	3	4	5	6	7	8	9	TOTAL
« « « CHELMSFORD MASSACHUSETTS « « «										
<b>SELECT BOARD - Two for three years</b>										
<b>MARK C. CAROTA</b>	<b>206</b>	<b>67</b>	<b>204</b>	<b>139</b>	<b>140</b>	<b>170</b>	<b>269</b>	<b>164</b>	<b>204</b>	<b>1563</b>
APRIL E. DANIELSON	157	71	113	89	117	105	132	102	165	1051
LATOSHA D. DIXON	232	88	129	150	150	164	246	135	206	1500
<b>GEORGE R. DIXON JR.</b> Candidate for Re-election	<b>164</b>	<b>124</b>	<b>273</b>	<b>161</b>	<b>159</b>	<b>200</b>	<b>233</b>	<b>198</b>	<b>139</b>	<b>1651</b>
Write-ins	0	1	1	2	2	1	2	0	1	10
Write-ins	0	0	0	0	0	0	0	0	0	0
Blanks	121	77	174	93	76	124	122	117	73	977
<b>Totals</b>	<b>880</b>	<b>428</b>	<b>894</b>	<b>634</b>	<b>644</b>	<b>764</b>	<b>1004</b>	<b>716</b>	<b>788</b>	<b>6752</b>
<b>SCHOOL COMMITTEE - One for three years</b>										
<b>DONNA M. NEWCOMB</b> Candidate for Re-election	<b>327</b>	<b>153</b>	<b>302</b>	<b>234</b>	<b>228</b>	<b>275</b>	<b>361</b>	<b>255</b>	<b>291</b>	<b>2426</b>
Write-ins	1	1	4	0	2	4	3	0	2	17
Blanks	112	60	141	83	92	103	138	103	101	933
<b>Totals</b>	<b>440</b>	<b>214</b>	<b>447</b>	<b>317</b>	<b>322</b>	<b>382</b>	<b>502</b>	<b>358</b>	<b>394</b>	<b>3376</b>
<b>PLANNING BOARD - Three for three years</b>										
<b>TIMOTHY R. SHANAHAN</b> Candidate for Re-election	<b>179</b>	<b>107</b>	<b>216</b>	<b>119</b>	<b>147</b>	<b>163</b>	<b>213</b>	<b>169</b>	<b>163</b>	<b>1476</b>
<b>PAUL A. MCDUGALL JR.</b>	<b>212</b>	<b>93</b>	<b>165</b>	<b>141</b>	<b>142</b>	<b>170</b>	<b>226</b>	<b>145</b>	<b>172</b>	<b>1466</b>
GLENN A. KOHL Candidate for Re-election	168	91	199	96	136	125	217	162	166	1360
<b>DEIRDRE CONNOLLY</b>	<b>330</b>	<b>133</b>	<b>280</b>	<b>214</b>	<b>206</b>	<b>268</b>	<b>317</b>	<b>215</b>	<b>269</b>	<b>2232</b>
Write-ins	1	0	1	4	4	6	5	2	2	25
Write-ins	0	0	0	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0	0	0	0
Blanks	430	218	480	377	331	414	528	381	410	3569
<b>Totals</b>	<b>1320</b>	<b>642</b>	<b>1341</b>	<b>951</b>	<b>966</b>	<b>1146</b>	<b>1506</b>	<b>1074</b>	<b>1182</b>	<b>10128</b>
<b>ASSOCIATE PLANNING BOARD MEMBER - One for two years</b>										
<b>ERICA CLIFFORD</b>	<b>287</b>	<b>150</b>	<b>285</b>	<b>205</b>	<b>203</b>	<b>257</b>	<b>329</b>	<b>238</b>	<b>252</b>	<b>2206</b>
Write-ins	1	1	1	1	1	4	1	0	2	12
Blanks	152	63	161	111	118	121	172	120	140	1158
<b>Totals</b>	<b>440</b>	<b>214</b>	<b>447</b>	<b>317</b>	<b>322</b>	<b>382</b>	<b>502</b>	<b>358</b>	<b>394</b>	<b>3376</b>



# Election Results

## Local Election

April 6, 2021 Official Results

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
<b>BOARD OF HEALTH - One for three years</b>										
<b>WILLIAM P. SINAUSKY</b>	<b>282</b>	<b>137</b>	<b>284</b>	<b>204</b>	<b>199</b>	<b>249</b>	<b>330</b>	<b>229</b>	<b>236</b>	<b>2150</b>
Write-ins	1	0	1	0	1	6	2	0	2	13
Blanks	157	77	162	113	122	127	170	129	156	1213
<b>Totals</b>	<b>440</b>	<b>214</b>	<b>447</b>	<b>317</b>	<b>322</b>	<b>382</b>	<b>502</b>	<b>358</b>	<b>394</b>	<b>3376</b>
<b>TRUSTEES OF THE PUBLIC LIBRARY - Two for three years</b>										
<b>PHAKDEY YOUS</b>	<b>291</b>	<b>139</b>	<b>281</b>	<b>206</b>	<b>203</b>	<b>247</b>	<b>334</b>	<b>229</b>	<b>245</b>	<b>2175</b>
<b>Write-in - DAVID BRASLAU 99 HIGH ST</b>	<b>9</b>	<b>5</b>	<b>2</b>	<b>3</b>	<b>5</b>	<b>14</b>	<b>26</b>	<b>0</b>	<b>9</b>	<b>73</b>
Write-ins	5	5	9	5	3	4	6	6	12	55
Blanks	575	279	602	420	433	499	638	481	522	4449
<b>Totals</b>	<b>880</b>	<b>428</b>	<b>894</b>	<b>634</b>	<b>644</b>	<b>764</b>	<b>1004</b>	<b>716</b>	<b>788</b>	<b>6752</b>
<b>CEMETERY COMMISSION - One for three years</b>										
<b>JOHN B. SOUSA JR.</b>	<b>305</b>	<b>148</b>	<b>319</b>	<b>227</b>	<b>213</b>	<b>268</b>	<b>342</b>	<b>254</b>	<b>256</b>	<b>2332</b>
Write-ins	0	1	0	0	0	1	2	2	2	8
Blanks	135	65	128	90	109	113	158	102	136	1036
<b>Totals</b>	<b>440</b>	<b>214</b>	<b>447</b>	<b>317</b>	<b>322</b>	<b>382</b>	<b>502</b>	<b>358</b>	<b>394</b>	<b>3376</b>
<b>HOUSING AUTHORITY - One for five years</b>										
<b>WENDY ELAINE MAURIELLO</b>	<b>282</b>	<b>141</b>	<b>289</b>	<b>204</b>	<b>201</b>	<b>243</b>	<b>331</b>	<b>228</b>	<b>236</b>	<b>2155</b>
Write-ins	0	0	2	0	1	3	3	1	2	12
Blanks	158	73	156	113	120	136	168	129	156	1209
<b>Totals</b>	<b>440</b>	<b>214</b>	<b>447</b>	<b>317</b>	<b>322</b>	<b>382</b>	<b>502</b>	<b>358</b>	<b>394</b>	<b>3376</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 1 - Six for three years</b>										
<b>JUDITH K. CARVEN</b>	<b>260</b>									<b>260</b>
<b>STACEY LADD MULHOLLAND</b>	<b>246</b>									<b>246</b>
<b>ROBERT M. SCHNEIDER</b>	<b>209</b>									<b>209</b>
<b>COLLEEN A. STANSFIELD</b>	<b>256</b>									<b>256</b>
<b>KEVIN BERNARD READY</b>	<b>211</b>									<b>211</b>
<b>ERICA CLIFFORD</b>	<b>246</b>									<b>246</b>
<b>THERESA R. FEELY</b>	<b>217</b>									<b>217</b>
Write-ins	4									4
Write-ins	0									0
Write-ins	0									0
Write-ins	0									0
Write-ins	0									0
Write-ins	0									0
Blanks	991									991
<b>Totals</b>	<b>2640</b>									<b>2640</b>



## Local Election April 6, 2021 Official Results

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 2 - Six for three years</b>										
<b>JEFFERY D. MERRILL</b>		<b>140</b>								<b>140</b>
<b>JANET E. MURPHY</b>		<b>148</b>								<b>148</b>
<b>COLLEEN M. ARRINGTON</b>		<b>139</b>								<b>139</b>
<b>DAVID E. RAND</b>		<b>131</b>								<b>131</b>
<b>AMANDA BROOKE COLLISON</b>		<b>138</b>								<b>138</b>
<b>Write-in - KAREN VASSO 10 SHARON AVE</b>		<b>12</b>								<b>12</b>
Write-ins		3								3
Write-ins		0								0
Write-ins		0								0
Write-ins		0								0
Write-ins		0								0
Blanks		573								573
<b>Totals</b>		<b>1284</b>								<b>1284</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 3 - Six for three years</b>										
<b>HELEN H. BLASIOLI</b>			<b>236</b>							<b>236</b>
<b>SCOTT C. DAVIDSON JR.</b>			<b>194</b>							<b>194</b>
<b>GEORGE R. DIXON JR.</b>			<b>254</b>							<b>254</b>
ALISON HORNER			143							143
PAUL J. RIGAZIO			150							150
<b>MICHAEL F. MCCALL</b>			<b>216</b>							<b>216</b>
GERARD T. HALL			165							165
<b>SUSAN TANNER</b>			<b>192</b>							<b>192</b>
<b>DAVID W. HADLEY</b>			<b>179</b>							<b>179</b>
Write-ins			11							11
Write-ins			0							0
Write-ins			0							0
Write-ins			0							0
Write-ins			0							0
Write-ins			0							0
Blanks			942							942
<b>Totals</b>			<b>2682</b>							<b>2682</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 3 - One for one year</b>										
<b>Write-in - PAMELA ARMSTRONG, C06 SCOTTY HOLLOW DR</b>			<b>22</b>							<b>22</b>
Write-Ins			40							40
Blanks			385							385
<b>Totals</b>			<b>447</b>							<b>447</b>



# Election Results

## Local Election

*April 6, 2021 Official Results*

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 4 - Six for three years</b>										
<b>HELEN A. MANAHAN</b>				<b>188</b>						<b>188</b>
<b>SHEILA E. PICHETTE</b>				<b>194</b>						<b>194</b>
<b>DIANE M. BAXTER</b>				<b>186</b>						<b>186</b>
<b>BRIAN P. LATINA</b>				<b>187</b>						<b>187</b>
<b>NANCY S. SOUSA</b>				<b>207</b>						<b>207</b>
VACANT- FAILURE TO ELECT TIE WRITE IN VOTES				2						2
VACANT- FAILURE TO ELECT TIE WRITE IN VOTES				2						2
Write-ins				7						7
Write-ins				0						0
Write-ins				0						0
Write-ins				0						0
Blanks				929						929
<b>Totals</b>				<b>1902</b>						<b>1902</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 5 - Six for three years</b>										
<b>PAMELA G. HOLMES</b>					<b>193</b>					<b>193</b>
<b>W. ALLEN THOMAS JR.</b>					<b>215</b>					<b>215</b>
<b>KAREN D. UTTECHT</b>					<b>185</b>					<b>185</b>
<b>PATRICIA WOJTAS</b>					<b>217</b>					<b>217</b>
<b>DANIEL R. TANG</b>					<b>187</b>					<b>187</b>
<b>Write-in JOHN H. BYRON JR. 117 PROCTOR RD</b>					<b>42</b>					<b>42</b>
Write-ins					12					12
Write-ins					0					0
Write-ins					0					0
Write-ins					0					0
Write-ins					0					0
Blanks					881					881
<b>Totals</b>					<b>1932</b>					<b>1932</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 5 - Two for two years</b>										
<b>ELIZABETH U. HRYNIEWICH</b>					<b>204</b>					<b>204</b>
<b>GLENN R. THOREN</b>					<b>199</b>					<b>199</b>
Write-ins					7					7
Write-ins					0					0
Blanks					234					234
<b>Totals</b>					<b>644</b>					<b>644</b>



## Local Election April 6, 2021 Official Results

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 6 - Six for three years</b>										
<b>SHERMAN D. HORTON III</b>						<b>217</b>				<b>217</b>
<b>JANET G. DUBNER</b>						<b>243</b>				<b>243</b>
<b>LINDA M. LEE</b>						<b>213</b>				<b>213</b>
<b>MARY E. FRANTZ</b>						<b>231</b>				<b>231</b>
<b>Write-in - CAROLYN NOEL 6 HILLCREST DR</b>						<b>2</b>				<b>2</b>
VACANT- FAILURE TO ELECT TIE WRITE IN VOTES						0				0
Write-ins						30				30
Write-ins						0				0
Write-ins						0				0
Write-ins						0				0
Blanks						1356				1356
Totals						2292				2292
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 6 - One for two years</b>										
<b>Write-in - DAVID A. DRAYTON 2 NEWTOWNE WAY</b>						<b>12</b>				<b>12</b>
Write-ins						23				23
Blanks						347				347
Totals						382				382
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 7 - Six for three years</b>										
<b>THOMAS WILLIAM AMIRO</b>							<b>310</b>			<b>310</b>
<b>JAMES M. LANE JR.</b>							<b>320</b>			<b>320</b>
<b>PHILIP STANWAY</b>							<b>325</b>			<b>325</b>
<b>SUSAN M. MACKINNON</b>							<b>334</b>			<b>334</b>
<b>Write-in - KIRK PITTA 18 CHURCHILL RD</b>							<b>3</b>			<b>3</b>
<b>Write-in - TODD SMITH 2 WHIPPLETREE RD</b>							<b>2</b>			<b>2</b>
Write-ins							24			24
Write-ins							0			0
Write-ins							0			0
Write-ins							0			0
Blanks							1693			1693
Totals							3011			3011
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 7 - One for one year</b>										
<b>LAURA H. NAPIORKOWSKI</b>							<b>354</b>			<b>354</b>
Write-ins							1			1
Blanks							147			147
Totals							502			502



# Election Results

## Local Election

*April 6, 2021 Official Results*

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 8 - Six for three years</b>										
<b>DEAN L. CONTOVER</b>								<b>187</b>		<b>187</b>
<b>THOMAS E. MORAN</b>								<b>198</b>		<b>198</b>
<b>KARL F. BISCHOFF</b>								<b>199</b>		<b>199</b>
<b>DAVID PAUL GOSELIN</b>								<b>181</b>		<b>181</b>
<b>DANIEL W. BURKE</b>								<b>195</b>		<b>195</b>
<b>MARIA LOURDES SANTOS</b>								<b>208</b>		<b>208</b>
Write-ins								1		1
Write-ins								0		0
Write-ins								0		0
Write-ins								0		0
Write-ins								0		0
Write-ins								0		0
Blanks								979		979
<b>Totals</b>								<b>2148</b>		<b>2148</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 8 - Two for one year</b>										
<b>Write-in - FERDINAND BAEZ 2 LEMAY WAY</b>								<b>2</b>		<b>2</b>
<b>Write-in - MAY DEVINEY 26 SECOND ST</b>								<b>2</b>		<b>2</b>
Write-ins								9		9
Blanks								702		702
<b>Totals</b>								<b>715</b>		<b>715</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 8 - One for two years</b>										
<b>Write-in KATHERINE L. O'MALLEY 51 GRANITEVILLE RD</b>								<b>1</b>		<b>1</b>
Blanks								357		357
<b>Totals</b>								<b>358</b>		<b>358</b>



## Local Election April 6, 2021 Official Results

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 9 - Six for three years</b>										
<b>SUSAN B. GRAVES</b>									<b>247</b>	<b>247</b>
<b>NICOLE MARIE TOOMEY</b>									<b>231</b>	<b>231</b>
<b>PATRICK A. SNOW</b>									<b>243</b>	<b>243</b>
<b>DANIEL COLUCCI</b>									<b>212</b>	<b>212</b>
<b>MICHAEL S. YOUNG</b>									<b>230</b>	<b>230</b>
<b>REBECCA J. GORE</b>									<b>238</b>	<b>238</b>
Write-ins									4	4
Write-ins									0	0
Write-ins									0	0
Write-ins									0	0
Write-ins									0	0
Write-ins									0	0
Blanks									959	959
<b>Totals</b>									<b>2364</b>	<b>2364</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 9 - Two for one year</b>										
<b>EMILY S. DILWORTH</b>									<b>245</b>	<b>245</b>
<b>SHAWN P. GRIFFIN</b>									<b>238</b>	<b>238</b>
Write-ins									4	4
Write-ins									0	0
Blanks									301	301
<b>Totals</b>									<b>788</b>	<b>788</b>
<b>BALLOTS VOTED</b>										
Total Ballots Voted	440	214	447	317	322	382	502	358	394	3376
Total Registered Voters	2,907	2,759	2,843	2,874	2,943	2,911	2,891	2,743	2,993	25,864
Percentage	15%	8%	16%	11%	11%	13%	17%	13%	13%	13%



# Town of Chelmsford





## Community Development

*Evan Belansky, Director*



Fiscal Year 2021 was a busy year in the Community Development Department. The three-person Department provides full time administrative and technical staff support to the Planning Board, Conservation Commission, and Zoning Board of Appeals. The Department is also responsible for managing community and economic development projects, grant administration, coordinating improvements to conservation lands, and interfacing with residents, developers, and other municipal staff.

In addition, the Department provided support to the following committees:

Economic Development Commission  
North Village Strategic Master Planning Committee  
Center Village Master Planning Committee  
Housing Advisory Board  
Master Plan Update Committee

During this past year the Department was involved in a number of planning related activities: completed the \$370K Massworks grant pertaining to the new residential development at 11 Cushing Place, completed a \$15,000 Massachusetts Downtown Initiative grant to conduct a wayfinding program for Vinal Square and completed a State Planning Assistance Grant in the amount of \$60,000 for a real estate market study for the Rt. 3 highway interchanges and completed the Housing Choice Designation \$225,000 housing grant for the construction of sidewalks along Turnpike Road.

The Department assisted the Town with applying for a MassWorks grant to upgrade a water main in Groton Road to support a private 12 duplex housing development.

In addition the Department continued managing community and economic development projects, grant administration, and interfacing with residents, developers, and other municipal staff.



## Planning Board

### PLANNING BOARD MEMBERS:

Tim Shanahan, Chair  
Paul McDougall, Member  
Mike Raisbeck, Vice Chair  
Deirdre Connolly, Member  
Nancy Araway, Clerk  
Henry Parlee, Jr., Member  
Mike Walsh, Member  
Erica Clifford, Associate Member

### STAFF MEMBERS:

Evan Belansky,  
Community Development Director

Colleen Stansfield,  
Planning Board Administrator

The Planning Board is responsible for ensuring that the development of land in Chelmsford meets the criteria set forth in state and local land use regulations. The process involves the review of lot divisions, definitive and preliminary subdivisions, site plans, and special permits.

After the April Annual Elections, the Board Re-Organized with Tim Shanahan voted Chair, Mike Raisbeck, Vice Chair, and Nancy Araway, Clerk.

### Planning Activities

The Planning Board strives to maintain the character of Chelmsford and enforce the provisions of the 2010 Master Plan. This past fiscal year Master Plan Update Committee is wrapping up their work. The Planning Board is reviewing the Master Plan Update chapter by chapter. The Board is also trying to update the bylaws to help enforce the landscaping plans that they approve and how the Board can keep them compliant in the years to come.

### FY2021 Projects

Notable projects for which approval was granted in FY21 was a new building for the Avery company at 10 Technology Drive, 50 Drum Hill Road, the closed Applebee's, will be torn down and a Chase Bank will be built on the property. Another notable project that was before the Board and denied is 44 Central Square / 1 Billerica Road. The Town finished the process of acquiring the Warren/Pohl property for open space.

### Summary of Planning Board FY2021 Activity

The following applications were reviewed by the Board this year:

- 5 Site Plans
- 13 Special Permits
- 2 Minor Site Plans
- 0 Major Modification to a Site Plan
- 15 Approval Not Required Plans
- 2 Definitive Subdivisions



## Board of Appeals

### MEMBERS:

Brian Reidy, Chair  
 Charlie Wojtas, Vice Chair  
 Nancy Morency, Member  
 Steve Mendez, Member  
 Jamie Outland-Brown, Member  
 Erin Drew, Associate Member  
 Peter Casserly, Associate Member  
 Glenn Diggs, Associate Member

### STAFF MEMBERS:

Jose Negron,  
 Building Commissioner

Evan Belansky,  
 Community Development Director

Colleen Stansfield,  
 Zoning Board Administrator

The Board of Appeals hears petitions for Variances, Special Permits, Comprehensive Permits, and Appeals of the Building Commissioner's rulings.

During Fiscal Year 2021, the Board saw the following activity and acted upon the following:

Application	FY20	FY21
Special Permit	12	5
Variance	4	8
Sign Variance	2	0
Limited Accessory Apartment	9	8
Administrative Appeal	0	3
40B Comprehensive Permit	0	0
Administrative Amendments	0	0

### Membership

Mr. Brian Reidy continues in the position of Chair, and we said good-bye to Mr. Mark Carota who was successfully voted in as a member of the Select Board. We also gained a few new members, Peter Casserly and Glenn Diggs.

### Comprehensive Permit, Chapter 40B

There were no 40B Applications in FY21. The past approvals have brought the Town over the required 10% affordable housing requirement from the State. However, the 2020 Census came out and put us under our 10% of affordable housing. There is a project in the wings at the UMass West Campus that the Chelmsford Housing Authority will have an interest in and proposes 48-54 affordable units. If supported by the Town, that would bring us back to our 10%.

### FY2021 Board of Appeals

During FY2021 the Board saw a slight decrease in the amount of applications from FY2020. Limited Accessory Apartment applications were up a bit. With the COVID-19 Pandemic continuing across the world, the Boards in town have mastered the Zoom meetings and we continue to have that Zoom platform available for applicants and the public who are uncomfortable being in public spaces.



# Community Development

## Inspections Department

*Jose W. Negron, Building Commissioner, Building Department*

### Department Personnel:

Jose Negron, Commissioner  
Vera Clauson, Dept. Asst.  
Martin Allan, Local Inspector  
Dan Morin, Local Inspector  
Dennis Kane, Wiring Inspector  
Don Morash, Plumbing & Gas Inspector

The Chelmsford Building Department/ Code Enforcement Division works to protect public safety through enforcement of the State Building, Plumbing, Electrical, Gas and Sanitation Codes. Combined with local ordinances, response to public nuisance complaints and potential code violations, we remain committed to protecting and preserving public safety, quiet enjoyment of residential properties, evaluation of land development/use proposals per the goal and objectives of the zoning board.

### The following is a breakdown of new construction permits for FY 2021:

Single family Dwellings 11  
Two family dwellings 5  
Multifamily dwellings 3 (30 units)  
Commercial 1

Type of Permit	Number of Permits Issued	Total Fees
Commercial Building	171	\$1,738,143
Residential Building	1652	\$763,540
Wiring	1183	\$276,788
Plumbing & Gas	1822	\$145,610
Mechanical	68	\$39,205
<b>TOTAL:</b>	<b>4,725</b>	<b>\$2,963,286</b>

In addition to the fees above, the total fees collected for yard sales and Certificates of Inspection amounted to \$4,885.

We would like to thank the personnel of other Town Departments for their cooperation, support and assistance throughout the year.



