

TOWN OF CHELMSFORD

ANNUAL TOWN REPORT • FISCAL 2018



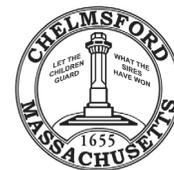
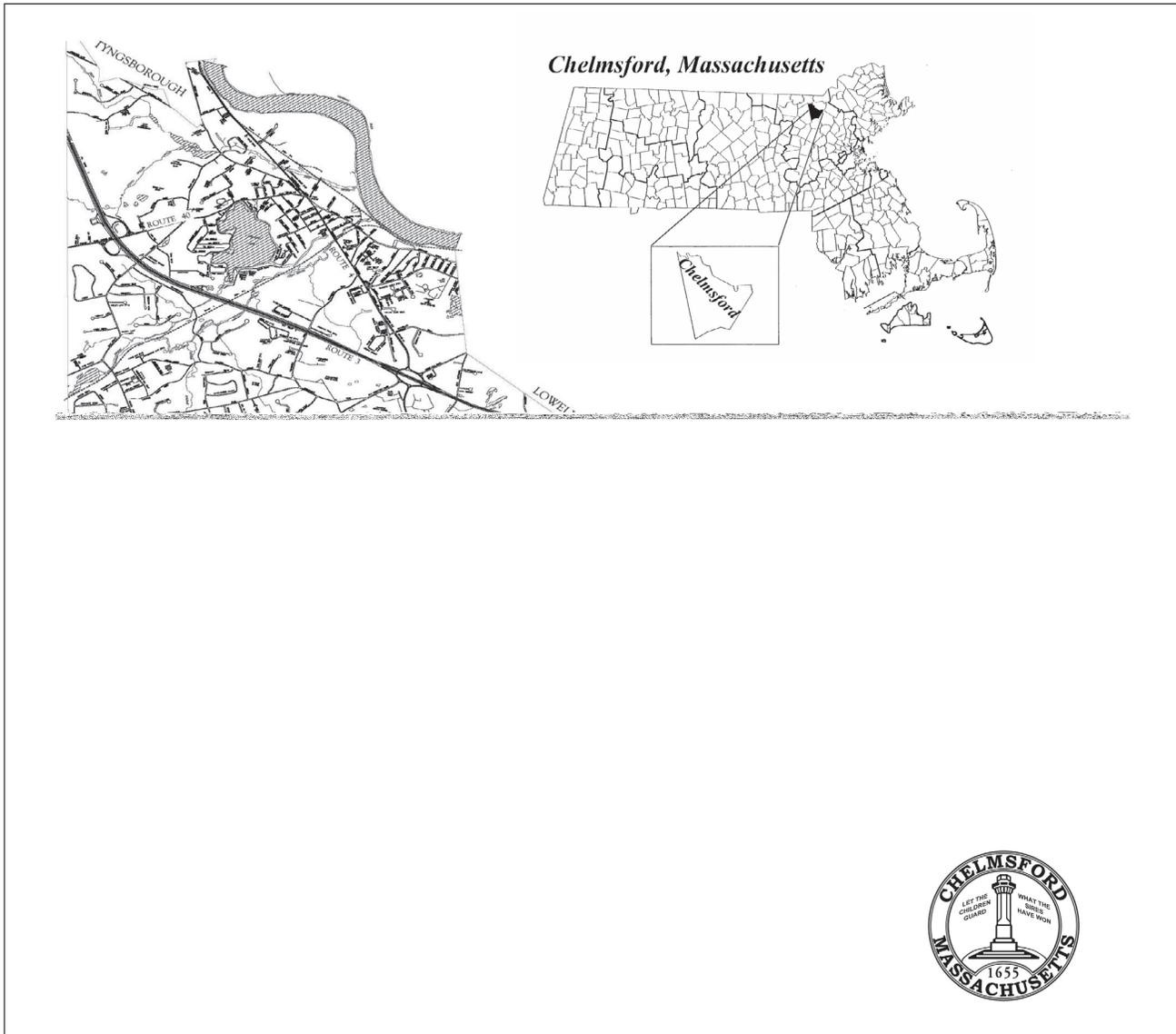


Community Profile & Map

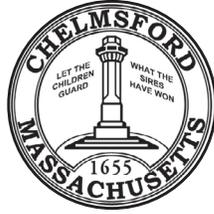
2018 Quick Facts

Incorporated: May 1655
 Type of Government: Board of Selectmen
 Town Manager
 Representative Town Meeting
 County: Middlesex
 Land Area: 22.54 Sq. Miles
 Public Road Miles: 230
 Total Population: 32,362
 Registered Voters as of 12/31/2017: 24,566
 Total Single Family Units: 9,040

Total Condo Units: 2,660
 Total Households: 13,546
¹Avg. Single Family Home Value: \$399,518
 Tax Rate Per \$1000: \$17.96 (Single Rate)
²Avg. Single Family Tax Bill: \$7,175
 Original FY 2018 Operating Budget: \$128,305,400
 Websites: www.townofchelmsford.us
www.chelmsfordnow.com



TOWN OF CHELMSFORD



ANNUAL TOWN REPORT FISCAL 2018

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Meeting Schedules

Board of Selectmen	Town Offices 7 PM alt. Monday
School Committee	230 North Road 7 PM alt. Tuesday
Planning Board	Town Offices 7 PM 2nd & 4th Wednesday

Schedules are subject to change. To confirm all meetings, visit the Town's Official website at www.townofchelmsford.us or please call the Town Clerk's Office at (978) 250-5205.



Town Meeting Representative *Ralph B. Hickey*



WESTFORD/CHELMSFORD -- Ralph B. Hickey, son of the late Ralph Joseph and Mary Ellen Hickey of Boston, MA passed away on Saturday July 29, 2017 at his home, after a long period of ill health. He is survived by his wife, Barbara Renison.

Ralph was born and raised on Mission Hill, Boston and graduated from St. Columbkille's High School

in 1943 where he was a three-letter varsity player in basketball, baseball and football. He was a WWII Veteran in US Navy serving first in Key West, followed by a stint at the Naval Air Station, Blimp Base in South Weymouth, flying Blimps in a hunt for German Submarines off the east coast; then in Portland, ME where he was the personal Yeoman for Admiral Beaty, Commander-in-Chief of the Navy for the entire Atlantic Fleet during the war.

A mason by trade working in Boston, he assisted in the construction of many buildings including the original John Hancock building and Children's Hospital. Rising through the ranks, he became a supervisor when he was felled by a serious industrial accident, almost losing his legs. This disabling event led him to a change of career, championing for those who experience disabilities. With determination, he rose from a wheelchair to crutches and then on to a cane. While still in his wheelchair, he volunteered for Mass Rehab, then went to Northeast Rehab in Lawrence where he volunteered and managed 75 patients needs. There he hosted a local cable television program spotlighting the disabled.

The American's Disability Act ("ADA") came into effect in 1990, requiring state and local entities to designate an ADA Coordinator to oversee and coordinate ADA compliance. Recognizing Ralph's tireless efforts, Boston's Massachusetts Office on Disabilities employed him as a State consultant inspecting businesses to insure ADA compliance and was delegated by the Attorney General for matters of diplomatic cooperation in these efforts. He led training programs, made recommendations for business adherence and provided legal advice on all matters of ADA law for both public and businesses.

By the early 1990's he became Chelmsford's first ADA coordinator, a post he held for the next 23 years. He worked for the Massachusetts Office on Disabilities until his retirement in 2003. During which he volunteered helping the veterans at New England Rehab and volunteered at The Chelmsford Senior Center, as the woodworking instructor. Additionally he was on the Board of Directors of the Paul Center for Learning and Recreation. During their renovations, Ralph worked with both the Adams and McKay Libraries and was active in Habitat for Humanity of Lowell, both in building and on the Board. For the 350th anniversary for the Town of Chelmsford, he and Roland Boisvert built the 1st prize winning library float in the parade. He and his wife Barbara ran a donation truck involving the entire town for the Katrina disaster that was sent down to the devastated area for relief. He was a Chelmsford Town Meeting member, a Chelmsford Town Representative, a Friend of the Chelmsford Library and a Board Member for Paul Center. He was a 4th degree Knight of Columbus and was elevated to the status of Grand Knight twice.

He freely donated his time and efforts to townspeople needing assistance over the years, whether it was for a handicap ramp, providing meals on wheels over the holidays when there were no deliveries, or helping the disabled get emergency aid. He contributed to tuition assistance for youths and annual seasonal clothing drives for homeless and disabled vets until his failing health didn't permit it.

He officially retired as ADA Coordinator at 90 years old, with the Board of Selectmen honoring him with a proclamation and a plaque, with those attending, giving him a standing ovation.

He is survived by his wife Barbara Renison, his brother Robert Hickey, his two sons Thomas Hickey and R. James Hickey and their families and his step daughters Mary Anne Pellegrini and Susan E. Renison, plus many grandchildren, great-grandchildren, nephews and nieces and many loving friends. He was predeceased by his first wife Doris (Lapham), his two sisters Mary (Francis) Pyle and Helen "June" Lombardi and his brother Walter.



In Memoriam



**In Memory of Dennis J. Ready
Town Meeting Representative,
P7/8, 1996-2018**

Dennis J. Ready, 75, a true townie, died Friday, March 16th, 2018 in Chelmsford. He was the beloved husband of Donna (Gile) Ready of over 45 years. Dennis is survived by his daughter and son-in-law,

Robert and Karen (Ready) Uttecht of Chelmsford; his two sons and daughters-in-law, Kevin and Holley (Cain) Ready of Chelmsford and Joseph and Amy (Martel) Ready of Chelmsford; Michele Martel, who he thought of as a daughter; his sister and brother-in-law Jeff and Rosemary (Ready) Moulton; his brother and sister-in-law Bernard and Carol Ready and his eight grandchildren: Drema, Jackson, Ashley, Connor, Ryan, Brent, Andrew and Mary.

**In Memory of Eliane Consalvo
Town Meeting Representative, P5, 2011-2018**



Eliane Caridad (Moran) Consalvo, 72, of Chelmsford, MA died Thursday April 12, 2018 at Beth Israel Hospital in Boston after a brief illness surrounded by her family.

She was the wife of David F. Consalvo of Chelmsford with whom she celebrated their

45th wedding anniversary on June 19th. She is survived by her daughter Melissa Consalvo of Charlotte, NC and her best animal companions, Sophie, Rex, Savannah and Ash.



**In Memory of Edwin L. Irwin
Town Meeting Representative,
P2, 2015-2018**

Edward L. Irwin 70, of N. Chelmsford, MA., formerly of Tewksbury, MA. died unexpectedly Thursday Feb. 9, 2017 at Lowell General Hospital. He was married to Marian R. (Vincent) Irwin

who died April 12, 2014. He is survived by two daughters, Rebecca Owens of N. Chelmsford and Jennifer Hartigan and her husband Norman of Natick, MA.



**In Memory of
Stephen Zaharoolis
Town Meeting
Representative, P3
2016-2018**

Stephen Zaharoolis 48, a longtime resident of North Chelmsford, passed away peacefully on Thursday, March 22, 2018 at the High Pointe Hospice House in Haverhill with his family by his side. He was the beloved husband of Carrie A. (Maines) Zaharoolis and loving father of Christopher and Nicholas Zaharoolis.



**In Memory of
Edie Copenhaver
Town Meeting
Representative, P9,
2004-2016**

Edie Copenhaver a longtime resident of Chelmsford, MA, formerly of Lansing, MI, passed away April 13, 2018, following a brief illness. She was the beloved daughter of the late C. Colton and Roxie Margaret (Dalton) Carr. She is survived by her close friend Ann B. McGuigan of Chelmsford, MA; her sister-in-law, Dorothy Edes and her husband Wayne N. Edes, Sr. of Kennebunk, ME; her nephews, Wayne N. Edes, Jr. of Leominster, MA and William N. Edes of Kennebunk, ME. She is also survived by her two great-nephews and three great-nieces.



Town Administration

Elected Officials *Town Clerk's Listing as of April 3, 2018*

BOARD OF SELECTMEN – 3 year Term

- 2019 Albert Glenn Diggs, Chair
220 Wellman Avenue
- 2019 Patricia Wojtas
24 Elm Street
- 2020 Kenneth M. Lefebvre, Vice Chair
3 Moonbeam Avenue
- 2021 George R. Dixon, Jr.,
15 Edgelawn Drive
- 2021 Emily R. Antul, Clerk
9 Mansur Street

BOARD OF HEALTH – 3 year Term

- 2019 Eric Andrew Meikle
16 Seventh Street
- 2020 Nicholas H. Parlee
7 Sunset Avenue
- 2021 Annmarie Roark
9 Natalie Road

CEMETERY COMMISSION – 3 year Term

- 2019 Gerald L. Hardy, Chairperson
6 Lynn Avenue
- 2020 Thomas A. St. Germain
16 Galloway Road
- 2021 Valerie Peterson Shupe
6 Laredo Drive

CONSTABLE – 3 year Term

- 2019 Charles Wojtas
280 Boston Road

HOUSING AUTHORITY – 5 year Term

- 2020 Denise Marcaurelle
7 Whippetree Road
- 2021 Georgiana C. Mueller
114 Riverneck Road
- 2022 Gail F. Beaudoin
8 Buckman Drive

LIBRARY TRUSTEES – 3 year Term

- 2019 Jillian Kenny
8 Woodlawn Avenue
- 2019 Lisa E. Daigle, Secretary
21 Amble Road
- 2020 Margaret E. Marshall
2 Draycoach Drive
- 2020 Adam Schertzer
15 Juniper Street
- 2020 Sarah Conte
14 Edgelawn Avenue
- 2021 Laura Ecker
9 Balsam Drive
- 2021 David M. Braslau
99 High Street

MODERATOR – 3 year Term

- 2020 Jon Kurland
17 Mansfield Drive



Elected Officials *Town Clerk's Listing as of April 3, 2018*

PLANNING BOARD – 3 year Term
Associate, 2 year term

- 2019 Henry Parlee, Jr.
135 Pine Hill Road
- 2019 Edmond Roux
4 Wiggin Street
- 2020 Michael Raisbeck
85 High Street
- 2020 Nancy Araway
85 High Street
- 2021 Glenn Kohl
26 Wildwood Street
- 2021 Timothy Shanahan
18 Housatonic Avenue
- 2021 Donald Van Dyne
29 Brentwood Road

SCHOOL COMMITTEE – 3 year Term

- 2019 John W. Moses, Secretary
49 Parkerville Road
- 2019 Barbara J. Skaar
13 Overlook Drive
- 2020 W. Allen Thomas, Jr., Chairman
374 Littleton Road
- 2020 Dennis King II
35 Bridge Street
- 2021 Donna M. Newcomb
16 Janet Road



BOARD OF SELECTMEN



PLANNING BOARD



LIBRARY TRUSTEES



Town Administration

Town Meeting Representatives

The legislative body of the Town of Chelmsford is a Representative Town Meeting consisting of elected representatives from nine precincts who are elected for a three year term.

A more detailed listing of all Town Meeting Representatives, including Term Expirations and contact information can be found on the Town's official website at www.townofchelmsford.us or by contacting the Town Clerk's Office at 978-250-5205.

The list is current as of the April 2018 Election.

Precinct 1

Nancy K. Araway	2019
Matthew J. Hanson	2019
Karen I. Kowalski	2019
Michael N. Raisbeck	2019
Joseph D. Ready	2019
Robert M. Schneider	2019

Kathryn Brough	2020
Dennis F. King II	2020
Elaine M. MacDonald	2020
Frances T. McDougall	2020
John J. Tubridy	2020
Kathleen A. Tubridy	2020

Samuel P. Chase	2021
Theresa R. Feely	2021
Sandi Martinez	2021
Stacey Ladd Mulolland	2021
Kevin B. Ready	2021
Colleen A. Stansfield	2021

Precinct 2

¹ JoEllen Carkin	2019
James E. Clancy, IV	2019
Albert Glenn Diggs	2019
Valerie Diggs	2019
² Branden Morris	2019
Delores E. Miller	2019

Emily R. Antul	2020
Brian D. Carey	2020
Sarah Haven Davis	2020
³ Danielle Lacorazza	2019
Laura A. Merrill	2020
Kenneth W. Pantuso	2020

Colleen Arrington	2021
Jamie Dillon	2021
George Merrill	2021
Jeffrey D. Merrill	2021
Janet E. Murphy	2021
David E. Rand	2021

Precinct 3

H. Steven Flynn	2019
Elizabeth Logan	2019
Brian J. MacPhee	2019
Jeffrey A. Miller	2019
M. Janice Spence	2019
Elizabeth A. Twombly	2019

⁴ William Livingston	2020
Kaitlyn O. McCabe	2020
Ruth E. Monahan	2020
Meredith A. Moore	2020
Eric Salerno	2020
S. George Zaharoolis	2020

Helen Blaisioli	2021
Scott C. Davidson	2021
George R. Dixon, Jr.	2021
David W. Hadley	2021
Michael F. McCall	2021
Kayla Rennie	2021

Precinct 4

Christine E. Bowman	2019
Richard B. Fratus	2019
Nicole A. Geada	2019
Christopher R. Lavallee	2019
John T. Plunkett IV	2019
Carl H. Sterling, Jr.	2019

Marlene Cote	2020
Linda A. Jones	2020
Dennis P. Sheehan	2020
Daniel J. Sullivan, III	2020
Kathleen M. Sullivan	2020
Annita Tanini	2020

Diane McKenna Baxter	2021
Kasey Ferreira	2021
Henry A. Houle	2021
Brian P. Latina	2021
Helen A. Manahan	2021
Nancy S. Sousa	2021



Town Meeting Representatives

Precinct 5

Susan E. Carter	2019
Mary-Frances Doiron	2019
Thomas R. Fall	2019
⁵ Robert S. Russo, Jr	2019
Brendan J. Foley	2019
Badhri Uppiliappan	2019
David P. Foley	2020
Maureen M. Foley	2020
Carol Kelly-Suleski	2020
Christine M. Lindberg	2020
Kerrie Anne Moore	2020
Glenn R. Thoren	2020
Pamela Holmes	2021
Daniel Tang	2021
W. Allen Thomas, Jr.	2021
Evelyn S. Thoren	2021
Karen D. Uttecht	2021
Patricia Wojtas	2021

Precinct 6

Joanne M. Anderson	2019
⁶ Hana Barker	2019
Jennifer B. Logan	2019
Ginger Diane Skoog	2019
David W. Smith	2019
Virgina L. Williams	2019
Deborah L. Dery	2020
Paul H. Fenders	2020
Lori E. Kulis	2020
Kenneth M. Lefebvre	2020
Neal M. Lerer	2020
Edmond N. Roux	2020
Stephen J. Ball	2021
Janet G. Dubner	2021
Mary E. Frantz	2021
Sherman D. Horton III	2021
Ameena M. Langford	2021
Linda M. Lee	2021

Precinct 7

Judith K. Carven	2019
Katherine C. Harbison	2019
Geoffrey L. Lucente	2019
Kenneth E. Nutter	2019
Kevin E. Porter	2019
Andrew V. Silinsh	2019
James M. Curley	2020
Katherine H. Duffet	2020
Richard Fallon	2020
Clare L. Jeannotte	2020
Randy S. Leach	2020
⁷ Paul J. Rigazio.	2020
Stratos G. Dukakis	2021
James M. Lane, Jr.	2021
Susan M. Mackinnon	2021
Donna L. Parlee	2021
Henry G. Parlee, Jr.	2021
Philip Stanway	2021

Precinct 8

Christopher T. Garrahan, III	2019
Joyce E. Johnson	2019
Patricia F. Magnell	2019
Bruce I. Mandell	2019
William A. Nolan	2019
William D. Wagner	2019
Michael F. Curran	2020
Alexander W. Gervais	2020
Meaghan Marnell	2020
Leonard A. Olenchak, Jr.	2020
Samuel Poulten	2020
Glenn R. Thoren, Jr.	2020
Daniel W. Burke	2021
Dean L. Contover	2021
⁸ David P. Gosselin	2021
Thomas E. Moran	2021
Maria I. Santos	2021
Angelo J. Taranto	2021
Mary E. Tiano	2021

Precinct 9

Curtis B. Barton	2019
Joyce Brady Bean	2019
Donna M. Newcomb	2019
Johanna M. Shaw	2019
Robert F. Walton	2019
Charles Wojtas	2019
Francis J. Barre	2020
Douglas Byron Bruce	2020
Susan I. Dandaraw	2020
Danielle B. Evans	2020
Caroline Carrie Wetzel	2020
James W. Young	2020
Daniel R. Colucci	2021
Nancy E. Donahue	2021
Rebecca J. Gore	2021
Susan B. Graves	2021
Nicole Toomey	2021
Michael S. Young	2021

¹Replaces Edward Irwin, deceased

²Replaces Nathaniel Steward, moved

³Replaces John Salmon, resigned 3/27/18, 1 year unexpired term in 2019

⁴Replaces Stephen Zaharoolis, deceased

⁵Replaces Eliane Consalvo, deceased

⁶Replaces Jeremiah Mead, resigned 10/8/2017

⁷Replaces Chicki Rigazio, resigned 4/10/18

⁸Replaces Dennis Ready, deceased



Town Administration

Appointed Officials

ADA Coordinator

Leonard Olenchak, Jr. 6/30/2019

Accountant

Darlene Lussier
Joan Fleury, Assistant

Agricultural Commission

Henry Parlee 6/30/2019
Philip Jones 6/30/2020
John Swenson 6/30/2020
Glenn Kohl 6/30/2021

Animal Control Officer

Mark Cianci
Erik Merrill

Animal Inspector

Mark Cianci 4/30/2019
Erik Merrill 4/30/2019

Appeals, Board of

Charles Wojtas 6/30/2019
Jerry Loew, Assoc. 6/30/2019
Jamie Brown, Assoc. 6/30/2019
Brian Reidy 6/30/2020
Steven Mendez 6/30/2020
Nancy Morency 6/30/2020
Mark Carota 6/30/2021

Arts and Technology Education Fund

Dr. Jay Lang, Superintendent
Kirk Marshall 6/30/2019
Carrie Meikle 6/30/2019
Beverly Barrett 6/30/2020
Evelyn Thoren 6/30/2020
Hana Barker 6/30/2021
Angelo Taranto 6/30/2021
Jeffery Porzio 6/30/2021

Assessors, Board of

Francis Reen, Jr., Chief Assessor
Samuel Chase 6/30/2019
Kevin Sullivan 6/30/2020
John Duffett 6/30/2021

Bicycle and Pedestrian Advisory Committee

Michael Carignan 6/30/2019
Steven Pustell 6/30/2019
James Kelsey 6/30/2020
Robert Morse 6/30/2020
Robert Schneider 6/30/2020
Karen Taylor 6/30/2020
David Antonelli 6/30/2021
Thomas Gazda 6/30/2021
Robert Klinkhammer 6/30/2021

Building Inspector

Martin Allan, Local Inspector
Mark Dupell, Building Commissioner

Capital Plan Committee

Darlene Lussier
John Sousa, Jr.
Dennis T. Bak 6/30/2019
John E. Morrison 6/30/2019

Cemetery Commission

David Boyle

Center for the Arts Advisory Committee

Susan Gates, Exec. Dir. 6/30/2019
Karen Cawley 6/30/2019
Katherine Harbison 6/30/2019
Donald Van Dyne 6/30/2019
Joseph Varnum 6/30/2019
Dacey Zouzas 6/30/2019

Center Village Master Plan Implementation Committee

Janet Askenburg 6/30/2019
Peggy Dunn 6/30/2019
John Handley 6/30/2019
Brian Milisci 6/30/2019
Jonathan Moore 6/30/2019
Michael Rigney 6/30/2019
Donald Van Dyne 6/30/2019

Community Action Program Committee

Ryan Reveley 6/30/2019
Carol Russell 6/30/2019
David Sperry 6/30/2019
Joanne Stanway 6/30/2019
John Tubridy 6/30/2019

Community Development

Evan Belansky

Community Preservation Fund Committee

Evan Belansky Com Dev
April Mendez Con Com Rep
Connie Donahue HA Rep
Gary Persichetti DPW
Linda Prescott HC Rep
Edmond Roux PB Rep
Judy Carven 6/30/2020
Sandi Martinez 6/30/2020

Conservation Commission

Katharin Messer, Conservation Agent
Marc Gibbs 6/30/2019
David McLachlan 6/30/2019
Chris Tymula 6/30/2020
John Souza 6/30/2020
Christopher Garrahan 6/30/2021
April Mendez 6/30/2021
William Vines 6/30/2021

Constable

Charles Wojtas 4/2/2019

Constable Deputies

Christopher Anglin 12/31/2018
Judith Goffin 12/31/2018
Billy Martin 12/31/2018
John Pelletier 12/31/2018
Kevin Whippen 12/31/2018



Appointed Officials

Council on Aging

Debra Siriani, Director	
Paul Der Ananian	6/30/2019
Alan Fidler	6/30/2019
H. Steven Flynn	6/30/2019
Ruth I'Anson	6/30/2019
Martha Sperry	6/30/2019
Nicholina Bischoff	6/30/2020
Robert Hamilton	6/30/2020
Louise Myers	6/30/2020
Jerelyn Serra, Assoc.	6/30/2020
Anne Smith	6/30/2020
Fred Brusseau	6/30/2021
Leonard Olenchak, Jr.	6/30/2021

Cultural Council

Kristen Mulrooney	6/30/2019
Elizabeth Smith	6/30/2019
Timothy Beary, Jr.	6/30/2020
John Mejia	6/30/2020
Subroto Mukherjee	6/30/2020
Suzette Jefferson	6/30/2021

Department of Public Works

Gary Persichetti	Director
Lawrence Ferreira	Superintendent
Joseph Eriksen	Foreman

Disabilities, Commission on

Jonathan Tilley	6/30/2019
Terrance Doherty	6/30/2019
Paul Smith	6/30/2019
Gloria Aronson	6/30/2020
John Duggan	6/30/2020
Joseph O'Neil	6/30/2020
Francis Gilroy	6/30/2021
Leonard Olenchak	6/30/2021
Anne Smith	6/30/2021

Dog Park Advisory Committee

Danielle Corsino	6/30/2019
Elizabeth Bukala	6/30/2019
Erik Merrill	6/30/2019
Vivian Merrill	6/30/2019

Economic Development Commission

Samuel Chase	6/30/2019
Peter Dulchinos	6/30/2019
Laura Smith	6/30/2019
John Wellman	6/30/2020
Eric Salerno	6/30/2020
Michael Kowalyk	6/30/2021
Donald Van Dyne	6/30/2021

Electrical Inspector

Dennis Kane, Jr.

