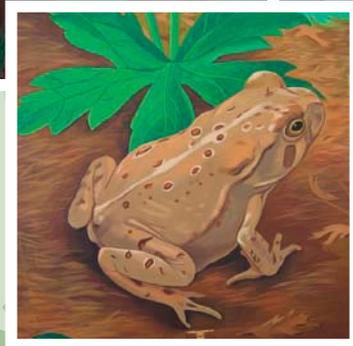
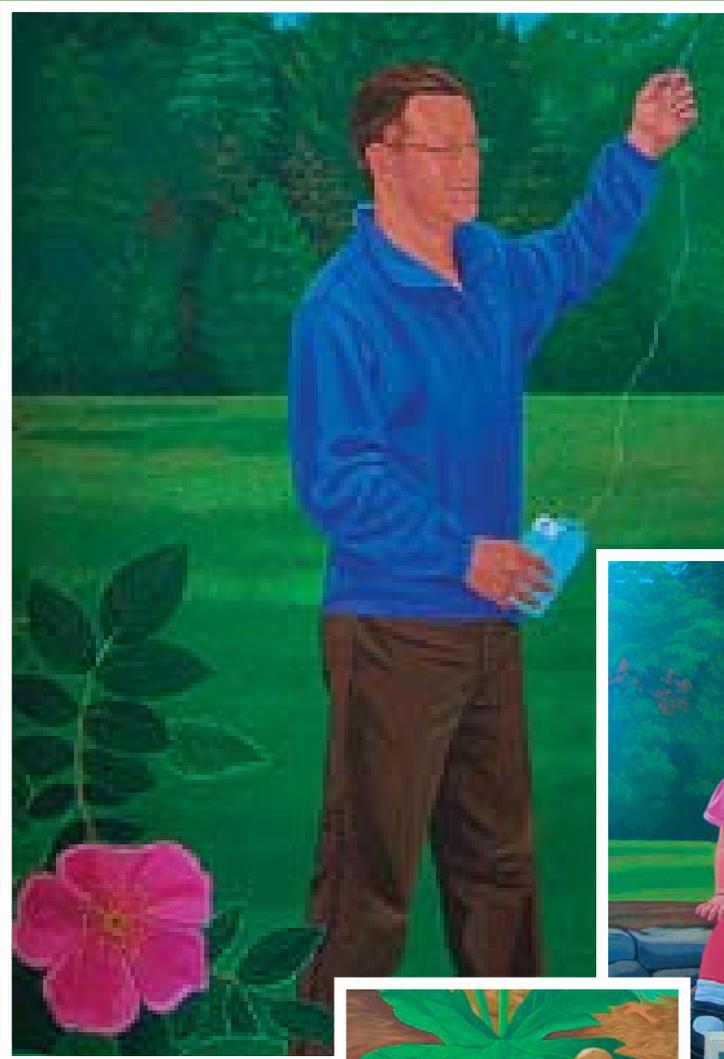


TOWN OF CHELMSFORD  
MASSACHUSETTS  
ANNUAL REPORT

**CHELMSFORD  
PUBLIC  
LIBRARY**

Children's Room Mural  
By Artist, Yetti Frenkel

Dedicated  
September 30, 2007

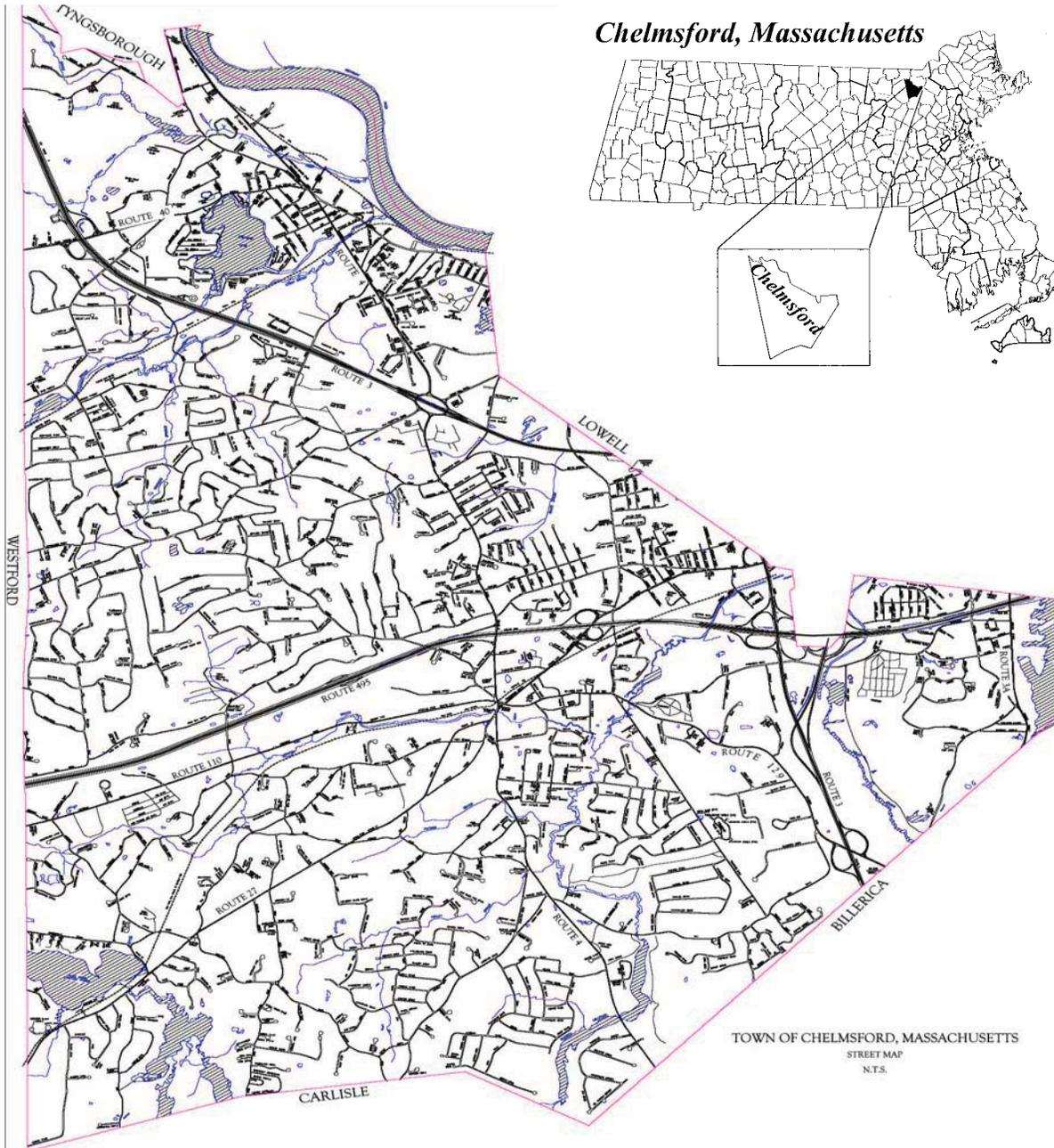


**FISCAL YEAR  
2007**

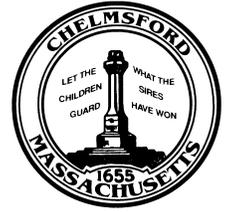
# COMMUNITY PROFILE & MAP

## QUICK FACTS

INCORPORATED	MAY 1655	POPULATION 2006 TOWN CENSUS	33,858
TYPE OF GOVERNMENT	BOARD OF SELECTMAN	MEDIAN FAMILY INCOME 2005	\$82,676
	TOWN MANAGER	TAX RATE FY 2007	\$12.53 (SINGLE RATE)
	REPRESENTATIVE TOWN MEETING	MEDIAN HOME VALUE FY 2007	\$396,300
COUNTY	MIDDLESEX	MEDIAN TAX BILL FY 2007	\$4,961.88
LAND AREA	22.54 SQUARE MILES	OPERATING BUDGET FY 2007	\$96,211,180
PUBLIC ROAD MILES	186.99	WEBSITE	WWW.TOWNOFCHELMSFORD.US



# TABLE OF CONTENTS



## *On the Cover:*

*The mural in the children's room of the Chelmsford Public Library is a gift to our community in memory of Steve Maloney. Steve was a Library Trustee who grew up in Chelmsford. When he died suddenly in 2006, his family commissioned this mural with donations made in his name.*

*The artist, Yetti Frenkel, designed this mural incorporating Steve's love for New England weather and the seasons. To view more images from the mural, go to the Chelmsford Public Library website at [www.chelmsfordlibrary.org](http://www.chelmsfordlibrary.org) or visit the main library at 25 Boston Road.*

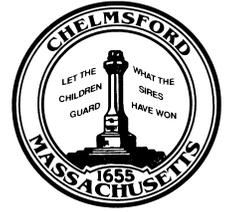
<b>TOWN ADMINISTRATION</b> .....	<b>PP.2 - 8</b>
BOARD OF SELECTMEN .....	2 - 3
APPOINTED OFFICIALS .....	3
TOWN MANAGER'S OFFICE .....	4 - 5
FINANCE DEPARTMENT .....	6 - 7
TOWN CLERK & REGISTRARS .....	8
<b>COMMUNITY DEVELOPMENT</b> .....	<b>PP.9 - 12</b>
PLANNING BOARD .....	10
CONSERVATION COMMISSION .....	11
COMMUNITY PRESERVATION COMMITTEE .....	12
BOARD OF APPEALS .....	12
<b>PUBLIC EDUCATION</b> .....	<b>PP.13 - 14</b>
CHELMSFORD PUBLIC SCHOOLS .....	13
NASHOBA VALLEY TECHNICAL HIGH SCHOOL.....	14
<b>PUBLIC SAFETY</b> .....	<b>PP.15 - 21</b>
POLICE DEPARTMENT .....	15 - 17
FIRE DEPARTMENT .....	18 - 20
BUILDING DEPARTMENT.....	21
<b>PUBLIC WORKS</b> .....	<b>PP. 22 - 28</b>
ENGINEERING .....	22
HIGHWAY DIVISION.....	23
SEWER DIVISION .....	23
PUBLIC BUILDINGS.....	23
PARKS DIVISION .....	24
PUBLIC FACILITIES DEPARTMENT .....	24
RECYCLING & SOLID WASTE .....	25 - 27
SEWER COMMISSION .....	28
CEMETERY COMMISSION .....	28
<b>HUMAN SERVICES</b> .....	<b>PP. 29 - 35</b>
COUNCIL ON AGING/SENIOR CENTER.....	29 - 30
LIBRARY .....	30 - 31
RECREATION.....	32
VETERANS' SERVICES .....	32
CHELMSFORD HOUSING AUTHORITY .....	33
HEALTH DEPARTMENT .....	34 - 35
<b>BOARDS &amp; COMMITTEES</b> .....	<b>PP. 36 - 38</b>
ARTS & TECHNOLOGY EDUCATION FUND .....	36
HISTORICAL COMMISSION .....	37
HISTORIC DISTRICT COMMISSION.....	37
FINANCE COMMITTEE .....	38
<b>ELECTED TOWN OFFICIALS</b> .....	<b>39 - 40</b>
<b>TOWN MEETING REPRESENTATIVES</b> .....	<b>41 - 42</b>
<b>COMMITTEE DESCRIPTIONS</b> .....	<b>43 - 46</b>
<b>TOWN DIRECTORY</b> .....	<b>INSIDE COVER</b>

## *Meeting Schedules*

<b>SELECTMEN</b> .....	<b>EVERY OTHER MONDAY</b> <b>TOWN OFFICES - 7:00 PM</b>
<b>SCHOOL COMMITTEE</b> .....	<b>EVERY OTHER TUESDAY</b> <b>PARKER SCHOOL - 7:30 PM</b>
<b>PLANNING BOARD</b> .....	<b>2ND &amp; 4TH WEDNESDAY</b> <b>TOWN OFFICES - 7:00 PM</b>
<b>BOARD OF APPEALS</b> .....	<b>2ND &amp; 4TH THURSDAY</b> <b>TOWN OFFICES - 7:00 PM</b>
<b>CONSERVATION COMM</b> .....	<b>1ST &amp; 3RD TUESDAY</b> <b>TOWN OFFICES - 7:30 PM</b>
<b>BOARD OF HEALTH</b> .....	<b>1ST MONDAY</b> <b>TOWN OFFICES - 7:00 PM</b>
<b>HOUSING AUTHORITY</b> .....	<b>1ST TUESDAY</b> <b>10 WILSON STREET - 7:00 PM</b>

*Schedules are subject to change. To confirm all meetings, please call the Town Clerk's Office at 978-250-5205 or visit the Town's Official Website at [www.townofchelmsford.us](http://www.townofchelmsford.us).*

# BOARD OF SELECTMEN



## Town Government & Executive Board

### SAMUEL P. CHASE CHAIRMAN

To the Residents of Chelmsford:

FY 2007 was a year of change and transition for Chelmsford. With the departure of our Town Manager and School Superintendent, the Board of Selectmen and School Committee wasted no time in putting together effective search committees whose efforts resulted in hiring two top-notch professionals. We welcomed Paul Cohen, our new Town Manager, who "hit the ground running" in November and quickly established a proactive management style that we feel will serve the town well. Likewise, we enthusiastically look forward to the perspective that our new Superintendent Dr. Don Yeoman will bring to our school system's administrative and educational programs. We thank our citizen volunteers who served on these search committees and are sincerely grateful for the many long hours they contributed to ensure a fair, efficient, and timely selection and hiring process.

During our fall planning sessions, it quickly became obvious that limited revenue increases, rapidly escalating health insurance/benefit costs, and reduced education (Chapter 70) aid packages would contribute to a substantial FY08 operating deficit if coordinated action were not taken to reorder expenditure priorities and lobby for additional state funding. In an unprecedented cooperative effort, municipal and school administrations established a Leadership Group (1 representative each from our Board, the School and Finance Committees plus the Town Manager, School Superintendent and selected staff) to address our deteriorating financial situation. In addition, many citizens working through the Initiative for Local Aid combined with representatives from our Board and the School Committee to convince our legislature that an increase in our Chapter 70 education aid was long overdue. Those directed and sustained efforts helped to bring about action that increased our FY08 aid package by \$900,000. Working together, our Boards, municipal and school administrations, and active citizens helped to achieve a FY08 balanced budget that avoids use of reserves or overrides to fund increased operating expense. We particularly recognize the special efforts of Laura McLaughlin and Donna Newcomb (Initiative for Local Aid), and Kathy Duffett (School Committee) in helping to raise legislative awareness relative to our inadequate Chapter 70 aid package. We will continue to rely on the cooperative efforts of all town officials and citizens to meet the challenges of increased fiscal pressures going forward.

This past year, Selectmen Mike McCall and Tom Newcomb decided not to seek reelection. We are especially grateful for Mike's extended 3-term commitment to our Board as well as the leadership he demonstrated on other boards and committees, and we thank both men for their service to the town. The dynamic of two open seats on the Board sparked a



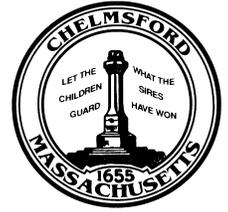
*Chelmsford Board of Selectmen (April 2007 election) Front Row from Left to Right: - Vice Chairman, Philip M. Eliopoulos; Chairman Samuel P. Chase; and Patricia Wojtas Back Row from Left to Right - William F. Dalton. and Clerk Clare L. Jeannotte,*

great deal of interest in the April election. We welcome our two new Selectmen Clare Jeannotte and Pat Wojtas to the Board, and expect that their desire to contribute together with their experience in municipal affairs will serve us well. FY07 saw the completion of our \$31 million school renovation project. The addition of the new auditorium to the High School, substantial improvements made to the McCarthy and Parker Middle Schools, and continuation of the annual capital improvement funding should keep our school facilities functioning well into this century. This project epitomizes the excellence that can be achieved when dedicated, honest, capable, and hard working citizens pull together for the benefit of the whole town. The School Building Committee brought the project in on time and under budget, something that rarely happens with public construction projects. We owe a debt of gratitude to our citizen-based School Building Committee, and most especially to its Chairman Pat Maloney, who kept the welfare of students and taxpayers in mind at all times while giving tirelessly and selflessly to ensure project success.

Throughout the year, we continued to deal with the negative aspects of increased 40B development. Because of increased publicity, more citizens are aware of the unfair advantage the law gives to 40B developers seeking to bypass municipal zoning requirements. We developed and implemented policy that defines a 40B developer's obligations to the town and neighborhood residents when seeking project approval under the Location Initiative Program (LIP) process. By requiring developers to follow our new LIP application policy, we ensure that residents and the Board have sufficient accurate and timely information to make informed judgments and responses. For the past five years, the Board has consistently, publicly, and formally advocated for changing the law to allow a greater degree of municipal control over obtrusive projects.

*(Continued on page 3)*

# BOARD OF SELECTMEN



## *Town Government & Executive Board*

Modification or repeal of 40B has been foremost in the list of priorities that we deliver to our legislative delegation annually for their consideration and action, and this past year was no exception. In addition to our normal advocacy efforts, we met with our delegation several times to determine legislative progress, and drive home the point that the state has to be more flexible with regard to implementation of 40B and allowing municipalities to catalog market-affordable units.

For the past several years, the town has enjoyed the financial benefit of a superior bond rating, largely due to conservative fiscal management policies mandating annual increases to the town's cash reserves (Stabilization Fund). This year, however, our bond rating slipped largely as a result of the Town's use of its reserves to fund recurring expenses in FY06 and 07. We recognized that continuing to fund current operations from our cash reserves is unsustainable, and as described above, we took measures necessary to bring in a balanced budget for FY08. Despite our best efforts, however, the Town will continue to experience the effects of limited local revenue increases and flat state aid, and like many other communities, we will have to find ways to reduce spending in order to stay within budget. We will continue our collaborative efforts with other town boards and citizens to work together to examine cost-saving measures and alternative ways to increase revenue. We will continue our vigorous advocacy for our town by petitioning the Legislative and Executive Branches for reduced regulation and increased aid. We are committed to serving our citizens, and we are confident that positive reaction to such measures will help to ensure our fiscal strength into the future.

We sincerely believe that the townspeople acting together will make the right decisions when it comes to preserving the affordability and integrity of services that contribute to making Chelmsford one of the best places in the country in which to live and work. I look forward to working with the Board, our Town Manager, our new School Superintendent, the School and Finance Committees, and all citizens of Chelmsford in the coming year to ensure that our vision of an inclusive, affordable, and community-focused town can be maintained and strengthened.

I want to express my thanks to all our municipal and school department employees who serve the public every day with professionalism and dedication, and I especially want to thank the many residents who donate their time and expertise to the Town by serving on boards, committees, and by participating in the many special events that help to give our town its positive character.

Sincerely,  
Samuel P. Chase, Chairman  
Chelmsford Board of Selectmen

### *Appointed Officials*

#### TOWN MANAGER

PAUL E. COHEN  
978-250-5201

#### TOWN CLERK

ELIZABETH L. DELANEY  
978-250-5205

#### FINANCE DIRECTOR TREASURER/TAX COLLECTOR

KERRY A. SPEIDEL  
978-250-5210

#### TOWN ACCOUNTANT

DARLENE R. LUSSIER  
978-250-5215

#### BOARD OF ASSESSORS

FRANCIS T. REEN  
JOHN J. DUFFETT  
KEVIN S. SULLIVAN  
978-250-5220

#### BUILDING INSPECTOR

ANTHONY F. ZAGZOUG  
978-250-5225

#### PUBLIC WORKS DIRECTOR/ TOWN ENGINEER

JAMES E. PEARSON  
978-250-5228

#### POLICE CHIEF

JAMES F. MURPHY  
978-250-5255

#### FIRE CHIEF

JOHN E. PAROW  
978-250-5267

#### FINANCE COMMITTEE

DAVID TUROCY, CHAIRMAN  
MARY E. FRANTZ  
WILLIAM D. FULTON  
DWIGHT M. HAYWARD  
JON H. KURLAND  
VINCENT VILLANO  
DONALD VAN DYNE

# TOWN ADMINISTRATION

## *Town Manager*



**PAUL E COHEN  
TOWN MANAGER**

Fiscal Year 2007 was a year of transition for the management of the Town of Chelmsford. After two decades as Town Manager, Bernie Lynch departed at the end of July to begin his new position as City Manager for the City of Lowell. Superintendent of Schools Richard Moser retired at the end of the school year, completing 14 years of service to the Town. The School Committee hired Donald Yeoman as the new Superintendent of Schools.

Finance Director Kerry Speidel served admirably as Acting Town Manager from the beginning of August through Thanksgiving. She presented a five-year financial forecast to Fall Town Meeting and effectively presented on warrant articles pertaining to the administration of the community.

I began my service as Town Manager on the Monday following Thanksgiving. Capital planning, the FY08 budget preparation, and collective bargaining with the Town's labor unions were the paramount issues to be addressed. Kerry Speidel, the Board of Selectmen, other Town Officials, Department Heads, and the staff in the Town Manager's Office provided invaluable assistance in bringing me up to speed with the issues and culture of the community.