## Inspections Department

### Building Permits:

Fee Summary Report ( 07/01/20 to 06/30/21 )										
Permits	Applications	Transactions	Issued	Cost	Fees	Cash	Check	Waived	Online Payment	Refund
Certificate Of Inspection	44	34	34	\$0.00	\$4,800.00	\$0.00	\$1,950.00	\$150.00	\$2,850.00	\$0.00
Certificate Of Occupancy	55	53	37	\$0.00	\$7,650.00	\$0.00	\$1,950.00	\$300.00	\$5,700.00	\$0.00
Certificate Of Occupancy (C)	7	6	6	\$0.00	\$450.00	\$0.00	\$150.00	\$301.00	\$300.00	\$0.00
Commercial Building Permit	152	175	144	\$114,234,338.59	\$1,663,383.00	\$0.00	\$1,445,830.00	\$27,760.00	\$217,553.00	\$0.00
Commercial Short Permit	28	27	27	\$4,963,685.62	\$74,760.00	\$0.00	\$14,585.00	\$1,500.00	\$60,175.00	\$0.00
Electrical Permit	1236	1195	1183	\$8,081,431.36	\$276,788.03	\$690.00	\$111,836.70	\$4,773.30	\$164,261.33	\$0.00
Gas Permit	1067	1059	1060	\$2,794,753.86	\$77,063.00	\$0.00	\$8,737.00	\$7,119.00	\$68,326.00	\$0.00
Mechanical Permit	79	70	68	\$3,734,442.28	\$39,205.00	\$0.00	\$33,964.00	\$1.00	\$5,241.00	\$0.00
Plumbing Permit	772	763	762	\$2,352,053.61	\$68,547.00	\$281.00	\$4,614.00	\$307.00	\$63,652.00	\$0.00
Residential Building Permit	1272	1242	1212	\$47,421,127.29	\$668,375.00	\$2,400.00	\$184,150.00	\$1,110.00	\$481,825.00	\$0.00
Residential Short Permit	452	441	440	\$5,190,077.30	\$95,165.00	\$305.00	\$3,955.00	\$150.00	\$90,905.00	\$0.00
Shed Application	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sheet Metal Permit	100	84	84	\$3,022,324.56	\$25,421.00	\$0.00	\$12,685.00	\$0.00	\$12,736.00	\$0.00
Sign Permit	38	36	35	\$215,870.58	\$5,800.00	\$0.00	\$325.00	\$0.00	\$5,475.00	\$0.00
Smoke And Co Modification Permit	14	1	1	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$0.00
Solid Fuel Appliance Permit	13	10	11	\$59,262.00	\$750.00	\$0.00	\$75.00	\$0.00	\$675.00	\$0.00
Sprinkler And Fire Alarm Systems Application	40	21	20	\$0.00	\$175.00	\$0.00	\$0.00	\$19.00	\$175.00	\$0.00
Tent Permit	13	12	11	\$49,560.73	\$325.00	\$0.00	\$0.00	\$751.00	\$325.00	\$0.00
Trench Permit	4	4	2	\$49,456.67	\$150.00	\$0.00	\$0.00	\$1.00	\$150.00	\$0.00
<b>TOTAL</b>	<b>5386</b>	<b>5233</b>	<b>5137</b>	<b>\$192,168,384.45</b>	<b>\$3,008,807.03</b>	<b>\$3,676.00</b>	<b>\$1,824,806.70</b>	<b>\$44,243.30</b>	<b>\$1,180,324.33</b>	<b>\$0.00</b>



## Conservation Commission



Back row (left to right): John Swenson, Karl Bischoff, William Vines, Katie Guertin, Marc Gibbs Front row (left to right): Chris Tymula, Vivian Nerrill, Chris Garrahan, David McLachlan

### Wetlands Regulation

The Commission successfully navigated the challenges of COVID-19 and the restrictions placed on open meeting law. For most of FY2021 the Commission held remote meetings and reviewed 42 applications under the Massachusetts Wetlands Protection Act (MGL c.131, §40) and Chelmsford Wetlands Bylaw (Chapter 187). The following is a breakdown of wetlands permit applications for FY2021 as compared to the two previous fiscal years:

Application Type	FY19	FY20	FY21
Request for Determination of Applicability	14	7	9
Notice of Intent	10	17	20
Request for Certificate of Compliance	10	6	12
Abbreviated Notice of Resource Area Delineation	0	1	1
Request to Amend Order of Conditions	0	0	0
<b>Total</b>	<b>34</b>	<b>31</b>	<b>42</b>

### Education

The Conservation Commission was a member of the Massachusetts Association of Conservation Commissioners (MACC) in fiscal year 2021. Commissioner, Karl Bischoff completed his "Fundamentals for Conservation Commissioners" course through MACC.

### Members:

- David McLachlan, Chairman
- Chris Garrahan, Vice Chairman and Clerk
- Marc Gibbs
- Bill Vines
- Chris Tymula
- Karl Bischoff
- John Swenson

### Staff:

- Katie Guertin, Conservation Agent/Planner
- Vivian Nerrill, Recording Secretary

### Membership:

Dave McLachlan served as the Commission's Chairman for the 2021 Fiscal Year. Chris Garrahan served as the Vice Chairman and Clerk.

### Open Space Management and Use

The Chelmsford Open Space Stewards (COSS) monitor and maintain the Conservation reservations throughout town. COSS works under the existing Memorandum of Understanding with the Commission. There were limited public events in FY21 due to COVID-19, but COSS held some small Eagle Scout events at Sunny Meadow Farm. All COVID-19 guidelines were followed. The Conservation Commission has been working on a plan for the newly acquired Warren Pohl property. Commissioners Karl Bischoff and Dave McLachlan have taken the lead on drafting the Conservation Restriction with the Land Trust. Warren Pohl is expected to be open to the public by late 2021.

### Conservation Commission and Joint Committees

The Chelmsford Conservation Commission continues to monitor the fate of the Cranberry Bog on the Carlisle side. The Cranberry Bog Working Group (Carlisle) met virtually a few times in FY21.



# Chelmsford Public Schools

## *Dr. Jay Lang, Superintendent*



### **2020-2021 Year in Review**

The members of the Chelmsford School Committee at the end of the 2020-2021 school year include the following: Mr. Dennis King, Chair; Mr. John Moses, Vice Chair; Mr. Jeffrey Doherty, Secretary; and Members at Large, Ms. Donna Newcomb and Ms. Maria Santos. Central administration for the Chelmsford Public Schools include the following: Dr. Jay Lang, Superintendent of Schools, Dr. Linda Hirsch, Assistant Superintendent of Curriculum and Instruction, Dr. Cheryl Kirkpatrick, Director of Personnel and Professional Learning, Ms. Joanna Johnson-Collins, Director of Business and Finance, Mr. William Silver, Director of Information, Communication and Technology Services, Ms. Amy Reese, Director of Student Support Services, and Mr. Brian Curley, Director of Operations and Maintenance.

### **District Mission**

The mission of the Chelmsford Public Schools is to educate, engage, prepare, and empower well-rounded and knowledgeable learners who PERSEVERE through challenges, demonstrate RESPECT and INTEGRITY in their words and actions, are DEDICATED to their community, and display EMPATHY as global citizens while discovering and pursuing their full potential.

### **District Vision**

The vision of the Chelmsford Public Schools is to provide all students with multiple pathways to optimize their own potential for academic excellence, leadership, and social and emotional wellness. We work from a rigorous curriculum that is aligned with state standards using multiple forms of data to inform innovative approaches to teaching. Our students' success is anchored in the high expectations of teachers who are part of a professional, collaborative culture that demands a continuous focus on instructional improvement. It is our responsibility that every student feels safe, cared for, appropriately challenged, and supported in our schools. Our students' successes are celebrated within and across schools as well as throughout the broader community. Parents and the Chelmsford community are connected to the daily life of our schools through consistent, multidirectional and multi-modal communication, which builds external support for and pride in the district, schools, teachers, and students. As a result of high-quality teaching, meaningful partnerships, and well-resourced schools, our students contribute to the Chelmsford community as self-directed, creative, and well-rounded learners who are ready to become the innovative leaders of tomorrow.

### **District Values**

- Academic Achievement for All Students
- Positive and Support School Cultures
- Excellence and Professionalism in Teaching
- Supportive and Stable Relationships
- Strong Fiscal and Facility Support



## Chelmsford Public Schools

As I reflect on my sixth year leading the Chelmsford Public Schools (CPS), I am deeply grateful for the encouragement and support I have received from students, parents, staff, and community members; I feel privileged to work with you as superintendent. I do not take the opportunity to lead this district lightly. Your support for our students is truly remarkable, and I look forward to working with you and the greater Chelmsford community as we build on past successes in the district and work to make CPS the best public school system in the state.

We have accomplished much over this past year. I am very proud of our work, especially considering the pandemic, and I thank you for guiding and supporting me and the CPS staff as we strive to address students' academic, social, and emotional needs. I feel encouraged every day when I walk through schools, attend events, and witness firsthand the dedication to meeting student needs shown by our teachers, paraprofessionals, building administrators, and support staff.

The 2020/21 school year has been like no other in memory. On Friday March 13, 2020, all schools across the Commonwealth of Massachusetts closed for in-person learning due to the COVID-19 pandemic. Districts transitioned to remote learning in the spring of 2020, for what was originally anticipated to be several days or weeks, however, the weeks turned into months and the summer of 2020 was quickly upon us. Our students and staff did not return to our school buildings for in-person learning to end the 2019/20 school year; students and staff worked remotely to maintain routines, sustain relationships, and advance learning. Much of the summer of 2020 was spent reviewing advisories from state agencies on what "school" would look like in the fall of 2020, when students and staff returned to our buildings. Working groups comprised of parents and staff met throughout the summer to develop options for in-person, hybrid, and remote learning given community- and school-level health metrics and guidance from local and state agencies. The hard work and long hours spent planning for the 2020/21 school

year resulted in several program options for our families, students and staff to select from as the 2020/21 school year began in September, 2020.

At the elementary, middle and high school levels of the district, Chelmsford offered a choice of hybrid (in-person/remote instruction) or full remote instruction to students. Families selected the option that best suited their child(ren) and family needs given the health situation presented by COVID-19. Throughout the school year, our district stressed the importance of adhering to public health recommendations, including mask wearing, practicing good hand hygiene, social distancing, and staying home when a student or staff member was experiencing COVID-19 related symptoms. Our staff has never worked harder than they did this year, it challenged and pushed us as educators in ways we have not previously been challenged or pushed. As we close the 2020/21 school year, I am thankful for the support we have received from our parent community and tremendous effort our staff placed on making the 2020/21 school year truly the best it could possibly be for the students of Chelmsford. As we bring the 2020/21 school year to a close, our COVID-19 numbers in the community remain on the decline, and





## Chelmsford Public Schools

within our schools remain incredibly low, due to the collective effort of our Chelmsford school communities.

I look forward to the 2021/22 school year and a return to more traditional "school" in September, 2021. This summer promises to be another busy one as we review and revise our practices and protocols to welcome all students back to full-time in-person learning in the fall. Following are some highlights of our collective work this year:

### **FY2020 Massachusetts DESE Financial Audit**

Every year, each school district in Massachusetts must submit an external audit of their end-of-year financial report to the Massachusetts Department of Elementary and Secondary Education (DESE). Powers & Sullivan, LLC performed the district's external financial audit for the year ending June 30, 2020. As noted in the audit report, the auditors had no financial findings or financial reporting recommendations. This outcome is desirable and significant, given the number of financial audits and reviews of CPS conducted in prior fiscal years, each with findings and recommendations for improvement of financial practices.

### **FY2021 Budget Administration**

School Committee members received regular reports on the district's finances throughout FY2021, including the local operating budget, grant funds, and revolving funds. After reviewing the FY2021 budget, I am pleased to report the district has continued to make great strides in stabilizing its finances. By implementing strict financial practices, it has accrued several reserve fund balances for future budget needs. At the end of FY2021, the district can:

- reserve approximately \$ 2.3 million in the special education circuit breaker revolving fund to pay for future unanticipated/unfunded special education student tuition and/or transportation costs (By contrast, just six years ago in the fall of 2015, the school department had to request a supplemental appropriation of \$ 500,000 from the town to cover unanticipated special education tuition costs as no reserve fund balance was

available).

- carry over approximately \$ 1.3 million in food service/school nutrition funds. This is a significant achievement, given that many school districts find themselves operating their food service programs at a deficit. A portion of these funds will be allocated to a capital improvement project in FY2022.
- set aside approximately \$ 2 million in school choice funds as a reserve for future spending by the School Committee on educational programs and services to augment current program offerings in the schools, or a contingency in the event of an unanticipated budget shortfall. School choice funds are utilized annually to support the 1:1 Chromebook initiative.

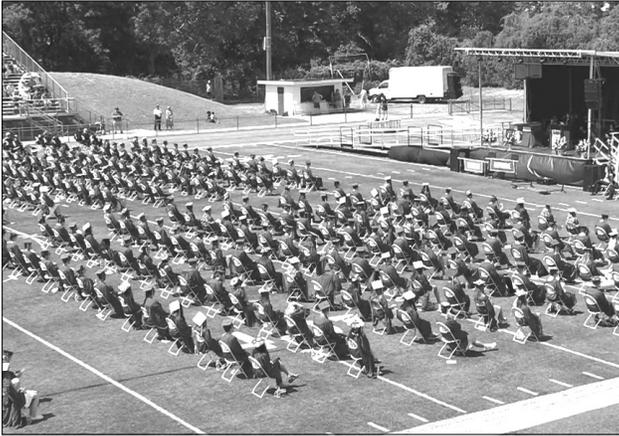
### **FY2022 Budget Presentation and Review**

In February, the administration presented the FY2022 general fund operating budget to the School Committee, including net school spending compliance and comparable community analysis (demographic and financial). We highlighted the assumptions that underlie the FY2022 budget, including normal step and lane increases, a decrease in special education tuition costs, and funding to support a tutoring support service model at the elementary and middle school levels to augment grant funding that supports interventionist positions providing small group, Tier II, instruction to students identified in need of targeted academic interventions and academic supports. The School Committee held public input sessions and reviewed district-level budget detail and a staff salary book that cross-walked salaries to the main budget document. The budget presented and reviewed was in-line with Town Manager Cohen's revised recommended budget increase of \$3.3 million, \$ 61.6 million to \$ 65 million, to support the Chelmsford Public Schools.

At the June 17, 2021 town meeting, representatives once again asked thoughtful questions, received straightforward answers, and approved (unanimously) the FY2022 revised funding request of \$65 million to support CPS.



## Chelmsford Public Schools



### Chapter 70 and Legislative Funding Analysis

The district contracted with Mr. Roger Hatch, retired MA DESE school finance administrator, to revise and update a report detailing how the state funding formula (Ch. 70 aid) affects school finances in Chelmsford – historically, at the present time, and looking into the future – considering the enacted legislation at the state level.

### 1:1 Technology Initiative

In FY2019, an Information Communication and Technology Services Steering Committee was convened to discuss and plan for a 1:1 Chromebook implementation in the district. The committee's 24 members represented all our stakeholder groups. The committee brought together district and building administrators, teachers, technology integration specialists, technicians, unions, and parents. It was a diverse mix of interested parties, and everyone worked very hard to make sure critical components for the roll-out were addressed.

The committee followed the International Society for Technology in Education (ISTE) recommended guidelines to address planning a 1:1 implementation. This gave the committee a good starting point to think about all the changes that teachers, students, and parents would experience as this initiative unfolds. Documentation was produced to serve as a guide for the district as we begin this journey. The plan they developed requires constant revisiting based

on administrator, teacher, student, and parent feedback. This is both expected and encouraged. We want the CPS 1:1 initiative to be successful, and it will be, because the approach taken is deliberate and founded in best instructional practices. Funding to launch the 1:1 Chromebook initiative was approved and the CPS 1:1 Chromebook initiative launched in FY2020.

Funding for the third year of implementation of the 1:1 Chromebook initiative is incorporated in the FY2022 budget to provide all incoming 5th grade students at McCarthy and Parker Middle Schools and 9th grade students at Chelmsford High School with a district-provided computer (Chromebook) for use at home and in school. At the start of the 2021/22 school year, all grade 5, 6, 7, 9, 10 and 11 students will be provided with a district issued computer for use at home and in school.

### Return-to-School Planning

Throughout the summer and fall of 2020, committee members were updated on trends in student enrollment, learning model selection (hybrid or remote), class size and teacher assignments, student transportation modifications for riders and eligibility, updated cleaning and sanitization protocols, and food service and school nutrition program modifications due to COVID-19. As the school year progressed, committee members received regular updates on student transitions between learning models, modifications to extracurricular activities, such as athletics and clubs, and the eventual return to full-time in-person learning of elementary school students on April 5, 2021, middle school students on April 28, 2021, and high school students on May 3, 2021. The district concluded the school year with all students having the ability to attend full-time in-person learning at all levels.

### COVID-19 Health and Safety Practices and Protocols

Throughout the school year, district administrators worked closely with community and town partners, including the Chelmsford Board of Health, to use community level COVID-19 data to guide learning model decision making and to review and refine COVID-19 protocols for positive case management and



## Chelmsford Public Schools



the identification of close contacts. Further, the district refined its public communication of COVID-19 cases within the Chelmsford Public School community to include daily notification of positive COVID-19 cases within each school and a weekly COVID-19 dashboard notification of positive cases within the district.

In March, the district implemented a voluntary COVID-19 pool testing program, providing weekly on-site COVID-19 tests, free of charge, to any student or staff member that consented to be part of the pool testing initiative. From the start of the program in March, through its conclusion in June, a total of 11,433 tests were administered, yielding a total of five (5) positive tests, a .04% positivity rate. This measure, along with

enhancements to each school's HVAC system, the procurement and use of personal protective equipment (PPE), and social distancing measures (proper hand hygiene, spacing, etc.) were implemented to provide for the health, safety and well-being of our students and staff.

As K-12 public school staff became eligible to receive the COVID-19 vaccine in March, district and school administrators encouraged and worked to coordinate appointments for staff to receive the vaccine. By the return to full-time in-person learning in April, over 700 staff in the district had received the COVID-19 vaccine. Many more have since done so. Further, when vaccine eligibility was expanded to include



## Chelmsford Public Schools

individuals 12 years of age and older, the district partnered with a local pharmacy to provide free, COVID-19 vaccine doses on-site at Chelmsford High School for interested individuals. We will continue to encourage and assist interested students and staff to receive the COVID-19 vaccine as a measure to allow our schools to return to more traditional, pre-pandemic school operation.

### CPS Website Redesign

A goal of the school committee and administration was achieved this spring, when on May 1, a new website launched to improve communication with all district stakeholders as it pertains to general announcements, school and district achievements, and matters of informational importance. The district engaged the services of a firm to build a new website for CPS to include district and individual school pages. Further enhancements to the website will be implemented this summer and fall as individuals, departments and schools create content to keep parents and students informed of happenings in the district.

Over this past year, we have accomplished much as we worked together. In addition to the aforementioned pandemic related actions of the past year, we continued to administer and

manage the day-to-day operations of the school district, approved capital plans for FY2022, submitted an application for MSBA funding consideration of a future long-term school building project, developed new programming, such as the Innovation Pathways Program at Chelmsford High School, and began a review of diversity, equity and inclusiveness practices in our school system.

In addition to the developments already listed, we have taken steps to continue to rebuild both the school community's and the greater Chelmsford community's confidence in the school administration. I have worked closely with Town Manager Cohen and the members of his financial team to provide accurate and timely information on our budget to Chelmsford's boards. We will close the books on FY2021 with a positive fund balance and we will set aside remaining school choice funds as a reserve for School Committee use. Much work lies ahead, but I strongly feel we are continuing to move in the right direction. I am excited about our staff's past accomplishments in the district this past year and look forward to a successful 2021/22 school year.

Yours truly,  
Jay Lang, Ed.D.





# Nashoba Valley Technical High School

## *Denise P. Pigeon, Superintendent*

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old in all career areas on a space available basis. Nashoba has earned an impressive reputation for producing community leaders as well as providing a vast amount of community projects for our district towns. Nashoba Valley Technical High School offers career preparation in 20 technical programs.

### Administration

Dr. Denise P. Pigeon	Superintendent
Mr. Jeremy Slotnick	Principal
Ms. Michelle Shepard	Business Manager
Mr. Paul Jussaume	Vocational Operations and Facilities Director
Ms. Jobee O'Sullivan	Postsecondary, Continuing & Community Education Director
Ms. Gabriella White	Curriculum Director
Ms. Michelle Valhouli	Special Education Director
Ms. Kyla Callahan	Guidance and Admissions Coordinator
Mr. Jeff Scheminger	Vocational Technical Coordinator
Mr. James Creed	Dean of Students

### Chelmsford

#### NVTHS School Committee Members

Mr. Donald Ayer
Mr. Lawrence MacDonald
Mr. Samuel Poulten
Alternate, Ms. Clare Jeannotte



**Accreditation:** New England Association of Schools and Colleges.

**The Learning Schedule:** Three 12-week trimesters consisting of eight 45-minute periods set in a four block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

### The Year in Review

The core mission of a vocational-technical school is to impart to its students knowledge and skills that will be valuable for securing and having success in future employment. In order to achieve this goal, Nashoba Valley Technical High School must constantly look to the future in order to determine the necessary skills that will be valued in an economy yet to come. Since Nashoba Valley Technical High School opened its doors in September 1969, in-demand skills have changed along with career pathways and technology. Nashoba Tech's history is one of near-constant adaptation; not just to keep pace with a rapidly-changing world but to anticipate those changes and keep learning relevant. These changes have come about both in the technical programs that Nashoba offers and in the facilities and equipment of the building.

This year the administration, faculty, staff, and students of Nashoba Valley Technical



## Nashoba Valley Technical High School

High School, with the immense support of our District towns, faced ever-changing challenges. Teachers adapted to teaching in unconventional ways, and students continued to learn in new ways. While following all safety guidelines, renovations to our Health Assisting and Dental Assisting programs have been completed. This project was led by our very own Construction Cluster students and staff, and supported by a Workforce Skills grant, Massachusetts Skills Capital Grant Program.

### Vocational-Technical Programs (Secondary & Post Graduate)

- Advanced Manufacturing
- Auto Collision Repair & Refinishing
- Automotive Technology
- Biotechnology
- Carpentry
- Cosmetology
- Culinary Arts
- Dental Assisting
- Design and Visual Communications
- Electrical Technology
- Engineering Academy: Robotics & Automation
- Engineering Technology
- Health Assisting
- Hospitality Management
- Marketing
- Plumbing & Heating
- Programming and Web Development
- Television and Media Broadcasting/Theater Arts
- Veterinary Assisting

### Special Academic Programs

Advanced Placement, Honors and College Preparatory courses are available in all core subjects. Foreign language, music, theatre art and additional elective courses are offered for all four years to all interested students.

### Dual Enrollment

The Dual Enrollment program is a state sponsored program that allows eligible NVTHS students the opportunity to enroll in courses at a

local college while they are still in high school. The Dual Enrollment Program is available to any junior or senior who meets the criteria adopted by both the State and the School District. Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses their junior and senior years at a two- or four-year public college or private institutions in Massachusetts or New Hampshire. The program allows a student to attend Middlesex Community College, Mt. Wachusett Community College, U Mass Lowell or Fitchburg State University on a full time basis, while still enrolled at NVTHS as a high school student. Credit for the courses applies to both the high school and college transcripts. Upon completion, students receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associates degree from a college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

### Early College

In January of 2019, Nashoba became the first vocational school to be awarded the Early College designation from the Department of Elementary and Secondary Education. Students can apply to participate in the Early College at Nashoba program beginning in their junior year. This program allows students to remain at Nashoba Valley Technical High School, enroll in "concurrent" enrollment classes at NVTHS, and earn credit at both Nashoba and Middlesex Community College. Students would be expected to complete a minimum of 12 or more credits between their junior and senior year. These credits are offered at no cost to the student or their families. Additionally, beginning with the class of 2022, students will enter the program with one credit earned for Career Exploration.



## Nashoba Valley Technical High School

This course is taken by all students in grade 9 when they participate in their required Freshmen Exploratory of all Nashoba's technical programs. In future years, all students will earn one credit apiece for a First Year Seminar and a Service Learning course, both of which are currently in development. Early College at Nashoba students have all the resources of Middlesex Community College available to them. They become college students with access to libraries, technology centers, and support services available at the college. Nashoba's teachers work with a mentor from Middlesex to design the course and to help students get the most benefit from this unique experience.

### Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district towns. Students and their instructors travel to various sites within our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform all necessary work for the district towns to complete their requested project. The Community Service Program educates students in a real world setting and allows the towns the benefit of observing Nashoba students at work, creating a lasting tribute to their efforts and having a major project completed without over expending limited town resources for capital improvement.

### Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 16 current high school sports, with equal opportunities for both male and female students. Next year we hope to add tennis and crew as new team sports. Other extracurricular activities include Student Council, National Honor Society, Music Honor Society, Yearbook, Kick Off Mentors, Students Against Destructive Decisions (SADD), Skills USA, Student Leadership, Peer Mediation, Chorus, Drama, and many special

interest clubs. No user fees are imposed on any sport, school sponsored club, or activity.

### Continuing & Community Education

Nashoba Tech's Continuing Community Education Program offers many late afternoon and evening classes to our community, such as Electrical, Advanced Manufacturing, and Driver's Education. Additional information can be found on the NVTHS website.





## Police Department

*James M. Spinney, Chief of Police*



I herein respectfully submit the Annual Report of the Police Department for FY 2021. The department's sworn complement remained at 54 permanent officers. The philosophy of the department continues to emphasize community policing strategies and initiatives that enhance the overall safety of the community. It is our goal to work in partnership with all the citizens of Chelmsford, to address and resolve issues of concern, and to improve the overall quality of life for those that live, work, or visit Chelmsford. Our top priorities continue to include traffic related complaints, as well as disturbance and nuisance calls. These quality-of-life issues are of paramount importance in maintaining order and providing an overall sense of safety and security throughout the town.