Energy Conservation Committee

Kathleen Canavan, Facilities Manager	
Nicholas Parlee, Energy Manager	
Alexander DeFreitas	6/30/2019
Joseph Dussault	6/30/2020
David Sperry	6/30/2020

Finance Committee

Eric Chambers	6/30/2019
David Goselin, Sr.	6/30/2019
Katherine Duffett	6/30/2020
James E. Clancy, IV	6/30/2020
Ameena Langford	6/30/2021
Vicky Parks	6/30/2021
Annita Tanini	6/30/2021

Finance Director

John Sousa, Jr.

Fire Department

Chief Gary Ryan
Deputy Chief Michael Donoghue

Hazardous Waste Coordinator

Susan Rosa	6/30/2019
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Historic District Commission

Deborah Taverna	6/30/2019
Brenda Lovering	6/30/2019
Cynthia Acheson	6/30/2020
John Handley	6/30/2020
Patrick Wood	6/30/2020
Debra Belden, Alt.	6/30/2020

Historical Commission

Deborah Taverna	6/30/2019
William Arvidson	6/30/2019
William Nolan	6/30/2020
Brian Stripp	6/30/2020
James Geraghty	6/30/2021
Frederic Merriam	6/30/2021
Linda Prescott	6/30/2021

Holiday Decoration Committee

John Floria	12/31/2018
Erik Merrill	12/31/2018
Vivian Merrill	12/31/2018
Sarah Romano	12/31/2018
Gary Samarjian	12/31/2018
Sharon Smith	12/31/2018
Colleen Stansfield	12/31/2018

Housing Advisory Board

Deborah Taverna	6/30/2020
Connie Donahue	6/30/2020
George R. Dixon, Jr.	6/30/2020
John Edward	6/30/2020

Local Emergency Planning Committee

Evan G. Belansky	6/30/2019
Gary Ryan	6/30/2019
Richard Day	6/30/2019
Michael Donoghue	6/30/2019
Gary Persichetti	6/30/2019
Susan Rosa	6/30/2019
James Spinney	6/30/2019

Middlesex Canal Commission

Douglas Chandler	6/30/2019
Peggy Dunn	6/30/2019
William Gerber	6/30/2019
Paul Gilfeather	6/30/2019

Military Community Covenant Task Force

John Moses	6/30/2019
James Curley	6/30/2020
Brian Fredricksson	6/30/2020
Patricia Wojtas	6/30/2020
Lisa Devine	6/30/2021
Steven Miller	6/30/2021



Town Administration

Appointed Officials

Nashoba Valley Tech High School District

Denise Pigeon, Superintendent
 Maria Karafelis, Alt. 3/31/2019
 Donald Ayer 3/31/2019
 Lawrence MacDonald 3/31/2020
 Richard DeFreitas 3/31/2021

North Town Hall Advisory Committee

Laura Lee 6/30/2019
 Donna Salyards 6/30/2019
 John Thompson 6/30/2019
 Karen Thorp-Dussourd 6/30/2019

Parade Committee

Paul Cohen, Town Manager
 Scott Amos 7/31/2019
 Kevin Beaudoin 7/31/2019
 Alison Ludwig 7/31/2019
 James Dolan II 7/31/2019
 Paul Hardy Jr 7/31/2019
 Debora Haywood 7/31/2019
 Richard McLaughlin 7/31/2019
 Sharon McNamara 7/31/2019
 John Osborn 7/31/2019
 Kathleen Osborn 7/31/2019
 Donna Sargent 7/31/2019
 Sharon Smith 7/31/2019

Permanent Building Committee

Gary Persichetti, DPW Director
 Eric Johnson 6/30/2019
 Steven Roberts 6/30/2019
 Dave Duane 6/30/2020
 Debra Belden 6/30/2020
 Timothy Powderly 6/30/2021
 Evelyn Thoren 6/30/2021

Personnel Board

Jeanne Parziale,
 Director of Human Resources
 Anneke Wade 6/30/2019
 John Roark 6/30/2019
 Jessica Porter 6/30/2020

Personnel Director

Jeanne Parziale

Playground Inspector

Steve Callaghan

Plumbing Inspector

Donald Morash

Police Department

Chief James Spinney
 Deputy Chief Daniel Ahern

Public Records Advisory Committee

Jennifer Almeida 6/30/2020
 Patricia Dzuris 6/30/2020
 Brian Herzog 6/30/2020
 Linda Prescott 6/30/2020
 John Sousa 6/30/2020

Recycling Committee

Nicholas Parlee,
 Solid Waste & Recycling Coordinator
 Mark Gallagher 6/30/2019
 Karen Willis 6/30/2019
 Kevin Goscila 6/30/2019

Recycling & Solid Waste Coordinator

Nicholas Parlee

Planning Board, Board of

Patricia Dzuris, Town Clerk
 Peter Dulchinos 6/30/2019
 James M. Lane, Jr. 6/30/2020
 Thomas R. Fall 6/30/2021

Roberts Field Advisory Committee

William Askenburg, Jr. 6/30/2019
 Elisabeth Bobrow 6/30/2019
 Marcus Bush 6/30/2019
 Denille Ruth 6/30/2019
 Justin Whitehouse 6/30/2019
 Adelle Stavits 6/30/2019

Sign Advisory Committee

Gary Frascarelli 6/30/2019
 Philip Jones 6/30/2021

Skate Park Committee

Scott Bellinghieri 6/30/2019
 Dafna Erickson 6/30/2019
 Nicolette Reed 6/30/2019

Tax Classification Study Committee

Evan Belansky,
 Community Development Director
 Helen Blasioli 12/31/2018
 Thomas Boucher 12/31/2018
 Daniel Burke 12/31/2018
 John Edward 12/31/2018
 Mary Frantz 12/31/2018
 Sheila Pichette 12/31/2018
 Michael Rigney 12/31/2018
 Patricia Wojtas 12/31/2018

TREE Committee

Richard Friesner 6/30/2019
 Brian Zuzelo 6/30/2019
 Andrew Silinsh 6/30/2020
 James Martin 6/30/2020
 Virginia Marshall 6/30/2021

Town Clerk

Patricia Dzuris
 MaryLou Carney, Assistant

Town Manager

Paul E. Cohen

Town Treasurer/Tax Collector

John B. Sousa, Jr.
 Kim Pease, Assistant

Veterans Agent

Regina B. Jackson

Vinal Square Strategic Action Plan Committee

George R. Dixon, Jr. 6/30/2019
 Laura Lee 6/30/2019
 William Gilet, Jr. 6/30/2019
 Janet Murphy 6/30/2019
 Kenneth Pantuso 6/30/2019
 Joseph Tierney 6/30/2019



Board of Selectmen *Glenn Diggs, Chair*



Back Row Left to Right: Kenneth M. Lefebvre, George R. Dixon, JR. Front Row: Patricia Wojtas, Albert Glenn Diggs, Emily R. Antul

Fiscal Year 2018 saw notable changes for the Town of Chelmsford. The Board of Selectmen welcomed newcomer Emily Antul, and said goodbye to outgoing selectman Laura Merrill. We thank Laura for her dedication and exemplary service to the Town.

At the Board's reorganization meeting, held after the April election, it was my honor to be selected by my colleagues as Chairman of the Board. Ken Lefebvre was chosen as Vice Chairman, and Emily was given the position of Clerk.

The Town has maintained a strong credit rating, with Standard & Poors affirming our AA+ rating, with a stable outlook, which has allowed us to borrow and refinance long-term debt at favorable rates. This financial strength is due to the strong team that is led by the Town Manager, Paul Cohen, Town Treasurer, John Souza, and Town Accountant, Darlene Lussier. We are fortunate to have such dedicated, committed professionals in these critical positions.

Following an affirmative vote, (66%) for the non-binding ballot referendum question as to whether or not to spilt the tax rate, the board created a Tax Classification Study Committee to examine the issue and provide a report to the Board prior to their vote on the issue in early December.

Due to the efforts of the Board of Selectman,

Town Manager, and the Economic Development Committee, a new position, Director of Business Development, was funded by town meeting. In January, Lisa Marrone was hired for that position with the mandate to work tirelessly to increase economic development in Chelmsford.

Regarding development in town, there were several successes. On a smaller scale, there were new restaurants that opened including Chelmsford Pizza, and Herradura Vieja. On a larger scale, Digital Federal Credit Union (DCU) moved into the facility that formerly served as Kronos's Headquarters.

The town was able to provide an all-day kindergarten program after the town meeting members approved the purchase of modular classrooms to provide the additional space needed to operate the program. The resultant additional space and all-day kindergarten program were deemed an overwhelming success and will enrich the town's already recognized premier educational program.

The Economic Development Commission finalized their work with their consultant, Schneider Associates, to create a branding program for the 129 Overlay District. It should now officially be referred to as "Cross Roads at Route 129". The full program including signage, video, and a website is expected to be rolled out in the first half of FY19.

The Center Village Committee completed their Wayfinding investigation with their finalization of the sign format and locations. They are now working on their first deployment of signs.

The Charter Review Committee carefully reviewed the existing charter and made their recommendations, which were eventually approved by Town Meeting Members and subsequently by the state.

Although a committee was formed in FY17 to help guide the future of the UMass/Lowell West Campus, with the town committed to having a



Board of Selectmen

significant role in the use of the subject property; it appears that our voices have not been heard. The state legislature has agreed to sell the property to the highest bidder. The eventual owner will be identified in the near future.

We strive to make the Town of Chelmsford a welcoming community for new residents, and to keep our long-time residents in place. Although the median price of a single- family home has risen substantially, the Board continues to be proactive in encouraging the development of affordable housing, both through the Chelmsford Housing Authority, and in partnership with private developers. A major development in this regard was reaching the long-standing goal of having 10 percent of housing units being designated as affordable. This achievement permits the town to have considerable control over future deployment of 40B projects.

Susan Rosa has taken over the position of Health Director from Richard Day, who served in the position for many years. Fortunately, he agreed to stay on for an extended period to help in the transition.

The town was successful in its pursuit of acquiring the Chelmsford Forum Ice Rink from the state. All repairs during our management of the Forum were funded out of the site's operational revenue. The fact that that they were then deducted from the final purchase price made the acquisition very cost-effective.

The town was able to open a Dog Park on Richardson Road due to efforts of a dedicated group of volunteers who worked tirelessly together for many years to make the park a reality.

The town acquired new voting tabulation equipment which should insure accurate and speedy election results.

The town was able sell the Katrina Road Brownfields Contamination Site to an economic entity and therefore was eligible to receive over

a million dollars in remediation money from the state to make the site safe.

We continued our efforts to put 101 Mill Road back of the tax roll, however, the town was unsuccessful but will try again late in 2018.

The Department of Environmental Protection approved the town's Waterways License Application for the Merrimack River Stabilization off of Wellman Avenue. This will result in grant of about 3 million federal dollars being given to Chelmsford for the project.

The Town continued its tradition of celebrating the holidays. The Fourth of July Parade was again the showcase event in the region. Our other celebrations, including the Memorial Day Parade, Winterfest, and the Holiday Prelude, brought residents of all ages together to enjoy these wonderful experiences. The stellar programs offered by the Chelmsford Center for the Arts also continue to attract patrons from in and out of town.

In FY2018 Chelmsford continued its reputation as one of the Merrimack Valley's premier communities, thanks to the many town employees, committee members, and volunteers, whose tireless efforts improve our community every day. We appreciate all their contributions, and encourage others to join their ranks. Together we can ensure that although Chelmsford's past has been great, the future can be even greater.

Glenn Diggs,

Chairman, Chelmsford Board of Selectmen



Town Manager

Paul E. Cohen



The Town of Chelmsford completed another successful year in Fiscal Year 2018. The Town government effectively managed its affairs to maintain Chelmsford as a great place to live, work, and visit. The Town's financial condition remained strong, investments were made in the Town's infrastructure, and services were maintained or expanded for residents.

The most notable capital improvement and increase in services was the addition of modular classrooms at each the Town's four elementary schools to provide space for full-day kindergarten. DPW Director Gary Persichetti successfully oversaw the construction of this \$6.9M project. Children occupied the classroom units at the start of the 2017 – 2018 school year.

The modular classroom project was financed within the property tax levy of limits of Proposition 2 ½. This demonstrates the Town's ability to effectively provide essential services within budgetary constraints. The Town operations were performed within a \$132M operating budget, while the Town's bond rating remained at its historic high rating of AA+.

Town Meeting also exercised the Town's option to purchase the Chelmsford Forum ice rink that is located at the Billerica town line on Route 129. The 1998 state legislation provided the Town with an opportunity to purchase the facility from the state at market value less the amount of capital improvements that the Town had invested in the facility during the 20-year lease term. This resulted in the Town purchasing the property which was appraised at \$2.7M for a cost of \$1.2M. Most importantly, the facility is in good condition to serve the needs of the community in the years ahead.

The Town established an enterprise fund for the forum's operations. Similar to the Chelmsford Country Club golf course, the Forum ice rink will run by a private management company. The ice rink revenues and expenditures will be kept in a separate fund to support the ongoing capital needs for the facility.

Another major capital improvement during the past fiscal year was the reconstruction and expansion of Friendship Park at Roberts Field. Led by the volunteer efforts of Bill Askenburg, who chaired a volunteer committee to advise and fundraise for the project, the DPW completed the \$450K project. The natural playground area is accessible to children of all abilities. The area has expanded from .33 acres to .89 acres. Highlights included community build days for volunteers to assemble playground equipment. This is another example of the value of the Town's Community Preservation Fund.

Other examples of community infrastructure enhancement were the creation of the Marjorie Scoboria Greenway at the Adams Library. The generous donation by the aforementioned benefactor funded the creation of an open space area. It is a peaceful spot in the heart of the community. The Town also received a \$328K Complete Streets grant award from the state to improve sidewalks near the Center School and to construct new sidewalks on Richardson Road near the dog park.



Town Manager

Chelmsford enhanced its economic development program. Lisa Marrone has been hired as the Town's first Director of Business Development. She serves as the resource person to attract, retain, and expand business operations in the community. Lisa has quickly become involved with the Town's participation in the Middlesex 3 regional economic development commission. Lisa also has established a close working relationship with the Town's volunteer Economic Development Committee.

The Town received a \$90K Site Readiness grant award from the State to evaluate options to improve commercial activity in the Billerica Road/Route 129 business corridor. The State Legislature approved the issuance of 10 additional liquor licenses to be utilized for restaurants in the community. This will assist the Town's efforts to provide amenities in this area.

Affordable and rental housing was at the forefront of development in the Town during Fiscal Year 2018. Construction began on 108-units of rental housing at 276 Mill Road. The Board of Appeals approved an 84-unit rental affordable housing project at the intersection of Hunt and Littleton Roads. Applications were filed with the Planning Board for affordable rental housing projects on Turnpike Road and in the town center adjacent to the rail trail. Clearly, there is a market demand for rental housing units. These projects are expected to allow the Town to achieve the state-mandated 10% subsidized affordable housing inventory.

The affordable housing actions enabled the Town to qualify as a Housing Choice Community. This new state program provides financial incentives and rewards for housing production. The Town is also participating in the state's Municipal Vulnerability Preparedness grant program to evaluate and improve infrastructure as a result of impacts from climate change.

Other notable accomplishments include the sale of the Town's brownfields parcel located at 27 Katrina Road. Following the remediation of contaminated soils, a school bus transportation garage, training room, and bus storage facility will be housed at this location. The Town achieved SolSmart Gold designation for its efforts to promote solar energy generation in the community. Wayfinding signage plans are under development for the town center and Vinal Square areas. Legislation to facilitate the sale of the UMass Lowell West Campus for redevelopment advanced in the State Legislature.

The Town has utilized its Senior Center for the Table of Plenty organization's efforts to provide a free weekly meal for those in need. Chelmsford also received a Health Value Award for its employee wellness program. A portion of Sunny Meadow Farm was leased for the construction of a greenhouse to grow lettuce and other plants throughout the year.

All of these accomplishments would not have been possible without the dedicated efforts of the Town employees, Board of Selectmen and other Town officials, and the Town's residents and business community. I look forward to the challenges and successes of tomorrow.

Sincerely,

Paul E. Cohen, Town Manager



Business Development

Lisa L. Marrone, Director



Hired on January 3, 2018 the Business Development Director has created a new outreach program to proactively connect promote the business opportunities that the Town of Chelmsford has to offer. Many new or deeper networking options are underway, to include; MassEcon, MA Economic Development Council, Co-Star, MA BioTech Council, MA Development, MA Office of Business Development, Middlesex 3 Coalition, Greater Lowell Chamber of Commerce, SCORE, Greater Lowell Workforce Investment Board, International Council of Shopping Centers, Chelmsford Business Association, and many more.

The Business Development Director has taken on new initiatives to include the launch of the Chelmsford Permitting Guide, the town-wide business survey, formalized ribbon-cutting program, business welcome packet, the marketing and promotion of the Cross Roads at Rt 129, the site readiness master study of the Rt. 129 area, etc.

Additionally, the Business Development Director has created many new alliances with Chelmsford-based companies; such as Endeavor Robotics, Sterling Corporation, 3M, Zoll Medical, Life Links, Holiday Inn Express, Herradura Vieja, Chelmsford Self Storage, Howard Stein Hudson, AHP Architects, Comcast, Lowell Five, Enterprise Bank, Chelmsford Water District, Office Link, Fresh Roots Greenhouse, Beltone New England, Visiting Angels, Godly Smoothies, Veloxity, Kaplansky Insurance, The Wish Project, Sunny Acres, UMass Lowell, Middlesex Community College, U.S. Small Business Association, and others.

Further, many inquiries have been received on interest by developers and site finders for the available space in the Town of Chelmsford. The Business Development Director has responded to all incoming requests to include in-person meetings, phone calls, and interviews. Continual attention is happening through investors, developers, and realtors with many opportunities to promote and bring awareness to the Town of Chelmsford just beginning.





Finance Department

John Sousa, Jr., Finance Director, Treasurer, Collector



Left to right: Christine Wedge, John Sousa, Bonnie Stedman, Kim Pease, Lauren Halloran

The Town's financial position continued to strengthen during fiscal year 2018. Total assessed valuation (AV) increased by 3.9% in FY18 to \$5.45 billion, reflecting a very robust Real Estate market for residential property. Market value increased over 3% to \$151,485 per capita. Our tax base is diverse with the 10 largest taxpayers accounting for 3.7% of total AV. Income levels remained strong with per capita effective buying income equal to 159% of the national level. Chelmsford's unemployment rate at the end of FY18 decreased slightly by 0.3% to 3.4% versus June 2017, tracking below the statewide unemployment rate of 3.9%.

Receipts from local sources of revenue remained strong. The Town collected 98.8% of FY18 real estate and personal property taxes within the fiscal year. Local Receipts totaled \$10.43M, a 0.5% decrease from the prior year. Motor Vehicle Excise tax revenue collections totaled \$5.55M, a 3.2% increase from the prior year. Permit fees (Building, Electrical, and Plumbing) of \$1.12M reflect increased construction and remodeling activity. Strength in these categories was offset by weaker than anticipated Solar Renewable Energy Credit (SREC) revenue due to declining market prices for SRECs during FY18. Hotel Room occupancy tax declined by \$63,147 or 14.9% since most hotel facilities in Town were

being renovated during the year and fewer rooms were available for rental. The Town received \$16.93M of State Aid during FY18.

At the beginning of FY18, General Stabilization reserves equaled \$8.94M or 7.0% of budgeted operating revenues. Town Meeting voted in October 2017 to transfer \$1,041,382 of Free Cash into the General Stabilization Fund. Under Article 2 at the Annual Town Meeting in April, a transfer of \$180,000 was approved from Stabilization to fund a collective bargaining agreement for firefighters. A challenging market for fixed-income investments resulted in an investment loss of \$53,902 or 0.5% on Stabilization assets. The Stabilization Fund balance closed FY18 at \$9.74M, or approximately 7.5% of budgeted operating revenues, after adjusting for transfers from free cash. This level is at the midpoint of our Town Financial Policy which requires cash reserves be maintained between 5% to 10% of general operating revenues.

Following the close-out of FY17, free cash was certified at \$1,076,417 as of July 1, 2017. In October, Town Meeting approved the following appropriations from Free Cash: \$1,041,382 transfer to General Stabilization and a transfer of \$35,035 to the School Department's E-Rate account. E-Rate is a Federal program designed to discount the cost of telecommunications and internet access for public schools.

The FY18 General Operating Budget included a \$1.0M contribution to the OPEB (Other Post-Employment Benefits) Liability Trust Fund. The Town's OPEB Trust assets are invested in the Commonwealth of Massachusetts PRIT (Pension Reserves Investment Trust) Fund. Interested readers may access further information on PRIT at www.mapension.com. OPEB Trust assets earned a record net investment return of \$720,982 due to the extremely strong performance of the equity markets during FY18. At the end of FY18, the OPEB Liability Trust Fund balance was \$8,849,754. The UAAL or Unfunded Actuarial Accrued Liability for OPEB as of December 31,



Finance Department

2016 is \$70.95M. This represents a decrease of \$22M in the UAAL or 23.7% from the prior biennial actuarial valuation report completed as of December 31, 2014.

Standard and Poor's considers the Town's overall long-term debt low at less than 1.3% of market value after deducting sewer debt self-support through betterments and user charges. Amortization of existing debt is rapid with nearly 87% of principal being retired within 10 years. Debt service expenditures remain manageable with total general fund debt service charges of \$14.36M amounting to 11% of FY18 total budgeted expenditures or 9.2% of total expenditures net of betterment-funded sewer debt.

The Town issued \$10,900,000 of General Obligation Bonds in July 2017 to finance the following projects: \$6.9M for the purchase and installation of modular classrooms at all elementary schools, \$3.0M to finance the FY18 Capital Improvement Plan, and \$1.0M to finance Stormwater Enterprise capital. Due to uncertainty over Federal and State Stormwater mandates, the Stormwater bond proceeds were subsequently appropriated by Town Meeting in October 2017 for the acquisition of the Forum Ice Arena on Brick Kiln Rd.

Prior to the sale of our bonds in July, Standard and Poor's (S&P) reaffirmed the Town's bond rating at AA+ with a Stable Outlook on June 14, 2017. The AA+ rating is just one step below S&P's highest rating of AAA. Analysts noted that the rating reflects Chelmsford's strong budgetary performance, very strong liquidity, and very strong financial management. S&P considers the Town's financial management practices "Strong" under its Financial Management Assessment (FMA) methodology. The FMA Assessment considers our financial policies and practices which include: multi-year revenue and expenditure forecasts, long-term capital improvement plan as well as formal policies for the management of investments, debt, and reserves.

I would like to express my appreciation to our Treasurer/Collector's Office staff which includes: Kim Pease, Assistant Treasurer, Christine Wedge, Assistant Collector, Bonnie Steadman, Principal Clerk, and Lauren Halloran, Principal Clerk for their dedication and efforts throughout the year. A note of appreciation is also extended to Frances Carvalho, Senior Volunteer for her assistance during peak tax collection periods and to John McCormack, Senior Volunteer.

John Sousa, Jr.

Finance Director/ Treasurer-Collector



Finance Committee

James E. Clancy IV, Chairman



Front Row L to R: Kathy Duffett, Jim Clancy, Annita Tanini Back Row L to R: Vicky Parks, David Goselin, Ameen Langford, Eric Chambers

The Finance Committee is composed of seven members who are appointed by the Town Moderator. Each appointment is for a three-year term and terms are staggered to maximize flow of information and continuity of experience. The chief responsibility of the Finance Committee is to provide recommendations on the town's budget and proposed warrant articles which will be considered by Town Meeting Representatives at the Spring and Fall Town Meetings and at any Special Town Meetings.

Finance Committee members are assigned to town departments and other town boards and committees as liaisons to review and bring information back to the Committee for deliberation and recommendations concerning financial issues. Each liaison may schedule individual visits with department heads to review department budgets prior to meeting with the full Committee. Department heads are then asked to present their department's budget to the Committee and answer questions from Finance Committee members.

In addition to reviewing the budgets of town departments, the Finance Committee is presented the overall proposed budget and recommended capital plan. The Town Manager presents his

proposed budget along with any additional information requested by the Finance Committee. The Capital Planning Committee Chair presents the capital plan to the Finance Committee for review. The Finance Committee may also invite others, including representatives from the CPC, proponents, petitioners, or other interested parties to come to Finance Committee meetings to answer questions with respect to all warrant articles which may have a financial impact on the town.

Once all the information needed to effectively deliberate is gathered, the Finance Committee makes informed recommendations to the Town Meeting Representatives on the budget and financial warrant articles and on any other warrant article which may have financial implications now or in the future.

The Committee monitors the town's financial situation throughout the year and has the ability to ask representatives of departments to meet and explain financial projects. The Committee also has discretion over the use of the Finance Committee Reserve Fund, which may be approached to address extraordinary or unforeseen expenditures at any time between town meetings, obviating the need to call a special town meeting. The unexpended funds may also be appropriated at Town Meeting to fund warrant articles.

In the fall, we were faced with a certified free cash number that was almost 60% lower than that of the previous year's which prompted us to recommend all funds be deposited in the stabilization fund, especially with many union contracts still pending. We voted to recommend the creation of an Economic Development position to help develop and strengthen economic relationships and opportunities in Chelmsford, furthering the previous year's goals with the creation of a new business amenities overlay district. The Finance Committee supported the creation of this new position as part of our



Finance Committee

continuing mission to back endeavors which focus on increasing local revenues realized by the town. We also supported Chelmsford's purchase of the Chelmsford Forum from the Commonwealth, which has been maintained by Chelmsford, has been the home of Chelmsford's hockey program for the last two decades, and produces sufficient revenues to run without additional cost to the town. The Finance Committee also voted to recommend approval of funding requested for Roberts Field, which resulted in the June opening of the town's newly renovated and inclusive Friendship Park, and continued significant strides forward implementing improvement plans for Roberts Field. New equipment and storage facilities, funded by cable revenues managed by an enterprise fund, were supported for Chelmsford TeleMedia to aid them in their efforts at the Chelmsford Center for the Arts and their partnership with the Schools and their production programs, and we voted in favor of recommending the division of the 101 Mill Road parcel, transferring the land next to Murphy Field to the control of the Conservation Commission and continuing the process of preparing the property for sale. Finally, we also voted in favor of a bylaw banning recreational marijuana establishments over concerns surrounding their potentially negative financial impact on Chelmsford.

In the spring, after thorough review with division and department heads and further deliberation, we recommended approval of the proposed budgets of the town, Chelmsford Public School System, and Nashoba Valley Technical School District. In order to fund a collective bargaining agreement and maintain the full staffing of all five fire stations, we reluctantly agreed to support a reduced funding amount of our own reserve fund, with the hope that such measures will not be necessary in the future. We voted in full support of the capital improvements budget which funded much needed safety communication equipment and replacement

of decades old pavement at the Chelmsford High School and Parker Middle School and recommended approval of the town's annual funds. We also supported the use of Community Preservation funds to help subsidize the replacement of playground equipment at the Byam Elementary School, which was already being equally financed through fundraising efforts. We enthusiastically supported the rescinding of authority for \$1,000,000 of authorized, but unissued borrowing related to the school modular project, which came in under budget, and weighed in on several other proposed bylaw amendments which may have had a financial impact on Chelmsford.

