

FORM A (5/12)

APPLICATION FOR ENDORSEMENT OF A PLAN BELIEVED  
NOT TO REQUIRE APPROVAL UNDER SUBDIVISION CONTROL LAW

Date of Application: \_\_\_\_\_

The undersigned, believing that the accompanying plan of property in the Town of Chelmsford does not constitute a subdivision within the meaning of the Subdivision Control Law, herewith submits said plan for determination and endorsement that Approval under the Subdivision Control Law is not required.

**Note:** This application shall be completed in duplicate, allowing a complete signed application and plan to be submitted to **both** the Town Clerk and the Planning Board upon request for review and approval. It is the applicant's responsibility to file a plan and form with the Town Clerk.

1. Name of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

2a. Owner(s) of Record: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

2b. Owner(s) of Record: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

3. Applicant's Representative/Attorney: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

4. Surveyor/Engineer: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

5. Location and General Description of the Property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Assessor's Map Information: Book: \_\_\_\_\_ Block: \_\_\_\_\_ Lot(s) Numbers(s): \_\_\_\_\_

7. Zoning designation(s): \_\_\_\_\_ Number of lots and parcels shown on the plan: \_\_\_\_\_

8. Reason for lot change: \_\_\_\_\_

9. Proposed use of land if other than residential single family: \_\_\_\_\_

PAGE 1 OF 2 – ANR APPLICATION CONTINUED ON NEXT PAGE

10. Location of Recorded Plan at Middlesex County Registry of Deeds: Book: \_\_\_\_\_

Plan: \_\_\_\_\_

OR Certificate of Title Number: \_\_\_\_\_

11. Location of Recorded Deed at Middlesex County Registry of Deeds: Book: \_\_\_\_\_

Page: \_\_\_\_\_

OR Certificate of Title Number: \_\_\_\_\_

If all lots meet one of the following criteria, the Plan is not a subdivision. Approval under the Subdivision Control Law IS NOT REQUIRED, but rather requires only a simple endorsement that the plan is not a subdivision.

12. Please indicate the reason your plan is NOT A SUBDIVISION. (Choose only one - A, B or C):

\_\_\_ A. The Plan simply describes already existing parcels with no new lot divisions.

\_\_\_ B. Each lot on the Plan contains a building(s) which existed prior to March 8, 1937, the effective date of the Chelmsford Subdivision Regulations.

\_\_\_ C. Each lot on the Plan, or altered by the Plan, has the frontage required under zoning on a:

(Choose ONLY ONE)

£ Public Way

£ Way which the Town Clerk certifies is maintained and used as a public way

£ Way shown on a Plan approved and endorsed by the Planning Board under this law

£ Way existing before March 8, 1937 and which the Board finds adequate for property's proposed use

Way shown on a Plan of a subdivision registered in the Land Court prior to February 1, 1952

£ Parcels created are not building lots and do not change the lot frontage

As per the approved Fee Schedule, an application fee of \$100 is required for **each** lot **and/or** parcel affected by the proposed ANR Plan. Checks shall be payable to the Town of Chelmsford and submitted with this application.

13. The required Application Fee of \$\_\_\_\_\_ is attached: £ YES £ NO

14. One original mylar and **seven (7) folded copies** are attached for Planning Board review: £ YES £ NO

16a. Signature of Owner of Record: \_\_\_\_\_ Date: \_\_\_\_\_

16b. Signature of Owner of Record: \_\_\_\_\_ Date: \_\_\_\_\_

17. Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

For Planning Board Use Only: Date Received: \_\_\_\_\_ PB ANR File # Assigned: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_ Action: £ Endorsed £ Denied

Form Revision Date 8/08