Town Accountant Sheryl Wright departed at the end of December when she took a new position as City Auditor for

the City of Lowell. After a search process, the Board of Selectmen promoted Assistant Town Accountant Darlene Lussier as the new Town Accountant. Darlene has completed a seamless transition.

By the end of the Fiscal Year, Executive Assistant Donna McIntosh left for Lowell to serve in a similar capacity for Mr. Lynch and Community Development Director Andy Sheehan announced his departure to serve as Assistant to the Lowell City Manager.

Finance dominated the landscape during Fiscal Year 2007. Due to the declining levels in the Town's financial reserves, Standard & Poor's downgraded the Town's bond rating from AA to AA-. The Town is working on a revised multi-year capital expenditure plan and expects to increase its Stabilization Fund balance in the years ahead.

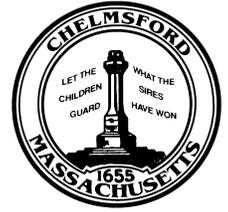
The continued downturn of the region's housing market and a slow-growth economy constrained Town operations. The decline in new growth to the property tax base from new construction, the reduction in building permit fees, and the downturn in motor vehicle excise taxes prevented the Town from maintaining level services as it struggled to meet the rising costs of pensions, health insurance, and employee compensation.

This resulted in the adoption of the FY08 budget at Spring Town Meeting which reduced Town services by periodic closing of fire stations, a reduction in police overtime expenditures, and the layoff of two Highway Department employees. The Town also raised revenue by entering into a one-year lease agreement for the Old Town Hall to the Innovative Academy Charter School and a five-year lease of space at the Chelmsford Forum to the Town's new school bus transportation provider. The Town also competitively bid municipal towing services. Surplus land parcels along Russell Road were sold to abutting residents and progress was made towards the sale of surplus parcels of Town-owned land located off of Bentley Land and Stillwater Drive.

To help address the fiscal challenges, the Town sought to receive its fair portion of State aid. Concerned residents, School Committee members, members of the Board of Selectmen, and other Town officials successfully lobbied the State Legislature to increase the Town of Chelmsford's allocation of Chapter 70 education funds. The \$924,697 increase in Chapter 70 funds for Fiscal Year 2008 restored the level of funding to approximately the amount received by the Town in FY02. Although this was a major step forward, Chelmsford continues to suffer from an inequitable education funding formula.

*(Continued on page 5)*

# TOWN ADMINISTRATION



## Town Manager

(Continued from page 4)

The Town was able to reduce the rate of increase in health insurance premiums by working with its employee unions to increase the office visit co-payments from \$5 to \$15 and to increase the fee for visiting an emergency room from \$25 to \$50. The Town successfully addressed the rising cost of post-employment health insurance benefits via the adoption of MGL Chapter 32B, Section 18 at the 2006 Fall Town Meeting. This requires retirees to join an actuarial-equivalent Medicare part B health insurance plan; thereby shifting the cost to this federally funded program.

The Town completed the \$31 million middle and high-school renovation and expansion project. In addition to new science labs at the high school and new middle school libraries, a new 1,000 seat performing arts center at Chelmsford High School opened in April. High school students finally have an auditorium to accommodate class assemblies and artistic performances. This community facility also hosted the first session of 2007 Spring Town Meeting. The School Building Committee did a fantastic job in bringing this complex project in on time and on budget.

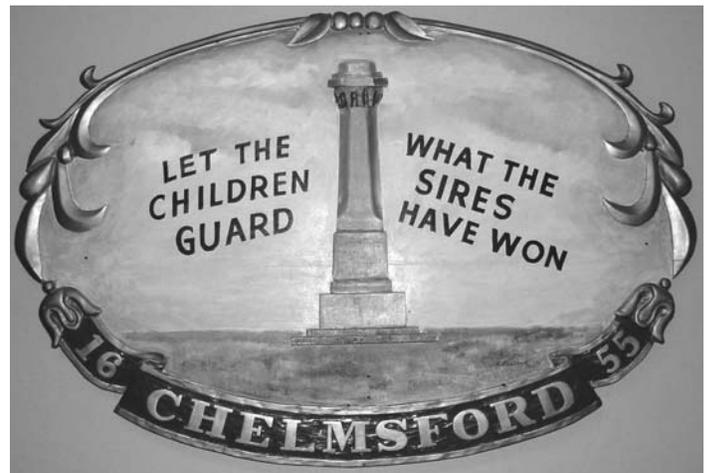
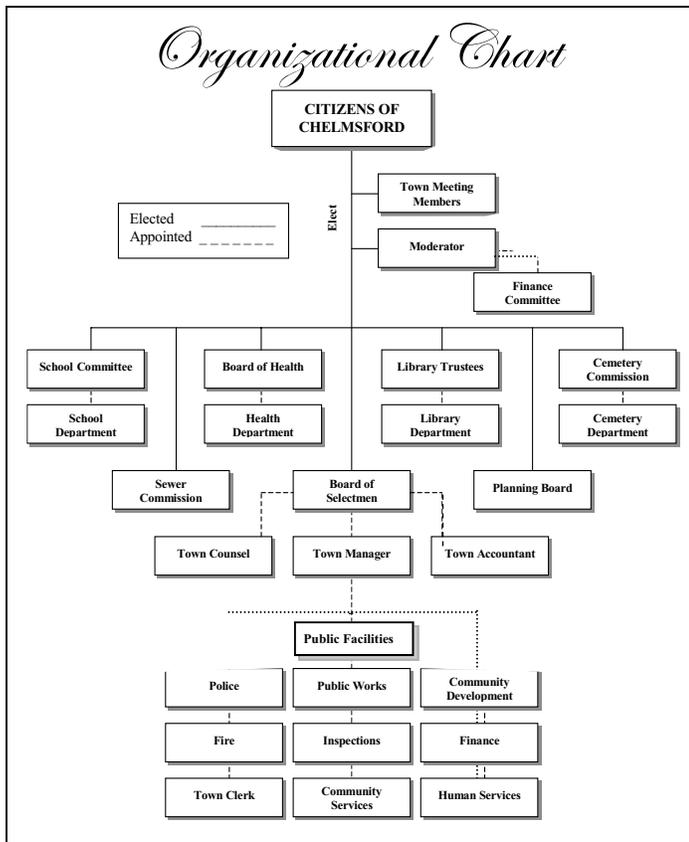
The Town continued to plan for future operations. The Fire-DPW Facilities Committee was established to identify the capital needs for a new fire headquarters and a consolidated public works facility. The committee received \$17,000 at Spring Town Meeting to explore whether the two facilities could be combined into one location and to investigate efficiencies in joint operations.

Challenges will continue in the years ahead. We will identify our priorities and present our proposals to the community. We will explore the integration of the General Government and School Department technology operations, investigate the possibility of consolidating community education and recreation programs, and pursue other efficiencies in the delivery of municipal services. We will develop a multi-year capital expenditure plan. We will continue to make the Town of Chelmsford one of the best places to live.

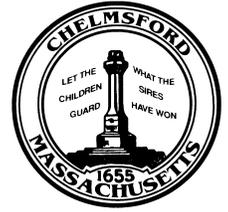
I thank you for the opportunity to serve you during my initial year with the Town. I look forward to working with the Board of Selectmen, Town Officials, and residents as we address the future needs of the community.

Sincerely,

Paul E. Cohen  
Town Manager



# TOWN ADMINISTRATION



## *Finance Department*

**KERRY A. SPEIDEL**  
**FINANCE DIRECTOR**  
**TREASURER-COLLECTOR**



The town's financial position has weakened following six consecutive years of operating deficits and drawdown of reserves for operations. Fund balance levels, however, remain barely adequate. The town closed fiscal year 2006 with a \$1.1 million operating deficit, net of transfers. The general fund and stabilization reserves were reduced a total of roughly \$2 million, which is equal to 2% of the town's \$97

million operating budget. Total available reserves, combining the unreserved general fund balance and separate stabilization fund, were about 4.5% of budget at fiscal year-end. In fiscal 2003, the town's same reserves were at levels equal to roughly 12% of budget. The continued use of reserve over this period has been necessary to mitigate budget pressure caused by rising fixed costs and planned debt service appropriations. The employee health and pension benefit costs now consume 16% of the town's total budget. In fiscal year 2006, the percentage was 14% and in fiscal year 2005, this percentage was 11%.

Due to employment opportunities in and outside the town, unemployment has been historically below the commonwealth and national rates. The town's unemployment rate in 2006 of 3.8% was again lower than the commonwealth's and the nation's. Despite the town being nearly built out, Chelmsford's property tax base has experienced steady growth. Assessed valuation (AV) has increased by an average of 10% annually since 2002 to more than \$5.3 billion in fiscal 2007, due mostly to existing housing appreciation. Market value is also a high \$158,000 per capita. The tax base is diverse, with the 10 leading taxpayers accounting for just 4.1% of total AV. Wealth and income levels are also high: Median household effective buying income indicators are 139% of the commonwealth's average and 174% of the nation's average.

The town's debt profile is moderate. The overall debt burden is a moderate \$3,592 per capita but a low 202% if market value. Debt service expenditures are manageable; debt service accounted for 12% of fiscal 2007 total expenditures. Amortization of existing debt is rapid, with 64% of principal to be retired over 10 years.

The town is rated AA-, with a "stable outlook" by Standard & Poor's (municipal bond rating agency.) The lowering of the rating was assigned in June 2007 based upon the town's recent trend of negative financial operations, which has led to its current weak reserve position. The stable outlook reflects the expectation that the town's financial operations will be structurally balanced in the future, with no use of reserves or onetime revenue sources for operating needs.

The town has continued to maintain its solid financial position, despite the tough economic times it has faced. A solid financial position is the result of preparation and adherence to a five year financial forecast and strategic plan. The plans address operating cost, facility needs and financial reserves.

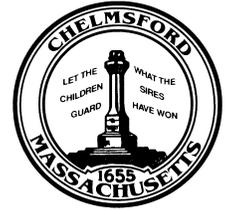
## *Assessing Division*

The Board is responsible for the full and fair market valuation of the approximate 13,900 real and personal property parcels within the community as of January 1<sup>st</sup> of the fiscal year. Fiscal Year 2007 was the tri-annual revaluation year for the Town of Chelmsford as mandated by the Department of Revenue. Valuations on single family homes increased 6% to 12% while condominiums rose slightly less. In recent years it has been the policy of the Assessors to review the valuations annually in order to maintain accurate and current assessments. The tax rate for the fiscal year decreased from \$13.12 in FY2006 to 12.53 for FY2007. The real estate valuations through CY 2005 still showed signs of appreciation however not as robust as in past years.

In addition, the Board is responsible for the administration and abatement of the approximate 30,000 excise bills that are issued through several commitments annually by the Registry of Motor Vehicles.

The Board wishes to take this opportunity to thank the staff of the Assessor's office for all their hard work and dedication through the year. As previously mentioned FY07 was a revaluation year for the Town of Chelmsford, requiring additional work while still maintaining the excellent service the public has come to expect. Particular thanks go to Nancy Maher, Elaine McBride, Susan McLaughlin and Kathryn Bianchi, all of whom are invaluable.

# TOWN ADMINISTRATION



## Finance Department - Accounting

### Accounting & Audit

The Accounting Division is responsible for record keeping of all financial transactions of the Town; processing of all bills, warrants, receipts, payroll and ledgers; and supplies departments with financial reports and payroll information. The Accounting Division ensures the Town is in compliance with Generally Accepted Accounting Principals, Federal and State Laws, and Town Meeting authorizations.

In accordance with Section 6-7 of the Town Charter, the Board of Selectmen annually designates an independent public accountant or firm of accountants to audit the books and accounts of the town as allowed by Massachusetts General Laws.

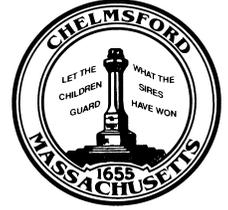
The annual audit requirement was completed in June 2007 for the Fiscal Year 2006 by Powers and Sullivan of Wakefield, Massachusetts.

Presented here from the annual audit is the Balance Sheet for the Fiscal Year ended June 30, 2006. For a complete explanation of the Town's fund structure and how it differs from the "budgetary basis" presented above, readers may refer to Appendix C of the annual budget document.

In the coming year, the Finance Department will continue to promote the highest degree of public credibility and confidence in its operations by fostering fiscal accountability, efficiency, and integrity in all aspects of operations.

TOWN OF CHELMSFORD, MASSACHUSETTS							
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS							
JUNE 30, 2006							
	GENERAL	SCHOOL CONSTRUCTION	SERWER CONSTRUCTION	STABILIZATION	SEWER BETTERTMENTS	NONMAJOR GOVERNMENTAL FUNDS	TOTALS GOVERNMENTAL FUNDS
<b>ASSETS:</b>							
CASH AND SHORT-TERM INVESTMENTS	\$ 1,186,431	\$ 9,848,789	-	\$ 14,183	\$ 6,330,081	\$ 450,692.00	\$ 17,957,831
INVESTMENTS	2,079,268	7,655,284	-	2,659,904	-	7,181,142	19,575,598
RECEIVABLES, NET OF UNCOLLECTIBLES:							
REAL ESTATE & PERSONAL PROPERTY TAXES	682,936	-	-	-	-	2,337	685,273
REAL ESTATE TAX DEFERRALS	172,762	-	-	-	-	-	172,762
TAX LIENS	601,866	-	-	-	-	-	601,866
MOTOR VEHICLE EXCISE TAX	564,248	-	-	-	-	-	564,248
SPECIAL ASSESSMENTS	-	-	-	-	2,862,811	-	2,862,811
DEPARTMENTAL	2,723	-	-	-	-	-	2,723
INTERGOVERNMENTAL	3,121,000	-	3,568,413	-	-	1,880,258	8,569,671
TAX FORCLOSURE	141,331	-	-	-	-	-	141,331
DUE FROM OTHER FUNDS	-	-	-	-	2,588,027	-	2,588,027
<b>TOTAL ASSETS</b>	<b>8,552,565</b>	<b>17,504,073</b>	<b>3,568,413</b>	<b>2,801,742</b>	<b>11,780,919</b>	<b>9,514,429</b>	<b>53,722,141</b>
<b>LIABILITIES AND FUND BALANCES:</b>							
WARRANTS AND ACCOUNTS PAYABLE	1,353,025	2,941,155	694,248	-	-	1,379,889	6,368,317
TAX REFUNDS PAYABLE	40,000	-	-	-	-	-	40,000
PAYROLL WITHHOLDING	471,884	-	-	-	-	-	471,884
ABANDONED PROPERTY	85,858	-	-	-	-	-	85,858
OTHER LIABILITIES	5,350	-	-	-	-	-	5,350
DEFERRED REVENUE	5,037,606	-	-	-	2,862,812	1,100,161	9,000,579
DUE TO OTHER FUNDS	-	-	2,588,027	-	-	-	2,588,027
NOTES PAYABLE	-	31,000,000	1,322,829	-	-	2,539,000	34,861,829
<b>TOTAL LIABILITIES</b>	<b>6,993,723</b>	<b>33,941,155</b>	<b>4,605,104</b>	<b>-</b>	<b>2,862,812</b>	<b>5,019,050</b>	<b>53,421,844</b>
<b>FUND BALANCES:</b>							
FUND BALANCES RESERVED FOR:							
ENCUMBRANCES AND CONTINUING APPROPRIATIONS	238,658	-	-	-	-	-	238,658
PERPETUAL PERMANENT FUNDS	-	-	-	-	-	802,345	802,345
UNRESERVED:							
DESIGNATED FOR SUBSEQUENT YRS EXPENDITURES	693,864	-	-	-	-	-	693,864
UNDESIGNATED REPORTED IN:							
GENERAL FUND	626,319	-	-	-	-	-	626,319
SPECIAL REVENUE FUNDS	-	-	-	2,801,742	8,918,108	3,961,495	15,681,345
CAPITAL PROJECTS FUNDS	-	(16,437,082)	(1,036,691)	-	-	(1,551,649)	(19,025,422)
PERMANENT FUNDS	-	-	-	-	-	1,283,188	1,283,188
<b>TOTAL FUND BALANCES</b>	<b>1,558,841</b>	<b>(16,437,082)</b>	<b>(1,036,691)</b>	<b>2,801,742</b>	<b>8,918,108</b>	<b>4,495,379</b>	<b>300,297</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>8,552,564</b>	<b>17,504,073</b>	<b>3,568,413</b>	<b>2,801,742</b>	<b>11,780,920</b>	<b>9,514,429</b>	<b>53,722,141</b>

# TOWN ADMINISTRATION



## Town Clerk & Board of Registrars

ELIZABETH L. DELANEY  
TOWN CLERK



I thank my assistant, Raymonde Legrand and other staff members Bernadette Gilet, Mary Jane Comeau, for assisting this office throughout the year. Also, all the election, census workers and the personnel of the DPW, Police and School for enabling the election process to run smoothly. Three elections were held in 2006. The first was the Annual Town Election of April 4<sup>th</sup> in which 4,967 voters participated. Then there was the September 19<sup>th</sup> State Primary and the November 7<sup>th</sup> State Election, which included the Governor's race. The Annual Town Meeting began on April 24, 2006 and ran for three nights one that included a Special Town Meeting within the adjourned session of April 26<sup>th</sup>.

The Annual Fall Town Meeting began on October 16, 2006 and ran for four sessions. Some of the highlights were articles that passed which affected the Town's Charter. These articles will appear as questions to the voters at the April 2007 Annual Town Election. Due to limited space and printing cost, copies of the minutes from any of these meetings and the election results, are available in the Town Clerk's Office.

Sincerely,  
Elizabeth L. Delaney, Town Clerk

### VITAL STATISTICS FY '07

BIRTHS.....	359
DEATHS.....	384
MARRIAGES.....	133
INTENTIONS.....	138
SPORTING LICENSES.....	351
DOG LICENSES.....	3,109
KENNEL LICENSES.....	5
POPULATION.....	33,858
REGISTERED VOTERS.....	22,280

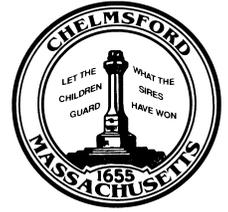
### BOARD OF REGISTRARS

JUDITH A. OLSSON, CHAIRMAN  
MATTHEW G. DULCHINOS  
SHAUN F. SABER  
ELIZABETH L. DELANEY, EX OFFICIO

### VOTING STRENGTH AS OF DECEMBER 31, 2006 ENROLLED VOTERS

PRECINCT	1	2	3	4	5	6	7	8	9	TOTAL
DEMOCRATS	562	639	566	555	560	667	613	699	566	5397
REPUBLICANS	363	283	282	286	319	357	375	334	373	2983
UNENROLLED	1375	1177	1403	1304	1431	1480	1577	1445	1517	12709
LIBERTARIAN	4	14	12	10	10	14	6	8	13	91
INTER. 3RD PARTY	2	2	0	3	2	4	3	2	4	22
REFORM	0	0	0	0	0	0	0	2	1	3
GRN/RAINBOW	2	2	1	2	4	3	0	1	1	16
SOCIALIST	0	0	0	0	0	0	0	0	1	1
GREEN PARTY USA	0	2	0	0	1	0	0	0	2	5
CONSERVATIVE	0	1	0	0	0	0	0	0	1	2
AMERICAN INDEP.	0	1	1	2	0	2	0	1	0	7
<b>TOTAL</b>	<b>2308</b>	<b>2121</b>	<b>2265</b>	<b>2162</b>	<b>2327</b>	<b>2527</b>	<b>2574</b>	<b>2473</b>	<b>2479</b>	<b>21236</b>

# COMMUNITY DEVELOPMENT



## *Office of Community Development*

**ANDREW SHEEHAN**  
**COMMUNITY DEVELOPMENT DIRECTOR**

Fiscal Year 2007 continued to be a busy year in the Community Development Department. The three-person Department staffs the Planning Board, Conservation Commission, Zoning Board of Appeals, and Community Preservation Committee, as well as several temporary committees. The Department is also responsible for managing community and economic development projects, grant administration, coordinating improvements to conservation lands, and interfacing with residents, developers, and other municipal staff.

The department continued to develop the Town's Geographic Information System (GIS). Specifically, the Department has contacted with a consultant to develop an improved web based parcel mapping application that will allow users to view GIS data, maps and associated property data. The website will also allow users to create and print customized maps by turning on/off layers and zooming in/out to the desired scale. Users will be able to generate abutters lists based upon a specified radius from a parcel and print mailing labels directly from the website.

The Department continued to provide project management for the Central Square Utility Conversion Project. The Department has spent significant effort coordinating the preparation of construction plans and the acquisition of easements from private property owners. Construction is expected to commence in calendar year 2007 and will last for several years.

The Department has continued to serve as the point of contact for the Bruce N. Freeman Bike Path. The Massachusetts Highway Department has awarded a contract and construction is expected to commence in 2007.

The Department provides primary staff support to the Board of Appeals for the review of affordable housing projects proposed under General Law c. 40B. Several 40B projects were approved in FY2007, several projects moved into the construction and occupancy stages, and several more projects have begun the approval process.

