

CHELMSFORD ARTS & TECHNOLOGY EDUCATION FUND

Town Offices

50 Billerica Road, Chelmsford

Spring 2024 Funding Cycle

Who can apply? All applications must be submitted by a school council or members of the professional teaching staff employed by Chelmsford Public Schools, though we encourage student involvement in the application and interview process, especially for projects from clubs.

What is the timeline for funding? All funding requests are for the 2024-25 school year. Applications are due March 31, 2024. Notification of status will happen in April and grantee interviews will be in early May. Final decisions will be announced shortly after interviews are concluded. Funds are available beginning on July 1, 2024 through the business office in Chelmsford Public Schools.

Who owns the equipment and supplies? All materials purchased through ATEF funds are property of the Chelmsford Public Schools. If a faculty member leaves the district, the materials and supplies shall remain with the school/district/department.

Who do I contact if I have a question? You may reach out to any member of the ATEF committee for support or with questions:

HanaBarker	Hanab888@gmail.com	Candace Chase	candace.chase1@gmail.com
Izzy Hastie	hastie.elizabeth@gmail.com	Theresa Ann Evans	tbsevens@gmail.com
Kirk Marshall	kirkmarshall5@gmail.com	Carrie Suzawa Meikle	csmeikle@hotmail.com
Beverly Barrett	petunia417@comcast.net	Evelyn S Thoren, Chair	ethoren@comcast.net

Funding

What types of things can I apply for? Funding can support programs, equipment, events, or supplies that will enhance the educational opportunities of Chelmsford Public Schools. Projects should be related to liberal and fine arts or technology. ATEF funds cannot be used for furniture, public employee's stipends, or programs that are currently included in the school budget. Funding will not take the place of funds requested in the Chelmsford School Committee's annual budget request which support the essential curriculum and programs of the Chelmsford public schools or be used to create new, ongoing programs or reinstitute canceled programs that a future annual budget of the Chelmsford public schools might be expected to support.

Do you have examples of things I can apply for? Certainly! Past awards have included arts supplies, musical instruments or supplies, materials/equipment to make instruction more accessible for diverse learning needs, contributions towards larger technology purchases (GoPros), field trips, books, guest speakers, and master classes.

How much can I apply for? Any amount up to \$1,000.

What if my project is more than \$1,000? ATEF awards will not exceed \$1,000 per project, though your project could cost more than this. In the application you will be asked how you will resource the remainder of your project.

Can I apply for multi-year funding? No, ATEF grants are given for one year, however you can apply for funds each year and request support expanding upon this year's project.