This year our Committee saw many changes. We lost a valued member in Eliane Consalvo. Eliane was an asset to our Committee and, more importantly, a friend to us all. Her presence is sorely missed and we once again extend our condolences to her family. We said goodbye to Stratos Dukakis, who stepped down from the Committee right before the beginning of our budget review season in January. We thank Strat for his years of service on the Committee and wish him and his family well. We also said farewell to Matt Hanson, who also stepped down from the Committee before our budget review season began in January. We wish him all the best in his role as Tyngsborough Town Administrator and congratulate him and his wife on their growing family. Eliane, Stratos, and Matt's collective financial, business, and municipal knowledge was a great asset to our Committee and their generous offering of their expertise and time displayed their true dedication to our town. The Finance Committee would like to thank Eliane, Stratos, and Matt for making a positive difference for the benefit of Chelmsford.

This year we also welcomed three new members to our Committee: Eric Chambers, David Goselin, and Vicky Parks. Eric and David joined us in time to experience a full budget review season and their thorough preparation and thoughtful



Finance Committee

contributions have already had a positive impact on our Committee. Vicky joined us at the end of this last fiscal year and we look forward to working with her in the next. Eric, David, and Vicky's knowledge and dedication make them excellent additions to our Committee.

We express our sincere appreciation to Town Manager, Paul Cohen, Assistant Town Manager, Mike McCall, Finance Director, John Sousa, Town Accountant, Darlene Lussier, Chelmsford Public School District Superintendent, Dr. Jay Lang, Nashoba Valley Technical School District Superintendent, Denise Pigeon, Town Clerk, Patricia Dzuris and all Chelmsford department and division heads and their staff for their wealth of information and assistance in helping us reach our decisions. We extend our gratitude to Chelmsford TeleMedia for broadcasting and recording our meetings. We thank the boards and committees who appear before us yearly and, as always, we extend a huge "thank you" to Pam Morrison, our clerk, who helps us remain current, organized, and punctual in our reporting of information and decisions to Town Meeting.

The Finance Committee as a body serves the taxpayers of Chelmsford and as such we always welcome comments and suggestions. Our meetings are held on Thursday nights at 7:30 p.m. during the budget season and leading up to both Fall and Spring Annual Town Meetings, and public comment is always on our agendas. We strive to improve our town by overseeing the budget process throughout each Fiscal Year, making sure we are guarding "what the sires have won."

The Finance Committee:
Jim Clancy, Chair
Annita Tanini, Vice Chair
Kathy Duffett
Ameena Langford
Eric Chambers
David Goselin
Vicky Parks





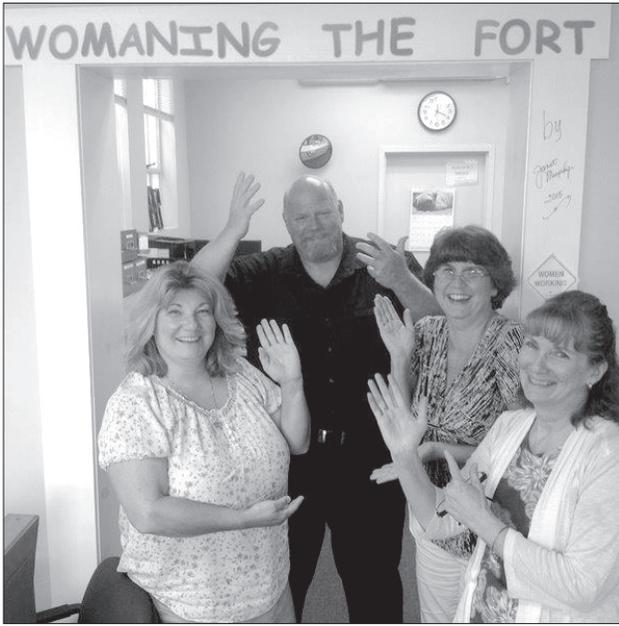
Accounting

CITY/TOWN OF CHELMSFORD, MASSACHUSETTS							
Combined Balance Sheet - All Fund Types and Account Groups							
as of June 30, 2018							
(Unaudited)							
	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups	Totals
Assets	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long-term Debt	(Memorandum Only)
Cash and cash equivalents	6,265,939.53	20,901,678.17	4,426,686.87	2,466,879.34	24,366,055.99		58,427,239.90
Investments							-
Receivables:							-
Personal property taxes	36,847.27						36,847.27
Real estate taxes	755,796.61						755,796.61
Deferred taxes	526,279.73						526,279.73
Allowance for abatements and exemptions	(1,024,187.23)						(1,024,187.23)
Special assessments	1,327.47	1,739,492.01					1,740,819.48
Tax liens	674,328.59	7,819.92		819,205.52			1,501,354.03
Tax foreclosures	173,086.12						173,086.12
Motor vehicle excise	546,517.77						546,517.77
Other excises							-
Utility Charges	1,174.76			473,531.08			474,705.84
Departmental							-
Other receivables	2,651.93				103,400.00		106,051.93
Due to/from other funds							-
Due from other governments		730,708.59					730,708.59
Prepays							-
Inventory							-
Fixed assets, net of accumulated depreciation							-
Amounts to be provided - payment of bonds		551,771.00				88,550,784.79	89,102,555.79
Amounts to be provided - vacation and sick leave						1,570,197.75	1,570,197.75
Total Assets	7,959,762.55	23,931,469.69	4,426,686.87	3,759,615.94	24,469,455.99	90,120,982.54	154,667,973.58
LIABILITIES AND FUND EQUITY							
Liabilities							
Deferred revenue							-
Real and personal property taxes	(231,543.35)						(231,543.35)
Deferred taxes	526,279.73						526,279.73
Prepaid taxes/fees							-
Special assessments	1,327.47	1,739,492.01					1,740,819.48
Tax liens	674,328.59	7,819.92		819,205.52			1,501,354.03
Tax foreclosures	173,086.12						173,086.12
Motor vehicle excise	546,517.77						546,517.77
Other excises							-
Utility Charges	1,174.76			473,531.08			474,705.84
Departmental							-
Deposits receivable							-
Other receivables							-
Due from other governments		730,708.58					730,708.58
Due to other governments					14,471.10		14,471.10
Accounts payable							-
Warrants payable	1,390,238.85	191,913.99	290,050.00	98,668.86	44,105.50		2,014,977.20
Accrued payroll and withholdings	2,260,682.91						2,260,682.91
Other liabilities	14,849.41				779,324.54		794,173.95
IBNR							-
Bonds payable						88,550,784.79	88,550,784.79
Notes payable		551,771.00					551,771.00
Vacation and sick leave liability						1,570,197.75	1,570,197.75
Total Liabilities	5,356,942.26	3,221,705.50	290,050.00	1,391,405.46	837,901.14	90,120,982.54	101,218,986.90
Fund Equity							
Reserved for encumbrances	209,406.35			230,000.00			439,406.35
Reserved for expenditures		18,508,159.74	4,136,636.87		23,631,554.85		46,276,351.46
Reserved for continuing appropriations	366,572.23						366,572.23
Reserved for petty cash	2,295.00						2,295.00
Reserved for appropriation deficit							-
Reserved for snow and ice deficit							-
Reserved for debt Service							-
Reserved for premiums							-
Reserved fund balance							-
Undesignated fund balance	2,024,546.71	2,201,604.45		2,138,210.48			6,364,361.64
Unreserved retained earnings							-
Investment in capital assets							-
Total Fund Equity	2,602,820.29	20,709,764.19	4,136,636.87	2,368,210.48	23,631,554.85	-	53,448,986.68
Total Liabilities and Fund Equity	7,959,762.55	23,931,469.69	4,426,686.87	3,759,615.94	24,469,455.99	90,120,982.54	154,667,973.58



Assessing Division

Frank Reen, Assessor



Rena Gagne, Frank Reen, Sue Taylor, Kit Bianchi

The Board is responsible for the full and fair market valuation of the approximate 13,900 real and personal property parcels within the community as of January 1st of the fiscal year. It has been the policy of the Assessors to review the valuations annually in order to maintain accurate and current assessments; a summary of the analysis is reviewed by the Department of Revenue and is critical to the certification of the tax rate. The real estate valuations through calendar year 2016 demonstrated that the residential real estate market was continuing to appreciate. The commercial/industrial market continued to grow as well although at a slower rate. The tax rate for the fiscal year dropped from \$17.92 in FY2017 to \$17.96 for FY2018.

2018 brought changes to the assessor's office. Elise Magnant decided to step down as an assessor. Elise took a position as a part time Professor at UML. Not unexpectedly Elise did such excellent work that her role soon expanded to full time creating greater demands on her schedule. Elise served on the Board of Assessors for five years and was an invaluable member with keen insight and clear thinking. Elise will be missed. However, the Board of Assessors is pleased to announce the return of Kevin Sullivan to the Board. Attorney Sullivan served on the Board previously and had remained active within the community on a number of civic events. Kevin brings a wealth of experience and knowledge and I and the Board are pleased to welcome him back. I, along with Board members, Samuel Chase, John Duffett, Elise Magnant and Kevin Sullivan, wish to thank the staff of the Assessor's office, Sue Taylor, Rena Gagne and Kathryn Bianchi for all their hard work and dedication through the year. The work done by the staff is completed timely and accurately while maintaining the excellent service the public has come to expect. I would also like to take this opportunity to thank the residents and taxpayers of Chelmsford for their continued cooperation with this office.



Human Resources

Jeanne Parziale, Director of Human Resources

MISSION STATEMENT:

To attract and retain a qualified workforce, to maintain fair and equitable personnel policies and to promote a safe, health work environment.

RECRUITMENT:

The Town of Chelmsford is committed to attracting, maintaining and retaining a knowledgeable and effective workforce. Human Resources processed 32 new employee hires, 6 retirements, 78 terminations, 1 death, Patrick Caires, a 25 year Cemetery Department employee.

WELLNESS PROGRAMS:

The Town of Chelmsford completed Year 4 of its Well Power program in partnership with MIIA/BCBSMA health plan. A variety of free classes were offered to employees throughout the year including exercise, nutrition, dance, yoga, mindfulness and meditation. Employees had fun improving their health and earning points to receive free gift cards up to \$50 for completing activities by June 30, 2018.

In April 2018, I had the pleasure to represent the Town of Chelmsford in Washington, D.C. chosen as one of seven finalists for the World Congress Health Award sponsored by Health Rosetta, Validation Institute. The Town of Chelmsford was selected for building a true culture of health and enhancing the quality of life for hundreds of its employees and their family members. A partnership with the Massachusetts Inter-local Insurance Association's (MIIA) WellPower program made it possible. This is a robust multi-year wellness program with extensive leadership involvement; healthy culture and climate; health literacy; connection to community; social networks, happiness, and job satisfaction. Although Chelmsford did not

win the Health Award, we are proud to have been selected a finalist!

RETIREMENTS:

Gail Beaudoin	Police	7/27/17
Jason Moody	Fire	9/27/17
Gary Dascoli	DPW Sewer Division	2/1/18
Linnea Fader	Senior Center	8/30/17
Celeste Crowley	Library	8/31/17
Diane Frassa	Library	4/30/18

WORKERS' COMPENSATION:

Human Resources processed 40 claims of work-related injury. Breakdown as follows:

Total School Claims: 27
 Total Town Claims: 13

UNEMPLOYMENT:

Unemployment expenses in FY2018 totaled \$27,859.52 for School District claims. Consulting fees were \$3,940.

HEALTH INSURANCE – JUNE 2018 ENROLLMENT

Blue Care Elect PPO			
	Town	School	Retirees
Individual	2	13	32
Family	4	13	4
Network Blue HMO			
Individual	60	115	58
Family	137	275	45
Managed Blue for Seniors			58
Medex			876

Submitted by:
 Jeanne Parziale, Human Resources Director



Town Employee Payroll

TOWN MANAGER

Last Name	First Name	Regular	Other	Total
BELDEN	DEBRA	\$917.06	\$-	\$917.06
BRUCE	KRISTINA	\$59,027.82	\$-	\$59,027.82
COHEN	PAUL	\$167,102.49	\$13,040.44	\$180,142.93
MCCALL	MICHAEL	\$90,248.72	\$-	\$90,248.72

FINANCE COMMITTEE

Last Name	First Name	Regular	Other	Total
MORRISON	PAMELA	\$2,357.82	\$-	\$2,357.82

ACCOUNTING

Last Name	First Name	Regular	Other	Total
FLEURY	JOAN	\$68,410.43	\$2,054.72	\$70,465.15
LUSSIER	DARLENE	\$103,667.63	\$4,669.92	\$108,337.55
MCCARTHY	KIMBERLY	\$68,410.45	\$3,082.08	\$71,492.53
MORGAN	DIANE	\$50,693.31	\$2,531.25	\$53,224.56

ASSESSORS

Last Name	First Name	Regular	Other	Total
BIANCHI	KATHRYN	\$70,120.86	\$3,159.14	\$73,280.00
GAGNE	RENA	\$44,191.55	\$-	\$44,191.55
REEN	FRANK	\$101,296.78	\$4,901.51	\$106,198.29
TAYLOR	SUSAN	\$52,138.52	\$-	\$52,138.52

TREASURER

Last Name	First Name	Regular	Other	Total
HALLORAN	LAUREN	\$45,778.00	\$-	\$45,778.00
PEASE	KIM	\$68,410.42	\$2,054.72	\$70,465.14
SOUSA	JOHN	\$123,892.70	\$3,720.68	\$127,613.38
STEADMAN	BONNIE	\$50,693.31	\$2,250.00	\$52,943.31
WEDGE	CHRISTINE	\$66,741.69	\$-	\$66,741.69

HUMAN RESOURCES

Last Name	First Name	Regular	Other	Total
PARZIALE	JEANNE	\$99,078.44	\$5,951.68	\$105,030.12

MIS/TECHNOLOGY

Last Name	First Name	Regular	Other	Total
HALL	MATHEW	\$85,312.81	\$-	\$85,312.81
LUTTER	EDWARD	\$103,667.64	\$3,372.72	\$107,040.36

TOWN CLERK

Last Name	First Name	Regular	Other	Total
ALMEIDA	JENNIFER	\$56,112.07	\$1,895.40	\$58,007.47
CARNEY	MARYLOU	\$60,464.62	\$908.04	\$61,372.66
DZURIS	PATRICIA	\$81,318.41	\$3,442.42	\$84,760.83
FALL	THOMAS	\$500.00	\$-	\$500.00
LANE	JAMES	\$500.00	\$-	\$500.00



Town Employee Payroll

TOWN CLERK

Last Name	First Name	Regular	Other	Total
MURPHY	JANET	\$3,558.50	\$-	\$3,558.50
SOUSA	NANCY	\$38,883.73	\$631.74	\$39,515.47
DULCHINOS	PETER	\$500.00	\$-	\$500.00

CONSERVATION

Last Name	First Name	Regular	Other	Total
MESSER	KATHARINE	\$53,442.02	\$-	\$53,442.02

COMMUNITY DEVELOPMENT

Last Name	First Name	Regular	Other	Total
BELANSKY	EVAN	\$105,741.04	\$2,580.14	\$108,321.18
MARRONE	LISA	\$38,835.92	\$-	\$38,835.92

PLANNING BOARD

Last Name	First Name	Regular	Other	Total
MERRILL	VIVIAN	\$5,295.38	\$-	\$5,295.38
STANSFIELD	COLLEEN	\$47,883.65	\$-	\$47,883.65

POLICE

Last Name	First Name	Regular	Other	Total
AHERN	DANIEL	\$119,143.48	\$44,824.13	\$163,967.61
AHERN	TODD	\$99,142.28	\$118,524.31	\$217,666.59
BARRY	TODD	\$54,813.39	\$2,742.14	\$57,555.53
BEAUDOIN	GAIL	\$9,867.10	\$11,588.46	\$21,455.56
BENNETT	KATHLEEN	\$50,693.33	\$2,250.00	\$52,943.33
BERNIER	JEFFREY	\$77,681.52	\$56,691.69	\$134,373.21
BLODGETT	JEFF	\$54,869.59	\$65,223.71	\$120,093.30
BOURKE	TIMOTHY	\$54,658.56	\$26,862.33	\$81,520.89
BRADY	SHAWN	\$49,582.19	\$37,961.73	\$87,543.92
BREWER	SHAWN	\$51,209.59	\$20,963.53	\$72,173.12
BROWN	ROBERT	\$52,467.46	\$50,997.19	\$103,464.65
CALLAHAN	RYAN	\$54,869.62	\$3,263.85	\$58,133.47
CAMERON	MARISSA	\$30,726.37	\$4,032.38	\$34,758.75
CARLO	WILLIAM	\$67,806.82	\$77,763.73	\$145,570.55
DEFREITAS	DAVID	\$51,209.60	\$24,483.06	\$75,692.66
DEMERS	LISA	\$51,209.59	\$16,905.93	\$68,115.52
DEMERS	RICHARD	\$51,209.58	\$20,110.23	\$71,319.81
DUBE	PHILIP	\$71,693.02	\$76,993.62	\$148,686.64
FERNALD	MATTHEW	\$42,636.80	\$27,170.17	\$69,806.97
FREDERICKS	STEPHEN	\$70,284.04	\$87,767.99	\$158,052.03
GALLANT	ASHLEY	\$49,582.20	\$29,704.42	\$79,286.62
GERVAIS	BRIAN	\$38,511.23	\$15,723.47	\$54,234.70
GILLIS	AIDAN	\$42,623.75	\$34,123.05	\$76,746.80
GOGUEN	DANIEL	\$54,869.59	\$24,832.91	\$79,702.50
GOODE	FRANCIS	\$70,072.48	\$78,624.08	\$148,696.56
GOODE	TIMOTHY	\$51,209.55	\$11,489.54	\$62,699.09



Town Administration

Town Employee Payroll

POLICE

Last Name	First Name	Regular	Other	Total
HALL	SANDRA	\$53,025.25	\$2,250.00	\$55,275.25
HANNAGAN	GARY	\$99,142.29	\$102,643.43	\$201,785.72
HANSCOM	JASON	\$88,449.47	\$79,386.01	\$167,835.48
HAWKINS	STEVEN	\$54,869.58	\$62,321.61	\$117,191.19
HAYDEN	ALEXANDRA	\$48,352.84	\$16,840.92	\$65,193.76
KELLEHER	DENNIS	\$54,869.57	\$42,919.58	\$97,789.15
KOCH	CARL	\$54,257.64	\$1,629.64	\$55,887.28
LECZYNSKI	KEITH	\$42,597.64	\$33,082.87	\$75,680.51
LEO	DAVID	\$54,869.60	\$75,258.84	\$130,128.44
LINSTAD	DAVID	\$47,271.37	\$41,970.17	\$89,241.54
MACKENZIE	DAVID	\$54,869.59	\$48,172.04	\$103,041.63
MAUTI	CHRISTOPHER	\$38,498.17	\$47,743.59	\$86,241.76
MEAD	CRAIG	\$36,377.05	\$40,207.29	\$76,584.34
MEEHAN	KENNETH	\$52,506.66	\$46,697.44	\$99,204.10
MELISI	SHANE	\$37,303.31	\$14,516.27	\$51,819.58
MURPHY	ROBERT JAMES	\$54,869.58	\$42,570.73	\$97,440.31
NOLAN	MELISSA	\$46,685.71	\$-	\$46,685.71
O'KEEFE	RILEY	\$8,309.25	\$305.64	\$8,614.89
POOR	JASON	\$69,122.52	\$71,389.91	\$140,512.43
POOR	JOHN	\$51,209.58	\$16,836.30	\$68,045.88
PROULX	KEVIN	\$51,209.58	\$22,359.47	\$73,569.05
QUINN	EDWARD	\$99,142.28	\$71,556.40	\$170,698.68
REID	DANIEL	\$54,869.57	\$46,296.03	\$101,165.60
RICCI	ROBERT	\$7,449.68	\$974.20	\$8,423.88
RICHARD	BRIAN	\$54,869.60	\$23,935.36	\$78,804.96
RICHARDSON	PAUL	\$54,869.56	\$26,958.81	\$81,828.37
ROARK	JOHN	\$99,142.26	\$47,363.95	\$146,506.21
ROKAS	ASHLEY	\$36,734.49	\$15,997.14	\$52,731.63
SEMINATORE	CHRISTIAN	\$10,614.41	\$3,383.08	\$13,997.49
SHATTUCK	KRISTIN	\$54,869.62	\$23,382.06	\$78,251.68
SMITH	EDWARD	\$99,142.27	\$79,100.31	\$178,242.58
SPENCE	COLIN	\$99,142.23	\$63,962.27	\$163,104.50
SPINAZOLA	ANTHONY	\$54,869.58	\$23,084.88	\$77,954.46
SPINNEY	JAMES	\$134,174.37	\$34,903.88	\$169,078.25
SULLIVAN	DANIEL	\$54,869.57	\$47,150.49	\$102,020.06
TAYS	JONATHAN	\$54,869.60	\$21,930.28	\$76,799.88
TEEHAN	FRANCIS	\$69,235.43	\$55,995.86	\$125,231.29
TYROS	GEORGE	\$54,869.56	\$44,966.00	\$99,835.56
TYROS	REBECCA	\$54,869.61	\$32,030.33	\$86,899.94
UBELE	BRIAN	\$52,154.18	\$28,923.22	\$81,077.40
WALSH	CRAIG	\$54,869.61	\$38,596.11	\$93,465.72
WHITE	GARY	\$54,869.59	\$8,789.09	\$63,658.68
YUAN	KALEIGH	\$8,309.25	\$305.64	\$8,614.89
ZAHER	CHRISTOPHER	\$54,869.60	\$59,553.66	\$114,423.26
ZIMINSKY	NICHOLAS	\$54,869.57	\$50,351.56	\$105,221.13



Town Employee Payroll

FIRE

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
ABBOTT	JOSHUA	\$57,261.01	\$34,275.11	\$91,536.12
ALBON	ROBERT	\$40,718.83	\$10,089.75	\$50,808.58
AMUNDSON	WILLIAM	\$57,806.08	\$28,811.16	\$86,617.24
BACON	WILLIAM	\$57,435.28	\$16,566.75	\$74,002.03
BAKER	GARY	\$44,920.59	\$11,736.59	\$56,657.18
BENNETT	WILLIAM	\$56,865.27	\$31,711.35	\$88,576.62
BOISSEAU	EDWARD	\$57,168.82	\$24,179.07	\$81,347.89
BOUDREAU	A	\$56,846.57	\$23,533.86	\$80,380.43
BROTHERS	CHRISTOPHER	\$57,351.76	\$16,295.68	\$73,647.44
BROTHERS	MICHAEL	\$57,581.21	\$29,361.13	\$86,942.34
BROTHERS	THOMAS	\$57,246.67	\$26,882.30	\$84,128.97
BYAM	ERIK	\$56,851.69	\$26,261.80	\$83,113.49
CANCELLA	JEFFREY	\$57,341.72	\$31,054.31	\$88,396.03
CARKIN	JO ELLEN	\$17,831.40	\$-	\$17,831.40
CASEY	EDWARD	\$57,310.00	\$16,610.17	\$73,920.17
CHIASSEAU	MICHAEL	\$57,498.55	\$23,576.23	\$81,074.78
CLARKE	KEVIN	\$57,316.83	\$23,018.08	\$80,334.91
COREY	DANIEL	\$57,330.80	\$15,491.31	\$72,822.11
DALEY	PATRICK	\$57,249.36	\$22,810.22	\$80,059.58
DONOGHUE	MICHAEL	\$106,306.73	\$22,704.75	\$129,011.48
DUCHARME	MICHAEL	\$57,390.09	\$30,002.25	\$87,392.34
FADER	FRANK	\$67,804.43	\$17,841.76	\$85,646.19
FOSTER	JESSE	\$57,287.15	\$23,178.51	\$80,465.66
FUNARO	DANIEL	\$74,737.47	\$31,545.83	\$106,283.30
GARDNER	ROBERT	\$57,293.94	\$21,598.24	\$78,892.18
GRIFFIN	ANNA	\$53,025.26	\$3,750.00	\$56,775.26
HADLEY	DAVID	\$57,352.28	\$22,979.82	\$80,332.10
HAMILTON	NICHOLAS	\$52,928.65	\$29,644.28	\$82,572.93
HOULE	DAVID	\$56,913.59	\$20,089.72	\$77,003.31
HOULE	HENRY	\$74,533.41	\$42,669.27	\$117,202.68
HOULE	RYAN	\$57,437.84	\$30,242.26	\$87,680.10
KEOHANE	WILLIAM	\$57,364.54	\$29,447.88	\$86,812.42
KIVLAN	JOHN	\$79,047.82	\$59,592.86	\$138,640.68
KOHL	DONALD	\$52,928.65	\$13,966.12	\$66,894.77
KOUTSOUFIS	DANIEL	\$79,771.76	\$24,499.49	\$104,271.25
LINDSAY	KEITH	\$57,347.56	\$28,166.20	\$85,513.76
MAHER	DAVID	\$57,282.00	\$30,616.35	\$87,898.35
MAHER	MICHAEL	\$57,401.23	\$23,777.96	\$81,179.19
MANLEY	DANIEL	\$74,858.94	\$44,845.41	\$119,704.35
MANLEY	LEO	\$53,101.94	\$18,358.63	\$71,460.57
MCGARRY	PATRICK	\$44,920.63	\$9,079.02	\$53,999.65
MCNIFF	TIMOTHY	\$44,920.59	\$16,912.79	\$61,833.38
MICU	ANDREW	\$56,927.56	\$21,327.17	\$78,254.73
MOODY	JASON	\$15,276.16	\$14,791.75	\$30,067.91



Town Administration

Town Employee Payroll

FIRE

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
NELSON	MICHAEL	\$57,745.25	\$48,456.68	\$106,201.93
O'BRIEN	KEVIN	\$74,625.06	\$41,137.49	\$115,762.55
PARE	MARC	\$77,192.84	\$33,018.77	\$110,211.61
PETERSON	DONALD	\$57,726.93	\$18,564.00	\$76,290.93
PHELAN	CASEY	\$57,506.62	\$15,651.06	\$73,157.68
PRAK	CHHUNLY	\$57,196.18	\$19,908.24	\$77,104.42
REID	JOHN	\$57,566.44	\$25,049.48	\$82,615.92
ROBINSON	JOHN	\$57,472.91	\$42,552.83	\$100,025.74
RYAN	GARY	\$119,375.52	\$27,800.59	\$147,176.11
RYAN	GEORGE	\$57,447.01	\$25,536.57	\$82,983.58
SACCO	MICHELLE	\$57,169.54	\$34,684.08	\$91,853.62
SCHELLBACH	WILLIAM	\$57,154.54	\$33,148.22	\$90,302.76
SEGNINI	GREGORY	\$57,324.23	\$25,034.19	\$82,358.42
SHANAHAN	TIMOTHY	\$57,088.26	\$14,892.88	\$71,981.14
SHEEHY	KEVIN	\$57,629.69	\$25,921.91	\$83,551.60
SPARKS	GREGORY	\$57,382.11	\$24,105.23	\$81,487.34
TURNER	JASON	\$57,383.31	\$34,758.15	\$92,141.46
TURNER	JOSHUA	\$57,125.19	\$33,775.24	\$90,900.43
UBELE	DANIEL	\$57,540.94	\$24,025.79	\$81,566.73
WALSH	GARRETT	\$57,198.66	\$17,417.84	\$74,616.50
YOUNG	MICHAEL	\$57,323.98	\$24,885.69	\$82,209.67