The Department also staffed the Affordable Housing Implementation Committee. The Committee has continued its work to implement the recommendations of the Affordable Housing Master Plan.

## COMMUNITY DEVELOPMENT DEPARTMENTAL STAFF

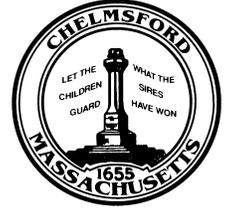
ANDREW SHEEHAN  
COMMUNITY DEVELOPMENT DIRECTOR

TRILLIUM LEVINE  
CONSERVATION AGENT & GIS MANAGER

JANET MURPHY  
PRINCIPAL CLERK II



# COMMUNITY DEVELOPMENT



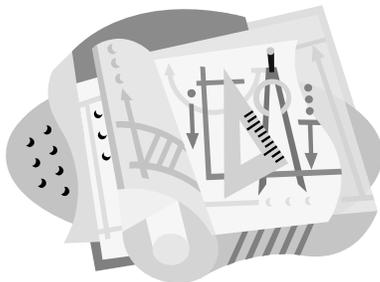
## Planning Board

The Planning Board is responsible for insuring that the development of land in Chelmsford meets the criteria set forth in State and local land use regulations. The process involves the review of lot divisions, definitive and preliminary subdivisions, site plans, and special permits. The Planning Board strives to maintain the character of Chelmsford and enforce the provisions of the 1997 Master Plan.

In April 2007, Alternate Member Richard Johnson was elected Regular Member, and James Lane was elected Alternate Member. Charles Wojtas retired after serving three full terms on the Board.



First row: Pamela Armstrong, Susan Carter Sullivan, Ann McGuigan  
Second row: Robert Joyce, Robert Morse, James Lane, Richard Johnson, George Zaharoolis



### Members & Officers

**SUSAN CARTER SULLIVAN**  
CHAIR

**PAMELA ARMSTRONG**  
VICE CHAIR

**GEORGE ZAHAROOIS**  
CLERK

**ANN MCGUIGAN**

**ROBERT MORSE**

**ROBERT JOYCE**

**RICHARD JOHNSON**

**JAMES LANE**  
ALTERNATE

STAFF:  
**ANDREW SHEEHAN**  
COMMUNITY DEVELOPMENT DIRECTOR

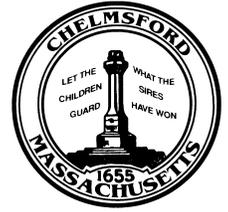
**JAMES PEARSON**, DPW DIRECTOR

**JANET MURPHY**, PRINCIPAL CLERK II

### PROJECT REVIEWS

SITE PLANS.....	8
MINOR SITE PLANS.....	9
SITE PLAN MODIFICATIONS.....	5
APPROVAL NOT REQUIRED PLANS.....	9
DEFINITIVE SUBDIVISIONS.....	1
SUBDIVISION MODIFICATIONS.....	1

# COMMUNITY DEVELOPMENT



## Conservation Commission

The Conservation Commission is responsible for the maintenance of approximately 800 acres of town conservation land and for the enforcement of the state and town's wetland protection laws and regulations. In 2007 significant progress was made in the maintenance of conservation land by the Chelmsford Open Space Stewardship. This committee consists of volunteers who look after the conservation land under the direction of the Commission. Their initial effort has been to bring the trails of the reservations up to standard. Work was completed at the Lime Quarry, Wright Reservation and Crooked Spring where trails were cleared, new trails built, bridges constructed and parking lots improved. New trail maintenance was begun at Deep Brook, Thanksgiving Forest, Red Wing Farm, Russell Mill Town Forest and the Cranberry Reservation. The Stewards also provide weekly maintenance and cleanups.

Special projects have been funded by the Community Preservation Committee at the Lime Quarry, Red Wing Farm and the Cranberry Reservation. At the Lime Quarry funds were provided for improving the parking lot on Littleton Road. At Red Wing Farm, which abuts the Bruce Freeman Bike Path, funds have been made available to construct new trails and bridges. At the Cranberry Reservation a dam broke and was reconstructed and additional parking and landscaping have been added at the entrance to the reservation on Elm Street.

Three Eagle Scout projects were approved by the Commission. Scout troops have also assisted the Stewards in their maintenance effort. The Environmental Protection Agency has assisted the Commission and Stewards in creating accurate trail maps for the reservations which will be installed at the entrances.

### Members & Officers

DAVID MCLACHLAN, CHAIRMAN

BRIAN REIDY, VICE CHAIRMAN

WILLIAM R. (BOB) GREENWOOD

WILLIAM VINES

CHRISTOPHER GARRAHAN

TONY OMOBONO

RUTH LUNA

STAFF:

TRILLIUM LEVINE

CONSERVATION OFFICER

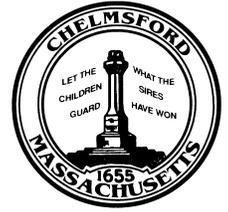
### WETLANDS PERMITS FY'07

REQUESTS FOR DETERMINATION.....	38
NOTICES OF INTENT.....	17
CERTIFICATES OF COMPLIANCE.....	4
NOTICES OF INTENT EXTENSIONS.....	7
TOTAL.....	66

Photograph by Lee Fortier [leefortier@comcast.net](mailto:leefortier@comcast.net)



# COMMUNITY DEVELOPMENT



## Community Preservation Committee

The Community Preservation Act (CPA) provides a source of funding for Open Space Preservation, Historic Preservation and Affordable Housing. At the April 2006 Town election, the voters enacted an increase in the CPA surcharge; the surcharge was increased to 1.5% from 0.5%. Along with the increase two additional exemptions were passed; a low-income individual and family exemption, and a moderate-income senior exemption. To date, every dollar collected in Community Preservation surcharge has been matched by the State.

This has been a full year for projects. Work at the Conservation Commission Cranberry Bog Reservation included rebuilding the dam that creates the bog, and a new parking lot was installed. A parking lot and granite sign was installed at Red Wing Farm Conservation Commission Property. The Cemetery Commission applied for and received \$25,000 funding for Historic Preservation work at Heart Pond, Riverside and West Chelmsford Cemeteries. The Housing Authority received \$150,000 for pre-development work that will lead to the creation of 37 units of Senior Housing, and 8 units of Special Needs housing. The location is adjacent to existing Senior housing in back of the Senior Center.

The CPC thanks Selectman Michael McCall for his many years of membership on the CPC. We also welcome Selectman Philip Eliopoulos as the new Board of Selectman appointee. An application for requesting CPA funding for Historic Preservation, Affordable Housing, and Open Space and Recreation projects is available at the Community Development Dept.

Duly reported,  
Robert Morse  
Chairman of the Community Preservation Committee

Varney Park Field House- Courtesy of the Community Preservation Committee



Photograph  
of the Hill  
Jock House  
by Fred  
Merriam

### COMMUNITY PRESERVATION COMMITTEE

CHAIRMAN ROBERT MORSE, PLANNING BOARD  
CO-CHAIRMAN MICHAEL MCCALL, BOARD OF SELECTMEN  
DAVID HEDISON, HOUSING AUTHORITY APPOINTEE  
RUTH LUNA, CONSERVATION COMMISSION  
REBECCA MARKEY, CITIZEN APPOINTEE  
DONNA NEWCOMB, CITIZEN APPOINTEE  
JAMES PEARSON, DPW DIRECTOR  
LINDA PRESCOTT, CLERK-HISTORIC COMMISSION  
ANDREW SHEEHAN, COMMUNITY DEVELOPMENT

## Board of Appeals

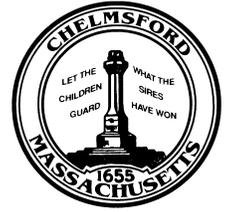
### MEMBERS:

John Blake, Chairman  
Eileen Duffy, Vice Chairman  
John Coppinger  
Len Richards  
William Gilet  
Joel Luna, Alternate Member  
Jim Begley, Alternate Member  
Judy Tavano, Alternate Member

### STAFF MEMBERS:

Andrew Sheehan, AICP, Community Development Director  
Trillium Levine, Zoning Board Administrator

The Board of Appeals hears petitions for Variances, Special Permits, Comprehensive Permits, and appeals of the Building Inspector's rulings. The Board in FY2007 granted 13 Variances and 8 Special Permits; and denied 1 Variance. One Comprehensive Permit application filed under Chapter 40B was approved. The development is entitled "Oakford at Main Street" and consists of eight single-family homes, two of which will be low to moderate income units, located at 8 Main Street in North Chelmsford. Monitoring continued on several other Comprehensive Permits projects under construction. The Board continues to follow the progress of litigation involving two that were appealed to the Courts.



## Chelmsford Public Schools

### DONALD R. YEOMAN, Ed.D. SUPERINTENDENT OF SCHOOLS

The membership of the Chelmsford School Committee in April of 2006 included; Mr. Kevin Porter, Chair; Mrs. Kathy Duffett, Vice Chair; Mrs. Christina Walsh, Secretary; Mrs. Evelyn Thoren and Mr. Angelo Taranto, Members at Large; and Matthew Doiron, Student Representative. Central Administration for the Chelmsford School Department included Dr. Richard Moser, Superintendent of Schools; Dr. Karen Mazza, Assistant Superintendent of Curriculum & Instruction; Mr. Robert Cruickshank, Business Manager; Mrs. Dory Toppan, Director of Personnel; and Mr. Bruce Forster, Director of Educational Technology and Information Services.

This year saw the completion of the secondary schools facility project. Both middle schools have larger and more effective library facilities. The Parker Middle School has renovated computer labs and McCarthy Middle School has renovated performance music rooms. Chelmsford High School has new science labs with more effective space and modern safety precautions, and, for the first time in the history of the high school, a beautiful auditorium for school and community events. The auditorium opened in April with a community opening ceremony giving recognition to all community members who assisted in the successful completion of this project. The Chelmsford Public Schools are very appreciative of the community support for providing these needed improvements to our secondary school facilities.

Budget planning has continued to be a large focus for the school department as state revenues have been limited. A parent group, The Initiative for Local Aid, has continued to lobby state legislators for an improvement to more equitable educational funding. The School Committee has continued to meet with state legislators to help them understand the impact of current funding formulas. These efforts have produced a moderate increase in state funding for FY08. However, we will continue to have financial challenges in the coming years. A major focus of School Committee attention in the past year was the search process to replace retiring Superintendent Richard Moser after 17 years of distinguished service to Chelmsford. Many staff members and local citizens assisted the School Committee during the interview and selection process. Through their efforts I was selected in January of 2007 as the next Superintendent of Schools.

I began my work in July of 2007. Since then I have met nearly three thousand people in the school department and the town. Through these conversations I have learned about the history, values, and successes of our town over more than three hundred fifty years. And I have learned of the community's strong commitment to, and support of, the Chelmsford Public Schools.



*School Committee: Top L-R: , Superintendent Richard H. Moser, Ph.D., Student Representative Matthew Doiron, Angelo J. Taranto, Evelyn S. Thoren Bottom L-R: Christina H. Walsh, Kevin Porter, Katherine Duffett,*

I am most pleased with the increasing academic success of our students. Strong recruitment, selection, and staff development programs have resulted in the cutting-edge teacher skill I witness each day as I visit classrooms. And the strength of our curricula is a direct result of strategic curricular planning. These programs, combined with the diligent efforts of our talented teachers and students, have ensured increasing student success.

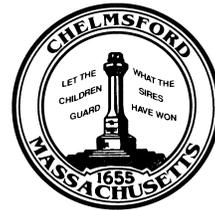
As a newcomer to our District and community, I especially appreciate the dedication of those school committee members, teachers, support staff, and administrators who have come before us. Their efforts and sacrifice have created the strong foundation of programs and quality services on which we build today.

Soon we will begin the design of a strategic plan to continue to improve our schools. Although there will be financial challenges ahead, we look to the future with optimism as we work together with the Town to improve our community and our schools.

Respectfully submitted,  
Donald R. Yeoman, Ed.D.  
Superintendent of Schools

### ENROLLMENT

SCHOOL	FY06 ACTUAL	FY07 ACTUAL	FY08 PROJECTED
ELEMENTARY	2,168	2130	2057
MIDDLE	1,708	1675	1,677
HIGH SCHOOL	1,756	1690	1,699
<b>TOTAL</b>	<b>5,632</b>	<b>5495</b>	<b>5,433</b>



## Nashoba Valley Technical High School

**JUDITH L. KLIMKIEWICZ, PH.D.**  
**NASHOBA SUPERINTENDENT**



Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12. It now also provides post-graduate programs for those between the ages of 18 and 25 years old. Nashoba has earned an impressive reputation for producing

community leaders as well as providing community service. With an enrollment of approximately 631 students from seven communities, Nashoba Valley Technical High School offers career preparation in 16 technical programs.

### Administration

Dr. Judith L. Klimkiewicz	Superintendent
Mr. Victor Kiloski	Assistant Superintendent/Principal
Ms Carol Heidenrich	Director of Technology
Ms Melissa LeRay	Director of Student Services
Ms Danya Sclar	Guidance Team Leader
Ms Denise Page	Director of Curriculum/Grants
Mr. Matthew Ricard	Dean of Students
Mr. George Kalarites	Facilities Manager
Ms Clare Jeannotte	Business Manager

### Accreditation:

New England Association of Schools and Colleges.

Faculty: 54 certified teachers

Pupil Teacher Ratio: 20:1

Three 12-week trimesters. Eight 45-minute periods set in a block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

### Vocational-Technical Programs

#### Post Secondary

Cosmetology  
Dental Assisting  
Engineering Technology  
Office Technology  
And much more!

#### Special Academic Programs

Advanced Placement and college preparatory courses are available in all core subjects. Foreign language and additional educational courses are offered for all four years for all interested students.

### Dual Enrollment

Juniors who are eligible may elect to enter the Dual Enrollment Program and take courses their junior and senior year at a two- or four-year public college or private institution in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of college credit. Over 20 students in recent years have graduated with an Associates degree from college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

### Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 10 high school sports with equal opportunities for both male and female students. Other extracurricular activities include Student Council, National Honor Society, yearbook, Students Against Destructive Decisions, Skills USA, Student Leadership, peer mediation, and many special interest clubs. No user fees are imposed on any sport, school sponsored club or activity.

### Continuing & Community Education

Approximately 700 adult students a year attend the Continuing Community Education Program in late afternoon and evenings at Nashoba.

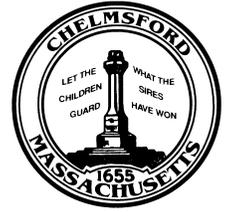
### Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district communities. Students are expected to go out with their instructors to district towns to work on community service projects. The students perform necessary projects for the district towns. The Community Service Program educates students in a real world setting and allows the towns the benefit of viewing Nashoba students at work and having a major project completed without expending limited town resources for capital improvement.

### The following projects were completed for Chelmsford:

Cemetery 30' x 50' garage by Carpentry  
Paul Center 18' x 32' building drywall & mud by Carpentry  
Chelmsford Schools Stage Walls by Carpentry  
Town Hall Quilt Frame by Carpentry  
Council on Aging Luncheons by Culinary  
Unitarian Church Luncheons by Culinary  
Summer Crossing Nursing Home Luncheons by Culinary  
Red Hatters Luncheons by Culinary  
Adult Day Support Luncheons by Culinary  
Garrison House wiring by Electrical  
Hill Jock House wiring by Electrical  
Cemetery Install service and wire building by Electrical  
Santa for Seniors Gifts by JDCU/Student Council

# PUBLIC SAFETY



## Police Department

### JAMES F. MURPHY CHIEF OF POLICE

I respectfully submit the FY2007 Annual Report for the Police Department. The year proved to be another busy year, with over 28,000 calls for service being handled by a sworn complement of 53 Officers. I would like to acknowledge the following promotions and achievements that occurred in the Department:

Jeffrey J. Bernier was promoted to the position of Sergeant after serving over 11 years as a Patrol Officer

Gary A. Hannagan was promoted to the position of Sergeant after serving 7 years as a Patrol Officer

The Department reorganized its command structure by assigning Lieutenants to oversee key functions:

Lieutenant Daniel Ahern assigned to oversee the Accreditation and Training Function.

Lieutenant John Roark assigned to oversee the Bureau of Investigative Services Division and Medical Training.

Lieutenant Edward Smith assigned to oversee all patrol operations on the day and early evening shifts.

Lieutenant Colin Spence assigned to oversee all patrol operations on the day shift.

Lieutenant James M. Spinney, Jr. assigned to oversee all patrol operations on the early night shift.

The department also welcomed four new Officers to the force. These Officers completed their 22 week training at the Massachusetts Transit Authority Training Academy in Quincy, MA: Jason Callahan, Steven Hawkins, Nicholas Ziminsky, Jason Poor.

The department also re-implemented its Bicycle Patrol Unit thanks to a generous donation from the Chelmsford Police Foundation. The unit is staffed with 5 patrol officers who can enhance the community policing concept of the department by focusing their efforts on problem areas needing extra attention.

Sergeant Paul Cooper received the State's highest recognition in being awarded the Trooper George Hanna Award for Meritorious Conduct. The award was for Sgt. Cooper's actions as part of the NEMLEC Swat Team in subduing an armed and barricaded individual in Pepperell, MA.

Finally, the department was able to purchase new Honor Guard uniforms for its unit, due to the generous donation of Mildred Adams. Mildred's father, Donald Adams, was a Chelmsford Police Officer who was shot and killed in the line of duty in 1927. The department is grateful for Millie's donation, and has honored Donald by wearing a pin on each Honor Guard uniform.



### GRANTS

The Police Department received the following Grants for Fiscal Year 2007:

State Community Policing Grant  
\$36,000.00

State Governor's Highway Safety Grant  
\$12,000.00

### APPOINTMENTS

Lisa Desmond was appointed as a Public Safety Dispatcher on June 7, 2007.

### RETIREMENTS

Norberto Melendez retired from his Maintenance Position after 3 ½ years to take a position with Salem State College as a Campus Police Officer.

### OBJECTIVE

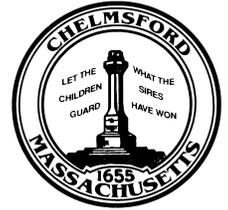
To provide the citizens of Chelmsford the safest community within the Commonwealth by education, enforcing the laws and eliciting community participation and cooperation.

I would like to express my sincere appreciation to the Board of Selectmen, Town Manager and other town departments and personnel, for the excellent cooperation given to the Police Department.

I would also like to thank and recognize both sworn and non-sworn personnel of this Department for outstanding performance of duty.

Respectfully submitted,  
Chief James F. Murphy

# PUBLIC SAFETY



## *Police Department*

### CHIEF OF POLICE

JAMES F. MURPHY

### DEPUTY CHIEF

SCOTT UBELE

### LIEUTENANTS

DANIEL J. AHERN  
JOHN A. ROARK  
EDWARD F. SMITH  
JAMES M. SPINNEY JR.  
COLIN C. SPENCE

### SERGEANTS

TODD D. AHERN  
PAUL E. COOPER  
PHILIP R. DUBE  
RONALD GAMACHE  
EDWARD F. QUINN  
JEFFREY J. BERNIER  
GARY A. HANNAGAN

### INSPECTORS

#### **BUREAU OF INVESTIGATIVE SERVICES**

GAIL F. BEAUDOIN  
JEFFREY A. BLODGETT  
GEORGE A. TYROS  
CRAIG E. WALSH

#### **JUVENILE OFFICER**

KENNETH R. DUANE

#### **DOMESTIC VIOLENCE OFFICER**

REBECCA A. TYROS

#### **CRIME PREVENTION OFFICER**

JENNIFER L. BELLISSIMO

#### **DEPARTMENT CRIMINAL PROSECUTOR**

##### **LOWELL DISTRICT COURT**

SERGEANT E. MICHAEL ROONEY

### TRAFFIC DIVISION

#### **COMMUNITY RESPONSE UNIT**

#### **MOTORCYCLE UNIT**

SGT. FRANCIS KELLY  
DAVID R. TINE  
DAVID M. LEO, K-9  
PAUL E. RICHARDSON

### PATROL OFFICERS

TIMOTHY B. BOURKE  
JASON CALLAHAN  
JOSEPH P. CROWLEY  
BRUCE A. DARWIN  
STEVEN J. DOOLE  
STEVEN M. FREDERICKS  
JOHN R. GOFFIN  
DANIEL P. GOGUEN  
FRANCIS J. GOODE, JR.  
JASON P. HANSCOM  
STEVEN HAWKINS  
ANDREW N. LOPILATO  
DAVID F. MACKENZIE  
JOHN J. MCGEOWN  
PETER C. MCGEOWN  
BRIAN F. MULLEN  
ROBERT J. MURPHY, JR.  
JASON POOR  
DANIEL T. REID, JR.  
BRIAN R. RICHARD  
ANTHONY SPINAZOLA  
DANIEL J. SULLIVAN  
SEAN F. SWIFT  
JONATHAN P. TAYS  
FRANCIS P. TEEHAN  
GARY R. WHITE  
CHRISTOPHER D. ZAHER  
NICHOLAS ZIMINSKY

### FULL TIME CIVILIAN DISPATCHERS

KATHLEEN A. BENNETT  
DAVID J. DEFREITAS  
RICHARD A. DEMERS  
LISA M. DESMOND  
TIMOTHY A. GOODE  
KEVIN R. PROULX  
KIM SANDBERG  
CHRISTIAN W. SEMINATORE  
WILLIAM H. VAUGHN

### DEPARTMENTAL ASSISTANT

MARY JANE GRANT

### PRINCIPAL CLERKS

DONNA A. FOX  
SANDRA A. HALL  
DIANE M. MORGAN

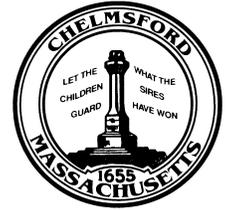
### MAINTENANCE

CARL W. KOCH

### MECHANIC

FRANKLYN R. FADER

# PUBLIC SAFETY



## Auxiliary Police

### SERGEANT FRANCIS P. KELLY AUXILIARY POLICE

For the year 2007 the Auxiliary Police Unit assisted the regular force at numerous motor vehicle accidents scenes and other traffic control incidents. Overall the Auxiliary Police Unit donated 9,960 hours at various assigned duties and events. I would like to thank all members of the Auxiliary Unit for their great efforts and commitment over the past year.

