

**Town of Chelmsford**  
**FY2015**  
**Town Manager's**  
**Recommendation**  
**January 22, 2014**

**BUDGET SUMMARY**

**REVENUES**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
Local Taxes	\$73,559,750	\$76,361,143	\$78,965,974	\$80,392,117	\$84,216,426	\$86,715,903	2,499,477	2.97%
State Aid	\$14,509,431	\$14,837,293	\$14,472,813	\$14,993,324	\$15,328,574	\$15,532,350	203,776	1.33%
Available Funds	\$3,738,144	\$3,298,068	\$8,100,749	\$6,814,765	\$4,396,594	\$4,467,898	71,304	1.62%
Local Receipts	\$8,105,952	\$8,938,882	\$9,212,628	\$8,950,955	\$8,225,000	\$8,400,000	175,000	2.13%
<b>Total</b>	\$99,913,277	\$103,435,385	\$110,752,164	\$110,551,161	\$112,166,594	\$115,116,151	2,949,557	2.63%

**EXPENDITURES**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
Municipal Administration	\$2,205,440	\$2,314,116	\$2,368,857	\$2,614,330	\$2,721,066	\$2,797,258	76,192	2.80%
Chelmsford Schools	\$41,975,359	\$43,928,940	\$45,233,763	\$47,824,702	\$49,259,443	\$50,000,000	740,557	1.50%
Nashoba Out of District	\$1,766,141	\$1,853,897	\$1,840,866	\$2,044,633	\$2,187,180	\$2,562,180	375,000	17.15%
Public Safety	\$9,526,012	\$9,758,834	\$10,396,710	\$10,858,903	\$11,278,581	\$11,648,375	369,794	3.28%
Department of Public Works	\$5,306,217	\$5,652,380	\$5,275,605	\$5,843,796	\$6,160,001	\$6,282,920	122,919	2.00%
Municipal Facilities	\$1,117,305	\$1,103,569	\$1,184,893	\$1,237,237	\$1,249,424	\$1,299,995	50,571	4.05%
Sewer Commission	\$3,581	\$2,967	\$277,424	\$289,578	\$306,586	\$318,224	11,638	3.80%
Cemetery Commission	\$270,870	\$259,827	\$277,424	\$289,578	\$306,586	\$318,224	11,638	3.80%
Community Services	\$671,886	\$782,488	\$834,293	\$908,918	\$935,976	\$960,848	24,872	2.66%
Library	\$1,436,270	\$1,500,036	\$1,596,744	\$1,679,701	\$1,719,599	\$1,777,981	58,382	3.40%
Benefits & Insurance	\$16,572,533	\$17,000,827	\$17,923,845	\$17,928,434	\$18,829,295	\$19,350,708	521,411	2.77%
Debt and Interest	\$11,581,193	\$12,105,468	\$12,956,019	\$13,163,640	\$13,730,478	\$14,612,927	882,449	6.43%
Warrant Articles	\$1,451,852	\$1,140,748	\$4,445,843	\$1,892,855	\$448,723	\$400,000	-48,723	-10.66%
State Assessments & Overlay	\$2,264,496	\$2,740,156	\$2,786,991	\$3,492,430	\$3,292,281	\$3,273,242	-19,039	-0.58%
<b>Total</b>	\$86,165,655	\$100,144,253	\$107,121,852	\$109,777,157	\$112,118,633	\$115,284,658	3,166,023	2.82%

Balance

\$47,961

-\$168,505

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REVENUE	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>SUMMARY REVENUE</b>								
LOCAL TAXES	\$73,559,750	\$76,361,143	\$78,965,974	\$80,392,117	\$84,216,426	\$86,715,903	2,499,477	2.97%
STATE AID	\$14,509,431	\$14,837,293	\$14,472,813	\$14,993,324	\$15,328,574	\$15,532,350	203,776	1.33%
AVAILABLE FUNDS	\$3,738,144	\$3,298,068	\$8,100,749	\$6,814,765	\$4,396,594	\$4,467,898	71,304	1.62%
LOCAL RECEIPTS	\$8,105,952	\$8,938,882	\$9,212,628	\$8,350,955	\$8,225,000	\$8,400,000	175,000	2.13%
<b>TOTAL</b>	\$99,913,277	\$103,435,385	\$110,752,164	\$110,551,161	\$112,166,594	\$115,116,151	2,949,557	2.63%

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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>LOCAL TAXES</b>								
Base Factor	\$64,896,085	\$67,396,899	\$70,009,328	\$72,884,916	\$75,816,615	\$78,644,500	2,827,885	3.73%
2 1/2% Increase	\$1,622,402	\$1,684,922	\$1,750,233	\$1,817,123	\$1,895,415	\$1,966,113	70,697	3.73%
New Growth	\$878,412	\$927,507	\$925,355	\$1,314,576	\$932,470	\$1,000,000	67,530	7.24%
Debt Exclusion	\$6,163,016	\$6,393,028	\$6,295,643	\$5,720,667	\$5,593,628	\$5,105,290	-488,538	-8.73%
Levy Limit	\$73,559,915	\$76,402,356	\$78,980,559	\$81,537,282	\$84,238,328	\$86,715,903	2,477,575	2.94%
Levy Used/ Collected	\$73,559,750	\$76,361,143	\$78,965,974	\$80,392,117	\$84,216,426	\$86,715,903	2,499,477	2.97%
<b>STATE AID</b>								
School Aid Chapter 70	\$9,243,365	\$9,828,091	\$9,880,853	\$10,089,893	\$10,218,568	\$10,346,618	128,050	1.25%
Additional Assistance	\$20,201	\$14,482	\$16,208	\$15,726	\$14,638	\$12,503	-2,135	-14.59%
School Lunch Program - Offset	\$469,836	\$356,111	\$191,775	\$112,874	\$148,290	\$167,238	20,946	14.32%
School Choice Rec. Tuition - Offset	\$43,169	\$43,734	\$40,674	\$41,174	\$40,108	\$39,384	-724	-1.81%
Charter Tuition Reimbursements	\$51,553	\$68,099	\$74,543	\$89,391	\$138,832	\$138,897	65	0.05%
Libraries - Offset								
Veterans Benefit								
Lottery	\$4,471,873	\$4,292,998	\$3,982,596	\$4,292,998	\$4,394,475	\$4,394,475		
Unrestricted General Government Aid								
Exemptions - Veteran								
Exemptions - Elderly								
Exemption Reimbursement	\$156,662	\$195,794	\$205,707	\$209,904	\$205,301	\$209,402	4,101	2.00%
State Owned Land	\$17,183	\$5,198	\$5,383	\$5,385	\$5,492	\$6,563	1,071	19.50%
Police Incentive Reimbursement	\$35,589	\$17,786						
<b>TOTAL</b>	\$14,509,431	\$14,837,293	\$14,472,813	\$14,993,324	\$15,328,574	\$15,532,350	203,776	1.33%

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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>AVAILABLE FUNDS</b>								
Wetland Protection Act								
Sewer Betterments	\$1,472,187	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000		
Sale of Cem. Lots		\$1,606,282	\$2,439,180	\$2,431,372	\$2,414,898	\$2,416,890	1,992	0.08%
Camelney Trust Fund	\$35,200							
Sewer User Fee-Offsets	\$471,090	\$487,310	\$488,237	\$482,709	\$498,451	\$527,187	28,736	5.77%
Childcare Revolving Fund Benefits	\$102,600	\$109,013	\$117,930	\$125,006	\$132,006	\$138,606	6,600	5.00%
Recaptured Funds/Overlay Surplus								
Stabilization Fund								
Ban Premium								
Free Cash-Prior	\$1,245,184	\$676,791	\$4,587,486	\$3,361,463	\$884,206	\$1,000,000	105,794	
Free Cash-Current			\$52,801					
Insurance Recovery								
Budget Transfers (Prior Year)								
Turf Fields Revolv. Fund Debt Svc.					\$23,095		-23,095	-100.00%
Foundation Reserve Grant	\$32,668	\$33,457	\$29,900	\$29,000	\$48,723			
School E-Rate Reimbursements	\$379,215	\$379,215	\$379,215	\$379,215	\$379,215	\$379,215	-48,723	
School Construction								
State & County Overassess								
<b>TOTAL</b>	\$3,738,144	\$3,298,068	\$8,100,749	\$6,814,765	\$4,396,594	\$4,467,898	71,304	1.62%

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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>LOCAL RECEIPTS</b>								
Motor Vehicle Excise	\$3,891,862	\$4,118,411	\$4,079,907	\$4,257,264	\$4,250,000	\$4,250,000		
Meals Tax (.75%)	\$225,714	\$453,533	\$474,421	\$515,840	\$495,000	\$525,000	30,000	6.06%
Interest-Tax	\$409,608	\$511,944	\$505,543	\$413,510	\$375,000	\$375,000		
Fees	\$293,006	\$305,740	\$332,483	\$333,645	\$315,000	\$330,000	15,000	4.76%
Rental Income	\$67,859	\$66,433	\$57,640	\$66,431	\$65,000	\$65,000		
Department Revenue- School	\$8,387	\$585	\$165	\$732	\$200	\$200		
Department Revenue- Cemetery	\$102,070	\$121,890	\$129,780	\$120,530	\$125,000	\$120,000	-5,000	-4.00%
Department Revenue- Other	\$180,805	\$236,489	\$261,220	\$226,420	\$200,000	\$225,000	25,000	12.50%
Alcoholic Licenses	\$91,395	\$96,190	\$92,060	\$94,110	\$95,000	\$95,000		
Other Licenses	\$71,213	\$65,950	\$78,900	\$81,810	\$75,000	\$80,000	5,000	6.67%
Permits	\$600,806	\$620,122	\$754,596	\$520,765	\$595,000	\$600,000	5,000	0.84%
Fines & Forfeits	\$192,729	\$208,494	\$223,244	\$218,929	\$210,000	\$215,000	5,000	2.38%
Investment Income	\$395,922	\$259,232	\$443,807	\$54,168	\$260,000	\$260,000		
Miscellaneous, Medicaid	\$396,266	\$275,461	\$237,922	\$250,261	\$279,050	\$250,000	-29,050	-10.41%
Miscellaneous, Payments in Lieu of Tax	\$40,000	\$40,600	\$53,410	\$41,827	\$40,000	\$43,075	3,075	7.69%
Miscellaneous, Willis/ 12th Avenue	\$4,123							
Miscellaneous, Sale of Town Equipment	\$32,865							
Miscellaneous, Sale of Bonds	\$85,406							
Miscellaneous, Sale of Real Estate	\$300,848	\$269,901	\$369,347	\$21,808	\$318,750	\$438,725	119,975	37.64%
Miscellaneous, Medicare Part D	\$320,752	\$812,690	\$632,359	\$627,086				
Miscellaneous, Non-Recurring								
Miscellaneous, FEMA Reimbursement	\$360,583	\$436,694	\$453,690	\$472,406	\$495,000	\$495,000		
Hotel Tax	\$33,933	\$38,523	<del>\$32,234</del>	\$33,413	\$32,000	\$33,000	1,000	3.13%
Lowell Regional Transportation Authority								
<b>TOTAL</b>	\$8,105,952	\$8,938,882	\$9,212,628	\$8,350,955	\$8,225,000	\$8,400,000	175,000	2.13%
<b>TOTAL REVENUE</b>	\$99,913,277	\$103,435,365	\$110,752,164	\$110,551,161	\$112,166,594	\$115,116,151	2,949,557	2.63%

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**EXPENDITURES**

**SUMMARY**  
**MUNICIPAL ADMINISTRATION**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>	\$1,322,866	\$1,422,627	\$1,490,081	\$1,565,803	\$1,665,818	\$1,708,278	42,460	2.55%
<i>Expenses</i>	\$881,884	\$890,874	\$878,647	\$1,046,527	\$1,055,248	\$1,088,980	33,732	3.20%
<i>Assessor's Legal Services</i>	\$690	\$615	\$130					
<b>TOTAL BUDGET</b>	<b>\$2,205,440</b>	<b>\$2,314,116</b>	<b>\$2,368,857</b>	<b>\$2,614,330</b>	<b>\$2,721,066</b>	<b>\$2,797,258</b>	<b>76,192</b>	<b>2.80%</b>

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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>EXECUTIVE OFFICE</b>								
<i>Personnel Services</i>	\$322,598	\$353,163	\$367,171	\$366,395	\$394,697	\$401,698	7,001	1.77%
<i>Expenses</i>	\$31,496	\$44,475	\$52,079	\$39,333	\$44,625	\$44,625		
<b>TOTAL BUDGET</b>	\$354,095	\$397,638	\$419,250	\$405,728	\$439,322	\$446,323	7,001	1.59%

Position	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
	FTE	FTE	FTE	FTE	FTE	FTE
Town Manager	1	1	1	1	1	1
Assistant to the Town Manager				1	1	1
Senior Administrative Assistant	1	1	1	1	1	1
Part-Time Administrative Assistant		0.5	0.5	0.5	1	1
Human Resources Director	1	1	1	1	1	1
Personnel Specialist						
Executive Secretary	1	1	1	1	1	1
Board of Selectmen Meeting Clerk	0.10	0.10	0.10	0.10	0.10	0.10
	4.10	4.60	4.60	4.60	4.10	4.10

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**BOARD OF SELECTMEN\_011220**

*Personnel Services*

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
51100 Elected	\$45,581	\$48,638	\$33,647	\$53,222	\$60,458	\$63,209	2,751	4.55%
51110 Full Time Extra Day								
51120 Part Time	\$4,241	\$4,751	\$4,466	\$3,306	\$5,000	\$5,000		
51510 Vacation Leave								
51515 PTO - Paid Time Off	\$4,523	\$2,730	\$5,977	\$4,382				
51520 Holidays								
51530 Personal Days								
51540 Sick Days				\$1,311				
51000 Total	\$54,345	\$56,119	\$44,090	\$62,221	\$65,458	\$68,209	2,751	4.20%

*Expenses*

53410 Telephone	\$308				\$391	\$425		
53420 Postage	\$521	\$75						
53990 Contracted Services	\$1,275	\$420	\$994	\$1,701	\$1,250	\$1,250		
54200 Office Supplies	\$677	\$324	\$575	\$368	\$500	\$500		
54660 Newspaper Advertisements	\$1,238	\$1,022	\$3,664	\$1,783	\$1,750	\$1,750		
57100 In State Travel	\$6,973	\$7,874	\$7,093	\$6,641	\$7,500	\$7,500		
57310 Dues & Subscriptions		\$1,045						
57800 Other Charges/Expenses								
54000 Total	\$10,992	\$10,759	\$12,525	\$10,884	\$11,425	\$11,425		
<b>TOTAL BUDGET</b>	\$65,337	\$66,878	\$56,616	\$73,108	\$76,883	\$79,634	2,751	3.58%

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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>TOWN MANAGER 011230</b>								
<i>Personnel Services</i>								
51110 Full Time	\$183,750	\$208,812	\$230,048	\$208,335	\$239,682	\$239,682		
51120 Part Time	\$640		\$272	\$2,597				
51430 Longevity	\$3,004	\$3,079	\$3,219	\$3,737	\$3,369	\$3,697	328	9.74%
Extra Day								
51510 Vacation Leave	(\$211)							
51515 PTO - Paid Time Off	\$8,893	\$11,155	\$12,177	\$9,083				
51520 Holidays								
51530 Personal Days								
51540 Sick Days								
51570 Funeral Leave								
51590 Wellness Bonus								
51000 51000 Total	\$196,077	\$223,045	\$245,715	\$223,753	\$243,051	\$243,379	328	0.13%
<i>Expenses</i>								
52460 Repair Equipment	\$3,965	\$3,822	\$4,327	\$3,904	\$4,400	\$4,400		
53410 Telephone	\$834	\$742	\$458	\$543	\$900	\$900		
53420 Postage	\$113	\$10,307	\$14,839	\$1,753	\$6,850	\$6,850		
53990 Contract Services	\$1,871	\$4,135	\$1,257	\$1,636	\$3,000	\$3,000		
54200 Office Supplies	\$952	\$187	\$125	\$94	\$500	\$500		
54860 Newspaper Advertisements	\$392	\$419	\$463	\$313	\$1,100	\$1,100		
57100 In State Travel	\$6,000	\$6,060	\$7,290	\$7,200	\$7,200	\$7,200		
57200 Out of State Travel	\$956	\$2,159	\$2,428	\$6,480	\$2,500	\$2,500		
57310 Dues & Subscriptions		\$162	\$2,419	\$389	\$750	\$750		
57810 Staff Education								
58000 Outlay								
58510 New Equipment				\$725				
58710 Replacement Equipment								
54000 Total	\$15,082	\$27,993	\$33,607	\$23,037	\$27,200	\$27,200		
<b>TOTAL BUDGET</b>	<b>\$211,159</b>	<b>\$251,038</b>	<b>\$279,322</b>	<b>\$246,791</b>	<b>\$270,251</b>	<b>\$270,579</b>	328	0.12%

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**HUMAN RESOURCES 011520**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>								
51110 Full Time	\$56,457	\$65,532	\$68,013	\$65,998	\$81,309	\$85,009	3,700	4.55%
51430 Longevity Extra Day	\$3,108	\$3,186	\$3,331	\$4,261	\$4,879	\$5,101	222	4.55%
51510 Vacation Leave								
51515 PTO - Paid Time Off	\$10,611	\$5,281	\$6,021	\$10,162				
51520 Holidays								
51530 Personal Days								
51540 Sick Days								
51570 Funeral Leave								
51590 Wellness Bonus								
<b>51000 Total</b>	<b>\$72,177</b>	<b>\$73,998</b>	<b>\$77,365</b>	<b>\$80,420</b>	<b>\$86,188</b>	<b>\$90,110</b>	<b>3,922</b>	<b>4.55%</b>

*Expenses*

53410 Telephone								
53420 Postage	\$596	\$452	\$1,118	\$460	\$900	\$900		
54200 Office Supplies	\$1,283	\$536	\$838	\$786	\$750	\$750		
54860 Newspaper Advertisements		\$140						
57100 In State Travel	\$477	\$500	\$745	\$895	\$400	\$400		
57310 Dues & Subscriptions	\$410	\$975	\$595	\$490	\$750	\$750		
57800 Other Charges/Expenses								
57810 Staff Education	\$195	\$150	\$215	\$215	\$200	\$200		
<b>54000 Total</b>	<b>\$2,960</b>	<b>\$2,753</b>	<b>\$3,511</b>	<b>\$2,846</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>3,922</b>	<b>4.40%</b>
<b>TOTAL BUDGET</b>	<b>\$75,137</b>	<b>\$76,752</b>	<b>\$80,876</b>	<b>\$83,266</b>	<b>\$89,188</b>	<b>\$93,110</b>		

**ANNUAL REPORTS 011950**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Expenses</i>								
54240 Annual Reports	\$2,462	\$2,970	\$2,436	\$2,565	\$3,000	\$3,000		
57800 Other Charges/Expenses								
<b>54000 54000 Total</b>	<b>\$2,462</b>	<b>\$2,970</b>	<b>\$2,436</b>	<b>\$2,565</b>	<b>\$3,000</b>	<b>\$3,000</b>		
<b>TOTAL BUDGET</b>	<b>\$2,462</b>	<b>\$2,970</b>	<b>\$2,436</b>	<b>\$2,565</b>	<b>\$3,000</b>	<b>\$3,000</b>		

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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>FINANCE DEPARTMENT</b>								
<b>Personnel Services</b>								
Expenses	\$672,381	\$722,067	\$749,753	\$804,964	\$850,461	\$881,526	31,065	3.65%
Assess Legal Services	\$519,647	\$501,272	\$559,847	\$617,028	\$702,820	\$685,320	-17,500	-2.49%
	\$690	\$615	\$130					
<b>TOTAL BUDGET</b>	<b>\$1,192,717</b>	<b>\$1,223,954</b>	<b>\$1,309,731</b>	<b>\$1,421,991</b>	<b>\$1,553,281</b>	<b>\$1,566,846</b>	<b>13,565</b>	<b>0.87%</b>