BUILDING INSPECTOR

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
ALLAN	MARTIN	\$42,154.05	\$4,800.00	\$46,954.05
CLAUSON	VERA	\$46,685.73	\$-	\$46,685.73
DUPELL	MARK	\$99,142.30	\$4,800.00	\$103,942.30
FAULKENHAM	DAVID	\$1,000.00	\$-	\$1,000.00
HARRIS	SCOTT	\$1,000.00	\$-	\$1,000.00
KANE	DENNIS	\$42,377.88	\$6,144.02	\$48,521.90
MORASH	DONALD	\$39,326.68	\$3,600.00	\$42,926.68
WETHERBEE	PETER	\$2,000.00	\$-	\$2,000.00

ANIMAL CONTROL OFFICER

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
CIANCI	MARK	\$38,947.82	\$7,345.35	\$46,293.17
MERRILL	ERIK	\$38,571.60	\$2,404.62	\$40,976.22

DPW BUSINESS MANAGER

COTE	JOYCE	\$65,073.13	\$4,632.98	\$69,706.11
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DPW/ENGINEERING

DIAMOND	SEAN	\$1,785.00	\$-	\$1,785.00
JAHNLE	STEPHEN	\$116,746.78	\$5,259.10	\$122,005.88
LUDWIG	SCOTT	\$81,318.45	\$9,435.67	\$90,754.12
PAPADOPOULOS	CHRISTINA	\$83,351.32	\$-	\$83,351.32



Town Employee Payroll

DPW/HIGHWAY

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
PERSICHETTI	GARY	\$134,174.39	\$6,041.04	\$140,215.43
CIARDI	PETER	\$49,559.87	\$7,483.29	\$57,043.16
DESTREMPE	SCOTT	\$49,559.90	\$16,760.96	\$66,320.86
EDWARDS	BRYAN	\$54,011.65	\$16,193.98	\$70,205.63
ERIKSEN	JOSEPH	\$91,189.43	\$58,787.20	\$149,976.63
FERREIRA	LAWRENCE	\$119,143.46	\$7,152.38	\$126,295.84
GREENWOOD	DENNIS	\$63,165.39	\$32,955.49	\$96,120.88
GUILMETTE	JOHN	\$57,850.14	\$12,594.37	\$70,444.51
IRVINE	DAVID	\$57,850.12	\$21,887.49	\$79,737.61
JENSEN	RICHARD	\$59,690.58	\$38,187.44	\$97,878.02
KNIGHT	JAMES	\$8,823.79	\$9,011.28	\$17,835.07
MALONE	RICHARD	\$50,224.32	\$19,991.77	\$70,216.09
MALONE	TIMOTHY	\$49,944.36	\$21,968.91	\$71,913.27
MCDONOUGH	LYNN	\$45,664.84	\$3,337.40	\$49,002.24
MCKENNEDY	JONATHAN	\$46,332.51	\$8,025.58	\$54,358.09
MURRAY	DAVID	\$3,844.58	\$648.77	\$4,493.35
PACHECO	DAVID	\$53,451.59	\$22,636.00	\$76,087.59
RYAN	THOMAS	\$53,731.66	\$7,450.38	\$61,182.04
SILVA	ANDREW	\$47,018.24	\$12,658.88	\$59,677.12
SILVA	DAVID	\$57,570.09	\$11,729.22	\$69,299.31
SITTLER	DARRYL	\$58,185.12	\$15,715.79	\$73,900.91
TYLER	DAVID	\$59,690.58	\$30,394.38	\$90,084.96
VALDES	ANTHONY	\$16,616.66	\$816.97	\$17,433.63
WALSH	TRAVIS	\$48,795.54	\$19,508.28	\$68,303.82

DPW/PARKS

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
SCOMIS	BRIAN	\$61,826.52	\$9,848.28	\$71,674.80

DPW/SEWER

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
BELKAS	DANIEL	\$69,319.99	\$11,114.87	\$80,434.86
BOYER	SHARON	\$53,025.26	\$1,687.50	\$54,712.76
BRULE	CHRIS	\$44,958.47	\$3,911.50	\$48,869.97
DASCOLI	GARY	\$43,367.33	\$9,054.32	\$52,421.65
FONTAINE	JOSEPH	\$4,865.00	\$-	\$4,865.00
GENDRON	SHANE	\$64,178.29	\$18,951.73	\$83,130.02
GEOFFROY	JUSTIN	\$5,144.69	\$-	\$5,144.69
MCCORMICK	PATRICK	\$26,951.48	\$8,878.45	\$35,829.93
MEIER	DAVID	\$4,098.50	\$-	\$4,098.50
MORAN	NEIL	\$54,778.11	\$7,164.69	\$61,942.80
NUCCIO	ZACHARY	\$48,124.67	\$14,008.56	\$62,133.23
OCZKOWSKI	JOSEPH	\$77,400.09	\$13,588.96	\$90,989.05
ROWSSELL	RICHARD	\$75,669.19	\$4,032.50	\$79,701.69
SILVA	ROBERT	\$80,119.44	\$13,351.87	\$93,471.31
VOSNAKIS	MICHAEL	\$105,795.84	\$6,351.10	\$112,146.94



Town Administration

Town Employee Payroll

DPW/MAINTENANCE

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
MORIN	DANIEL	\$37,912.51	\$749.78	\$38,662.29
MORIN	DONALD	\$9,100.46	\$-	\$9,100.46

DPW/FACILITIES

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
CALLAGHAN	STEPHEN	\$6,059.20	\$-	\$6,059.20
CANAVAN	KATHLEEN	\$95,772.70	\$-	\$95,772.70
DIPERSIO	JASON	\$58,176.99	\$8,177.41	\$66,354.40
DUNN	COREY	\$4,902.00	\$-	\$4,902.00
FAULKNER	ADAM	\$53,006.31	\$4,379.12	\$57,385.43
GIBELLI	MICHAEL	\$1,860.00	\$-	\$1,860.00
ILLSLEY	CHRISTOPHER	\$44,632.25	\$2,995.74	\$47,627.99
LUCE	RICHARD	\$52,382.31	\$604.73	\$52,987.04
MCARTHUR	CATHERINE	\$49,392.46	\$2,035.12	\$51,427.58
MILOTTE	ROGER	\$52,382.31	\$4,499.22	\$56,881.53
MISCOVITCH	RUSSELL	\$45,117.76	\$1,573.46	\$46,691.22
ORSO	BRIAN	\$59,037.76	\$10,379.34	\$69,417.10
PARLEE	NICHOLAS	\$47,765.97	\$6,189.65	\$53,955.62
PELKEY	RODNEY	\$52,382.32	\$5,601.61	\$57,983.93
RALLS	JOSEPH	\$61,788.68	\$12,746.16	\$74,534.84
REIDY	KEVIN	\$6,213.00	\$128.25	\$6,341.25
RUGGIERO	DANIEL	\$44,507.35	\$4,065.27	\$48,572.62
TRAINOR	LIAM	\$2,070.00	\$-	\$2,070.00
TRAINOR	SHAUN	\$45,117.79	\$6,068.79	\$51,186.58
VAN LANDEGHEM	STEPHEN	\$52,382.32	\$8,919.16	\$61,301.48

CEMETERY

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
BOYLE	DAVID	\$73,718.42	\$8,132.21	\$81,850.63
CAIRES	PATRICK	\$31,454.05	\$8,858.85	\$40,312.90
DEFREITAS	JORGE	\$57,020.79	\$17,252.49	\$74,273.28
DUPONT	MATTHEW	\$7,361.00	\$1,517.25	\$8,878.25
LEAHY	THOMAS	\$16,124.50	\$535.50	\$16,660.00
LEVESQUE	JAMES	\$41,823.71	\$8,920.00	\$50,743.71
SILVA	MARYANN	\$20,133.41	\$-	\$20,133.41
ZGONIS	NICHOLAS	\$15,028.54	\$4,869.46	\$19,898.00



Town Employee Payroll

BOARD OF HEALTH

Last Name	First Name	Regular	Other	Total
DAY	RICHARD	\$23,175.00	\$-	\$23,175.00
MASIELLO	MARK	\$66,741.71	\$2,004.60	\$68,746.31
MCCAUL	CAROLE	\$52,990.23	\$1,500.00	\$54,490.23
ROSA	SUSAN	\$95,723.04	\$3,475.39	\$99,198.43
SORRENTINO	KERRY	\$39,836.44	\$-	\$39,836.44
WRIGHT-GLASER	AMANDA	\$43,818.84	\$-	\$43,818.84

COUNCIL ON AGING

BARRY	DEBORAH	\$31,986.23	\$8.21	\$31,994.44
BERTOS	ANN	\$23,360.02	\$541.98	\$23,902.00
BISCHOFF	NICHOLINA	\$1,856.05	\$-	\$1,856.05
CAUTHEN	HENRY	\$6,582.28	\$-	\$6,582.28
CHAPUT	BETTY	\$14,338.80	\$-	\$14,338.80
DEAR	ELENA	\$41,352.69	\$2,484.06	\$43,836.75
DEELY	JOHN	\$5,669.19	\$-	\$5,669.19
DUSSAULT	NATALIE	\$38,768.11	\$-	\$38,768.11
EVANS	PHYLLIS	\$1,250.91	\$-	\$1,250.91
FADER	LINNEA	\$10,174.53	\$15,872.78	\$26,047.31
GRUENEICH	CAROL	\$755.15	\$-	\$755.15
GUERIN	JAMES	\$8,653.83	\$-	\$8,653.83
HAGAN	ANDREW	\$8,871.15	\$-	\$8,871.15
HOLTZMAN	RITA	\$970.54	\$-	\$970.54
HUNT	APRIL	\$41,805.95	\$295.32	\$42,101.27
LAMY	TINA	\$42,626.37	\$107.65	\$42,734.02
LIAKOS	ARTHUR	\$14,220.80	\$-	\$14,220.80
MACPHERSON	JANET	\$33,666.63	\$-	\$33,666.63
MAGUIRE	RICHARD	\$7,975.25	\$198.65	\$8,173.90
MORIN	DANIELLE	\$3,418.56	\$-	\$3,418.56
MUNRO	KATHLEEN	\$34,710.00	\$805.80	\$35,515.80
NEWCOMB	EMMA	\$2,316.72	\$-	\$2,316.72
NORMANDY	COLLEEN	\$47,729.95	\$59.69	\$47,789.64
O'NEIL	TRACY	\$21,505.76	\$531.13	\$22,036.89
PAPPAS	SIA	\$19,859.40	\$5,013.82	\$24,873.22
PEARCE	MICHAEL	\$1,657.50	\$-	\$1,657.50
PRIEST	LORRAINE	\$448.35	\$-	\$448.35
SIRIANI	DEBRA	\$73,670.93	\$-	\$73,670.93
SOLOMONIDES	KAREN	\$34,707.80	\$2,072.17	\$36,779.97
WORTHEN	PAUL	\$9,817.72	\$-	\$9,817.72
YAGER	CRAIG	\$26,565.56	\$719.61	\$27,285.17

VETERAN AGENT

Last Name	First Name	Regular	Other	Total
JACKSON	REGINA	\$71,873.82	\$4,317.48	\$76,191.30



Town Administration

Town Employee Payroll

LIBRARY

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
BHAT	SUPRIYA	\$50,963.29	\$1,942.80	\$52,906.09
CARLSON	TANNER	\$3,230.28	\$-	\$3,230.28
CASTNER	LINDSAY	\$6,350.01	\$1,106.87	\$7,456.88
CHAGNON	SALLY	\$20,377.27	\$1,338.50	\$21,715.77
COWGILL	MICHAEL	\$18,497.06	\$2,039.84	\$20,536.90
CROWLEY	CELESTE	\$7,325.44	\$5,820.16	\$13,145.60
DEBEAUCOURT	DAVID	\$5,406.50	\$-	\$5,406.50
DEMPSTER	SARA	\$54,707.26	\$517.43	\$55,224.69
EVANS	GLYNIS	\$48,231.31	\$3,970.50	\$52,201.81
FITZHANSO	JESSICA	\$57,414.93	\$286.00	\$57,700.93
FOLEY	MAUREEN	\$412.95	\$-	\$412.95
FRANCINE	LISA	\$50,140.26	\$872.32	\$51,012.58
FRASSA	DIANE	\$28,133.36	\$5,809.48	\$33,942.84
GADGIL	MRUDULA	\$117.21	\$200.00	\$317.21
GADGIL	TRUPTI	\$45,555.11	\$3,983.92	\$49,539.03
GALANTE	AMY	\$11,205.69	\$1,831.26	\$13,036.95
GEADA	ISABELLE	\$3,064.78	\$-	\$3,064.78
GIROUX	NICOLE	\$38,243.64	\$2,920.81	\$41,164.45
GRANT	ANDREA	\$39,901.10	\$3,407.48	\$43,308.58
HARRADON	MICHAEL	\$71,873.80	\$-	\$71,873.80
HARTMAN	JEFFREY	\$22,091.25	\$58.50	\$22,149.75
HERRMANN	ELIZABETH	\$114,457.70	\$5,156.00	\$119,613.70
HERZOG	BRIAN	\$83,351.31	\$2,503.48	\$85,854.79
JOHNSON	SAMANTHA	\$132.00	\$-	\$132.00
JOHNSTON	SARAH	\$192.56	\$-	\$192.56
JONES	WESLEY	\$10,411.77	\$467.38	\$10,879.15
KING	WILLIAM	\$17,324.16	\$-	\$17,324.16
KLEIN	CHRISTOPHER	\$918.50	\$-	\$918.50
LEAL	ALDEVINO	\$55,614.47	\$6,894.40	\$62,508.87
LESSARD	DEBORAH	\$48,573.19	\$6,383.71	\$54,956.90
LIPOMI	LOUIS	\$12,959.70	\$1,000.78	\$13,960.48
LONGCHAMP	CHARLENE	\$48,227.69	\$6,013.78	\$54,241.47
LYKANSION	DANNY	\$57,414.94	\$3,138.38	\$60,553.32
MAFFETONE	DONNA	\$32,151.79	\$2,000.00	\$34,151.79
MASON	MARTHA	\$1,718.96	\$8.00	\$1,726.96
MCCARTHY	MELISSA	\$45,260.52	\$-	\$45,260.52
MICHAEL	COURTNEY	\$12,427.79	\$722.95	\$13,150.74
MICHAUD	MARTHA	\$832.64	\$-	\$832.64
MIU	ERIC	\$330.00	\$-	\$330.00
MIU	LANNAE	\$2,849.00	\$-	\$2,849.00
MONAHAN	LUKE	\$594.00	\$-	\$594.00
MORRISSEY	DEBORAH	\$21,126.60	\$517.24	\$21,643.84
PHILLIPS	JAMES	\$7,411.91	\$1,157.52	\$8,569.43



Town Employee Payroll

LIBRARY

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
REIDT	DAVID	\$1,186.75	\$-	\$1,186.75
REIMANN	AMY	\$28,675.98	\$332.00	\$29,007.98
ROBINSON	LINDA	\$5,043.36	\$100.47	\$5,143.83
ROCHE-HELMES	CHRISTINE	\$38,217.77	\$6,254.20	\$44,471.97
SHI	ANNA	\$2,945.98	\$-	\$2,945.98
SYLVIA	THOMAS	\$3,954.64	\$238.61	\$4,193.25
THOMAS	JAMES	\$737.00	\$-	\$737.00
TRAINOR	ERIN	\$23,940.00	\$2,155.70	\$26,095.70
TURCOTTE	VICKIE	\$83,351.33	\$3,755.20	\$87,106.53
WALSH	EILEEN	\$44,438.38	\$2,246.66	\$46,685.04
ZISCH	HEIDI	\$4,973.52	\$277.30	\$5,250.82

CABLE TV

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
HEINRICH	KURT	\$7,515.89	\$488.35	\$8,004.24
PEDULLA	PETER	\$89,760.25	\$4,043.96	\$93,804.21
PETERSON	THOMAS	\$83,351.30	\$21,662.58	\$105,013.88
SILVIA	DANIEL	\$52,138.50	\$-	\$52,138.50
STEIMEL	DIANNE	\$41,748.64	\$-	\$41,748.64
TARI	VILLU	\$73,670.90	\$4,425.44	\$78,096.34

POLICE/AUXILLARY

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
AKIMCHUK	JAMES	\$425.36	\$-	\$425.36
GOYETTE	RICHARD	\$3,806.30	\$-	\$3,806.30
HOLSTON	KEVIN	\$14,250.77	\$-	\$14,250.77
HOUMILLER	ANDREW	\$28,510.65	\$-	\$28,510.65
JUMPP	GREGORY	\$6,234.75	\$-	\$6,234.75
LEFEBVRE	SHAWN	\$2,126.84	\$-	\$2,126.84
MARTELL	MICHAEL	\$212.68	\$-	\$212.68
MCGEOWN	JOHN	\$3,642.21	\$-	\$3,642.21
MERRILL	CODY	\$8,622.88	\$-	\$8,622.88
RAVANIS	PETER	\$4,413.21	\$-	\$4,413.21
RUSSELL	WILLIAM	\$14,968.58	\$-	\$14,968.58
TOUSIGNANT	LEO	\$33,813.12	\$-	\$33,813.12
WARNOCK	ZACHARY	\$425.36	\$-	\$425.36



School Employee Payroll

CENTRAL OFFICE

Last Name	First Name	Regular	Other	Total
ARGENZIANO	JEFFREY	\$47,823.50	\$144.70	\$47,968.20
BATTLE	BERNARD	\$14,999.92	\$0.00	\$14,999.92
BERGLUND	KAREN	\$41,490.56	\$1,390.02	\$42,880.58
BOLDUC	LEANNE	\$45,761.44	\$1,003.83	\$46,765.27
BREKALIS	PETER	\$45,000.06	\$0.00	\$45,000.06
CURLEY	BRIAN	\$96,607.64	\$292.31	\$96,899.95
DALY	CHRISTINE	\$11,327.19	\$349.15	\$11,676.34
DORSEY	DEBORAH	\$28,907.12	\$1,496.47	\$30,403.59
DUCHARME	CYNTHIA	\$39,474.17	\$231.27	\$39,705.44
DULCHINOS	MATTHEW	\$22,114.71	\$458.89	\$22,573.60
GENNARO	JANE	\$55,279.80	\$167.26	\$55,447.06
GIGLIO	SHARON	\$3,740.00	\$0.00	\$3,740.00
GUILLEMETTE	TRACY	\$33,115.32	\$1,577.07	\$34,692.39
HEFFERNAN	LISA	\$48,850.72	\$147.81	\$48,998.53
HIRSCH	LINDA	\$140,000.12	\$13,540.40	\$153,540.52
JOHNSON-COLLINS	JOANNA	\$117,300.04	\$0.00	\$117,300.04
KIRKPATRICK	CHERYL	\$120,359.98	\$0.00	\$120,359.98
LAMARRE	TRICIA	\$1,875.00	\$0.00	\$1,875.00
LANG	ROGER	\$180,000.08	\$19,266.80	\$199,266.88
MERCIER	KATHERINE	\$51,942.68	\$9,357.16	\$61,299.84
MULLANE	JARED	\$11,846.16	\$236.92	\$12,083.08
NORMANDIN	STEVEN	\$41,667.30	\$108.36	\$41,775.66
PACELLI	DONNA	\$6,577.75	\$0.00	\$6,577.75
PANNETON	SHERRI	\$41,490.56	\$125.54	\$41,616.10
PEREIRA	ANTONIO	\$82,384.60	\$0.00	\$82,384.60
PHILLIPS	DEBORAH	\$53,266.50	\$911.17	\$54,177.67
REESE	AMY	\$120,359.98	\$1,000.00	\$121,359.98
RIGOLI	PAMELA	\$71,224.98	\$5,215.51	\$76,440.49
ROSE	WIOLETTKA	\$55,930.70	\$1,227.02	\$57,157.72
SHIN	DONG	\$9,692.00	\$0.00	\$9,692.00
SILVER	WILLIAM	\$120,359.98	\$0.00	\$120,359.98
SULLIVAN	PEGGY	\$3,452.30	\$788.86	\$4,241.16
WEBBER	RUTH	\$40,676.90	\$123.08	\$40,799.98
WOODMAN	KAREN	\$29,670.47	\$1,372.50	\$31,042.97
WYMAN	JOSEPH	\$61,015.46	\$1,338.52	\$62,353.98

HIGH SCHOOL

Last Name	First Name	Regular	Other	Total
ABOELSAAD	DAWN	\$80,296.06	\$2,443.56	\$82,739.62
ACHESON	BRIAN	\$82,712.76	\$3,232.16	\$85,944.92
ACHESON	CYNTHIA	\$36,175.02	\$1,021.37	\$37,196.39
ALVES	MADALENA	\$85,515.56	\$2,914.90	\$88,430.46
ANDROS	CHRISTOPHER	\$0.00	\$390.00	\$390.00
ANTETOMASO	MARY	\$84,737.38	\$2,091.36	\$86,828.74
ARENA	NANCY	\$84,737.52	\$2,228.94	\$86,966.46
ARRINGTON	ERICA	\$84,737.38	\$3,172.94	\$87,910.32
AYLWARD	JAMES	\$80,296.06	\$7,251.06	\$87,547.12



School Employee Payroll

HIGH SCHOOL

Last Name	First Name	Regular	Other	Total
BAIN	ANDREW	\$0.00	\$1,000.75	\$1,000.75
BARALDI	JENNIFER	\$30,087.85	\$135.92	\$30,223.77
BARTOS	MATTHEW	\$85,515.56	\$4,414.90	\$89,930.46
BEATO	EDUARDO	\$53,163.50	\$972.40	\$54,135.90
BETKE	BREE	\$5,067.50	\$0.00	\$5,067.50
BEYRANEVAND	MATTHEW	\$106,672.66	\$1,700.00	\$108,372.66
BLAGG	JOSHUA	\$106,141.36	\$267.00	\$106,408.36
BLAGG	KAREN	\$84,395.74	\$4,953.58	\$89,349.32
BOERMEESTER	DIANE	\$638.00	\$0.00	\$638.00
BRENNAN	JILL	\$6,555.78	\$336.81	\$6,892.59
BRUELL	CAROL	\$84,737.38	\$4,456.94	\$89,194.32
BURLAND	JASON	\$72,566.78	\$6,646.09	\$79,212.87
BURNS	JACLYN	\$66,714.70	\$2,476.28	\$69,190.98
CAHILL	CONNOR	\$0.00	\$463.76	\$463.76
CAPLES	ERIC	\$19,986.96	\$300.00	\$20,286.96
CARPENITO	SAMUEL	\$63,999.26	\$1,178.06	\$65,177.32
CHAGNON	KATHARINE	\$47,062.94	\$1,192.40	\$48,255.34
CHAGNON	MAIRIN	\$69,565.34	\$3,360.65	\$72,925.99
COCHRAN	LAUREN	\$84,737.38	\$8,428.94	\$93,166.32
COE	PAMELA	\$20,747.91	\$0.00	\$20,747.91
COGLIANO	DIANE	\$80,296.06	\$2,143.56	\$82,439.62
COLE	BENJAMIN	\$80,296.06	\$5,642.56	\$85,938.62
COLLINS	DEBRA	\$84,737.38	\$1,753.94	\$86,491.32
COLSON	SANDRINE	\$16,359.76	\$0.00	\$16,359.76
COMEAU	KATE	\$80,296.06	\$4,377.57	\$84,673.63
CONNELLY	DARLENE	\$20,653.08	\$0.00	\$20,653.08
COOGAN	MICHAEL	\$0.00	\$590.00	\$590.00
CORMACK	ASHLEY	\$66,714.70	\$1,415.68	\$68,130.38
COURTEMANCHE	STEVEN	\$85,515.78	\$3,339.90	\$88,855.68
DASCOLI	BRIDGET	\$20,388.23	\$4,363.26	\$24,751.49
DEGEN	DANA	\$58,566.27	\$470.40	\$59,036.67
DEMERS	JONATHAN	\$19,423.91	\$4,635.00	\$24,058.91
DEMERS	MICHAEL	\$71,219.46	\$3,029.58	\$74,249.04
DESCHENES	KATHRYN	\$80,296.06	\$1,543.56	\$81,839.62
DESHLER	BRYAN	\$0.00	\$1,840.22	\$1,840.22
DESILVIO	CHRISTINE	\$25,140.96	\$40.00	\$25,180.96
DESOUSA	ANTHONY	\$0.00	\$279.11	\$279.11
DESTEFANO	VINCENT	\$0.00	\$1,472.00	\$1,472.00
DEVANEY	MAURA	\$73,798.66	\$1,418.66	\$75,217.32
DIBBLE	MATTHEW	\$80,296.06	\$1,543.56	\$81,839.62
DISTASI	REBECCA	\$29,623.62	\$2,785.45	\$32,409.07
DOAK	JENNIFER	\$77,326.21	\$3,676.56	\$81,002.77
DOHERTY	BRIDGET	\$4,153.10	\$0.00	\$4,153.10
DOHERTY	PATRICIA	\$103,672.66	\$0.00	\$103,672.66
DOUKSZEWICZ	ROBERTA	\$33,534.10	\$885.92	\$34,420.02
DOULAMIS	KATHERINE	\$80,296.02	\$5,550.56	\$85,846.58
DURKIN	JULIE	\$73,532.42	\$2,553.48	\$76,085.90