Respectfully submitted,  
Sgt. Francis P. Kelly  
Auxiliary Commander

#### AUXILIARY STATISTICS

HOUSE CHECKS.....	126
SCHOOL PROPERTY CHECKS.....	570
TOWN PROPERTY CHECKS.....	775
TOTAL PROPERTY CHECKS.....	1471

## Animal Control

### ERIK E. MERRILL ANIMAL CONTROL OFFICER

The Animal Control Officer responds to a variety of animal and wildlife calls throughout the community. Those calls involving public safety or public welfare will be addressed by the Animal Control Officer. The Animal Control Officer reminds residents that calls such as removal of animals from chimneys, under porches, or inside attics must be handled by a private pest control service.

The Animal Control Officer reminds all pet owners that it is their responsibility to insure that their pets are properly vaccinated and licensed. Also, all dogs must be leashed or under your control at all times, and all waste must be picked up from all public and private property.

I would like to thank all the people who have donated food, blankets, towels, etc. for our guests. We are always in need of these supplies and welcome all donations. I would like to thank all the people who attended our rabies/microchip clinic and the seminars we have provided. Please look for information on upcoming events.

I would like to thank the Town Manager, Board of Selectmen, Police Department and all other town departments for their support and assistance over the last year.

Respectfully Submitted,  
Erik E. Merrill  
Animal Control Officer

#### POLICE DEPARTMENT RECEIPTS

PERMITS, FINES, TICKETS AND FEES.....	\$51,878.00
LOWELL DISTRICT COURT REVENUES.....	\$12,300.50
RMV DISBURSEMENTS.....	\$185,975.00
TOTAL.....	\$250,153.50

#### MISCELLANEOUS STATISTICS

CALLS ANSWERED BY CRUISERS.....	28,405
SUMMONS SERVED.....	322
ACCIDENTS REPORTED.....	1,009
FATAL ACCIDENTS.....	2
PERSONAL INJURY ACCIDENTS.....	120
CITATIONS ISSUED.....	3,744
PARKING VIOLATIONS ISSUED.....	282
RESTRAINING ORDERS SERVED.....	68
PROTECTIVE CUSTODY.....	31
ALARM CALLS RESPONDED TO BY CRUISERS.....	1,512
MEDICAL CALLS.....	2,255
SUSPICIOUS ACTIVITY CALLS.....	1,572
DISTURBANCE CALLS.....	898
DOMESTIC CALLS.....	312
O.U.I.....	51

#### BREAKDOWN OF ARRESTS

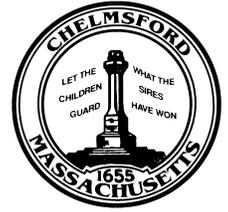
ADULT ARRESTS.....	472
JUVENILE ARRESTS.....	31
TOTAL.....	503

#### DISPOSITION OF CASES

NO FINDING.....	0
TO BE DISMISSED.....	42
NOLLE PROSECUTION.....	25
FILED WITHOUT CHANGE OF PLEA.....	29
CONTINUED AT HEARING/DISMISSED.....	50
DISMISSED/VICTIM'S REQUEST.....	1
FORWARDED TO SUPERIOR COURT.....	0
CASE CLOSED.....	87
CONTINUED.....	59
DISMISSED.....	432
DEFAULT.....	247
GUILTY.....	181
NO DISPOSITION NEEDED.....	190
PRE-TRIAL PROBATION.....	65
REQUEST DENIED.....	3
RESPONSIBLE/FILED.....	197
NOT RESPONSIBLE.....	18
NOT GUILTY.....	11
PLACED IN ASAP.....	1
NO COMPLAINT TO ISSUE.....	15
CONTINUED WITHOUT A FINDING.....	186
TOTAL FINDINGS.....	2,141

#### ANIMAL CONTROL STATISTICS

CALLS FOR SERVICE.....	699
DOGS LICENSED IN FY07.....	3,109
ANIMALS PICKED UP AND TAKEN TO POUND.....	48
ANIMALS RETURNED TO OWNERS.....	33
ANIMALS ADOPTED AFTER 10 DAYS.....	5
ANIMALS TAKEN TO LOWELL HUMANE SOCIETY.....	10
ROAD KILLS DISPOSED AT LOWELL HUMANE SOCIETY.....	251
ANIMAL BITE REPORTS.....	48
CITATIONS ISSUED.....	53
VALUE OF CITATION FINES.....	\$2,106
OTHER FUNDS COLLECTED.....	\$1,580



## Fire Department

### JOHN E. PAROW FIRE CHIEF

The Chelmsford Fire Department has been very busy this year answering a total of 4,922 emergency calls. Fire calls increased this year over last, totaling 205, an increase of 39 fire calls. Medical emergency calls also continued to grow and now accounted for more than half of our calls. We responded to an all time high of 2,506 calls for medical assistants this past year. Based on the fact that emergency medical care has become such a large part of the department's responsibility the Chelmsford Fire Department applied for and received a license from the state to operate a "Class 5" ambulance. This license greatly enhances the ability of the department to provide a higher level of medical care and transport patients to the hospital in the case of an extreme emergency. In addition, the department took the lead in writing the "Emergency Medical Service Zone Plan" for the Town of Chelmsford. This plan outlines how emergency medical care will be delivered within the Town and sets the standard of care town residents will receive. Firefighter John Robinson spent hundreds of hours putting this plan together and he is to be commended for his effort.

The concern of terrorism has forced the department to prepare itself as the first line of defense against incidents of this type. Specialized equipment has been purchased and put into service. In addition, mandatory National Incident Management System (NIMS) training has been conducted for all department members and we now meet or exceed the national standard in this area.

The Department applied for and received two State grants during this fiscal year. One was to continue our Student Awareness Fire Education (SAFE) program. This program allows us to send trained fire department personnel into the schools and educate our students on fire safety and the ill effects of smoking. The department also received a grant from the State for firefighting equipment.

The department will purchase a new thermal imaging camera and a rapid intervention breathing air kit with the money from that grant. We owe a great debt of gratitude to our state legislators for their help in providing this funding.



Two seasoned veterans with over 60 years of combined experience retired during this past year. The department wishes Captain Rich Miller and Firefighter Mike Ridlon a long and enjoyable retirement. These vacancies were filled by hiring two town residents Firefighter/EMTs Ryan Houle and Josh Abbott. Firefighter Gary Ryan was promoted to Captain. We wish them all well in their new positions. In addition, Firefighter Mike Young was activated by the military and is serving our country in Iraq. His deployment is expected to last for fifteen months. Our thoughts and prayers are with him and his family.

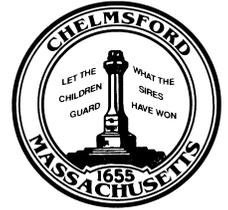
Structural problems have been identified with the apparatus floor at the Center Fire Station. Thirteen large support columns have been built in the basement to support and stabilize the floor. Although the floor has been stabilized the engineer has told us that this is only a temporary fix and will buy us a little time until we can build a new station. A building committee has been established to look into the feasibility of building and locating a new Center Fire Station. Their recommendations are expected to be presented at the 2007 October Town Meeting.

Because of budget problems within the Town the Fire Department has been forced to cut four firefighter positions and a clerk in recent years. Although we do understand the fiscal restraints associated with the town budget the cut backs are making it very difficult for the department to provide the services the citizens of the town have grown accustomed to expect. It is paramount that when the financial picture brightens or alternative funding sources are identified that these positions are restored.

I would like to thank all members of the department, my staff, the Town Manager, and the Board of Selectmen for their support over the past year.

Respectfully submitted,  
John E. Parow, Fire Chief

# PUBLIC SAFETY



## *Fire Department*

Continued from page 18

### CALLS IN FISCAL YEAR 2007

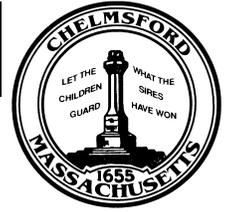
AUTO FIRE.....	29
BUILDING FIRE.....	45
OUTSIDE FIRE.....	131
MUTUAL AID.....	16
INVESTIGATION.....	885
SERVICE.....	1310
FALSE ALARM.....	0
MEDICAL AID.....	2,506
<b>TOTAL FY06.....</b>	<b>4,922</b>



### ANNUAL CALL VOLUME

YEAR:	AUTO	BUILDING	OUTSIDE	MUTUAL AID	INVESTIGATION	SERVICE	FALSE ALARM	MEDICAL AID	TOTALS
1998	56	36	97	17	808	1406	0	1724	4144
1999	50	53	113	15	780	1399	2	1841	4253
2000	47	40	127	23	842	1361	0	1975	4415
2001	37	39	81	22	903	1364	0	2134	4580
2002	36	53	118	24	1087	1434	2	2246	5000
2003	31	44	80	12	855	1231	0	2318	4571
2004	38	71	77	18	853	1135	0	2420	4612
2005	41	59	66	23	809	955	1	2324	4278
2006	31	50	116	21	877	565	0	2539	4199
2007	29	45	131	16	885	1310	0	2506	4922

# PUBLIC SAFETY



## *Fire Department Operations*

**FIRE CHIEF**

JOHN E. PAROW

**DEPUTY CHIEFS**

JAMES SOUSA  
MICHAEL CURRAN

**CAPTAINS**

JAMES BOERMEESTER  
RICHARD MILLER  
JAMES DURKIN  
RICK RIVARD  
MICHAEL DONOGHUE  
GARY RYAN

**FIREFIGHTERS**

JOSHUA ABBOTT  
WILLIAM AMUNDSON  
WILLIAM BACON  
WILLIAM BENNETT  
EDWARD BOISSEAU  
CHRISTOPHER BROTHERS  
MICHAEL BROTHERS  
THOMAS BROTHERS  
WILLIAM CAMPBELL  
JEFFREY CANCELLA  
JACK CARROLL  
MICHAEL CHIASSON  
KEVIN CLARKE  
F. MARK CONLIN

**FIREFIGHTERS**

DANIEL COREY  
BRUCE DONOVAN  
MICHAEL DUCHARME  
JESSE FOSTER  
DANIEL FUNARO  
ROBERT GARDNER  
DAVID HADLEY  
HENRY HOULE  
RYAN HOULE  
WILLIAM KEOHANE  
JOHN KIVLAN  
DANIEL KOUTSOUFIS  
CYNTHIA LECZYNSKI  
DAVID LEFEBVRE  
KEITH LINDSAY

**FIREFIGHTERS**

MICHAEL MAHER  
DANIEL MANLEY  
LEO MANLEY  
LESLIE MERRILL  
JASON MOODY  
MICHAEL NELSON  
KEVIN O'BRIEN  
MARC PARE  
DONNIE PETERSON  
CASEY PHELAN  
JOHN REID  
MICHAEL RIDLON  
JOHN ROBINSON  
GEORGE RYAN  
WILLIAM SCHELLBACH  
TIMOTHY SHANAHAN  
KEVIN SHEEHY  
BRIAN STANTON  
DANIEL UBELE  
MICHAEL YOUNG

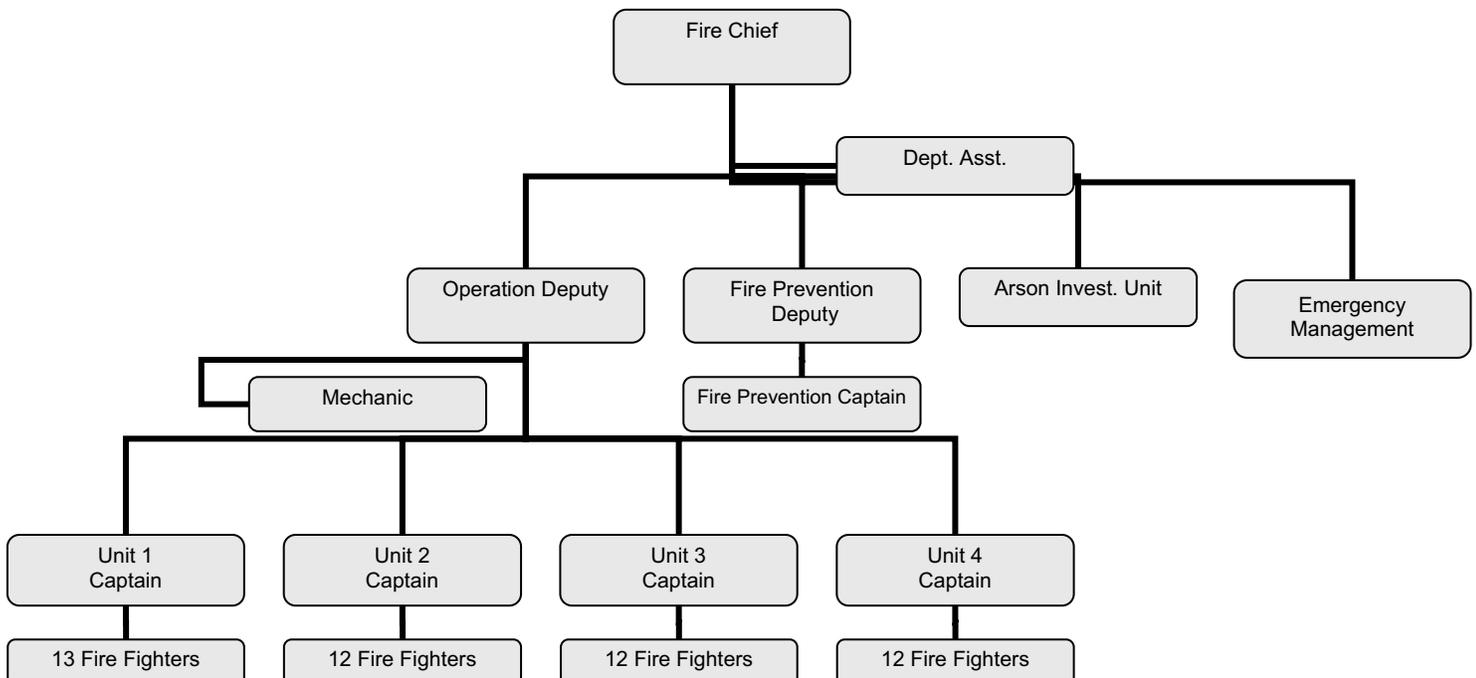
**DEPARTMENTAL ASSISTANT**

MARTHA DESAULNIER

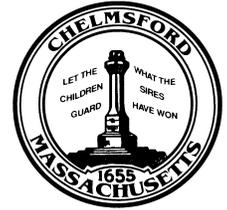
**MECHANIC**

JAMES F. KEELEY, SR.

## Organizational Chart



# PUBLIC SAFETY



## Building Department

### ANTHONY ZAGZOUG, INSPECTOR OF BUILDINGS

I would like to thank my staff for their hard work in maintaining timely and professional service. The Inspections Department was very active in FY 2007 enforcing state building codes and local zoning regulations.

Department Personnel include:

- Anthony F. Zagzoug, Inspector of Buildings
- Scott D. Hammond, Local Inspector
- Kenneth W. Kleynen, Plumbing & Gas Inspector
- Dennis P. Kane, Wiring Inspector
- Amy Baron, Departmental Assistant

The attached charts show breakdowns of new construction permits this year.

In addition to the fees above, the total fees collected for sign permits, yards sales, and Certificates of Inspection amounted to \$7,493.00

I would also like to thank the personnel of other Town Departments for their cooperation, support, and assistance throughout the year.



### PERMIT FEES

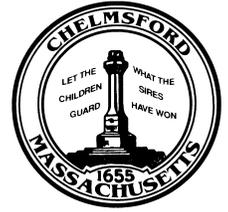
TYPE OF PERMIT	NO. ISSUED	TOTAL FEES
BUILDING	901	\$570,838.11
WIRING	815	\$90,911.30
PLUMBING & GAS	1405	\$67,130.00
<b>TOTALS</b>	<b>3121</b>	<b>\$728,879.41</b>

### NEW CONSTRUCTION PERMITS

SINGLE FAMILY DWELLINGS.....	53
TWO FAMILY DWELLINGS.....	0
MULTIFAMILY DWELLINGS.....	0
INSTITUTIONAL.....	0
MUNICIPAL.....	1
COMMERCIAL.....	3
INDUSTRIAL.....	1
AGRICULTURAL.....	0
<b>TOTAL: .....</b>	<b>58</b>



# PUBLIC WORKS



## Department of Public Works

**JAMES PEARSON, TOWN ENGINEER  
PUBLIC WORKS DIRECTOR**

### *Engineering Division*

The Engineering Division provides technical support to many Town departments including the Planning Board, Conservation Commission, Town Manager, Board of Selectmen, Assessors Department, Town Clerk and Sewer Commission. Additionally, the engineers design several projects for construction by the Highway Division.

The engineers provided layout, grades, technical assistance, and inspections for the following projects:

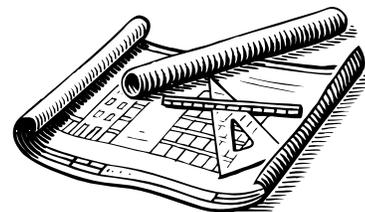
Garrison Road Drainage Construction  
Boston Road Sidewalk Construction  
Elm Street Drainage Construction  
Dunstable Road Reconstruction  
Smith Street Culvert/Sidewalk Construction  
Warren Avenue Culvert Repairs/Sidewalk Construction

The engineers provided Planning Board related site plan reviews and/or inspections on the following projects:

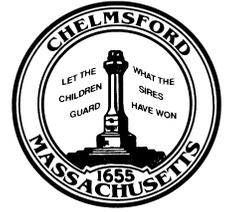
- Braden Street -- Paper Street Construction
- Mill Road (278-282) -- Site Plan
- Elizabeth Drive (11) – Minor Site Plan
- Drum Hill Road (65) – Minor Site Plan
- Billerica Road; Sunny Acres – Site Plan
- Maynard Circle – Minor Site Plan
- Lone Pine Circle/Farley Brook Road - Paper Street Construction



- North Road; Church of Christ – Minor Site Plan
- Wellman Road; Lighthouse Sewer Expansion Site Plan & Special Permits
- Tracy Road – Minor Site Plan
- Olde North Road (2-4) – Minor Site Plan
- Littleton Road; Hawthorne Place Site Plan & Special Permits
- Cranberry Bog Reservation – Minor Site Plan
- Alpha Road (14) – Site Plan & Special Permits
- Executive Drive – Site Plan Modification & Special Permits
- Kidder Road (5&9) – Site Plan & Special Permits
- Riverneck Road – Site Plan Review
- Industrial Avenue – Site Plan & Special Permit Modification
- Executive Drive (1&2) – Site Plan & Special Permits
- Research Place – Minor Site Plan
- Provided technical assistance on various 40B projects.



# PUBLIC WORKS



## Department of Public Works



### Highway Division

The Highway Division is responsible for the upkeep and improvement of all streets, culverts, catch basins and manholes, street signs, traffic signs and traffic signals. There are currently approximately 230 miles of roadway under their jurisdiction.

Major projects included:

- Dunstable Road Reconstruction (drainage upgrade; curbing and sidewalk installation; and road regrading.
- Elizabeth Drive and Scientia Drive repaving.
- Relocation of the traffic signal control box in Central Square.
- Repair of catch basins: Harold Street; North Road; Old Stage Road; Sonora Drive; Freeman Road; Burning Tree Lane; Hunt Road; Turnpike Road and Poplar Lane.
- Basin installation: Merilda Avenue; Queen Street; and Proctor Road.
- Drainage repairs: Lauderdale Road at Warren Avenue; Riverneck Road; Richardson Road; Stuart Road; Purcell Drive; Lauderdale Road; Smith Street; Nobel Drive; and Frank Street.
- Drainage reconstruction: Elm Street; Brick Kiln Road; Riverneck Road.
- New drainage installation: Garrison Road.
- Parking lot construction: Cranberry Bog Reservation.