### ADMINISTRATIVE DIVISION

CHIEF OF POLICE  
James M. Spinney

DEPUTY CHIEF  
Daniel J. Ahern

PATROL DIVISION COMMANDERS  
Lt. Edward Quinn  
Lt. Todd Ahern  
Lt. Gary Hannagan  
Lt. Jason Hanscom  
Lt. Jason Poor

PATROL DIVISION SUPERVISORS  
Sgt. Philip Dube  
Sgt. Francis Goode Jr.  
Sgt. Stephen Fredericks  
Sgt. Paul Richardson  
Sgt. Craig Walsh  
Sgt. Steven Hawkins

INVESTIGATIVE DIVISION  
Lieutenant John Roark  
Sgt. William Carlo  
Detective Jeffrey Blodgett  
Detective George Tyros  
Detective Brian Ubele  
Detective Robert Brown

SPECIAL SERVICES DIVISION  
Lieutenant Colin Spence  
Traffic Officer Ryan Callahan  
Traffic Officer Nick Ziminsky  
K-9 Officer David Leo

COMMUNITY WELLNESS DIVISION  
Lieutenant Todd Ahern  
School Resource Officer Rebecca Tyros – High School  
School Resource Officer Daniel Sullivan – Parker Middle School  
School Resource Officer Daniel Goguen – McCarthy Middle School

DEPARTMENT CRIMINAL PROSECUTOR / LOWELL DISTRICT COURT  
Sgt. Jeffrey J. Bernier

# Police Department

**PATROL DIVISION OFFICERS**

Robert Murphy, Jr.  
 Robert Riordan  
 Anthony Spinazola  
 Christopher Chipchak  
 David Leo  
 Timothy Bourke  
 Christopher Zaher  
 Daniel Reid  
 Brian Richard  
 Nicholas Ziminsky  
 Ryan Callahan  
 Kenneth Meehan  
 Shawn Brady  
 Ashley Gallant  
 David Linstad  
 Matthew Fernald  
 Ashley Rokas  
 Keith Lecyznski  
 Craig Mead  
 Christopher Mauti  
 Riley O'Keefe  
 Kaleigh Marshall  
 Steven Conklin  
 Matthew Sech  
 Derek Hill  
 Nicholas Thayer  
 Shawn Lefebvre  
 Steven Buckley  
 Aaron Philaphandeth  
 Kevin Quinn  
 Brandon Reedy  
 Christopher Robinson

**PUBLIC SAFETY DISPATCHERS**

Richard Demers  
 Timothy Goode  
 Lisa Demers  
 John Poor  
 Shawn Brewer  
 Alexandra Hayden  
 Andrew Houmiller  
 Andrew Robinson

**ADMIN ASSISTANT**

Melissa Nolan

**RECORDS**

Marissa Cameron

**ACCOUNTING**

Katie Bennett

**FACILITY MAINTENANCE**

Carl Koch

**FLEET MECHANIC**

Todd Barry

<b>RECEIPTS TURNED OVER TO THE TOWN</b>	
Permits, fines, and fees	\$15,350
Parking Tickets	\$ 4,500
Towing Receipts	\$41,747

<b>BREAKDOWN OF ARRESTS</b>	
Adult Arrests	188
Juvenile Arrests	0
Total Arrests	188

<b>MISCELLANEOUS STATISTICS</b>	
Total Police Activity – Calls / Interactions	38,367
Summons Served	156
Accidents Reported	556
Fatal Accidents	2
Citations Issued	986
Motor Vehicle Stops	4,202
Parking Violations Issued	167
Restraining Orders Served	62
Alarm Calls	1,003
Medical Calls	2,767
Opioid Overdoses	15
Opioid OD Fatalities	2
Suspicious Activity Calls	927
Disturbance Calls	544
Domestic Calls	403
O.U.I. Alcohol	17
Robberies	2
Motor Vehicle Thefts	22
Fraud Reports	631
Hate / Bias Offenses	8
Well-Being Checks	629



## Police Department

### ACHIEVEMENTS

Over 38,000 Incidents / Interactions were handled by officers during FY 21. While our violent crime rate remained extremely low for a community the size of Chelmsford, we continue to see property crimes related to thefts from motor vehicles, shoplifting and vandalism. The police department is continuing in its efforts to reduce and deter these types of crimes.

The Chelmsford Police Department in collaboration with the Tewksbury Police Department, the Billerica Police Department, the Dracut Police Department, and the Tyngsboro Police Department have implemented a follow-up program to address the needs of residents who appear to be suffering from addiction issues, as well as mental health challenges. All five communities now have access to two full-time medical clinicians. Through our Front-Line Initiative Program medical clinicians will work in our communities alongside officers to facilitate follow-up medical treatment. We have continued to expand this program which has resulted in the ability for the Police Department to deploy the clinician in the field to deal with persons in need. During these deployments, the clinician can examine persons in need and help decide as to the next steps to assist with proper care and treatment.

The Chelmsford Police Department has also partnered with Uber-Health. By working with Uber-Health, the police department will be able to arrange for free transportation for those with substance abuse and or mental health issues that otherwise would not be able to get to their medical appointments.

With the goal being to get dangerous narcotics off the street the Chelmsford Police Department has implemented a drug pickup program. Any Chelmsford resident or business owner who has unused or unwanted medication at their residence or business can drop off that medication at the Chelmsford Police Department main lobby. If someone has issues with transportation and cannot respond to the Chelmsford Police facility a detective can be contacted and will respond to the residence or business and take custody of the medication.

The Chelmsford Police Department has also implemented a Community Wellness Division. The Wellness Division will collaborate with the Front-Line Initiative Clinician Program, as well as the Town's Community Services Department. The Wellness

Division will also direct efforts towards community and department diversity issues, as well as community and police officer health and wellness concerns.

### CRITICAL INCIDENT / SCHOOL AND WORKPLACE SAFETY

The Chelmsford Police Department continues to make school and workplace safety a top priority. During FY21 the Chelmsford Police Department conducted training sessions with local businesses and churches in the community. This training focuses on enabling stake holders to develop and implement safety plans to prepare for and respond to a critical incident.

### OFFICER AWARDS

This years' Police Foundation Awards honored fourteen officers for meritorious service. Officers receiving 2020 awards:

Sgt. Phil Dube  
Sgt. Steve Fredericks  
Sgt. William Carlo  
Sgt. Steve Hawkins  
Det. Jeff Blodgett  
Det. Brian Ubele  
Det. George Tyros  
Ptl. Nick Ziminsky  
Ptl. Derek Hill  
Ptl. Christopher Mauti  
Ptl. David Leo  
Ptl. Brian Richard  
Ptl. Craig Mead  
Ptl. Matthew Fernald

### RETIREMENTS

Patrol Officer David Mackenzie retired after 32 years of service.

### GRANTS

The Police Department received the following Grants during Fiscal Year 2021:

State 911 Dispatching Grant  
\$ 117,760

Emergency Medical Dispatch Training Grant  
\$ 18,554

# Police Department

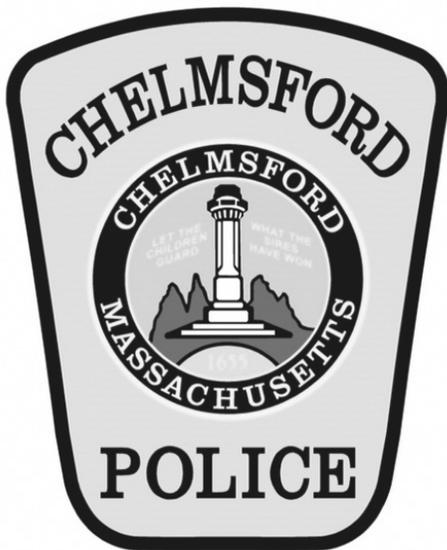
## CHIEF'S STATEMENT

It is truly an honor and privilege to serve as the Town of Chelmsford's Police Chief. Having served on the Chelmsford Police Department for over twenty-seven years I have come to know what the people of this community expect and demand from our Police Department. As Chief of Police, I will ensure that the Chelmsford Police Department moves forward continuing to be a highly professional, ethical, and responsible agency, focusing on quality-of-life issues, and being proactive in the deterrence and prevention of crime. I will also make it a priority that the Chelmsford Police Department deploys resources towards community policing efforts while striving to be a responsive and adaptive agency to the needs of this community.

I look forward to working as a team with the other Departments and entities in town making sure that Chelmsford stays on track as a great community to live, work, and visit.

Respectfully submitted,

James M. Spinney  
Police Chief





## Police Department *Auxiliary Police*



### MISSION STATEMENT

In partnership with our community, we, the Chelmsford Police Department, are committed to maintaining peace, protecting life and property, and providing professional law enforcement and crime prevention services. We accept the challenge of reducing the fear of crime by the prevention of criminal activity. We shall provide these services with compassion, dignity, and proficiency within the framework of the United States Constitution. To enhance the quality of life for all citizens, we will cooperate with other agencies and groups to resolve community concerns. To fulfill our mission, the Chelmsford Police Department will provide a supportive work environment that fosters the professional development of its members. Service will be our commitment...Honor and integrity are our mandates.

### CHELMSFORD POLICE AUXILIARY UNIT

The Director of the Auxiliary Police Unit is Lieutenant Hannagan, who oversees the Supervisor of the Auxiliary Unit, Sergeant Francis Goode. The Auxiliary Police Unit is comprised of approximately 19 Special Traffic Officers and 3 Auxiliary Police Officers. The unit is built on the chain of command. The sole purpose of the unit is to coordinate with numerous special events, including but not limited to road races, bike path events, sports tournaments, parades, and other town-wide events. The unit is strictly on a volunteer basis.

As a bonus, the Special Traffic Officers are allowed to work paid traffic details during the year.

Lieutenant Gary Hannagan # 32

### CHELMSFORD POLICE AUXILIARY UNIT ORGANIZATIONAL CHART BREAKDOWN

Director Lt. Hannagan

Supervisor Sgt. Goode

Special Traffic  
Retired Lieutenant Smith  
Special Traffic  
Retired Sergeant Teehan  
Special Traffic  
Retired Officer Mackenzie

Special Traffic Captain Demers

Special Traffic Sergeant Goyette  
Special Traffic Sergeant Ravanis

Special Traffic Officer Akimchuk  
Special Traffic Officer Boyle  
Special Traffic Officer Cianci  
Special Traffic Officer Hamel  
Special Traffic Officer Hayden  
Special Traffic Officer Holston  
Special Traffic Officer Houmiller  
Special Traffic Officer Jumps  
Special Traffic Officer Martell  
Special Traffic Officer Merrill  
Special Traffic Officer Moore  
Special Traffic Officer Tousignant

Auxiliary Tziolis  
Auxiliary Moran  
Auxiliary Gardner

## Police Department Auxiliary Police

### ABOUT US

There are currently seven mandatory events that the Auxiliary Unit needs to attend: Memorial Day Parade, Senior Pictures on the Common, July 3rd Town Fair, 4th of July Parade, Bay State Marathon, Halloween, and the Holiday Tree Lighting Event. Unfortunately, given the COVID-19 Pandemic, the unit did not participate in any events (FY2020-2021).

Since the last annual report (FY2019-2020), we have added new members to the Auxiliary Unit. The unit consists of 19 Special Traffic Officers and 3 Auxiliary Officers, as seen in the organizational chart listing.

We are also pleased to announce that we have the addition of 2 retired officers to the unit, retired Officer David Mackenzie, and retired Officer Aidan Gillis. Additionally, the unit added a retired Lowell Police Officer, Kenneth Moore, to its roster. Auxiliary Chipchak was also removed from the Auxiliary Unit and recently completed the Cape Cod Police Academy and is employed full-time with the Chelmsford Police Department. Finally, Auxiliary Officer CJ Kenny has resigned from the unit.

As of this report, the unit has received the resignation of Auxiliary Captain Kevin Proulx. Captain Proulx dedicated 40 years of service to the Chelmsford Police Auxiliary Unit. He started his career as an explorer when he was only 14 years old. Captain Proulx was also a dedicated dispatcher for the Chelmsford Police Department. Captain Proulx has moved on to pursue a career with the Chelmsford Auto School as part owner. The unit wishes Captain Proulx the best of luck in his new endeavors and thank him for his 40 years of service to the residents of the Town of Chelmsford.



*Auxiliary Captain Kevin Proulx.*

### MONTHLY MEETINGS AND TRAINING

The Auxiliary Unit takes pride in its work and dedication to the members and stakeholders of the community in which they serve. We currently hold monthly meetings on the third Monday of every month; however, because of the COVID-19 pandemic, there were no meetings in (FY2020-2021). Meetings consist of Guest speakers and keeping its members apprised on legal updates and training. Over the last year, we have continuously gone over policy and procedure and rules and regulations with the new Massachusetts Police Reform to maintain professionalism and accountability within the unit. ALL Special Traffic Officers still complete the same In-Service training through the Massachusetts Police Institute as Full-Time Officers within the Chelmsford Police Department.



## Police Department *Auxiliary Police*

In addition to the monthly meetings, our unit is yearly certified by Aux Captain Demers in CPR/AED training. Additionally, all the units' Special Traffic Officers must qualify with their service weapons under MPTC firearms guidelines. I am proud to report that all Special Traffic Officers have passed this year's firearms training with Officer Nicholas Ziminsky and Daniel Goguen.

### **FUNCTIONS**

In FY2020-2021, the Chelmsford Police Department Auxiliary Unit performed the following functions within the course of their duty:

#### *Events*

20 Hours per COVID-19 Precautions

#### *Auxiliary Meetings*

0 Hours per COVID-19 Precautions

#### *Training*

450 Hours for the Unit

### **MOVING FORWARD**

In FY2021-2022, we will continue to keep staffing where it is, but we are always welcoming possible new members to the unit.

In closing, we observed the most significant decline in events within the Town of Chelmsford over the last year, much in part to the COVID-19 pandemic. In the coming years, the Auxiliary Unit will undoubtedly see increases in road races, bike path events, and special events throughout the town. As we grow, the unit will adapt and continue to provide professional and knowledgeable service to the community's individuals.

The members of this unit will continue to work in partnership with the full-time officers of this department and the citizens of Chelmsford. We will constantly strive to embrace a foundation of integrity and a code of ethics to provide the highest standard for the community and its stakeholders.



## Police Department *Animal Control*



CALLS FOR SERVICE	450
INFORMATIONAL CALLS	1,600
DOG LICENSED IN FY2021	4,350
ANIMALS TAKEN TO POUND	48
ANIMALS RETURNED TO OWNERS	42
ANIMALS TO FOSTER FACILITIES/ ADOPTION	6
ROAD KILLS DISPOSED OF	325
ANIMAL BITES	30
COURT SUMMONS/ACTION TAKEN	15



**Animal Control's Mission:**

To protect the health and welfare of all our residents. As well as to promote the humane treatment of both domestic and wild animals through education and enforcement of state and town ordinances.

Every year, Animal Control is tasked with keeping our residents, domestic animals, and wild life safe and healthy through education and enforcement of state and local ordinances. Our goal has always been to promote the humane treatment of both domestic and wild animals as we, as a society continue to expand into the habitat of our wild neighbors. We meet these challenges head on and embrace the constant fluidity working for the best outcome of all involved. 2020 has been no exception.

Due to the unusual circumstances introduced by the pandemic, it challenged Animal Control to work outside the normal operating procedures. Because of the restrictions placed, personal interactions were extremely limited, and this brought on new challenges.

Every obstacle was looked at as an opportunity to think outside the box and adapt our standard operation procedures to meet community needs. Because of inability to have one on one interactions with our community members we reviewed and implemented new strategies on how to service Chelmsford.

With these unusual circumstances, the number of incoming calls for wildlife concerns spiked. As a reminder, wildlife lives among us. They pose no threat to our community as long as we admire them from a distance and allow them to thrive.

Animal Control would like to thank the Chelmsford Police Command Staff for the confidence and encouragement, direction and constructive criticism of fellow officers, the Town Manager, Select Board, and our wonderful citizens.

Sincerely,

ACO Mark A. Cianci



## Fire Department *Gary Ryan, Fire Chief*

Chief Gary Ryan  
 Deputy Michael Donoghue  
 Captain Daniel Funaro  
 Captain John Kivlan  
 Captain Daniel Manley  
 Captain Kevin O'Brien  
 Fire Prevention Captain Daniel Koutsoufis  
 Fire Prevention Captain Ryan Houle  
 Training Captain William Schellbach

Joshua Abbott	Donald Kohl
Robert Albon	Kenneth LaBrecque
William Amundson	Keith Lindsay
William Bacon	David Maher
Gary Baker	Michael Maher
William Bennett	Jake Maniscalco
Edward Boisseau	Leo Manley
Evan Boudreau	Patrick McGarry
Michel Bowler	Timothy McNiff
Christopher Brothers	Andrew Micu
Michael Brothers	Michael Nelson
Thomas Brothers	Scott Newcomb
Francis Bruno	Christopher Oxier
Erik Byam	Casey Phelan
Jeffrey Cancellia	Aubrey Pine
Edward Casey	John Robinson
Michael Chiasson	George Ryan
Kevin Clarke	Michelle Sacco
Daniel Corey	Gregory Segnini
Patrick Daley	Timothy Shanahan
Michael Ducharme	Gregory Sparks
Robert Gardner	Jason Turner
Derek Hamilton	Joshua Turner
Nicholas Hamilton	Garrett Walsh
David Houle	Michael Young
William Keohane	

Retired: Captain Marc Pare'  
 Firefighter Chhunly Prak

Mechanic: Frank Fader

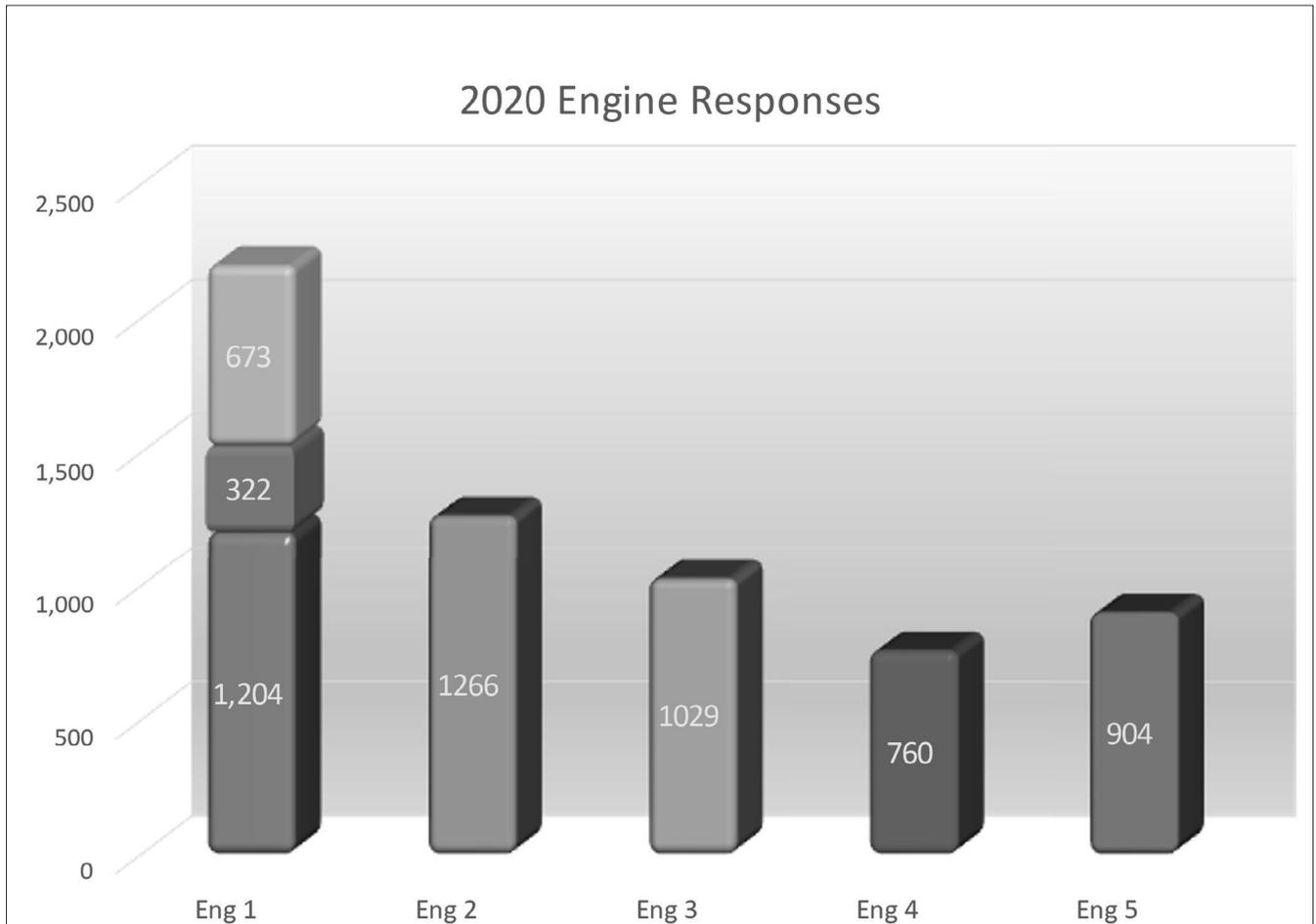
Clerical: Anna Griffin  
 Jo-Ellen Carkin, Fire Prevention

Within the past year, two members of the Chelmsford Fire Department have retired: Captain Marc Pare and firefighter Bill Keohane. Captain Pare was the department's very first training officer. He provided consistent quality training to our members to ensure they had the necessary skills to perform their roles safely and effectively. Firefighter Bill Keohane retired after 36 years of service to the town. His knowledge and experience were instrumental in mentoring less experienced members throughout the years. As with any organization, the retirement of trusted co-workers and subsequent loss of experience and historical knowledge is challenging. We are extremely fortunate to have benefited from their service and will do our best to carry forward their sense of duty. We wish them a long and enjoyable retirement.

Four new members have joined the department within the past year. Firefighters Frank Bruno and Michael Bowler transferred to Chelmsford from the Methuen Fire Department, which was facing layoffs due to the impact of COVID-19. Firefighters Chris Oxier and Jake Maniscalco have started this year as well. The latter is currently attending the Massachusetts Fire Academy and will graduate in August 2021. We are happy to have them within our ranks and wish them well in their new positions.

One year after the COVID-19 pandemic began disrupting our lives, we look forward to returning to a sense of normalcy. The virus has taken a devastating toll on our community. From the closure of businesses and schools to the tragic loss of loved ones, the pandemic has made its mark on all of us in countless ways. As a department, we have also faced many challenges caring and providing treatment for our residents. That is why I am so thankful for the dedication and compassion our firefighters have shown during this trying time. We are grateful to serve such a supportive community and would also like to thank the people of Chelmsford for the gratitude shown to us.

# Fire Department



As COVID-19 vaccinations began to receive emergency use authorization over the winter, members of the police and fire departments attended training offered by Lowell General Hospital to learn how to administer them. In the weeks and months thereafter, this training was put to use by vaccinating members of the community in various local clinics. I want to thank Dr. Jonathan Drake, Chief of Emergency Medicine at LGH who also serves as the Medical Director for the CFD and CPD, for his guidance over the past year. Also, a special thank you to LGH paramedic Marlene Hillman for her tireless dedication throughout the training process.

On October 19, 2020, Town Meeting representatives voted in favor of a \$3.4 million expansion/renovation project for the North Fire Station (Engine #2). The project will involve taking down the station's main section and replacing it with a two-story modular structure, with each floor measuring 2,100 square feet. The new station will include six individual bunkrooms, multiple ADA compliant bathrooms, a fitness room, and a gear storage room. The apparatus bay will also be renovated to add an additional drive-thru bay. During the duration of the project, a temporary North Fire Station has been setup at 54 Richardson Road. This accommodation will provide the quick response service the community has come to expect. When completed, the North Fire Station, which was built in 1956, will safely accommodate a modern public safety



## Fire Department

workforce. I am appreciative of all the support that we have received during a very challenging fiscal period.

The Chelmsford Fire Department has been very fortunate in receiving both state and federal grants within the past year. The Department was awarded the Assistance to Firefighters Program grant (AFG) in the amount of \$213,000 to purchase and upgrade our portable and apparatus emergency radios. In addition, desperately needed Covid grants exceeding \$40,000 helped us secure the personal protective equipment (PPE) that we need to protect our members from the virus. State grants totaling over \$20,000 allowed the department to purchase new washer extractor machines, used to clean our turnout gear. The award allowed us to replace an existing 22-year-old machine and add a new machine at the renovated Engine #2. I am thankful for all the support in helping to secure these desperately needed funds.