School Employee Payroll

HIGH SCHOOL

Last Name	First Name	Regular	Other	Total
DUSSAULT	JASON	\$80,296.06	\$3,364.56	\$83,660.62
DUSSAULT	JENNIFER	\$52,896.32	\$2,378.36	\$55,274.68
EASTMAN	MARGARET	\$20,653.08	\$0.00	\$20,653.08
ELLIS	JEAN-MARIE	\$19,835.69	\$0.00	\$19,835.69
EMANOUIL	CATHERINE	\$40,651.92	\$343.00	\$40,994.92
ERICKSMOEN	MELISSA	\$9,364.20	\$0.00	\$9,364.20
FARRELL	COURTNEY	\$77,580.62	\$1,439.14	\$79,019.76
FLORES	NICHOLE	\$20,237.88	\$0.00	\$20,237.88
FUGATE	SHAWNTEL	\$66,714.69	\$6,501.28	\$73,215.97
FURTADO	JULIANNE	\$23,727.01	\$1,388.06	\$25,115.07
GADBOIS	VERONICA	\$80,296.06	\$1,543.56	\$81,839.62
GAFFNEY	LEAH	\$80,296.06	\$3,714.56	\$84,010.62
GARCIA BARRAGAN	IRIS	\$5,879.00	\$0.00	\$5,879.00
GAUTHIER	SUSAN	\$84,737.38	\$3,364.94	\$88,102.32
GILBERT	STEPHANIE	\$76,997.71	\$4,367.92	\$81,365.63
GIOUMBAKIS	ELIAS	\$49,347.22	\$17,690.60	\$67,037.82
GORSKI	KERRI	\$0.00	\$1,677.51	\$1,677.51
GRAHAM	REBECCA	\$69,372.94	\$1,300.60	\$70,673.54
GRAY-WILLIAMS	MANDY	\$77,580.62	\$3,595.50	\$81,176.12
GREENE	JEREMY	\$84,737.38	\$2,078.94	\$86,816.32
GREENFIELD	DOUGLAS	\$80,296.06	\$1,543.56	\$81,839.62
GUARENTE	MATTHEW	\$53,133.34	\$13,283.24	\$66,416.58
HALL	AMANDA	\$16,756.10	\$0.00	\$16,756.10
HARDY	MARY	\$6,549.06	\$0.00	\$6,549.06
HARRINGTON	CHRISTOPHER	\$0.00	\$1,500.00	\$1,500.00
HART	DANIEL	\$84,092.13	\$948.62	\$85,040.75
HARTERY	MARTHA	\$35,232.07	\$106.60	\$35,338.67
HILL	JAMIE	\$54,297.90	\$5,242.12	\$59,540.02
HOLLERAN	JEFFREY	\$80,296.06	\$1,543.56	\$81,839.62
HUGHES	ANGELA	\$18,652.69	\$360.00	\$19,012.69
HUNT	ILYSSA	\$80,296.06	\$1,543.56	\$81,839.62
JORDAN	JAMES	\$0.00	\$3,628.14	\$3,628.14
JOSHI	KIERAN	\$5,034.88	\$0.00	\$5,034.88
KAIZER	DAVID	\$36,340.08	\$14,149.23	\$50,489.31
KAMEL	NANCY	\$22,032.10	\$0.00	\$22,032.10
KARANGIOZE	TERESA	\$85,515.56	\$1,793.90	\$87,309.46
KAVERUD	KRISTINA	\$89,697.09	\$4,646.10	\$94,343.19
KEA	KRISTINA	\$50,417.90	\$390.00	\$50,807.90
KELLEY	KARA	\$57,073.92	\$4,223.45	\$61,297.37
KELLY	COLLEEN	\$72,566.78	\$3,517.10	\$76,083.88
KENDER	MICHELLE	\$84,737.38	\$1,491.36	\$86,228.74
KIERNAN-BELL	NANCY	\$80,296.06	\$10,503.56	\$90,799.62
KING	JOHN	\$80,296.02	\$5,417.06	\$85,713.08
KOBRENSKI	REBECCA	\$80,296.06	\$2,143.56	\$82,439.62
LAFLAMME	KATHRYN	\$84,737.38	\$5,346.56	\$90,083.94
LAFORTUNE	JOSHUA	\$78,064.22	\$1,444.76	\$79,508.98
LAFRENIERE	KELSEY	\$19,493.10	\$215.60	\$19,708.70



School Employee Payroll

HIGH SCHOOL

Last Name	First Name	Regular	Other	Total
LAGRANGE	DONNA	\$80,296.02	\$1,543.56	\$81,839.58
LAGRANGE	GERALD	\$7,437.50	\$0.00	\$7,437.50
LEARY	TAMMY	\$87,389.88	\$3,075.93	\$90,465.81
LEARY	VANESSA	\$72,248.54	\$1,332.94	\$73,581.48
LESLIE	KATHLEEN	\$20,953.08	\$6,424.50	\$27,377.58
LIMA	CHRISTINE	\$82,055.97	\$1,577.39	\$83,633.36
LINDSTROM	CAROLYN	\$21,028.52	\$2,917.25	\$23,945.77
LOISELLE	ELIZABETH	\$84,737.38	\$7,166.94	\$91,904.32
LOTTO	MARGERY	\$21,458.04	\$11,665.25	\$33,123.29
LOVELAND	NICOLE	\$11,254.20	\$0.00	\$11,254.20
LYONS	ROBERT	\$106,633.14	\$0.00	\$106,633.14
MACISAAC	JOHN	\$99,974.42	\$0.00	\$99,974.42
MARSETTA	LAUREN	\$79,134.90	\$3,241.18	\$82,376.08
MARSHALL	ERIN	\$84,737.38	\$1,628.94	\$86,366.32
MARSHALL	MICHAEL	\$80,296.06	\$16,974.58	\$97,270.64
MARTINEAU	TIA	\$19,383.77	\$0.00	\$19,383.77
MATSON	AMY	\$99,795.45	\$0.00	\$99,795.45
MCARDLE	MARY JANE	\$97,536.40	\$0.00	\$97,536.40
MCDERMOTT	RYAN	\$10,510.40	\$0.00	\$10,510.40
MCGOWAN-GUMP	MARGARET	\$79,082.38	\$1,394.98	\$80,477.36
MCINTYRE	ZACHARY	\$80,296.06	\$1,491.36	\$81,787.42
MCLAUGHLIN	RENEE	\$19,523.10	\$0.00	\$19,523.10
MCMANUS	JENNIFER	\$84,737.52	\$1,543.56	\$86,281.08
MEEGAN	MEAGAN	\$61,282.78	\$450.80	\$61,733.58
MENEZES	JUDITH	\$21,802.68	\$0.00	\$21,802.68
MESSIER	MARGARET	\$85,515.56	\$6,443.90	\$91,959.46
MIAN	AAMINA	\$20,237.88	\$4,155.20	\$24,393.08
MOHANRAJ	DEVIUMA	\$20,117.07	\$0.00	\$20,117.07
MOREAU	KELLEY	\$35,112.71	\$1,421.83	\$36,534.54
MOREAU	SCOTT	\$13,955.90	\$897.17	\$14,853.07
MORGAN	RENEE	\$83,351.23	\$8,335.95	\$91,687.18
MORRILL	COLLEEN	\$53,133.34	\$3,454.70	\$56,588.04
MORRIS	JONATHAN	\$96,317.00	\$0.00	\$96,317.00
MORRISSETTE	JENNA	\$61,282.78	\$1,125.84	\$62,408.62
MORSE	ADAM	\$921.10	\$0.00	\$921.10
MOSTOW	KATHRYN	\$55,849.82	\$723.91	\$56,573.73
MOUSSEAU	DEREK	\$77,207.75	\$4,631.87	\$81,839.62
MULROONEY	MATTHEW	\$77,580.62	\$1,439.14	\$79,019.76
MURPHY	JOAN	\$80,296.06	\$2,743.56	\$83,039.62
MURRAY	STEPHEN	\$133,785.08	\$0.00	\$133,785.08
NEAGLE	MICHAEL	\$0.00	\$832.00	\$832.00
O'KEEFE	MICHAEL	\$80,296.06	\$7,882.56	\$88,178.62
O'NEAL	MARICLARE	\$68,176.93	\$4,395.70	\$72,572.63
O'SULLIVAN	JOHN	\$84,737.38	\$2,328.94	\$87,066.32
O'TOOLE	DEBBIE	\$19,616.94	\$0.00	\$19,616.94
ORSINI	JENNIFER	\$65,401.98	\$4,170.88	\$69,572.86
PAGONIS	CHRISTINA	\$0.00	\$5,400.00	\$5,400.00



School Employee Payroll

HIGH SCHOOL

Last Name	First Name	Regular	Other	Total
PAQUETTE	MICHELLE	\$47,543.81	\$0.00	\$47,543.81
PARATO	LISA	\$80,296.06	\$1,543.56	\$81,839.62
PARSONS	RYAN	\$69,565.34	\$8,615.54	\$78,180.88
PECORA	JOHN	\$80,296.06	\$1,543.56	\$81,839.62
PELLAND	DENISE	\$22,016.91	\$3,272.50	\$25,289.41
PERRUCCIO	GLYNNIS	\$0.00	\$19,506.58	\$19,506.58
PIERSON	ABIGAIL	\$68,421.80	\$1,282.48	\$69,704.28
PISCIONE	CHRIS	\$8,858.86	\$0.00	\$8,858.86
POISSON	RYAN	\$9,841.92	\$6,050.47	\$15,892.39
POOR	RICHARD	\$0.00	\$494.00	\$494.00
POTTLE	DOUGLAS	\$0.00	\$1,248.00	\$1,248.00
PRATT HERMAN	JENNIFER	\$73,798.66	\$2,939.66	\$76,738.32
QUINN	STEPHANIE	\$113,672.78	\$9,866.70	\$123,539.48
RANDOLPH	THERESA	\$40,651.92	\$123.00	\$40,774.92
RATTE	LISA	\$0.00	\$1,406.28	\$1,406.28
REILLY	CAROL	\$67,657.20	\$1,243.14	\$68,900.34
RICH	BRUCE	\$0.00	\$7,195.08	\$7,195.08
RICHTER	DANIEL	\$69,565.34	\$13,997.66	\$83,563.00
RICK	ELIZABETH	\$40,944.67	\$213.00	\$41,157.67
RIVARD	DONNA	\$20,653.08	\$39.20	\$20,692.28
ROBERTS	LIANE	\$0.00	\$392.00	\$392.00
ROBERTS	PATRICIA	\$84,737.38	\$1,628.94	\$86,366.32
ROBERTSON	CRAIG	\$0.00	\$17,313.49	\$17,313.49
ROBILLARD	SCOTT	\$80,296.06	\$1,543.56	\$81,839.62
ROEDER	AMANDA	\$77,580.62	\$8,434.14	\$86,014.76
ROGERS	KELLY	\$100,755.02	\$0.00	\$100,755.02
RONKIN	MIKHAIL	\$0.00	\$1,073.62	\$1,073.62
ROSA	DANIEL	\$89,697.14	\$3,460.28	\$93,157.42
RUGGIERO	MARGARET	\$14,466.51	\$41.67	\$14,508.18
RUSSO	ROBERT	\$80,296.06	\$2,234.00	\$82,530.06
SALOMAA	JOANNE FAGAN	\$55,849.71	\$2,261.40	\$58,111.11
SANCHEZ	PATRICIA	\$66,714.70	\$2,430.28	\$69,144.98
SANDERS	CLAYTON	\$66,714.70	\$1,355.28	\$68,069.98
SANDHOLM	CYNTHIA	\$0.00	\$22,787.93	\$22,787.93
SCARFO	KERRY ANN	\$21,827.82	\$0.00	\$21,827.82
SCOTT	GORDON	\$80,296.06	\$1,543.56	\$81,839.62
SEXAUER	MATTHEW	\$80,296.06	\$10,691.56	\$90,987.62
SHAKA	KATHERINE	\$77,580.62	\$0.00	\$77,580.62
SHEA	MICHAEL	\$80,296.06	\$4,667.56	\$84,963.62
SHEEHAN	JUDITH	\$84,737.38	\$2,143.94	\$86,881.32
SHOLDS	KIMBERLY	\$62,326.16	\$3,096.08	\$65,422.24
SHUPE	ANDREW	\$73,798.62	\$6,198.86	\$79,997.48
SILK	LINDSEY	\$67,928.64	\$12,528.47	\$80,457.11
SIMES	KATHRYN	\$104,413.48	\$1,800.00	\$106,213.48
SLOAN	MICHELE	\$84,737.38	\$1,628.94	\$86,366.32
SMITH	MARIAN	\$80,296.06	\$3,687.36	\$83,983.42
SODERSTROM	CAROLYN	\$10,236.78	\$196.00	\$10,432.78



School Employee Payroll

HIGH SCHOOL

Last Name	First Name	Regular	Other	Total
SOUSA	THOMAS	\$80,296.06	\$9,246.56	\$89,542.62
ST. GERMAIN	CLARA	\$4,066.79	\$0.00	\$4,066.79
STANICHUK	ALEXIA	\$0.00	\$585.00	\$585.00
STAVELEY	JONATHAN	\$80,296.06	\$1,543.56	\$81,839.62
STEEVES	DAVID	\$84,737.38	\$5,188.94	\$89,926.32
SULLIVAN	KATELYN	\$53,133.34	\$969.20	\$54,102.54
SULLIVAN	KATHRYN	\$84,737.38	\$4,481.94	\$89,219.32
SWANSON	ALEXANDRA	\$66,714.70	\$2,926.28	\$69,640.98
SWEENEY	MARILYN	\$106,672.66	\$700.00	\$107,372.66
TAHA	BARBARA	\$80,296.06	\$3,064.56	\$83,360.62
TANINI	LINDA	\$89,697.09	\$1,668.38	\$91,365.47
TARPINIAN	PETER	\$72,566.78	\$2,717.28	\$75,284.06
TOBIN	KATELYN	\$10,312.50	\$2,834.00	\$13,146.50
TRAVERS	GWEYN	\$21,531.93	\$1,000.00	\$22,531.93
TROUVE	DANIELLE	\$0.01	\$1,125.84	\$1,125.85
TRUE	KRISTEN	\$21,133.09	\$5,423.46	\$26,556.55
TYLENDIA	JESSICA	\$84,737.52	\$7,245.91	\$91,983.43
UPADHYAY	BINA	\$19,566.96	\$0.00	\$19,566.96
VAN BLARCOM	IAN	\$80,296.06	\$2,878.56	\$83,174.62
VARGA	ERIK	\$77,580.62	\$3,842.14	\$81,422.76
VECCHI	NICOLE	\$55,742.44	\$1,329.42	\$57,071.86
VITALE	CRAIG	\$74,864.14	\$6,405.39	\$81,269.53
WARD	JASON	\$73,532.34	\$16,066.19	\$89,598.53
WHITTLESEY	CHRISTINA	\$103,672.66	\$600.00	\$104,272.66
WHOLEY	KATIE	\$17,128.21	\$405.29	\$17,533.50
WICKHAM	LUCAS	\$0.00	\$1,311.66	\$1,311.66
WILLIAMS	DANIEL	\$66,714.70	\$2,255.78	\$68,970.48
WILSON	MARY	\$20,833.08	\$0.00	\$20,833.08
WITTE	MATTHEW	\$80,296.06	\$1,543.56	\$81,839.62
WRIGHT	THOMAS	\$102,413.48	\$0.00	\$102,413.48
ZIMMERMAN	KATHLEEN	\$0.00	\$22,397.93	\$22,397.93
ZOPES	PETER	\$84,737.38	\$4,969.94	\$89,707.32
ZUKOWSKI	DAVID	\$17,558.10	\$0.00	\$17,558.10

MCCARTHY MIDDLE

Last Name	First Name	Regular	Other	Total
AJIKUTIRA	SANGEETHA	\$63,999.26	\$1,178.06	\$65,177.32
AQUILINA	DAVID	\$0.00	\$484.60	\$484.60
ATHANAS	DOROTHEA	\$84,737.38	\$2,133.06	\$86,870.44
AVILA	LINDA	\$19,633.21	\$1,699.30	\$21,332.51
BAILLARGEON	DANIELLE	\$80,296.06	\$1,543.56	\$81,839.62
BELANGER	NANCY	\$84,737.38	\$4,313.50	\$89,050.88
BELLINGHERI	AMY	\$34,543.08	\$748.15	\$35,291.23
BERUBE	BENJAMIN	\$77,580.62	\$1,439.14	\$79,019.76
BIBBER-DELTRECCO	CAROLINE	\$84,737.38	\$4,778.81	\$89,516.19
BOLTON	CAROLYN	\$9,200.25	\$0.00	\$9,200.25
BONGIORNO	ELAINE	\$3,855.64	\$0.00	\$3,855.64



School Employee Payroll

MCCARTHY MIDDLE

Last Name	First Name	Regular	Other	Total
BONNAR	ROSLYN	\$80,296.02	\$7,148.56	\$87,444.58
BRAZIL	KATHLEEN	\$53,133.34	\$4,422.00	\$57,555.34
BROCKMYRE-MARTIN	MARY	\$84,737.38	\$3,704.06	\$88,441.44
BUCKLEY	JAMES	\$22,077.50	\$2,562.12	\$24,639.62
CHARIG	MOYA	\$53,133.34	\$2,347.96	\$55,481.30
CHEMALY	JEFFREY	\$19,826.94	\$2,718.08	\$22,545.02
COURTNEY	DANA	\$58,701.69	\$1,871.98	\$60,573.67
CRAMER	VIRGINIA	\$84,737.38	\$2,902.94	\$87,640.32
CROCKER	CATHERINE	\$20,956.76	\$0.00	\$20,956.76
CROSTHWAITE	IVANA	\$18,568.94	\$362.60	\$18,931.54
CURRAN	LISA	\$80,296.06	\$1,543.56	\$81,839.62
DAIGLE	DENISE	\$73,798.66	\$2,749.66	\$76,548.32
DALY	VIRGINIA	\$19,618.63	\$1,197.00	\$20,815.63
DARLAND	TIMOTHY	\$0.00	\$19,506.58	\$19,506.58
DECHIARA	KAREN	\$9,253.83	\$0.00	\$9,253.83
DEMIRDAG	MUGE	\$50,417.90	\$0.00	\$50,417.90
DENSON	MICHELE	\$85,515.56	\$1,943.90	\$87,459.46
DENTY	IRENE	\$18,998.91	\$0.00	\$18,998.91
DEVITO	KATHRYN	\$85,515.56	\$3,122.90	\$88,638.46
DOHERTY	ROBIN	\$9,167.97	\$0.00	\$9,167.97
DRISCOLL	KELLEY	\$19,827.08	\$1,497.00	\$21,324.08
EPSTEIN	SHELLEY LYNN	\$84,737.38	\$4,019.94	\$88,757.32
ERICKSON	DAFNA	\$9,550.03	\$184.42	\$9,734.45
FELZANI	ADAM	\$85,515.56	\$2,392.18	\$87,907.74
FINN	KATHLEEN	\$18,998.98	\$0.00	\$18,998.98
FIPPEN	ELIZABETH	\$19,798.10	\$0.00	\$19,798.10
FLANAGAN	JENNIFER	\$80,296.06	\$3,279.56	\$83,575.62
GALLAGHER	THOMAS	\$73,798.66	\$1,418.66	\$75,217.32
GERMAIN	TRACEY	\$80,296.06	\$6,273.48	\$86,569.54
GLAVIN	DAISY	\$0.00	\$19,148.96	\$19,148.96
GOSLIN	JULIE	\$6,849.58	\$0.00	\$6,849.58
GRAHAM	PATRICK	\$80,296.06	\$1,543.56	\$81,839.62
GUERRA	WILLIAM	\$0.00	\$1,230.28	\$1,230.28
HERING	LAURA	\$4,475.23	\$0.00	\$4,475.23
HERLIHY	JODIE	\$21,231.00	\$4,276.60	\$25,507.60
HIGGINS	JOYCE	\$16,692.73	\$79.34	\$16,772.07
HILL	KATHERINE	\$58,566.30	\$1,843.12	\$60,409.42
HOLLAND	KELLEY	\$20,412.45	\$300.00	\$20,712.45
HOULE	KAREN	\$4,137.76	\$0.00	\$4,137.76
HOULE	KATHERINE	\$45,877.81	\$2,119.78	\$47,997.59
HUBERT	MATTHEW	\$0.00	\$1,178.06	\$1,178.06
HUNT	JAMIE	\$22,215.27	\$104.20	\$22,319.47
ISAACS	KELLY	\$50,864.34	\$2,020.35	\$52,884.69
JOHNSON	SHEILA	\$3,855.64	\$0.00	\$3,855.64
KALABOKIS	JOANNE	\$72,566.76	\$1,337.28	\$73,904.04
KANTOR	MICHAEL	\$50,584.30	\$0.00	\$50,584.30
KARIC	MIRJANA	\$5,552.50	\$0.00	\$5,552.50



School Employee Payroll

MCCARTHY MIDDLE

Last Name	First Name	Regular	Other	Total
KELLY-SULESKI	CAROL	\$73,798.66	\$2,428.16	\$76,226.82
KILEY	SARAH	\$73,798.66	\$3,114.66	\$76,913.32
KLICK-MCHUGH	CAITLIN	\$84,737.52	\$2,697.02	\$87,434.54
KOMPERDA	JENNIFER	\$80,296.06	\$1,723.56	\$82,019.62
KONITZER	MICHELE	\$5,705.70	\$0.00	\$5,705.70
KOSCIOLEK	RAMONA	\$7,859.04	\$0.00	\$7,859.04
LACASSE	ALLISON	\$80,296.06	\$8,063.86	\$88,359.92
LANOUILLE	CATHERINE	\$80,296.06	\$2,957.76	\$83,253.82
LARRABEE	TERRIE	\$55,742.44	\$1,103.61	\$56,846.05
LILJEGREN	STEVEN	\$89,697.14	\$1,904.28	\$91,601.42
LIVINGSTON	SHAUN	\$74,864.14	\$1,894.98	\$76,759.12
LOCOCO	KAREN	\$80,296.06	\$2,133.06	\$82,429.12
LUCENTE	KATHRYN	\$84,737.38	\$1,575.10	\$86,312.48
LYONS	KRISTEN	\$80,296.06	\$2,179.06	\$82,475.12
MACPHEE	JENNIFER	\$80,296.06	\$1,723.56	\$82,019.62
MAHER	GLENN	\$80,296.06	\$2,023.56	\$82,319.62
MANNION	IDA	\$37,988.70	\$146.37	\$38,135.07
MARINO	CASSANDRA	\$18,629.04	\$352.80	\$18,981.84
MARSON	ELLEN	\$3,949.90	\$0.00	\$3,949.90
MARTIN	COURTENEY	\$6,343.84	\$0.00	\$6,343.84
MARTIN	DONNA	\$106,244.92	\$0.00	\$106,244.92
MARTIN	SANDRA	\$9,198.19	\$0.00	\$9,198.19
MARTINES	LAURIE	\$80,296.06	\$4,196.36	\$84,492.42
MASCIA	LYNNE	\$72,566.78	\$1,337.28	\$73,904.06
MAYOTTE	CAROLINE	\$45,424.86	\$5,157.70	\$50,582.56
MCCARTHY	JACQUELINE	\$80,296.06	\$1,543.56	\$81,839.62
MCCORMICK	VIRGINIA	\$18,998.91	\$470.40	\$19,469.31
MCMAHON	MELISSA	\$77,580.62	\$3,989.14	\$81,569.76
MCPHEE	KURT	\$117,042.12	\$0.00	\$117,042.12
MEANEY	DANIELLE	\$74,864.14	\$1,142.74	\$76,006.88
MICHON	KAITLIN	\$3,890.13	\$0.00	\$3,890.13
MORIARTY	MARY	\$84,737.38	\$3,954.44	\$88,691.82
MURNANE	JULIANN	\$3,219.55	\$0.00	\$3,219.55
MURRAY	PAMELA	\$84,737.38	\$1,688.94	\$86,426.32
NUTT	TAMMIE	\$85,515.56	\$2,910.18	\$88,425.74
O'MEARA	PAMELA	\$58,566.30	\$2,794.62	\$61,360.92
OTTMAN	RACHEL	\$80,296.06	\$3,022.56	\$83,318.62
PANAGIOTAKOS	CHRISTINE	\$84,737.38	\$4,233.94	\$88,971.32
PERRY	CANDACE	\$808.50	\$0.00	\$808.50
PINDARA	CHARLENE	\$37,941.19	\$114.80	\$38,055.99
PIVONKA	SHARON	\$19,843.55	\$0.00	\$19,843.55
PORTEN	EMILY	\$76,333.14	\$1,413.54	\$77,746.68
REGAN	SUSAN	\$77,580.62	\$1,739.14	\$79,319.76
RICHARDSON	JODI	\$80,296.02	\$13,133.56	\$93,429.58
ROBBAT	LINDA	\$79,636.09	\$2,180.56	\$81,816.65
ROCHWARG	CATHARINE	\$60,141.78	\$2,642.62	\$62,784.40
RUSSO	JANINE	\$5,662.65	\$0.00	\$5,662.65



School Employee Payroll

SAVARESE	KELLY	\$19,069.03	\$300.00	\$19,369.03
SCHEINBART	CAROL	\$85,515.56	\$3,353.50	\$88,869.06
SCHILLE	JAYNE	\$19,429.02	\$5,629.14	\$25,058.16
SCHWAMB	EUGENE	\$59,524.40	\$1,090.42	\$60,614.82
SEERO	ELYSE	\$58,739.05	\$1,495.82	\$60,234.87
SEGAL	JENNIE	\$22,817.55	\$2,446.95	\$25,264.50
SEMENTELLI	KATHY	\$19,826.94	\$2,583.04	\$22,409.98
SHERLOCK	JOHN	\$80,296.06	\$3,570.73	\$83,866.79
SKAFF	LISA ANN	\$80,296.06	\$2,745.06	\$83,041.12
SKELTON	MARY	\$80,296.02	\$1,543.56	\$81,839.58
SLOCUM	SUSAN	\$84,737.38	\$4,211.94	\$88,949.32
SORAGHAN	BRIAN	\$49,347.27	\$10,608.25	\$59,955.52
SORRENTINO	LINDA	\$77,108.20	\$3,334.04	\$80,442.24
SPINAZOLA	MARGARET	\$7,859.04	\$0.00	\$7,859.04
STAFFORD	MARIA	\$20,225.94	\$3,090.38	\$23,316.32
STUART	PATRICIA	\$20,225.94	\$0.00	\$20,225.94
SULLIVAN	ERIC	\$69,565.34	\$4,633.87	\$74,199.21
SWEENEY	BRITNI	\$55,574.26	\$1,125.84	\$56,700.10
SYKES	RUSSELL	\$20,026.66	\$0.00	\$20,026.66
TAYLOR	LISA	\$20,255.92	\$0.00	\$20,255.92
TESTA	CYNTHIA	\$76,333.14	\$2,187.53	\$78,520.67
THORP-DUSSOURD	KAREN	\$48,005.16	\$2,684.11	\$50,689.27
VENUGOPAL	DEVI	\$69,565.34	\$4,123.24	\$73,688.58
VINING	JESSICA	\$85,515.56	\$1,961.66	\$87,477.22
WRIGHT	SEAN	\$69,565.34	\$13,930.98	\$83,496.32
WU-MARSHALL	JANNIS	\$19,578.99	\$0.00	\$19,578.99
ZWART	RENEE	\$20,225.94	\$0.00	\$20,225.94