The office staff maintains all financial records needed for the reporting, tracking, and payment of all vouchers connected with the highway budgets – including general expenses, salaries, snow and ice, Massachusetts Chapter 90 funding (road construction or repair), street lighting and capital expenditures.



### Sewer Division

The Sewer Division continued to expand this year with the addition of approximately 247 new sewer connections, bringing the total of on-line sewer users to 10,323.

Major projects included:

- Construction oversight of two new pump stations (Hunt Road and Singlefoot Road)
- SCADA remote monitoring installation at four pump stations;
- Emergency generator upgrade at Mill Road;
- Pump rebuilding at eight pump stations

The office staff handles all sewer betterments, sewer billing, phone inquiries, concerns and other related correspondence. They also provide clerical support to the Sewer Commission.

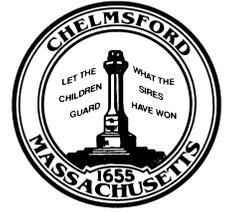


### Public Buildings Division

The Public Buildings Division staff maintains the Town Offices and the Old Town Hall. Typical duties include furniture and mechanical repair, repair of ceilings, walls, and woodwork. General “handy work” around the various buildings may include trash removal, cleaning, and painting. The staff also removes snow during the winter months.

In February, 2007, the Town hired a private cleaning company to perform janitorial duties at the Town Offices and the Old Town Hall. We maintain one staff person to assist with various building maintenance needs.

# PUBLIC WORKS



## *Public Facilities*

### *Public Works Parks Division*

The Parks Division maintains all traffic islands and commons in town. The grounds are groomed each Spring and prepared for the heavy use during the year. This Division also prepares the Town Common for the annual Fourth of July celebration as well as the cleanup and restoration of damaged areas resulting from an abundance of activities throughout the year. With the official formation of the Public Facilities Department the Parks Division no longer handles the maintenance of the Town's recreational fields.

The Parks Division acknowledges the many volunteer groups and individuals for their time, donations and help. Also, thanks to all that participated in the Adopt-a-Park program.



In fiscal year 2007 the department processed 2479 work order requests.

The department is responsible for managing all major building related capital improvements. Capital projects for the year included:

- Chelmsford High School – New roof
- Byam, Harrington, South Row and Westlands – Chalkboard replacement
- Byam, South Row and Westlands Schools – Classroom furniture
- South Row School – Floor tile replacement
- South Row School – Parking lot, curbs and sidewalks
- North Fire Station – New roof
- West Fire Station – New roof

The department participates in the MIIA Rewards Program by performing and submitting roof, self and building freeze up inspections.

Roof repairs to the South Fire Station and the Byam School have been completed as recommended by the Town-Wide Rooftrac Program Inspection Report.

#### **Grounds**

The Public Facilities Department maintains all Town and School parks and athletic fields. Department personnel mow all sports fields and turf areas, trim shrubs, collect rubbish at parks and playgrounds, weed, edge, and mulch shrub beds.

The Facilities staff is also responsible for snow removal, the preparation and clean up for special events and repair and replacement of small engines.

Gary J. Persichetti  
Public Facilities Director



## *Public Facilities Department*

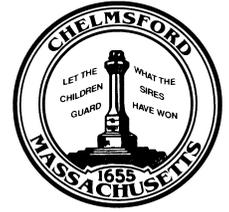
**GARY PERSICHETTI**  
**PUBLIC FACILITIES DIRECTOR**

The purpose of the Facilities Department is to manage all buildings and grounds of the Town of Chelmsford in a uniform and high quality manner.

#### **Buildings**

The Public Facilities Department provides electrical, plumbing, HVAC, carpentry and general maintenance to all Town and School buildings. There are presently 28 buildings consisting of five elementary schools, two middle schools, Chelmsford High School, School Administration building, two Libraries, five Fire Stations, Police Station, Old Town Hall and other support buildings.

# PUBLIC WORKS



## Recycling & Solid Waste

**JENNIFER ALMEIDA**  
**RECYCLING COORDINATOR**

The Office of Recycling and Solid Waste (a.k.a. the Recycling Office) seeks to insure excellent trash and recycling services that fully comply with state waste bans, local bylaws, governing contracts and all other pertinent requirements. The Recycling Office works to educate residents about the importance of waste reduction both for the environment and to save municipal funds. The office is staffed by two part time employees: Jennifer Almeida, Recycling Coordinator, and Winnie Colbert, Recycling Assistant. The office's work is supported by the Chelmsford Recycling Committee, which in 2007 was comprised of: Bonnie Rankin, chair; Mark Gallagher, clerk; Jo Morse; Ron Goodner; Nancy Kaelin; Kathy Brough; Mark Grant and Ron Goodner. Members of the recycling committee assist in the planning of and volunteer at the recycling events, and these events could not happen without their assistance and that of other volunteers.

### **Solid waste and recycling collection services:**

The Office of Recycling and Solid Waste coordinates the weekly collection of trash and bi-weekly collection of recyclables from residential properties as well as the trash and recycling collection services provided to schools and municipal buildings. We communicate on a daily basis with the hauler and are available to assist residents with any service problems that may arise related to trash or recycling. In FY07 the Recycling Office continued to work on the implementation of the mandatory recycling bylaw. The bylaw, which enforces long-standing state waste bans, prohibits the disposal of waste banned recyclables in the trash and requires the trash collectors to leave any such visible recyclable material at the curb.

The hauler risks being fined if it collects visible recyclable material with the trash. Since the bylaw's implementation in late January 2006, Chelmsford has achieved significant reductions in its trash tonnage and increases in recycling tonnage. The results are even more remarkable in light of the fact that through 2005, our trash tonnages were increasing while our recycling rate remained flat. In every month under the bylaw, the town has generated less trash than the same month in the prior year, and our trash tonnage in FY07 was the lowest it's been in ten years.

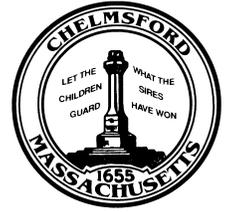


### **Drop off events:**

The Recycling Office and the Chelmsford Recycling Committee held six recycling drop off events in FY07. These events, two for electronics and tires, two for scrap metal and usable household goods and two for brush, provide an opportunity for residents to recycle materials that cannot be recycled at the curb, to insure that we keep waste banned materials (such as appliances, brush and CRTs) out of the trash, and to divert usable items from the trash. At these events we took in 1280 CRTs, 163 ACs and dehumidifiers, thousands of pounds of other small electronics, over 500 tires, 42 tons of scrap metal and several truck loads of usable furniture and household goods for charity and for Boy Scout Troop 74's yard sale. The Recycling Office also publicized alternatives to the Town's drop off events in an effort to give residents options that did not involve waiting in the long lines that frequently characterize our events.

*(Continued on page 26)*





## Recycling & Solid Waste

(Continued from page 25)

### Yard waste and composting:

Leaves and yard waste are banned from the trash by state waste bans. The FY2007 budget did not include funds for curbside leaf collection. The Recycling Office assisted residents in finding other options for their leaves and yard waste. In early FY07, Phil Jones of Jones Farm proposed a plan to provide fee based curbside leaf collection services to residents. The Recycling Office worked with Jones Farm and the Town Manager's Office to see this proposal come to fruition. The program was successful, albeit lightly used, and was repeated in the spring of 2007 and thereafter. In addition, the Recycling Office continues to encourage home composting as a means of diverting kitchen scraps from the solid waste stream and as a way for residents to deal with leaves. In FY07 the Recycling Office sold 66 compost bins and 16 kitchen compost scrap buckets, sponsored a composting talk at the library with Phil Jones, and brought in composting expert Virginio Mendonca to do composting presentations at the July 4 Country Fair.

### Education and outreach:

The Recycling Office creates the annual "Chelmsford Recycles" flyer which is a comprehensive description and "how to" guide on recycling and solid waste services in Chelmsford. The flyer was mailed to all households in late June. The Recycling Office also maintains and updates that portion of the Town's website related to recycling and solid waste ([www.townofchelmsford.us/Recycling-Department.cfm](http://www.townofchelmsford.us/Recycling-Department.cfm)), disseminates information through Chelmsford Telemedia's bulletin board, maintains and updates a recorded information line at 978-250-5299, submits newspaper articles and occasional paid advertisements to the local newspapers, and drafts informational pieces on the Office's programs for publications in the Town's Community Newsletters.

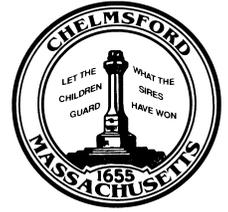
**Merrimack Valley Regional Recycling Partnership** The Recycling Office was an active participant in the newly created Merrimack Valley Regional Recycling Partnership (MVRRP). Consisting of the City of Lowell and the towns of Chelmsford, Billerica, Tyngsborough, Tewksbury, Dracut and Westford, the MVRRP undertakes regional projects aimed at increasing recycling awareness and participation, and explores ways for these communities to work together to improve services to residents while keeping down the costs to each municipality. In FY07, our work with the MVRRP included the creation of a regional "Reduce, Reuse, Recycle" guide which was published by the Lowell Sun on Earth Day in April (copies of the guide are available at the Recycling Office). The guide provides residents

with many local options for recycling materials that cannot be recycled at the curb and reuse options for items that should be kept out of the trash stream. The Recycling Office also worked with the MVRRP to explore the possibility of a regional household hazardous waste contract, as well as a regional contract for the curbside collection of materials such as CRTs and appliances for which Chelmsford currently provides only drop off recycling events. Work on these proposals continues.

In FY07 the Recycling Office also applied for DEP recycling grants, filed the Town's annual DEP data sheet, and managed the mercury diversion programs and cell phone and rechargeable battery recycling programs. With the assistance of the Recycling Committee and other volunteers, the office planned the Town-wide Litter Clean-up; coordinated the recycling booth and bottle and can recycling efforts at the July 4<sup>th</sup> Country Fair, and provided information to the Town's Solid Waste/ Recycling Task Force to assist it with its research and recommendations.



# PUBLIC WORKS



## Recycling & Solid Waste

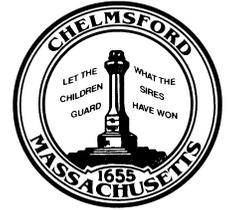


FY	Tons: Solid waste (trash)	Per ton tipping fee at incinerator	Tons: Curbside Recycling	Recycling Rate	Annual disposal cost **
1997	13976	\$43.70	3216	18.71%	\$610,737
1998	14503	\$45.40	3344	18.74%	\$658,447
1999	14584	\$47.24	3485	19.29%	\$688,952
2000	14943	\$49.10	3867	20.56%	\$733,718
2001	15407	\$51.60	3534	18.66%	\$795,004
2002	15687	\$53.14	3401	17.82%	\$833,609
2003	15661	\$55.77	3390	17.79%	\$873,395
2004	15813	\$57.98	3433	17.84%	\$916,831
2005	16061	\$59.78	3117	16.25%	\$960,167
<b>2006*</b>	<b>15358</b>	<b>\$67.50</b>	<b>3586</b>	<b>18.93%</b>	<b>\$1,036,665</b>
<b>2007</b>	<b>14170</b>	<b>\$69.50</b>	<b>4296</b>	<b>23.27%</b>	<b>\$984,815</b>

\* Bylaw in effect February 2006 through June 2006.

\*\* Costs shown are the Town's disposal costs only and do not include the cost of collection and transportation of solid waste and recycling.

# PUBLIC WORKS



## *Cemetery Commission*

**DAVID BOYLE,  
SUPERINTENDENT**

The Cemetery Commission is pleased to report the following accomplishments for fiscal year 2007, to the citizens of Chelmsford.

At Pine Ridge Cemetery, we are in the final phase of redesigning a small area in Section I and will begin working on opening additional areas to make available for future lot sales.

Construction of the new storage garage at Pine Ridge Cemetery has been completed, the Commission would like to thank all the students and faculty from Nashoba Valley Technical School who were involved in completing this project, it will provide much needed storage space the Cemetery for many years to come.

Heart Pond Cemetery has seen a complete renovation, repaving of the entire cemetery was completed in the Fall of 2006, and beginning this past spring the fence that surrounds the cemetery was restored by a town resident who participates in the Senior Tax Credit Program, also at Heart Pond Cemetery this year with the assistance of the Community Preservation Fund we were able to restore the historic monuments that needed attention.

Looking ahead, both West Chelmsford Cemetery and Riverside Cemetery will be undergoing restoration work with funds provided by the Community Preservation Fund.

Please visit the Town's web site at [www.townofchelmsford.us](http://www.townofchelmsford.us) and click on the Public Facilities link; then to the Cemetery Department link, here you will find information on the Cemetery Commission, the six cemeteries in town and directions to each of them; current rates, and also a link to the Cemetery Archives to search genealogy.

During Fiscal Year 2007 there were 159 total interments, 112 full burials and 47 cremation interments which accounted for nearly 30% of total interments. There were 87 cemetery lots sold throughout the town. Twenty-eight residents participated in the Prepaid Interment Fee Program. The Cemetery Commission appreciates our staff's efforts to keep Chelmsford's six public cemeteries well-maintained and attractive burial places. Respectfully submitted,

Peter S. Pedulla, Chairman



## *Sewer Commission*

**BARRY BALAN,  
CHAIRMAN**

Construction and site restoration were completed this year for Phase 4E (Livery Road & Chestnut Hill Road Area Lateral Sewer Projects) and the first segment of Phase 4F (High Street Area Lateral Sewer Project). Construction on the second segment of Phase 4F (Hunt Road Area Lateral Sewer Project) is on schedule, as pipeline installation and paving continues through 2006 with an anticipated completion of final paving and site restoration during the spring of 2007.

The next phase (4G) is made up of two contracts, Burning Tree Lane Area and Robin Hill Road Area. Design of the Phase 4G Lateral Sewer Project was completed during the summer of 2006. The Burning Tree Lane Area Lateral Sewer Project (Contract 06-1) will be bid in the fall/winter of 2006 with construction anticipated to commence in the spring of 2007. The Robin Hill Road Area Lateral Sewer Project (Contract 06-2) will be bid in the summer of 2007 with construction to commence thereafter.

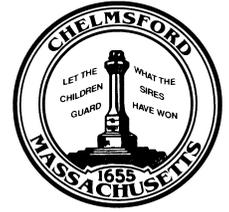
The CSC would like to acknowledge Trish Kahl for her hard work and professionalism. We would also like to welcome Mary Calandrella to the Chelmsford Sewer Commission office. Both Trish and Mary interface with the public on a daily basis, and their multifaceted duties are shared by the Sewer Division of the Department of Public Works. The CSC would like to thank Amy Baron, who has been promoted to another department, for her many years of service.

Barry B. Balan, Chairman  
Jeffrey A. Miller  
John F. Souza, Vice Chairman  
Richard J. Day  
George F. Abely, Clerk



*Chelmsford  
Historical  
Commission,  
Photograph  
by Fred  
Merriam*

# HUMAN SERVICES



## *Council on Aging & Elder Services*



**DIANA RYDER**  
**HUMAN SERVICES DIRECTOR**

The Human Services/Elder Services Department provides advocacy and support systems which empower older adults to maintain independence, prepare for life changes and improve their quality of life.

American society is evolving, changing and realizing that aging is a complicated process not simply defined by a number. Even the very definition of “senior” is undergoing analysis and change with adjectives such as “seasoned citizens”, “Geri-Actives” and “Rewired” being used with greater frequency to describe older Americans. Tomorrow’s challenges will vary a great deal in response to the “Boomers” expectations versus the expectations of today’s mature adult..

The variety of Wellness programs and services provided by the COA strive to: support frail elders in their homes; case management for older adults to age in place; provide information and assistance to families making life change decisions concerning elder family members; provide some supportive services for disabled of all ages; empowering consumers; and, provide preventive health programming, advocacy, education, social, and leisure opportunities for active adults. Fostering a sense of community and involvement through shared experiences guides the COA’s activity. Additional programs and services include: monthly support groups for Alzheimer’s caregivers, grief, and a weekly anxiety support group and widows group; a monthly newsletter to senior households in Chelmsford and surrounding communities; provide free medical equipment to frail residents; offered over 50 recreational trips to all areas of New England; and offer healthy exercise programs such as Tai Chi, Yoga, Pace arthritis exercise, strength training, line dancing, and aquacise. More than 200 volunteers provide critical services to both community residents and the Senior Center. They provided 35,882 hours of service to the community. Expressed in paid equivalent terms, volunteer efforts are double the local tax appropriation at \$552,224. We are so appreciative of all the hours provided by these amazing, caring people.

### **Future Goals:**

The Council on Aging, in conjunction with other community organizations, have been meeting to address meeting the needs of the coming generations of residents. How to meet the needs of a diverse group spanning 40 years of life is extremely challenging. It takes input and cooperation from the whole community. We are also beginning the long process of having the senior center nationally accredited. This too is very challenging and is being coordinated by volunteers.

One other challenge in the coming year will be to maintain the current number of people served in our Nutrition Program. The state and federal Title III funding continues to be cut each year as overhead, food costs and transportation costs increase. An additional challenge will be meeting the increasing transportation needs with one driver and one vehicle. How do we meet the increasing need for transportation in the current fiscal climate?

The Council On Aging is committed to strengthening the capacity of our department in Fiscal Year 2008. In the coming year, we will continue to advocate for older community adults: in the areas of health, transportation, taxes and affordable housing; gather information from Chelmsford seniors regarding ‘what works well and what changes could be made’; and, continue assisting seniors and families in providing services that will assist them “Aging in Place” safely in their homes.

### **In Genuine Appreciation:**

First and foremost, special thanks to the Department’s staff. They must be recognized for their dedication, compassion, and professionalism to all participants of the Center, the public, and toward the many volunteers.

It is the members of the Council on Aging who work constantly with the Director to bring about responsive programming and quality services to the residents of Chelmsford. Council on Aging Members include: Chairperson, Diana Boisvert, Vice Chair, Paul Sweeney, Clerk Ann Warburton, John Cody, Robert Grippo, Louise Myers, Mary Jane Rainge, Stella Apostolos. Outgoing Board members: Joan LaTourneau, John Clancy and Tom Turner gave 6-7 years of dedicated service to the Council. We thank them for their dedication and support on behalf of the Chelmsford community. I am most appreciative of the assistance they have given me and look forward to their assistance and new members assistance in the future.

*Continued on page 30*

# HUMAN SERVICES

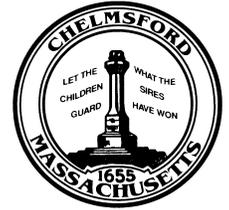
## Council on Aging

### Elder Services continued...

The Chelmsford Human Services Department and Council on Aging are challenged to offer service and support to a rapidly growing population. We welcome input from the community and encourage your comments, suggestions or complaints, as well as, participation.

The Director can be reached at 978-251-0553.

Respectfully submitted,  
Diana Ryder, Director  
Human Services/Elder Services



## Chelmsford Library

**BECKY LEGROS HERRMANN,  
LIBRARY DIRECTOR**

*We make a living by what we do, but we make a life by what we give. --Winston Churchill*

Fiscal Year 2007 was a time to laud the greater community of Chelmsford and also to recognize individuals for all that they give to the Chelmsford Public Library. This was the first year of our "One Book Chelmsford" community-wide reading program, funded by a federal LSTA grant program that is administered by the MA Board of Library Commissioners. Town residents chose *Empire Falls*, a tender and comic novel of small-town life in a mill town in northern New England. Richard Russo, author of the Pulitzer-Prize winning novel will visit the library in November of 2007 as the culmination to the program.

But the success story of the One Book program was largely due to community participation. Whether it was Chelmsford High using *Empire Falls* as part of the curriculum -- local coffee shops, town offices, churches and senior housing hosting book discussions -- banks and local businesses putting up our book displays or the local cable station and newspaper highlighting our programming -- Chelmsford folks got involved. We even had a kick-off event called *Tastings* that combined reading recommendations paired with food and wine. Twenty-five local restaurants and businesses participated. Over 30 volunteers helped with this program and more than 200 people attended. A warm thank you is extended to all who participated.

Community participation is integral to a public library and it is easy to measure our success by statistics (see box) but it is the behind-the-scenes heroes and heroines that need their praises sung. Fortunately, this year provided opportunity for celebrating these individuals. July of 06 started with a 90<sup>th</sup> birthday party honoring long-time library volunteer Cliff Choquette. Cliff holds a special place in our hearts for his tireless efforts on behalf of the Friends of the Library. In his role as membership chair of the Friends, Cliff was primarily responsible for our Friends group becoming one of the largest groups in the state.