In 2021, the National Fire Protection Association (NFPA) celebrates its 125th anniversary. Since 1896, the NFPA has been devoted to eliminating death, injury, and economic loss due to fire, electrical, and related hazards. Led by subject matter experts, the NFPA's impact is felt throughout the world as 250 technical committees comprised of 9,000 volunteers from 42 countries work tirelessly to develop safety standards and codes aimed at protecting people and property. The Chelmsford Fire Department has benefited from their devoted service to community risk reduction and we would like to commemorate this significant milestone.

In December 2020, the Chelmsford Fire Department phased out the use of the Gamewell Masterbox fire alarm notification system. This system was developed in Boston in 1852, and the Gamewell Company was formed shortly after the Civil War. The fire alarm notification system functions as a telegraph – it taps out a numerical code (indicating the building location) and sends the signal via wiring strung along telephone

poles. The red colored cable along the telephone poles would then send the alarm signal to all fire stations and to the 911 public safety center. The town of Chelmsford first installed this “red box”, often seen on the exterior of all town buildings and most commercial businesses, back in the 1920s. At its peak, the town had over 300 Gamewell Masterboxes on both public and privately owned buildings, as well as over 245 street boxes. Due to the system's age and reliability concerns, the town transitioned over to a “central station” monitoring system. I want to thank all our customers for working with us to make this change happen.

On behalf of all members of the Chelmsford Fire Department, I would like to thank our citizens, town officials, and mutual aid partners. We could not have made it through the last year without their support. We look forward to continuing to work together to serve the community we love.



## Emergency Management Agency Steve Maffetone, Director



Chelmsford Emergency Management Agency  
Steve Maffetone – Director  
Paul Eriksen – Assistant Director  
John E. Abbott  
Richard Day  
Bill Ohm

The Office of Emergency Management has had a busy fiscal year in 2021 managing potential impacts to Chelmsford throughout the year.

Chelmsford Emergency Management Agency (CEMA) continues to work closely with many of the Town Departments including Health, Police, Fire, Accounting, DPW in the overall management of the COVID 19 pandemic. CEMA continues to secure personal protective equipment for our first responders and assisted in coordination of FEMA and CARES Act funding. CEMA worked in conjunction with Fire, Police, and Public Works in preparation and support for several severe weather events over the past year.

Chelmsford Emergency Management asks all residents to be prepared and be informed. As we have seen across the globe, weather impacts have greatly increased with a variety of severe weather events, including droughts, floods and wildfires. It is important for residents to plan for prolonged power outages and learn the practical steps you can take to keep your family and home safe.

While power is often restored in a reasonably short period of time, history has shown that more destructive hurricanes and winter storms can cause prolonged power outages. Restoration can be hindered by downed trees, wires, debris blocking roads, and flooding that limits the utility companies' ability to access impacted areas.

Enroll in National Grid's Outage Alerts and Stay Connected During Storms and Outages <https://www.nationalgridus.com/MA-Home/Outage-Central/Outage-Alerts>  
Visit <https://www.nationalgridus.com/MA-Home/Storms-Outages/Outage-Map> or download National Grid Outage Map to your Smart Phone or portable device to receive live updates on your outage. The Town of Chelmsford's Public Safety Departments work closely with National Grid during any outage event and throughout the year.

**Do not call 9-1-1 to report your power outage or to ask for outage information; use 9-1-1 only for emergencies. Contact your utility company to report the outage and get restoration information.**

Check in on friends, family, and neighbors, particularly those most susceptible to extreme temperatures, such as seniors, and especially those who do not have cell phones or access to social media.

If you have life-support devices that depend on electricity, contact your local electric company about your power needs for life-support devices (home dialysis, suction, breathing machines, etc.) in advance of an emergency. Let the fire department know that you are dependent on life-support devices.



## Emergency Management Agency



During emergencies, information may be available from a number of sources. Some of the primary ways to get information during an emergency include:

Town of Chelmsford website <https://www.chelmsfordma.gov/> for the Community Notifications and News Flashes

<https://www.townofchelmsford.us/list.aspx>

Register on the Code Red system on the Town of Chelmsford website <https://www.chelmsfordma.gov/167/Police-Department>

Facebook at Chelmsford Emergency Management

Twitter at Chelmsford Mass EM@Chelmsford\_EM

Ping4alerts! (Weather alerts) - Free mobile app - available for iOS and Android devices

MEMA's Twitter and/or Facebook accounts

Monitor local media (TV and radio)

Call 2-1-1 for Non-Emergency Assistance. 2-1-1 is the Commonwealth's primary telephone call center during times of emergency and is able to

provide information on emergency resources, such as shelter locations.

Visit MEMA website for further information: <https://www.mass.gov/orgs/massachusetts-emergency-management-agency>

The Chelmsford Emergency Management Agency is made up of volunteers serving the community. Please contact me if you have Emergency Management background and are interested in volunteering. Thank you to the members of the Chelmsford Emergency Management Agency for all their hard work and dedication over the past year. I would also like to thank Town Manager, Paul Cohen, and all the Town Departments for their support.

For additional information contact me at [smaffetone@chelmsfordma.gov](mailto:smaffetone@chelmsfordma.gov)

Respectively submitted,  
Steve Maffetone  
Director



# Department of Public Works

## *Gary Persichetti, Director*



The Department of Public Works (DPW) consists of eight Divisions (Engineering, Facilities, Highway, Parks, Public Buildings, Recycling and Trash, Sewer, and Stormwater).

All DPW Divisions are located at 9 Alpha Road with the exception of the Facilities maintenance shop which is located behind the High School.

### **Engineering Division**

The Engineering Division provides technical support to many Town departments and committees, including the Planning Board, Conservation Commission, Town Manager, Select Board, Zoning Board of Appeals, Assessors Department, Town Clerk, Stormwater Division and Sewer Division. Additionally, the engineers design and provide construction layout and inspections for several projects constructed by the Highway Division.

The engineers provided design, layout, grades, technical assistance, and inspections for the following projects:

- Various roadway resurfacing and improvement projects by the DPW – Highway Division
- Central Square sidewalk improvements
- Reconstruction and improvements to the front parking lot at Chelmsford High School

The engineers provided site plan reviews and/or inspections on the following projects:

- 278-282 Mill Road Site Plan
- 56 Pile Drive Subdivision and Site Plan
- 152 Turnpike Road Site Plan
- 11 Cushing Place Site Plan
- Mary Ave Subdivision
- 7 Gorham Street Comprehensive Permit
- 59-65 Princeton Drive Site Plan
- Ready Way Subdivision
- 50 Hunt Road Comprehensive Permit
- 104 Turnpike Road Site Plan
- 235 Littleton Road Site Plan
- 27 Katrina Road Site Plan
- UPS Expansion Site Plan
- 44 Central Square Site Plan
- 240 Groton Rd Subdivision
- 21-25 Quigley Ave Site Plan
- 9 Turnpike Road Subdivision
- 248 Princeton Street Site Plan
- 314 Dunstable Road Subdivision
- 61 Dunstable Road Site Plan
- 10 Technology Drive Site Plan
- 99 Littleton Road Site Plan

### **Ongoing projects consist of:**

- Adding a feature for viewing the Town Layout plans in an online GIS application. Updating sewerage and drainage base maps for GIS use. The DPW maintains a system for Town employees to access plans and other information from the field with an online application for GIS.
- Ongoing construction on the intersection improvements at the Billerica Road/Riverneck Road and Concord Road/Boston Road/Parker Road intersections. These projects are part of MassDOT's Transportation Improvement Project cycle and will have roadway, pedestrian and drainage improvements. Billerica Road/Riverneck Road began construction in the fall



## Department of Public Works

of 2019. Boston Road/Concord Road intersection improvements began 2021.

- Working with consulting engineers to advance design for improvements to Chelmsford Street (Central Square to Alpine Lane). This project is in MassDOT's Transportation Improvement Program.
- Working with consulting engineers and MassDOT to analyze and develop a conceptual plan for improvements at the Princeton Street/Richardson Road intersection.
- Ongoing construction of underground utilities, roadway and pedestrian improvements on Cushing Place. This project is funded from a MassWorks Grant. Work began on this project in Winter of 2021.
- Preparing plans and processing street acceptances for any remaining unaccepted streets within the Town. Accepting the streets allows for additional funding from the MassDOT Chapter 90 reimbursement program.
- Assist in acquiring a grant in 2019 from the State through the Municipal Vulnerability Preparedness (MPV) program for the design of the reconstruction of the two Dunshire Drive culverts. The design incorporates the effects climate change may have on this neighborhood and the culverts. In fall of 2021, one of the culverts needed an emergency replacement. Engineering staff continued to provide administrative support for the full renovation of both culverts. Some funding was acquired at 2021 Spring Town Meeting for the full renovation of both culverts. Construction should begin in late 2021.
- Assisting the Roberts Field Improvement Committee.
- Ongoing updates to the Town Assessor Maps.
- Reviewing, inspecting and coordinating tree work within Town roadways.
- Preparing and recording various documents for drainage easements and conservation notice of

intents.

- Hired Weston and Sampson Engineers to create a Stormwater Master Plan for the Town to help direct future resources to maintain, protect, and improve the assets and natural resources of the Town through proactive stormwater management. This plan was completed in fall of 2020. As part of this project, the consultant performed a preliminary inspection of all culverts in Town. The Engineering staff provided supporting material and oversight for the creation of the master plan.
- The Stormwater Master Plan Advisory Committee (SWMPAC) was created to help direct development of the Town's Stormwater Management Master Plan as described above. The committee is comprised of residents from various precincts and individuals representing various Town Departments. After the approval of the Stormwater Master Plan, the committee was closed.
- Prepared an RFP seeking proposals from qualified professional geospatial mapping firms to develop a proposal for planimetric mapping, digital orthoimagery and topographic mapping of the Town of Chelmsford. The objective of this project is to improve the Town's impervious area data, acquire current data for the Town's GIS base map and produce Town-wide topographical maps. The final product will be a comprehensive depiction of the current features of Chelmsford. The data collected will be used to help develop improvements in Town. It will also help to complete the stormwater mapping by displaying current drainage features such as ditches, catch basins, drain manholes, bridges, streams, and topography. The new impervious area data will be used to update the current inventory which is used for evaluating properties for stormwater utility fees. These models enable us to find solutions for various developments involved in future town planning and administration. The Town awarded this contract to Quantum Spatial, Inc. Work will be completed in October, 2021.
- Contracted with VHB Engineering to build a tool to help manage infrastructure assets, create current and historical condition and maintenance records,



## Department of Public Works

create reports and thematic maps of attributes and perform planning and budgeting analysis in their program called SAM IS. The program will provide management of pavement, sidewalks and stormwater features.

- Contracted with Baden Consulting Services, LLC to perform a pavement distress survey, populate the new SAM IS program with the surveyed data, and report the findings.
- Applied for a culvert assistance grant for the culvert near Hunt Road and Alcorn Road.
- Applied for a grant at the Russell Millpond Tributary (upstream of Janet Road) to evaluate the tributary stream and design stream bank restoration, identify methods for stream maintenance, and increase flood storage through naturebased solutions. Additionally, the project would include identifying potential green infrastructure to encourage natural infiltration of stormwater runoff while the culverts would be evaluated through the year 2070.
- The Town Engineer assisted the Stormwater Division in preparing a new Stormwater Bylaw which was approved at 2021 Spring Town Meeting.
- Land Survey was completed in support of the following projects: North Fire Station; Warren Pohl Conservation; and Ledge Road improvements.
- Worked with Weston and Sampson on the ongoing Sewer Capacity Alternatives Analysis.
- Managed and assisted a Licensed Site Professional with the PFAS contamination study at 54 Richardson Road.

The engineering staff also assists residents with requests on an as-needed basis (i.e., providing maps, drainage expertise, and performing tree inspections).

### **Stormwater Division**

The Stormwater Division oversees the Stormwater Management Program. The Town of Chelmsford is required to maintain compliance (managing

the runoff from rain storms and snow melt) with the EPA Phase II National Pollutant Discharge Elimination System (NPDES) permit. This permit is in place to allow Towns to control water pollution by regulating the point sources that discharge pollutants into our water systems.

The EPA announced effective date of the General Permits for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4) in Massachusetts to be July 1, 2018. In 2018, Fall Town Meeting approved the operating budget for the Enterprise Fund. The utility began collecting funds in January 2019.

The control measures in place are as follows:

**Student education and outreach:** The Town has presented stormwater lesson plans to over 90 students in Chelmsford public schools. The lessons included information on stormwater pollution, watersheds, and a demonstration of the Enviroscape Model which enables the students to receive a visual lesson about point-source and non-point-source stormwater pollution.

**Perform ongoing reviews of construction site plans** to assure that they meet the standard erosion and sedimentation protection requirements as well as the water quality standards. Proposed projects are reviewed for compliance with the MA Stormwater Standards. All redevelopment designs must show improvements to water quality runoff.

**Post construction stormwater runoff control:** Design engineers are required to submit as-built drawings and letters certifying construction has been conducted in accordance with the plans. Follow-up inspections conducted by DPW staff ensure that facilities are working as proposed.

**Street/Sidewalks/Lots/Catch Basins:** All public streets, sidewalks and municipal parking lots were swept and all storm drains were inspected and cleaned utilizing town owned and operated equipment.

The Town's GIS maps are updated to show the latest stormwater infrastructure.



# Public Works

Utilized college interns to contribute to the drainage maps and perform outfall inspections.

Weston and Sampson Engineers were hired to create a Stormwater Master Plan for the Town to help direct future resources to maintain, protect, and improve the assets and natural resources of the Town through proactive stormwater management. This plan was completed in Fall 2020. As part of this project, the consultant performed a preliminary inspection of all culverts in Town as well as created catchment delineation maps for all the outfalls in Town.

A Stormwater Management Plan was developed for the MS4 Permit compliance. This plan outlines all the requirements in the MS4 Permit and how the requirements are being met. It also outlines the responsibilities of the various municipal departments in assuring the continued success of the plan. This plan was posted for public comment and then published to the Town website.

Many public outreach posts were added to the DPW Facebook page.

An Illicit Discharge Detection and Elimination (IDDE) program began in 2020, and continued this year, to systematically find and eliminate sources of non-stormwater discharges to its municipal separate storm sewer system and implement procedures to prevent such discharges. 228 outfalls were inspected during FY2021.

New projects this year included:

Locating/uncovering buried outfalls in various locations

Rip Rap stabilization in various locations

Drainage easement maintenance in various locations

Drain Manhole and catch basin repairs

Maintenance on Town owned detention basins

## **Public Facilities**

The Division of Public Facilities oversees the operation and maintenance of the Chelmsford Public Schools and Public Buildings, twenty-eight in total. The main goal is to manage a responsive, well planned and cost-effective maintenance

operation. The Division provides in-house services staffed by the Facilities Maintenance Shop including electrical, plumbing, painting, carpentry, small engine repair, asbestos/pesticides, truck driving, fields and grounds and general maintenance.

The Facilities Manager directs the environmental compliance programs in all buildings. Town Electricians are responsible for the maintenance of 2,218 Town owned streetlights. The fields and grounds staff groom and maintain the athletic turf and grass fields for all public-school sporting events and town recreational programs. During the summer months Public Facilities mows over 80 acres of grass, removes trash at all parks, playgrounds, beaches and school athletic facilities. During the winter months, staff provide snow removal at the schools and public buildings.

The Facilities Manager hires and directs the work of outside vendors to service and maintain building systems when outside our area of expertise.

Example of contracted services include:

- Asbestos
- Building envelope repair
- Elevators
- Energy controls
- Fire alarms
- Generators
- HVAC building systems
- Pest Management
- Security Alarms
- Solar operations
- Sprinkler systems

## **FY 21 Funded Capital Projects**

### **Municipal Facilities**

- Byam, Harrington & South Row – Kitchen Upgrades
- Parker School – Kitchen Code Compliance
- Senior Center – Kitchen Renovation

### **Playgrounds**

The Playground Coordinator oversaw the renovation project at Varney Park in North Chelmsford which includes a tennis court and pickleball court and the renovation of the new Roberts Field sports field complex. He manages the maintenance and safety of all public playgrounds and conducts safety inspections on a monthly/annual basis to adhere to all compliance



requirements.

Additionally, the Playground Coordinator facilitates volunteerism by local partners including the Middlesex County Sheriff's Department and Valley High Collaborative who collaborate to complete small projects and help maintain Town property.

### **Energy Manager (Sustainability Manager)**

The Public Facilities Manager directs the operation and maintenance of the HVAC systems in all public schools and public buildings. Every three years, the Town posts an invitation to bid for the maintenance and repair of HVAC systems. NB Kenney/ Boston Mechanical Services is our current service contractor. The Sustainability Manager oversees the energy management systems on a daily basis, communication with the schools, manages daily work requests and coordinates repairs with the controls contractor.

In response to the COVID-19 pandemic, in the Fall of 2020, the Town implemented an HVAC Assessment Project. The scope of work included the inspection /repair of every piece of mechanical equipment in Chelmsford Public Schools to assure that the Town met the standards for ventilation and indoor quality.

- HVAC Assessment project work with Mechanical Engineering firm to develop spreadsheet ventilation calculations
- HVAC Assessment project work coordinating with the Testing and Balancing Contractor
- Research and apply for all energy saving projects through grant applications/awards.
- Manage and Monitor HVAC controls and building schedules in the Energy Management System daily, which consists of over fifteen buildings, including all schools.
- Assist with HVAC maintenance efforts.
- Assist the Energy Service Performance Agreement (ESPA) contractor in managing the measurement and verification (M&V) plan to assure the energy savings is on track at all schools and municipal buildings.

### **FY 21 Grant Funded Projects**

- Green Communities Grant – Massachusetts Department of Energy Resources awarded \$50,103 for a weatherization project at McCarthy School and \$49,897 for a LED Lighting Retrofit at Town Offices.
- EVIP Grant – Massachusetts Department of Environmental Protection and National Grid awarded funds to install electric car charging stations at Chelmsford High School- 2 stations 4 ports, Chelmsford Senior Center-1 station 2 ports, Roberts Field-1 station 2 ports and the DPW- 2 stations 4 ports.

### **Highway Division**

Daily activities for the Highway Division consist of road maintenance, pot hole repairs; drainage repairs; brush cutting; traffic signal maintenance; curb and berm installation; regrading of Conservation land parking lots; and snow and ice operations. In addition to their maintenance activities the Highway Division completed a number of large projects detailed below.

### **Road Construction**

The following roads have had drainage improvements. They have also been leveled and repaved, loamed and seeded and traffic markings were applied where applicable:

Amherst	Footpath	Mt. Pleasant
Bentley	Garrison	Parkerville
Brouillette	Harvard	Quigley
Church	Horseshoe	Spaulding
Dartmouth	Longmeadow	
Draycoach	Maple	

Completed paving at the DPW Facility parking lot.

### **Traffic Lights**

- Installed pedestrian traffic lights in Chelmsford Center.
- Installed illuminated Stop signs at School Street & Graniteville Road
- Installed new turning lane lights at North Road and Route 110



# Public Works

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## **High School Parking Lot**

Continued work at the CHS parking lot as follows: replaced drainage; graded; installed new curbing, walkways and lights; brick walkway & flag pole; new irrigation, landscaping, retaining wall and dumpster fence; line striping and handicap ramps.

## **Freeman Rail Trail Maintenance**

Extensive work was conducted on the Rail Trail as follows: Removed damaged hot top; removed all roots; graded and repaved; repaired washouts and built cut outs along the Trail at Hart Pond. Also repaired numerous damaged wooden rails.

## **Worthen Street – Pocket Park**

A Pocket Park was constructed on Worthen Street. Extensive work was conducted as follows: removed existing hot top; installed drainage system; installed new curbing, sidewalk, handicap ramps, and walking path inside the park. Also graded and loamed existing area and installed granite post and fence.

## **Warren-Pohl Reservation**

Installed electrical conduit from Boston Road to Barn – regraded the road.

## **Snow and Ice**

Winter plowing operations were managed by Highway Division personnel, assisted by the Engineering Division, Parks Division, Cemetery Division, Sewer Division and Facilities Division. All divisions/contractors did a great job plowing/salting with a high volume of snowfall (6 storms). The staff maintains all plowing equipment as well as supervises 40 subcontractors during snow operations.

The Highway Division Departmental Assistant handles all administrative tasks associated with the Highway Division as well as the Facilities Division. Day-to-day tasks include answering/addressing numerous calls/issues (at the DPW Facility, by phone, email, and SeeClick Fix); maintaining numerous logs to assist with tracking the progress of Highway related requests, and processing numerous Street Opening Permits. During the Winter months, she assists the Highway Division with Snow & Ice operations (answering phones, acting as the point of contact at the DPW Facility).

## **Parks Division**

The Parks Division maintains all traffic islands and commons in Town as well as the DPW Building. The grounds are groomed each Spring and prepared for heavy use during the year. This Division also prepares the Town Common for the annual Fourth of July celebration as well as the cleanup and restoration of damaged areas resulting from an abundance of activities throughout the year. Staff members also assist with plowing during the Winter.

## **Public Buildings Division**

We continue to employ two part-time Building Attendants (evenings) to assist with various building maintenance needs (painting, carpentry, and repairs) at the Town Offices as well as opening and closing as needed.

The Town extended their contract with Transcend Maintenance for the cleaning at the Town Offices as well as the DPW Facility at Alpha Road. Their contract is in effect until June 30, 2022. The Building Attendants supervise the contractor during their daily cleaning.

## **Recycling and Solid Waste Division**

The Sustainability Manager oversees the solid waste, recycling and all other diversion programs available to residents of Chelmsford. The Division staff works with the Town's recycling committee to encourage recycling and diversion, assuring that programs comply with state waste bans, local bylaws and other relevant requirements. The Sustainability Manager assists residents with issues and inquiries related to recycling and solid waste, educates residents regarding the importance of recycling, reuse, diversion and donation options while also monitoring the Town's waste and recycling contractor's tonnage and cost activity. Republic Services, the solid waste contractor, is responsible for picking up trash and transporting it to Covanta Haverhill for incineration. Waste Management, the recycling contractor is responsible for transporting recyclables to their Material Recovery Facility in Billerica, where material is separated into commodities and sold.

**Solid Waste and Recycling:** Solid Waste tonnage totaled 11,097 tons while single stream recycling tonnage totaled approximately 3,731 tons. The



pink bag textile recycling program operated by Simple Recycling collected 108,987 pounds of material curbside.

**Electronics/Appliances/Tires:** Republic Services continued to provide a for-fee pick-up of electronics, appliances and tires.

**Leaf and Yard Waste:** The Town held two leaf and yard waste drop-offs and one brush drop-off in FY21. The drop-offs were held at Community Tree and the DPW and were staffed by DPW employees and volunteers. Together, these events served over 700 cars.

**Household Hazardous Waste:** The Town held two hazardous waste events, staffed by DPW employees and volunteers. These events served 830 cars. Residents who were unable to attend had the option of attending other regional collection events available through DEP sponsored reciprocity agreements.

**Batteries, Small Electronics and Mercury Containing Waste:** The Sustainability Manager and volunteers from the Recycling Committee operate the Town's mercury abatement program which is funded by Covanta Haverhill. This program includes the collection of fluorescent light bulbs, thermometer exchanges, and thermostat and button cell battery collections programs.

**Community Shredding:** The Town held two community shredding events, staffed by DPW employees and volunteers. The event was held at the DPW and served over 300 cars.

**Rain Barrels and Compost Bins:** The Sustainability Manager organized the sale of over 200 rain barrels and compost bins in partnership with MA DEP SMRP grants and Enviroworld, the vendor who supplied the equipment.

**Town Wide Clean Up:** The Sustainability Manager organized a one-week clean up that was sponsored by the Highway Department and Republic Services. More than 250 bags were picked up from the DPW by residents who worked diligently at various locations in Town to pick up litter over the course of the week.

### Sewer Division

The daily activities of the Sewer Division Operations staff include: preventative maintenance and repair of 41 pump stations, 2 metering stations, and approximately 190 miles of sewer gravity mains, force mains and low pressure lines. In addition to the preventative maintenance tasks, the Operations Staff performs inspections, snow removal at the pump stations, mark outs, and odor control. The Division Staff also oversees and performs repairs and maintenance on all the Town's backup generators at the schools, police, fire and Town offices. In addition, the Staff assists the Highway Division with snow removal activities and other Divisions as needed. The staff worked through COVID-19 to maintain the sewer system.