PARKER MIDDLE

Last Name	First Name	Regular	Other	Total
ADLER	ANITA	\$84,737.52	\$3,324.94	\$88,062.46
ALBERT	LINDSAY	\$15,331.18	\$0.00	\$15,331.18
ASQUITH	BRENDAN	\$80,296.06	\$5,727.44	\$86,023.50
AYLWARD	JENNIFER	\$80,296.06	\$1,543.56	\$81,839.62
BAIN	JACLYN	\$80,296.06	\$1,543.56	\$81,839.62
BARRICELLI	ROBERTA	\$80,296.06	\$1,543.56	\$81,839.62
BARTLEMAN	JENNIFER	\$19,333.48	\$0.00	\$19,333.48
BELANGER	JOANNE	\$514.92	\$0.00	\$514.92
BOCZENOWSKI	DEBRA	\$0.00	\$22,859.09	\$22,859.09
BOUCHER	MARC	\$58,566.30	\$1,073.62	\$59,639.92
BOUDREAU	KATHLEEN	\$19,459.02	\$0.00	\$19,459.02
BRIAND	KIMBERLY	\$80,296.06	\$4,533.56	\$84,829.62
BROOKS	HEATHER	\$58,566.30	\$1,073.62	\$59,639.92
BRUYN	PETER	\$80,296.06	\$2,179.06	\$82,475.12
BUCK	RHONDA	\$0.00	\$451.29	\$451.29
BUTLER	JALISA	\$22,186.41	\$0.00	\$22,186.41
CARLSON	CHRISTINE	\$58,566.30	\$1,433.62	\$59,999.92
CASELLA	KRISTINA	\$23,041.67	\$1,776.63	\$24,818.30
CASEY	LAURA	\$80,296.06	\$1,543.56	\$81,839.62
CHASE	TIMOTHY	\$0.00	\$2,403.00	\$2,403.00



School Employee Payroll

PARKER MIDDLE

Last Name	First Name	Regular	Other	Total
CODY	TRACEY	\$66,714.70	\$2,070.28	\$68,784.98
COHAN	MARCIA	\$20,705.94	\$0.00	\$20,705.94
COLON	MEGHAN	\$50,417.90	\$0.00	\$50,417.90
CONLEY	BARBARA	\$0.01	\$1,491.36	\$1,491.37
CORBO	STACY	\$80,296.06	\$1,543.56	\$81,839.62
CORMIER	MARGARET	\$9,355.92	\$0.00	\$9,355.92
COTE	ANDREA	\$27,924.96	\$0.00	\$27,924.96
COURTEMANCHE	KARA	\$61,282.78	\$5,007.84	\$66,290.62
DALTON	AMANDA	\$70,343.10	\$2,695.80	\$73,038.90
DAY	SANDRA	\$80,296.06	\$1,491.36	\$81,787.42
DEDINSKY	ELAINE	\$19,826.94	\$622.89	\$20,449.83
DENNY-BROWN	ANN	\$61,282.78	\$2,271.34	\$63,554.12
DINGWELL	LORINDA	\$80,296.06	\$1,543.56	\$81,839.62
DOLAN	AUTUMN	\$85,515.56	\$1,770.02	\$87,285.58
DRAGOUMANOS	ELIZABETH	\$64,236.90	\$1,834.85	\$66,071.75
DUNN	CHRISTINA	\$53,133.34	\$0.00	\$53,133.34
EASTMAN	JENNIFER	\$80,296.06	\$1,529.03	\$81,825.09
EGAN	ASHLEY	\$23,041.67	\$1,016.30	\$24,057.97
ENGEL	SHANNON	\$80,296.06	\$2,902.56	\$83,198.62
FOLEY	DONNA	\$29,771.30	\$1,392.81	\$31,164.11
FRENETTE	MARY	\$20,287.81	\$8,117.78	\$28,405.59
GAUGHAN	NICOLE	\$21,544.91	\$2,807.06	\$24,351.97
GILLIES	KIMBERLY	\$20,375.94	\$6,104.91	\$26,480.85
GIORDANO	LAUREN	\$63,999.26	\$2,452.06	\$66,451.32
GLOVER	AMY	\$23,564.48	\$0.00	\$23,564.48
GOSELIN	RYAN	\$20,215.77	\$2,400.57	\$22,616.34
GRAY	RONALD	\$49,347.22	\$948.62	\$50,295.84
HASSEY	LAUREN	\$18,569.04	\$0.00	\$18,569.04
HAVENER	LYNN	\$20,156.94	\$1,271.00	\$21,427.94
HESLIN	JACKELYN	\$77,580.62	\$1,439.14	\$79,019.76
HICKEY	PATRICK	\$18,957.75	\$4,763.60	\$23,721.35
HILBERG	KERRI	\$9,167.97	\$0.00	\$9,167.97
HORAN	KRISTIN	\$61,282.78	\$2,432.47	\$63,715.25
JEAN	ASHLEY	\$55,849.71	\$3,632.40	\$59,482.11
JOWETT	LINDA	\$73,798.66	\$5,834.68	\$79,633.34
KAMENIDES	LISA	\$80,296.06	\$2,682.01	\$82,978.07
KENNEDY	JEAN	\$84,737.52	\$3,199.94	\$87,937.46
KEOHANE	THERESE	\$84,737.38	\$5,139.63	\$89,877.01
KISH	SHEILA	\$81,936.66	\$2,719.14	\$84,655.80
LEONARD	NICOLE	\$80,296.06	\$1,543.56	\$81,839.62
LINSNER	ERIC	\$73,798.66	\$10,554.66	\$84,353.32
LOISELLE	SUSAN	\$37,941.19	\$6,656.80	\$44,597.99
MACISAAC	MELISSA	\$66,714.70	\$1,230.28	\$67,944.98
MAGNUSON	REBECCA	\$80,296.06	\$2,023.56	\$82,319.62
MAIER	DAVID	\$58,697.34	\$0.00	\$58,697.34
MANGAN	JULIE	\$70,730.66	\$7,850.09	\$78,580.75
MASON	MARCY	\$21,531.93	\$0.00	\$21,531.93



School Employee Payroll

PARKER MIDDLE

Last Name	First Name	Regular	Other	Total
MAYOTTE	BARBARA	\$73,798.66	\$2,354.16	\$76,152.82
MAZZONE	KELLY	\$19,096.76	\$0.00	\$19,096.76
MCAULIFFE	DANIEL	\$80,296.02	\$1,543.56	\$81,839.58
MCCARTHY	GARRETT	\$80,296.06	\$8,806.92	\$89,102.98
MCCLURE	STEPHEN	\$84,737.38	\$1,843.56	\$86,580.94
MCFARLAND	KEVIN	\$67,657.20	\$3,414.14	\$71,071.34
MERRILL	SHANNON	\$80,296.06	\$1,543.56	\$81,839.62
MESITE	DAWN	\$80,296.06	\$1,663.56	\$81,959.62
MITRA	JALPA	\$18,899.04	\$0.00	\$18,899.04
MORRISSEY	TARA	\$18,599.04	\$0.00	\$18,599.04
MORTON	LISA	\$80,296.06	\$2,722.56	\$83,018.62
NORTH	MARY	\$18,034.04	\$0.00	\$18,034.04
NOYES	JESSICA	\$55,849.82	\$1,825.90	\$57,675.72
O'BRIEN INZ	SUSAN	\$89,697.14	\$1,724.28	\$91,421.42
O'HEARNE	EILEEN	\$8,105.27	\$0.00	\$8,105.27
OLSON	JUSTIN	\$23,292.76	\$0.00	\$23,292.76
PACZKOWSKI	ANNEMARIE	\$27,102.46	\$1,234.85	\$28,337.31
PARKS	ANGELA	\$80,296.06	\$1,543.56	\$81,839.62
PARKS	JEFFERY	\$117,042.12	\$3,000.00	\$120,042.12
PAUL	LYNN	\$20,066.94	\$1,904.70	\$21,971.64
PERSICHETTI	MARGARET	\$8,389.44	\$28.70	\$8,418.14
PIAZZA	SUSAN	\$79,911.00	\$1,962.28	\$81,873.28
POLLICELLI	MARICLARE	\$61,282.78	\$1,021.98	\$62,304.76
PREES	HOLLY	\$9,369.35	\$6,073.25	\$15,442.60
QUINN	KAREN	\$20,246.94	\$0.00	\$20,246.94
RAJI	PATRICIA	\$9,167.97	\$0.00	\$9,167.97
REINERTSON	DIANE	\$0.00	\$1,491.36	\$1,491.36
ROBINSON	DEBORAH	\$36,214.72	\$146.37	\$36,361.09
SAHOO	MAMATA	\$20,169.03	\$0.00	\$20,169.03
SEXTON	ELIZABETH	\$84,737.38	\$4,081.94	\$88,819.32
SIMON	STEVEN	\$64,668.24	\$1,185.78	\$65,854.02
SOUZA	MARK	\$106,244.92	\$0.00	\$106,244.92
SPINALE	KIMBERLY	\$0.00	\$1,589.82	\$1,589.82
SULESKI	MICHAEL	\$84,737.38	\$1,628.94	\$86,366.32
SULLIVAN	MICHAEL	\$63,999.26	\$1,994.36	\$65,993.62
SUNDERMANN	ERIK	\$20,834.68	\$4,202.28	\$25,036.96
TAYLOR	DONNA	\$20,285.94	\$0.00	\$20,285.94
TIANO	LISA	\$62,435.62	\$3,573.54	\$66,009.16
VERMOT-GAUD	ALEXANDRA	\$22,649.90	\$2,706.01	\$25,355.91
WALSH	CHRISTINE	\$15,572.97	\$0.00	\$15,572.97
WALSH	JANICE	\$9,167.97	\$1,320.90	\$10,488.87
WEICK	DENA	\$85,515.56	\$3,054.68	\$88,570.24
WEITZ	LAUREN	\$3,047.36	\$0.00	\$3,047.36
WING	PAUL	\$81,936.66	\$2,700.24	\$84,636.90



School Employee Payroll

BYAM ELEMENTARY

Last Name	First Name	Regular	Other	Total
ABBASCIANO	MICHELLE	\$53,133.34	\$1,149.20	\$54,282.54
ARORA	ANUPAMA	\$79,134.90	\$1,467.38	\$80,602.28
ATKINSON	KIMBERLY	\$80,296.06	\$4,761.06	\$85,057.12
BABSON	KRISTIN	\$80,296.06	\$1,179.00	\$81,475.06
BARRETT	BEVERLY	\$44,594.68	\$997.58	\$45,592.26
BLUMBERG	JANE	\$80,296.06	\$1,603.56	\$81,899.62
BOHANNON	MEGAN	\$13,147.34	\$368.50	\$13,515.84
BREAULT	MELISSA	\$7,859.04	\$0.00	\$7,859.04
BURGESS	CATHERINE	\$80,296.06	\$1,543.56	\$81,839.62
BURNS	CHRISTINA	\$19,840.17	\$0.00	\$19,840.17
CAREY	JANET	\$80,296.06	\$4,158.06	\$84,454.12
CARSON	SARAH	\$80,296.06	\$2,782.56	\$83,078.62
CASTONGUAY	MARY	\$21,570.91	\$0.00	\$21,570.91
COLE	MAURA	\$62,479.47	\$0.00	\$62,479.47
CORMACK-O'DONNELL	MARIE	\$79,856.08	\$4,356.56	\$84,212.64
CURRY	MOLLY	\$0.00	\$972.40	\$972.40
D'AMATO	CONCETTA	\$9,600.99	\$695.68	\$10,296.67
DALEY	ALEXANDRA	\$21,113.56	\$0.00	\$21,113.56
DAVENPORT	KARLEE	\$18,656.33	\$0.00	\$18,656.33
DAY	CATHY	\$0.00	\$21,223.95	\$21,223.95
DELEO	KATHERINE	\$12,367.50	\$0.00	\$12,367.50
DILLMAN	SUSAN	\$44,594.76	\$1,057.58	\$45,652.34
DOHERTY	SUSAN	\$16,093.02	\$0.00	\$16,093.02
DOSSIN	ANNE	\$38,846.49	\$156.83	\$39,003.32
DUFRESNE	TARA	\$7,919.49	\$0.00	\$7,919.49
DWYER	KERRI	\$4,527.80	\$0.00	\$4,527.80
ELLITHORPE	EMILY	\$48,005.10	\$873.22	\$48,878.32
FERRONETTI	SUSAN	\$58,566.30	\$1,073.62	\$59,639.92
FIELDING	ANDREW	\$6,907.87	\$0.00	\$6,907.87
FLAHERTY	BRENDAN	\$18,568.94	\$0.00	\$18,568.94
FREDETTE	JASON	\$110,999.98	\$2,500.00	\$113,499.98
GAUDINO	DIANE	\$21,021.00	\$0.00	\$21,021.00
GESUALDI	DAWN	\$80,296.06	\$2,902.56	\$83,198.62
GIANOPOULOS	FAYE	\$55,849.82	\$3,565.40	\$59,415.22
GOFF	MICHAEL	\$21,109.15	\$7,886.10	\$28,995.25
GOLDSTEIN	JENNIFER	\$80,296.02	\$1,491.36	\$81,787.38
GOVER	ALLISON	\$63,999.26	\$1,328.06	\$65,327.32
GRABER	MATTHEW	\$65,127.92	\$2,419.59	\$67,547.51
GREENLEE	JAN	\$7,713.37	\$0.00	\$7,713.37
HAGAR	ALICIA	\$55,849.82	\$0.00	\$55,849.82
HANAFIN	SHERRI	\$74,864.14	\$1,548.60	\$76,412.74
HANS	ANSHUL	\$9,306.15	\$0.00	\$9,306.15
HARRIS	KATHERINE	\$84,737.38	\$1,543.56	\$86,280.94
HAYWARD	CHRISTOPHER	\$7,869.11	\$0.00	\$7,869.11
HICKS	MEGHANNE	\$80,296.06	\$1,027.62	\$81,323.68
HOEY	BETH	\$19,291.44	\$7,528.38	\$26,819.82
HOGAN	MEGHAN	\$80,296.06	\$1,543.56	\$81,839.62



Town Administration

School Employee Payroll

BYAM ELEMENTARY

Last Name	First Name	Regular	Other	Total
HOLMAN	MELISSA	\$80,296.06	\$2,902.56	\$83,198.62
HURLEY-LEACH	DIANE	\$0.00	\$13,620.00	\$13,620.00
JOYCE	ALANA	\$19,827.08	\$6,796.50	\$26,623.58
KAPOPOULOS	CHRISTINE	\$7,133.60	\$0.00	\$7,133.60
KAZARIAN	LYNN	\$80.00	\$12,120.00	\$12,200.00
KEHOE	TERRY	\$19,777.26	\$0.00	\$19,777.26
KIMSOUNG	PAULINE	\$19,058.91	\$1,281.00	\$20,339.91
KLIX	ROBERTA	\$80,296.06	\$6,509.36	\$86,805.42
KOOKEN	KARLA	\$69,565.34	\$1,282.48	\$70,847.82
LALLY	ERIN	\$84,737.52	\$1,628.94	\$86,366.46
LAMBERT	DONNA	\$20,665.34	\$1,529.01	\$22,194.35
LAROSE-YORK	RENEE	\$80,296.06	\$2,953.46	\$83,249.52
LEHAN	DANIELLE	\$10,945.37	\$0.00	\$10,945.37
LOEW	CATHERINE	\$66,714.70	\$3,610.28	\$70,324.98
LUCEY	JENNIFER	\$16,398.41	\$0.00	\$16,398.41
MACDONALD	CAROL	\$19,826.94	\$0.00	\$19,826.94
MADDEN	BARBARA	\$21,523.19	\$1,800.00	\$23,323.19
MAGUIRE	ELEN	\$77,580.62	\$2,678.14	\$80,258.76
MARCHANT	KRISTINA	\$74,864.14	\$1,694.98	\$76,559.12
MARKHAM	JILL	\$19,826.94	\$0.00	\$19,826.94
MATSON-DURKIN	HOLLY	\$80,296.06	\$2,128.16	\$82,424.22
MCCALL	CARRIE	\$73,798.66	\$1,572.38	\$75,371.04
MCELROY-YEIDER	COURTNEY	\$66,714.70	\$4,827.44	\$71,542.14
MCNULTY	STEPHANIE	\$5,740.32	\$0.00	\$5,740.32
MEADOWS	JENNIFER	\$21,021.00	\$1,525.00	\$22,546.00
MIGNEAULT	DEBORAH	\$7,895.09	\$150.00	\$8,045.09
MITRI	NATHALIE	\$7,307.25	\$0.00	\$7,307.25
MURPHY	STELLA	\$17,795.35	\$6,192.25	\$23,987.60
PAROYIAN	EMMA	\$8,526.82	\$0.00	\$8,526.82
PICCA	DAWN	\$1,914.34	\$0.00	\$1,914.34
REGAN	AMY	\$72,566.78	\$1,337.28	\$73,904.06
RILEY	MONICA	\$20,156.94	\$0.00	\$20,156.94
SANAM	SHEETHAL	\$20,259.65	\$0.00	\$20,259.65
SAPIENZA	KIMBERLY	\$20,435.94	\$2,184.50	\$22,620.44
SEXAUER	ELIZABETH	\$66,714.70	\$1,758.75	\$68,473.45
SILVA	CELINE	\$1,005.60	\$0.00	\$1,005.60
ST. PETER	LISA	\$0.00	\$13,380.00	\$13,380.00
STREETER	KRISTY	\$80,296.06	\$1,603.56	\$81,899.62
SULLIVAN	LAUREN	\$80,296.06	\$1,543.56	\$81,839.62
SZABLAK	LINDA	\$80,296.02	\$1,543.56	\$81,839.58
THOMAS-BOYLE	LISA	\$76,336.54	\$1,543.56	\$77,880.10
TICHES	RENEE	\$80,296.06	\$4,448.56	\$84,744.62
TOLLES	BRIAN	\$19,840.17	\$2,263.44	\$22,103.61
TULLY	ALYCE	\$9,532.04	\$0.00	\$9,532.04
WALMSLEY	RACHEL	\$19,840.17	\$300.00	\$20,140.17
WALSH	ASHLEY	\$61,282.78	\$1,125.84	\$62,408.62
WASZAK	ALISON	\$45,424.89	\$2,315.26	\$47,740.15



School Employee Payroll

BYAM ELEMENTARY

Last Name	First Name	Regular	Other	Total
WILLIAMS	PHANI	\$7,919.49	\$0.00	\$7,919.49
WOOD	JAMIE	\$53,133.34	\$969.20	\$54,102.54
WYNN	DEBBIE	\$21,109.15	\$193.00	\$21,302.15
ZOUZAS	DESPENA	\$20,133.61	\$1,403.00	\$21,536.61

CENTER ELEMENTARY

Last Name	First Name	Regular	Other	Total
AHEARN	STEPHANIE	\$58,566.30	\$1,702.83	\$60,269.13
ALVELO	JESSICA	\$16,463.48	\$0.00	\$16,463.48
ANDERSON	ELIZABETH	\$198.00	\$0.00	\$198.00
APOSTOLOU	AMANDA	\$18,182.45	\$300.00	\$18,482.45
AYOTTE	JENNIFER	\$57,687.01	\$1,178.06	\$58,865.07
BARRETT	ERICA	\$70,730.66	\$3,500.51	\$74,231.17
BENTLEY	LAURA	\$55,849.82	\$360.00	\$56,209.82
BUCKLEY	SARAH	\$69,565.34	\$1,282.48	\$70,847.82
CAFFELLE	MARY	\$38,724.19	\$906.83	\$39,631.02
CARTER	KATHLEEN	\$80,296.06	\$2,722.56	\$83,018.62
COLBERT	JENNIFER	\$18,808.94	\$0.00	\$18,808.94
COTTER	DIANNE	\$80,296.06	\$1,543.56	\$81,839.62
CUNNINGHAM	ALICIA	\$80,296.06	\$1,543.56	\$81,839.62
DARWIN	LISA	\$19,777.68	\$17,110.50	\$36,888.18
DEROECK	SARA	\$9,532.16	\$565.25	\$10,097.41
DOOLEY	SUSAN	\$80,296.06	\$1,603.56	\$81,899.62
ENGDAHL	MEAGHAN	\$44,594.76	\$817.58	\$45,412.34
ERRGONG-WEIDER	MEGAN	\$80,296.06	\$3,946.56	\$84,242.62
FAHY	KATHY	\$32,118.54	\$1,543.56	\$33,662.10
FANNON	LISA	\$7,859.04	\$8,593.50	\$16,452.54
FULREADER	DIANNA	\$110,999.98	\$2,000.00	\$112,999.98
FULTZ	KIMBERLEY	\$19,118.98	\$997.50	\$20,116.48
FYTEN	ANN MARIE	\$7,979.60	\$0.00	\$7,979.60
GALLUCCIO	LISA	\$7,859.04	\$0.00	\$7,859.04
GARTNER	DONALD	\$0.00	\$1,125.84	\$1,125.84
GHOBRIAL	MARY	\$7,859.04	\$4,126.75	\$11,985.79
GRAFF	PATRICIA	\$8,180.97	\$0.00	\$8,180.97
GREGORY	KATHLEEN	\$53,017.84	\$360.00	\$53,377.84
HENRY-COLE	SALLY	\$84,737.38	\$8,980.54	\$93,717.92
HILL	KIMBERLY	\$19,946.94	\$0.00	\$19,946.94
HUGUET	ALESSANDRA	\$72,566.78	\$7,983.68	\$80,550.46
JOOS	DARLEEN	\$85,515.78	\$3,529.90	\$89,045.68
KINNEY	ALICIA	\$18,998.91	\$2,936.50	\$21,935.41
KIVI	TANYA	\$85,515.56	\$1,694.90	\$87,210.46
KNIGHT	BARBARA	\$80,296.06	\$1,603.56	\$81,899.62
KRAFSIG	JENNIFER	\$80,296.06	\$5,018.06	\$85,314.12
L'ABBE	JEFFREY	\$84,737.38	\$3,996.56	\$88,733.94
LALLAS	CATHERINE	\$80,296.06	\$1,723.56	\$82,019.62
LALWANI	DIVYA	\$0.00	\$14,265.00	\$14,265.00
LAMSON	KARIN	\$44,594.68	\$817.58	\$45,412.26



Town Administration

School Employee Payroll

CENTER ELEMENTARY

Last Name	First Name	Regular	Other	Total
LEBLANC	JULIE	\$70,342.99	\$932.73	\$71,275.72
LOCONTE	JULIE	\$7,484.80	\$0.00	\$7,484.80
LOMICKA	BARBARA	\$20,225.94	\$690.00	\$20,915.94
MACKESSY	KRISTINE	\$17,262.03	\$0.00	\$17,262.03
MACKINNON	SUSAN	\$532.37	\$21,223.95	\$21,756.32
MALONE	REBECCA	\$19,022.63	\$495.91	\$19,518.54
MARA	KIMBERLY	\$80,296.06	\$2,682.66	\$82,978.72
MARCOTTE	SHARON	\$20,225.92	\$0.00	\$20,225.92
MARENGHI	ROBERTA	\$0.00	\$21,223.95	\$21,223.95
MCCARTIN	SALLY	\$19,856.94	\$0.00	\$19,856.94
MCCAUL	LINDA	\$3,136.06	\$196.58	\$3,332.64
MCCONNELL	BRENDA	\$55,849.82	\$2,560.40	\$58,410.22
MCELHINNEY	DONNA	\$8,180.97	\$345.00	\$8,525.97
MUSE	CASSANDRA	\$45,424.86	\$360.00	\$45,784.86
OLSON	KRISTEN	\$66,779.89	\$4,233.56	\$71,013.45
OLSSON	MARYELLEN	\$74,864.14	\$4,760.98	\$79,625.12
PETROPOULOS	CHRISTINA	\$18,784.08	\$0.00	\$18,784.08
PIERCE-CLARKE	KARI	\$80,296.06	\$3,318.82	\$83,614.88
POPKIN	JANIS	\$20,176.09	\$0.00	\$20,176.09
REINEMANN	MICHELLE	\$80,296.06	\$1,543.56	\$81,839.62
REMICK	JESSICA	\$80,296.06	\$1,603.56	\$81,899.62
ROSS-MYERS	DEBORAH	\$19,826.94	\$997.50	\$20,824.44
ROSSMAN	KATHY	\$73,798.62	\$1,441.98	\$75,240.60
SANTABARBARA	SUSAN	\$80,296.06	\$4,148.56	\$84,444.62
SHELDON	DOLORES	\$7,859.04	\$0.00	\$7,859.04
SHERWOOD	KRISTIN	\$0.00	\$1,008.19	\$1,008.19
SOLLENBERGER	JULIA	\$63,175.64	\$0.00	\$63,175.64
SPILLER	KELLEY	\$18,844.08	\$0.00	\$18,844.08
SULLIVAN	LYNN	\$21,021.00	\$0.00	\$21,021.00
TRAGER	BROOKE	\$55,849.82	\$0.00	\$55,849.82
TRAGER	STACIE	\$67,928.64	\$3,416.81	\$71,345.45
TRUDEL	CYNTHIA	\$20,225.94	\$0.00	\$20,225.94
WALKER	ANNAN	\$29,410.63	\$250.00	\$29,660.63
WHITE	DENISE	\$84,737.38	\$2,867.94	\$87,605.32
YANKOPOULOS	CLAIRE	\$61,282.78	\$3,123.84	\$64,406.62
YOUNG	EILEEN	\$69,565.34	\$2,265.99	\$71,831.33

HARRINGTON ELEMENTARY

Last Name	First Name	Regular	Other	Total
ABBOTT	KATHLEEN	\$20,225.94	\$0.00	\$20,225.94
AKER	AMY	\$73,798.62	\$1,568.66	\$75,367.28
ASHDOWN	LISA	\$80,296.06	\$2,722.56	\$83,018.62
BAKER	AMY	\$74,864.14	\$4,158.08	\$79,022.22
BLAKE	SARAH	\$19,827.08	\$0.00	\$19,827.08
BORLETTO	TRACY	\$7,347.46	\$0.00	\$7,347.46
BROWN	E DIANE	\$80,296.06	\$4,148.56	\$84,444.62
BUCKLEY	DENISE	\$44,594.68	\$1,177.58	\$45,772.26