**Personnel**

Position	FY2010 FTE	FY2011 FTE	FY2012 FTE	FY2013 FTE	FY2014 FTE	FY2015 FTE
<u>Treasurer/Collection Division</u>						
Finance Director/Treasurer/Collector	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Treasurer	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Collector	1.00	1.00	1.00	1.00	1.00	1.00
Principal Clerks						
Part-Time Clerk		0.83	0.83	1.00	1.00	1.00
<u>Assessing Division</u>						
Chief Assessor	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Assessor	1.00	1.00	1.00	1.00	1.00	1.00
Part-time Assessor						
Assistant to the Assessor	1.00	1.00	1.00	1.00	1.00	1.00
Principal Clerk	0.50	1.00	1.00	1.00	1.00	1.00
<u>Accounting Division</u>						
Town Accountant	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Town Accountant	1.00	1.00	1.00	1.00	1.00	1.00
Principal Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Coordinator/Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Part Time Clerk						
<u>Information Technology Division</u>						
Technology Director	1.00	1.00	1.00	1.00	1.00	1.00
<b>TOTAL</b>	<b>11.50</b>	<b>12.83</b>	<b>12.83</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>

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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
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**TREASURER 011450**

**Personnel Services**

51110 Full Time	\$169,623	\$172,345	\$203,235	\$231,055	\$259,859	\$271,334		
51120 Part Time	\$9,613	\$20,508						
51310 Overtime extra day		\$1,191	\$1,176				11,475	4.42%
51430 Longevity	\$1,850	\$1,000						
51510 Vacation Leave	\$5,438	\$2,891						
51515 PTO - Paid Time Off	\$6,081	\$9,383	\$13,738	\$17,159				
51520 Holidays								
51530 Personal Days	\$522	\$1,189						
51540 Sick Days	\$417							
51570 Funeral Leave								
51590 Wellness Bonus	\$333							
<b>51000 Total</b>	<b>\$193,877</b>	<b>\$208,508</b>	<b>\$218,149</b>	<b>\$248,214</b>	<b>\$259,859</b>	<b>\$271,334</b>	<b>11,475</b>	<b>4.42%</b>

**Expenses**

52460 Repair Equipment	\$14,710	\$8,298	\$17,663	\$16,085	\$15,000	\$15,000		
53040 Legal Services	\$53,522	\$42,024	\$34,388	\$30,256	\$45,000	\$45,000		
53041 Tax Title- Other								
53080 Surety Bond	\$1,813	\$2,013	\$1,913	\$1,913	\$2,100	\$2,100		
53410 Telephone	\$2,453	\$1,954	\$2,269	\$2,401	\$2,500	\$2,500		
53420 Postage	\$9,244	\$12,851	\$15,376	\$13,998	\$15,000	\$15,000		
53990 Contract Services	\$132,553	\$127,714	\$150,556	\$144,116	\$135,000	\$135,000		
54200 Office Supplies	\$5,363	\$5,646	\$4,507	\$5,287	\$5,400	\$5,400		
54860 Newspaper Advertisement								
57100 In State Travel	\$455	\$363	\$841	\$410	\$750	\$750		
57200 Out of State Travel								
57310 Dues & Subscriptions	\$670	\$725	\$860	\$965	\$750	\$750		
58000 Outlay								
<b>54000 Total</b>	<b>\$220,782</b>	<b>\$201,587</b>	<b>\$228,373</b>	<b>\$215,431</b>	<b>\$221,500</b>	<b>\$221,500</b>	<b>11,475</b>	<b>2.38%</b>
<b>TOTAL BUDGET</b>	<b>\$414,759</b>	<b>\$410,095</b>	<b>\$446,522</b>	<b>\$463,645</b>	<b>\$481,359</b>	<b>\$492,834</b>	<b>11,475</b>	<b>2.38%</b>

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**INFORMATION TECHNOLOGY 011550**

*Personnel Services*

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
51110 Full Time	\$68,116	\$69,830	\$70,566	\$73,896	\$85,425	\$89,312	3,887	4.55%
51120 Part Time				\$50				
51430 Longevity extra day				\$407	\$2,564	\$2,680	116	4.52%
51510 Vacation Leave								
51515 PTO - Paid Time Off	\$4,449	\$4,560	\$5,338	\$7,485				
51520 Holidays								
51530 Personal Days								
51540 Sick Days								
51590 Wellness Bonus								
<b>51000 Total</b>	<b>\$72,565</b>	<b>\$74,390</b>	<b>\$75,904</b>	<b>\$81,838</b>	<b>\$87,989</b>	<b>\$91,992</b>	<b>4,003</b>	<b>4.55%</b>

*Expenses*

52470 Computer Maintenance	\$53,356	\$54,562	\$95,974	\$121,652	\$118,500	\$113,500	-5,000	-4.22%
53410 Telephone	\$1,219	\$1,504	\$1,620	\$1,526	\$2,100	\$2,100		
53420 Postage								
53980 Contracted Services		\$27,275	\$99,498	\$74,674	\$110,000	\$134,000	24,000	21.82%
54200 Office Supplies		\$1,123	\$338	\$477				
57100 In State Travel								
57310 Dues & Subscriptions								
58000 Outlay	\$62,529	\$67,880	\$5,000	\$5,000	\$5,000	\$5,000		
<b>54000 Total</b>	<b>\$117,104</b>	<b>\$152,345</b>	<b>\$202,431</b>	<b>\$203,330</b>	<b>\$235,600</b>	<b>\$254,600</b>	<b>19,000</b>	<b>8.06%</b>
<b>TOTAL BUDGET</b>	<b>\$189,669</b>	<b>\$226,736</b>	<b>\$278,334</b>	<b>\$285,168</b>	<b>\$323,589</b>	<b>\$346,592</b>	<b>23,003</b>	<b>7.11%</b>

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**ASSESSORS 011410**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>Personnel Services</b>								
51110 Full Time	\$168,303	\$191,511	\$196,652	\$207,933	\$247,127	\$250,837	3,710	1.50%
51120 Part Time	\$3,000	\$2,335	\$1,218	\$93				
51430 Longevity extra day	\$3,381	\$8,808	\$9,806	\$10,109	\$10,385	\$10,643	258	2.48%
51510 Vacation Leave	\$4,061	\$3,924	\$2,386					
51515 PTO - Paid Time Off	\$18,542	\$17,622	\$23,159	\$25,255				
51520 Holidays	\$487	\$331	\$517					
51530 Personal Days	\$3,411	\$3,314	\$341					
51540 Sick Days								
51570 Funeral Leave								
51590 Wellness Bonus								
<b>51000 Total</b>	<b>\$201,185</b>	<b>\$227,845</b>	<b>\$234,280</b>	<b>\$243,390</b>	<b>\$257,512</b>	<b>\$261,480</b>	<b>3,968</b>	<b>1.54%</b>
<b>Expenses</b>								
52470 Computer Maintenance	\$82	\$86	\$111	\$267	\$750	\$750		
53120 Revaluation Update	\$84,500	\$38,940	\$16,360	\$88,947	\$130,000	\$80,000		
53410 Telephone	\$1,182	\$1,240	\$1,338	\$1,287	\$1,400	\$1,400		
53420 Postage	\$880	\$880	\$30	\$460	\$1,000	\$1,000		
53440 Mapping								
53990 Contracted Services	\$9,373	\$14,121	\$20,954	\$14,575	\$15,000	\$15,000		
54190 Gasoline	\$2,141	\$1,580	\$2,068	\$2,087	\$2,000	\$2,000		
54200 Office Supplies	\$75	\$187	\$1,005	\$531	\$500	\$500		
54440 Tax Bills	\$29,619	\$33,942	\$38,287	\$30,854	\$39,000	\$39,000		
57100 In State Travel	\$186	\$988	\$650	\$234	\$800	\$800		
57310 Dues & Subscriptions	\$1,742	\$1,091	\$1,113	\$1,210	\$1,500	\$1,500		
57810 Staff Education			\$829	\$395	\$2,500	\$2,500		
<b>54000 Total</b>	<b>\$129,780</b>	<b>\$93,055</b>	<b>\$82,754</b>	<b>\$140,859</b>	<b>\$194,450</b>	<b>\$144,450</b>	<b>-50,000</b>	<b>-25.71%</b>
<b>Legal Services</b>								
53040 Legal Services	\$690	\$615	\$130					
<b>TOTAL BUDGET</b>	<b>\$531,655</b>	<b>\$521,514</b>	<b>\$517,164</b>	<b>\$384,247</b>	<b>\$451,962</b>	<b>\$405,930</b>	<b>-46,032</b>	<b>-10.18%</b>

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**ACCOUNTING 011350**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>Personnel Services</b>								
51110 Full Time	\$183,158	\$188,172	\$193,794	\$201,691	\$236,215	\$246,234	10,019	4.24%
51120 Part Time	\$2,244	\$5,306	\$5,468	\$5,922	\$8,886	\$10,486	1,600	18.01%
51430 Longevity extra day								
51510 Vacation Leave	\$1,225	\$2,429	\$2,181	\$23,909				
51515 PTO - Paid Time Off	\$17,211	\$14,366	\$19,511					
51520 Holidays								
51530 Personal Days	\$408	\$442	\$467					
51540 Sick Days		\$589						
51570 Funeral Leave								
51590 Wellness Bonus	\$408							
<b>51000 Total</b>	<b>\$204,653</b>	<b>\$211,324</b>	<b>\$221,421</b>	<b>\$231,522</b>	<b>\$245,101</b>	<b>\$256,720</b>	<b>11,619</b>	<b>4.74%</b>
<b>Expenses</b>								
53410 Telephone	\$2,362	\$2,530	\$2,627	\$2,388	\$2,600	\$2,600		
53420 Postage	\$263	\$210						
53990 Contracted Services	\$1,027	\$724	\$1,463	\$658	\$1,070	\$1,070		
54200 Office Supplies								
54860 Newspaper Advertisements	\$200			\$90	\$200	\$200		
57100 In State Travel								
57200 Out of State Travel	\$130	\$80	\$80	\$80	\$200	\$200		
57310 Dues & Subscriptions		\$2,741	\$119	\$80	\$2,000	\$2,000		
57810 Staff Education	\$48,000	\$48,000	\$42,000	\$42,000	\$45,000	\$48,000	3,000	6.67%
Financial Audit				\$12,113		\$10,500		
GASB #5 Actuarial Update								
58000 Outlay								
58510 New Equipment								
<b>54000 Total</b>	<b>\$51,982</b>	<b>\$54,285</b>	<b>\$46,289</b>	<b>\$57,410</b>	<b>\$51,270</b>	<b>\$64,770</b>	<b>13,500</b>	<b>26.33%</b>
<b>TOTAL BUDGET</b>	<b>\$256,635</b>	<b>\$265,609</b>	<b>\$267,710</b>	<b>\$288,932</b>	<b>\$296,371</b>	<b>\$321,490</b>	<b>25,119</b>	<b>8.48%</b>

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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>	\$157,871	\$174,066	\$191,957	\$210,131	\$230,950	\$230,054	-896	-0.39%
<i>Expenses</i>	\$100,335	\$105,900	\$106,487	\$156,016	\$71,350	\$123,950	52,600	73.72%
<b>TOTAL BUDGET</b>	\$258,206	\$279,966	\$298,443	\$366,147	\$302,300	\$354,004	51,704	17.10%

**TOWN CLERK 011610**

**Personnel**

Position	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
	FTE	FTE	FTE	FTE	FTE	FTE
Town Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Town Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Principal Clerk	0.68	1.00	1.00	1.00	1.00	1.00
Senior Clerk						
Dept. Assistant (Registrars)						
Voter Registration Coordinator				1.00	1.00	1.00
	2.68	3.00	3.00	4.00	4.00	4.00

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**TOWN CLERK/REGISTRARS 011610**

*Personnel Services*

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
51110 Full Time	\$131,204	\$146,202	\$153,123	\$190,642	\$223,200	\$222,304	-896	-0.40%
51120 Part Time				\$46				
51225 Registrars -part time Extra Day	\$2,500	\$2,500	\$2,500	\$2,500				
51310 Overtime			\$1,582	\$2,380	\$1,500	\$1,500		
51430 Longevity	\$7,244	\$7,541	\$4,329	\$1,500	\$2,250	\$2,250		
51510 Vacation Leave	\$2,858	\$4,123	\$1,207					
51515 PTO - Paid Time Off	\$13,199	\$12,081	\$29,065	\$13,063				
51520 Holidays								
51530 Personal Days	\$433	\$442	\$150					
51540 Sick Days		\$736						
51570 Funeral Leave								
51590 Wellness Bonus	\$433	\$442						
<b>51000 Total</b>	<b>\$157,871</b>	<b>\$174,066</b>	<b>\$191,957</b>	<b>\$210,131</b>	<b>\$226,950</b>	<b>\$226,054</b>	<b>-896</b>	<b>-0.39%</b>

*Expenses*

52460 Equipment Repair					\$500	\$500		
53090 Census	\$9,743	\$10,186	\$12,187	\$10,760				
53320 Resident Books	\$1,030	\$1,030	\$1,030	\$1,018				
53410 Telephone	\$1,578	\$1,542	\$1,802	\$1,894	\$2,000	\$2,000		
53420 Postage	\$2,982	\$2,156	\$3,295	\$4,057	\$1,800	\$1,800		
53990 Contracted Services	\$287	\$5,421	\$740	\$2,046	\$2,500	\$2,500		
54200 Office Supplies	\$2,061	\$1,182	\$2,493	\$2,523	\$3,200	\$3,200		
54250 Vital Records Preservation					\$6,300	\$6,300		
57100 In State Travel			\$175	\$200	\$400	\$400		
57110 Mileage				\$200				
57200 Out of State Travel			\$360	\$375	\$575	\$575		
57310 Dues & Subscriptions	\$225	\$175	\$360	\$2,567	\$2,675	\$2,675		
57810 Staff Education								
<b>54000 Total</b>	<b>\$17,904</b>	<b>\$21,692</b>	<b>\$22,082</b>	<b>\$25,640</b>	<b>\$19,950</b>	<b>\$19,950</b>	<b>-896</b>	<b>-0.36%</b>
<b>TOTAL BUDGET</b>	<b>\$175,775</b>	<b>\$195,758</b>	<b>\$214,039</b>	<b>\$235,771</b>	<b>\$246,900</b>	<b>\$246,004</b>	<b>-896</b>	<b>-0.36%</b>

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<u>ELECTIONS_011620</u>	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>								
51110 Full Time								
51225 Registrars -part time					\$2,500	\$2,500		
51310 Overtime					\$1,500	\$1,500		
51000 Total					\$4,000	\$4,000		
<i>Expenses</i>								
53090 Census					\$9,800	\$13,200	3,400	34.69%
53320 Annual Street List					\$1,200	\$1,200		
53420 Postage					\$1,500	\$2,000	500	33.33%
53990 Contract Services	\$82,431	\$84,208	\$74,983	\$130,376	\$24,000	\$84,800	60,800	253.33%
53960 Special Election			\$9,422					
57800 Other Charges/Expenses					\$14,900	\$2,800	-12,100	-81.21%
54000 Total	\$82,431	\$84,208	\$84,405	\$130,376	\$51,400	\$104,000	\$2,600	102.33%
<b>TOTAL BUDGET</b>	<b>\$82,431</b>	<b>\$84,208</b>	<b>\$84,405</b>	<b>\$130,376</b>	<b>\$55,400</b>	<b>\$108,000</b>	<b>\$2,600</b>	<b>94.95%</b>

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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>ADMINISTRATIVE SUPPORT</b>								
Personnel Services	\$1,993	\$2,824	\$3,032	\$3,098	\$2,950	\$2,950		
Expenses	\$207,853	\$221,357	\$143,463	\$180,637	\$195,825	\$195,825		
<b>TOTAL BUDGET</b>	<b>\$209,846</b>	<b>\$224,180</b>	<b>\$146,495</b>	<b>\$183,736</b>	<b>\$198,775</b>	<b>\$198,775</b>		

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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
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**FINANCE COMMITTEE 011310**

*Personnel Services*

51120 Part Time	\$1,643	\$2,374	\$2,632	\$2,698	\$2,700	\$2,700		
51000 Total	\$1,643	\$2,374	\$2,632	\$2,698	\$2,700	\$2,700		

*Expenses*

54200 Office Supplies					\$75	\$75		
54860 Newspaper Advertisements								
57310 Dues & Subscriptions	\$446	\$406	\$486	\$366	\$700	\$700		
57800 Other Charges/Expenses								
54000 Total	\$446	\$406	\$486	\$366	\$775	\$775		
<b>TOTAL BUDGET</b>	<b>\$2,089</b>	<b>\$2,780</b>	<b>\$3,118</b>	<b>\$3,064</b>	<b>\$3,475</b>	<b>\$3,475</b>		

**MODERATOR 011140**

*Personnel Services*

51120 Part Time								
57800 Other Charges/Expenses			\$40	\$86	\$50	\$50		
<b>TOTAL BUDGET</b>			<b>\$40</b>	<b>\$86</b>	<b>\$50</b>	<b>\$50</b>		

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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>LAW DEPARTMENT 011510</b>								
<i>Personnel Services</i>								
51000 Total								
<i>Expenses</i>								
53040 Legal Services	\$207,407	\$220,951	\$142,937	\$180,185	\$195,000	\$195,000		
57800 Other Charges/Expenses								
54000 Total	\$207,407	\$220,951	\$142,937	\$180,185	\$195,000	\$195,000		
<b>TOTAL BUDGET</b>	<b>\$207,407</b>	<b>\$220,951</b>	<b>\$142,937</b>	<b>\$180,185</b>	<b>\$195,000</b>	<b>\$195,000</b>		
<b>CONSTABLE 011500</b>								
<i>Personnel Services</i>								
51120 Part Time	\$350	\$450	\$400	\$400	\$250	\$250		
<b>TOTAL BUDGET</b>	<b>\$350</b>	<b>\$450</b>	<b>\$400</b>	<b>\$400</b>	<b>\$250</b>	<b>\$250</b>		

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**PLANNING & DEVELOPMENT**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>	\$168,023	\$170,507	\$178,168	\$181,215	\$186,760	\$182,050	5,290	2.83%
<i>Expenses</i>	\$22,554	\$17,871	\$16,771	\$55,513	\$40,628	\$39,260	-1,368	-3.37%
<b>TOTAL BUDGET</b>	<b>\$190,577</b>	<b>\$188,378</b>	<b>\$194,939</b>	<b>\$236,728</b>	<b>\$227,388</b>	<b>\$231,310</b>	<b>3,922</b>	<b>1.72%</b>

**Personnel**

Position	FY2010 FTE	FY2011 FTE	FY2012 FTE	FY2013 FTE	FY2014 FTE	FY2015 FTE
Conservation Officer	1.00	1.00	1.00	1.00	1.00	1.00
F.T. Clerk (Planning Board/Comm. Dev.)	1.00	1.00	1.00	1.00	1.00	1.00
P.T. Clerk (Planning Bd/Comm Dev)						
P.T. Clerk (Board of Appeals)						
Community Dev. Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
	3.00	3.00	3.00	3.00	3.00	3.00

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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>COMMUNITY DEVELOPMENT 011745</b>								
<i>Personnel Services</i>								
51110 Full Time	\$73,190	\$75,636	\$77,416	\$81,508	\$87,170	\$90,691	3,521	4.04%
51120 Part Time		\$55						
51430 Longevity Extra Day								
51510 Vacation Leave								
51515 PTO - Paid Time Off	\$3,837	\$3,010	\$4,698	\$3,929				
51520 Holidays								
51530 Personal Days								
51540 Sick Days								
51590 Wellness Bonus								
<b>51000 Total</b>	<b>\$77,026</b>	<b>\$78,702</b>	<b>\$82,113</b>	<b>\$85,437</b>	<b>\$87,170</b>	<b>\$90,691</b>	<b>3,521</b>	<b>4.04%</b>
<i>Expenses</i>								
53180 Engineering/GIS				\$2,400	\$9,900	\$5,500		
53410 Telephone	\$768	\$776	\$851	\$814	\$850	\$850	-4,400	-44.44%
53420 Postage	\$118	\$169	\$400	\$100	\$400	\$400		
53990 Contracted Services	\$6,313	\$2,316	\$403	\$35,059	\$10,000	\$10,000	2,200	200.00%
54200 Office Supplies	\$995	\$260	\$24	\$25	\$1,100	\$3,300		
57100 Mileage Reimbursement	\$571	\$53	\$606	\$376	\$1,000	\$1,000		
57200 Out of State Travel								
57310 Dues & Subscriptions	\$38	\$38	\$41	\$169	\$400		-400	-100.00%
<b>54000 Total</b>	<b>\$8,822</b>	<b>\$3,610</b>	<b>\$2,325</b>	<b>\$38,944</b>	<b>\$23,650</b>	<b>\$21,050</b>	<b>-2,600</b>	<b>-10.99%</b>
<b>TOTAL BUDGET</b>	<b>\$85,848</b>	<b>\$82,312</b>	<b>\$84,438</b>	<b>\$124,381</b>	<b>\$110,820</b>	<b>\$111,741</b>	<b>921</b>	<b>0.83%</b>

