

**BOARD OF ASSESSORS**

Samuel P. Chase  
Michael R. Donoghue



**Chief Assessor**  
Regan Flood

**Assistant Assessor**  
Brian Corcoran

**Chelmsford Town Offices**  
**Assessor's Office**

50 Billerica Rd.  
Chelmsford, MA 01824-2777  
[www.ChelmsfordMA.Gov](http://www.ChelmsfordMA.Gov)

**Assistant to the Assessor**  
Michelle O'Hagan

**Assessing Principal Clerk**  
Monica Walsh

**Telephone:** (978) 250-5220

Form to be filled out in the Assessor's Office\*

**Please allow 3-5 business days for completion.**

**Fees: \$35 first parcel. Additional \$10 per parcel on same list.  
\$35 each parcel on separate lists.**

Date: \_\_\_\_\_

Paid: \_\_\_\_\_ Due: \_\_\_\_\_

Board Attending: \_\_\_\_\_

Parcel Map/Block/Lot: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Parcel Map/Block/Lot: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Owner Name: \_\_\_\_\_

Parcel Location: \_\_\_\_\_

Parcel Location: \_\_\_\_\_

Parcel Record Owner Phone Number: \_\_\_\_\_

Name of Representative & Company: \_\_\_\_\_  
(Only if other than parcel record owner)

Email: \_\_\_\_\_

Mailing Address of Representative: \_\_\_\_\_  
\_\_\_\_\_

Phone Number of Representative: \_\_\_\_\_

Signature: \_\_\_\_\_

\*Assessor's Office is not responsible for incorrect information if Map/Block/Lot/Unit is not verified with office prior to submission.