

2025

ACKNOWLEDGEMENT OF RECEIPT

I, _____,
(type or print first and last name)

a member of _____,
(name of department, board, committee, or affiliation)

within the Town of Chelmsford, hereby acknowledge that I received a copy of
the summary of the conflict of interest law for municipal employees,
revised on November 14, 2016.

(date)

Signature: _____

*You must complete the acknowledgment of receipt and return it to the Town Clerk's Office.
Please: 1) type your name; 2) type your department, board or town affiliation; 3) type the date;
4) print the Acknowledgement of Receipt; 5) sign your name; and 6) return the signed form to
the Town Clerk's Office. Municipal employees may also scan their signed form and e-mail it as
an attachment to the e-mail address below.*

Thank you for your service to the Town

Office of the Town Clerk