**Town of Chelmsford**  
**FY2015**  
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**NMCOG ASSESSMENT 011740**

		FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Expenses</i>									
56040 NMCOG Assessment		\$8,786	\$8,786	\$8,786	\$8,991	\$9,218	\$9,450	232	2.52%
<b>TOTAL BUDGET</b>		\$8,786	\$8,786	\$8,786	\$8,991	\$9,218	\$9,450	232	2.52%

**HISTORIC DISTRICT 011780**

		FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>									
51120 Part Time		\$1,497	\$1,393	\$1,497	\$1,497	\$1,500	\$1,500		
51000 Total		\$1,497	\$1,393	\$1,497	\$1,497	\$1,500	\$1,500		
<i>Expenses</i>									
53420 Postage						\$75	\$75		
54200 Office Supplies		\$92				\$20	\$20		
57800 Other Charges/Expenses									
54000 Total		\$92				\$95	\$95		
<b>TOTAL BUDGET</b>		\$1,589	\$1,393	\$1,497	\$1,497	\$1,595	\$1,595		

Town of Cheimsford  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
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**COMMISSION ON DISABILITIES 011790**

<i>Personnel Services</i>								
51000 Total								
<i>Expenses</i>								
53410 Telephone			\$175					
54000 Supplies	\$275	\$275	\$100	\$275	\$275	\$275		
57000 Other Charges/Expenses								
54000 Total	\$275	\$275	\$275	\$275	\$275	\$275		
<b>TOTAL BUDGET</b>	\$275	\$275	\$275	\$275	\$275	\$275		

**CONSERVATION 011710**

<i>Personnel Services</i>								
51110 Full Time	\$41,954	\$42,619	\$42,344	\$44,127	\$46,078	\$48,174	2,096	4.55%
51120 Part Time Extra Day				\$87				
51430 Longevity								
51510 Vacation Leave								
51515 PTO - Paid Time Off	\$3,801	\$2,783	\$4,819	\$524				
51520 Holidays								
51530 Personal Days								
51540 Sick Days								
51570 Funeral Leave								
51590 Wellness Bonus								
51000 Total	\$45,755	\$45,402	\$47,163	\$44,738	\$46,078	\$48,174	2,096	4.55%

<i>Expenses</i>								
53180 Engineering								
53410 Telephone		\$399	\$344	\$447	\$450	\$450		
53420 Postage	\$202	\$226	\$111	\$162	\$350	\$350		
54200 Office Supplies		\$224	\$111	\$199	\$500	\$500		
54270 Reservation Management	\$166	\$92	\$282	\$78	\$150	\$150		
54860 Newspaper Advertisement	\$94		\$23	\$698	\$500	\$500		
57110 Mileage Reimbursement								
57200 Out of State Travel	\$523	\$558	\$657	\$634	\$665	\$665		
57310 Dues & Subscription			\$200	\$203	\$200	\$200		
57810 Staff Education								
56000 Outlay								
54000 Total	\$985	\$1,499	\$1,617	\$2,421	\$2,815	\$2,815		
<b>TOTAL BUDGET</b>	\$46,740	\$46,901	\$48,780	\$47,159	\$48,893	\$50,989	2,096	4.29%

**Town of Chelmsford**  
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**BOARD OF APPEALS 011760**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>								
51120 Part Time					\$1,500		-1,500	-100.00%
51510 Vacation Leave								
51520 Holidays								
51530 Personal Days								
51540 Sick Days								
51000 Total					\$1,500		-1,500	-100.00%
<i>Expenses</i>								
53410 Telephone								
53420 Postage	\$149	\$39	\$61	\$368	\$150	\$250	100	66.67%
54200 Office Supplies	\$58	\$165	\$137	\$38	\$200	\$100	-100	-50.00%
54860 Newspaper Advertisements	\$1,109	\$968	\$1,445	\$1,859	\$800	\$1,800	1,000	125.00%
57310 Dues & Subscriptions								
57800 Other Charges/Expenses					\$100	\$100		
54000 Total	\$1,316	\$1,173	\$1,643	\$2,263	\$1,250	\$2,250	1,000	80.00%
<b>TOTAL BUDGET</b>	<b>\$1,316</b>	<b>\$1,173</b>	<b>\$1,643</b>	<b>\$2,263</b>	<b>\$2,750</b>	<b>\$2,250</b>	<b>-500</b>	<b>-18.18%</b>

**Town of Cheimsford**  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>PLANNING BOARD 011750</b>								
<i>Personnel Services</i>								
51110 Full Time		\$38,843	\$41,881	\$376	\$49,012	\$50,185	1,173	2.39%
51120 Part Time				\$43,190				
Extra Day								
51430 Longevity	\$1,350	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500		
51510 Vacation Leave	\$3,249	\$2,834	\$1,359					
51515 PTO - Paid Time Off			\$1,266	\$4,478				
51520 Holidays								
51530 Personal Days	\$487	\$500	\$522					
51540 Sick Days	\$1,137	\$1,167	\$867					
51570 Funeral Leave		\$167						
51590 Wellness Bonus								
51000 Total	\$43,745	\$45,010	\$47,395	\$49,543	\$50,512	\$51,685	1,173	2.32%
<i>Expenses</i>								
53410 Telephone	\$788	\$771	\$907	\$880	\$900	\$900		
53420 Postage		\$119		\$250	\$250	\$250		
54200 Office Supplies	\$676	\$913	\$92	\$473	\$1,125	\$1,125		
54420 Deeds								
54860 Newspaper Advertisements	\$403	\$248	\$361	\$666	\$350	\$350		
57310 Dues & Subscriptions	\$285	\$477	\$620	\$415	\$500	\$500		
57800 Other Charges/Expenses			\$85					
57810 Staff Education	\$125		\$60	\$185	\$200	\$200		
58000 Outlay								
54000 Total	\$2,277	\$2,528	\$2,125	\$2,619	\$3,325	\$3,325		
<b>TOTAL BUDGET</b>	<b>\$46,022</b>	<b>\$47,538</b>	<b>\$49,519</b>	<b>\$52,163</b>	<b>\$53,837</b>	<b>\$55,010</b>	<b>1,173</b>	<b>2.18%</b>

**Town of Chelmsford**  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>SUMMARY</b>								
<b>PUBLIC EDUCATION</b>								
<i>Personnel Services</i>								
<i>Expenses</i>	\$43,756,000	\$45,782,837	\$47,074,629	\$49,869,335	\$51,446,623	\$52,562,180	1,115,557	2.17%
<b>TOTAL BUDGET</b>	\$43,756,000	\$45,782,837	\$47,074,629	\$49,869,335	\$51,446,623	\$52,562,180	1,115,557	2.17%

Town of Chelmsford  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b><u>CHELMSFORD PUBLIC SCHOOLS 013000</u></b>								
51110 Expenses	\$41,975,359	\$43,928,940	\$45,233,763	\$47,824,702	\$49,259,443	\$50,000,000	740,557	1.50%
TOTAL BUDGET	\$41,975,359	\$43,928,940	\$45,233,763	\$47,824,702	\$49,259,443	\$50,000,000	740,557	1.50%
<b><u>NASHOBA TECHNICAL HIGH SCHOOL 013100</u></b>								
56030 Assessment	\$1,766,141	\$1,853,897	\$1,840,866	\$2,044,633	\$2,187,180	\$2,562,180	375,000	17.15%
TOTAL BUDGET	\$1,766,141	\$1,853,897	\$1,840,866	\$2,044,633	\$2,187,180	\$2,562,180	375,000	17.15%
<b><u>OUT OF DISTRICT TUITION 019300</u></b>								
56030 Assessment	\$16,500							
TOTAL BUDGET	\$16,500							

**Town of Chelmsford**  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>SUMMARY</b>								
<b>PUBLIC SAFETY</b>								
<i>Personnel Services</i>	\$8,545,531	\$8,711,579	\$9,316,556	\$9,765,505	\$10,132,259	\$10,501,233	368,974	3.64%
<i>Expenses</i>	\$980,481	\$1,047,255	\$1,078,153	\$1,091,398	\$1,146,322	\$1,147,142	820	0.07%
<b>TOTAL BUDGET</b>	\$9,526,012	\$9,758,834	\$10,396,710	\$10,856,903	\$11,278,581	\$11,648,375	369,794	3.28%

**Town of Chelmsford**  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>	\$4,649,302	\$4,826,440	\$5,000,578	\$5,101,679	\$5,258,246	\$5,335,197	76,951	1.46%
<i>Expenses</i>	\$676,446	\$723,759	\$718,876	\$728,254	\$764,500	\$774,070	9,570	1.25%
<b>TOTAL BUDGET</b>	<b>\$5,325,748</b>	<b>\$5,550,199</b>	<b>\$5,719,454</b>	<b>\$5,829,932</b>	<b>\$6,022,746</b>	<b>\$6,109,267</b>	<b>86,521</b>	<b>1.44%</b>

**POLICE DEPARTMENT SUMMARY**

Position	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
	FTE	FTE	FTE	FTE	FTE	FTE
Police Chief	1	1	1	1	1	1
Deputy Chief	1	1	1	1	1	1
Lieutenant	5	5	5	5	5	5
Captains	10	10	10	10	10	10
Sergeant	32	32	33	37	37	37
Patrol Officers	1	1	1	1	1	1
Mechanic	1	1	1	1	1	1
Department Assistant	2	2	2	2	2	2
Principal Clerk	9	9	9	9	9	9
Senior Clerk	1	1	1	1	1	1
Dispatcher	1	1	1	1	1	1
Part Time Dispatcher	1	1	1	1	1	1
Full Time Custodian	1	1	1	1	1	1
Part Time Custodian	1	1	1	1	1	1
Dog Officer	1	1	1	1	1	1
	<b>64.00</b>	<b>64.00</b>	<b>65.00</b>	<b>69.00</b>	<b>69.00</b>	<b>69.00</b>

Town of Chelmsford  
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**POLICE DEPARTMENT 012100**

*Personnel Services*

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
51020 Clerical	\$102,868	\$110,207	\$108,665	\$121,937	\$124,866	\$128,288	4,402	3.52%
51110 Full Time	\$2,493,601	\$2,551,798	\$2,644,059	\$2,746,976	\$2,875,972	\$2,889,661	13,689	0.48%
51120 Part Time								
51220 Mechanic	\$39,463	\$41,704	\$44,182	\$46,708	\$47,340	\$48,287	947	2.00%
51240 Malron								
51260 Dispatch	\$262,307	\$233,191	\$323,773	\$285,840	\$384,812	\$384,300		
51270 Custodial	\$35,650	\$37,007	\$38,512	\$39,815	\$41,427	\$43,312		
51290 Shoot Days	\$6,921	\$501	\$405					
51310 Overtime Regular	\$508,192	\$521,366	\$565,271	\$552,794	\$400,000	\$400,000	-512	-0.13%
51320 Overtime FLSA	\$1,613	\$4,965	\$3,826	\$5,172	\$7,000	\$7,000	1,885	4.55%
Extra Day								
51400 Staff Education	\$620	\$640	\$380	\$480				
51410 Education Incentive	\$765	\$1,337	\$5,704	\$24,902	\$30,660	\$36,156	5,496	17.93%
51415 Quirn Bill	\$358,957	\$407,888	\$424,675	\$470,369	\$478,777	\$474,900	-3,877	-0.81%
51420 Holiday 11 Day	\$105,189	\$114,332	\$112,399	\$119,080	\$157,727	\$161,578	3,851	2.44%
51430 Longevity	\$82,287	\$83,978	\$80,754	\$80,422	\$88,460	\$128,745	40,285	45.54%
51510 Vacation	\$251,684	\$253,973	\$257,357	\$225,212	\$245,782	\$250,761	4,979	2.03%
51515 PTO - Paid Time Off	\$94,496	\$91,356	\$92,891	\$125,014	\$122,917	\$125,982	3,065	2.49%
51520 Holidays		\$152						
51530 Personal Days	\$27,449	\$31,219	\$32,722	\$27,104	\$33,081	\$33,268	187	0.57%
51540 Sick Leave	\$112,784	\$144,301	\$157,158	\$134,675	\$71,676	\$72,081	405	0.57%
51550 Court Leave	\$35,528	\$21,513	\$28,118	\$29,625	\$50,000	\$50,000		
51560 Military Leave								
51570 Funeral Leave	\$6,437	\$2,673	\$7,499	\$6,221	\$5,000	\$5,000		
51580 Injured Leave	\$67,189	\$116,034	\$17,388		\$15,000	\$15,000		
51590 Wellness Bonus	\$10,132	\$7,577	\$5,637	\$8,136	\$12,000	\$12,000		
51595 Physical Training Incentive	\$5,000	\$7,500	\$6,000	\$6,000	\$17,500	\$17,500		
Contract Settlement								
51610 Jury Duty								
51000 Total	\$4,609,059	\$4,785,213	\$4,957,574	\$5,056,482	\$5,210,017	\$5,284,819	74,802	1.44%

**Town of Chelmsford**  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>POLICE DEPARTMENT (cont'd)</b>								
<i>Expenses</i>								
52110 Electricity	\$78,342	\$84,546	\$89,267	\$79,689	\$89,000	\$75,650	-13,350	-15.00%
52130 Gas Heat	\$30,785	\$30,914	\$22,763	\$25,156	\$34,000	\$29,920	-4,080	-12.00%
52400 Rent Space		\$95						
52410 Building Maintenance	\$16,464	\$26,858	\$12,401	\$16,846	\$18,000	\$18,000		
52460 Equipment Repair	\$5,984	\$7,286	\$12,179	\$6,886	\$8,500	\$8,500		
52470 Computer Maintenance	\$5,418	\$6,512	\$3,958	\$9,667	\$6,500	\$8,500	2,000	30.77%
52490 Vehicle Maintenance	\$39,937	\$46,614	\$47,278	\$52,183	\$45,000	\$50,000	5,000	11.11%
53170 Consultant	\$500	\$480	\$6,699	\$5,561	\$5,000	\$5,000		
53290 Medical Injury								
53300 Pre-Medical								
53410 Telephone	\$52,681	\$54,934	\$50,262	\$50,756	\$55,000	\$55,000		
53420 Postage	\$2,118	\$4,147	\$2,768	\$5,552	\$4,500	\$5,500	1,000	22.22%
53990 Contracted Services	\$22,099	\$20,983	\$21,009	\$19,685	\$23,000	\$23,000		
54180 Gasoline	\$95,852	\$118,998	\$122,053	\$123,177	\$144,000	\$144,000		
54200 Office Supplies	\$14,460	\$15,191	\$15,018	\$11,133	\$15,000	\$15,000		
54400 Prisoner Meals	\$243	\$332		\$5	\$400	\$400		
55810 Auxiliary Expense			\$399	\$330	\$3,000	\$3,000		
55950 Recruit Equipment		\$3,211	\$12,430	\$1,203	\$3,500	\$3,500		
55960 Uniform Allowance	\$59,709	\$55,065	\$57,804	\$66,495	\$68,050	\$68,050		
57100 In State Travel	\$128	\$235	\$318	\$177				
57200 Out of State Travel	\$2,421			\$1,815				
57310 Dues & Subscriptions	\$12,090	\$10,709	\$13,125	\$14,587	\$16,000	\$16,000		
57320 Police Health Club Membership	\$900	\$695	\$1,229	\$1,125	\$1,500	\$1,500		
57810 Staff Education	\$20,698	\$19,259	\$20,674	\$23,207	\$21,000	\$23,000	2,000	9.52%
58000 Outlay	\$26,609	\$29,571	\$29,400	\$34,471	\$36,000	\$36,000		
58510 Equipment	\$36,563	\$40,697	\$49,114	\$31,578	\$26,000	\$40,000	14,000	53.85%
58710 Replacement Equipment/ Vehicles	\$145,879	\$137,685	\$122,469	\$139,743	\$142,000	\$145,000	3,000	2.11%
54000 Total	\$669,859	\$715,040	\$712,617	\$721,028	\$754,950	\$764,520	9,570	1.27%
<b>TOTAL BUDGET</b>	<b>\$5,278,919</b>	<b>\$5,500,253</b>	<b>\$5,670,191</b>	<b>\$5,777,510</b>	<b>\$5,984,987</b>	<b>\$6,049,339</b>	<b>84,372</b>	<b>1.41%</b>

**Town of Chelmsford**  
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**Recommendation**  
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**ANIMAL CONTROL 012920**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>								
51110 Full Time	\$37,967	\$38,454	\$40,039	\$41,723	\$42,869	\$44,820	1,951	4.55%
51120 Part Time	\$123	\$95		\$196	\$1,000	\$1,000		
51310 Overtime Regular								
51430 Longevity Extra Day								
51510 Vacation Leave								
51515 PTO - Paid Time Off								
51520 Holidays	\$2,152	\$2,679	\$2,965	\$3,277	\$4,360	\$4,558	188	4.54%
51530 Personal Days								
51540 Sick Days								
51570 Funeral Leave								
51590 Wellness bonus								
<b>51000 Total</b>	<b>\$40,242</b>	<b>\$41,227</b>	<b>\$43,004</b>	<b>\$45,197</b>	<b>\$48,229</b>	<b>\$50,378</b>	<b>2,149</b>	<b>4.46%</b>
<i>Expenses</i>								
52110 Electricity	\$956	\$2,488	\$1,975	\$2,872	\$2,500	\$2,800	300	12.00%
52130 Gas Heat	\$1,802	\$2,086	\$1,339	\$1,554	\$2,100	\$1,800	-300	-14.29%
52410 Building Maintenance		\$350	\$121	\$396				
52490 Vehicle Maintenance								
53410 Telephone	\$922	\$1,178	\$909	\$786	\$1,200	\$1,200		
53420 Postage								
53830 Care of Animals	\$1,851	\$626	\$486	\$229	\$2,000	\$2,000		
53990 Contracted Services								
54190 Gasoline	\$1,194	\$1,341	\$1,230	\$1,358	\$1,750	\$1,750		
54200 Office Supplies	\$63	\$262	\$65	\$30				
57810 Staff Education		\$389	\$135					
<b>54000 Total</b>	<b>\$6,587</b>	<b>\$8,719</b>	<b>\$6,259</b>	<b>\$7,225</b>	<b>\$9,550</b>	<b>\$9,550</b>	<b>2,149</b>	<b>3.72%</b>
<b>TOTAL BUDGET</b>	<b>\$46,830</b>	<b>\$49,946</b>	<b>\$49,264</b>	<b>\$52,422</b>	<b>\$57,779</b>	<b>\$59,928</b>		

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**FIRE DEPARTMENT SUMMARY**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
Personnel Services	\$3,708,182	\$3,670,601	\$4,084,448	\$4,421,657	\$4,621,875	\$4,903,157	281,282	6.09%
Expenses	\$281,840	\$298,793	\$337,148	\$341,181	\$352,242	\$343,492	-8,750	-2.48%
<b>TOTAL BUDGET</b>	<b>\$3,990,023</b>	<b>\$3,969,394</b>	<b>\$4,421,595</b>	<b>\$4,762,838</b>	<b>\$4,974,117</b>	<b>\$5,246,649</b>	<b>272,532</b>	<b>5.48%</b>

**Personnel**

Position	FY2010		FY2011		FY2012		FY2013		FY2014		FY2015	
	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Fire Chief	1	1	1	1	1	1	1	1	1	1	1	1
Deputy Chief	1	1	1	1	1	1	1	1	1	1	1	1
Deputy Chief / Fire Prevention	1	1	1	1	1	1	1	1	1	1	1	1
Fire Prevention Captain	1	1	1	1	1	1	1	1	1	1	1	1
Training Captain												
Captains Unit	4	4	4	4	4	4	4	4	4	4	4	4
Firefighters	45	44	49	51	51	51	51	51	51	51	51	51
Mechanic	1	1	1	1	1	1	1	1	1	1	1	1
Department Assistant	1	1	1	1	1	1	1	1	1	1	1	1
PT Clerk/Fire Prevention				0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5
<b>TOTAL</b>	<b>55</b>	<b>54</b>	<b>59</b>	<b>62.5</b>								