School Employee Payroll

HARRINGTON ELEMENTARY

Last Name	First Name	Regular	Other	Total
CASSELS	KATHLEEN	\$19,826.94	\$0.00	\$19,826.94
CHARBONNEAU	KERRY	\$18,784.08	\$12.75	\$18,796.83
CLIMO	KIMBERLY	\$16,080.70	\$0.00	\$16,080.70
CODDAIRE	ELIZABETH	\$80,296.06	\$1,543.56	\$81,839.62
COLE	IAN	\$19,916.94	\$6,421.75	\$26,338.69
CONRAD	MICHELLE	\$7,456.00	\$0.00	\$7,456.00
CORMIER	KELLY	\$80,296.06	\$1,569.06	\$81,865.12
COTE	ALLISON	\$50,417.90	\$4,343.14	\$54,761.04
COTE	KRISTINA	\$61,282.78	\$1,185.84	\$62,468.62
DANIELI	ELIZABETH	\$63,823.92	\$1,178.06	\$65,001.98
DEFREITAS	BARBARA	\$44,594.68	\$817.58	\$45,412.26
DOBSKI	AMY	\$0.00	\$1,543.56	\$1,543.56
DODGE	PATRICIA	\$0.00	\$12,990.00	\$12,990.00
DREW	KELLI	\$4,030.00	\$1,581.00	\$5,611.00
ESPINOLA	KAREN	\$5,980.00	\$0.00	\$5,980.00
FIDLER	HEATHER	\$18,590.39	\$0.00	\$18,590.39
FIELDING	ALLYSSA	\$7,885.90	\$0.00	\$7,885.90
GAMBON	SUSAN	\$80,296.06	\$1,543.56	\$81,839.62
GARERI	MICHELLE	\$38,114.84	\$156.83	\$38,271.67
GILBERT	STACY	\$80,296.06	\$1,543.56	\$81,839.62
GRAHAM	KRISTEN	\$80,296.06	\$1,723.56	\$82,019.62
GUERRA	MARY	\$58,566.30	\$1,073.62	\$59,639.92
GUERTIN	ANALA	\$0.00	\$12,832.50	\$12,832.50
HARDY	KELLY	\$4,975.88	\$0.00	\$4,975.88
HAYWOOD	ELIZABETH	\$0.00	\$14,317.50	\$14,317.50
HOBBY	AUDREY	\$19,418.63	\$0.00	\$19,418.63
HOFFMAN	JANET	\$80,296.06	\$1,783.56	\$82,079.62
IMBRIACO	ANDREA	\$80,296.02	\$1,671.36	\$81,967.38
KENNEY	ROBYN	\$80,296.06	\$4,117.56	\$84,413.62
KINGSTON	TAMMY LEE	\$19,826.94	\$0.00	\$19,826.94
KOLAKOWSKI	CATHERINE	\$62,326.16	\$0.00	\$62,326.16
KOWALIK	JESSICA	\$80,296.06	\$2,670.36	\$82,966.42
LABOSSIERE	CAROLYN	\$73,798.66	\$4,023.66	\$77,822.32
LARIVEE	CAROLE	\$84,737.38	\$4,233.94	\$88,971.32
LAROSA	CHARLES	\$8,474.62	\$0.00	\$8,474.62
LEAHY	AMANDA	\$4,380.58	\$0.00	\$4,380.58
LEBLANC	DEBRA	\$7,838.55	\$0.00	\$7,838.55
LEE	ESTHER	\$6,385.24	\$0.00	\$6,385.24
LISCIOTTO	KATHLEEN	\$19,458.99	\$180.00	\$19,638.99
MACALLISTER	MARYBETH	\$69,565.34	\$2,641.48	\$72,206.82
MAHER	H LISA	\$20,225.92	\$5,616.78	\$25,842.70
MAHONEY	PATRICIA	\$3,345.40	\$0.00	\$3,345.40
MARMO	ANDREA	\$80,296.06	\$1,743.56	\$82,039.62
MARVIN	MICHELLE	\$66,714.70	\$0.00	\$66,714.70
MCCORMACK	SUSAN	\$19,826.94	\$0.00	\$19,826.94
MCMENIMAN	PAMELA	\$80,296.06	\$2,902.56	\$83,198.62
MISHERFI	KATHLEEN	\$8,019.90	\$0.00	\$8,019.90



School Employee Payroll

HARRINGTON ELEMENTARY

Last Name	First Name	Regular	Other	Total
O'BRIEN	BRENDA	\$510.00	\$21,223.95	\$21,733.95
O'NEIL	LYNDSEY	\$50,417.85	\$180.00	\$50,597.85
OLEY	LAURIE	\$7,456.00	\$0.00	\$7,456.00
OMOBONO	DONNA	\$80,296.06	\$4,176.56	\$84,472.62
OTTO	SUSAN	\$20,435.94	\$0.00	\$20,435.94
OZANIAN	ANN	\$70,730.66	\$1,485.82	\$72,216.48
PAILES	THERESA	\$81,936.66	\$0.00	\$81,936.66
POTCNER	LEAH	\$53,133.34	\$5,636.74	\$58,770.08
PROIA	JOCELYNE	\$3,667.80	\$0.00	\$3,667.80
PRUSSACK	AMY	\$84,737.38	\$1,988.94	\$86,726.32
QUINN-HARRAHY	NANCY	\$80,296.06	\$1,543.56	\$81,839.62
RITSON	AMANDA	\$18,408.58	\$0.00	\$18,408.58
RUBIN	LYNN	\$80,296.02	\$3,054.36	\$83,350.38
SALMON	JENNIFER	\$85,515.56	\$1,643.90	\$87,159.46
SAWYER	ELIZABETH	\$80,296.06	\$4,878.56	\$85,174.62
SITTLER	KAITLYN	\$8,760.31	\$0.00	\$8,760.31
SULLIVAN	KELLIE	\$80,296.06	\$1,603.56	\$81,899.62
TOBIN	PATRICIA	\$110,999.99	\$0.00	\$110,999.99
TORPEY	ELIZABETH	\$58,566.30	\$1,493.62	\$60,059.92
TRAINOR	TARA	\$84,273.07	\$2,987.94	\$87,261.01
TREDEAU	MARY	\$20,018.48	\$0.00	\$20,018.48
VISNIEWSKI	GALE	\$73,798.66	\$7,902.66	\$81,701.32
WHITNEY-PERRY	AMY	\$7,171.40	\$0.00	\$7,171.40
WURTZLER	STEVE	\$80,296.06	\$1,603.56	\$81,899.62

SOUTH ROW ELEMENTARY

Last Name	First Name	Regular	Other	Total
ABBOTT	TAMMY	\$63,999.26	\$1,238.06	\$65,237.32
AMENKOWICZ	MARYANNE	\$994.06	\$0.00	\$994.06
ARONIAN	NANCY	\$20,255.94	\$11,477.06	\$31,733.00
BACON	PHYLLIS	\$20,345.94	\$690.00	\$21,035.94
BAPTISTE	HEATHER	\$52,499.71	\$1,439.14	\$53,938.85
BASTIANELLI	ELAINE	\$7,859.04	\$0.00	\$7,859.04
BERG	BARBARA	\$0.00	\$21,223.95	\$21,223.95
BOSSI	MAUREEN	\$19,049.49	\$7,677.50	\$26,726.99
BOYD	TRICIA	\$13,945.78	\$250.00	\$14,195.78
BRENNAN	VICKI	\$20,225.94	\$16,273.50	\$36,499.44
BROGAN	DEIRDRE	\$89,697.14	\$2,617.88	\$92,315.02
BROWN	LAURA	\$7,845.60	\$0.00	\$7,845.60
BROWN	MARIE	\$7,885.88	\$34.00	\$7,919.88
BROWN	REBECCA	\$61,282.78	\$7,039.44	\$68,322.22
BULLOCK	CARA	\$58,566.30	\$0.00	\$58,566.30
BURLAMACHI	ELIZABETH	\$19,856.94	\$0.00	\$19,856.94
CARNEY	DAVID	\$0.00	\$969.20	\$969.20
CLARK	JENNIFER	\$822.25	\$0.00	\$822.25
CONNOLLY	ELAINE	\$80,296.06	\$2,722.56	\$83,018.62
COOPER	AMANDA	\$51,550.11	\$1,251.56	\$52,801.67



School Employee Payroll

SOUTH ROW ELEMENTARY

Last Name	First Name	Regular	Other	Total
COOPER	LAUREN	\$10,312.50	\$0.00	\$10,312.50
CRAIG	ANNE	\$80,296.06	\$1,693.56	\$81,989.62
CRISTANTIELLO	JANE	\$79,416.10	\$1,693.56	\$81,109.66
CROSBY	JACLYN	\$1,258.89	\$14,285.10	\$15,543.99
CRUZ	CHRISTINA	\$7,805.30	\$0.00	\$7,805.30
DEMAMBRO	JESSICA	\$18,599.04	\$0.00	\$18,599.04
DEMARY	JACLYN	\$58,566.30	\$2,792.62	\$61,358.92
DOIRON	CATHERINE	\$0.00	\$1,073.62	\$1,073.62
DOSSIN	EMILY	\$55,849.82	\$360.00	\$56,209.82
DRISCOLL	TERRY	\$73,532.42	\$1,779.68	\$75,312.10
FRASCA	STACY	\$80,296.06	\$2,722.56	\$83,018.62
GROVE	NANCY	\$7,125.00	\$0.00	\$7,125.00
HAMILTON	LORETTA	\$20,225.94	\$855.00	\$21,080.94
HARRINGTON	LOREAL	\$6,652.03	\$0.00	\$6,652.03
HEATER	JENNIFER	\$18,844.08	\$0.00	\$18,844.08
HECTOR	TRACEY	\$7,885.90	\$0.00	\$7,885.90
HEVEY	ALLISON	\$55,789.21	\$1,394.98	\$57,184.19
HODGKINS	JUDY	\$80,296.06	\$1,543.56	\$81,839.62
HOGAN	SARAH	\$80,296.06	\$1,633.56	\$81,929.62
KELLEY	DEIRDRE	\$69,565.34	\$4,847.23	\$74,412.57
KENNEDY	MEGHAN	\$77,108.20	\$4,871.32	\$81,979.52
KRAUCH	MARTHA	\$80,296.06	\$3,262.56	\$83,558.62
LEFEBVRE	KIM	\$45,424.86	\$947.63	\$46,372.49
LOPEZ	CATHLEEN	\$18,814.08	\$0.00	\$18,814.08
MAHONEY	CAROL	\$0.00	\$19,506.58	\$19,506.58
MAIN	SUSAN	\$19,264.14	\$0.00	\$19,264.14
MATHEWS	BETH-ANN	\$80,296.06	\$1,509.73	\$81,805.79
MCMAHON	MOLLY	\$110,999.98	\$4,200.00	\$115,199.98
O'NEILL	DEBORAH	\$34,404.63	\$144.75	\$34,549.38
PATRIQUIN	ABIGAIL	\$50,417.90	\$360.00	\$50,777.90
RANKIN	BONNIE	\$42,530.54	\$1,689.17	\$44,219.71
REIDY	DIANE	\$19,898.47	\$6,939.00	\$26,837.47
RICH	LINDA	\$89,697.14	\$2,084.28	\$91,781.42
RIGBY	JENNIFER	\$46,339.84	\$360.00	\$46,699.84
ROBINSON	KATE	\$0.00	\$1,073.62	\$1,073.62
RUHMANN	MICHELLE	\$80,296.06	\$9,496.55	\$89,792.61
SANBORN	JENNIFER	\$77,580.62	\$1,979.14	\$79,559.76
SCRIVANI	OLIVIA	\$0.00	\$947.63	\$947.63
SEPE	KIMBERLY	\$16,485.19	\$0.00	\$16,485.19
SHANAHAN	SANDRA	\$19,826.94	\$0.00	\$19,826.94
STAGNONE	ANNE	\$80,296.06	\$1,543.56	\$81,839.62
THOMPSON	SUSAN	\$80,296.06	\$4,148.56	\$84,444.62
TICE	LISA	\$84,737.38	\$1,688.94	\$86,426.32
TODD	MARY	\$77,580.62	\$4,604.02	\$82,184.64
VASQUEZ	AUDRA	\$78,976.12	\$1,543.56	\$80,519.68
WALSH	DEBORAH	\$7,885.90	\$0.00	\$7,885.90
WARREN	SALLY	\$44,594.76	\$1,237.58	\$45,832.34



School Employee Payroll

SOUTH ROW ELEMENTARY

Last Name	First Name	Regular	Other	Total
WEBBER	JAMIE	\$58,566.30	\$1,478.62	\$60,044.92
WELLES	KATHERINE	\$63,999.26	\$200.00	\$64,199.26
WINTERSON	DENISE	\$0.00	\$22,397.93	\$22,397.93
YOUNG	ANNE	\$36,725.75	\$720.00	\$37,445.75

CUSTODIANS

Last Name	First Name	Regular	Other	Total
ARIAS	PEDRO	\$23,211.52	\$11,169.85	\$34,381.37
BOUCHER	CRAIG	\$8,550.00	\$2,706.25	\$11,256.25
BUFFUM	CHARLES	\$41,092.66	\$8,865.88	\$49,958.54
CUNHA	CHRISTOPHER	\$7,158.39	\$1,439.87	\$8,598.26
DALY	VINCENT	\$12,940.00	\$0.00	\$12,940.00
GLYNN	SEAN	\$600.00	\$0.00	\$600.00
HARRIGAN	PATRICK	\$4,350.00	\$30.00	\$4,380.00
HARVEY	DEBORAH	\$1,470.00	\$0.00	\$1,470.00
HERNANDEZ	MARIO	\$35,933.54	\$11,975.84	\$47,909.38
HIRSCH	ADAM	\$6,910.00	\$0.00	\$6,910.00
KEARNS	ROBERT	\$3,640.00	\$0.00	\$3,640.00
MANNINEN	MATTHEW	\$3,190.56	\$1,415.03	\$4,605.59
OCASIO	GLORIVEE	\$35,226.32	\$4,949.68	\$40,176.00
PANNETON	JACK	\$8,680.00	\$0.00	\$8,680.00
PAROW	WILLIAM	\$29,343.20	\$9,500.88	\$38,844.08
REILLY	PATRICK	\$22,675.00	\$9,999.07	\$32,674.07
ROMAC	THOMAS	\$35,581.55	\$6,099.16	\$41,680.71
SAVOIE	HENRY	\$7,720.00	\$0.00	\$7,720.00
SEIDL	STEPHEN	\$35,456.15	\$2,726.23	\$38,182.38
SPAULDING	CHERYL	\$36,040.70	\$5,733.79	\$41,774.49
TRUJILLO	NICOLAS	\$35,730.30	\$6,267.42	\$41,997.72

CHIPS PROGRAM

Last Name	First Name	Regular	Other	Total
BAILEY	SEAN	\$19,343.10	\$300.00	\$19,643.10
BARRETT	ELIZABETH	\$72,566.76	\$2,137.28	\$74,704.04
BERRY	ABBY	\$80,296.06	\$1,543.56	\$81,839.62
BURKE	GWENDOLYN	\$20,653.08	\$300.00	\$20,953.08
BURNS	FAYE	\$22,337.07	\$300.00	\$22,637.07
CHHIM	SOKORNTAR	\$20,786.01	\$300.00	\$21,086.01
COPP	LYNN	\$74,864.14	\$3,635.98	\$78,500.12
CROWELL	CHERYL	\$73,798.62	\$3,154.66	\$76,953.28
DICROCE	JODY	\$2,905.84	\$0.00	\$2,905.84
DOAK	ERICA	\$31,979.70	\$996.21	\$32,975.91
DUNBAR	DENISE	\$21,068.04	\$300.00	\$21,368.04
FENN	KELSEY	\$14,288.43	\$325.00	\$14,613.43
FORTY	MARY ELLEN	\$80,296.06	\$1,543.56	\$81,839.62
GERARDI	STASIA	\$21,009.03	\$1,582.50	\$22,591.53
HECK	DEIRDRE	\$20,713.08	\$300.00	\$21,013.08
HENNIG	AMELIA	\$55,742.44	\$4,281.48	\$60,023.92



School Employee Payroll

CHIPS PROGRAM

Last Name	First Name	Regular	Other	Total
HOAR	SUSAN	\$20,683.08	\$3,122.00	\$23,805.08
HOYT	RUSSELL	\$50,207.46	\$0.00	\$50,207.46
ITRATO	NICOLE	\$20,773.22	\$1,680.13	\$22,453.35
JOYCE	FRANCES	\$21,068.04	\$7,610.00	\$28,678.04
KULIS	LORI	\$84,737.38	\$1,622.37	\$86,359.75
LEONI	MIRANDA	\$53,133.34	\$1,949.20	\$55,082.54
MARAZZI	MICHELE	\$20,786.01	\$10,744.00	\$31,530.01
MARTIN	LISA	\$61,282.78	\$1,125.84	\$62,408.62
MAZARES	MELANIE	\$69,339.66	\$1,268.44	\$70,608.10
NICOLOSI	LAUREN	\$70,730.66	\$1,300.01	\$72,030.67
O'DONNELL	LESLIE	\$20,653.08	\$300.00	\$20,953.08
PANDA	PRANGYA	\$13,144.48	\$0.00	\$13,144.48
PONTES	TANYA	\$20,426.50	\$1,276.26	\$21,702.76
ROLLO	STEPHANIE	\$21,245.07	\$300.00	\$21,545.07
RUSZKOWSKI	WENDY	\$20,713.08	\$4,912.38	\$25,625.46
SCOTT	LAUREN	\$49,318.14	\$1,153.08	\$50,471.22
SLAVICH	DONNA	\$22,337.07	\$300.00	\$22,637.07
WEAVER-MORRIS	LISA	\$46,372.87	\$868.05	\$47,240.92
ZOUZAS	HARIKLIA	\$21,918.45	\$844.31	\$22,762.76

DISTRICT WIDE STAFF

Last Name	First Name	Regular	Other	Total
ALLEN	SAMUEL	\$1,853.06	\$0.00	\$1,853.06
AMBROSINO	JOSHUA	\$2,029.98	\$0.00	\$2,029.98
ANDERSON	CAROLYN	\$2,965.00	\$0.00	\$2,965.00
ARAVETI	SWETHA	\$1,976.46	\$0.00	\$1,976.46
AVERY	AMY	\$0.00	\$8,436.41	\$8,436.41
BADOLA	KIRAN	\$138.37	\$0.00	\$138.37
BAKER	CARA	\$7,771.03	\$348.50	\$8,119.53
BARON	LESLIE	\$4,231.48	\$0.00	\$4,231.48
BEASLEY	MAX	\$4,750.00	\$0.00	\$4,750.00
BEAUCHESNE	GERALD	\$6,782.50	\$0.00	\$6,782.50
BERNAZANI	MICHAEL	\$0.00	\$2,507.16	\$2,507.16
BERNIER	TRACY	\$154.00	\$0.00	\$154.00
BEVIS	KATHIE	\$7,901.84	\$0.00	\$7,901.84
BIEDERMANN	KELLEY	\$1,279.99	\$0.00	\$1,279.99
BONVENTRE	MATTHEW	\$4,292.50	\$0.00	\$4,292.50
BOTTE	ROSE	\$0.00	\$980.00	\$980.00
BOUFFARD	ANGELA	\$4,359.90	\$0.00	\$4,359.90
BOUTLANE	ZINEB	\$1,741.04	\$0.00	\$1,741.04
BOYD	LILA	\$0.00	\$2,830.20	\$2,830.20
BRANCO	KEVIN	\$0.00	\$7,195.08	\$7,195.08
BRIDLE	JESSICA	\$11,360.50	\$0.00	\$11,360.50
BROWN	ELENA	\$0.00	\$332.78	\$332.78
BUENO	ARIANA	\$305.14	\$0.00	\$305.14
BURNS	JENNIFER	\$6,625.00	\$0.00	\$6,625.00
CALNAN	KRISTEN	\$0.00	\$130.00	\$130.00



School Employee Payroll

DISTRICT WIDE STAFF

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
CANNING	CYNTHIA	\$1,409.50	\$0.00	\$1,409.50
CELLINI JR.	RICHARD	\$6,100.00	\$0.00	\$6,100.00
CHASE	ALYSON	\$0.00	\$2,001.22	\$2,001.22
CHATURUEDULA	KIRANMAI	\$1,078.87	\$0.00	\$1,078.87
CHOI	BO	\$2,653.50	\$0.00	\$2,653.50
CHOU	DELIA	\$6,872.50	\$0.00	\$6,872.50
CHOUBEY	NEHA	\$6,812.95	\$0.00	\$6,812.95
CIARLETTA	MICHAEL	\$11,234.17	\$0.00	\$11,234.17
CLAPP	SUSAN	\$2,418.57	\$0.00	\$2,418.57
CLASEN	JAMES	\$0.00	\$709.20	\$709.20
CONNELL	JEREMIAH	\$320.00	\$0.00	\$320.00
COURCY	JOY	\$982.38	\$0.00	\$982.38
COX	SHARON	\$2,015.50	\$0.00	\$2,015.50
CRAFTS	THERESA	\$339.37	\$0.00	\$339.37
CRANE	BRIAN	\$0.00	\$10,423.64	\$10,423.64
CRONIN	LAURA	\$666.68	\$0.00	\$666.68
CROWELL	EILEEN	\$7,905.00	\$0.00	\$7,905.00
CURRAN	THOMAS	\$0.00	\$2,168.62	\$2,168.62
DANAHY	ISABELLE	\$852.50	\$0.00	\$852.50
DAVIS	AMELIA	\$1,164.24	\$0.00	\$1,164.24
DAVIS	LINDA	\$5,790.00	\$0.00	\$5,790.00
DAVIS	MARIE-ALINE	\$106.00	\$0.00	\$106.00
DE LA FLOR	LOUIS	\$75.00	\$0.00	\$75.00
DEFELICE	MELINDA	\$1,445.00	\$0.00	\$1,445.00
DEIGNAN	SUSAN	\$0.00	\$997.50	\$997.50
DELETETSKY	ROBERTA	\$4,248.66	\$0.00	\$4,248.66
DENSON	GREGORY	\$5,890.00	\$0.00	\$5,890.00
DESMARAIS	GAIL	\$590.00	\$0.00	\$590.00
DEWEY	THYRA	\$0.00	\$3,979.80	\$3,979.80
DILLMAN	BENJAMIN	\$964.15	\$0.00	\$964.15
DISTASI	LOUIS	\$0.00	\$3,446.10	\$3,446.10
DIVINCENZO	RISA	\$145.50	\$0.00	\$145.50
DIXON	KERRI	\$3,212.75	\$0.00	\$3,212.75
DODDS	MARSHA	\$5,638.09	\$0.00	\$5,638.09
DONOGHUE	ANDREW	\$0.00	\$2,089.93	\$2,089.93
DONOVAN	ROBERT	\$4,817.89	\$0.00	\$4,817.89
DOUGLAS	STEPHANIE	\$2,100.96	\$1,509.76	\$3,610.72
DRISCOLL	BETSEY	\$6,345.68	\$0.00	\$6,345.68
DRISCOLL	REBECCA	\$0.00	\$1,405.06	\$1,405.06
DUFFY	KATHLEEN	\$2,942.50	\$0.00	\$2,942.50
DUGGAN	BRYAN	\$0.00	\$5,123.46	\$5,123.46
DUNLAP	KRISTIN	\$9,400.00	\$0.00	\$9,400.00
EARL	LENA	\$1,925.00	\$0.00	\$1,925.00
EBRAHIM	DIANA	\$143.00	\$0.00	\$143.00
ELLIOTT	ERICA	\$0.00	\$118.71	\$118.71
EPSTEIN	SARA	\$4,853.00	\$0.00	\$4,853.00
ERIKSEN	KRISTEN	\$0.00	\$7,323.63	\$7,323.63



School Employee Payroll

DISTRICT WIDE STAFF

Last Name	First Name	Regular	Other	Total
EVANS	THERESA	\$3,255.92	\$0.00	\$3,255.92
FENNELLY	DENISE	\$3,446.37	\$0.00	\$3,446.37
FILADORO	KATHLEEN	\$2,858.00	\$0.00	\$2,858.00
FIPPEN	HOLLY	\$6,611.26	\$0.00	\$6,611.26
FLANAGAN	AMY	\$8,185.23	\$0.00	\$8,185.23
FLEMING	CHRISTOPHER	\$1,000.00	\$0.00	\$1,000.00
FOLEY	DONNA	\$30,000.00	\$0.00	\$30,000.00
FRANCISCO	BRIAN	\$613.51	\$2,187.00	\$2,800.51
GARCIA BARRAGAN	MIRIAM	\$5,192.50	\$0.00	\$5,192.50
GARRAHAN	JOANNE	\$390.00	\$0.00	\$390.00
GAUVIN	KERRY	\$0.00	\$520.00	\$520.00
GAVIRIA	HEDER	\$0.00	\$739.50	\$739.50
GHAFOURIAN	FARANAK	\$4,569.86	\$0.00	\$4,569.86
GIBSON	ALICE	\$5,785.00	\$0.00	\$5,785.00
GLEASON-TADA	MARIE	\$4,967.50	\$0.00	\$4,967.50
GLYNN	CONNOR	\$70.00	\$0.00	\$70.00
GODIN	JANIEL	\$930.16	\$0.00	\$930.16
HAIDAR	DIANE	\$9,433.87	\$250.00	\$9,683.87
HANSBURY	ROBERT	\$0.00	\$240.00	\$240.00
HANSEL	JULIE	\$1,200.00	\$0.00	\$1,200.00
HARTSHORN	CURTIS	\$0.00	\$1,415.00	\$1,415.00
HAYES	KELLY	\$271.50	\$0.00	\$271.50
HAYWOOD	DEBORA	\$897.50	\$0.00	\$897.50
HECKING	JENNIFER	\$0.00	\$260.00	\$260.00
HEDISON	BEVERLY	\$8,445.00	\$0.00	\$8,445.00
HEGARTY	MARK	\$0.00	\$3,070.76	\$3,070.76
HOBBY	TATUM	\$108.90	\$0.00	\$108.90
HUGHES	STEPHEN	\$0.00	\$2,946.10	\$2,946.10
HUTCHINSON	CHLOE	\$0.00	\$1,632.66	\$1,632.66
JEGANATHAN	MEERA	\$6,826.49	\$0.00	\$6,826.49
JUDGE	KAITLIN	\$562.50	\$0.00	\$562.50
KALOGRAIA	SOFIA	\$33.00	\$0.00	\$33.00
KINNETT	HARRIET	\$0.00	\$5,074.50	\$5,074.50
KIVLAN	SARAH	\$73.00	\$0.00	\$73.00
KULKARNI	ARUNDHATI	\$584.75	\$0.00	\$584.75
KURTH	KRISTIANA	\$8,402.50	\$0.00	\$8,402.50
LABRECQUE	CHERYL	\$352.50	\$0.00	\$352.50
LAGOU	MARIA	\$66.55	\$0.00	\$66.55
LANG	JOHN	\$0.00	\$607.50	\$607.50
LAROCHELLE	LISA	\$1,514.67	\$0.00	\$1,514.67
LAVERTY	ALEXANDRA	\$0.00	\$2,040.00	\$2,040.00
LEFEBVRE	KRISTEN	\$8,660.00	\$0.00	\$8,660.00
LENTZ	SUSAN	\$8,874.43	\$0.00	\$8,874.43
LEONARD JR	KEVIN	\$0.00	\$7,195.08	\$7,195.08
LINSTAD	HEATHER	\$0.00	\$6,209.00	\$6,209.00
LUPOLI	MICHAEL	\$0.00	\$2,507.16	\$2,507.16
LY	CHRISTINE	\$3,918.50	\$0.00	\$3,918.50