### SERVICES & STATISTICS

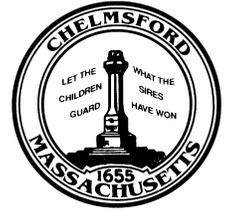
ADULT SUPPORTIVE DAY PROGRAM.....	3,436 CLIENT DAYS 39 PARTICIPANTS
CONGREGATE LUNCH.....	27,311
HOME DELIVERED MEALS.....	24,179
OFF SITE MEALS DELIVERED.....	3,221
HEALTH BENEFITS COUNSELING.....	1,224 SERVICED
FLU CLINIC WITH BOARD OF HEALTH.....	642 SERVICED
BLOOD PRESSURE SCREENINGS.....	425 PARTICIPANTS
HOME VISITS, SHOPPING ASSISTANCE.....	954
TRANSPORTATION.....	4,201 TRIPS/262 CLIENTS
RESPIRE COMPANION CARE.....	84 CLIENTS/21,104 HRS
TAX AND FUEL ASSISTANCE.....	315

### Chelmsford Public Library FY07

Circulation	593,661
Holdings	149,368
Visits	228,000
Reference Questions	18,928
Programs	895
Program Attendance	14,184
Website Visits	257,248
Inter-Library Traffic	132,919

# HUMAN SERVICES

## Chelmsford Library



The celebrating continued when veteran library trustee Betty McCarthy was honored by the Massachusetts Library Trustee Association as “Outstanding Trustee of the Year.” The Award cited her work on the endowment fund, her work with the Friends of the Library, her participation in community groups and on town committees -- and her long-time tenure as trustee. She has been giving back to the community as a library trustee now for 38 years!

We had the pleasure of surprising Betty with the award at our annual volunteer luncheon where we highlighted the accomplishments of 182 official library volunteers who work tirelessly on behalf of the library, donating over 4000 hours doing everything from working on the book sale to collating mailings to covering books. Our volunteers are the best! As the fiscal year continued, work began on mural for the children’s room, conceived in memory of library trustee Steve Maloney who died suddenly in January of 2006. Over 100 family members and friends contributed to make this mural possible. Artist Yetti Frankl has created a wonderful tribute to Steve, using his work as a meteorologist and his love of nature as a starting point. A special thank you goes to all who donated in his memory. We will always remember Steve and his deep commitment to this community.

Several former town residents continued to give back to the community as they visited Chelmsford this past year. Peter Reynolds, author/illustrator of the award-winning children’s book “The Dot” proved that you can go home again as he spoke at the library to close to 100 people. Lance Wilder, of “The Simpsons” fame also shared his talents with us, to close out the fiscal year. He spoke to a standing room only audience about his work as a background designer for the popular television series and highlighted Chelmsford landmarks that served as inspiration for his illustrations in the show. Did you know that the Springfield Town Hall in “The Simpsons” show is modeled after the original Adams part of the Chelmsford Public Library?

The Library is also proud to recognize that the Heritage Garden conceived, installed and maintained by Country Lane Garden Club was the recipient of several awards this year -- including the prestigious 2007 Landscape Design Council (LDC) Award Certificate for outstanding accomplishment in the field of landscape design. Our congratulations go to the Country Lane Garden Club and a special thanks to its members for helping make our library grounds so beautiful. And let’s not forget the more than 1000 members of the Chelmsford Friends of the Library whose yearly dues and participation in the annual book sale provide us with the funding to offer programs and activities throughout the year. As there is no municipal budget for library programming, we are grateful that each year the Friends work so hard to make it possible for the library to provide a full calendar of cultural, community and collaborative programming.

Programming included a series of 'Hands On Art workshops' that was a collaborative venture with the Chelmsford Art Society and the Chelmsford Cultural Council, our 'World Wide Wednesdays' concert series at the MacKay Branch library introducing world music to Chelmsford and our monthly art exhibits that have embraced international artists such as Zimbabwe artist, Allen Kupeta. We continue to work with municipal departments such as the Recycling Dept and the Housing Authority. We presented programs on Organic Gardening, the leaf collection program and Affordable Housing. We offered self improvement programs like "Cooking with the Stars" "From Clutter to Clarity" and "Healthy Eating." Other cultural offerings included a performance of "Mark Twain," "Luisa's Girls" by the Delvena Theatre, Stand-up Poet Jack McCarthy, and our annual Poetry Slam.

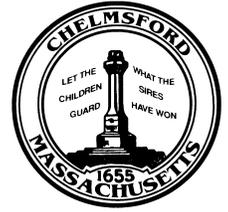
We also organized a Volunteer Fair for teens seeking volunteer opportunities in the community. The Children's and YA departments used this event as a springboard to begin the development of a database to match teens with volunteer positions. This was also part of an “Equal Access” grant that we received from the federal government, administered through the MA Board of Library Commissioners.

In addition to the traditional library programs, our youth department offered: family concerts, teen cooking classes, a Teddy Bear picnic, a visit from a beekeeper, a workshop on “Myspace.com”, an Anime Club, magicians and pup-peteers. The MacKay Library hosted the Audubon Ark, a Reader’s Theater, an Apple Pie contest, and a spooky story sing-along. Middle School students had the chance to be part of a grant-funded After School Storytelling Club and one of the students, Arjun Balaji, was invited to tell at the MA Library Association Conference. Middle school students from Parker and McCarthy also worked with their art teacher Sarah Kiley to design and create a permanent art installation of ceramic tiles depicting popular children’s books for the library walls.

Each year, the Chelmsford Public Library is improved by the generosity of our community and our volunteers. It's not just the tangibles like art in the children's room, new equipment from the Friends and community donations that count. The intangibles count just as much – bringing readers together as they debate the merits of the One Book selection, enjoying the smiling faces on a warm summer night at concerts on the lawn, the laughter of library users as they see the town manager hugging a pig – As each year unfolds, we recognize the value of giving to each other and giving back. The library grows community as well as it grows young readers.

Respectfully Submitted,  
Becky Legros Herrmann,  
Library Director

# HUMAN SERVICES



## Recreation Department

**HOLLY HAMILTON**  
RECREATION DIRECTOR

The Recreation Department offered over 400 self-supporting programs throughout the year. Some of the successful programs organized in the year 2006 include day trips, ski programs, dance lessons, art lessons, science programs and much more. The Recreation Department will continue to develop programming in response to the growing and changing needs of all populations within the Town of Chelmsford. Recreation programs are advertised in the *Chelmsford Community Newsletter* and [www.townofchelmsford.us](http://www.townofchelmsford.us). We are thankful to all residents whose support, dedication and involvement contributed to the success of the 2006 Recreation program.

## Veterans' Services

**REGINA JACKSON**  
VETERAN'S AGENT

The Chelmsford Veterans' Services Office provides short-term financial assistance to eligible veterans and their families as mandated by Massachusetts General Law Chapter 115. We can assist eligible, needy veterans with a monthly allowable grant and some medical coverage. The amount of assistance depends on the budget standards set by the Commonwealth of Massachusetts Department of Veterans' Service. The State will reimburse Chelmsford for 75% of authorized benefits paid.

In fiscal year 2007, an average of \$4,313 per month in benefits was paid out to an average of nine active state cases. Reimbursement from the State is paid quarterly, and is approximately 10 months behind the authorizations. In FY2007 we paid out \$51,758 in Chapter 115 benefits. Chelmsford will be reimbursed \$38,818, which is the maximum 75% allowed. The office also processes State annuities for 100% disabled veterans and certain eligible widows. State Chapter 115 cases are completely separate from VA claims as they only involve State and Town funds.

Federal VA claims have a significant impact on a community. The number of veterans eligible for Federal Veterans Administration benefits is always a small percentage of the total number of veterans that are living in the community.

This office helps any Chelmsford veteran dealing with the VA claims process. The claims may be an initial filing, reopen a claim for increase, appeals on denied claims, pending hearings with the Regional Office, or Board of Veterans Appeals. The VA periodically takes a 'snapshot' of the total amount of Federal Veterans benefits that flow into a community. The last look was in mid 2007.

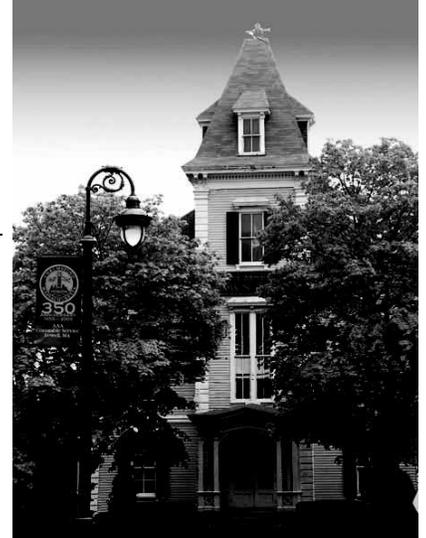
The amount of Federal VA money that flows annually into Chelmsford is \$3,219,468 as distributed to 406 veterans and 59 widows/surviving family members all in Chelmsford.

On November 19<sup>th</sup>, 2006 the Chelmsford Vietnam Veterans' Memorial was proudly dedicated in Vinal Square Common, North Chelmsford. This memorial honors the ultimate sacrifice of the four Chelmsford soldiers killed in Vietnam: John F. Bettencourt, Kenneth R. Hughes, Peter V. Blazonis and James A. Doughty. The memorial was completely funded by community donations raised by a committee consisting of: Bob Casper, George Dixon, John Harrington, Regina Jackson, Bob Mackey, Dave McAllister and Jim Pearson. We are very thankful for all the support of the Chelmsford community. This office coordinates the Chelmsford Veterans Day Observance, which is always held at Veterans' Memorial Park on the 11<sup>th</sup> of November at 11:00 AM. (11/11 at 11)! All are welcome.

Veterans' Services has relocated to Town Offices, 50 Billerica Road. The office is open Monday through Friday 9:00 AM to 5:00 PM, evening hours are also available. If you are unable to visit the office and need a home visit, please call and I will be happy to schedule a convenient time to meet with you. (978) 250-5238, E-mail address is [rjackson@townofchelmsford.us](mailto:rjackson@townofchelmsford.us).

Thank You.

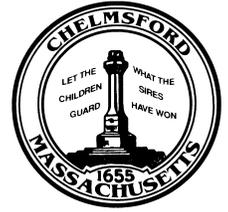
Regina Jackson  
Veteran's Agent



Photograph by Lee Fortier



# HUMAN SERVICES



## Chelmsford Housing Authority

**DAVID HEDISON,  
EXECUTIVE DIRECTOR**

Over the past year, the Chelmsford Housing Authority has made progress in meeting the needs of families, seniors and the disabled requiring affordable housing.

Currently, there are over 125 applicants on the waiting list for senior housing. Our senior housing locations are located at McFarlin Manor - 10 Wilson Street, Chelmsford Arms - 1 Smith Street, Delaney Terrace - 8 Sheila Ave and North Village - 20 Sheila Ave. The Authority has begun the process of developing an additional 37 units of senior housing off Sheila Ave to complete our senior campus and provide additional supportive services to the residents. We currently offer case management, adult day health, beauty parlors, clustered home care services, meals programs and, in some locations, 24/7 staffing. Our goal is to support our seniors as they age in place.

The Section 8 Program continues to assist over 433 families/elderly/disabled in the area with rental assistance to live in a private apartment. We have placed Section 8 Vouchers into The Kensington, Princeton Commons and The Meadows to make the rental units truly affordable. The waiting list for one of these units is in excess of three years. The waiting list for Section 8 is over 7 to 10 years. We continue to provide the Family Self Sufficiency Program and help over 30 families improve their education and skills with the hopes of moving them towards homeownership.



The Authority serves as the Management Agent to the Town for monitoring the Affordable Homeownership Units and Affordable Rental Units located in Chelmsford. We have had over 12 re-sales over the past year and have sold over 17 new affordable units to families and seniors. We continue to play a significant role in making sure any proposed 40B projects are truly affordable to the residents of Chelmsford.

Members of the staff include David J. Hedison, Executive Director, Connie Donahue, Deputy Director, Kristin Roberts, Finance Manager, Linda Dalton, Director of Public Housing, Kelly Santos, Federal Housing Manager, Richard O'Neil, Maintenance Manager and 9 additional support staff. Regular meetings are held at McFarlin Manor, 10 Wilson Street at 4:00 p.m., on the first Tuesday each month. The Annual Meeting is the first Tuesday in May. All meetings are open to the public. The Chelmsford Housing Authority Board of Commissioners would like to thank the residents of Chelmsford and Town Officials for their continued support and cooperation.

### Chelmsford Housing Authority Board of Commissioners

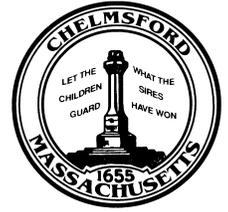
<u>NAME</u>	<u>TITLE</u>	<u>TERM EXPIRES</u>
Gail Beaudoin	Chairman	2012
Denise Marcaurelle	Vice Chairman	2010
Georgi Mueller	Treasurer	2011
Mary St. Hilaire	Asst. Treasurer	2008
Andrea White	EEO Officer	2008



# HUMAN SERVICES

## Health Department

RICHARD DAY  
HEALTH DIRECTOR



### Septage and Wastewater Abatement Program

In 2007 the Septage and Wastewater Abatement Program continued its efforts to clean up our waterways. The Board of Health, with the advent of a central sewer system in Chelmsford is now embarking on enforcement activities to insure compliance with local by-laws which will insure a safe water supply. Dye testing, water sampling and issuance of septic system permits will continue in all the non-sewered areas until the completion of the project.

### Administration and Management

During FY 2007 income for various services and permits was collected for 586 inspections of restaurants, septic systems, swimming pools, beaver complaints, day care centers, rental housing units, public schools, recreational camps, bathing beaches, tanning facilities, massage establishments and all retail food stores. The Department also responded to emergency inspections, nuisance calls and complaints.

### Hazardous Waste and Industrial Wastewater Program

Richard J. Day, Director of Public Health, was reappointed Hazardous Waste Coordinator and Municipal Coordinator to enforce the "Right-To-Know law for Chelmsford. The Board of Health held two Household Hazardous Waste Collection Days this year which were held on November 4, 2006 and April 28, 2007. This program has consistently collected significant volumes of hazardous waste.

### Title V

The Board of Health is continuing to work on developing programs to control the effects of the new Title V regulation on the residents still on septic systems until the 100% completion of the Town's Sewer Project

### West Nile Virus EEE /Mosquito Surveillance Program

The Board of Health office is the collection center for three towns in the handling of dead birds for the West Nile Virus Surveillance Program. The Department received several calls for dead birds during mosquito season which were referred to the Massachusetts Department of Public Health. Nine dead birds were submitted to the lab for testing. The state limited the type and number of birds collected this year but increased the testing of mosquito pools in the area.

### Emergency Preparedness

- An Educational Program "Home Emergency Preparedness" was presented to town residents on three different dates during the months of October, November and December 2006. An additional program was held at the Chelmsford Senior Center in January 2007. A total of 97 residents attended.
- "Home Emergency Preparedness" program was taped and presented on the "Health Styles" Chelmsford cable show in October, 2006.
- The Chelmsford Board of Health sponsored an Emergency Dispensing Site Exercise on 1/10/07. The exercise was planned and carried out through the Region 3C Coalition and was held

at the Center School from 5 – 8 PM. Towns participating were: Billerica, Chelmsford, Dracut, Lowell, Tewksbury, Tyngsboro, and Westford with Chelmsford being the lead agency. The purpose of the exercise was to take the written Regional Emergency Preparedness plan and implement it to evaluate if the plan was functional in a true event. We utilized the ICS (Incident Command System), the scenario of the SNS (Strategic National Stockpile) delivery system, a newly devised Communications Plan, the MRC (Medical Reserve Corp) as volunteers, as well local Police and the Senior Center transportation van to assist us.

Vaccines Offered were: Influenza, Pneumonia, and Tetanus  
A total of 249 people came through the clinic.

A total of 340 vaccines were administered: (76) Tetanus  
(50) Pneumococcal  
(204) Influenza

The exercise was advertised both before and after by the local newspapers of each participating city or town in the coalition. It was an excellent experience with many lessons learned.

- A mailing was done to all homes in Chelmsford in March 2007 to recruit volunteers to join the Upper Merrimack Valley Medical Reserve Corp, a volunteer organization that is tapped into to obtain volunteers to help out in a disaster situation. A presentation was also given at the April Town Meeting to all town meeting representatives to recruit them to sign up to be in this data base as well. A total of 100 new members signed up from Chelmsford

### PUBLIC HEALTH NURSE:

#### Influenza Vaccine Program

The Board of Health sponsored several flu clinics this year: 2,010 flu vaccine doses were administered at clinics and 60 persons were immunized with pneumonia vaccine. An additional 3,600 doses were dispensed to nursing homes and physicians' offices. Thirty-five visits were made to handicapped or house-bound residents. A combined total of 5,580 flu doses were allocated to the Chelmsford Board of Health by the Massachusetts Department of Public Health.

#### Immunization Program

Two hundred and fifty-seven immunizations were administered to adults and students in compliance with the Massachusetts Immunization Laws and prophylactically to residents traveling to underdeveloped countries.

#### Meningitis Vaccine Program for CHS Seniors

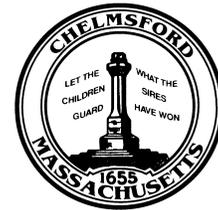
Eleven doses of the meningitis vaccine were administered to high school seniors entering college. Immunizations and other health services offered are listed on Town of Chelmsford web page.

#### Hypertension Screening Program

Blood pressure screening for residents are held the first Thursday of every month from 9:00 to 12:00 at the Board of Health, Town Offices. Five-hundred twenty residents attended the screenings this year.

(Continued on page 35)

# HUMAN SERVICES



## Health Department

(Continued from page 34)

### Lead Paint Screening Program

The Board of Health offers lead paint testing for children between the ages of nine months and six years. Residents may call the Board of Health at 250-5243 and make an appointment with the nurse. Nine children were screened for lead paint.

### Cholesterol Screening Program

The Public Health Nurse tries to offer cholesterol screenings throughout the year at the Board of Health office in the Town Hall. Appointments are needed and a \$10.00 fee is required. These screenings are advertised in the local newspapers, local cable television and the Town of Chelmsford web page at [www.townofchelmsford.us](http://www.townofchelmsford.us). A total of 90 screenings were done in six clinics from October 2006 through September 2007.

### Communicable Disease Program

The testing of persons exposed to tuberculosis and those persons whose employment require certification of freedom from disease is one responsibility of the Public Health Nurse. Fifty-two Mantoux (TB) tests were administered to persons as required for pre-employment, college and also to household contacts of active cases in compliance with the Massachusetts Department of Public Health regulations. Home visits and telephone calls are made to families of active and some inactive cases on a periodic basis to insure understanding of the illness and that adequate medical follow-up is achieved. Forty-three medical records were kept and updated on residents who have a positive mantoux (TB) test and are receiving medication prophylactically and being followed radiologically at the Lowell Chest Clinic and other chest clinics. When necessary, TB testing is done at places of business if employees are exposed to an active case of TB. Two active cases have been followed since the summer.

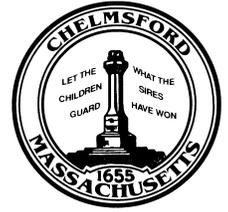
Communicable Disease Investigation Reports of the following diseases were completed from October 2006 through September 2007 for the Massachusetts Department of Public Health:

STATE REQUIRED INVESTIGATIONS ON REPORTED INFECTIOUS DISEASES			
Amebiasis	1	Invasive Bacterial Infection	1
Campylobacter Enteritis	6	Influenza	4
Chicken Pox	4	Lyme	23
Cryptosporidium	3	Pertussis	10
Giardia	2	Salmonella	5
Group A Strep/Strep Pneumo	10	Shiga-Toxin E-Coli	1
Group B Strep	2	Toxic Shock Syndrome	1
Hepatitis B	9	Viral Meningitis (Aseptic)	1
Hepatitis C	3	E Coli Meningitis	1
Erlichiosis	1		

### Health Promotion and Education Programs

- Campaign for a Healthy Heart
- Breast Cancer Awareness
- CPR/AED Certification for Town Employees/ Heart Safe Committee for the Community
- Cancer Awareness Program for Chelmsford High School Senior Boys and Girls on Testicular Self Exam (168 males) and Breast Self Exam (168 females), Spring 2007
- Fourth Of July Festivities: Health Education Info on Sun Safety and Diseases of Summer as well as recruitment for the Medical Reserve Corp.
- BOH Inspection of all Summer Camps for Children per State requirements.
- 10/21/07 Metaphysical Health Fair: Promote CPR/AED Education, MRC Involvement, Provide BP Screenings, and Education on Cough Etiquette and Hand washing.
- Instructor for the "Health Promotion and Disease Prevention" segment of a program for the Local Foundation of Public Health group.
- Did a short segment in an Educational Video Taping done by MHOA about the role of the public health nurse in a gastrointestinal outbreak.

# BOARDS & COMMITTEES



## *Arts & Technology Education Fund*

### **GLENN DOHERTY CHAIRMAN**

The 1996 Spring Town Meeting approved an amendment to their General By-Laws be adding Section 13 to Article VII entitled Chelmsford Arts and Technology Education Funds (ATEF) through the combined efforts of Evelyn Thoren and George Ripsom. The purpose of this fund is to provide supplemental funding to support local educational initiatives and projects. Thanks to your generosity and support the ATEF has received over \$70,000 since its inception in November 1996. Through investment strategies the committee is currently working on investment strategies and researching other financial resources in order to create a lasting fund and insure continued and consistent awards.