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 January 22, 2014

**FIRE DEPARTMENT 012200**

**Personnel Services**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
51020 Clerical	\$39,115	\$11,735	\$43,812	\$53,607	\$63,956	\$64,254	298	0.47%
51120 Full Time	\$2,423,569	\$2,272,579	\$2,450,273	\$2,752,180	\$2,987,116	\$3,135,968	148,852	4.96%
51220 Mechanic	\$54,928	\$47,937	\$52,981	\$54,635	\$58,983	\$60,162	1,179	2.00%
51310 Overtime Regular	\$254,380	\$293,013	\$440,979	\$354,446	\$305,833	\$305,833		
51330 OT Labor Fires	\$38,303	\$29,417	\$36,104	\$44,777	\$40,000	\$41,000	1,000	2.50%
51400 Staff Education	\$206,543	\$36,525	\$46,738	\$56,636	\$50,000	\$51,250	1,250	2.50%
51410 Education Incentive	\$146,425	\$228,426	\$276,240	\$317,393	\$348,264	\$428,887	79,623	22.58%
51420 Holiday 11 Day	\$105,917	\$151,495	\$157,349	\$161,996	\$170,903	\$186,080	15,177	8.88%
51430 Longevity	\$195,322	\$100,159	\$100,714	\$99,918	\$119,122	\$137,969	18,847	15.82%
51510 Vacation Leave		\$208,977	\$216,221	\$238,113	\$281,179	\$281,179		
51515 PTO - Paid Time Off		\$37,340	\$26,123	\$33,064	\$36,261	\$38,988	2,725	2.00%
51530 Personal Days	\$34,712	\$37,340	\$39,324	\$42,902	\$49,029	\$53,266	4,237	8.64%
51540 Sick Days	\$168,338	\$203,421	\$193,277	\$205,329	\$106,229	\$115,409	9,180	8.64%
51570 Funeral Leave								
51580 Injured Leave								
51590 Wellness Bonus	\$2,565	\$2,880	\$4,334	\$6,662	\$5,000	\$5,250	250	5.00%
51610 Jury Duty								
51620 Union Duties						\$1,664	1,664	
<b>51000 Total</b>	<b>\$3,708,182</b>	<b>\$3,670,601</b>	<b>\$4,084,448</b>	<b>\$4,421,657</b>	<b>\$4,621,875</b>	<b>\$4,903,157</b>	<b>281,282</b>	<b>6.09%</b>

**Town of Chelmsford**  
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**FIRE DEPARTMENT (cont'd)**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>Expenses</b>								
52110 Electricity	\$20,171	\$21,879	\$19,064	\$18,635	\$24,000	\$24,000		
52120 Oil/Heat	\$24,284	\$38,703	\$12,901	\$26,438	\$38,000	\$28,000	-10,000	-26.32%
52310 Gas Heat	\$1,534	\$1,187	\$1,040	\$960	\$1,552	\$1,552		
52410 Building Maintenance	\$733	\$4,359	\$14,758	\$6,392	\$4,500	\$4,500		
52420 Fire Equipment Repairs	\$52,406	\$33,507	\$28,854	\$34,328	\$40,000	\$40,000		
52490 Vehicle Maintenance	\$64,307	\$48,195	\$44,497	\$60,484	\$45,000	\$50,000	5,000	11.11%
53290 Medical Injury	\$4,906	\$4,390	\$4,390	\$4,472	\$14,000	\$10,000	-4,000	-28.57%
53410 Telephone	\$15,432	\$13,042	\$19,344	\$20,625	\$25,000	\$20,000	-5,000	-1.40%
54100 Diesel Fuel	\$13,595	\$18,512	\$24,844	\$24,633	\$25,000	\$24,650	-350	-1.40%
54190 Gasoline	\$12,271	\$17,039	\$21,287	\$25,973	\$22,000	\$26,000	4,000	18.18%
54250 Office Supplies	\$4,543	\$7,523	\$6,404	\$8,600	\$7,000	\$7,000		
54200 Supplies- Departmental	\$4,142	\$4,672	\$8,081	\$9,301	\$9,500	\$9,500		
54260 Communications	\$53,811	\$59,484	\$73,375	\$72,533	\$61,000	\$68,000	-3,000	-4.92%
55960 Uniform Allowance	\$7,000	\$2,016	\$690	\$622	\$850	\$850		
57100 In State Travel	\$1,976	\$781	\$261	\$1,517	\$1,000	\$2,000	1,000	100.00%
57200 Out of State Travel	\$2,454	\$2,454	\$3,959	\$4,880	\$4,000	\$4,000		
57310 Dues & Subscriptions	\$292	\$7,977	\$5,887	\$3,213	\$5,340	\$5,340		
57805 Recruit Reimbursement	\$6,475	\$16,678	\$39,347	\$12,750	\$21,000	\$4,000	-2,000	-33.33%
58000 Outlay								
54000 Total	\$280,878	\$288,066	\$338,187	\$339,634	\$348,742	\$340,392	-9,350	-2.67%
<b>TOTAL BUDGET</b>	<b>\$3,988,060</b>	<b>\$3,968,667</b>	<b>\$4,420,835</b>	<b>\$4,761,281</b>	<b>\$4,971,617</b>	<b>\$5,243,549</b>	<b>271,932</b>	<b>5.47%</b>

**EMERGENCY MANAGEMENT 012910**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>Expenses</b>								
52460 Equipment Repair	\$587	\$399	\$758	\$962	\$800	\$1,000	200	25.00%
53410 Telephone	\$57	\$72	\$33	\$585	\$100	\$100		
54200 Office Supplies	\$319	\$256	\$170	\$1,000	\$1,000	\$1,000	400	66.67%
57800 Other Charges/Expenses								
58000 Outlay								
54000 Total	\$963	\$727	\$961	\$1,547	\$2,500	\$3,100	600	24.00%
<b>TOTAL BUDGET</b>	<b>\$963</b>	<b>\$727</b>	<b>\$961</b>	<b>\$1,547</b>	<b>\$2,500</b>	<b>\$3,100</b>	<b>600</b>	<b>24.00%</b>

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**INSPECTIONS AND ENFORCEMENT**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>	\$188,047	\$214,538	\$233,531	\$242,170	\$252,136	\$262,879	10,741	4.26%
<i>Expenses</i>	\$22,195	\$24,703	\$22,129	\$21,963	\$29,580	\$29,580		
<b>TOTAL BUDGET</b>	\$210,241	\$239,241	\$255,660	\$264,133	\$281,716	\$292,459	10,741	3.81%

**Personnel**

Position	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
	FTE	FTE	FTE	FTE	FTE	FTE
Buid Inspector	1.00	1.00	1.00	1.00	1.00	1.00
P. T. Local Inspector	0.66	0.66	0.66	0.66	0.66	0.66
P. T. Wire Inspector	0.66	0.66	0.66	0.66	0.66	0.66
P. T. Plumbing & Gas Inspector	0.66	0.66	0.66	0.66	0.66	0.66
Departmental Assistant	1	1	1	1	1	1
Principal Clerk						
Sealer of Wigs & Meas. Animal Inspector						
<b>TOTAL</b>	<b>3.32</b>	<b>3.98</b>	<b>3.98</b>	<b>3.98</b>	<b>3.98</b>	<b>3.98</b>

Town of Chelmsford  
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FY2010 ACTUAL    FY2011 ACTUAL    FY2012 ACTUAL    FY2013 ACTUAL    FY2014 REVISED    FY2015 BUDGET    \$ Change    % Change

**INSPECTIONS AND CODE ENFORCEMENT 012500**

*Personnel Services*

51100 Full Time	\$91,295	\$89,771	\$109,777	\$117,929	\$245,125	\$139,497	
51120 Part Time	\$72,764	\$96,072	\$98,672	\$100,655		\$115,520	-43.09%
51310 Overtime	\$300						
51430 Longevity Extra Day	\$5,660	\$5,925	\$6,013	\$6,108	\$6,013	\$6,862	14.12%
51510 Vacation Leave	\$2,579	\$3,842	\$2,783				
51515 PTO - Paid Time Off	\$12,769	\$15,334	\$14,521	\$17,477			
51520 Holidays							
51530 Personal Days	\$481	\$409	\$338				
51540 Sick Days	\$2,178	\$3,186	\$1,426				
51570 Funeral Leave							
51590 Wellness Bonus							
<b>51000 Total</b>	<b>\$188,047</b>	<b>\$214,538</b>	<b>\$233,531</b>	<b>\$242,170</b>	<b>\$251,138</b>	<b>\$261,879</b>	<b>4.28%</b>

*Expenses*

52490 Vehicle Maintenance	\$1,200	\$1,555	\$1,337	\$1,439	\$1,650	\$1,650	
53410 Telephone	\$660	\$440	\$670	\$460	\$450	\$450	
53990 Contracted Services		\$1,033			\$1,000	\$1,000	
54190 Gasoline	\$22				\$300	\$300	
54200 Office Supplies	\$2,066	\$5,248	\$4,094	\$4,001	\$2,000	\$2,000	
57100 In State Travel	\$177	\$178	\$162	\$178	\$2,000	\$2,000	
57120 Expense Allowance	\$12,902	\$13,475	\$13,715	\$13,505	\$16,800	\$16,800	
57200 Out of State Travel	\$96	\$230					
57310 Dues & Subscriptions	\$367	\$485	\$357	\$470	\$750	\$750	
58100 Staff Education	\$4,321	\$1,825	\$1,675	\$1,450	\$6,250	\$6,250	
58000 Outlay							
<b>54000 Total</b>	<b>\$21,811</b>	<b>\$24,468</b>	<b>\$22,009</b>	<b>\$21,503</b>	<b>\$29,200</b>	<b>\$29,200</b>	
<b>TOTAL BUDGET</b>	<b>\$209,858</b>	<b>\$239,006</b>	<b>\$255,540</b>	<b>\$263,673</b>	<b>\$280,338</b>	<b>\$291,079</b>	<b>3.83%</b>

**Town of Chelmsford**  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>ANIMAL INSPECTOR 012570</b>								
<i>Personnel Services</i>								
51120 Salaries					\$1,000	\$1,000		
<i>Expenses</i>								
57800 Other Charges/Expenses	\$384	\$235	\$120	\$460	\$380	\$380		
TOTAL BUDGET	\$384	\$235	\$120	\$460	\$1,380	\$1,380		

**Town of Chelmsford**  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>SUMMARY</b>								
<b>PUBLIC WORKS FUNCTIONS*</b>								
<i>Personnel Services</i>	\$1,605,779	\$1,652,310	\$1,749,029	\$1,834,830	\$1,930,013	\$1,992,016	62,003	3.21%
<i>Expenses</i>	\$3,165,727	\$2,986,661	\$3,023,804	\$3,158,768	\$3,393,074	\$3,465,628	72,554	2.14%
<i>Snow and Ice</i>	\$809,161	\$1,276,204	\$780,197	\$1,139,776	\$1,143,500	\$1,143,500		
<b>TOTAL BUDGET</b>	\$5,580,668	\$5,915,174	\$5,553,030	\$6,133,374	\$6,466,587	\$6,601,144	134,557	2.08%

\* Summary includes all Department of Public Works Divisions, Cemetery Commission, and Sewer Commission.

**Town of Chelmsford**  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>	\$1,376,865	\$1,422,471	\$1,513,066	\$1,588,011	\$1,667,012	\$1,725,431	58,419	3.50%
<i>Expenses</i>	\$3,120,190	\$2,953,705	\$2,982,342	\$3,116,010	\$3,349,489	\$3,413,989	64,500	1.93%
<i>Snow and Ice</i>	\$809,161	\$1,276,204	\$780,197	\$1,139,776	\$1,143,500	\$1,143,500		
<b>TOTAL BUDGET</b>	<b>\$5,306,217</b>	<b>\$5,652,380</b>	<b>\$5,275,605</b>	<b>\$5,843,796</b>	<b>\$6,160,001</b>	<b>\$6,282,920</b>	<b>122,919</b>	<b>2.00%</b>

**DEPT OF PUBLIC WORKS**

Position	FY2010 FTE	FY2011 FTE	FY2012 FTE	FY2013 FTE	FY2014 FTE	FY2015 FTE
<b>Engineering Division</b>						
Director DPW/Town Engineer	1	1	1	1	1	1
Assist. /Town Engineer	1	1	1	1	1	1
Inspector / Engineer						
Project Engineer	1	1	1	1	1	1
Dept Assistant	1	1	1	1	1	1
PT Clerk II						
<b>Highway Division</b>						
Hgwy Superint.	1	1	1	1	1	1
Foreman	2	2	2	2	2	2
Mechanics	3	3	2	2	2	2
Equip. Operators	6	6	5	5	5	5
Tr. Driver/Laborer	6	6	6	10	10	10
Laborers						
Principal Clerk	1	1	1	1	1	1
<b>Sewer Division</b>						
Sewer Operations Supervisor	1	1	1	1	1	1
Sewer Inspect.	1	1	1	1	1	1
Sewer Maintenance Technician	6	7	6	6	6	6
Sewer Maintenance Laborer	1	1	1	1	1	1
Sewer Mechanic	1	1	1	1	1	1
Plumbing Safety Inspector	0.2	0.2	0.2	0.2	0.2	0.2
Departmental Assistant						
Principal Clerk	2	2	3	3	3	3
Senior Clerk						
Junior Clerk						
P.T. Laborer						
Seasonal Laborer (summer)						
<b>Parts Division</b>						
Groundskeeper	1	1	1	1	1	1
P. T. Laborer						
Laborer						
<b>Public Buildings Division</b>						
Building Superintendent	0.50	0.50	0.50	0.50	0.50	0.50
Building Attendant						
Maintenance Technician						
Recycling/Waste						
Recycling/Waste Coordinator	0.50	0.50	0.50	0.50	0.50	0.50
<b>TOTAL</b>	<b>37.20</b>	<b>38.20</b>	<b>38.20</b>	<b>40.20</b>	<b>40.20</b>	<b>40.20</b>

**Personnel**

Position	FY2010 FTE	FY2011 FTE	FY2012 FTE	FY2013 FTE	FY2014 FTE	FY2015 FTE
<b>Engineering Division</b>						
Director DPW/Town Engineer	1	1	1	1	1	1
Assist. /Town Engineer	1	1	1	1	1	1
Inspector / Engineer						
Project Engineer	1	1	1	1	1	1
Dept Assistant	1	1	1	1	1	1
PT Clerk II						
<b>Highway Division</b>						
Hgwy Superint.	1	1	1	1	1	1
Foreman	2	2	2	2	2	2
Mechanics	3	3	2	2	2	2
Equip. Operators	6	6	5	5	5	5
Tr. Driver/Laborer	6	6	6	10	10	10
Laborers						
Principal Clerk	1	1	1	1	1	1
<b>Sewer Division</b>						
Sewer Operations Supervisor	1	1	1	1	1	1
Sewer Inspect.	1	1	1	1	1	1
Sewer Maintenance Technician	6	7	6	6	6	6
Sewer Maintenance Laborer	1	1	1	1	1	1
Sewer Mechanic	1	1	1	1	1	1
Plumbing Safety Inspector	0.2	0.2	0.2	0.2	0.2	0.2
Departmental Assistant						
Principal Clerk	2	2	3	3	3	3
Senior Clerk						
Junior Clerk						
P.T. Laborer						
Seasonal Laborer (summer)						
<b>Parts Division</b>						
Groundskeeper	1	1	1	1	1	1
P. T. Laborer						
Laborer						
<b>Public Buildings Division</b>						
Building Superintendent	0.50	0.50	0.50	0.50	0.50	0.50
Building Attendant						
Maintenance Technician						
Recycling/Waste						
Recycling/Waste Coordinator	0.50	0.50	0.50	0.50	0.50	0.50
<b>TOTAL</b>	<b>37.20</b>	<b>38.20</b>	<b>38.20</b>	<b>40.20</b>	<b>40.20</b>	<b>40.20</b>

**Town of Chelmsford**  
**FY2015**  
**Town Manager's**  
**Recommendation**  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change #DIV/0!
<b>TOWN ENGINEER 014110</b>								
<i>Personnel Services</i>								
51110 Full Time	\$258,866	\$264,374	\$277,675	\$299,317	\$336,450	\$346,854	10,404	3.09%
51120 Part Time						\$33,205	33,205	
51310 Overtime Reg Extra Day	\$217		\$103	\$144				
51430 Longevity	\$7,005	\$7,005	\$9,319	\$6,238	\$6,565	\$8,659		
51510 Vacation Leave	\$2,536	\$1,521	\$2,473					
51515 PTO - Paid Time Off	\$25,363	\$24,756	\$24,534	\$21,496				
51520 Holidays			\$275					
51530 Personal Days	\$481	\$490	\$509					
51540 Sick Days	\$1,861	\$1,906	\$583					
51570 Funeral Leave								
51590 Wellness Bonus								
51000 Total	\$296,128	\$300,052	\$315,471	\$327,195	\$343,015	\$386,718	45,703	13.32%

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Expenses</i>								
52460 Equipment Repair	\$170	\$964	\$1,616	\$3,849	\$1,500	\$2,000	500	33.33%
52470 Computer Maintenance				\$2,542	\$4,500	\$4,500		
53410 Telephone	\$2,314	\$2,416	\$2,640	\$2,950	\$3,000	\$3,000		
53420 Postage	\$104	\$94	\$90	\$90	\$100	\$100		
54190 Gasoline	\$2,685	\$3,111	\$2,683	\$3,194	\$4,500	\$3,900	-600	-13.33%
54200 Office Supplies	\$1,403	\$1,635	\$1,344	\$2,623	\$2,000	\$2,000		
57100 In State Travel	\$73	\$251	\$14					
57120 Expense Allowance	\$3,300	\$3,328	\$3,273	\$1,125				
57200 Out of State								
57310 Dues & Subscriptions	\$561	\$395	\$70	\$330	\$600	\$600		
57810 Staff Education					\$2,000	\$2,000		
54000 Total	\$10,610	\$12,193	\$11,729	\$16,702	\$18,200	\$18,100	-100	-0.55%
TOTAL BUDGET	\$306,738	\$312,245	\$327,200	\$343,897	\$361,215	\$406,818	45,603	12.62%

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>PUBLIC TREES 014790</b>								
<i>Expenses</i>								
53890 Contracted Services								
57800 Other Charges/Expenses	\$18,935	\$15,145	\$19,150	\$67,179	\$67,000	\$67,000		
59580 TSF Grant								
TOTAL BUDGET	\$18,935	\$15,145	\$19,150	\$67,179	\$67,000	\$67,000		

**Town of Chelmsford**  
**FY2015**  
**Town Manager's**  
**Recommendation**  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>STREETLIGHTING 014240</b>								
<i>Expenses</i>								
52110 Electricity	\$195,237	\$183,395	\$196,624	\$189,032	\$200,000	\$102,000	-98,000	-49.00%
<b>TOTAL BUDGET</b>	<b>\$195,237</b>	<b>\$183,395</b>	<b>\$196,624</b>	<b>\$189,032</b>	<b>\$200,000</b>	<b>\$102,000</b>	<b>-98,000</b>	<b>-49.00%</b>

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>WASTE COLLECTION 014330</b>								
<i>Personnel Services</i>								
51120 Part Time	\$19,109	\$20,103	\$20,878	\$19,259	\$20,000	\$21,046	1,046	5.23%
51310 Overtime Reg. Extra Day				\$1,120				
51510 Vacation Leave								
51515 PTO - Paid Time Off	\$477	\$777	\$952	\$2,726				
51520 Holidays								
51530 Personal Days								
51540 Sick Days								
51590 Wellness Bonus								
<b>51000 Total</b>	<b>\$19,586</b>	<b>\$20,880</b>	<b>\$21,831</b>	<b>\$23,103</b>	<b>\$20,000</b>	<b>\$21,046</b>	<b>1,046</b>	<b>5.23%</b>

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Expenses</i>								
53410 Telephone	\$788	\$771	\$907	\$680	\$1,000	\$1,200	200	20.00%
53810 Waste Disposal	\$983,412	\$803,601	\$800,884	\$844,367	\$891,873	\$845,920	-45,953	-5.15%
53920 Waste Contract	\$1,284,095	\$1,233,730	\$1,263,649	\$1,208,301	\$1,337,371	\$1,478,569	141,198	10.56%
53990 Contracted Services								
54200 Office Supplies	\$5,234	\$4,833	\$4,985	\$2,860	\$5,100	\$5,200	100	1.96%
54220 Waste Bins/Containers	\$8,997	\$8,925	\$7,460	\$8,488	\$9,000	\$7,500	-1,500	-16.67%
54230 Waste Compost Expense								
54860 Newspaper Advertisements	\$1,204	\$1,933	\$1,975		\$2,000	\$500	-1,500	-75.00%
57800 Other Charges/Expenses								
<b>54000 Total</b>	<b>\$2,283,729</b>	<b>\$2,053,993</b>	<b>\$2,080,060</b>	<b>\$2,064,895</b>	<b>\$2,246,344</b>	<b>\$2,338,889</b>	<b>92,545</b>	<b>4.12%</b>
<b>TOTAL BUDGET</b>	<b>\$2,303,315</b>	<b>\$2,074,873</b>	<b>\$2,101,690</b>	<b>\$2,087,999</b>	<b>\$2,266,344</b>	<b>\$2,359,935</b>	<b>93,591</b>	<b>4.13%</b>

