



## ***Memorial Tree Program***

In Partnership with the Department of Public Works (DPW) and Tree Committee, this commemorative program encourages the planting of trees in municipal land to honor a loved one or a notable event. If interested, please fill out the Memorial Tree Application and send to the **Chelmsford Tree Warden at [cclancy@chelmsfordma.gov](mailto:cclancy@chelmsfordma.gov)** with “Memorial Tree” as the subject line. You may also call the DPW at 978-250-5228, or drop off/mail your application to:

Chelmsford DPW  
ATTN: Memorial Tree  
9 Alpha Rd.  
Chelmsford, MA 01824

**Option 1** - Acquire new trees to be purchased in memory of loved ones **with** memorials displayed.

**Included** in your tax-deductible contribution of **\$800** is the purchase of tree, plant, stake, mulch, water and maintenance during its normal life; a replacement tree will be provided if lost within two years of planting. A small plaque, placed at the site of the tree, will display the name and years of birth and death of the person being memorialized, along with the tree’s botanical and common names.

**Option 2** - Acquire new trees to be purchased in memory of loved ones **without** memorials displayed.

**Included** in your tax-deductible contribution of **\$600** is the purchase of tree, plant, stake, mulch, water and maintenance during its normal life; a replacement tree will be provided if lost within two years of planting.

At the discretion of the Tree Committee and Department of Public Works, tree selections and planting locations are chosen based on species and appropriateness for placement. A list of approved tree species and open locations is available. Donors may provide preferred species and locations, if any, on their application and the town will review the availability and feasibility of the choices. Applications will be accepted on a first-come, first-served basis until **February 1st**, or until all available planting spots for the year have been filled.

**Location & Tree Species:** 2026 locations include Varney Park, Robert’s Field, and the Chelmsford High School grounds. For specific locations and/or tree species options email [CClancy@Chelmsfordma.gov](mailto:CClancy@Chelmsfordma.gov) with the subject line Memorial Tree or call 978-250-5228.



## ***Chelmsford Memorial Tree Program Application Form***

### **Applicant Information**

**Name:** \_\_\_\_\_ **Organization (if applicable):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Cell:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### **Option 1 – Memorial Tree with Plaque (\$800 tax-deductible contribution)**

A 1.5-2" caliper tree will be purchased, planted, staked, mulched, watered until established, and maintained throughout its normal lifespan by the Town. If the tree is lost within two years of planting, a replacement will be provided. A small plaque placed at the site will display the name and years of birth and death of the person being memorialized, along with the tree's botanical and common names.

### **Option 2 – Memorial Tree without Plaque (\$600 tax-deductible contribution)**

A 1.5-2" caliper tree will be purchased, planted, staked, mulched, watered until established, and maintained throughout its normal lifespan by the Town. If the tree is lost within two years of planting, a replacement will be provided.

**Species preference (if applicable)** \_\_\_\_\_

**Preferred location (if applicable)** \_\_\_\_\_

**Purpose of tree donation (if applicable)** \_\_\_\_\_

**Interest in bronze plaque (yes/no)** \_\_\_\_\_

Please send the completed application electronically or by mail to:

**Chelmsford Tree Warden at [CClancy@CHELMSFORDMA.GOV](mailto:CClancy@CHELMSFORDMA.GOV)** with "Memorial Tree" as subject line or

### **Mailing Address:**

Chelmsford DPW

ATTN: Memorial Tree

9 Alpha Road

Chelmsford, MA 01824