The ATEF has developed a website that makes all our applications and information available at the Town of Chelmsford website. Chelmsford is the first town to have a By-Law in place that specifies the application process, committee make-up and limitations. The Spring 2007 applications and copies of the applications along with the By-Law were distributed in January 2007 to each school through hard copy and email. The committee received completed applications by March 31, 2007.

Teachers and School Councils apply for these funds. Project Summary forms are required from current and previous awardees prior to consideration for any additional future new projects. Awards were announced at the Board of Selectmen's Meeting in June 2007. The next applications will be distributed in January 2008 and the deadline for the next academic year is March 31, 2008. The concept of using tax check-offs for an alternative funding source for education was initiated by Arlington's veteran Town Treasurer, John Bilafer, under a Home Rule Petition many years ago. Since this was accepted, numerous towns in Massachusetts have adopted the statute Chapter 60. Chelmsford became involved in the process of adopting Chapter 60 through the efforts of Anthony Volpe, a past member of the Chelmsford School Committee.

Chelmsford uses a separate tear-off sheet in the excise and real estate tax bills as the method to elicit voluntary contributions to enhance the education of Chelmsford Public School students. The collected money does not become part of the school budget. The Town Treasurer disperses the funds under the direction of the ATEF Committee. Information sheets are available in the Town Offices. The contributions that you give have and will continue to make a difference in the education of our children ... our future taxpayers.

### 2007 ATEF COMMITTEE MEMBERS

**GLENN DOHERTY, CHAIRMAN**  
**GEORGE RIPSOM**  
**SUPERINTENDENT OF SCHOOLS, RICHARD MOSER**  
**BEVERLY BARRETT, SECRETARY**  
**ANGELO TARANTO**  
**EVELYN S. THOREN, FINANCIAL LIASION**  
**PATRICIA DZURIS**  
**COLLEEN STANSFIELD**  
**ANTHONY VOLPE**

### 2007 ATEF GRANT RECIPIENTS

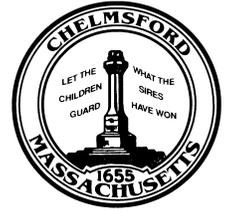
**SHARON GIGLIO**  
**MCCARTHY MIDDLE SCHOOL**  
**LECTURE HALL PROJECTOR**  
**\$750.00**

**NANCY CHARRON, ED.D.**  
**WESTLAND'S SCHOOL**  
**6+1 WRITING TRAITS BOOKS**  
**\$750.00**

**MEGAN ERRGONG-WEIDER**  
**CENTER SCHOOL**  
**STEREO FOR MUSIC ROOM**  
**\$750.00**

**MARTHA COOLIDGE**  
**HARRINGTON SCHOOL**  
**NOW I SEE IT!**  
**\$750.00**

# BOARDS & COMMITTEES



## *Historical Commission*

**LINDA PRESCOTT  
CHAIR**

During the past year, the Historical Commission has continued its Sign Project. This project includes creating the historic inventories of structures and sites over 75 years old and placing a plaque on the structure or site identifying the age and original owner. These surveys include a site visit, an architectural survey, a footprint map, photos and a deed, tax, vital statistics and media search. Finished surveys are placed on file in the Town and the State Archives.

The Commission has placed Red Wing Farm on the National Register. The Commission continues to work with the Middlesex Canal Association National Registration Request and with the Community Preservation Committee. The Commission is working with the owner of 1 Academy Street to finalize the Preservation Restriction required by Town Meeting.

The Commission continues to be very involved with preservation. We continue to work toward the preservation of the North Town Hall and the stabilization of headstones in the Hart Pond and West Chelmsford Cemeteries. The Commission is becoming an information resource for contractors and citizens as they rehabilitate their homes and places business. The Commission continues to administer the Demolition Delay Bylaw, trying to educate homeowners about their historic homes.

The Historical Commission continues to add inventories to our data base that is available through the Town's website at [www.townofchelsford.us](http://www.townofchelsford.us) along with a copy of the Demolition Delay By-Law, other articles of interest and links to other sites of historic interest.



## *Historic District Commission*

**KATHLEEN HOWE  
CHAIR**

**Members:**

Kathleen Howe, Chairman  
Richard Burkinshaw, Vice Chairman  
Cynthia Acheson  
Jack Handley  
Brenda Lovering  
Herbert Pitta, Alternate  
Dennis Ready, Alternate  
Debra Belden, Recording Clerk

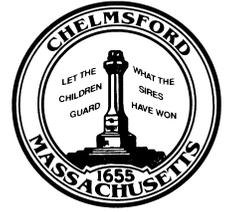
The Historic District Commission functions as a regulatory commission for the benefit of the Town. A small area of the Town's center section is under the Commission's authority. The objective of the Historic District Commission is to provide an expeditious application and review relative to the physical modifications to the residences and businesses within the District. Regular meetings are held on the first Monday of each month at the Town Offices.

During fiscal year 2007, the Commission received seventeen (17) applications for review and seventeen (17) applications were accepted. Seventeen (17) public hearings were waived. Six (6) Certificates of Appropriateness and eleven (11) Certificates of Non-Applicability were issued.



*Photograph by  
Fred Merriam,  
Courtesy of  
Chelmsford  
Historical Commission. All  
Dressed up for  
the Scavenger  
Hunt Day at the  
1802 School  
House.*

# BOARDS & COMMITTEES



## Finance Committee

**DAVID TUROCY**  
CHAIRMAN

The Finance Committee is comprised of seven members who are appointed by the Town Moderator to staggered three-year terms. Primarily, the Finance Committee is responsible for filing a proposed budget and reporting recommendations to the Town Manager for use in the Town Manager's proposed budget voted upon at town meeting.

There are two confirmed Town Meetings each year. The Spring meeting begins on the last Monday in April and the Fall meeting is at the end of October. Prior to the Spring Town Meeting, the Town Manager presents his proposed budget and capital improvement program for the upcoming fiscal year to the Committee.

Each Committee member acts as a liaison to one or more town departments and boards. Committee liaisons meet individually with department heads to review department budget requests. As individual reviews are completed, full Committee meetings are scheduled December through April to review, analyze and discuss departmental budgets and warrant articles. Each department or independent board is given the opportunity to present its budget and respond to questions and concerns raised by Committee members.

Based on its deliberations, the Committee may make a recommendation on each line item of the budget and each warrant article. The Finance Committee also has one or more liaisons assigned to all major capital project committees. Project liaisons are responsible for keeping the Finance Committee informed about a project's progress and financial status.

Similar to the budget hearings, the Committee also meets with petitioners, proponents and other interested parties, whether in support or opposition of proposed warrant articles that are to be considered at the Spring or Fall Town Meetings. After consideration of each warrant article, the Committee votes on its recommendation. If an article has no financial implications to the Town, the Committee may vote to make no recommendation on the article.

The Finance Committee's report and recommendations are published in the Spring and Fall Warrant Book. The book contains town financial data as well as other useful information and is available to residents and Town Meeting Representatives.

In accordance with the Town Charter, the duty of Town Meeting Representatives is to keep abreast of town business and review materials forwarded to them by the Board of Selectmen and Town Manager. There is an expectation that town meeting members attend meetings of multiple member bodies, be present at hearings held by the Finance Committee and actively prepare for each session of the town meeting.

The Finance Committee welcomes and encourages attendance and participation of town meeting members and residents at all meetings.

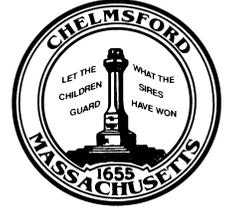
David F. Turocy, Chairman



*Finance Committee (April 2007 election) front row L-R: Jon H. Kurland, Chairman David F. Turocy; Mary E. Franz back row L-R William D. Fulton . & Dwight Haywood. Not pictured, Vincent F. Villano & Donald F. VanDyne*



# TOWN GOVERNMENT



## *Elected Officials*

**TOWN CLERK'S LISTING  
AS OF  
APRIL 1, 2007**



**BOARD OF SELECTMEN**  
(3 YR TERM - ELECTED)

2008  
**SAMUEL P. CHASE**  
CHAIRMAN  
5 RIVERMEADOW DR

2009  
**PHILIP M. ELIOPOULOS**  
161 PROCTOR RD

2009  
**WILLIAM F. DALTON**  
VICE CHAIRMAN  
12 DARTMOUTH STREET

2010  
**CLARE JEANNOTTE,**  
CLERK  
3 HAWTHORNE LANE

2010  
**PATRICIA WOJTAS**  
24 ELM STREET



*Board of Selectmen (April 2007 election) front row L-R: Vice Chairman Philip M. Eliopoulos Chairman Samuel P. Chase; Patricia Wojtas back row L-R William F. Dalton. & Clerk Clare L. Jeannotte*



**BOARD OF HEALTH**  
(3 YR TERM - ELECTED)

2008  
**PETER DULCHINOS**  
17 SPAULDING RD

2009  
**ANN MARIE ROARK**  
9 NATALIE RD

2010  
**EARNEST WU**  
CHAIRMAN  
255 NORTH RD #28



*Board of Health from L-R: Chairman Ernest Woo; Ann Marie Roarke and Peter Dulchinios .*



**CEMETERY COMMISSION**  
(3 YR TERM - ELECTED)

2010  
**GERALD L. HARDY, CHAIR**  
181 LITTLETON ROAD

2008  
**PETER S. PEDULLA**  
31 BRENTWOOD RD

2009  
**JEAN R. McCAFFERY**  
255 NORTH RD #215



**CONSTABLE**  
(3 YR TERM - ELECTED)

2010  
**WILLIAM E. SPENCE**  
91 BILLERICA ROAD



**HOUSING AUTHORITY**  
(5 YR TERM - ELECTED)

2012  
**GAIL F. BEAUDOIN**  
CHAIRMAN  
8 BUCKMAN DR

2008  
**MARY E. ST. HILAIRE,**  
TREASURER  
212 DALTON RD

2010  
**DENISE MARCAURELLE,**  
VICE CHAIR  
7 WHIPPLETREE RD

2011  
**GEORGIANA C. MUELLER**  
114 RIVERNECK RD

**ANDREA L. WHITE**  
GOVERNOR'S APPOINTMENT  
15 LEMAY WAY

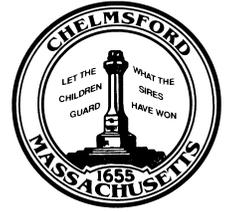


**LIBRARY TRUSTEES**  
(3 YR TERM - ELECTED)

2009  
**LINDA K. HUBBARD,**  
VICE CHAIRPERSON  
7 RANCH RD

*(Continued on page 40)*

# TOWN GOVERNMENT



## *Elected Officials*

2010

**LISA E. DAIGLE**  
21 AMBLE RD

2008

**MARGARET E. MARSHALL**  
2 DRAYCOACH DRIVE

2008

**ELIZABETH A. MCCARTHY**  
48 BARTLETT STREET

2008

**ERIC G. GROVES**  
C32 SCOTTY HOLLOW DRIVE

2009

**CAROL L. SNEDEN,**  
SECRETARY  
4 LAREDO DR

2010

**DAVID M. BRASLAU**



### MODERATOR

(3 YR TERM - ELECTED)

2008

**DENNIS E. MCHUGH**  
63 DALTON RD



### PLANNING BOARD

(3 YR TERM - ELECTED)  
(ALTERNATE 2 YR TERM)

2010

**SUSAN C. SULLIVAN**  
CHAIRPERSON  
16 COUNTRY CLUB DRIVE

2008

**ROBERT C. MORSE**  
45 CLARISSA RD

2008

**ANN B. MCGUIGAN, CLERK**  
5 ANNS WAY

2009

**PAMELA L. ARMSTRONG**  
VICE CHAIRPERSON  
15 AMBLE RD

2009

**ROBERT P. JOYCE**  
103 TURNPIKE RD

2010

**S. GEORGE ZAHAROLIS,**  
CLERK  
191 PRINCETON ST

2010

**RICHARD M. JOHNSON**  
8 CLIFF ROAD



### SEWER COMMISSION

(3 YR TERM - ELECTED)

2010

**BARRY B. BALAN**  
CHAIRMAN  
7 SKYVIEW DR

2010

**JEFFREY A. MILLER**  
10 LOISELLE LN

2008

**JOHN F. SOUZA,**  
VICE CHAIRMAN  
123 STEDMAN STREET

2008

**RICHARD J. DAY**  
6 MERILDA AVENUE

2009

**GEORGE F. ABELY**  
CLERK  
87 SWAIN ROAD



### SCHOOL COMMITTEE

(3 YR TERM - ELECTED)

2010

**KEVIN E. PORTER**  
CHAIRMAN  
48 ABBOTT LANE

2010

**EVELYN S. THOREN**  
18 PINWOOD ROAD

2008

**KATHERINE H. DUFFETT,**  
VICE CHAIRPERSON  
47 THOMAS DR

2008

**ANGELO J. TARANTO**  
8 CHARLEMONT CT

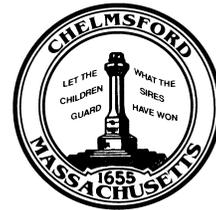
2009

**CHRISTINA H. WALSH,**  
SECRETARY  
17 OLD FARM WAY



*School Committee: Top L-R: , Superintendent Richard H. Moser, Ph.D., Student Representative Matthew Doiron,, Angelo J. Taranto, Evelyn S. Thoren Bottom L-R: Christina H. Walsh, Kevin Porter, Katherine Duffett,,*

# TOWN GOVERNMENT



## Town Meeting Representatives

THE LEGISLATIVE BODY OF THE TOWN OF CHELMSFORD IS A REPRESENTATIVE TOWN MEETING CONSISTING OF ELECTED REPRESENTATIVES FROM NINE PRECINCTS WHO ARE ELECTED FOR A THREE-YEAR TERM.

A MORE DETAILED LISTING OF ALL TOWN MEETING REPRESENTATIVES, INCLUDING TERM EXPIRATIONS AND CONTACT INFORMATION CAN BE

FOUND ON THE

TOWN'S OFFICIAL WEBSITE AT [WWW.TOWNOFCHELMSFORD.US](http://WWW.TOWNOFCHELMSFORD.US) OR BY CONTACTING THE TOWN

CLERK'S OFFICE AT  
**978-250-5205**

THE LIST IS CURRENT AS OF THE  
APRIL 2007 ELECTION.

### PRECINCT 2

BRUCE H. CLARK  
JEAN S. WHITING  
MARTA MARTIN  
PHYLLIS H. CLARK  
TERENCE M. O'NEIL  
M. JANICE SPENCE  
THOMAS M CROWE  
KEVIN A. GODDU  
BRUCE J. HARPER, SR.  
GEORGE L. MERRILL  
THOMAS F. SHEA  
MARY JO WELCH  
LINDA H. DALTON  
WILLIAM F. DALTON  
SCOTT E. JOHNSON  
JANET E. MURPHY  
STANLEY W. NORKUNAS  
(RES. 4/20/07)  
MICHAEL J. SANTOS  
VACANCY (1)



### PRECINCT 4

JAMES H. COMEAU  
CATHLEEN H. LATINA  
RAYMONDE R. LEGRAND  
HELEN A. MANAHAN  
DANIEL J. SULLIVAN, III  
FRANCIS V. GRYNKIEWICZ  
MARLENE COTE  
HENRY A. HOULE  
JOEL M KARP  
BRIAN P. LATINA  
SANDRA M. REGA  
LINDA A. JONES  
BILLY L. MARTIN  
JENNIFER E. PATENAUDE  
SHEILA E. PICHETTE  
GEORGE A. RIPSOM, SR.  
DENNIS P. SHEEHAN  
ELIZABETH RIPSON



### PRECINCT 5

JOSEPH P SULLIVAN JR  
BEVERLY A. BARRETT  
PHILIP M. ELIOPOULOS  
CAROL A. KELLY-SULESKI  
SUSAN CARTER SULLIVAN  
CHARLES WOJTAS  
MARY C. AMIRALTY  
DAVID P. DIGIOVANNI  
JON H. KURLAND  
CHERYL M. PERKINS  
EVELYN S. THOREN  
GLENN R. THOREN  
ERIC C. ANDRUS  
EDWARD J. SULESKI, JR.  
JUDITH A. TAVANO  
W. ALLEN THOMAS, JR.  
KATHRYN A. TORRES  
EDWIN PAUL ERIKSEN  
PATRICIA WOJTAS  
(RESIGNED 4/5/07)



### PRECINCT 1

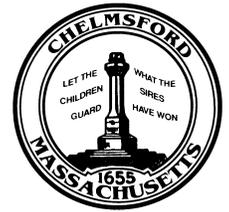
KATHRYN BROUGH  
PEGGY DUNN  
NANCY H. ROBINSON  
KATHLEEN A. TUBRIDY  
THOMAS M. DIPASQUALE  
JAMES LYNCH  
MARIAN D. CURRIER  
CYNTHIA J. KAPLAN  
KAREN I. KOWALSKI  
ELIZABETH A. MCCARTHY  
ANN B. MCGUIGAN  
WILLIAM E. SPENCE  
SAMUEL P. CHASE  
RALPH B. HICKEY  
ROBERT P. JOYCE  
STEPHANIE J. LEVELL  
FRANCES T. MCDOUGALL  
LAURA C. MCGUIGAN



### PRECINCT 3

STEVE FLYNN  
DAVID W. HADLEY  
NANCY J. KNIGHT  
ROBERT M. LEAVITT  
SCOTT GLIDDEN  
JASON P. HANSCOM  
MICHAEL F. CURRAN  
GEORGE R. DIXON, JR  
D. LORRAINE LAMBERT  
PATRICIA F. MAGNELL  
MICHAEL F. MCCALL  
THOMAS E. MORAN  
CHRISTOPHER T. GARRAHAN  
JEFFREY A MILLER  
JAMES P. SPILLER  
JUDITH A. STRAEFFER  
WILLIAM A. NOLAN  
LINDA L. LEAVITT





## *Town Meeting Representatives*

### PRECINCT 6

JANET G. DUBNER  
NANCY W. KAELIN  
SUSAN KUPOR MCHUGH  
PAMELA H. MCKENNA  
EDMOND N. ROUX  
ALEXANDER E. BUCK  
(RESIGNED 4/24/07)  
MARY E. FRANTZ  
HOWARD J. HALL  
JOHN P. KIVLAN  
RALPH M. NEBALSKI  
DEIRDRE M. CONNOLLY  
BRIAN S. DOHERTY  
GLENN L. DOHERTY  
JUDITH A. OLSSON  
MARIANNE J. PARESKY  
COLLEEN A. STANSFIELD  
JAMES F. DALTON JR.  
JEFFERY A. HARDY  
STUART G. WEISFELDT



### PRECINCT 7

JODI O'NEIL  
LEONARD W. DOOLAN, III  
JAMES M. LANE  
BARBARA BELANGER  
JOHN S. GOFFIN  
KEVIN E. PORTER  
PAMELA L. ARMSTRONG  
STRATOS G. DUKAKIS  
PETER DULCHINOS  
PAUL F. GLEASON  
CLARE L. JEANNOTTE  
JOYCE E. JOHNSON  
KATHERINE H. DUFFET  
THOMAS R. FALL  
DWIGHT M. HAYWARD  
GAIL F. MCCALL  
THOMAS E. MILLS  
MAURA L. SHIELD



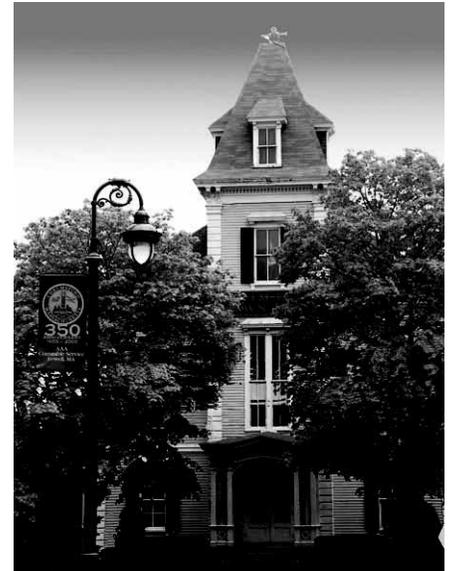
### PRECINCT 8

RICHARD J. DAY  
KAREN M. RACHAEL A. HADED  
RALPH J. HULSLANDER, JR.  
CHRISTINA H. WALSH  
S. GEORGE ZAHAROOIS  
SEAN R. CONNOR  
WALTER A. CLEVEN  
JENNIFER C. CONNOR  
WILLIAM C. CURRY  
DENNIS J. READY  
ANGELO J. TARANTO  
GAIL T. ZAHAROOIS  
WILLIAM D. ASKENBURG, JR.  
(RESIGNED 8/10/07)  
CAROL C. CLEVEN  
ALEXANDER W. GERVAIS  
SAMUEL POULTEN  
JOHN E. ABBOTT  
RICHARD E. MAHONEY  
MARY E. TIANO