Town of Chelmsford  
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HIGHWAY DIVISION 014220

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>								
51090 Administration	\$238,358	\$239,848	\$252,591	\$215,190	\$1,121,721	\$1,137,262	15,541	1.39%
51110 Full Time	\$517,221	\$538,864	\$593,847	\$687,137				
51120 Part Time				\$11,457		\$4,176		
51250 Special Labor			\$55,217	\$34,280	\$35,000	\$35,000		
51310 Overtime Regular Extra Day	\$52,919	\$39,827						
51360 Signing Bonus					\$4,180	\$9,000	4,840	116.35%
51430 Longevity	\$6,802	\$38,432	\$41,817	\$36,634	\$41,082	\$44,368	3,286	8.00%
51510 Vacation Leave	\$7,673	\$49,730	\$56,856	\$39,256				
51515 PTO - Paid Time Off	\$18,982	\$23,749	\$20,836	\$36,504				
51520 Holidays	\$42,172	\$43,260	\$45,433	\$54,795				
51530 Personal Days	\$9,886	\$7,580	\$7,673	\$9,617				
51540 Sick Days	\$43,234	\$45,348	\$23,731	\$30,516				
51570 Funeral Leave	\$1,043	\$178	\$1,038					
51575 Injured Pay								
Contract Settlement								
51590 Wellness Bonus	\$1,479	\$2,614	\$3,043	\$5,447	\$16,534		-16,534	-100.00%
51000 Total	\$988,769	\$1,029,431	\$1,102,083	\$1,160,833	\$1,218,497	\$1,229,806	11,309	0.93%

HIGHWAY (cont'd)

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Expenses</i>								
52110 Electricity	\$16,450	\$15,531	\$19,314	\$16,930	\$45,000	\$45,000	20,000	16.00%
52130 Gas Heat	\$20,668	\$29,188	\$13,895	\$29,428	\$78,000	\$78,000	24,800	24.75%
52310 Water Bills	\$1,828	\$1,919	\$2,441	\$1,804	\$2,200	\$2,200	8,750	50.00%
52410 Building Maintenance	\$1,467	\$4,671	\$5,461	\$13,975	\$6,000	\$6,000	35,000	35.00%
52480 Radio Repairs	\$1,607	\$2,020	\$523	\$2,200	\$2,200	\$2,200	-20,000	-50.00%
52490 Vehicle Maintenance	\$120,778	\$134,150	\$144,462	\$146,904	\$125,000	\$145,000	20,000	16.00%
53165 Traffic Duty	\$11,805	\$7,114	\$13,470	\$10,499	\$10,000	\$10,000		
53410 Telephone	\$8,144	\$3,496	\$4,308	\$4,681	\$3,400	\$3,400		
53420 Postage	\$49	\$69	\$61	\$36	\$200	\$200		
53990 Contract Services	\$2,500	\$2,500	\$88,874	\$111,906	\$100,200	\$125,000	24,800	24.75%
54100 Diesel Fuel	\$58,406	\$96,723	\$88,874	\$111,906	\$170,500	\$26,250	8,750	50.00%
54190 Gasoline	\$11,458	\$16,253	\$18,476	\$24,843	\$17,500	\$17,500		
54200 Office Supplies	\$447	\$216	\$626	\$1,108	\$1,000	\$1,000		
54210 Road Materials	\$109,597	\$62,496	\$132,249	\$137,848	\$100,000	\$135,000	35,000	35.00%
54250 Departmental Supplies	\$54,482	\$82,893	\$35,150	\$69,498	\$60,000	\$60,000		
54280 Street Signs	\$15,334	\$16,697	\$19,628	\$24,813	\$40,000	\$20,000	-20,000	-50.00%
Traffic Lights						\$20,000	20,000	
54290 Machinery Hire	\$8,031	\$1,158	\$1,084	\$35,000	\$35,000	\$15,000	-20,000	-57.14%
54860 Newspaper Advertisements	\$719	\$689	\$899	\$1,346	\$600	\$600		
55960 Uniform Allowance	\$7,488	\$6,650	\$7,520	\$10,413	\$8,550	\$9,550	1,000	11.70%
57110 Mileage Reimbursement	\$125	\$99	\$106	\$62				
57200 Out of State Travel								
58000 Outlay	\$40,000	\$55,607						
54000 Total	\$488,880	\$540,138	\$508,547	\$606,095	\$634,850	\$704,400	69,550	10.96%
Sub-Total Highway	\$1,477,649	\$1,569,568	\$1,610,630	\$1,766,928	\$1,853,347	\$1,934,206	80,859	4.36%

**Town of Chelmsford**  
**FY2015**  
**Town Manager's**  
**Recommendation**  
**January 22, 2014**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>SNOW &amp; ICE 014230</b>								
51250 Special Labor			\$192,513	\$135,722				
51310 Salaries Overtime	\$248,451	\$401,280	\$156,548	\$178,618	\$315,000	\$315,000		
52460 Equipment Repair	\$60,447	\$96,377	\$73,484	\$176,322	\$90,000	\$90,000		
53990 Contract Services	\$177,771	\$377,666	\$115,409	\$195,224	\$239,500	\$239,500		
55830 Snow Salt	\$318,663	\$389,430	\$214,013	\$435,313	\$484,000	\$484,000		
57800 Other Charges/Expenses	\$3,830	\$11,451	\$26,230	\$18,578	\$15,000	\$15,000		
58510 New Equipment								
54000 Total	\$609,161	\$1,276,204	\$780,197	\$1,139,776	\$1,143,500	\$1,143,500		
TOTAL BUDGET: Highway/ Snow & Ice	\$2,286,810	\$2,845,772	\$2,390,827	\$2,906,704	\$2,996,847	\$3,077,706	80,859	2.70%

Town of Chelmsford  
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**PARKS DIVISION 014280**

*Personnel Services*

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
51110 Full Time	\$48,675	\$47,776	\$48,394	\$50,202	\$58,982	\$60,162	1,180	2.00%
51120 Part Time								
51310 Overtime Reg	\$3,319	\$3,319	\$3,385	\$3,456	\$3,539	\$3,610	71	2.01%
51430 Longevity Extra Day								
51510 Vacation Leave	\$6,435	\$7,538	\$8,026	\$7,401				
51515 PTO - Paid Time Off								
51520 Holidays								
51530 Personal Days								
51540 Sick Days								
51570 Funeral Leave								
51590 Wellness Bonus								
<b>51000 Total</b>	<b>\$58,628</b>	<b>\$58,632</b>	<b>\$59,806</b>	<b>\$61,060</b>	<b>\$62,521</b>	<b>\$63,772</b>	<b>1,251</b>	<b>2.00%</b>

*Expenses*

52110 Electricity	\$3,162	\$3,375	\$3,180	\$3,155	\$3,545	\$3,545	-3,545	-100.00%
52130 Gas Heat	\$2,223	\$1,298	\$1,518	\$1,446	\$2,680	\$2,680	-2,680	-100.00%
52410 Building Maintenance	\$37	\$170	\$414	\$1,833	\$500	\$500	500	41.67%
52460 Equipment Repair	\$1,389	\$817	\$994	\$1,039	\$1,200	\$1,700	375	14.29%
52490 Vehicle Maintenance	\$2,558	\$864	\$800	\$1,928	\$2,625	\$3,000		
53410 Telephone								
54100 Diesel Fuel								
54190 Gasoline	\$3,356	\$3,923	\$5,005	\$4,881	\$4,800	\$5,000	200	4.17%
54610 Grounds Maintenance	\$1,438	\$3,833	\$3,038	\$3,625	\$4,200	\$4,500	300	7.14%
58000 Outlay					\$18,000	\$18,000	-18,000	-100.00%
<b>54000 Total</b>	<b>\$14,164</b>	<b>\$14,280</b>	<b>\$14,949</b>	<b>\$17,907</b>	<b>\$37,550</b>	<b>\$14,700</b>	<b>-22,850</b>	<b>-60.85%</b>
<b>TOTAL BUDGET</b>	<b>\$72,792</b>	<b>\$72,913</b>	<b>\$74,754</b>	<b>\$78,966</b>	<b>\$100,071</b>	<b>\$78,472</b>	<b>-21,599</b>	<b>-21.58%</b>

Town of Chelmsford  
FY2015

Town Manager's  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>PUBLIC BUILDINGS 014700</b>								
<i>Personnel Services</i>								
51110 Full Time	\$11,777	\$12,795	\$13,529	\$15,482	\$22,979	\$22,089	-890	-3.87%
51120 Part Time	\$1,978	\$681	\$347	\$339				
51310 Overtime Extra Day								
51430 Longevity								
51510 Shift Differential								
51510 Vacation Leave								
51520 Holidays								
51530 Personal Days								
51540 Sick Days								
51570 Funeral Leave								
51590 Wellness Bonus								
<b>51000 Total</b>	<b>\$13,754</b>	<b>\$13,476</b>	<b>\$13,876</b>	<b>\$15,820</b>	<b>\$22,979</b>	<b>\$22,089</b>	<b>-890</b>	<b>-3.87%</b>

*Expenses*

52110 Electricity	\$31,211	\$35,651	\$44,491	\$39,574	\$47,145	\$40,000	-7,145	-15.16%
52130 Gas Heat	\$19,874	\$39,541	\$38,472	\$20,293	\$29,200	\$29,200		
52140 Heating Maintenance								
52310 Water Bills								
52410 Building Maintenance	\$7,466	\$7,916	\$25,365	\$31,211	\$12,000	\$25,000	13,000	108.33%
52490 Vehicle Maintenance		\$1,695	\$797	\$132	\$4,000	\$2,000	-2,000	-50.00%
52500 Custodial Maintenance	\$5,829	\$3,266	\$2,862	\$3,809	\$3,500	\$4,000	500	14.29%
52510 Custodial Services Contract	\$23,509	\$17,288	\$15,107	\$17,292	\$20,000	\$20,000		
53140 Copier Expense	\$14,659	\$13,992	\$15,112	\$12,685	\$11,700	\$15,000	3,300	28.21%
53410 Telephone	\$2,302	\$1,693	\$3,624	\$1,936	\$6,000	\$2,500	-3,500	-58.33%
58000 Outlay	\$1,295	\$3,432	\$1,120	\$882	\$2,000	\$1,200	-800	-40.00%
<b>54000 Total</b>	<b>\$106,144</b>	<b>\$124,475</b>	<b>\$146,949</b>	<b>\$127,813</b>	<b>\$135,545</b>	<b>\$138,900</b>	<b>3,355</b>	<b>2.48%</b>
<b>TOTAL BUDGET</b>	<b>\$119,898</b>	<b>\$137,951</b>	<b>\$160,825</b>	<b>\$143,633</b>	<b>\$158,524</b>	<b>\$160,989</b>	<b>2,465</b>	<b>1.55%</b>

**BLDGS - OLD/NORTH/AUXILIARY 014710**

*Expenses*

52110 Electricity	\$1,274							
52130 Gas Heat	\$707			\$3,436				
53410 Telephone	\$510	\$10,086	\$4,335	\$13,951	\$10,000	\$30,000	20,000	200.00%
52410 Building Maintenance								
<b>TOTAL BUDGET</b>	<b>\$2,491</b>	<b>\$10,086</b>	<b>\$4,335</b>	<b>\$17,387</b>	<b>\$10,000</b>	<b>\$30,000</b>	<b>20,000</b>	<b>200.00%</b>

Town of Chelmsford  
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 January 22, 2014

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>SEWER COMMISSION 014810</b>								
<i>Personnel Services</i>								
<i>Expenses</i>	\$3,581	\$2,967						
<b>TOTAL BUDGET</b>	\$3,581	\$2,967						

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>SEWER COMMISSION 014810</b>								
<i>Expenses</i>								
53990 Contracted Services	\$521	\$2,342						
57100 In State Travel								
57120 Expense	\$835	\$175						
57200 Out of State	\$2,225	\$450						
58000 Outlay								
54000 Total	\$3,581	\$2,967						
<b>TOTAL BUDGET</b>	\$3,581	\$2,967						

**Town of Chelmsford  
FY2015  
Town Manager's  
Recommendation  
January 22, 2014**

**CEMETERY COMMISSION 014910**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>	\$228,914	\$229,838	\$235,963	\$246,820	\$263,001	\$266,585	3,584	1.36%
<i>Expenses</i>	\$41,956	\$29,989	\$41,462	\$42,758	\$43,585	\$51,639	8,054	18.48%
<b>TOTAL BUDGET</b>	<b>\$270,870</b>	<b>\$259,827</b>	<b>\$277,424</b>	<b>\$289,578</b>	<b>\$306,586</b>	<b>\$318,224</b>	<b>11,638</b>	<b>3.80%</b>

**Personnel**

Position	FY2010 FTE	FY2011 FTE	FY2012 FTE	FY2013 FTE	FY2014 FTE	FY2015 FTE
Superintendent	1	1	1	1	1	1
P.T. Clerk	0.33	0.20	0.40	0.40	0.40	0.40
Working Foreman	1.00	1.00	1.00	1.00	1.00	1.00
Backhoe Operator						
Truck Driver/Laborer	1	1	1	1	1	1
Senior Laborer	1	1	1	1	1	1
	<b>4.33</b>	<b>4.20</b>	<b>4.40</b>	<b>4.40</b>	<b>4.40</b>	<b>4.40</b>

**Town of Chelemsford  
FY2015  
Town Manager's  
Recommendation  
January 22, 2014**

**CEMETERY COMMISSION 014910**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>								
51020 Clerical	\$11,883				\$14,211	\$14,860	649	4.57%
51100 Salary Elected Officials	\$181,259	\$153,141	\$172,195	\$142,328	\$214,987	\$219,929	4,942	2.30%
51120 Part Time Extra Day		\$24,709	\$23,932	\$44,083		\$846	846	
51130 Disinertment	\$100		\$250	\$100	\$350	\$350		
51210 Temporary								
51300 Call-in OT	\$6,345	\$9,815	\$7,368	\$12,345	\$10,500	\$10,500		
51310 Overtime-Regular	\$13,593	\$17,585	\$12,387	\$19,180	\$13,000	\$13,000		
51515 PTO - Paid Time Off	\$1,964	\$4,214	\$4,315	\$6,758				
51430 Longevity	\$1,125	\$4,500	\$5,156	\$5,438	\$7,953	\$5,100	-2,853	-35.87%
51510 Vacation Leave	\$7,887	\$10,340	\$5,467	\$6,387				
51520 Holidays								
51530 Personal Days	\$939	\$1,619	\$1,532	\$1,215				
51540 Sick Days	\$2,526	\$2,632	\$1,987	\$8,977	\$2,000	\$2,000		
51590 Wellness Bonus	\$1,293	\$1,282	\$1,374					
<b>51000 Total</b>	<b>\$228,914</b>	<b>\$229,838</b>	<b>\$235,963</b>	<b>\$246,820</b>	<b>\$263,001</b>	<b>\$266,585</b>	<b>3,584</b>	<b>1.36%</b>
<i>Expenses</i>								
52110 Electricity	\$3,363	\$1,288	\$1,225	\$2,156	\$3,600	\$1,932	-1,668	-46.33%
52130 Gas Heat	\$4,070	\$2,588	\$4,733	\$4,667	\$4,000	\$4,107	107	2.68%
52410 Building Maintenance	\$1,019	\$694	\$669	\$1,452	\$1,500	\$1,500		
52460 Equipment Repair	\$4,809	\$4,957	\$4,485	\$9,007	\$4,700	\$5,000	300	6.38%
52470 Computer Maintenance	\$672	\$1,364	\$1,390	\$719	\$2,000	\$1,500	-500	-25.00%
52490 Vehicle Maintenance	\$3,797	\$1,887	\$2,900	\$1,171	\$3,650	\$3,000	-650	-17.81%
53410 Telephone	\$1,740	\$1,538	\$1,873	\$2,581	\$1,500	\$2,600	1,100	73.33%
53420 Postage	\$132	\$93	\$176	\$90	\$150	\$150		
53990 Contracted Services	\$682	\$722	\$707	\$255	\$200	\$250	250	
54100 Diesel Fuel	\$1,058	\$722	\$1,561	\$1,635	\$2,000	\$2,000		
54190 Gasoline	\$7,532	\$6,852	\$8,158	\$8,099	\$8,000	\$8,500	500	6.25%
54200 Office Supplies	\$2,578	\$2,005	\$3,175	\$2,568	\$1,800	\$2,600	800	44.44%
54250 Supplies Departmental	\$1,773	\$1,497	\$2,737	\$2,764	\$2,400	\$2,750	350	14.58%
54610 Grounds Maintenance	\$5,175	\$752	\$3,530	\$2,583	\$4,360	\$4,000	-360	-8.26%
54630 Improvement & Development								
54650 Restoration/Vandalism	\$760	\$1,697	\$903	\$374	\$1,500	\$1,000	-500	-33.33%
54860 Newspaper Advertisement		\$33			\$250	\$250		
55960 Uniform Allowance	\$1,425	\$1,425	\$1,425	\$950	\$1,425	\$1,500	75	5.26%
57100 In State Travel	\$1,040	\$191	\$1,431	\$1,164	\$500	\$1,000	500	100.00%
57200 Out of State Travel								
57310 Dues & Subscription	\$332	\$415	\$386	\$523	\$250	\$500	250	100.00%
58000 Outlay						\$7,500	7,500	
<b>54000 Total</b>	<b>\$41,956</b>	<b>\$29,989</b>	<b>\$41,462</b>	<b>\$42,758</b>	<b>\$43,585</b>	<b>\$51,639</b>	<b>8,054</b>	<b>18.48%</b>
<b>TOTAL BUDGET</b>	<b>\$270,870</b>	<b>\$259,827</b>	<b>\$277,424</b>	<b>\$289,578</b>	<b>\$306,586</b>	<b>\$318,224</b>	<b>11,638</b>	<b>3.80%</b>

**Town of Chelmsford  
FY2015  
Town Manager's  
Recommendation  
January 22, 2014**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>	\$565,620	\$584,837	\$593,075	\$661,677	\$716,864	\$742,510	25,646	3.58%
<i>Expenses</i>	\$551,685	\$518,732	\$601,818	\$575,560	\$532,560	\$557,485	24,925	4.68%
<b>TOTAL BUDGET</b>	<b>\$1,117,305</b>	<b>\$1,103,569</b>	<b>\$1,194,893</b>	<b>\$1,237,237</b>	<b>\$1,249,424</b>	<b>\$1,299,995</b>	<b>50,571</b>	<b>4.05%</b>

**MUNICIPAL FACILITIES**

**Personnel**

Position	FY2010 FTE	FY2011 FTE	FY2012 FTE	FY2013 FTE	FY2014 FTE	FY2015 FTE
Director	1.00	1.00	1.00	1.00	1.00	1.00
Principal Clerk II	1.00	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00	1.00
Electrician-Journeyman	1.00	1.00	1.00	1.00	1.00	1.00
Plumber	1.00	1.00	1.00	1.00	1.00	1.00
Painter	1.00	1.00	1.00	1.00	1.00	1.00
Small Engine Repairs	1.00	1.00	1.00	1.00	1.00	1.00
Carpentry	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance, Asbestos, Air	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance, Grounds	1.00	1.00	1.00	2.00	2.00	2.00
Maintenance, General	1.00	1.00	1.00	1.00	1.00	1.00
Truck Driver	1.00	1.00	1.00	1.00	1.00	1.00
Summer Support						
HVAC Mechanic						
HVAN Apprentice						
	11.00	11.00	11.00	13.00	13.00	13.00

**Town of Chelmsford**  
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**Recommendation**  
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**MUNICIPAL FACILITIES**