Major projects and work this year:

- Southwell Pump Station Force Main repair completed.
- Katrina Pump Station Force Main valve replacement completed
- Katrina Triplex Control Panel and flow meter upgrade completed.
- Katrina flood damaged equipment replaced.
- Weide St Pump Station upgrades completed.
- Vincent pump station upgrades - 95% complete.
- Upgrade of transducer level controls to 11 pump stations.
- Upgrade SCADA PLC at 5 pump stations.
- Rebuilt/repairs pumps and valves at over 15 pump stations.
- Pipeline and manhole inspection program using acoustic main line and laser/video manhole rapid inspection equipment and mainline video inspection equipment -- 33% complete.
- iData collect real time digital daily inspections, repair and record keeping completed.
- Started conversion to cellular communications from pump stations.
- Started SCADA hardware & software upgrades.

The Departmental Assistant is the primary interface with the public and handles billing, sewer betterments, phone inquiries, concerns and other related matters.



## Cemetery Commission

*David Boyle, Superintendent*



### **Members:**

Gerald L. Hardy, Chair  
Thomas A. St. Germain  
John Sousa

### **Cemetery Department Personnel:**

David J. Boyle	Superintendent
Jorge De Freitas	Foreman/Backhoe Operator
Nick Zgonis	Driver / Laborer
Kyle O'Neill	Driver/ Laborer
MaryAnn Silva	P. T. Clerk
Chris McCarthy	Seasonal Laborer

The Cemetery Commission is pleased to report the following accomplishments for Fiscal Year 2021, to the citizens of Chelmsford.

In the Fiscal Year 2021, there was a record amount of interments at 215, 123 full burials and 92 cremation interments. Cremations accounted for just over 42% of total interments. For FY 2021 there were 122 cemetery lots purchased throughout the Town, and Seventy-seven (77) lot owners participated in the Prepaid Interment Fee Program.

With the COVID-19 pandemic continuing to affect us all throughout the past year, all departments in Town continue to face new challenges every day. We would like to take this opportunity to thank our entire staff for each one's contribution, with a 20% increase in



## Cemetery Commission

interments during FY 2021 and the continuous need to keep the cemeteries looking as well as possible, they did an amazing job. They have followed all protocols issued for the safety of our lot owners and themselves. We were prepared for both Mother's Day and Memorial Day just as we would be any other year. All interments were held within the guidelines issued to us; due to the limitations, this did cause many people to postpone the cremation interment of a loved one. In FY 2021, the Sale of Cemetery lots has increased close to 100%. The way we interact with owners has changed, prior to last year, all lots were sold in person, we continue offer in person, but also offer lot owners numerous options, be it by mail, email, phone or Zoom.

The seven-acre expansion at Pine Ridge Cemetery continues as funds allow. The 3.5 acres we are currently preparing to be ready for sale in July of 2022, was loamed and hydroseeded in the Fall of 2020. The Highway division of the DPW was of great assistance by trucking in fill from Fairview cemetery along with the use of their hydroseeding truck. Paving of the roads in the new area will take place later this Fall or early Spring.

Also, at Pine Ridge we installed a new granite walkway at the Niche Walls and the third wall of six was placed, a fourth is planned for the Fall of 2021. At Fairview Cemetery the staff installed a wrought iron park bench at the Niche Wall and are awaiting the installation of two granite benches for the flag side of the Niche Wall

As in years past and as time allows, we continue our program to safety prune any trees that need attention at the Town's six cemeteries. Once again, this past year Cemetery personnel assisted the DPW in snowplowing operations throughout the winter season.

Please note, beginning November 15, 2021, Cemetery personnel and volunteers from the local Boy Scouts group will be removing all Veterans flags, for the winter season. A flag retirement ceremony will also take at a time to be determined. New Veteran flags will be placed on all Veterans graves on the third Saturday in May of 2022. We are always looking for volunteers to place flags for Memorial Day. If there are any questions, please direct them to the Superintendent at [dboyle@chelmsfordma.gov](mailto:dboyle@chelmsfordma.gov)

Cemetery Lots are available for sale at Pine Ridge Cemetery, Fairview Cemetery, Heart Pond Cemetery and West Chelmsford Cemetery.

Please check out the "Chelmsford Cemeteries" Smart Phone App, which works with both Android and the I-Phone, to download the app, please go to our website, [cemeteries.chelmsfordmagov.us](http://cemeteries.chelmsfordmagov.us) and hit the "Search Burial Records" tab there you'll find the link to download the App. Our Facebook page, listed under Chelmsford Cemeteries, is continually updated with information regarding the Town's cemeteries.

Please visit the Cemetery web site, [cemeteries.chelmsfordma.gov](http://cemeteries.chelmsfordma.gov) or go on the Town's web site [chelmsfordma.gov](http://chelmsfordma.gov) and click on the Town Departments link; then to the Cemetery Department link, here you will find all information pertaining to the Cemeteries.

Respectfully submitted,

David J Boyle,  
Superintendent of Cemeteries



## Community Services Coordinator

*Jen Melanson*



The Community Services Coordinator is responsible for developing new and innovative programs which will support community members in times of crisis. The Coordinator has a preventive and reactive role working to connect individuals and families to the appropriate levels of care for wellness and prevention relating to social services. The Coordinator is accessible for confidential drop-in consultations and for family member and friend referrals.

The Coordinator reports directly to the Town Manager. The Coordinator is responsible for responding, assisting, and coordinating social service needs along with the Police Department, Fire Department, Health Department, School Department, Senior Services, and regional partners. The Coordinator is responsible for preparing and making public presentations, preparing informational and educational materials, and serving as a liaison to Town committees and regional civic groups.

### **Community Engagement**

The Community Services Coordinator is committed to engaging with the residents of Chelmsford. The Coordinator regularly meets with individuals in the community to address needs such as housing, food insecurity, and financial assistance, and connecting to mental health services. The Coordinator is available to co-respond with Police and Fire on emergency calls where social service needs for individuals have been identified.

The Coordinator continues to team up with Chelmsford's Business Development Director and Chelmsford Telemedia to host a televised talk show called "The Q" to help connect residents and business to area resources. You can find episodes of "The Q" on Chelmsford Telemedia's YouTube channel.

### **Community Collaboration**

The Coordinator collaborates with agencies and community partners throughout Chelmsford and the Greater Lowell Area. The Coordinator represents the interests of Chelmsford residents on several task forces with the Greater Lowell Health Alliance. She works closely with Town Departments such as the Board of Health, Building Department, Clerk's Office, Veteran's Agent, Chelmsford Public Schools, the Council on Aging, the faith-based community, and more. These important partnerships allow the Coordinator to identify and assess community needs and to develop programs to help meet those needs.

The Coordinator has also taken an active role within Chelmsford's Age-Friendly initiative, serving as the lead for the Community Supports and Health Services Domain. The Age-Friendly initiative draws upon the collaboration of various town departments, residents, agencies, service providers, and more to help ensure that Chelmsford is a "livable community for all ages."



## Community Services Coordinator

In January, the Coordinator formed an informal council, the Food Security Advisory Council (FSAC), to address the ongoing issue of food insecurity in Chelmsford. The FSAC brings together stakeholders and community partners working to alleviate food insecurity in the community. The mission of the council is to focus on identifying and alleviating unmet food security needs.

### Community Programs and Services

The Coordinator has taken several steps to help address needs in the community. One such program – Gardens for Good – was created to help increase access to healthy foods for Chelmsford residents. Gardens for Good was established in 2020 with six raised-bed vegetable gardens which were installed in the parking lot behind the Town Offices, with all harvested produce distributed to Chelmsford residents. Gardens for Good received a grant through the Greater Lowell Health Alliance to add additional beds, increasing the garden size to 14 raised beds. A volunteer network was established to assist with maintenance and harvesting of vegetables. Priority was given to senior volunteers looking to accumulate hours towards the town's senior tax credit program. All produce grown in the Gardens for Good is distributed to Chelmsford residents through community partners working with the Food Security Advisory Council.

The Coordinator periodically organizes collection drives to help meet the needs of the community. Collections have included hygiene products, diapers, blankets and sleeping bags for the homeless, and produce from backyard gardeners to supplement the Gardens for Good program.

For the second year, the Coordinator was awarded a generous grant from Emerson Hospital and Impact Melanoma to install sunscreen dispensers at various town locations. Touchless sunscreen dispensers are located at Heart Pond, Freeman Lake, and Roberts Field and provide free sunscreen to all visitors.

The Coordinator is available to assist residents with a variety of social service needs, including: applications for fuel assistance, SNAP benefits, and Social Security/Disability, connection to mental health and behavioral health services, elder services referrals, faith-based services, financial assistance, food resources, health services, legal assistance, school services, addiction treatment services, and more.

The Community Services Coordinator's office is located on the lower level of the Town Offices, room LL04. Weekly drop-in hours are Tuesdays from 4-6pm and Thursdays from 9-11am. Private consultations can also be scheduled as needed. The Coordinator can be reached at 978-254-0446 or [jmelanson@chelmsfordma.gov](mailto:jmelanson@chelmsfordma.gov). And be sure to follow the Coordinator on Facebook on the Chelmsford Community Services page at [www.facebook.com/chelmsfordcommunityservices](http://www.facebook.com/chelmsfordcommunityservices)



## Chelmsford Board of Library Trustees

*Jillian Kenny, Chair*



*From left to right, Maggie Marshall, Jillian Kenny, Katy Wood Van Dyne, David Braslau and Adam Schertzer.  
Missing from photo: Kevin Hamilton and Phakdey Yous*

### **Chelmsford Board of Library Trustees**

Adam Schertzer, Chair  
Katy Wood Van Dyne, Vice-Chair  
David Braslau, Treasurer  
Phakdey Yous, Correspondence Secretary  
Jillian Kenny, Capital Planning  
Maggie Marshall  
Kevin Hamilton

The Chelmsford Public Library Board of Trustees continued to put the safety of the staff and the public at the forefront of all their efforts in returning to some sense of normalcy during the ongoing pandemic. While many surrounding libraries were limiting their services or not opening their doors, we were able to provide the patrons with many of the services they have come to expect from this excellent institution. From the early days of curbside pick-up, to opening the doors for full-service browsing, computer usage and now study rooms, it has been a pleasure to see this come full circle.

We are proud of all the services the library has had to offer and the trustees have been fortunate to participate in many programs for adults and children, initially virtually and now occasionally in-person outdoors.

We have started an Associate Board, currently comprised of 3 members, with the goal of diversifying the board and getting more input from the community. This has already proved beneficial, when a recent trustee needed to leave midterm, and we had an extremely capable person willing to be appointed to the Board for the interim period.

Our thanks go out to all the Library Staff for working so hard during this difficult time to ensure that the community's library experiences were the best they could be. We are also grateful to the Chelmsford community for being so flexible, patient and appreciative as our policies and services evolved.



## Chelmsford Public Library

*Becky Herrmann, Library Director*



The sweeping worldwide pandemic continued in fiscal year 2021 but it was balanced with some hope as vaccines rolled out across the country. This past fiscal year spawned a global movement for racial justice, and a woman of color became Vice-President of the US. We lost Ruth Bader Ginsberg, Eddie Van Halen, Eric Carle, Beverly Cleary and Alex Trebek. Capitol riots ensued, sadly, the Patriots did NOT go to the Super Bowl (although Tom Brady did!) and many of us missed out on countless celebrations, memorials and special occasions. Despite all these disappointments, we learned to adapt, we found solace in one another and we carried on. The answer is community connections. The question? How did we persevere when our world was in jeopardy?

As much as we could this past year, we worked to bring the Library to you. Whether we were out in the community with the Pop-up Library, waving hello at curbside pick-up, sharing storytimes on the library lawns, or beaming programs into your living rooms via ZOOM – we connected with our library patrons.

One of the library's recent "Big Ideas" was to purchase a mobile Pop-Up Library to provide outreach. The Pop-Up Library was funded by a combination of Friends of the Library funds, trust funds, donations from patrons, grants from banks and the Rotary. The vehicle was completed in late 2019 but we were only able to take it for a few test drives before winter and then COVID-19 hit. In the spring of 2021, we formally launched the Pop-Up and built a schedule of community stops, parks and senior living facilities. Some of our stops include the Senior Center, Friendship Park, the MacKay Library, Palm Center Skilled Nursing, Delaney Terrace, and Summer Place. We also participated in outreach events, setting it up at the first Juneteenth on the Common celebration and participating in the town's 2021 Independence Day Parade. The Pop-Up boasts its own collection of materials in various formats for all ages and interests. (We even have dog treats for the four-legged furry friends who love to come visit.)

FY2021 was also the year of programming outreach. The virtual programming efforts of our library staff deserve to be highlighted and lauded. Not only did we start programming earlier than most, but we also ended up having incredible attendance when compared to other area libraries. We offered programs every day, and we even started up new virtual programs (like 3rd-5th Grade Book Club, Girls Who Code and Virtual Trivia Night) that we expect to continue.

We offered a wide range of online programming - everything from storytimes and live author talks to cooking demonstrations and travel, gardening and art lectures. This year's One Book program featured Sy Montgomery on Zoom. She is a naturalist and author who is often described as part Emily Dickinson, part Indiana Jones. Her book "How to Become a Good Creature" brought out the best in us as we shared our connections with creatures of all kinds- both feathered and furry.



## Chelmsford Public Library

### Virtual Programming Success

Virtual Library Events FY21

Programs	874
Attendance	24,113

Ages	Events	Attendance
Children's	409	17,901
Young Adult	133	1914
Adult	332	4298

Film Screenings ● Storytimes  
 Online Crafts ● Juneteenth  
 Trivia Night ● Girls Who Code  
 Art and Travel Lectures

Our numbers for all of these virtual programs were great. At one point, we had over 300 attendees watching James Patterson from home. Our virtual program featuring African American chef Michael Twitty also garnered a lot of interest with nearly 200 attendees. Our Zoom accounts averaged about 50 events each month!

We weren't just in a holding pattern with our programs; we also tried to look to the future, innovating as we went along. As we continue to forecast, we are also working on a new plan for improving program delivery, ensuring our audiences have the option to continue to attend programs remotely. Many of our patrons have come to appreciate the convenience of quality programming meeting them where they are. Of course, we look forward to once again using our beautiful library space, which is why we are hoping to achieve a hybrid model, with added technology, where people both in the room and at home can enjoy the program simultaneously.

### Library Connections FY21

72,640 visits to the library in FY21  
 253 visits in a typical day!

25,738 Reference Questions  
 A question every 7 minutes

360,987 Items Circulated

3,582 Facebook Followers  
 29,431 Interactions

Our staff also welcomed patrons back into the library with some new displays. Patrons love our curving center aisle display filled with books personally recommended by our Reader Services team. Fast Tracks were also back! The Library re-introduced Fast Track titles which are non-reservable copies of popular books and DVDs, usually with long wait lists; these items can be checked out for a week at a time, with no renewals. Reader Services staff also introduced new reading recommendation services – “Bookmarked” a team effort with Chelmsford Telemedia and “Book Spots” available via Instagram.

### FY 21 COVID-19 Successes

Open to the Public 291 Days  
 More than almost any other MA library!  
 253 visits in a typical day!

Registered Borrowers 31,369  
 742 New Borrowers, +3% from FY20  
 324 via Online signup  
 44% of new registrations!

Curbside Pickups 3411

Digital and Streaming Checkouts 81,351

Curbside Pickup, a service introduced at the start of the pandemic, will continue. During our hours of operation, patrons can dial our phone number or ring the doorbell outside the library to have their hold requests delivered outside to them - perfect for parents on the go, or those unable to come into our building. We even installed an awning to protect the Curbside Delivery area and extended the patio in that space to make it more attractive



# Chelmsford Public Library

Our very popular Library of Things was recently reorganized and features everything from telescopes to microscopes, knitting kits to household tools, and mobile hotspots to a Nintendo Switch. The Library of Things collection encourages the community to explore, engage, and enjoy. FY2021 marked the start of the Children’s Library of Things, featuring unique items perfect for playing and learning that patrons can take home and enjoy with their families. Items include sensory kits, musical instruments, and STEM related tools and toys.

The Youth Services staff designed and transitioned to a more equitable summer reading program that allowed readers of all ages and skill levels to be rewarded for the individual goals they set for themselves. Moving to the online program Beanstack also eliminated a great deal of paper waste—we saved on all the paper we previously used on registration slips, logs, and raffle tickets!

In terms of collection development, the YS staff spent time this year overhauling the picture book collection by weeding and shifting to make it more browsable and less overwhelming for patrons (which had been a frequent request).

Management staff attended a Library Journal course titled “Equity in Action: Fostering an Antiracist Library Culture.” As an outgrowth of that class, we began diversity audits in both the children’s and adult fiction collections. A diversity audit is an opportunity to examine how your community and the world at large is represented in your library collection.

We also encouraged diversity in our collection and programs by launching a SoJust book group which addresses civic engagement and reads an array of titles about identity, equality, justice, the environment, and much more. The group includes a mix of fiction and non-fiction titles and works with the town’s Diversity, Equity and Inclusion Committee on related speakers and



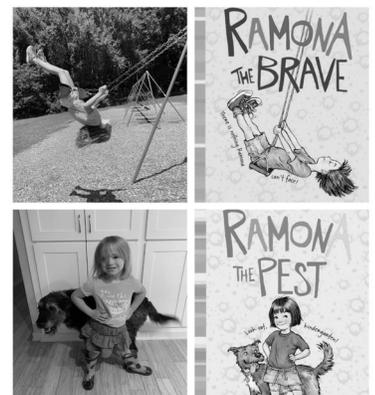
Staff-curated book displays proved popular during the pandemic



Andrea Grant shares stories at a Pop-Up Library visit to the CHIPS program



Check out Book Spots on Instagram for the latest great reads!



Haley and Lia recreate some of Beverly Cleary’s Ramona series book covers!



## Chelmsford Public Library

programs. We also formed an American Sign Language conversation circle.

On the digital side of our library, we made our website more mobile-friendly and we added the MVLC Mobile App. This app allows you to search the library catalog, check your account, display your library card digitally on your phone, reserve museum passes, view upcoming library events, and more! The MVLC Mobile app is available in the Apple and Google Play app stores.

We also applied for and received a grant to digitize local newspapers and expand access for our patrons. We continue to offer online library card sign-ups; a service that was not only necessary but extremely well-received during these pandemic times.

Technology improvements include the start of Part One of our 5-year Capital computer replacement cycle. 25 computers will be replaced with new or rebuilt systems. We're also in the process of upgrading to Microsoft Office 2019. Part Two of our purchase cycle was approved by Town Meeting and will begin in calendar year 2022. Building improvements addressed a parking lot island that had no irrigation to support plants that was reimagined into a stone garden and we worked with the Chelmsford chapter of Kindness Rocks to create an interactive painted rock garden in the Marjorie Scoboria Greenway. The Town DPW, Library Trustees and staff also worked with a mechanical engineer to address the deficiencies in heating, ventilation and air cooling that prevent us from reopening the MacKay Branch during pandemic times. The hope is that this project will come to resolution no later than winter of 2021. Library staff offered visits to MacKay from the Pop-Up Library and outdoor storytimes and concerts to help fill the service gap.

Personnel updates include: We were sad to see Assistant Director Brian Herzog take a new position and move closer to family but we were happy to welcome Maria Palacio as the new Assistant Director of Outreach Services. We hired Sean Smith as Head of Borrower Services and added two new Library Specialists to the crew – Deanna Parsi and Laura Judge. We also hired a new full-time custodial assistant Tyler Heon. During all of these changes and challenges, the Chelmsford Library staff did our best to maintain, renew, strengthen and grow community connections. Our gratitude goes out to the Chelmsford community for your help putting all the pieces together.



## Senior Center - Council on Aging & Elder Services

*Debra Siriani, Director of Human Services*

### Council on Aging Board members

July 1, 2020– June 30, 2021

Len Olenchak, Chair

Fred Brusseau, Vice Chair

Ruth I'Anson, Secretary

Louise Myers

Anne Smith

Paul Der Ananian

M. Dianne Sperry

Ami O'Grady

Jennifer Hardy

Diane Boisvert

Jan Mounsey

Tim Sherry



During most of the year, we had limited programming onsite at the Center, but staff remained working, preparing, and delivering Meals on Wheels and Grab & Go meals, offering Transportation services, and virtual support and activities. Our Social Day Program was open as of August 2020, and our Companion Program provided telehealth visits until restarting in the home in June 2021. Most regularly scheduled programs (except those that meet in the hall) began June 1, 2021, when the Senior Center reopened to the public with no restrictions.

### Social Services Coordination and Outreach

The Meals on Wheels program in Chelmsford delivers a No Added Salt, Low Fat diet to homebound seniors regardless of income on a donation basis. Last year was unprecedented with over 36,000 meals delivered during the pandemic. The meal delivery is a wellbeing check for all our clients, as well. We were a lifeline to many seniors who were homebound and alone during that time. Along with strict safety protocols, every meal was delivered with a smile. We would like to thank the Chelmsford Senior Center staff, as well as our volunteers for delivering these vital meals. They never wavered, and were dedicated, caring, and committed.

Our medical equipment loan program accepts donations and offers equipment to borrow wheelchairs, walkers, shower chairs, canes, and commodes.

Support via Zoom: Buried in Treasures workshop series helping residents with need for help with Hoarding Disorder and organization issues, our Alzheimer's Caregiver Support Group, and our LGBTQ+ and Friends Social all met bimonthly and virtually.





## Senior Center - Council on Aging & Elder Services

Elder Services of the Merrimack Valley (ESMV) offers many supports to a family in crisis, and we work with them closely to help do this for Chelmsford residents.

\*\*\*\*If you know of an elder at risk, call the Elder Hotline at (800) 922-2275 or call the Senior Center for advice at 978-251-0533.\*\*\*\*

### Transportation Services

Transportation to essential services never ceased, but offered individual rides on our vans, with strict protocols and disinfecting in-between rides. Essential rides, medical and transportation for activities in the Chelmsford, Westford, & Lowell area and to Leahy clinic are provided. Our Day Program has been able to increase enrollment and transportation has been arranged daily with 2 drivers assigned for morning and afternoon pickup. Midday option has been added for Day Program transportation. Elder Services has the Care Ride Program for Service areas within the Merrimack Valley area when the Sr. Center cannot provide transportation and can be arranged through the Care Ride program which is a grant program.



### Adult Social Day Program- Respite care for families in need.

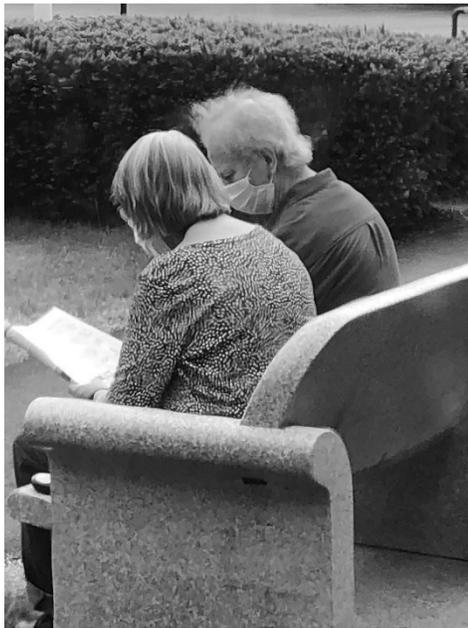
The Social Day Program continued to forge ahead during this past year. While there were certainly challenges, we were able to reopen in August 2020 with a small group and strict adherence to the restrictions set by the Board of Health. Prior to the pandemic, the Day Program had enjoyed much success with high numbers of attendance and quality programming. The quality programming took on a whole new dimension as we, too, embraced the "Zoom phenomenon." While it was not easy for the clients or their families, at least there was something that we could offer during the shutdown as a lifeline, providing virtual activities each weekday. Working alongside our Care Partners from Elder Services of the Merrimack Valley, we were able to secure some funding for this service. The program also received a \$20K Service Incentive grant from Massachusetts Council on Aging through the Executive Office of Elder Affairs to help us financially through this difficult year, as it is a fee-based program that pays its staff out of revenue generated. When we did reopen to in-person, masked and socially distanced programming, it was, indeed, challenging, and our staff and clients met that challenge with grace and humor. Every day, the clients and their families reminded us of just how much our efforts meant to them. Their faith in our ability to keep loved ones safe, all-the-while giving them a much-needed caregiving break, was and is a privilege that is never taken for granted. We remain in rebuild mode and are grateful to the local Board of Health for their tireless efforts to set the standards that we needed to keep ourselves and our clients safe. Our goals are to increase our census, and to enhance Day Program programming back to its former glory and to forge ahead with the lessons, strategies, and ideas that we take with us from 2020.