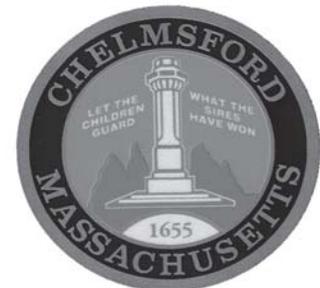


### PRECINCT 9

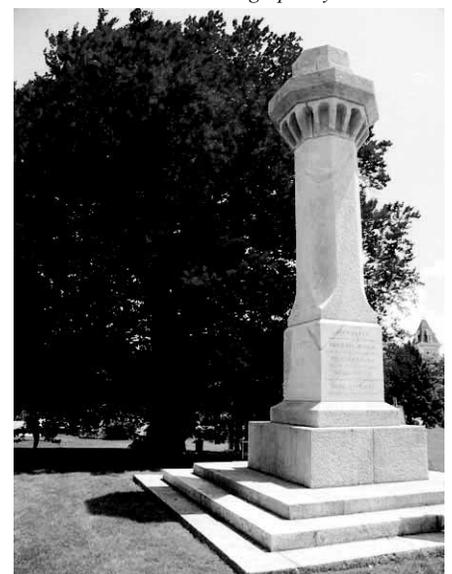
FRANCIS J. BARRE  
EDNAH C. COPENHAVER  
JAMES W. YOUNG  
TERESA A. CONRAD  
SUSAN B. GRAVES  
JOHN G. HARRINGTON  
JAMES L. HICKEY  
WILL L. PERRY  
(DISEASED 4/24/07)  
WILLIAM GRIFFIN  
LEONARD E. WESTGATE  
DORIS M. BRIGGS  
ARTHUR R. CARMEN  
DANIELLE B. EVANS  
MARY A. GREGOIRE  
GARY A. MATHEWS  
JOHN M. SHAW, JR.  
C. THOMAS CHRISTIANO  
RICHARD MCLAUGHLIN  
LAURA MCLAUGHLIN



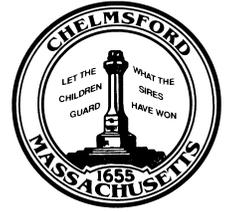
*Photographs by Lee Fortier*



*Photographs by Lee Fortier*



# BOARDS & COMMITTEES



## Committee Descriptions

### ARTS AND TECHNOLOGY EDUCATION FUND (A)

MEMBERS: 9  
AVERAGE MEETINGS: 1 PER MONTH  
TERMS BEGIN: JUNE  
LENGTH OF TERM: 3 YEARS

*The committee works to provide supplemental funding to support educational initiatives and projects that enhance the curriculum of the Chelmsford Public Schools.*

### BOARD OF HEALTH (E)

MEMBERS: 3  
AVERAGE MEETINGS: 1 PER MONTH  
TERM BEGINS: APRIL  
LENGTH OF TERM: 3 YEARS

*The Board works to protect the public health of the residents. It also has administrative, planning, and policy responsibility for health functions of the Board of Health Office.*

### BOARD OF REGISTRARS (A)

MEMBERS: 3  
AVERAGE MEETINGS: VARIES BY ELECTIONS PER YEAR  
TERM BEGINS: APRIL  
LENGTH OF TERM: 3 YEARS

*The Board is in charge of administering the town census, voters' registration, and elections.*

### BOARD OF SELECTMEN (E)

MEMBERS: 5  
AVERAGE MEETINGS: 2 PER MONTH  
TERM BEGINS: APRIL  
LENGTH OF TERM: 3 YEARS

*The Board is the Town's body of chief elected officials. The powers and duties include appointing the Town Manager and many committees, issuing certain licenses, enforcing special sections of the by-laws, and regulating the public ways.*

### LEGEND

**(A) APPOINTED** — COMPLETE AN APPLICATION FORM AT [WWW.TOWNOFCHELMSFORD.US](http://WWW.TOWNOFCHELMSFORD.US) OR FROM THE TOWN MANAGER'S OFFICE, TOWN OFFICES, 50 BILLERICA ROAD 978-250-5201 8:30 AM TO 5:00 PM MONDAY - FRIDAY

**(E) ELECTED** — OBTAIN ELECTION INFORMATION AT [WWW.TOWNOFCHELMSFORD.US](http://WWW.TOWNOFCHELMSFORD.US) OR IN THE TOWN CLERK'S OFFICE, TOWN OFFICES, 50 BILLERICA ROAD 978-250-5205 8:30 AM TO 5:00 PM MONDAY - FRIDAY

### CAPITAL PLANNING COMMITTEE (A)

MEMBERS: 7  
AVERAGE MEETINGS: 1 PER MONTH  
TERM BEGINS: JULY  
LENGTH OF TERM: 1 YEAR

*The Committee studies proposed capital outlay, declares rules and regulations, makes investigations, and holds public hearings as it deems appropriate.*

### CEMETERY COMMISSION (E)

MEMBERS: 3  
AVERAGE MEETINGS: 6 PER YEAR  
TERM BEGINS: APRIL  
LENGTH OF TERM: 3 YEARS

*The Commission plans, operates, and maintains the six Town cemeteries as attractive, dignified, and appropriate public burial grounds.*

### COMMISSION ON DISABILITIES (A)

MEMBERS: 10  
AVERAGE MEETINGS: 1 PER MONTH  
TERM BEGINS: JUNE  
LENGTH OF TERM: 3 YEARS

*The Commission works to deal with all disability issues and provide information, referral, guidance, coordination, and technical assistance to other public agencies and private persons, organizations, and institutions engaged in activities and programs intended to eliminate prejudice and discrimination against persons with disabilities.*

# BOARDS & COMMITTEES



## *Committee Descriptions*

### **CONSERVATION COMMISSION (A)**

MEMBERS: 7  
AVERAGE MEETINGS: 2 PER MONTH  
TERM BEGINS: JUNE  
LENGTH OF TERM: 3 YEARS

*The commission is responsible for ensuring protection of wetlands and acquiring, managing, and maintaining over 750 acres of conservation and Town Forest Land.*

### **CULTURAL COUNCIL (A)**

MEMBERS: 9  
AVERAGE MEETINGS: 1 PER MONTH  
TERM BEGINS: JUNE  
LENGTH OF TERM: 2 YEARS

*The Council provides public funding for the arts, humanities, and interpretive sciences by granting funds to individuals and organizations in the community. Its duties also include soliciting community input and assessing local cultural needs.*

### **FINANCE COMMITTEE (A)**

MEMBERS: 7  
AVERAGE MEETINGS: 1 PER WEEK (SEP TO MAY)  
TERM BEGINS: JUNE  
LENGTH OF TERM: 3 YEARS

*The Committee meets with each Town Department head, considers the merits of the individual budget in terms of the Town's total needs and the limits of the total monies available, and prepares the final budget recommendations for the Annual Town Meeting.*

### **HISTORICAL COMMISSION (A)**

MEMBERS: 7  
AVERAGE MEETINGS: 1 PER MONTH  
TERM BEGINS: JUNE  
LENGTH OF TERM: 3 YEARS

*The Commission works to promote the preservation, promotion, and development of the historical assets of the Town. It conducts research to identify places of historical value and actively urges other alternatives before destroying a historically important building or site.*

### **HISTORIC DISTRICT COMMISSION (A)**

MEMBERS: 5  
AVERAGE MEETINGS: 1 PER MONTH  
TERM BEGINS: JUNE  
LENGTH OF TERM: 3 YEARS

*The Commission works to preserve and protect the buildings and places within the Chelmsford Center Historic District.*

### **HOUSING AUTHORITY (E)**

MEMBERS: 5  
AVERAGE MEETINGS: 1 PER MONTH  
TERM BEGINS: TBD  
LENGTH OF TERM: 5 YEARS

*The Housing Authority works to provide an adequate supply of low and moderate income housing for Town Residents.*

### **MIDDLESEX CANAL COMMISSION (A)**

MEMBERS: 1  
AVERAGE MEETINGS: TBD  
TERM BEGINS: JUNE  
LENGTH OF TERM: 2 YEARS

*The Commission works to maintain the Middlesex Canal Heritage Park and to inform, inspire, and draw the public to this nationally significant landmark.*

### **PERSONNEL BOARD (A)**

MEMBERS: 5  
AVERAGE MEETINGS: TBD  
TERM BEGINS: JUNE  
LENGTH OF TERM: 2 YEARS

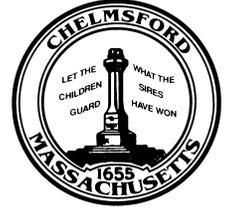
*The Personnel Board works in conjunction with the Town Manager in developing Personnel Rules and Regulations and the classification and compensation system of the town.*

### **PLANNING BOARD (E)**

MEMBERS: 7  
AVERAGE MEETINGS: 2 PER MONTH  
TERM BEGINS: APRIL  
LENGTH OF TERM: 3 YEARS

*The Board is the regulatory agency most responsible for ensuring that development occurs in a manner that is beneficial to the Town. It enforces several acts and reviews all subdivisions, site plans, and the creation of lots on existing ways.*

# BOARDS & COMMITTEES



## *Committee Descriptions*

### **RECYCLING COMMITTEE (A)**

MEMBERS: 9  
AVERAGE MEETINGS: 1 PER MONTH  
TERM BEGINS: JULY  
LENGTH OF TERM: 3 YEARS

*The Committee works to reduce solid waste disposal costs by decreasing the quantity of solid waste disposed and increasing the quantity of recyclables collected. The committee also works to increase the number of recycling participants.*

### **SCHOOL COMMITTEE (E)**

MEMBERS: 5  
AVERAGE MEETINGS: 2 PER MONTH  
TERM BEGINS: APRIL  
LENGTH OF TERM: 3 YEARS

*The Committee has general charge of the public schools of the Town. The powers include appointing a superintendent and all other officers and employees of the school, and making rules and regulations.*

### **SEWER COMMISSION (E)**

MEMBERS: 5  
AVERAGE MEETINGS: TBD  
TERM BEGINS: APRIL  
LENGTH OF TERM: 3 YEARS

*The Commission's objective is to supervise, manage, and control the construction of sewer lines in town. It also works to complete the sewerage program that the residents of Chelmsford voted for in 1995.*

### **SIGN ADVISORY COMMITTEE (A)**

MEMBERS: 7  
AVERAGE MEETINGS: TBD  
TERM BEGINS: JUNE  
LENGTH OF TERM: 3 YEARS

*The Committee reviews and comments on sign permits and applications for other special permits.*

### **TELECOMMUNICATIONS ADVISORY COMMITTEE (A)**

MEMBERS: 4  
AVERAGE MEETINGS: TBD  
TERM BEGINS: JUNE  
LENGTH OF TERM: 3 YEARS

*The Committee monitors the terms and conditions of the current cable contract. The members also work to assist in the licensing of additional cable service providers to enhance the service options available to the residents.*

### **TOWN CELEBRATION COMMITTEE/ 4TH OF JULY COMMITTEE (A)**

MEMBERS: 5  
AVERAGE MEETINGS: 1 PER MONTH  
TERM BEGINS: JULY  
LENGTH OF TERM: 1 YEAR

*The Committee plans and carries out the annual three-day Fourth of July celebration in Chelmsford.*

### **TOWN MEETING REPRESENTATIVES (E)**

MEMBERS: 162  
AVERAGE MEETINGS: 2 PER YEAR (SPRING & FALL)  
TOWN MEETINGS INVOLVE MULTIPLE SESSIONS & SPECIAL TOWN MEETINGS, AS NEEDED  
TERMS BEGIN: APRIL  
LENGTH OF TERM: 3 YEARS

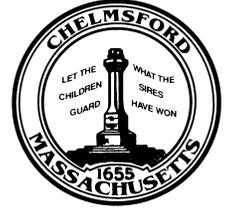
*The legislative body of the Town is a Representative Town Meeting consisting of 162 elected representatives from nine voting precincts. Members participate in the Spring and Fall Annual Town Meeting and all Special Town Meetings. Members also keep abreast of Town business year-round and attend informational sessions as needed in preparation for all Town Meeting sessions and votes for all warrant articles.*

### **VETERANS EMERGENCY FUND COMMITTEE (A)**

MEMBERS: 9  
AVERAGE MEETINGS: AS NEEDED.  
TERM BEGINS: JUNE  
LENGTH OF TERM: 3 YEARS

*The Committee works to provide WWII veterans with financial need in the form of material grants for food, housing, limited medical care and utilities.*

# BOARDS & COMMITTEES



## *Committee Descriptions*

### **WATER (CHELMSFORD CENTER) COMMISSION (E)**

MEMBERS: 3  
AVERAGE MEETINGS: TBD  
TERM BEGINS: APRIL  
LENGTH OF TERM: 3 YEARS

*The Commission oversees the water takers of the Center District and regulates the bylaws as it deems necessary.*

### **WATER (NORTH) COMMISSION (E)**

MEMBERS: 3  
AVERAGE MEETINGS: TBD  
TERM BEGINS: APRIL  
LENGTH OF TERM: 3 YEARS

*The Commission oversees the water takers of North Chelmsford and regulates the bylaws as it deems necessary*

### **WATER (EAST) COMMISSION (E)**

MEMBERS: 3  
AVERAGE MEETINGS: TBD  
TERM BEGINS: APRIL  
LENGTH OF TERM: 3 YEARS

*The Commission oversees the water takers of East Chelmsford and regulates the bylaws as it deems necessary.*

### **ZONING BOARD OF APPEALS (A)**

MEMBERS: 5  
AVERAGE MEETINGS: 2 PER MONTH  
TERM BEGINS: JUNE  
LENGTH OF TERM: 3 YEARS

*The board hears petitions and applications for variances, special permits, comprehensive permits, and several other appeals. The Board also decides, upon appeal, the application of the zoning, subdivision, sign, and building bylaws.*

*Good Government  
Begins With You!*

*For more information about  
volunteer opportunities and options  
for civic participation in the  
Town of Chelmsford,  
please visit the Town's official website at  
[www.townofchelmsford.us](http://www.townofchelmsford.us)*

*To apply for an appointed position,  
please call the  
Town Manager's Office  
978-250-5201*

*For more information about running  
for an elected position,  
please call the  
Town Clerk's Office  
978-250-5205*

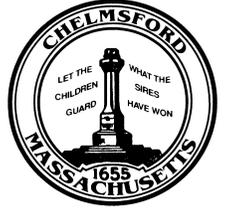
THE ANNUAL REPORT OF THE TOWN OF CHELMSFORD IS COMPILED & DESIGNED IN THE TOWN MANAGER'S OFFICE ON BEHALF OF THE BOARD OF SELECTMEN AND THE CITIZENS OF CHELMSFORD.

COMMENTS, SUGGESTIONS & PHOTO SUBMISSIONS MAY BE FORWARDED TO:

TOWN MANAGER'S OFFICE  
ATTENTION : TRICIA DZURIS

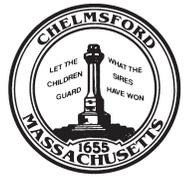
50 BILLERICA ROAD, CHELMSFORD, MASSACHUSETTS 01824  
TELE: 978-250-5201 FAX: 978-250-5252 WEB: WWW.TOWNOFCHELMSFORD.US

# NOTES





# TOWN DIRECTORY



## TOWN DEPARTMENTS & SERVICES

ACCOUNTING.....	250-5215
ANIMAL CONTROL.....	256-0754
ASSESSORS.....	250-5220
APPEALS, BOARD OF.....	250-5231
AUDITOR.....	250-5215
BUILDING INSPECTOR.....	250-5225
CEMETERIES.....	250-5245
CLERK, TOWN.....	250-5205
COMMUNITY DEVELOPMENT.....	250-5231
CONSERVATION COMMISSION.....	250-5247
COUNCIL ON AGING / SENIOR CENTER.....	251-0533
EMERGENCIES (POLICE, FIRE, EMS).....	9-1-1
ENGINEERS, PUBLIC WORKS.....	250-5228
FIRE DEPARTMENT.....	250-5265
FIRE PREVENTION.....	251-4288
GAS INSPECTOR.....	250-5225
HEALTH DEPARTMENT.....	250-5241
HIGHWAY DIVISION, PUBLIC WORKS.....	250-5270
HOUSING AUTHORITY, CHELMSFORD.....	256-7425
LIBRARIES: ADAMS (MAIN).....	256-5521
MCKAY.....	251-3212
MUNICIPAL FACILITIES.....	244-3379
PERMITS, BUILDING.....	250-5225
PERSONNEL.....	250-5288
PLANNING BOARD.....	250-5231
PLUMBING INSPECTOR.....	250-5225
POLICE DEPARTMENT.....	256-2521
PUBLIC BUILDINGS.....	244-3379
PUBLIC WORKS.....	250-5228
PURCHASING.....	250-5289
RECREATION.....	250-5262
RECYCLING & SOLID WASTE.....	250-5203
SCHOOLS, CHELMSFORD PUBLIC.....	251-5100
SELECTMEN, BOARD OF.....	250-5201
SENIOR CENTER.....	251-0533
SEWER COMMISSION.....	250-5233
SEWER OPERATIONS, .....	250-5297
TAX COLLECTOR/TREASURER.....	250-5210
TOWN CLERK & REGISTRARS.....	250-5205
TOWN ENGINEER.....	250-5228
TOWN MANAGER.....	250-5201
TREASURER/TAX COLLECTOR.....	250-5210
VETERANS' AGENT.....	250-5238
VOTER REGISTRATION.....	250-5205
SOLID WASTE/RECYCLING.....	250-5203

## UTILITIES & OTHER USEFUL NUMBERS

CABLE ACCESS/TELEMEDIA.....	978-251-5143
CABLE TELEVISION/COMCAST.....	888-663-4266
CHELMSFORD WATER DISTRICTS	
CENTER DISTRICT.....	978-256-2381
EAST DISTRICT.....	978-453-0121
NORTH DISTRICT.....	978-251-3931
CITIZEN INFORMATION (STATE).....	800-392-6090
CHELMSFORD COUNTRY CLUB.....	978-256-1818
CHELMSFORD FORUM RINK.....	978-670-3700
FUEL ASSISTANCE (CTI).....	1-877-451-1082
KEYSPAN (GAS).....	800-548-8000
NATIONAL GRID (ELECTRIC).....	800-322-3223
TRINITY EMS, INC.....	978-441-9999
POST OFFICE (CENTER).....	978-256-2670
POST OFFICE (NORTH).....	978-251-3146
REGISTRY OF MOTOR VEHICLES.....	800-858-3926
RUSSELL DISPOSAL.....	888-870-8882
VERIZON (TELEPHONE, INTERNET)....	800-870-9999

## FEDERAL & STATE OFFICIALS

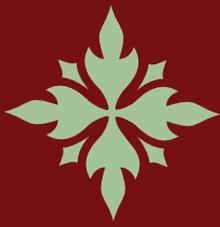
U.S. SEN. JOHN KERRY.....	617-223-2724
U.S. SEN. EDWARD M. KENNEDY.....	617-223-2826
U.S. CONGRESS NIKI TSONGAS.....	978-459-0101
STATE SENATOR SUSAN FARGO.....	617-722-1572
STATE REPRESENTATIVES:	
REP. CORY ATKINS.....	617-722-2013
(PRECINCTS 1, 9)	
REP. THOMAS A. GOLDEN JR.....	617-722-2410
(PRECINCTS 2, 6, 8)	
REP. GEOFFREY D. HALL.....	617-722-2575
(PRECINCTS 3, 5, 7)	
REP. DAVID NANGLE.....	617-722-2020
(PRECINCT 4)	

## WEBSITES

TOWN OF CHELMSFORD OFFICIAL WEBSITE:  
[WWW.TOWNOFCHELMSFORD.US](http://WWW.TOWNOFCHELMSFORD.US)

MASSACHUSETTS STATE GOVERNMENT:  
[WWW.MASS.GOV](http://WWW.MASS.GOV)

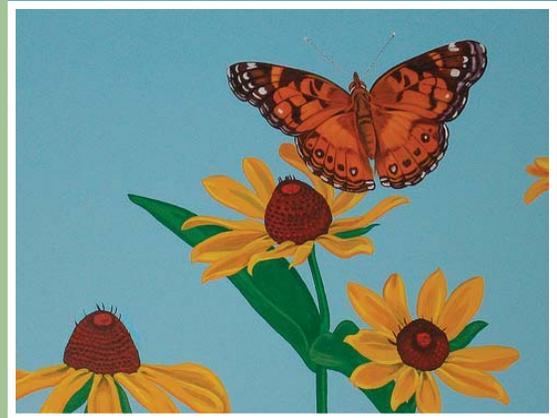
UNITED STATES GOVERNMENT:  
[WWW.FIRSTGOV.GOV](http://WWW.FIRSTGOV.GOV)



# TOWN OF CHELMSFORD



By Artist, Yetti Frenkel



TOWN OF CHELMSFORD  
50 BILLERICA ROAD  
CHELMSFORD, MA 01824  
[WWW.TOWNOFCHELMSFORD.US](http://WWW.TOWNOFCHELMSFORD.US)  
(978) 250-5201