*Personnel Services*

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
51110 Full Time	\$471,510	\$489,144	\$468,419	\$556,821	\$674,289	\$698,844	24,555	3.64%
51310 Overtime-Regular Extra Day	\$17,048	\$22,978	\$26,328	\$19,059	\$23,500	\$23,500		
51430 Longevity	\$8,634	\$13,519	\$16,672	\$16,225	\$10,500	\$11,250	750	7.14%
51510 Vacation Leave	\$33,566	\$30,099	\$33,638	\$28,588				
51515 PTO - Paid Time Off	\$9,544	\$10,269	\$12,037	\$8,296				
51520 Holidays								
51530 Personal Days	\$5,318	\$5,039	\$5,443	\$5,951				
51540 Sick Days	\$19,791	\$11,026	\$20,058	\$23,625				
51570 Funeral Leave	\$207	\$808	\$481	\$1,114	\$8,575	\$8,916	341	3.98%
51590 Wellness Bonus								
<b>51000 Total</b>	<b>\$565,620</b>	<b>\$584,837</b>	<b>\$583,075</b>	<b>\$661,677</b>	<b>\$716,864</b>	<b>\$742,510</b>	<b>25,646</b>	<b>3.58%</b>

*Expenses*

52110 Electricity	\$282	\$282	-\$239					
52440 Building Safety Maintenance	\$9,883	\$9,883	\$9,420	\$65,413	\$14,100	\$14,100		
52410 Building Maintenance	\$222,289	\$157,942	\$145,622	\$128,984	\$165,000	\$165,000		
52460 Equipment Repair	\$212,270	\$237,995	\$285,328	\$254,603	\$232,400	\$232,400		
52490 Vehicle Maintenance	\$11,875	\$15,835	\$9,338	\$12,708	\$15,000	\$15,000		
53410 Telephone	\$3,402	\$3,090	\$2,917	\$5,156	\$3,500	\$3,500		
53420 Postage	\$100	\$44	\$367	\$38	\$200	\$200		
54000 Supplies								
54180 Gasoline	\$20,191	\$26,875	\$31,193	\$34,073	\$31,250	\$34,000	2,750	8.60%
54200 Office Supplies	\$1,257	\$539	\$478	\$2,112	\$1,200	\$1,200		
54250 Supplies Departmental	\$2,008	\$7,064	\$2,202	\$9,984	\$2,000	\$2,000		
54610 Grounds Maintenance	\$24,964	\$34,172	\$54,855	\$40,594	\$50,000	\$50,000		
54860 Newspaper Advertisement	\$139	\$142	\$293	\$392	\$350	\$350		
55960 Uniform Allowance	\$4,552	\$5,150	\$5,867	\$7,901	\$6,335	\$6,335		
57310 Dues & Subscriptions	\$1,025	\$1,224	\$1,375	\$3,582	\$1,225	\$3,400	2,175	177.55%
58000 Outlay Playground Maintenance	\$42,000	\$6,841	\$52,801	\$10,000	\$10,000	\$10,000	20,000	
58530 Trucks		\$11,655						
<b>54000 Total</b>	<b>\$651,685</b>	<b>\$518,732</b>	<b>\$601,818</b>	<b>\$575,560</b>	<b>\$532,560</b>	<b>\$557,485</b>	<b>24,925</b>	<b>4.68%</b>
<b>TOTAL BUDGET</b>	<b>\$1,117,305</b>	<b>\$1,103,569</b>	<b>\$1,184,893</b>	<b>\$1,237,237</b>	<b>\$1,249,424</b>	<b>\$1,299,995</b>	<b>50,571</b>	<b>4.05%</b>

**Town of Cheimsford**  
**FY2015**  
**Town Manager's**  
**Recommendation**  
**January 22, 2014**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>SUMMARY</b>								
<b>COMMUNITY SERVICES</b>								
<i>Personnel Services</i>	\$1,494,775	\$1,595,003	\$1,680,275	\$1,763,999	\$1,866,804	\$1,907,159	40,355	2.16%
<i>Expenses</i>	\$613,381	\$687,521	\$750,762	\$824,620	\$788,771	\$831,670	42,899	5.44%
<b>TOTAL BUDGET</b>	\$2,108,156	\$2,282,524	\$2,431,037	\$2,588,619	\$2,655,575	\$2,738,829	83,254	3.14%

Town of Chelmsford  
 FY2015  
 Town Manager's  
 Recommendation  
 January 22, 2014

**DEPARTMENT OF HUMAN SERVICES**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>	\$239,341	\$274,775	\$267,482	\$285,179	\$309,529	\$304,657	-4,872	-1.57%
<i>Expenses</i>	\$180,816	\$232,850	\$281,887	\$330,913	\$319,650	\$337,650	18,000	5.63%
<b>TOTAL BUDGET</b>	\$420,156	\$507,625	\$549,379	\$616,092	\$629,179	\$642,307	13,128	2.09%

**Personnel**

Position	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
	FTE	FTE	FTE	FTE	FTE	FTE
Human Service Director	1	1	1	1	1	1
Department Assistant	1	1	1	1	1	1
Assistant Veterans Agent						
Veterans Agent	1.00	1.00	1.00	1.00	1.00	1.00
Jr. Clerk						
Respite Care Coordinator	1	1	1	1	1	1
Building Manager	1	1	1	1	1	1
Van Driver						
Part Time Substitute Van Driver			0.15	0.15	0.15	0.15
	5.00	5.00	5.15	5.15	5.15	5.15

**Town of Chelmsford**  
**FY2015**  
**Town Manager's**  
**Recommendation**  
**January 22, 2014**

**VETERANS 015430**

*Personnel Services*

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
51110 Full Time	\$47,014	\$49,004	\$49,728	\$51,915	\$56,983	\$60,162	1,179	2.00%
51120 Part Time	\$171							
51230 Longevity Extra Day	\$1,619	\$1,659	\$2,362	\$2,592	\$2,655	\$2,707	52	1.96%
51510 Vacation Leave								
51515 PTO - Paid Time Off	\$6,771	\$6,310	\$6,693	\$5,688				
51520 Holidays								
51530 Personal Days								
51540 Sick Days								
51570 Funeral Leave								
51590 Wellness Bonus								
<b>51000 Total</b>	<b>\$55,575</b>	<b>\$56,973</b>	<b>\$58,783</b>	<b>\$60,195</b>	<b>\$61,638</b>	<b>\$62,869</b>	<b>1,231</b>	<b>2.00%</b>

*Expenses*

53410 Telephone	\$555	\$456	\$820	\$581	\$650	\$650		
53420 Postage	\$326	\$301	\$304	\$275	\$300	\$300		
54200 Office Supplies	\$1,344	\$1,359	\$1,022	\$1,738	\$1,500	\$1,500		
57100 In State Travel	\$424	\$907	\$961	\$964	\$1,000	\$1,000		
57810 Staff Education	\$128	\$208	\$200	\$150	\$250	\$250		
58000 Outlay								
<b>54000 Total</b>	<b>\$2,777</b>	<b>\$3,231</b>	<b>\$3,307</b>	<b>\$3,708</b>	<b>\$3,700</b>	<b>\$3,700</b>		

*Cash & Material Grants*

57710 Veterans Benefits	\$91,739	\$97,538	\$135,783	\$185,081	\$180,000	\$180,000		
<b>TOTAL BUDGET</b>	<b>\$150,091</b>	<b>\$157,742</b>	<b>\$187,874</b>	<b>\$248,985</b>	<b>\$245,338</b>	<b>\$246,569</b>	<b>1,231</b>	<b>0.50%</b>

**Town of Chelmsford  
FY2015  
Town Manager's  
Recommendation  
January 22, 2014**

**COUNCIL ON AGING 015410**

*Personnel Services*

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
51110 Full Time	\$159,437	\$165,692	\$172,667	\$179,169	\$218,571	\$222,974	4,403	2.01%
51120 Part Time	\$2,910	\$27,517	\$2,826	\$18,895	\$23,064	\$14,177	-8,887	-38.53%
51310 Overtime Regular		\$944	\$2,093	\$3,238				
51430 Longevity	\$3,514	\$4,403	\$4,443	\$4,858	\$6,256	\$4,637	-1,619	-25.88%
Extra Day								
51510 Vacation Leave	\$3,957	\$6,529	\$2,233					
51515 PTO - Paid Time Off	\$12,156	\$10,099	\$23,257	\$18,824				
51520 Holidays								
51530 Personal Days	\$765	\$781	\$383					
51540 Sick Days	\$1,028	\$1,803	\$572					
51570 Funeral Leave								
51590 Wellness Bonus		\$35	\$234					
<b>51000 Total</b>	<b>\$183,766</b>	<b>\$217,802</b>	<b>\$208,709</b>	<b>\$224,984</b>	<b>\$247,891</b>	<b>\$241,788</b>	<b>-6,103</b>	<b>-2.46%</b>

*Expenses*

52110 Electricity	\$28,279	\$36,352	\$26,253	\$27,338	\$27,000	\$23,250	-3,750	-13.89%
52130 Gas Heat	\$11,177	\$10,610	\$9,537	\$8,509	\$10,000	\$8,500	-1,500	-15.00%
52410 Building Maintenance	\$10,163	\$9,165	\$20,890	\$14,818	\$20,000	\$20,000		
52490 Vehicle Maintenance	\$3,277	\$2,512	\$2,811	\$5,735	\$3,500	\$4,000	500	14.29%
53310 Newsletter		\$9,115	\$7,136	\$7,136	\$5,200	\$5,200		
53410 Telephone	\$4,247	\$4,159	\$5,356	\$5,986	\$5,000	\$6,000	1,000	20.00%
53420 Postage	\$386	\$264	\$187	\$415	\$450	\$450		
53990 Contract Services	\$6,971	\$7,793	\$9,906	\$6,354	\$7,000	\$25,000	18,000	257.14%
54190 Gasoline	\$9,138	\$8,920	\$10,000	\$11,292	\$10,000	\$11,000	1,000	10.00%
54200 Office Supplies	\$4,148	\$3,214	\$1,948	\$2,377	\$2,200	\$2,300	100	4.55%
54250 Supplies-Departmental	\$2,023	\$5,224	\$3,529	\$3,976	\$3,500	\$3,700	200	5.71%
54300 Meals on Wheels /Sr. Nutrition	\$44	\$26,900	\$22,458	\$33,065	\$25,000	\$27,000	2,000	8.00%
56050 Elderly Services Merrimack Valley								
57100 In State Travel	\$1,140	\$1,398	\$2,301	\$1,891	\$2,800	\$2,350	-450	-16.07%
57310 Dues & Subscriptions		\$1,193	\$1,195	\$1,202	\$1,300	\$1,200	-100	-7.69%
57400 Insurance General	\$386	\$1,073	\$566	\$1,679	\$2,000	\$2,000		
57800 Other Charges/Expenses	\$575	\$415	\$1,054	\$655	\$1,000	\$1,000		
57802 Retired Senior Volunteer Program	\$4,346	\$12,890	\$15,690	\$9,694	\$10,000	\$11,000	1,000	10.00%
58000 Outlay								
<b>54000 Total</b>	<b>\$86,300</b>	<b>\$132,081</b>	<b>\$142,796</b>	<b>\$142,123</b>	<b>\$135,950</b>	<b>\$153,950</b>	<b>18,000</b>	<b>13.24%</b>

**TOTAL BUDGET**

	\$270,066	\$349,883	\$351,505	\$367,107	\$383,841	\$395,738	11,897	3.10%
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**Town of Chelmsford  
FY2015  
Town Manager's  
Recommendation  
January 22, 2014**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>COMMUNITY ENRICHMENT</b>								
<i>Personnel Services Expenses</i>	\$171	\$562	\$414	\$395	\$650	\$650		
	\$9,186	\$26,882	\$28,412	\$26,618	\$31,550	\$31,550		
<b>TOTAL BUDGET</b>	\$9,356	\$27,444	\$29,827	\$29,013	\$32,200	\$32,200		

**Personnel**

Position	FY2010 FTE	FY2011 FTE	FY2012 FTE	FY2013 FTE	FY2014 FTE	FY2015 FTE
Recreation Director						
Part-time Clerk						
Youth Services Coordinator						

**Town of Chelmsford**  
**FY2015**  
**Town Manager's**  
**Recommendation**  
**January 22, 2014**

FY2010 ACTUAL    FY2011 ACTUAL    FY2012 ACTUAL    FY2013 ACTUAL    FY2014 REVISED    FY2015 BUDGET    \$ Change    % Change

**RECREATION 016300**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>								
51110 Full Time								
51120 Part Time								
51430 Longevity								
51510 Vacation Leave								
51520 Holidays								
51530 Personal Days								
51540 Sick Days								
51590 Wellness Bonus								
51000 51000 Total								

*Expenses*

52110 Electricity								
52310 Water Bills								
53310 Newsletter								
53410 Telephone								
53420 Postage								
54200 Office Supplies								
54540 Recreational Program	\$3,541	\$21,457	\$24,918	\$23,258	\$25,000	\$25,000		
54610 Grounds Maintenance		\$71						
57800 Other Charges/Expenses				\$50				
54000 Total	\$3,541	\$21,528	\$24,918	\$23,308	\$25,000	\$25,000		
TOTAL BUDGET	\$3,541	\$21,528	\$24,918	\$23,308	\$25,000	\$25,000		

**CULTURAL COUNCIL 016960**

FY2010 ACTUAL    FY2011 ACTUAL    FY2012 ACTUAL    FY2013 ACTUAL    FY2014 REVISED    FY2015 BUDGET    \$ Change    % Change

<i>Expenses</i>								
57800 Other Charges/Expenses	\$2,350	\$1,946	\$1,876	\$2,172	\$2,350	\$2,350		
TOTAL BUDGET	\$2,350	\$1,946	\$1,876	\$2,172	\$2,350	\$2,350		

**Town of Chelmsford**  
**FY2015**  
**Town Manager's**  
**Recommendation**  
**January 22, 2014**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
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**PUBLIC CELEBRATIONS**

<i>Expenses</i>								
316930 · 57800 Town Celebration	\$1,743	\$1,859	\$1,566	\$881	\$2,050	\$2,050		
316940 · 57800 Memorial Day	\$690	\$570	\$619	\$642	\$750	\$750		
<b>TOTAL BUDGET</b>	<b>\$2,433</b>	<b>\$2,429</b>	<b>\$2,185</b>	<b>\$1,524</b>	<b>\$2,800</b>	<b>\$2,800</b>		

**HISTORICAL COMMISSION 016910**

<i>Personnel Services</i>								
51120 Part Time	\$171	\$562	\$414	\$395	\$650	\$650		
<b>51000 Total</b>	<b>\$171</b>	<b>\$562</b>	<b>\$414</b>	<b>\$395</b>	<b>\$650</b>	<b>\$650</b>		
<i>Expenses</i>								
57800 Other Charges/Expenses	\$861	\$980	\$433	\$1,614	\$1,400	\$1,400		
<b>54000 Total</b>	<b>\$861</b>	<b>\$980</b>	<b>\$433</b>	<b>\$1,614</b>	<b>\$1,400</b>	<b>\$1,400</b>		
<b>TOTAL BUDGET</b>	<b>\$1,032</b>	<b>\$1,542</b>	<b>\$847</b>	<b>\$2,009</b>	<b>\$2,050</b>	<b>\$2,050</b>		

Town of Chelmsford  
 FY2015  
 Town Manager's  
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 January 22, 2014

**BOARD OF HEALTH**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Personnel Services</i>	\$220,035	\$225,529	\$233,464	\$242,312	\$252,947	\$264,691	11,744	4.64%
<i>Expenses</i>	\$22,338	\$21,890	\$21,603	\$21,500	\$21,650	\$21,650		
<b>TOTAL BUDGET</b>	<b>\$242,373</b>	<b>\$247,419</b>	<b>\$255,067</b>	<b>\$263,813</b>	<b>\$274,597</b>	<b>\$286,341</b>	<b>11,744</b>	<b>4.28%</b>

**Personnel**

Position	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
	FTE	FTE	FTE	FTE	FTE	FTE
Director	1.00	1.00	1.00	1.00	1.00	1.00
Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Dept. Assistant	0.80	0.80	0.80	0.80	0.80	0.80
Healthcare Manager	0.80	0.80	0.80	0.80	0.80	0.80
	<b>3.60</b>	<b>3.60</b>	<b>3.60</b>	<b>3.60</b>	<b>3.60</b>	<b>3.60</b>

**Town of Chelmsford**  
**FY2015**  
**Town Manager's**  
**Recommendation**  
**January 22, 2014**

**BOARD OF HEALTH 015100**

*Personnel Services*

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
51100 Salaries-Elected								
51110 Full Time	\$169,114	\$165,798	\$176,166	\$177,043	\$148,134	\$152,528	4,394	2.97%
51120 Part Time	\$26,383	\$29,099	\$29,644	\$30,611	\$96,008	\$102,830	6,822	7.11%
51430 Longevity Extra Day	\$5,176	\$5,176	\$5,279	\$6,128	\$8,805	\$9,333	528	6.00%
51510 Vacation Leave	\$1,287	\$1,470	\$855					
51515 PTO - Paid Time Off	\$17,431	\$23,285	\$20,606	\$26,531				
51520 Holidays								
51530 Personal Days	\$322	\$346	\$362					
51540 Sick Days								
51570 Funeral Leave								
51590 Wellness Bonus	\$322	\$355	\$372					
<b>51000 Total</b>	<b>\$220,035</b>	<b>\$225,529</b>	<b>\$233,484</b>	<b>\$242,312</b>	<b>\$252,947</b>	<b>\$264,691</b>	<b>11,744</b>	<b>4.64%</b>

*Expenses*

52490 Vehicle Maintenance	\$477	\$1,162	\$399	\$108	\$500	\$500		
53410 Telephone	\$1,575	\$1,548	\$1,752	\$1,838	\$1,800	\$1,900		
53420 Postage	\$1,042	\$714	\$667	\$460	\$700	\$700		
53990 Contract Services								
54190 Gasoline	\$2,329	\$2,371	\$2,365	\$2,340	\$2,500	\$2,500		
54200 Office Supplies	\$1,684	\$1,536	\$1,272	\$1,719	\$1,500	\$1,500		
54250 Supplies-Departmental	\$2,289	\$2,112	\$1,248	\$1,501	\$1,300	\$1,300		
54320 Mosquito Control	\$9,936	\$8,976	\$9,842	\$9,877	\$9,800	\$9,800		
54860 Newspaper Advertisement		\$166	\$73	\$89	\$150	\$150		
57100 In State Travel	\$230	\$986	\$1,184	\$468	\$800	\$800		
57310 Dues & Subscriptions	\$649	\$494	\$740	\$734	\$600	\$600		
57800 Other Charges/Expenses	\$1,613	\$1,611	\$1,531	\$1,875	\$1,400	\$1,400		
57810 Staff Education	\$514	\$214	\$531	\$492	\$600	\$600		
<b>54000 Total</b>	<b>\$22,338</b>	<b>\$21,890</b>	<b>\$21,603</b>	<b>\$21,500</b>	<b>\$21,650</b>	<b>\$21,650</b>	<b>11,744</b>	<b>4.28%</b>
<b>TOTAL BUDGET</b>	<b>\$242,373</b>	<b>\$247,419</b>	<b>\$255,087</b>	<b>\$263,813</b>	<b>\$274,597</b>	<b>\$286,341</b>		

**Town of Chelmsford**  
**FY2015**  
**Town Manager's**  
**Recommendation**  
**January 22, 2014**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>Personnel Services</b>	\$1,035,228	\$1,094,138	\$1,178,884	\$1,236,112	\$1,303,678	\$1,337,161	33,483	2.57%
<b>Expenses</b>	\$401,042	\$405,898	\$417,860	\$443,589	\$415,921	\$440,820	24,899	5.99%
<b>TOTAL BUDGET</b>	\$1,436,270	\$1,500,036	\$1,596,744	\$1,679,701	\$1,719,599	\$1,777,981	58,382	3.40%

**LIBRARY**

**Personnel**

Position	FY2010 FTE	FY2011 FTE	FY2012 FTE	FY2013 FTE	FY2014 FTE	FY2015 FTE
Director	1	1	1	1	1	1
Asst. Director/ Community Services	1	1	1	1	1	1
Asst. Director of Technology	1	1	1	1	1	1
Office/Facility Manager	1	1	1	1	1	1
Division Head-Reader Services	1	1	1	1	1	1
Division Head-Children	1	1	1	1	1	1
Division Head-Tech Services	1	1	1	1	1	1
Division Head-Reference	1	1	1	1	1	1
Division Head-MacKay Branch	1	1	1	1	1	1
Division Head-Community Service	1	1	1	1	1	1
Circulation Manager	1	1	1	1	1	1
Division Head-Teen Services	1	1	1	1	1	1
Admin. Assistant	0.51	0.51	0.51	0.53	0.53	0.53
P. T. Library Asst.	4.48	4.48	5.36	5.38	5.57	5.57
P. T. Children's Specialist	0.67	0.67	0.96	0.96	1.43	1.43
P. T. Reference Specialist	1.80	1.80	1.85	1.85	1.84	1.84
P. T. Technical Services Asst.	0.67	0.67	0.67	0.67	0.67	0.67
P. T. Tech Services Acquisitions	0.67	0.67	0.67	0.67	0.67	0.67
P. T. Tech Services Specialist	0.51	0.51	0.51	0.51	0.51	0.51
P. T. Branch Child Specialist	0.51	0.51	0.59	0.59	0.59	0.59
Senior Page	1.80	1.80	1.81	1.81	1.63	1.63
Pages	2.40	2.40	2.40	2.41	2.37	2.37
Custodians						
<b>TOTAL</b>	<b>23.02</b>	<b>23.02</b>	<b>24.33</b>	<b>24.38</b>	<b>24.81</b>	<b>24.81</b>