# Senior Center - Council on Aging & Elder Services



Feb. 2021



May 2021

## FY '21 Chelmsford Senior Center Program Highlights

While closed to the public during the Pandemic into FY '21, the Senior Center continued to hold themed Grab & Go lunches from July – December and then again in March, April, and May until the Senior Center kitchen closed for renovation. Themes included Summer Luau, Senior Center Month with performer Eric Baldwin, Halloween, Thanksgiving, Winter Holiday, and Spring lunch. We partnered with Bridges by EPHOC in Westford to hold a Grab & Go Pastry in November to honor local veterans and with Chelmsford Crossing & Atrium at Drum Hill for a Grab & Go Ice Cream Truck.





## Senior Center - Council on Aging & Elder Services

We continued to offer online programming on Zoom. Programs include: Monthly Coping and Connecting with William James Interface discussions; Massachusetts Senior Medicare Patrol presents: Protect Yourself from Medicare Fraud; Estate Planning; Top Ten+ Things To Do Before the End of the Year; Trivia, Sing-along & Armchair travel programs and twice a month Friends Café Socials.

Programs that ran on Zoom and also broadcast on CTM and chelmsfordtv.org include: Think Like a Fact-Checker hosted by Northern Essex Community College Speakers Bureau; Cultural Council grant performance Sheryl Faye Presents: Historical Women Susan B. Anthony (rescheduled from March 2020); Digital Life: Gizmos and Gadgets hosted monthly crafts lead by volunteers on Zoom. Participants picked up (no contact) craft supplies at the Senior Center.



We offered the following items for contactless pickup through May at the Senior Center: Paperback Books, Adult Coloring Pages, BINGO Kits, Crossword Puzzles, Puzzles, Cloth Masks, File of Life Cards.

Walking Group met Thursdays at the 110 Ball fields October & November and started back up again in March.



Conference call telephone BINGO started in July 2020 and is continuing weekly while our hall is closed for construction.

Outdoor Sit & Get Fit Class held in the Chelmsford Senior Center Front Parking Lot, August – October and then in the hall with masks and social distancing November through May 2021.





## Senior Center - Council on Aging & Elder Services

### **Community Partnerships:**

We work closely with Elder Services of the Merrimack Valley, AARP, District Attorney Marion Ryan, Table of Plenty, Greater Lowell Health Alliance, Lowell Regional Transit Authority, Library, and Assessors Department. AARP taxes- 250 seniors were served at the Senior Center, with strict masking and cleaning protocols. These clients included seniors and low-to-moderate income individuals and families, who depend on the AARP Program for its free tax preparation service. The tax returns prepared allowed a number of individuals to receive the Massachusetts Senior Circuit Breaker benefit and some to receive Federal stimulus payments by preparing 2020 and prior year Federal returns. The Senior Center worked with Board of Health to offer Flu Clinics, an early vaccination clinic for first responders, worked with the Town Clerk's office as an election site and location of Town Meeting, and partnered with Table of Plenty to offer weekly drive-by meals and groceries to over 100 people per week.

### **Friends of the Senior Center, Inc.**

The Friends of the Senior Center (FOSC) is a non-profit organization, which raise monies to support Senior Center programs. They run many fundraising events and manage investment earnings in order to offer to the Council on Aging (COA) Director, who manages contributions to help fund the nutritional program, evening staff hours to support nighttime activities, building improvements, the Veterans Breakfast, the Messenger newsletter mailing, and many other projects to assist seniors in need.



*Charles H. Holtzman, our dedicated volunteer for over 40 years. November 20, 1919-May 7, 2021*

### **Looking forward to FY22...priorities include:**

The renovation of our kitchen to include more prep space, updated flooring, ventilation, and equipment. The renovation of our parking lot to make the Senior Center more accessible and welcoming.

Our goal this year is to continue to recover from the closed programs and reduction of income, especially our Social Day Program and our Companion Program, which both were financially affected during the pandemic.





## Board of Health

*Susan M. Rosa, BSN, RN, CHO Public Health Director*



**Board Members:**

Richard Day, Vice Chairman  
Eric Meikle, MD, Chairman  
William Sinausky, Clerk



**Chelmsford Health Department Staff:** From left to right: Charlene Destrempe, Department Assistant, Darcy Beall, BSN, RN, Public Health Nurse, Susan Rosa, BSN, RN, CHO, Public Health Director, Amanda Glaser, BS, Health Educator, Donna Greenwood, Health Inspector, & Mark Masiello, Environmental Health Inspector

**Updated Board of Health Regulations:**

The Board of Health updated two (2) regulations in FY 2021:

Article II- Governing the Keeping of Domestic Animals. Amended, December 7, 2020.

Article VI- Subsurface Sewage and Wastewater Disposal. Amended June 7, 2021.

### Services and Programs Offered

#### Permitting and Inspectional Services



**105 CMR: DEPARTMENT OF PUBLIC HEALTH**  
**105 CMR 410.000: MINIMUM STANDARDS OF FITNESS FOR HUMAN HABITATION (STATE SANITARY CODE, CHAPTER 11**

**105 CMR: DEPARTMENT OF PUBLIC HEALTH**  
**105 CMR 590.000: STATE SANITARY CODE CHAPTER X- MINIMUM SANITATION STANDARDS FOR FOOD ESTABLISHMENTS**

During FY 2021 - 2022 inspections and permits were issued for food establishments, school food service, food and ice cream trucks, temporary food permits, retail food establishments, dumpsters, pools, summer camps, tanning facilities, wells, beaches, and domestic animals.

The Board of Health performs pool inspections for any public or semi-public pools, and beach testing weekly during the summer months.



## Board of Health July 1, 2020 - June 30, 2021

Chelmsford had a total of 131 Food Establishments/Food Retail Establishments at the beginning of the fiscal year.

Five (5) Food Establishments closed, and six (6) Food Establishments opened. One (1) Food Retail Store opened, and two (2) Food Retail Stores closed. We now have eight (8) Mobile Food Trucks that all require inspections.

Between the two Health Inspectors the Board of Health performed 344 inspections consisting of Food Establishments, Retail Food Establishments, Pools, Tanning, Smoke shops, Wells, Dumpsters, Mobile Food trucks, Farmer's Market Vendors, and Domestic Animal inspections. There were 25 re-inspections consisting of Food establishments, Retail Food Establishments, Pools, and Body Art, pre-construction, and re-inspections.

Numerous complaints come through the Board of Health regarding rental housing units, beaver dams, rats/animals, food establishments, trash, noise, odor, environmental, and mosquitoes. Total number of complaints that were followed up on: 214.

- BOH Inspection of all Summer Camps for Children per State requirements
- Weekly water testing for Heart Pond & Freeman Lake for E. coli levels are performed (weather permitting) when Heart Pond and Freeman Lake are officially open for the season (last Saturday after the Chelmsford Public School year ends through the last Sunday before Chelmsford Public Schools begins).

The Board of Health reviews all permit applications, lab reports for beach testing, reports from ice cream testing, performs food plan reviews, reviews stamped plans, pool plan reviews, and temporary permit reviews. Additionally, the Board of Health has followed up on 359 inspections related to COVID-19.

### Hazardous Household Waste

Household Hazardous Waste Collection Days (HHWCD) are held twice a year. The dates were Saturday, October 31, 2020, and Saturday, April 24, 2021, for Chelmsford residents. HHWCD was located at the Department of Public Works (DPW) located at 9 Alpha Road in Chelmsford.

Pre-registration may be required. Residents may call (978) 250-5203 with any questions or concerns including questions regarding items that are accepted.

### West Nile/ EEE Virus /Mosquito Surveillance/ Control Program

The Board of Health does aerial larvaciding of our large wetland areas every spring. This is done in coordination with the Central Massachusetts Mosquito Control Project (CMMCP) activities. Mosquito pool collections and testing are performed routinely to monitor virus activity in the Town. For information on CMMCP, please visit: [www.cmmcp.org](http://www.cmmcp.org) The Town did not have any positive mosquito pools in FY 2021.

### William James College INTERFACE Referral Service

Wondering about...  
MENTAL HEALTH SERVICES?

The INTERFACE Community Resource & Referral HELPLINE became available to parents and community members in Chelmsford beginning July 2011, to assist in finding appropriate mental health services for children, families, and adults. Callers are provided professional, personalized counseling referrals matched for location, specialty and insurance or fee requirements. The HELPLINE is available Monday-Friday from 9AM-5PM at 1-888-244-6843 (toll free).

INTERFACE, an initiative out of William James College Freedman Center formerly called The Massachusetts School of Professional Psychology, works to improve the integration of mental health services within schools and community agencies and to improve access to these services for individuals.



## Board of Health

On the INTERFACE Web site, <https://interface.williamjames.edu/individuals> can find information related to mental health questions and services for children, families, and adults, including a calendar of community trainings and events.

The Town of Chelmsford, the Chelmsford School Department, and the Chelmsford Board of Health generously provide funding for this service.

From December 1, 2020, through May 31, 2021 (the most recent reporting period), 81 residents utilized this resource (50 children ages from 0-17 and 31 for those who are 18+). The number of referrals for this reporting period is significantly higher than the similar timeframe of 12/1/2019 – 5/31/2020 (81 vs. 61). The number of referrals received for this reporting period is the highest ever in Chelmsford.

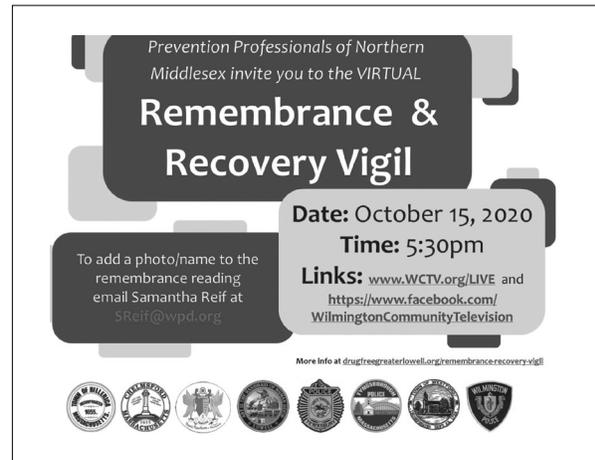
Since its inception on July 1, 2011, 981 residents have received services through this resource which is an increase of 129 from the previous year. This service continues to be utilized more for youth and families who hear about the service primarily from the school system, rather than adults or older adults.

Majority of callers were requesting support for Anxiety (51), Depression (33), followed by COVID-19 (14), Behavioral Issues (9), and ADD/ADHD (8).

### Healthy Chelmsford Coalition: (established in September 2009)

The Healthy Chelmsford Coalition has collaborated with other departments and community partners to provide health promotion and educational programs for the community.

On October 15, 2020, Chelmsford collaborated with the Prevention Professionals of Northern Middlesex to provide a virtual Remembrance & Recovery Vigil to remember those who lost their battle with Substance Use Disorder and to Celebrate those in recovery. The virtual Vigil (due to the COVID-19 Pandemic) was in place of Chelmsford's annual Overdose Vigil that is usually held on the Chelmsford Town Common.



Due to the Pandemic, Chelmsford Public Schools adopted a new schedule where students were either fully remote or they attended hybrid classes. Unfortunately, a presentation for youth who attend Parker & McCarthy Middle School along with Chelmsford High School did not take place.

Due to the COVID-19 Pandemic, the Board of Health was not able to collaborate with Chelmsford Public Library to provide residents of the Greater Chelmsford area with presentations on a variety of different health topics.



## Board of Health

Because of the COVID-19 Pandemic, the Chelmsford Board of Health was not able to host a Wellness Fair for the students and staff at Chelmsford High School. Pre-pandemic, the Chelmsford Board of Health hosted a Wellness Fair annually, alternating between a fair for the community held at the Chelmsford Senior Center and a fair for Chelmsford High School students/staff. Dozens of vendors attend to provide attendees with information & resources pertaining to the 8 Dimensions of Wellness; Emotional, Environmental, Financial, Intellectual, Occupational, Physical, Social, and Spiritual. Interactive activities such as health screenings, breakout sessions, and more are offered!

The Board of Health acknowledges the importance of maintaining a healthy lifestyle. As restrictions pertaining to the COVID-19 Pandemic were lifted, the Board of Health was able to resume our Walking Group! We meet on the 2<sup>nd</sup> & 4<sup>th</sup> Tuesday of every month from May through September at 9:00am at the 110 Ballfields (110 Ballfields are right near the center of town, at the intersection of Fletcher St., & Chelmsford St.). All ability levels are welcome to join us for our 30 minutes of recommended daily exercise while we discuss a current health topic every time we meet!

Health Department staff are active participants on numerous committees including the High School Drug Task Force, LiveSmart, the School Department's Wellness Committee, Greater Lowell Health Alliance Substance Use Prevention Task Force and Marijuana Subcommittee, Wellness and Chronic Disease Task Force, Massachusetts Opiate Abuse Prevention Collaborative, Substance Abuse Prevention Collaborative, Massachusetts Association of Public Health Nurses, Mass Health Officers Association, and the Region 3C Emergency Preparedness Coalition.

### Unwanted Medication Drop Box:

**LET'S KEEP UNUSED PRESCRIPTION MEDICATION OUT OF THE HANDS OF OUR YOUTH AND ANY OTHER OVER THE COUNTER MEDICINE OUT OF OUR WATER AND LANDFILLS!**

There is an Unwanted Medication Drop Box located in the Chelmsford Police Station lobby (2 Olde North Rd., Chelmsford). It is available 24 hours per day. Any unwanted or expired medication (NO LIQUIDS or SHARPS) can be dropped into the slot.

Remove medication from the bottle and place it in a sandwich size zip lock baggie (do not overstuff the bag and make sure it properly closes as it will not fit inside of the kiosk). Dispose of the baggie in the slot located at the front of the drop box; no questions asked!

### Medical Sharps Disposal for Chelmsford Residents

#### STATE BAN on the Disposal of Residential Medical Sharps

Residents are NOT permitted to dispose of any sharps into the town's curbside trash collection system. The Chelmsford Board of Health has set up specific dates and times for residents to drop off their medical sharps (needles & syringes). This program provides a means for proper disposal of Medical Sharps for CHELMSFORD RESIDENTS ONLY (NO BUSINESS, MEDICAL OFFICE, OR COMMERCIAL DISPOSAL IS ACCEPTED).

#### Requirements:

#1: Pre-Registration: Free to all town residents that pre-register with the Board of Health. Please call the Board of Health office at (978) 250-5241 to pre-register. \*Please note, you only need to register once.

#2: Use of Proper Containers: The Board of Health is ONLY accepting FDA-cleared sharps disposal containers or coffee cans that securely



## Board of Health

shut. Please note, containers other than an FDA-cleared sharps disposal container or coffee can that is securely shut will NOT be accepted (e.g., laundry detergent bottles).

\*For information on FDA-cleared sharps disposal containers, please visit <https://www.fda.gov/medical-devices/safely-using-sharps-needles-and-syringes-home-work-and-travel/sharps-disposal-containers>

The collection day is scheduled for the SECOND MONDAY of April, September, & December from 9:00a-4:00p at the Chelmsford Board of Health Office, Room 102 (next to elevator) 50 Billerica Road, Chelmsford, MA 01824.

### **Influenza Vaccine Program**

Board of Health sponsored several flu clinics this past year; 1,094 flu vaccine doses were administered at multiple clinics.

The Board of Health also offered seasonal flu vaccine clinics this year for students at both middle schools as well as at Chelmsford High School. The clinics were held during the school day after receiving parental consent. A total of 143 students were immunized in the school-based program.

### **Immunization Program**

Twenty-five (25) immunizations (9 Shingrix and 16 Hep B) vaccines were administered by the Public Health Nurse to adults in compliance with the Massachusetts Immunization Laws.

The Chelmsford Board of Health provided 2,809 Moderna© COVID-19 vaccines that were allocated by the Massachusetts Department of Public Health to residents and EMS providers.

### **Hypertension Screening Program**

Blood pressure screenings for residents are held the first Thursday of every month from 9:00 to 12:00 at the Board of Health, Town Offices. Twelve (12) residents attended the screenings this year.

### **Cholesterol Screening Program**

The Public Health Nurse offers cholesterol screenings throughout the year at the Board of Health office in the Town Hall. Appointments are needed and there is a \$20.00 fee. These screenings are advertised in the local newspapers, local cable television and the Town of Chelmsford web page at [www.chelmsfordma.gov](http://www.chelmsfordma.gov). The Chelmsford Board of Health was not able to provide Cholesterol screenings this past fiscal year due to the COVID-19 Pandemic.

### **Emergency Preparedness**

There is ongoing recruitment for the Upper Merrimack Valley Medical Reserve Corps, a volunteer organization that is tapped into to obtain volunteers to help in a disaster situation.

The Board of Health continues to promote emergency preparedness working through the Region 3C Coalition along with the UMVMRC ([www.UMVMRC.org](http://www.UMVMRC.org)) to educate the public on the importance of being prepared for an emergency. Region 3 Public Health Coalitions have been working for the past year with the Regional Hospitals, Long Term Care Facilities, EMS, and Community Health Centers to form a new joint Coalition to deliver a better coordinated service during emergencies.



## Board of Health

### **Health Promotion and Education Programs Coordinated with Other Partners**

#### **Communicable Disease Program**

The Board of Health received one report of an active Case of Tuberculosis (TB). Due to the Pandemic, nursing staff at the Bureau of Infectious Disease and Laboratory Sciences through the Massachusetts Department of Public Health TB program followed up on one (1) active case of TB for surveillance and maintenance purposes.

When necessary, TB testing is done at places of business if employees are exposed to an active case of TB. For those receiving medication treatment for LTBI the Public Health Nurse follows up to ensure medication compliance. There was a total of 2,927 communicable diseases with the three major diseases being 2,866 Severe Acute Respiratory Syndrome Coronavirus 2 (SARS-CoV-2), 33 Lyme Disease, and 7 Hepatitis C along with other diseases reportable to DPH.

#### **Severe Acute Respiratory Syndrome Coronavirus 2 (SARS-CoV-2)- COVID-19**

From July 1, 2020, through June 30, 2021, there were 2,866 Confirmed & Probable cases of COVID-19 of Chelmsford Residents. Since the start of the Pandemic (March 2020), through June 30, 2021, there have been 3,213 Confirmed and Probable Cases of COVID-19. The Chelmsford Board of Health with assistance from the Community Tracing Collaborative (an initiative from the Commonwealth of Massachusetts) followed up on every positive COVID-19 Case and provided our residents with guidance and education on the protocols for isolation per the Massachusetts Department of Public Health (MDPH). In addition to following up with positive cases, we identified all close contacts and provided them with guidance on quarantining and testing resources per MDPH.



## Veterans' Services

*Regina Jackson, Veterans' Agent*

The Chelmsford Veterans' Services Office provides short-term financial assistance to eligible Veterans and their families as mandated by Massachusetts General Law Chapter 115. The Chapter 115 program is a public assistance program run by the State. We can assist eligible, needy Veterans with a monthly allowable grant and some medical coverage. The amount of assistance depends on the budget standards set by the Commonwealth of Massachusetts Department of Veterans Service. The State will reimburse Chelmsford for 75% of authorized benefits paid out.

FY 2021 (July 2020 – June 2021) we continued dealing with the COVID -19 pandemic. The office was fully open with all the appropriate safety protocols in place. However, I did increase home visits to ensure the safest manner of contact with our Veterans & families. We never stopped serving the needs of our Veterans and families. The actual Chapter 115 financial support paid out this year slightly decreased from last year. However, there continued to be an increased need for basic assistance – food, housing, medical access. We participated in numerous food drives and community support programs to help our Veteran families struggling in this pandemic. We worked closely with the Bedford VA Medical Center and their very successful COVID-19 vaccination clinics. The State Department of Veterans Services as well as the Federal VA did increase support for SSVF (Supportive Services for Veterans and families) programs which provide much needed housing payment assistance and housing vouchers. There was no disruption in assistance. All monthly Chapter 115 payments were distributed on time and in the safest manner – either hand delivered or some by mail.

In fiscal year 2021 Chelmsford paid out \$123,306.00 to Veterans and widows/ surviving spouses eligible for the Chapter 115 assistance. The benefit is paid out on a monthly basis. We assisted an average of 35 benefit requests per month – paid out to @ 20+ Veterans & surviving spouses. The Town will get back \$92,480.00 of that amount. This is the maximum 75% reimbursement allowed by the State. The amount of Chapter 115 benefits paid out has held steady this past year. The Chapter 115 program provides a limited safety net for Veterans.

The number of Veterans eligible for Federal VA benefits is always a small percentage of the total number of Veterans in the community. Almost all VA benefits must be applied for – they are not automatic. This office helps any Chelmsford Veteran dealing with the VA claims process. The claims may be an initial filing, reopen a disability claim for increase, appeals on denied claims, hearings with the Regional Office or hearings before the Board of Veterans Appeals, etc.... The VA periodically takes a 'snapshot' of the total amount of Federal Veterans benefits that flow into a community. The latest figures from 2019 are as follows: The amount of Federal VA money that flows annually into Chelmsford for Veterans / Beneficiaries is \$7,548,756.00 as disbursed to over 507 Veterans / surviving beneficiaries. The VA has not updated these figures this year.

Veterans Day 2020 (11/11/2020) was observed at the Chelmsford Veterans Park with a small COVID-19 restricted crowd. However, the ceremony was recorded & shared on the CTM and Town web site. During this ceremony The Merrimack Valley Vietnam Veterans (MVVV) dedicated a new Agent Orange stone in the park. The AO stone is a beautiful acknowledgment and recognition for our many Vietnam Veterans in our community. The Chelmsford Veterans Memorial Park is run independently from the Town. The Park Committee welcomes all community members to visit the Park, (North Road between McCarthy Middle School & School Dept Administration Building).



## Veterans' Services

Memorial Day 2021 (5/31/21) was observed at the Chelmsford Memorial Veterans Park this year with a small COVID-19 restricted crowd. This ceremony was pre-recorded and shared on CTM and the Town's web site. We are very hopeful next year we will be able to return to the traditional parade – alternating between North Chelmsford and Chelmsford Center. We are also responsible to ensure that a flag is placed on the graves of deceased Veterans in our 6 public cemeteries. We start to place the flags the Saturday prior to Memorial Day weekend (Armed Forces Day) and will pull the flags the week after Veterans Day (November 11). We are fortunate to have a robust Boy/Girl Scout volunteer group to assist with the flags.

This office processes applications for State Veterans Bonuses and Annuities. We also work closely with the Chelmsford Housing Authority to address the housing needs of our Veterans and to implement the VASH housing voucher program in conjunction with Bedford VA Medical Center. We work closely with the numerous Veterans groups and organizations throughout the Merrimack Valley. We collaborate with The Veterans Northeast Outreach Center (VNEOC) and Elder Services of Merrimack Valley on many issues. There have been several exciting regional and local housing opportunities open for our homeless Veteran population. We work with the Assessor's office to identify eligible Veteran homeowners for the State Veteran tax exemptions.

Veterans Services is located at Town Offices, 50 Billerica Road. We are on the first floor, Room 109. The office is open Monday, Wednesday, Thursday 8:30AM- 4:00PM, and Tuesday 8:30AM – 7:00PM and Friday 8:30AM- 1:00PM. If you are unable to visit the office, please call and I would be happy to schedule a home visit. # 978-250-5238, rjackson@chelmsfordma.gov

Thank you.  
Regina B. Jackson  
Veterans Agent



*Merrimack Valley Vietnam Veterans*



*Michael Kendrick, Robert Casper, Regina B. Jackson*





# Board & Committee Reports

## Age-Friendly Chelmsford Implementation Committee



### Age-Friendly Chelmsford Implementation Committee

Debra Siriani co-chair  
Fred Brusseau co-chair

Chelmsford is now a member of the AARP Network of Age-Friendly Communities. As a new member, with the objective to make Chelmsford even more age-friendly for residents of all ages and abilities, we were tasked to assess our age-friendly needs across seven domains of livability (Transportation, Housing, Communication & Information, Civic Engagement & Employment, Outdoor Spaces & Buildings, Community Supports & Health Services and Social Participation, Respect & Inclusion).

A 30+ member team was formed comprising elected officials, department heads, town employees, residents and community business partners to conduct the assessment. The result of this assessment was the Age-Friendly Chelmsford Action Plan that was approved by the Town and subsequently by AARP in February 2021.

The Action Plan identifies several goals and associated actions for each domain over a multi-year timeframe. Subsequent to the approval of the Action Plan by AARP, Chelmsford, in May 2021, formed the Age-Friendly Chelmsford Implementation Committee, with nine members, to address the goals and implement the actions identified in the Action Plan.