**Town of Chelmsford  
FY2015  
Town Manager's  
Recommendation  
January 22, 2014**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>LIBRARY 016100</b>								
<i>Personnel Services</i>								
51110 Full Time	\$432,960	\$459,452	\$493,972	\$494,716	\$630,482	\$629,103	-1,379	-0.22%
51120 Part Time	\$333,906	\$360,010	\$400,109	\$406,980	\$501,514	\$528,718	27,204	5.42%
51270 Custodial Salaries	\$81,892	\$73,870	\$80,059	\$78,884	\$90,287	\$93,933	3,646	4.04%
51310 Overtime	\$1,753	\$8,278	\$4,042	\$26,647	\$4,000	\$4,000	1,000	3.65%
51430 Longevity	\$27,160	\$31,224	\$36,202	\$37,824	\$27,400	\$28,400	1,000	3.65%
51500 Extra Day					\$40,734	\$40,707	-27	-0.07%
51510 Shift Differential					\$7,961	\$7,500	-461	-5.79%
51510 Vacation Leave	\$34,659	\$46,546	\$37,546	\$46,251				
51515 PTO - Paid Time Off	\$47,690	\$43,964	\$40,557	\$45,896				
51520 Holidays	\$45,146	\$45,123	\$50,431	\$53,115				
51530 Personal Days	\$6,329	\$6,275	\$6,878	\$7,753				
51540 Sick Days	\$21,857	\$17,415	\$25,193	\$36,148				
51570 Funeral Leave	\$1,060	\$1,002	\$2,630	\$860				
51590 Wellness Bonus	\$1,017	\$979	\$1,266	\$1,039	\$1,300	\$1,300		
51000 Total	\$1,035,228	\$1,094,138	\$1,178,884	\$1,236,112	\$1,303,678	\$1,337,161	33,483	2.57%
<i>Expenses</i>								
52110 Electricity	\$68,784	\$66,939	\$65,436	\$59,680	\$66,000	\$56,100	-9,900	-15.00%
52130 Gas Heat	\$26,237	\$34,540	\$19,561	\$31,358	\$23,000	\$28,000	5,000	21.74%
52310 Water Bills	\$300	\$250	\$550	\$450	\$600	\$550	-50	-8.33%
52410 Building Maintenance	\$25,366	\$24,701	\$28,700	\$45,872	\$23,000	\$38,000	15,000	65.22%
53140 Copier Expenses	\$310	\$829	\$962	\$1,104	\$1,000	\$1,000		
53410 Telephone	\$5,200	\$4,240	\$6,227	\$7,804	\$6,000	\$6,500	500	8.33%
53420 Postage	\$4,806	\$2,601	\$3,485	\$3,860	\$4,000	\$4,500	500	12.50%
53990 Contract Services								
54200 Office Supplies	\$14,396	\$16,797	\$20,320	\$19,350	\$18,000	\$20,000	2,000	11.11%
54860 Newspaper Advertisement								
56020 MVLC	\$62,676	\$61,748	\$61,645	\$62,114	\$64,321	\$64,321		
57100 In State Travel								
57200 Out of State Travel								
57600 Other Charges/ Expenses	\$18,557	\$16,854	\$18,973	\$16,997	\$18,000	\$20,849	2,849	15.83%
57810 Staff Education								
58000 Outlay						\$6,000	6,000	
54000 Total	\$224,642	\$229,498	\$225,860	\$248,589	\$223,921	\$245,820	21,899	9.78%
<i>Books &amp; Periodicals</i>								
54010 Books & Periodicals	\$176,400	\$176,400	\$192,000	\$195,000	\$192,000	\$195,000	3,000	1.56%
TOTAL BUDGET	\$1,436,270	\$1,500,036	\$1,596,744	\$1,679,701	\$1,719,598	\$1,777,981	58,382	3.40%

**Town of Chelmsford**  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>SUMMARY</b>								
<b>BENEFITS &amp; INSURANCE</b>								
Expenses	\$16,572,533	\$17,000,827	\$17,923,845	\$17,928,434	\$18,829,295	\$19,350,706	\$21,411	2.77%
TOTAL BUDGET	\$16,572,533	\$17,000,827	\$17,923,845	\$17,928,434	\$18,829,295	\$19,350,706	\$21,411	2.77%

**Town of Chelmsford**  
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**INSURANCE 019450**

*Expenses*

57741 Buildings/General Liability  
 57742 Motor Vehicle  
 57745 Workers Compensation  
 57746 Injured in Line of Duty

**TOTAL BUDGET**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
	\$244,340	\$275,000	\$258,915	\$271,386	\$275,000	\$325,000	\$50,000	18.18%
	\$18,921		-\$4,179	\$10,567				
	\$181,818	\$200,000	\$170,934	\$201,276	\$200,000	\$210,000	10,000	5.00%
	\$445,078	\$475,000	\$425,671	\$483,229	\$475,000	\$535,000	60,000	12.63%

**EMPLOYEE BENEFITS 019100**

*Expenses*

51721 Middlesex Retirement  
 51723 Unemployment Compensation  
 51724 Medicare Tax  
 51725 Medical Insurance Chapter 32B  
 51726 IOD Insurance Retirees  
 51727 IOD Insurance  
 OPEB Liability Trust Fund  
 51729 Sick Leave Buy Back

**TOTAL BUDGET**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
	\$5,575,691	\$5,542,698	\$5,653,682	\$5,909,142	\$6,092,089	\$6,483,706	391,617	6.43%
	\$219,289	\$184,737	\$343,411	\$54,360	\$150,000	\$150,000		
	\$623,470	\$640,273	\$666,733	\$704,066	\$728,000	\$757,000	29,000	3.98%
	\$9,526,538	\$9,893,431	\$10,326,935	\$9,650,805	\$10,325,000	\$10,300,000	-25,000	-0.24%
	\$7,378	\$56,006	\$1,746	\$560	\$40,000	\$25,000	-15,000	-37.50%
	\$55,708	\$111,681	\$97,651	\$39,676	\$125,000	\$100,000	-25,000	-20.00%
			\$269,901	\$1,000,000	\$694,206	\$1,000,000	105,794	11.89%
	\$119,181	\$97,000	\$140,116	\$86,596				
	\$16,127,454	\$16,525,927	\$17,498,174	\$17,445,205	\$18,354,295	\$18,815,706	461,411	2.51%

Town of Chelmsford  
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SUMMARY DEBT & INTEREST	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<i>Non-Excluded</i>	\$4,007,199	\$4,118,517	\$4,230,318	\$5,011,600	\$5,721,752	\$7,090,747	1,368,995	23.93%
<i>Betterment - Funded</i>	\$1,404,867	\$1,606,282	\$2,439,180	\$2,431,372	\$2,414,898	\$2,416,890	1,992	0.08%
<i>Excluded</i>	\$6,169,126	\$6,380,669	\$6,286,520	\$5,720,667	\$5,593,828	\$5,105,290	-488,538	-8.73%
TOTAL BUDGET	\$11,581,193	\$12,105,468	\$12,956,019	\$13,163,640	\$13,730,478	\$14,612,927	882,449	6.43%

**Town of Chelmsford  
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January 22, 2014**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>DEBT NON-EXCLUDED</b>								
Library Issued 01/15/00	\$174,075							
Center School Issued 01/15/00	\$443,100							
Imp-00 Issued 03/01/01		\$146,925	\$135,850					
Imp-01 Issued 04/01/02	\$419,488	\$403,300	\$366,650					
Police Station Issued 04/01/02	\$98,110	\$95,470	\$92,830	\$75,190				
School Planning Est. 04/01/03	\$69,440	\$67,580	\$65,720	\$63,860				
Imp-02 Issued Est. 04/01/03	\$244,525	\$236,525	\$223,025	\$214,250	\$199,500			-100.00%
Imp-03 Issued Est. 04/01/04	\$438,812	\$141,240	\$136,532	\$131,824	\$127,116	\$122,408		-3.70%
Imp-04, Est. 04/01/05	\$555,882	\$541,811	\$407,672	\$774,064	\$749,635	\$723,623		-3.47%
Issued 2007, Series A	\$264,309	\$847,034	\$817,984	\$782,990	\$752,590	\$717,390		-4.68%
Refunded Series B, 04/01/05	\$987,237	\$972,336	\$949,686	\$815,774	\$614,812	\$594,689		-3.27%
Issued 2008	\$107,500	\$400,232	\$391,600	\$381,850	\$372,100	\$288,975		-22.34%
Imp-2010, Iss. 7/01/09		\$80,977	\$487,836	\$479,770	\$471,709	\$449,616		-4.68%
Imp-2011, Iss. 7/01/10			\$33,418	\$512,434	\$502,125	\$480,897		-2.24%
Imp-2012, Iss. 7/1/11			\$20,141	\$107,825	\$101,847	\$90,200		-11.44%
School Gr. Repair MSBA - Iss 7/1/11			\$1,188					
Bond Anticipation Notes - MSBA								
Imp-2013, Proj, Iss. 7/01/12				\$30,582	\$279,614	\$274,660		-1.77%
Iss. 7/1/12 Center Fire Station				\$553,633	\$550,262	\$542,716		-1.37%
Iss. 2/1/13 FY13 CIP Ph. 2					\$210,738	\$204,600		-2.91%
Iss. 8/6/13 FY14 CIP					\$89,476	\$589,261		
Iss. 8/6/13 ESCO					\$535,228	\$1,666,952		
Proj. Iss. 2/14 Ctr. Fire						\$49,750		
Proj. Iss. FY15 CIP						\$120,000		
Temporary Loans & Costs	\$165,000	\$185,088	\$80,187	\$87,555	\$165,000	\$165,000		
<b>Total</b>	<b>\$4,130,318</b>	<b>\$4,118,517</b>	<b>\$4,230,318</b>	<b>\$5,011,600</b>	<b>\$5,721,752</b>	<b>\$7,090,747</b>	<b>1,368,995</b>	<b>23.93%</b>

**Town of Chelmsford  
FY2015  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>DEBT EXCLUDED</b>								
Sewer Phase I	\$2,727,991	\$2,664,718	\$2,625,773	\$2,577,940	\$2,496,797	\$2,448,778	-48,019	-1.92%
MWPAT	\$1,919,027	\$1,908,658	\$1,905,274	\$1,426,189	\$1,419,430	\$1,010,018	-409,412	-28.84%
School Construction	\$1,454,115	\$1,410,865	\$1,367,615	\$1,333,014	\$1,298,415	\$1,263,815	-34,600	-2.66%
DPW Alpha Rd. Iss. 7/1/10		\$396,427	\$387,858	\$383,524	\$379,186	\$382,679	3,493	0.92%
Bond Anticipation Notes	\$67,993							
<b>Total</b>	<b>\$6,169,126</b>	<b>\$6,380,669</b>	<b>\$6,286,520</b>	<b>\$5,720,667</b>	<b>\$5,593,828</b>	<b>\$5,105,290</b>	<b>-488,538</b>	<b>-8.73%</b>
<b>DEBT BETTERMENT- FUNDED</b>								
MWPAT	\$1,404,867	\$1,606,282	\$2,074,251	\$2,074,253	\$2,074,253	\$2,074,254	1	0.00%
Proj. Iss. 07/11			\$320,416	\$314,850	\$311,000	\$305,300	-5,700	-1.83%
Bett. Funded Borrowing Exp.			\$44,513	\$42,270	\$29,595	\$37,286	7,691	25.99%
<b>Total</b>	<b>\$1,404,867</b>	<b>\$1,606,282</b>	<b>\$2,439,180</b>	<b>\$2,431,372</b>	<b>\$2,414,898</b>	<b>\$2,416,890</b>	<b>1,992</b>	<b>0.08%</b>

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**Town of Chelmsford  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>STATE ASSESSMENTS &amp; OVERLAY</b>								
Expenses	\$2,264,496	\$2,740,156	\$2,786,991	\$3,492,430	\$3,292,281	\$3,273,242	-19,039	-0.58%
<b>TOTAL BUDGET</b>	\$2,264,496	\$2,740,156	\$2,786,991	\$3,492,430	\$3,292,281	\$3,273,242	-19,039	-0.58%

**Town of Chelmsford**  
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**STATE & COUNTY ASSESSMENTS**

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
Slate Assessments 018200								
56310 Special Education	\$26,300	\$21,040	\$21,480	\$9,980	\$9,568	\$4,780	-4,788	-50.04%
56460 Motor Vehicle Non-Renewal Surcharge	\$1,378,392	\$1,457,403	\$1,355,015	\$24,200	\$24,200	\$25,320	1,120	4.63%
56680 Tuition Assessments	\$64,875	\$64,163	\$64,248	\$1,366,345	\$1,422,562	\$1,460,820	38,258	2.69%
56390 Mosquito Control Projects	\$9,946	\$10,198	\$10,154	\$68,829	\$71,570	\$72,843	1,273	1.78%
56400 Air Pollution Districts MBTA				\$10,397	\$10,696	\$10,732	36	0.34%
56630 Regional Transit Authority	\$217,306	\$217,616	\$216,263	\$219,668	\$223,988	\$229,588	5,600	2.50%
<b>Total</b>	<b>\$1,696,619</b>	<b>\$1,770,420</b>	<b>\$1,667,160</b>	<b>\$1,698,817</b>	<b>\$1,762,584</b>	<b>\$1,804,083</b>	<b>41,499</b>	<b>2.35%</b>
Other Expenses								
N/A Underassessments	\$63,370	\$73,216	\$131,956	\$192,879	\$219,616	\$269,159	49,543	22.56%
N/A Cherry Sheet Offsets								
57600 Court Settlements								
<b>Total</b>	<b>\$63,370</b>	<b>\$73,216</b>	<b>\$131,956</b>	<b>\$192,879</b>	<b>\$219,616</b>	<b>\$269,159</b>	<b>49,543</b>	<b>22.56%</b>
<b>TOTAL BUDGET</b>	<b>\$1,759,989</b>	<b>\$1,843,636</b>	<b>\$1,799,116</b>	<b>\$1,891,696</b>	<b>\$1,982,200</b>	<b>\$2,073,242</b>	<b>91,042</b>	<b>4.59%</b>

**Town of Chelmsford  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>ASSESSORS</b>								
Overlay	\$504,507	\$792,052	\$963,173	\$1,600,734	\$1,310,081	\$1,200,000	-110,081	-8.40%
Overlay Deficit-Prior Year		\$104,468	\$24,702	\$0	\$0	\$0		
<b>TOTAL BUDGET</b>	<b>\$504,507</b>	<b>\$896,520</b>	<b>\$987,875</b>	<b>\$1,600,734</b>	<b>\$1,310,081</b>	<b>\$1,200,000</b>	<b>-110,081</b>	<b>-8.40%</b>

**DEPARTMENTAL OVERDRAFTS**

Snow and Ice						
Other						
<b>TOTAL BUDGET</b>						

**Town of Chelmsford**  
**FY2015**  
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	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 REVISED	FY2015 BUDGET	\$ Change	% Change
<b>WARRANT ARTICLES</b>								
Prior Year Bills	\$150,000	\$400,000	\$108,000	\$400,000	\$400,000	\$400,000		
* Finance Comm. Reserve Fund								
Sand Lease/Purchase								
Capital Projects								
Gen Stabilization Fund	\$1,245,184	\$676,791	\$3,957,862	\$535,323				
Sewer Construction Stabilization			\$359,723	\$438,322				
OPEB Trust Fund								
Compensated Abs. Trust Fund				\$480,210				
Facilities Study								
Cemetery Improvements								
STM-07-10, Fire Detail Account								
STM-07-29, easements								
ATM 04/27/09, Art. 12 Smith St.	\$14,000							
School Retirements								
OPEB								
Comm. Action Prog.	\$10,000			\$10,000				
DPW/ Fire Station Feasibility Study								
TM Electronic Tally			\$10,000					
Collective Bargaining Settlements								
School Medicaid Reimbursement								
School E-Rate Reimbursement	\$32,668	\$33,457	\$10,258	\$29,000	\$48,723		-48,723	-100.00%
Misc Small Articles		\$30,500						
<b>TOTAL BUDGET</b>	<b>\$1,451,852</b>	<b>\$1,140,748</b>	<b>\$4,445,843</b>	<b>\$1,892,855</b>	<b>\$448,723</b>	<b>\$400,000</b>	<b>-48,723</b>	<b>-10.86%</b>

Town of Chelmsford  
 FY2015 Town Manager's  
 Recommendation

January 22, 2014

SEWER ENTERPRISE 606000

	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 BUDGET	FY2015 Recommended	\$ Change	% Change
<b>Personnel Services</b>								
51110 Full Time	\$547,393	\$589,293	\$826,226	\$652,509	\$783,745	\$769,402	(\$14,343)	-1.83%
51120 Part Time	\$11,799	\$11,800	\$12,038	\$12,290	\$12,534	\$33,204	\$20,670	164.91%
51310 Overtime Regular Extra Day	\$48,030	\$46,080	\$61,062	\$42,589	\$40,000	\$35,000	(\$5,000)	-12.50%
51430 Longevity	\$8,590	\$9,730	\$12,034	\$15,689	\$22,577	\$23,991	\$1,414	6.26%
51510 Vacation/Leave	\$6,816	\$2,347	\$4,097					
51515 PTO - Paid Time Off	\$49,235	\$43,126	\$59,544	\$61,193				
51520 Holidays								
51530 Personal Days	\$1,241	\$1,302	\$913					
51540 Sick Days	\$7,131	\$8,192	\$3,080					
51570 Funeral Leave		\$782						
51590 Wellness Bonus	\$141	\$234	\$492					
51610 Jury Duty								
51000 Total	\$680,375	\$712,887	\$779,485	\$784,280	\$858,856	\$861,597	\$2,741	0.32%
<b>Direct Expenses</b>								
52110 Electricity	\$180,005	\$178,823	\$183,020	\$173,584	\$221,000	\$158,000	(\$63,000)	-28.51%
52130 Gas Heat	\$10,876	\$15,637	\$23,430	\$16,814	\$25,800	\$17,000	(\$8,800)	-34.11%
52310 Water Bills		\$200			\$400	\$400		
52400 Rental Space	\$75,966	\$80,303	\$82,287	\$86,855	\$58,000	\$225,000	(\$58,000)	-100.00%
52460 Equipment Repair	\$154,895	\$185,578	\$159,467	\$262,211	\$195,000	\$30,000	\$30,000	15.38%
52470 Computer Maintenance	\$4,325	\$1,329	\$3,588	\$1,146	\$3,000	\$3,000		
53030 Legal Expense	\$123				\$15,000	\$15,000		
53165 Traffic Duty	\$196	\$391	\$489	\$2,229	\$1,000	\$2,500	\$1,500	150.00%
53410 Telephone	\$17,716	\$24,542	\$22,565	\$25,944	\$25,000	\$26,300	\$3,300	13.20%
53420 Postage	\$6,071	\$7,034	\$8,090	\$7,822	\$9,000	\$9,000		
53990 Contract Services	\$22,849	\$22,295	\$35,285	\$112,579	\$20,000	\$60,000	\$40,000	200.00%
54190 Gasoline	\$25,689	\$36,831	\$42,441	\$42,232	\$38,000	\$38,000		
54200 Office Supplies	\$4,167	\$1,137	\$2,627	\$2,468	\$5,000	\$5,000		
54660 Newspaper Ads		\$466	\$447	\$750				
56010 User Fee-Lowell	\$833,566	\$1,210,843	\$1,282,129	\$1,531,679	\$1,430,785	\$1,502,334	\$71,539	5.00%
56070 Steadman Street Sewer User Fee								
57120 Expense Allowance	\$3,468	\$3,328	\$3,328	\$3,245	\$3,300		(\$3,300)	-100.00%
57200 Out of State	\$1,293	\$2,057	\$2,057	\$2,000	\$2,000		(\$2,000)	-100.00%
57310 Dues & Subscriptions	\$1,467	\$1,490	\$854	\$388	\$1,500	\$1,500		
58000 Outlay	\$122,649	\$363,659	\$388,532	\$334,120	\$420,000	\$400,000	(\$20,000)	-4.76%
OPEB Liability						\$49,387	\$49,387	
57810 Staff Education Debt Service	\$230	\$3,806	\$2,063	\$1,397	\$3,000	\$3,000	(\$1,125)	-1.33%
			\$21,696	\$85,260	\$84,360	\$83,235	\$39,501	1.54%
54000 Total: Direct Expenses	\$1,465,554	\$2,131,712	\$2,284,396	\$2,689,973	\$2,561,905	\$2,601,406	\$42,242	1.23%
<b>TOTAL BUDGET</b>	\$2,145,929	\$2,844,599	\$3,043,881	\$3,474,253	\$3,420,761	\$3,463,003		
<b>Indirect Expenses</b>								
Administrative/ Other Charges	\$323,951	\$258,329	\$266,463	\$253,745	\$258,599	\$273,424	\$14,825	5.73%
Employee Benefits	\$147,139	\$228,981	\$221,774	\$228,964	\$239,852	\$253,763	\$13,911	5.80%
54000 Total: Indirect Expenses	\$471,090	\$487,310	\$488,237	\$482,709	\$498,451	\$527,187	\$28,736	5.77%
Total: Enterprise Fund	\$2,617,019	\$3,331,909	\$3,532,118	\$3,956,962	\$3,919,212	\$3,990,190	\$70,978	1.81%