Although the implementation phase was only recently initiated, some domains have already progressed in addressing age-friendly needs with on-going/completed projects as follows:

#### **Transportation:**

The Transportation sub-committee, led by resident John Bowles, has formed a planning team to develop a volunteer transportation service that will enhance and expand the transportation service already offered by the Senior Center.

#### **Communication & Information:**

The Communication & Information sub-committee is led by Becky Herrmann, Director of the Chelmsford Public Library. The Chelmsford Public Library has acquired a highly visible, specially equipped vehicle that will bring Library services to where people are in the community. The "Pop-up Library" will be on the road several days a week with stops at various locations including public parks, residential complexes, assisted living facilities, the Senior Center and other locations.



#### **Civic Engagement & Employment:**

The Civic Engagement & Employment sub-committee, led by Lisa Marrone, Chelmsford Director of Business Development, has begun to investigate partnerships with several local organizations to provide volunteer and employment opportunities for seniors.

#### **Open Spaces & Buildings:**

The reconfiguration of the roadway at the intersection of North Rd and Worthen St presented an opportunity to repurpose and beautify the public land and to promote the Age-Friendly Chelmsford Initiative. An idea was proposed by Lisa Marrone, Director of Business Development, to construct a "pocket park" with a perennial garden, benches and a walkway.



## Age-Friendly Chelmsford Implementation Committee

Under Lisa's leadership and support from Town departments, residents and sponsorship donations, the park is ready for all to enjoy.

### **Social Participation, Respect & Inclusion:**

The Social Participation, Respect & Inclusion sub-committee, led by Debi Siriani, Director of the Chelmsford Senior Center, arranged for dementia-friendly training for all the transportation van drivers.

### **Community Supports & Health Services:**

The Community Supports & Health Services sub-committee, led by Jennifer Melanson, Chelmsford Community Services Coordinator, has also implemented age-friendly projects. These include the "Gardens for Good" (GFG) program that helps to increase access to healthy foods in the community. GFG is supplying produce to some of the town's senior housing facilities this season as well as providing volunteer opportunities to Chelmsford seniors.

Also, the department of Community Services has been working with the Board of Health to increase awareness of mental health services for residents. The Interface Referral Services – a service available to all residents that helps connect folks to mental health services – saw an increase in usage of over 85% from December 2020 – May 2021 as a direct result of this partnership.

With continued support from enthusiastic and involved officials, department heads, employees, residents and community partners, we will use the results of our Age-Friendly Chelmsford Initiative to build upon the programs/services that we already have in place and strive to improve the quality of life for residents of all ages and abilities.





## Board & Committee Reports

### Bicycle & Pedestrian Advisory Committee

*Robert Klinkhammer, Chair*



The Bicycle and Pedestrian Advisory Committee (BPAC) was formed to improve bicycling and pedestrian conditions in the Town of Chelmsford. Its long-term goal is to help make Chelmsford more bicycle and pedestrian friendly community where users of motorized and non-motorized means of transportation can safely share the roads. The Committee has continued the work from its inception in a number of areas.

During the past year, the BPAC moved forward on several projects. BPAC coordinated several bench donations that the DPW has installed along the BFRT (Bruce Freeman Rail Trail). In addition, BPAC with help from members of the Friends of the Bruce Freeman Rail Trail installed the murals that were painted for the Art Walk wall.

Progress has recently been made at the Pond Street Kiosk site on the BFRT. BPAC contacted the Nashoba Tech Carpentry Shop and will work with them to design, produce, and install the kiosk. In addition, BPAC applied and received a grant from the Friends of the Bruce Freeman Rail Trail to replace the bicycle pump at the Chelmsford

trailhead. The pump has been ordered and will be installed in the spring of 2022.

Over the last year, BPAC had several meetings to update the Bicycle and Pedestrian Plan for the next 10 years. This was completed and submitted to the Town's Master Plan Committee.

The committee maintains a web page on the Town website at [www.chelmsfordma.gov/Bicycle.cfm](http://www.chelmsfordma.gov/Bicycle.cfm) with valuable information and important links related to bicycle and pedestrian issues, rules, safety guidelines and various activities. There is also a link to a Bruce Freeman Rail Trail light maintenance program. This will be used to encourage volunteers to get involved with helping to maintain the bike trail.

Many activities have been undertaken regarding the Bruce Freeman Rail Trail as BPAC has a role to coordinate maintenance and monitoring of the trail. The committee works with the Department of Public Works to address safety and maintenance incidents as they occur. The DPW has done an excellent job with mowing and leaf blowing along the trail as well as addressing issues with low hanging and fallen trees along the trail. Volunteers go out on the trail to remove trash and prune back branches and vines as well. This year the Town of Chelmsford received a \$90,000 grant from the MassTrails program. This funding combined with additional cash and in kind funding from the Town was used to repair many sections of the trail where tree root incursions have heaved and cracked the asphalt surface. This work was completed in late spring 2021 by the DPW and has made a significant improvement for trail users.

BPAC also coordinates a trail count in Chelmsford to document the level of trail usage as well as addressing signage, crossing and safety issues at key trail intersections, particularly in Chelmsford Center, near Fletcher Street, Golden Cove Road, High Street and Maple Road crossings.



## Bicycle & Pedestrian Advisory Committee

For the coming year, the Committee's major effort will be to assist in arranging a dedication of the Carol Cleven Park, installation of the kiosk at Pond Street, and investigation of a brick donation program to fund further trail initiatives. These activities will continue to depend on conditions related to the COVID-19 Pandemic and restrictions on gatherings and social distancing guidelines.

The committee continues to respond to resident concerns regarding bicycle and pedestrian safety and monitor issues related to the operation of town roads and the installation and maintenance of sidewalks, crosswalks and signage with the goal of enhancing bicycle and pedestrian safety in the Town.

The BPAC thanks the Town Manager, Select Board, Town Engineering Department, Department of Public Works, Police Department and all town officials for their continuing support of this committee and its efforts.

Respectfully submitted,  
Robert Klinkhammer, Chair  
Chelmsford Bicycle and Pedestrian Advisory  
Committee

### 2021-2022 BPAC Members

Robert Klinkhammer, Chair  
James Kelsey, Vice Chair  
Thomas Gazda, Secretary  
David Antonelli  
Michael Carignan  
Janet Haouchine  
Steven Pustell  
Robert Schneider



# Board & Committee Reports

## Chelmsford Cultural Council

*Barbara Reilly, John Mejia – Co-Chairs*



### Statistics:

Members : 6

Meetings: 1 per month on the second Wednesday

Length of term: 3 years, rolling enrollment

### Description of the Council

The Chelmsford Cultural Council awards grant funding annually to local artists and organizations that help build and contribute to Chelmsford's growing cultural community.

We support funding projects that:

Support local artists, cultural organizations and community events.

Promote collaboration among local artists, cultural groups and community organizations.

Celebrate Chelmsford's cultural diversity and promote inclusiveness.

Bring new artists and/or cultural opportunities to Chelmsford

As a result of COVID-19 we were not able to participate in the Holiday Prelude, the photo contest or the volunteer fair this year. We have awarded grants to artists who will be presenting programs in the coming year or those who have already accomplished this through Zoom. We are looking upward to participating in these activities, that were mentioned above this coming year.

### Council Members

Barbara Reilly-Chair

John Mejia-co-chair beginning in September

Doug Sparks-Clerk

Tim Beary-treasurer

Anne Dumke

Cindy Cantrell



## Community Preservation

### MEMBERS

Evan Belansky  
Director of Community Development

Connie Donahue  
Housing Authority Appointee

Karl Bischoff  
Conservation Commission Appointee

Kenneth M Lefebvre  
Select Board Appointee

Judy Carven, V. Chairman  
Citizen Appointee

Robert Morse  
Citizen Appointee

Gary Persichetti  
Dept of Public Works

Deirdre Connolly  
Planning Board Appointee

Linda Prescott  
Historical Commission Appointee, Chairman

The Community Preservation Act (CPA) provides a source of funding for Open Space Preservation, Historic Preservation and Affordable Housing. The fund balance at the end of 2020 was \$4,411,311.36 with \$1,017,310.98 committed to bond payments. Money collected for the CPA is a combination of property tax surcharge and state matching funds of \$348,319.00. In 2020 approximately \$1,017,310.98 was spent for projects and bond payments.

The first \$100,000 of property value is exempted from the surcharge calculations lowering the surcharge for the typical residential homeowner to under \$60. There are two full exemptions from the CPA surcharge that can be applied to Moderate income Seniors and any property owner meeting the low income limit. The CPC Fund will continue to make bond payments for Chelmsford Woods, 115 units of affordable housing the turf fields and the Warren-Pohl property, 48 acres of open space. Some of the other projects paid by the CPC Fund; Preservation of public records mandated by the state, improvements to Varney tennis courts and a new pickle ball court, and the Building Façade Program has become a part of the revitalization program for both the Center Village Square and Vinal Square.



## Board & Committee Reports

### Diversity, Racial Equity, and Inclusion Committee *Phil Hicks, Chair*



*Left to right: Brian Petro-Roy; Rachel Donovan; Joe Mason; Cherrice Lattimore; Carly Connor Reim; Phil Hicks; Latosha Dixon; Lauren Cochran; Susan Mackinnon Not pictured: Jigar Dave; Patricia Dzuris; Margaret Feeney; Jennifer Giannino*

The Chelmsford Select Board formed the Diversity, Racial Equity, and Inclusion Committee (DREIC) due to the overwhelming outcry from residents related to the 2020 Social Justice Movement, after the public murder of Mr. George Floyd. Our committee had its first meeting on September 29, 2020.

#### **During our inaugural year...**

The committee spent a significant amount of time creating a Mission Statement to act as the foundation of our purpose and intentions. This led to the creation of a page on the Town of Chelmsford website, which is currently our primary source for information sharing to the town's residents. We also created a list of goals which included a combination of short term and long-term initiatives. Our goals fit in one of three categories: Education, Town Culture, and Communication.

#### **EDUCATION**

The committee focused on education because the topic of Diversity, Equity, and Inclusion is a very broad subject matter. It is important to bring awareness to language; therefore, a Glossary of Terms related to diversity and social justice concepts was uploaded to provide clarity and understanding of terms commonly used in discussions.

Due to the pandemic the committee was unable to have an in-person event for Black History Month in February, so we used an electronic platform to raise awareness about 28 notable African Americans. Each day of the month featured a short biography and photograph of an American which contributed significantly to our country

in the areas of Science, Activism, Arts, and Education. In addition, we also featured live performances; the National Black Anthem "Lift Every Voice and Sing" was sung by Aleah Floyd, and Dr. Maya Angelou's poem "Still I Rise" was recited by Sheila Upchurch as Cecelia Lundes performed an interpretive dance.

Gender identity is yet another area which deserves attention when discussing Diversity, Equity, and Inclusion. Transgender and Non-binary individuals face discrimination at alarming rates. To gain understanding the committee conducted informative interviews with Nikki Cassadine, an African American, Transgender Person and Dr. Christine Whittlesey, a published scholar who documented the support needs of children who self-identify as Transgender or Non-binary. Each interview had a common theme, "Respect" for a person's choice of self-expression and the need for support from others. The interviews are on the committee's webpage, and we invite you to view the interviews.

To better equip ourselves for discussions about racism and discrimination, each member of the committee completed the "Look Deeper: Race Digital Experience" training course produced by Point Made Learning. The course is based on the documentary "I'm Not Racist... Am I?" and explores issues of race and identity. It was informative, insightful, and at times a bit challenging to reflect on our individual perspectives, values, and actions. It was a necessary exercise for the committee to complete, so we can help foster meaningful discussions in our community.



## Diversity, Racial Equity, and Inclusion Committee

March is Women's History Month and the DREIC celebrated Women of Chelmsford! Our local residents have performed many impressive actions to add to the success of our society. It was our honor to recognize their contributions.

Pride Month was recognized and celebrated by the committee. A local resident, Brandon McDonald, shared his personal journey and experience as an openly gay male who calls Chelmsford his home. His interview is also on our website.

On June 19th, the committee hosted our Town's first-ever Juneteenth celebration with performances, speeches, and exposition of Black-owned businesses in the Merrimack Valley. This event commemorated the end of legalized slavery in the United States. This year, the Federal government recognized Juneteenth as an official US Holiday. The DREIC was honored to host this event, educate the community on the importance of the day, and foster an inclusive community. This was the first in-person event the committee hosted due to the pandemic.

### TOWN CULTURE

Another area of focus was the Town of Chelmsford culture. The Town's values and vision statement mention diversity; thus, the committee sought to proclaim racism, hatred, and discrimination are not welcome in Chelmsford. The Select Board signed and approved the Proclamation condemning Racism, Hatred and Discrimination on February 8, 2021. Furthermore, the committee published an Individual Pledge condemning Racism, Hatred and Discrimination that can be signed electronically. To date, over 100 people have signed the pledge.

Town Leaders and Head of Departments met with the committee to discuss internal efforts to raise awareness, increase diversity and improve equity in our community. We met with James Spinney, Police Chief; Lisa Marrone, Director of Business Development; Jeanne Parziale, Director of Human Resources; and Debra Siriani, Director of Human Services. Through our conversations with these leaders, the committee learned about the demographics of the department, their training, and about other community initiatives. The committee also established a partnership with Chelmsford's Public Library to share literature and other media platforms as it relates to Social Justice.

State Representative Vanna Howard met with the committee to share her excitement to work with the committee and encourage us to continue our efforts. She was recently appointed as a member of the State's Joint Committee on Racial Equity, Civil Rights, and Inclusion.

### COMMUNICATION

Communication is essential to raising awareness and promoting understanding/recognition of issues. The committee used the webpage to celebrate diversity by posting various awareness notices on the Diversity Calendar. We balanced our celebration of diversity by raising awareness of key tragedies that occurred during the year. Written comments were shared about the acts of violence against Asian Americans, the tragic death of Mr. Daunte Wright, and acknowledgement of the one-year anniversary of the murder of Mr. George Floyd. One life lost to racism and hatred is one life too many. May the individuals who have died never be forgotten.

More initiatives are planned for the upcoming year 2021 – 2022. If you have suggestions and/or comments, please visit the webpage to complete the Enlightenment Form.

During the June 8th, 2021, Select Board meeting the decision was made to change the committee's name to Diversity, Equity, and Inclusion Committee (DEIC). This is the name that will be used for future events and communications.

Respectfully submitted,  
Latosha Dixon, Vice Chair

### 2020-2021 DREIC Members

Lauren Cochran  
Carly Connor Reim  
Jigarkumar Dave  
Latosha Dixon, Vice-chairperson  
Rachel Donovan  
Patricia Dzuris  
Margaret Feeney  
Jennifer Giannino  
Phil Hicks, Chair  
Cherrice Lattimore  
Susan Mackinnon, Clerk  
Joseph Mason  
Brian Petro-Roy



## Dog Park Advisory Committee



The Chelmsford Dog Park Advisory Committee was established in October, 2013 as a requirement of a Funding Grant Award from the Stanton Foundation to the Town of Chelmsford. The purpose of the Grant was to fund the construction of a two-acre public Dog Park located at 52 Richardson Rd., in North Chelmsford.

The Chelmsford Dog Park was officially opened to the Public in June, 2016. The park is a very well attended location, attracting visitors from all over the Merrimack Valley, as well as other parts of Massachusetts and New Hampshire.

The Dog Park consists of four sections: a large Parking area, the "Rental" area, the "All-Dog" area, and the "Small Dog" area. Amenities in the Park include various shade structures, sheds, information kiosks, trash barrels, water fountains, benches, a quarter mile walking track, tires for the dogs to play around, and lots of open space. The main sign for the park was hand made by Geoff Semonian of Cape Cod Woodworking, a former resident of Chelmsford.

The approximate cost to construct the park is well over \$400,000.00. In addition to the Stanton Foundation Grant, funding came from hundreds of private citizen donations, Community Preservation Funds, Community Action Program Funds, Eagle Scout candidate projects, and countless hours of volunteer efforts. The Chelmsford Department of Public Works, the Chelmsford Dog Association, and the now defunct Friends of the Chelmsford Dog Park have contributed many hours of labor to maintain the park over its years of operation. Funding for Capital Improvements and maintenance now primarily come from proceeds from the "rental" area of the park, as well as fundraising efforts coordinated by the Chelmsford Dog Association and citizen donations.

The Chelmsford DPAC oversees the overall management of the park, as well as managing the available funds for capital improvement projects and maintenance. The DPAC reports to the Community Development Director, as well as the Town Manager. The current Committee members include Erik Merrill, Vivian Merrill, Danielle Corsino, Arthur Corsino, and Barbara Reilly. We thank our former committee members Mary McConnell, Sarah Creegan, and Elizabeth Bukala for their years of service to the Committee, and to the Dog Park.

We would like to also thank the many Town Departments that have offered their assistance and guidance to help keep the Dog Park successful, such as the Department of Public Works, the Police Department, the Community Development Department, the Town Clerk's Office, the Accounting Department, the Department of Public Health, the Tree Committee, and the Town Manager's Office.

The past two years have created a number of challenges for the world, and the Chelmsford Dog Park was no exception. In 2020, the Park was closed from March to June, because of the COVID 19 pandemic. The DPAC relied heavily upon guidance from the Department of Public Health in safely opening the park again. In 2019, the DPW addressed drainage issues in the front of the park by installing a sidewalk near Richardson Rd., and by converting the rain garden into a drainage swale. In 2021, the park benefitted from the installation of a gazebo, and the planting of 10 Princeton Elm trees. Also in 2021, the Dog Park has been challenged by a PFAS study being done because of the property's history as being part of a DPW material storage facility. This study is still ongoing, and this situation is not uncommon for many communities concerned about PFAS.

Future plans for the Dog Park will include daily maintenance, additional capital improvements, and various public events such as Howl'ween, an annual dog and human costume show hosted by the Chelmsford Dog Association, among others.





## Historical Commission & Historic District Commission

### HISTORICAL COMMISSION MISSION STATEMENT

- Research, compile and maintain an inventory of the town's historic assets.
- Encourage community awareness and interest in Chelmsford's historical heritage and maintain a presence on the Internet in conjunction with the Town's website in order to promote preservation of those assets.
- Act as a historical resource in cooperation with other Town Boards and Committees as needed.
- Advise the Town of Chelmsford in all matters pertaining to the proposed destruction or relocation of historical assets in accordance with Chelmsford Demolition Delay Bylaw 16.2.

During the past year, the Historical Commission has continued its commitment to its Mission Statement, 2010 Master Plan and 2012 Historic Preservation and Cultural Plan. The Commission continues to be concerned about the Town's oldest and most vulnerable buildings. We are planning to have inventories on 10-15 of the oldest buildings in Town completed within the next six months. (An inventory is a record of the building – architectural features, people who lived or worked in the building, important events that occurred, etc.).

Inventory forms are completed as homes are researched. The completed inventory forms are on file with the Historical Commission and on the Town's Historical Commission webpage. The completed forms have also been placed on file with the Massachusetts Historical Commission and can be accessed through the Massachusetts Historical Commission's website. Documents from Chelmsford's past continue to be scanned and made accessible to all through the Town website.

The Commission continues to administer the Demolition Delay Bylaw, a printable copy can be found on the Historical Commission's webpage.

The Demolition Delay Bylaw is a tool used by the Inspector of Buildings and the Historical Commission to educate owners of historic properties about their options to demolition. The Commission is an information resource for contractors, realtors and the community as they restore or rehabilitate their homes and places of business. The Commission is developing more information regarding older homes for the homeowners that will be available on the webpage. The Historical Commission continues to implement the 2010 Master Plan and the 2012 Historical Preservation and Cultural Plan recommendations. These documents are important to the policy makers of our community to help understand and protect our historic and cultural resources. At present, the Commission is reviewing the Historical and Cultural Preservation Plan with the goal of implementing more of the recommendations.

### The purpose of the Historic District is:

- To preserve and protect the distinctive characteristics of buildings and places significant to the history of Chelmsford Center.
- To Improve and maintain the settings of those buildings and places.
- To encourage new designs compatible with existing buildings in the district.

The commission continued to meet via zoom during the pandemic. Various projects and signs were reviewed and considered for approval.

The commission is comprised of 5 regular members and 2 alternates. Meetings are held the first Monday of each month with exception of July.



# Board & Committee Reports

## Housing Authority

*David Hedison, Executive Director*



The Chelmsford Housing Authority (CHA), a municipal corporation, is committed to serving low- and moderate-income seniors, families, veterans and disabled individuals in need of affordable housing in the Town of Chelmsford. Our agency has been serving the community for over 50 years. As state and federal resources diminished for the creation of affordable housing opportunities and supportive services, our agency founded CHOICE Housing Opportunities for Intergenerational and Community Endeavors, Inc. (CHOICE, Inc.) a non-profit mirror of the Chelmsford Housing Authority in 2001. In 2017, CHOICE, Inc also acquired the assets of the Chelmsford Housing Elder Partnership, Inc. (CHEP) and the Westford Initiative for Senior Housing, Inc. (WISH). The CHA Board of Commissioners serves as the Board of Directors for all three non-profit boards. These non-profit operations are subject to the same rules, regulations and oversight as is the Chelmsford Housing Authority.

Over the past year, our agency has continued to make limited progress in securing additional resources for families, veterans and the disabled in need of housing. The CHA is pleased to inform the community that we were successful in a competitive funding round to secure an additional 40 new Section 8 vouchers for

non elderly disabled applicants at risk of homelessness or experiencing homelessness. Permitting is complete for a new project in Westford that will house at least 18 seniors in need of supportive services and lastly the CHA/CHOICE has almost completed the rehabilitation of The Richardson formerly known as Brianna Lyn at 86 Richardson Road.

The CHA and its affiliated boards are continuing to seek new housing opportunities for the development of affordable senior housing, as there has been a significant increase in the need for supportive and independent senior housing. Currently, we are pursuing new senior affordable housing opportunities in partnership with Stratford Capital for 50+ units at the UMASS campus and then an additional 35 units at Westford Town Farm. The Town of Westford awarded \$2 million of Community Preservation Funds earlier this year for the Town Farm development.

The Chelmsford Housing Authority's State Public Housing portfolio makes up a small percentage of our agency. However, the greatest need for state funding for modernization rests with this portfolio. The CHA was thrilled to learn that we secured over \$4 million dollars to rehab McFarlin Manor and an additional \$700,000 for Chelmsford Arms. Rehab will begin in early 2022. These projects will cause a halt in new admissions to the State Public Housing Portfolio as we need to have units left vacant so work can be completed. So while we celebrate the funding to update two of the three State Public Housing Development, applicants on the waiting list will see an increased wait. Sadly, our State Public Housing Developments need over \$8 million of funding for preservation purposes and the annual allocation of only \$223,000 does little to address their condition.

The Chelmsford Housing Authority's waiting list for our State Aided Senior Housing now has transitioned over to a Statewide waiting list.



## Housing Authority

There are currently over 160,000 applicants on the waiting list. While we still focus on our local residents, the State requires that we offer local residents in emergencies, then applicants in emergencies from any community and then local standard applicants. Because new applications are being added every hour from across the state, it has become extremely difficult to provide local applicants with an estimated wait. The average wait is still over 5-7 years for State Public Housing. All of our other developments are in the 3- 5 year waiting period.

Our agency also manages over 800 Section 8 Rental Vouchers. There are over 3,000 applicants on the waiting list, more than 1,000 of whom with a local preference based on where they live or where they work. We are currently making offers to people who applied back in 2012. There is clearly a significant backlog of people in need of housing assistance.

The Chelmsford Housing Authority continues to manage the Northeast Regional Capital Asset Team for the Massachusetts Department of Housing and Community Development. We are responsible for overseeing and providing technical assistance to 68 housing authorities with regard to their State Housing Capital Program. Our agency is now responsible for over 9,000 units in the northeast region of Massachusetts. With an additional team of employees, we have expanded our mission in serving agencies from Amesbury to Hopkinton. We are now in our fifth year and anticipate that this program will increase in scope. This program was instrumental in the distribution of the PPE to the agencies we serve during the COVID-19 Pandemic.

Each year, our organization strives to meet the needs of the residents waiting for affordable housing and those already residing in our housing. Overall, we have over 1,100 applicants on our waiting lists that either work or live in Chelmsford. Quite often, these applicants are

our neighbors, former teachers and individuals who never anticipated needing our assistance. We remain committed to making progress in meeting the needs our community. With heartfelt appreciation to the residents of the Town of Chelmsford, its elected and appointed officials and the Commissioners and Staff of the Chelmsford Housing Authority, we look forward to continuing our mission over the next year.