# FISCAL YEAR 2015 OPERATING BUDGET

January 27, 2014

Paul E. Cohen  
Town Manager

## Fiscally Responsible, Level Service Budget

- Existing level of governmental services is maintained;
- No increase in current staffing levels for General Government employees;
- Capital infrastructure investment maintained at \$3M;
- Other Post Employment Benefits (OPEB)/Retiree Health Insurance Liability funding maintained at \$1M;

# Budget Highlights

- \$115M Budget; 2.71% Increase;
- Chelmsford Public Schools: \$50M budget;
- Nashoba Tech: \$375K assessment increase;
- Middlesex Retirement Assessment: +\$391K
- Debt Service increases as a result of the Energy Management Performance Contract;
- 2% Increase in the Pay Schedules for Union and Non-Union Employees;

# What Does the Property Tax Fund?

Current Fiscal Year Average Single Family Property Tax Bill: \$6,119

		<u>%</u>
• Municipal Administration:	\$ 148.51	2.43%
• Chelmsford Public Schools:	\$ 2,688.39	43.94%
• Nashoba Valley Tech:	\$ 119.37	1.95%
• Public Safety:	\$ 615.54	10.06%
• Public Works:	\$ 336.19	5.49%
• Municipal Facilities:	\$ 68.19	1.11%
• Cemetery Commission:	\$ 16.73	.27%
• Community Services:	\$ 51.08	.83%
• Library:	\$ 93.85	1.53%
• Benefits & Insurance:	\$ 1,027.63	16.79%
• Debt Service:	\$ 749.36	12.25%
• Warrant Articles:	\$ 24.49	.40%
• State Assessments & Overlay:	\$ 179.68	2.94%
Total:	<u>\$ 6,119.00</u>	

## Significant Budgetary Increases

- Non-Excluded Debt Service: 1,368,995
- Chelmsford Public Schools: 740,557
- Nashoba Tech: 375,000
- Middlesex Cnty Retirement: 391,617
- Trash & Recycling Collection: 141,198
- State Election Year 50,000
- Property Insurance Premiums: 50,000

# FY15 Budget Line Item Increases

Budget proposal amounts to \$3,166,023 increase (2.82%)

%Chg.

• Municipal Administration:	\$ 76,192	2.8%
• Chelmsford Public Schools:	\$ 740,557	1.5%
• Nashoba Valley Tech:	\$ 375,000	17.2%
• Public Safety:	\$ 369,794	3.3%
• Public Works:	\$ 122,919	2.0%
• Municipal Facilities:	\$ 50,571	4.1%
• Cemetery Commission:	\$ 11,638	3.8%
• Community Services:	\$ 24,872	2.7%
• Library:	\$ 58,382	3.4%
• Benefits & Insurance:	\$ 521,411	2.8%
• Debt Service:	\$ 882,449	6.4%
• Warrant Articles	\$ (48,723)	(10.9%)
• State Assessments & Overlay:	\$ <u>(19,039)</u>	(.6%)
Total:	\$ 3,166,023	

# 5 Fiscal Year Expenditure Comparison

	<u>FY10</u>	<u>FY15</u>	<u>\$ Change</u>	<u>%Change</u>
Municipal Admin.	\$2.21M	\$2.80M	\$ .59M	26.69%
Chelmsford Schools	\$41.98M	\$50.00M	<b>\$8.02M</b>	19.10%
Nashoba Tech	\$1.77M	\$2.56M	\$ .79M	44.63%
Public Safety	\$9.53M	\$11.65M	<b>\$2.12M</b>	22.24%
DPW	\$5.31M	\$6.28M	\$ .97M	10.17%
Munic. Facilities	\$1.12M	\$1.30M	\$ .18M	16.07%
Cemetery	\$ .27M	\$ .31M	\$ .04M	14.81%
Community Services	\$ .67M	\$ .96M	\$ .29M	43.28%
Library	\$1.44M	\$1.78M	\$ .34M	23.61%
Benefits & Insurance	\$16.57M	\$19.35M	<b>\$2.78M</b>	16.77%
Debt Service	\$11.58M	\$14.61M	<b>\$3.03M</b>	26.16%
State Amts/Overlay	\$2.26M	\$3.27M	\$1.01M	44.69%

# Chelmsford Public Schools Funding

FY07 Net School Spending:	\$47,244,247
FY07 Required School Spending:	<u>\$44,620,168</u>
Dollars Over Requirement:	\$2,624,079 (5.88%)
FY13 Net School Spending:	\$56,377,601
FY13 Required Net School Spending:	<u>\$48,991,293</u>
Dollars Over Requirement:	\$7,386,308 (15.07%)
FY14 Budgeted Net School Spending:	\$55,409,796
FY14 Required Net School Spending:	<u>\$49,874,741</u>
Dollars Over Requirement:	\$6,418,503 (12.86%)

# Chelmsford Public Schools Proposed FY15 Budget Line Item

FY14 Appropriation: \$49,259,443  
3% Increase: \$1,477,783  
Total: \$50,737,226

Reduce by \$737,226 for energy management performance contract savings/debt service.

**Recommended FY15 appropriation: \$50,000,000**

# Chelmsford Public Schools Foundation Enrollment & FTEs

	<u>Enrollment</u>	<u>FTE</u> (w/o Custodians)
FY08:	5,563	660.2
FY09:	5,543	642
FY10:	5,522	585.9
FY11:	5,430	585.9
FY12:	5,321	589.2
FY13:	5,226	620.3
FY14:	5,147	620.3
FY15:	5,122	TBD

Five Year Enrollment Reduction: 400 (7.24%) <sup>10</sup>

# Per Pupil Expenditure Comparison

	FY14	FY12
	<u>Enrollment</u>	<u>PPE</u>
• Chelmsford	5,147	11,751.35
• Franklin	6,302	11,108.32
• N. Andover	4,658	11,602.93
• Shrewsbury	5,951	11,317.85
• Tewksbury	3,747	12,290.80
• Billerica	5,547	12,872.30
• Dracut	3,985	10,431.34
• Westford	5,035	11,448.72

# DESE Comparable Districts

	FY14	FY12
	<u>Enrollment</u>	<u>PPE</u>
• Andover	6,106	13,836
• Arlington	5,021	12,603
• <b>Chelmsford</b>	<b>5,147</b>	<b>11,751</b>
• Franklin	6,302	11,108
• Natick	5,129	13,146
• N. Andover	4,658	11,603
• Sharon	3,388	14,527
• Shrewsbury	5,951	11,318
• Walpole	3,890	12,021
• Wellesley	4,972	15,085
• Winchester	4,244	11,954

# Chelmsford's Foundation Enrollment at Nashoba Tech

	<u>Enrollment</u>	<u>Assessment</u>
• FY09	117	1,624,488
• FY10	133	1,766,141
• FY11	139	1,853,897
• FY12	133	1,840,866
• FY13	144	2,044,633
• FY14	154	2,187,180
• FY15	173	2,562,180 (Estimate)

Five Year Enrollment Increase: 40 (30.07%)

# General Government FTEs

## FTE (w/o Sewer Enterprise)

FY08:	240.8
FY09:	218
FY10:	215.6
FY11:	217.4
FY12:	224.9
FY13:	237.6
FY14:	237.5

# Police Department Call Volume Answered by Cruisers

<u>Year</u>	<u># Calls</u>	<u># FTE</u>
2013	35,877	69
2012	32,665	65
2011	34,961	64
2010	33,089	64
2009	32,205	64
2008	33,410	69.25

# Fire Department Call Volume

## Total Number of Fire Calls

<u>Year</u>	<u># Calls</u>	<u># FTE</u>
2013	6,785	62.5
2012	6,578	59
2011	5,977	54
2010	5,595	55
2009	5,208	55
2008	4,679	58

# Middlesex County Retirement Assessment History

<u>Fiscal Year</u>	<u>Assessment</u>	<u>% Inc.</u>
2015	6,483,706	6.43%
2014	6,092,089	3.09%
2013	5,909,142	4.51%
2012	5,653,682	2.00%
2011	5,542,698	(.60%)
2010	5,575,891	5.97%
2009	5,261,362	----

# Available FY15

## New Revenue Sources

- Property Tax:
  - Allowed 2 ½% Increase: 1,966,113
  - Projected New Growth: 1,000,000
- State Aid (1.33%): 203,776
- Local Receipts (2.13%): 175,000

# 5 Fiscal Year Revenue Comparison

	<u>FY10</u>	<u>FY15</u>
Property Tax	\$73,559,750 (73.67%)	\$86,715,903 (75.30%)
State Aid	\$14,509,431 (14.53%)	\$15,565,531 (13.51%)
Local Receipts	\$8,105,952 (8.11%)	\$8,400,000 (7.29%)
Available Funds	<u>\$3,670,276</u> (3.67%)	<u>\$4,467,898</u> (3.88%)
Total	\$99,845,409	\$115,149,322

Chapter 70 funding: \$9,243,365 in FY10; \$10,346,618 in FY15;  
increase of \$1,103,253 (11.93%);

Gen Govt. Aid: \$4,471,873 in FY10; \$4,394,475 in FY15;  
decrease of \$77,398 (1.73%)

# Property Tax

	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
	Actual	Actual	Actual	Actual	Actual	Estimated
Base Levy	64,896,085	67,396,899	70,009,328	72,684,916	75,816,615	78,644,500
2 1/2% Increase	1,622,402	1,684,922	1,750,233	1,817,123	1,885,415	1,966,113
New Growth	<u>878,412</u>	<u>927,507</u>	<u>925,355</u>	<u>1,314,576</u>	<u>932,470</u>	<u>1,000,000</u>
Total Base Levy	67,396,899	70,009,328	72,684,916	75,816,615	78,644,500	81,610,613
Attual Increase	2,500,814	2,612,429	2,675,588	3,131,699	2,827,885	2,966,113

Estimated available new levy capacity from property tax is \$2,966,113

# Property Tax Allocation

<u>Fiscal Year</u>	<u>Residential % of Tax Levy</u>	<u>Commercial % of Tax Levy</u>
2009	80.51%	19.49%
2010	80.42%	19.58%
2011	80.04%	19.96%
2012	80.45%	19.55%
2013	80.47%	19.53%
2014	80.68%	19.32%

# Average Single Family Property Tax Bill

Fiscal Year	Average Value	Tax Rate	Family Tax Bill	State Rank
2004	320,799	13.13	4,212	60
2005	331,102	13.49	4,467	63
2006	357,329	13.12	4,688	63
2007	396,327	12.53	4,966	61
2008	378,123	13.50	5,105	62
2009	360,280	14.07	5,069	73
2010	347,659	15.15	5,267	67
2011	324,573	16.72	5,427	70
2012	323,234	17.49	5,653	70
2013	323,052	17.95	5,799	70
2014	322,380	18.98	6,119	67
.	5-year increase = \$1,050 (20.71%)			

## Average Single Family Property Tax Bill Comparison

	<u>FY09</u>	<u>FY14</u>	<u>%</u>
Chelmsford	5,069	6,119	20.71
Franklin	4,298	5,260	22.38
N. Andover	5,896	6,738	14.28
Shrewsbury	3,824	4,483	17.23
Tewksbury	3,946	5,066	28.38

# Comparable Communities at the FY14 Property Tax Levy Limit

	<u>Excess Levy Capacity</u>	<u>% of Max Levy</u>
<b>Chelmsford</b>	<b>17,373</b>	<b>.02%</b>
Andover	352,631	.30%
Arlington	41,905	.04%
Billerica	5,016,854	4.63%
Dracut	3,309	.01%
Franklin	687	0%
Littleton	10,208	.03%
Natick	31,119	.03%
North Andover	255,286	.40%
Sharon	3,081,536	5.21%
Shrewsbury	1,802	0%
Tewksbury	13,898	.02%
Tyngsborough	56,092	.25%
Walpole	16,265	.03%
Wellesley	6,459	.01%
Westford	43,457	.07%
Wilmington	2,529	0%
Winchester	61,307	.09%

# Debt Service

Standard & Poor's January 16, 2014 rating report:

“Chelmsford's debt and contingent liability profile is adequate... Debt amortization is rapid, with 75% of principal to be retired in 10 years.”

# Non-Excluded Debt Service

FY10:	\$4,007,199
FY11:	\$4,118,517
FY12:	\$4,230,318
FY13:	\$5,011,600
FY14:	\$5,721,752
FY15:	\$7,090,747

**Increase of \$1,368,995 in FY15**

## Excluded Debt Service

FY10:	\$6,163,016
FY11:	\$6,393,028
FY12:	\$6,295,643
FY13:	\$5,720,668
FY14:	\$5,593,828
FY15:	\$5,105,288

**Decrease of \$488,540 in FY15**

# State Aid

	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>GOVERNOR</u>
Chapter 70	9,243,365	9,828,091	9,880,853	10,089,893	10,218,568	10,346,618
Charter Tuition Reimb.	469,836	356,111	191,775	183,385	146,290	167,236
School Lunch	20,201	14,482	16,208	15,726	14,638	12,503
School Choice Tuition		15,000	75,074	135,979	164,870	217,272
Lottery						
Additional Assistance						
Gen. Government Aid	4,471,873	4,292,998	3,982,596	4,292,998	4,394,475	4,394,475
Police Career Incentive	35,589	17,786	0	0	0	0
Veterans Benefits	51,553	68,099	74,543	89,564	138,832	138,897
Exemptions: Vets, Blind	156,662	195,794	205,707	204,504	205,301	209,402
Exemptions: Elderly						
State Owned Land	17,183	5,198	5,383	5,385	5,492	6,563
Libraries	<u>43,169</u>	<u>43,734</u>	<u>40,674</u>	<u>41,174</u>	<u>40,108</u>	<u>39,384</u>
<b>Total</b>	<b>14,509,431</b>	<b>14,837,293</b>	<b>14,472,813</b>	<b>15,058,608</b>	<b>15,328,574</b>	<b>15,532,350</b>
	Proj. Change:	FY15 v. FY14		\$203,776	1.33%	

**\$203K (1.33%) Increase in State Aid**

# Local Receipts

	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATED</u>
Motor Vehicle Excise	3,891,862	4,118,411	4,079,907	4,257,264	4,250,000	4,250,000
Interest on Late Taxes	409,608	511,944	505,543	413,510	375,000	375,000
Payments in Lieu of Taxes	40,000	40,600	53,410	41,827	40,000	43,075
Meals Tax - Local	225,714	453,533	474,421	515,840	485,000	525,000
Fees	293,006	305,740	332,483	333,645	315,000	330,000
Rental Income	67,869	66,433	57,640	66,431	65,000	65,000
Dept Revenue - Schools	8,387	585	165	732	200	200
Dept Revenue - Cemetery	102,070	121,890	129,780	120,530	125,000	120,000
Dept Revenue - Other	180,805	236,489	261,220	226,420	200,000	225,000
Alcohol Licenses	91,395	96,190	92,060	94,110	90,000	95,000
Other Licenses	71,213	65,960	78,900	81,810	75,000	80,000
Permits	600,806	620,122	754,596	520,765	600,000	600,000
Fines & Forfeits	192,729	208,494	223,244	218,929	210,000	215,000
Interest on Investments	395,922	259,232	443,807	54,168	260,000	260,000
Miscellaneous/Medicare	697,114	545,363	607,169	272,069	279,050	250,000
Hotel Tax	360,583	436,694	453,690	472,406	495,000	495,000
LRTIA	33,933	38,523	32,234	33,413	32,000	33,000
Misc. Non-Recurring	442,946	812,690	632,359	627,086	318,750	438,725
<b>Total</b>	<b>8,105,952</b>	<b>8,998,883</b>	<b>9,212,628</b>	<b>8,360,955</b>	<b>8,225,000</b>	<b>8,400,000</b>
	<b>Change FY15 v. FY14:</b>			<b>175,000</b>		
				<b>2.13%</b>		

Motor Vehicle Excise Tax is Over 50% of Local Receipts

# Motor Vehicle Excise Tax January Commitment History

<u>Year</u>	<u>Commitment</u>	<u># Bills</u>	<u>Average Bill</u>
2014	Pending		
2013	\$3,319,471	30,909	\$107.39
2012	\$3,154,624	30,670	\$102.86
2011	\$3,068,454	30,378	\$101.01
2010	\$3,007,370	30,281	\$99.32

# Available Funds

	<u>Change</u>
• Wetlands Protection Act Funding:	\$0
• Sewer Betterments:	\$1,992
• Center School Construction Reimbursement:	\$0
• Free Cash	\$105,794
• Sewer User Fees (offset):	\$28,736
• Childcare Revolving Fund:	\$6,600

\*5% projected increase for health insurance premiums => FY15

**Estimated Total Change of \$143,122**

# Unfunded Pension Liability

- January 1, 2012 valuation: \$79.48M
- The FY15 Middlesex Retirement System assessment of \$6.48M included a **\$4.88M** payment towards the unfunded pension liability.
- The unfunded pension liability is scheduled to be paid off in **2035**.

## Other Post Employment Benefits (OPEB)/Retiree Health Care Liability

- January 1, 2013 valuation: **\$86.7M**
- Current Trust Fund Balance: **\$2.5M**
- The proposed **\$1M** funding level is only **43%** of the annual amount of **\$2.3M** that is projected to eliminate this liability by 2045.
- Therefore, the Town would continue to incur a deficit.

## Additional Notes

- **Collective bargaining agreements with the two police unions have not been negotiated/funded.**
- **Free Cash transfer at Fall Annual Town Meeting will be required to balance the budget.**

# FY15 Capital Plan

Proposed Funding Level: \$3,074,695  
Unexpended Borrowing: (\$74,695)  
**\$3,000,000**

# FY15 Capital Plan

Municipal Technology	\$100,000
COA: Sr. Transport Minibus	\$ 59,000
Fire Department Ladder Truck	\$1,200,000
Public Works	\$657,694
School Security	\$170,000
School Facilities	\$493,000
School Technology	<u>\$395,000</u>
Total:	\$3,074,694
Less: Recaptured Funds	<u>(\$74,694)</u>
<b>Net Amount Borrowed:</b>	<b>\$3,000,000</b>

# Structural Changes to Reduce Reliance on Property Taxes

Contact the Town's legislative delegation to request action on comprehensive Other Post Employment Benefits (OPEB) reform legislation by increasing the minimum age and the minimum years of services at which former employees become eligible for retiree health care benefits, as well as prorating health care benefits based on years of service.

# Structural Changes to Reduce Reliance on Property Taxes

Support the creation of a state commission to revise the State's local aid formulas for Chapter 70 educational funding and Unrestricted General Government Aid.

# Structural Changes to Reduce Reliance on Property Taxes

Amend the zoning of the Route 129 business corridor as called for in the Town's Master Plan to allow for business support services, an extended stay facility, and increased building height; thereby, increasing the occupancy rates for existing commercial space and adding new commercial property.