Our Board of Commissioners and Staff are extremely appreciative of the community for the support and recognition of the need for affordable housing in our community. After over 34 years of work at the Chelmsford Housing Authority I am proud of the work we have been able to accomplish through partnerships and new applications for funding. Together we can all make a difference.

David J. Hedison, Executive Director  
Connie Donahue-Comtois, Deputy Director



## Board & Committee Reports

# Chelmsford Military Community Covenant



*From left to right:  
Chuck Fidler, Brian Fredriksson, Steve Miller, Brad Panton, Rep. Jim Arciero, Pat Wojtas, Rep. Vanna Howard, Charlie Wojtas (cookout volunteer)*

The Chelmsford Military Community Covenant mission statement reads:

**Together, we are committed to building strong communities.**

**We, the Community, recognize:**

- The commitment Service Members and their families are making every day
- The strength of Service Members comes from the strength of their families
- The strength of their families comes from the strength of the Community
- The strength of the Community comes from the support of Employees, Educators, Civic and Business Leaders, and its Citizens

**We, the Community, are committed to:**

- Building partnerships that support the strength, resilience, and readiness of Service Members and their Families
- Assisting in the implementation of the Military Covenant



## Chelmsford Military Community Covenant

As with every corner of our town, we were severely restricted by COVID-19 in the activities and outreach that we were able to perform during the past year.

For the second year, we were forced to cancel our usual Armed Forces Day cookout, annually hosted by Maxwell's of Chelmsford. We are all but certain to resume this tradition next May. And we had to hold off luncheon outings for veterans living at a local assisted living facility. We hope to be able to re-establish this connection very soon.

However, we were able to continue our annual tradition of hosting a cookout to show appreciation to all Veterans, active military, and their families, although it was a very scaled-down event. Thanks go to the Chelmsford Lodge of Elks, who, once again, graciously donated the use of their pavilion for this event. The weather was pleasant; the turnout quite sparse, given the COVID-19 restrictions that we were required to follow. The folks who did show up enjoyed each others' company, as well as the delicious food prepared by members of our committee and generous volunteers. The next iteration of this popular event is sure to draw a large and enthusiastic crowd.

We also conducted a 9/11 Remembrance Ceremony last September. This solemn service assures us that the events of September 11, 2001 are never forgotten. As the years pass since the attacks, they have become more historic. We try to include high school students in our ceremony so that the remembrance becomes more personal than something studied in school. Our guest speaker this year was Air Force Lieutenant Colonel Joseph Dolce, who now serves at Hanscom Air Force Base, but was stationed at the Pentagon on the day of the attacks in 2001. He gave a compelling timeline of events as he lived them on that day.

As always, please feel free to reach out to us for assistance with tasks for local veterans, active military, and their families. We have volunteers ready, willing, and able to help in many ways.

We are hoping to post more Welcome Home banners for returning troops; so let us know if you are aware of anyone that we can recognize in this manner.

We are truly amazed and grateful for the extraordinary level of support we receive from individuals, businesses, and organizations in the Town of Chelmsford, who are ready to step forward with financial aid and volunteer hours, as needed.

One of our longest-serving members, Lisa Devine, decided not to apply for re-appointment at the expiration of her term on June 30, 2021. We thank her for many years' of dedication to our mission, and look forward to seeing her in a new capacity at our events.

The members of the Chelmsford Military Community Covenant Task Force are:

Pat Wojtas  
Brian Fredriksson  
Steve Miller  
Jim Curley  
Lisa Devine  
Brad Panton  
Chuck Fidler



## Chelmsford Recycling Committee

The Chelmsford Recycling Committee is dedicated to reducing the volume of solid waste generated in the Town of Chelmsford. The committee strives to promote waste reduction, reuse, recycling, repairing, and composting among the residents, businesses, and institutions in the Town of Chelmsford. The Recycling Committee is comprised of nine appointed town residents and the Chelmsford Sustainability Manager.



### Waste Reduction

Each month, the committee tracks the amount of solid waste (both trash and recycling) our Town generates, as shown in the attached chart. During the past year, approximately 24% of our total solid waste was diverted from incinerators and landfills through recycling. Our goal is to increase this percentage of waste that is diverted. However, as the cost of recycling has increased, another goal is to reduce the overall amount of both trash and recycling.

### Education and Outreach

Normally, the committee engages with Town residents by participating in the Chelmsford farmers markets. This year, due to COVID-19 restrictions, the committee focused on other ways to reach the community, such as our committee website, articles in local newspapers and social media, informational displays, and a special Zoom presentation.

The committee maintains an online presence at [www.chelmsfordrecycles.org](http://www.chelmsfordrecycles.org). This year, a dedicated member of the committee moved the website to a new platform and redesigned the entire site. The enhanced website provides Chelmsford residents with more up-to-date information and resources on recycling topics.

In February, the committee sponsored a Zoom presentation called Talking Trash & Recycling. Conducted by Neil Rhein, from Keep Massachusetts Beautiful, and Melissa Joyce, the Chelmsford Sustainability Manager, the presentation discussed ways we can all reduce waste and improve recycling. Over 57 residents registered for the presentation. At the end, participants had an opportunity to ask questions about recycling in Massachusetts and about details specific to Chelmsford.

Members of the committee also attended a webinar on the benefits of indoor composting and practical instructions on how to do it yourself. The committee looks forward to an opportunity to share this information with Town residents.



## Chelmsford Recycling Committee

### Recycling Drop-off Events

The Chelmsford Department of Public Works provides numerous opportunities for residents to drop off items that are not suitable for trash or recycling, including Household Hazardous Waste, Paper Shredding, Leaf & Yard Waste, and Brush drop-offs. Throughout the year, members of the recycling committee volunteered at these events by checking for residency, collecting non-resident fees, providing instructions, and directing traffic.

Members of the recycling committee also volunteer at the Chelmsford Bulb Shed, located behind the Town Offices. This year, members committed to provide full staffing for the bulb shed, which is open on the first Wednesday of each month from April through November. Chelmsford businesses and residents can drop off fluorescent bulbs, batteries, and other products containing mercury.

### Future Projects

During the coming year, committee members will continue to work on our long-term goals to bring more recycling programs to Chelmsford. These plans include food composting programs, Zero Waste Day events, and Repair Café events.

The Recycling Committee would like to thank Melissa Joyce, the Chelmsford Sustainability Manager, for her extraordinary dedication and support to this committee. We would also like to thank the Chelmsford Department of Public Works, Town officials, and all Town residents for their support in our joint effort to reduce waste and make Chelmsford a more sustainable community.

Respectfully submitted,

Lee Williams, Chair

Recycling Committee



### 2020-2021 Recycling Committee Members:

Lee Williams, Chair

Rebecca Gore, Vice Chair

Norm Eisenmann, Secretary

Karen Willis, Publicity

Jocelyn Demuth

Mary Beth Hayes

Ivy Igbe

Betty Mattson

Melissa Joyce, Chelmsford Sustainability Manager



# Boards & Committees

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## Committee Descriptions

### Agricultural Commission

Select Board Appointed Members: 5  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Commission services as facilitators for encouraging the pursuit of agriculture in Chelmsford, promote agricultural-based economic opportunities in Town, acts as mediators, advocates, educators, and/or negotiators on farming issues, works for preservation of prime agricultural lands and pursues all initiatives appropriate to creating a sustainable agricultural community.

### Arts and Technology Education Fund

Town Manager Appointed Members: 9  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The committee works to provide supplemental funding to support educational initiatives and projects that enhance the curriculum of the Chelmsford Public Schools.

### Bicycle and Pedestrian Advisory Committee

Town Manager Appointed Members: 9  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The committee works to improve bicycling and pedestrian conditions; coordinates maintenance, policing, and enhancements to any bicycle/pedestrian paths. The committee facilitates coordination of activities that involve or affect non-motorized transportation.

### Board of Appeals

Town Manager Appointed Members: 5, plus 3 alt.  
Length of Term: 3 Years, 1 for alts.  
Term Begins: July  
Average Meetings: 1 per month  
The Zoning Board of Appeals mission is to interpret and apply the General Laws of the Commonwealth of Massachusetts and the Zoning Bylaws of the Town of Chelmsford to all matters which appear before it. In so doing, the Board follows its rules and regulations fairly and gives due deference to the reports of the Planning Board and the Building Commissioner, who is the Zoning Enforcement Officer for the Town of Chelmsford, as well as the decisional laws of the Commonwealth.

### Board of Assessors

Town Manager Appointed Members: 3  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Board of Assessors is responsible for the full and fair market valuation of real and personal property for the purposes of levying the property tax as of January 1st every year. It is the responsibility of the assessors office to maintain valuations at full and fair cash value and to meet the Commissioner of Revenue's re-certification requirements of property valuation every three years. The assessors office collects and maintains a database on each parcel of property in town. The assessor's office is responsible for the administration of the 30,000 excise bills which are issued by the Registry of Motor Vehicles annually, as well as, subsequent excise commitments.

### Board of Health

Elected Members: 3  
Length of Term: 3 Years  
Term Begins: April  
Average Meetings: 1 per month  
The Board works to protect the public health of the residents. It also has administrative, planning, and policy responsibility for health functions of the Board of Health Office.

### Board of Registrars

Select Board Appointed Members: 3  
Length of Term: 3 Years  
Term Begins: April  
Average Meetings: Varies by elections per year  
The Board is in charge of administering the town census, voters' registration, and elections.

### Select Board

Elected Members: 5  
Length of Term: 3 Years  
Term Begins: April  
Average Meetings: 2 per month  
The Board is the Town's body of chief elected officials. The powers and duties include appointing the Town Manager and many committees, issuing certain licenses, enforcing special sections of the by-laws, and regulating the public ways.

### Capital Planning Committee

Appointed Members: 7  
Town Treasurer, Town Accountant, two BOS appointed Citizen Reps, Finance Com. Rep., Library Trustee Rep., School Com. Rep.  
Length of Term: 1 Year  
Term Begins: July  
Average Meetings: weekly  
November - December.  
The Committee studies proposed capital outlay, declares rules and regulations, makes investigations, and holds public hearings as it deems appropriate.



## Committee Descriptions

### Cemetery Commission

Elected Members: 3  
 Length of Term: 3 Years  
 Term Begins: April  
 Average Meetings: 6 per year  
 The Commission plans, operates, and maintains the six Town cemeteries as attractive, dignified, and appropriate public burial grounds.

### Commission on Disabilities

Appointed Members: 10  
 Length of Term: 3 Years  
 Term Begins: July  
 Average Meetings: 1 per month  
 The Commission works to deal with all disability issues and provide information, referral, guidance, coordination, and technical assistance to other public agencies and private persons, organizations, and institutions engaged in activities and programs intended to eliminate prejudice and discrimination against persons with disabilities.

### Community Action Program

Town Manager Appointed  
 Members: 7  
 Length of Term: 1 year  
 Term Begins: July  
 Average Meetings: 1 per quarter  
 The Community Action Program provides a unique source of matching funds for projects that benefit the community. The Community Action Program was established for the purpose of awarding cash grants to individuals and organizations that wish to develop civic projects for the benefit and enjoyment of the citizens of Chelmsford.

### Community Preservation Committee

Appointed Members: 9  
 Community Dev. Dir., DPW Dir., BOS Rep, Planning Board Rep, Conservation Rep, Housing Auth. Rep, Historical Com. Rep and two Town Manager appointed Citizens.  
 Length of Term: 3 Years  
 Term Begins: July  
 Average Meetings: 1 per month  
 The third Wednesday at 7:00 PM  
 The Community Preservation Act (CPA) provides funding through a surcharge on the property tax bills for the preservation of Open Space, Historic Preservation and Affordable Housing. The CPC holds annual public hearings on proposed plans for the fund and presents for Town Meeting approval

### Conservation Commission

Town Manager Appointed  
 Members: 7  
 Length of Term: 3 Years  
 Term Begins: July  
 Average Meetings: 2 per Month  
 The commission is responsible for ensuring protection of wetlands and acquiring, managing, and maintaining over 750 acres of conservation and Town Forest Land.

### Council on Aging

Town Manager Appointed  
 Members: 11  
 Length of Term: 3 Years  
 Average Term Begins: July  
 Average Meetings: 1 per month  
 The Chelmsford Council on Aging is appointed by the Town Manager. The members serve in an advisory capacity and work with the Director of the Senior Center to develop policy, programs and services. Council members are appointed on a rotating basis, each for a period of three years, and may serve a maximum of six continuous years.

### Cultural Council

Town Manager Appointed  
 Members: 9 up to 21  
 Length of Term: 2 Years  
 Term Begins: July  
 Average Meetings: 1 per month  
 The Council provides public funding for the arts, humanities, and interpretive sciences by granting funds to individuals and organizations in the community. Its duties also include soliciting community input and assessing local cultural needs.

### Economic Development Commission

Town Manager Appointed  
 Members: 7  
 Length of Term: 3 Years  
 Term Begins: July  
 Average Meetings: 1 per month  
 The Economic Development Commission's efforts include: Understanding the needs of prospective businesses opening/relocating to Chelmsford. Conducting roundtable meetings with commercial realtors and businesses. Collaborating with local and regional business organizations. Participating in industry associations.

### Energy Conservation Committee

Town Manager Appointed  
 Members: 9  
 Length of Term: 3 Years  
 Term Begins: July  
 Average Meetings: 1 per month  
 The Energy Conservation Committee assists with identifying, designing, and implementing programs and projects for energy conservation, energy efficiency, and renewable energy generation. These programs and projects may include all forms of energy use: electricity, natural gas and heating oil, and transportation fuels.



# Boards & Committees

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## Committee Descriptions

### Finance Committee

Town Moderator Appointed  
Members: 7  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per week - (September to May)  
The Committee meets with each Town Department head, considers the merits of the individual budget in terms of the Town's total needs and the limits of the total monies available, and prepares the final budget recommendations for the Annual Town Meeting.

### Historical Commission

Town Manager Appointed  
Members: 7  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Commission works to promote the preservation, promotion, and development of the historical assets of the Town. It conducts research to identify places of historical value and actively urges other alternatives before destroying a historically important building or site.

### Historic District Commission

Town Manager Appointed  
Members: 5  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Commission works to preserve and protect the buildings and places within the Chelmsford Center Historic District.

### Holiday Decorating Committee

Town Manager Appointed  
Members: 7  
Length of Term: 1 Year  
Term Begins: December  
Average Meetings: as needed seasonally  
The Holiday Decoration Committee consists of a group of volunteers appointed by the Town Manager, who arrange and implement the Holiday Lighting and Prelude Ceremony in Chelmsford Center on the first Sunday in December. The Committee, with the help of several interested individuals and groups, physically put up and take down all the lights on the shrubs and trees on Chelmsford Common, the Old Town Hall and the Chelmsford Business District.

### Housing Authority

Elected Members: 5  
Length of Term: 5 Years  
Term Begins: April  
Average Meetings: 1 per month  
The Housing Authority works to provide an adequate supply of low and moderate income housing for Town Residents.

### Middlesex Canal Commission

Town Manager Appointed  
Members: 4  
Length of Term: 2 Years  
Term Begins: July  
The Commission works to maintain the Middlesex Canal Heritage Park and to inform, inspire, and draw the public to this nationally significant landmark.

### Military Community Covenant

Select Board Appointed Members: 7  
Length of Term: 3 years  
Term Begins: July  
Average Meetings: 1 per month  
The Task force has formalized a partnership between the Town and local military community, represented by Hanscom AFB. The Task Force represents the Town of Chelmsford in advocating for military families.  
Activities primarily consist of coordinating volunteers who wish to support military families in Chelmsford, and approaching the business community in town to provide discounts or other gestures of appreciation to military families.

### Parade Committee

Town Manager Appointed  
Members: 12  
Length of Term: 1 Year  
Term Begins: July  
Average Meetings: 1 per month  
The Committee plans and carries out the annual Fourth of July Parade in Chelmsford.

### Permanent Building Committee

Town Manager Appointed  
Members: 7  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Permanent Building Committee assists the Town Manager with the development of financial estimates, project design and supervision of construction of municipal building projects.

### Personnel Board

Select Board Appointed Members: 5  
Length of Term: 2 Years  
Term Begins: July  
The Personnel Board works in conjunction with the Town Manager in developing Personnel Rules and Regulations and the classification and compensation system of the Town.



## Committee Descriptions

### **Planning Board**

Elected Members: 7  
Length of Term: 3 Years  
Term Begins: April  
Average Meetings: 2 per month  
The Board is the regulatory agency most responsible for ensuring that development occurs in a manner that is beneficial to the Town. It enforces several acts and reviews all subdivisions, site plans, and the creation of lots on existing ways.

### **Public Celebrations Committee**

Select Board Appointed Members: 5  
Length of Term: 1 Year  
Term Begins: July  
Average Meetings: 1 per month  
The Committee plans and carries out the annual Fourth of July Country Fair in Chelmsford.

### **Recycling Committee**

Town Manager Appointed  
Members: 9  
Length of Term: 1 Year  
Term Begins: July  
Average Meetings: 1 per month  
The Committee works to reduce solid waste disposal costs by decreasing the quantity of solid waste disposed and increasing the quantity of recyclables collected. The committee also works to increase the number of recycling participants.

### **School Committee**

Elected Members: 5  
Length of Term: 3 Years  
Term Begins: April  
Average Meetings: 2 per month  
The Committee has general charge of the public schools of the Town. The powers include appointing a superintendent and all other officers and employees of the school, and making rules and regulations.

### **TREE Committee**

Town Manager Appointed  
Members: 5  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Tree Replacement, Establishment, and Enhancement (TREE) Committee facilitates and encourages the long-term health of Chelmsford's public trees. The TREE Committee is charged with developing and administering a comprehensive tree management program to guide the Town and the Committee's activities.

### **Town Meeting Representatives**

Elected Members: 162  
Length of Term: 3 Years  
Terms Begin: April  
Average Meetings: twice per year (Spring & Fall)  
Town Meetings involve Multiple Sessions & Special town meetings, as needed  
The legislative body of the Town is a Representative Town Meeting consisting of 162 elected representatives from nine voting precincts. Members participate in the Spring and Fall Annual Town Meeting and all Special Town Meetings. Members also keep abreast of Town business year-round and attend informational sessions as needed in preparation for all Town Meeting sessions and votes for all warrant articles.

### **Water Commissions Center, North & East Districts**

Elected Members: 3 per district  
Length of Term: 3 Years  
Terms Begin: April  
Average Meetings: 1 per month  
Each Commission oversees the water takers of the Center, North and East Districts separately and regulates the bylaws as it deems necessary. The Chelmsford Water Districts are each separate entities run independently of the Town.

### **Zoning Board of Appeals**

Town Manager Appointed  
Members: 5  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The board hears petitions and applications for variances, special permits, comprehensive permits, and several other appeals. The Board also decides, upon appeal, the application of the zoning, subdivision, sign, and building bylaws.



# Credits

## Cover Photographs:

The front cover photo was taken at the Regional First Responder COVID-19 Clinic at the Chelmsford Senior Center. Pictured from left to right: Jen Melanson, Michelle Grant, Jeanne Parziale, Darcy Beall, Sue Rosa, Mark Masiello, Donna Greenwood, Amanda Glaser.

The back cover is our Fire Chief Gary Ryan administering the first vaccine to Public Health Nurse, Darcy Beall.

## Other Photographs:

Tom Christiano  
6 Drew Circle

Barry Jefferson  
5 Bridle Road

Fred Merriam  
8 Lovett Lane

Donald Miffitt  
44 Thomas Drive

Chelmsford Public Library

Chelmsford Independent  
[www.wickedlocal.com/chelmsford](http://www.wickedlocal.com/chelmsford)

Upper Merrimack Valley Medical Reserve Corps

## Town of Chelmsford Website:

[www.chelmsfordma.gov](http://www.chelmsfordma.gov)

## Town Related Links:

Chelmsford Public Schools  
[www.chelmsford.k12.ma.us/](http://www.chelmsford.k12.ma.us/)

Chelmsford Public Library  
[www.chelmsfordlibrary.org/](http://www.chelmsfordlibrary.org/)

Chelmsford Telemedia  
[www.chelmsfordtv.org/](http://www.chelmsfordtv.org/)

Chelmsford Parade Committee  
[www.chelmsfordparade.com/](http://www.chelmsfordparade.com/)

Upper Merrimack Valley Medical Reserve Corps  
[www.merrimackvalleymrc.org/](http://www.merrimackvalleymrc.org/)



The Town Clerk's Office is continuously seeking photographs of any events or places around Town. The cover of the Annual Town Report should reflect iconic images of our Town or historically significant events that took place within the fiscal year. If you would like any of your photographs to be considered for future Annual Town Reports or featured on the Town of Chelmsford website, please email them to: [tdzuris@chelmsfordma.gov](mailto:tdzuris@chelmsfordma.gov)



<b>Town Departments &amp; Services .....</b>	<b>978-250-5200</b>
Accounting .....	978-250-5215
Animal Control.....	978-256-0754
Assessors .....	978-250-5220
Appeals, Board of .....	978-250-5231
Auditor.....	978-250-5215
Building Inspector.....	978-250-5225
Cemeteries .....	978-250-5245
Clerk, Town.....	978-250-5205
Community Development .....	978-250-5231
Conservation Commission .....	978-250-5200 x5248
Community Education.....	978-251-5151
Council on Aging / Senior Center.....	978-251-0533
Emergencies (Police, Fire, EMS) .....	9-1-1
Engineers, Public Works .....	978-250-5228
Fire Department.....	978-250-5265
Fire Prevention.....	978-251-4288
Gas Inspector .....	978-250-5225
Health Department.....	978-250-5241
Highway Division, Public Works .....	978-250-5228
Housing Authority, Chelmsford.....	978-256-7425
Human Resources.....	978-250-5288
Libraries: Adams (Main).....	978-256-5521
McKay.....	978-251-3212
Municipal Facilities .....	978-250-5228
Permits, Building .....	978-250-5225
Planning Board .....	978-250-5231
Plumbing Inspector.....	978-250-5225
Police Department .....	978-256-2521
Public Buildings.....	978-250-5228
Public Works .....	978-250-5228
Recycling & Solid Waste.....	978-250-5203
Schools, Chelmsford Public.....	978-251-5100
Select Board .....	978-250-5202
Senior Center .....	978-251-0533
Sewer Office.....	978-250-5233
Solid Waste/Recycling.....	978-250-5203
Tax Collector/Treasurer.....	978-250-5210
Town Clerk & Registrars .....	978-250-5205
Town Engineer.....	978-250-5228
Town Manager.....	978-250-5202
Treasurer/Tax Collector.....	978-250-5210
Veterans' Agent .....	978-250-5238
Voter Registration .....	978-250-5205

## Utilities & Other Useful Numbers

Cable Access/Telemidia.....	978-251-5143
Cable Television/Comcast .....	888-663-4266
Chelmsford Water Districts	
Center District .....	978-256-2381
East District .....	978-453-0121
North District .....	978-251-3931
Citizen Information (State).....	800-392-6090
Chelmsford Center for the Arts .....	978-250-3780
Chelmsford Community Center .....	978-656-1853
Chelmsford Country Club.....	978-256-1818
Chelmsford Forum Rink .....	978-670-3700
Fuel Assistance (CTI) .....	877-451-1082
National Grid (Gas) .....	800-548-8000
National Grid (Electric) .....	800-322-3223
Trash (Republic Services).....	800-442-9006
Trinity EMS, Inc.....	978-441-9999
Post Office (Center) .....	978-256-2670
Post Office (North) .....	978-251-3146
Recycling (Waste Management).....	800-972-4545
Registry of Motor Vehicles.....	800-858-3926
Verizon (Telephone, Internet) .....	800-922-0204

## Federal and State Officials

U.S. Sen. Edward Markey.....	617-565-8519
U.S. Sen. Elizabeth Warren.....	617-565-3170
U.S. Congress Lori Trahan .....	202-225-3411
State Senator Michael Barrett.....	617-722-1572
State Representatives:	
Rep. Tami Gouveia .....	617-722-2011
(Precincts 1, 9)	
Rep. Thomas A. Golden Jr .....	617-722-2263
(Precincts 2, 3, 6)	
Rep. James Arciero.....	617-722-2012
(Precincts 5, 7, 8)	
Rep. Vanna Howard .....	617-722-2800 x 7302
(Precinct 4)	

## Town of Chelmsford Official Website:

[www.chelmsfordma.gov](http://www.chelmsfordma.gov)

Massachusetts State Government: [www.mass.gov](http://www.mass.gov)

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