School Employee Payroll

DISTRICT WIDE STAFF

Last Name	First Name	Regular	Other	Total
LYNCH	JENNIE	\$5,634.75	\$250.00	\$5,884.75
MACDONALD	KAYLA	\$0.00	\$2,119.20	\$2,119.20
MACHADO	DANIELLE	\$0.00	\$1,700.00	\$1,700.00
MAHER	JILLIAN	\$1,135.84	\$0.00	\$1,135.84
MALONEY	KATHLEEN	\$4,132.16	\$13.16	\$4,145.32
MARKHAM	LISA	\$317.32	\$0.00	\$317.32
MARSH	ALLAN	\$75.00	\$0.00	\$75.00
MARSH	CEDRIC	\$112.50	\$0.00	\$112.50
MARTIN	CONNOR	\$0.00	\$1,768.00	\$1,768.00
MARTIN	DARBY	\$1,350.00	\$0.00	\$1,350.00
MARTINEZ	JOHN	\$0.00	\$4,567.96	\$4,567.96
MASOUD	KHAWLA	\$108.75	\$0.00	\$108.75
MATHUR	MONAL	\$5,072.26	\$0.00	\$5,072.26
MCALONIE	KATHLEEN	\$4,394.70	\$0.00	\$4,394.70
MCGOWAN	JENNIFER	\$0.00	\$780.00	\$780.00
MCGUINNESS	ANDREW	\$175.00	\$0.00	\$175.00
MCLEAN	KATHRYN	\$0.00	\$2,612.62	\$2,612.62
MEAD	SHANNON	\$26,572.56	\$900.26	\$27,472.82
MICHELINI	JAMES	\$0.00	\$2,168.62	\$2,168.62
MICOL	CHARLES	\$0.00	\$7,195.08	\$7,195.08
MINER	DANIELLE	\$0.00	\$997.50	\$997.50
MONAHAN	MEAGAN	\$937.50	\$0.00	\$937.50
MORAN	MARY	\$825.00	\$0.00	\$825.00
MORRISSETTE	AMY	\$0.00	\$18,282.00	\$18,282.00
MORTON	JUSTIN	\$160.00	\$0.00	\$160.00
MOUNSEY	AARON	\$0.00	\$1,091.14	\$1,091.14
MURRAY	DONNA	\$30,000.00	\$0.00	\$30,000.00
NEEDLE	ANN	\$66.00	\$0.00	\$66.00
O'BRIEN	JAMES	\$0.00	\$88.00	\$88.00
ORCHARD	KATHRYN	\$0.00	\$5,166.00	\$5,166.00
PADHY	SUNITA	\$7,817.29	\$0.00	\$7,817.29
PALAGIRI	ZABEENA	\$5,914.75	\$0.00	\$5,914.75
PANTON	LISA	\$36.08	\$0.00	\$36.08
PAPPERT	ALYSSA	\$287.50	\$0.00	\$287.50
PATEL	MONALI	\$139.00	\$0.00	\$139.00
PATEL	VIDITA	\$712.76	\$0.00	\$712.76
PERRY	CHANDA	\$0.00	\$650.00	\$650.00
PERRY	DANIELLE	\$0.00	\$2,430.00	\$2,430.00
PETROVA	SVETLANA	\$6,755.00	\$0.00	\$6,755.00
PINDARA	SAMANTHA	\$5,032.46	\$0.00	\$5,032.46
POTULA	RAMADEVI	\$3,530.60	\$0.00	\$3,530.60
RAPONE	LEONARD	\$0.00	\$12,721.46	\$12,721.46
RAVAL	BHUMIKA	\$1,357.40	\$0.00	\$1,357.40
RAYMOND	BRIANNA	\$0.00	\$3,485.20	\$3,485.20
RECORDS	RICHELLE	\$284.42	\$0.00	\$284.42



School Employee Payroll

DISTRICT WIDE STAFF

Last Name	First Name	Regular	Other	Total
REGA	ALLISON	\$548.46	\$0.00	\$548.46
REID	REBECCA	\$68.75	\$0.00	\$68.75
REPPUCCI	DONNA	\$375.00	\$0.00	\$375.00
RIZZO	KENDALL	\$0.00	\$5,765.52	\$5,765.52
ROCHE	MARIANNE	\$0.00	\$172.93	\$172.93
ROKAS	ASHLEY	\$0.00	\$3,104.50	\$3,104.50
RONCHETTI	CHARLES	\$4,687.50	\$0.00	\$4,687.50
SAHA	DIPTI	\$8,566.25	\$0.00	\$8,566.25
SAMUELS	CLARISSA	\$225.00	\$0.00	\$225.00
SCANLON	JAMES	\$0.00	\$4,867.28	\$4,867.28
SCHAFFER	JESSICA	\$0.00	\$390.00	\$390.00
SCHEDIN	ERIC	\$3,487.50	\$0.00	\$3,487.50
SETT	JAYATRI	\$5,690.48	\$0.00	\$5,690.48
SEVIGNY	COREY	\$322.30	\$0.00	\$322.30
SHAHAB	ANNE	\$2,325.65	\$0.00	\$2,325.65
SHAUGHNESSY	CIARA	\$0.00	\$5,123.46	\$5,123.46
SHUMBATA	JANICE	\$4,487.50	\$0.00	\$4,487.50
SILVERMAN	PETER	\$1,145.00	\$0.00	\$1,145.00
SKINNER	SHANNON	\$0.00	\$3,979.80	\$3,979.80
SMALDONE	GAIL	\$225.00	\$0.00	\$225.00
SOEL	MICHELLE	\$7,485.00	\$100.00	\$7,585.00
SORAGHAN	KATHRYN	\$150.00	\$0.00	\$150.00
SPENCER	ALLYSON	\$3,752.50	\$0.00	\$3,752.50
STEWART	JAMES	\$79.38	\$0.00	\$79.38
STONE	KEITH	\$0.00	\$3,238.50	\$3,238.50
SUBRAMANIAN	RAMYA	\$3,701.10	\$0.00	\$3,701.10
SULLIVAN	ANDREW	\$1,710.00	\$0.00	\$1,710.00
SULLIVAN	ROBERT	\$0.00	\$369.75	\$369.75
SWIERZBIN	ANNA	\$40,452.34	\$1,110.00	\$41,562.34
TANSEY	JAMES	\$0.00	\$3,637.56	\$3,637.56
TASKER	ALAN	\$637.50	\$0.00	\$637.50
TENAGLIA	PAUL	\$0.00	\$4,763.60	\$4,763.60
THAKUR	ISHITA	\$2,863.62	\$0.00	\$2,863.62
TOOMEY	NICOLE	\$0.00	\$650.00	\$650.00
TRONCOSO	TRACY	\$734.36	\$0.00	\$734.36
TURLEY	RUTH	\$0.00	\$910.00	\$910.00
TURNER	F. WESLEY	\$0.00	\$2,054.48	\$2,054.48
VALDEZ	EDGAR	\$0.00	\$4,568.40	\$4,568.40
WALDRON	HILARY	\$37.50	\$0.00	\$37.50
WELDON	LISA	\$150.00	\$0.00	\$150.00
WIEDMAN	JASON	\$0.00	\$2,619.00	\$2,619.00
WITKUS	ARRON	\$0.00	\$1,367.82	\$1,367.82
WONG	VICKY	\$0.00	\$3,628.00	\$3,628.00
YUTKINS	RICHARD	\$630.00	\$3,979.80	\$4,609.80



School Employee Payroll

FOOD SERVICE

Last Name	First Name	Regular	Other	Total
AGOSTINO	MELANIE	\$11,194.34	\$372.70	\$11,567.04
ANTOLINI	NANCY	\$78,936.00	\$0.00	\$78,936.00
BARBER	ROSALIA	\$9,913.73	\$100.00	\$10,013.73
BISHOP	LAURA	\$10,353.44	\$100.00	\$10,453.44
COLLINS	DANIELLE	\$9,316.17	\$11,639.48	\$20,955.65
COUTU	TINA	\$4,072.75	\$0.00	\$4,072.75
DAIGNEAULT	MAGALY	\$9,710.50	\$199.77	\$9,910.27
DE YOUNG	LESLIE	\$20,830.23	\$9,596.45	\$30,426.68
DONOGHUE	ROBIN	\$10,703.48	\$2,267.50	\$12,970.98
ELLIOTT	ALLISON	\$12,149.23	\$199.77	\$12,349.00
FENJAN	SUNDES	\$2,769.25	\$0.00	\$2,769.25
FREDERICKS	GEORGIA	\$19,961.14	\$352.30	\$20,313.44
GOSS	LISA	\$6,736.27	\$5,420.42	\$12,156.69
HIGGINS	ROBERT	\$5,327.06	\$123.57	\$5,450.63
HUGHES	TRACY	\$5,324.00	\$0.00	\$5,324.00
LANE	DEANNA	\$10,056.54	\$100.00	\$10,156.54
LEGASSEY	CATHERINE	\$7,286.92	\$0.00	\$7,286.92
LUCONTONI	NORMA	\$211.75	\$0.00	\$211.75
MAIELLANO	CATHLEEN	\$16,399.26	\$100.00	\$16,499.26
MAKARA	HEATHER	\$10,669.40	\$100.00	\$10,769.40
MENDONZA	PHYLLIS	\$17,307.55	\$129.64	\$17,437.19
NEBALSKI	JOANNE	\$42,300.09	\$0.00	\$42,300.09
NENTWIG	SUZANNE	\$704.00	\$0.00	\$704.00
PAIS	DENISE	\$9,987.66	\$100.00	\$10,087.66
PERRY	DONNA	\$10,177.02	\$100.00	\$10,277.02
PERRY	LEAH	\$23,499.81	\$511.75	\$24,011.56
POISSON	CATHERINE	\$10,288.54	\$100.00	\$10,388.54
REPOZA	MICHELLE	\$14,934.14	\$224.99	\$15,159.13
RICHARDSON	MARISSA	\$10,002.43	\$100.00	\$10,102.43
SANDELLI	GINA	\$9,369.44	\$3,115.44	\$12,484.88
SCARINGI	ELLEN	\$3,720.75	\$0.00	\$3,720.75
SILVA	PATRICIA	\$13,468.37	\$668.13	\$14,136.50
STUART	JENNIFER	\$10,252.79	\$173.86	\$10,426.65
TERRANOVA	SANDRA	\$9,688.98	\$0.00	\$9,688.98

COMMUNITY EDUCATION

Last Name	First Name	Regular	Other	Total
ADAMS	ROBYN	\$66,130.15	\$3,454.53	\$69,584.68
BEAUDIN	BONNIE	\$396.00	\$1,585.25	\$1,981.25
BENDA	SARAH	\$0.00	\$293.75	\$293.75
BOSSI	DEREK	\$0.00	\$2,160.58	\$2,160.58
BRAGA	KRISTA	\$0.00	\$3,154.44	\$3,154.44
BRODIE	SANDRA	\$22,580.47	\$0.00	\$22,580.47
BYAM	NOELLA	\$0.00	\$12,419.38	\$12,419.38
CARROLL	KATHLEEN	\$0.00	\$12,661.12	\$12,661.12
CASSISTA	GERARD	\$0.00	\$116.00	\$116.00
CASTINE	LINDA	\$0.00	\$5,019.25	\$5,019.25



School Employee Payroll

COMMUNITY EDUCATION

Last Name	First Name	Regular	Other	Total
CONLEY	KATHERINE	\$0.00	\$1,506.25	\$1,506.25
COOLIDGE	MARTHA	\$0.00	\$15,201.50	\$15,201.50
COWGILL	JUDITH	\$0.00	\$13,142.70	\$13,142.70
DARWIN	MADISON	\$0.00	\$2,186.26	\$2,186.26
DILLON	AMANDA ROSE	\$0.00	\$726.75	\$726.75
ELLIS	RUTHANN	\$0.00	\$7,403.72	\$7,403.72
FAHY	MICHAEL	\$0.00	\$10,925.57	\$10,925.57
FALARDEAU	LAURA	\$0.00	\$1,055.06	\$1,055.06
FANTASIA	FALLON	\$26,878.07	\$3,497.00	\$30,375.07
FEDORCHUK	JESSICA	\$0.00	\$745.25	\$745.25
FIELDS	STEFANIE	\$3,288.65	\$0.00	\$3,288.65
FRANTISKA	JOSEPH	\$0.00	\$493.00	\$493.00
GALLAGHER	JAN	\$0.00	\$9,148.56	\$9,148.56
GAUTHIER	STEPHANIE	\$0.00	\$14,512.75	\$14,512.75
GHOBRIAL	KAREN	\$0.00	\$655.08	\$655.08
GREEN	ISABELLA	\$0.00	\$22.00	\$22.00
GREEN	KIMARA	\$23,959.60	\$68.00	\$24,027.60
GREENLEE	JANEE	\$0.00	\$441.58	\$441.58
GROVES	JEAN	\$37,012.71	\$0.00	\$37,012.71
HAMEL	LAUREN	\$0.00	\$1,628.06	\$1,628.06
HANSEN	HEIDI	\$35,496.06	\$114.75	\$35,610.81
HOGAN	EAMON	\$0.00	\$905.64	\$905.64
KALABOKIS	BETHANY	\$33,292.77	\$2,790.00	\$36,082.77
KANE	CASANDRA	\$0.00	\$1,750.00	\$1,750.00
KELLETT	BRITTANY	\$0.00	\$3,145.50	\$3,145.50
KELTS	SYLVIA	\$0.00	\$6,744.75	\$6,744.75
KINNEY	KEITH	\$0.00	\$7,837.00	\$7,837.00
KIVLAN	MATTHEW	\$0.00	\$8,906.55	\$8,906.55
KLESCHINSKY	EMILY	\$0.00	\$1,788.20	\$1,788.20
KOETHE	DALE	\$0.00	\$1,209.00	\$1,209.00
LABLONDE	MARY ANN	\$0.00	\$8,019.75	\$8,019.75
LACAVA	EMMA	\$0.00	\$286.87	\$286.87
LAFLAMME	KATHLEEN	\$10,462.20	\$5,666.80	\$16,129.00
LEBEL	LINDA	\$0.00	\$12,814.25	\$12,814.25
LENINGTON MARTIN	KAREN	\$74,268.69	\$0.00	\$74,268.69
LUTHRA	GOPIKA	\$0.00	\$3,157.00	\$3,157.00
MACLAUHLAN	NANCY	\$0.00	\$131.75	\$131.75
MACLEOD	LAUREN	\$39,257.94	\$1,664.09	\$40,922.03
MAGLIOZZI	BEATRICE	\$4,554.03	\$64.69	\$4,618.72
MAHURKAR	KETAKI	\$0.00	\$720.39	\$720.39
MARION	RICHARD	\$0.00	\$1,328.77	\$1,328.77
MARTINEC	NATALIE	\$0.00	\$65.04	\$65.04
MATTSEN	HANNAH	\$0.00	\$1,873.15	\$1,873.15
MATTSEN	PAULA	\$24,209.36	\$80.75	\$24,290.11
MCCARTIN	JANICE	\$26,813.77	\$7,952.50	\$34,766.27
MILLER	RYAN	\$0.00	\$439.88	\$439.88
MISHRA	MANJARI	\$0.00	\$1,877.44	\$1,877.44



School Employee Payroll

COMMUNITY EDUCATION

Last Name	First Name	Regular	Other	Total
MOORES	JANE	\$0.00	\$810.00	\$810.00
MORRILL	COLBY	\$0.00	\$2,469.68	\$2,469.68
MORRISSEY	HENRIETTA	\$5,999.49	\$5,486.25	\$11,485.74
MORTON	JENNIFER	\$17,078.86	\$0.00	\$17,078.86
MURPHY	AMANDA	\$350.00	\$0.00	\$350.00
O'DONNELL	KAREN	\$0.00	\$3,100.24	\$3,100.24
PATNO	SARA	\$0.00	\$542.00	\$542.00
PREES	EVAN	\$0.00	\$2,881.93	\$2,881.93
PRICE	CYNTHIA	\$0.00	\$6,035.00	\$6,035.00
QUINN	THERESE	\$0.00	\$1,595.00	\$1,595.00
RIGBY	WENDY	\$9,723.75	\$725.00	\$10,448.75
ROBINSON	EMILY	\$0.00	\$110.00	\$110.00
RUFF	JULIANNA	\$0.00	\$1,025.24	\$1,025.24
SARGENT	LINDSEY	\$0.00	\$2,173.50	\$2,173.50
SCHOENFELD	AMANDA	\$0.00	\$1,995.00	\$1,995.00
SCHULZE	OLIVE	\$0.00	\$10,132.51	\$10,132.51
SCOTT	FELICIA	\$35,373.66	\$331.50	\$35,705.16
SCOTT	KIERA	\$0.00	\$284.64	\$284.64
SENES	RENEE	\$0.00	\$116.00	\$116.00
SHAW	TRACY	\$0.00	\$1,499.64	\$1,499.64
SHEA	ASHLEY	\$0.00	\$822.38	\$822.38
SHEEHAN	KAREN	\$13,191.80	\$0.00	\$13,191.80
SHOMPHE	JESSICA	\$0.00	\$66.00	\$66.00
SILVA	MARIE	\$19,457.70	\$3,174.75	\$22,632.45
SMALL	HAILEY	\$0.00	\$152.00	\$152.00
SPOONER	TRACEY	\$24,271.80	\$195.50	\$24,467.30
SULLIVAN	MARCIA	\$0.00	\$58.00	\$58.00
SUNDSTROM	ARIANNA	\$0.00	\$1,656.57	\$1,656.57
THURLOW	ANDREA	\$0.00	\$1,291.88	\$1,291.88
TIERNEY	NATALIE	\$0.00	\$675.02	\$675.02
TRUDEL	SUZANNE	\$469.64	\$136.00	\$605.64
TURNER	JOAN	\$0.00	\$232.00	\$232.00
UVELLO	CHRISTINE	\$0.00	\$2,544.00	\$2,544.00
VACCARO	KAYLA	\$0.00	\$1,895.00	\$1,895.00
VIGNOLA	MATT	\$0.00	\$1,090.12	\$1,090.12
VINES	JOSEPH	\$0.00	\$2,214.00	\$2,214.00
WALSH	MICHELE	\$35,126.65	\$13,631.20	\$48,757.85
WARREN	EMILY	\$0.00	\$93.50	\$93.50
WESTLAND	LINDA	\$43,361.80	\$236.20	\$43,598.00
WILLIAMS	SARAH	\$0.00	\$1,831.82	\$1,831.82
WOOD	CHRISTINE	\$36,081.15	\$0.00	\$36,081.15
WREN	EDWARD	\$0.00	\$2,465.00	\$2,465.00



Town Clerk *Patricia E. Dzuris*



Jennifer Almeida, Nancy Sousa, MaryLou Carney and Patricia Dzuris

STAFF

During Fiscal Year 2018, there were many adjustments as we bid a sad adieu to our beloved Town Clerk, Onorina Z. Maloney, and wished her well in her retirement to the mountains of Colorado. Onorina brought wide swept change and initiative to the Town Clerk's Office in the five short years that she was here. She consolidated polling locations, remodeled and reorganized everything in the office and brought systems into place that will be followed for years to come. She created a well-oiled machine that manages to chug on in her absence primarily because of her tremendous vision and leadership. We miss her every day and do our very best to carry on her legacy of excellence in all that we do.

Patricia E. Dzuris was promoted from Assistant Town Clerk and sworn in as the new Town Clerk. MaryLou Carney was promoted from Principal Clerk II and sworn in as the new Assistant Town Clerk. Nancy Sousa joined the team at the start of the fiscal year. Nancy brings her cheerful demeanor and diverse expertise to the myriad of tasks that she handles in the office. Jennifer Almeida, Voter Registration Coordinator, supports the Board of Registrar's Office by ensuring the timely processing of voter registrations, absentee ballot applications, certifications of nomination and petition papers. We focus on serving the

needs of the community with enthusiasm and a spirit of helpfulness, appreciation and generosity as well as supporting each other as a team.

The Clerk team is fortunate to have volunteers who support the Clerk's Office and help to keep us moving forward. Volunteers have helped to file census forms, organize voter registration cards, work elections, assist with mailings, and continually help out where needed. Grateful thanks go to Alma Rigazio, Frances McDougall, Kathleen O'Brien, Carolyn Curtin and Connie Silvia. The Clerk's office would not be able to accomplish many of its projects without these incredibly talented and dedicated individuals.

ELECTIONS

During fiscal year 2018 - beginning July 1, 2017 through June 30, 2018 - the Office conducted the Annual Town Election on April 3, 2018. The office held a voter registration session when the office remained open from 8:30 to 8:00 PM in advance of the Town Election. From July 1, 2017 to June 30, 2018, the office processed 7768 voter registrations and changes, 222 absentee ballots. The Clerk's Office is grateful for the 200+ team of election workers who give of themselves to ensure the democratic process is upheld with the utmost integrity.

CENSUS

In December 2017, the office administered the census to nearly 15,000 households utilizing the Commonwealth's Voter Registration Information System. It is through this system that the Jury List and Street List are produced, as required by law. In preparation for the 2020 Federal Census, the Town Clerk worked closely with DPW Civil Engineer, Scott Ludwig, to cull through the list of addresses to provide the most up-to-date and accurate information possible.

Uses for Federal Census Data:

- Apportion representation among states as mandated by Article 1, Section 2 of the US Constitution
- Draw congressional and state legislative districts, school districts and voting precincts



Town Clerk

- Enforce voting rights and civil rights legislation
- Distribute federal dollars to states
- Inform planning decisions of federal, tribal, state and local government
- Inform organizational decisions (e.g., where to locate, size of market, etc.) of businesses and non-profits

TOWN MEETINGS

The October 2017 Fall Annual Town Meeting commenced on Monday, October 16, 2017, and ran for three sessions. The April 2018 Spring Annual Town Meeting commenced on Monday, April 30 and ran for two sessions. The Clerk and Town Moderator thank the 162 Town Meeting Representatives who give their time to ensure each of our nine precincts is fully represented. A special thanks to Eleanor Gilroy, Kathleen Weeks, and Nancy Sousa, for their assistance in ensuring all representatives are accurately checked in, provided with their badges and other pertinent materials.

ETHICS/CONFLICT OF INTEREST

The Office administered the Oath of Office to over 400 appointed and elected officials and provided packets containing information on the conflict of interest law summary, online ethics training, and open meeting law summary.

REVENUE

The Office of the Town Clerk turned over the following amounts to the Town and State Treasuries as of June 30, 2018:

Dog Licenses, late fees and citations	\$79,145.00
General Revenue ⁽¹⁾	\$50,237.00
Other Department Revenue ⁽²⁾	\$8,534.00
Permits ⁽³⁾	\$3,835.00
Marijuana	\$0.00
Total revenue collected from July 1, 2017 to June 30, 2018	\$141,751.00

(1) Birth, Marriage, Death & Business Certificates
 (2) Marriage Intentions, Street Listing, Violations
 (3) Burial Permits, Raffle Permits, Underground Storage Tanks Permits

DOG LICENSING

The Clerk's Office, in concert with the Animal Control Officer, continues to strengthen its outreach to dog owners to be law compliant. A rabies clinic was held in February to provide a cost effective solution to vaccinate dogs. All dog owners are reminded that it's State Law to keep all dogs current on vaccines and to have a yearly dog license. The Clerk's Office online dog licensing has increased compliance with State law. The system allows for email reminders to go out to dog owners before the implementation of late fees and/or citations. Through this outreach, dog owners are also reminded about upcoming deadlines, rabies clinic, and if their dog's rabies are coming up for renewal. For the 2018 licensing year and as of the date of this report, we have so far licensed 4144 of the 4223 known dogs in town. We are currently at 98.1% compliance for licensed dogs. There are 1169 residents registered online through the dog licensing program.

License Period 12/1 - 6/30	2015	2016	2017	2018	%
# Dogs Licensed	3866	4010	4092	4144	+1.3%

VITAL STATISTICS

The Town Clerk's office, acting as the Town's Register of Vital Records, recorded the following statistics for calendar year 2017 as of December 31, 2017:

VITAL STATISTICS	2013	2014	2015	2016	2017
Births	334	300	326	295	302
Marriage Intentions	122	157	134	158	132
Marriages	119	145	127	145	145
Deaths	356	367	372	391	391

C.L.E.R.K. INTERNSHIP PROGRAM

The Community Leadership through Education, Responsibility, and Kindness (CLERK) Internship Program was implemented in 2012 by former Town Clerk, Onorina Maloney. To date, twenty-seven enthusiastic individuals have graduated from the program. The CLERK Internship Program is a year-round opportunity for high school students, college students, post graduates, and professionals to gain valuable experience working in local government.

Town Clerk

The program is modeled on citizen and servant leadership, where interns gain professional skills while contributing to Chelmsford's local government as active participants and community representatives.

INITIATIVES

Through research and collaboration, the Clerk's Office continuously strives to meet the needs of citizens by embracing streamlined processes and technologies. To better manage and track public records requests according to the changes in the Public Records Law, the Clerk's Office implemented an online Public Records portal where requests for public records can easily processed and accessed online.

The Public Records Advisory Committee was formed to provide advice, guidance, and support to the records program, to work with local government officials and their professional associations promoting an understanding of the program's goals and the value of the program, promote public awareness, provide advice or appraisal on archival records, review disposition of records where there are questions or the historical value needs review. This committee assists the Town Clerk in prioritizing and resolving upcoming record management issues.

As part of a five year Capital Plan to improve the overall environment, storage and archiving of permanent records, the Town Clerk submitted a proposal to the Capital Planning Committee to begin with the rehousing of thousands of Planning and Zoning records that are required by the state to be kept in perpetuity. The year one appropriation was approved at the 2018 Spring Annual Town Meeting. Climate Control will be installed in the first floor Town Clerk Vault along with archival shelving and mobile box storage shelving system will be installed in the Planning/Zoning file room. This will be complete by November 2018. The next year proposal will include climate control installation in the lower level Town Clerk Vault and the Treasurer's Vault as well as archival shelving in both locations.



It has been a very busy and rewarding first year serving as your Town Clerk. I am honored to continue the tradition of excellence in public service that has been established by my predecessor. It is a privilege to work alongside such an amazing team of dedicated people every day. We hope everyone feels welcome and supported when they walk through the doors of the Town Clerk's Office.

Respectfully Submitted:
Patricia E. Dzuris
Town Clerk

Support Team:
MaryLou Carney, Assistant Town Clerk
Jennifer V. Almeida, Voter Registration Coordinator
Nancy S. Sousa, Principal Clerk



Board of Registrars

The Board of Registrars, as directed by State and Federal Election Laws and by the Secretary of Commonwealth, provides voters in the Town of Chelmsford the opportunity to participate in their government through voting. The success of the democratic process requires the Board of Registrars to conduct fair, transparent elections that accurately reflect the intent of the electorate. To achieve this objective, the Registrars have two primary functions: register voters and conduct elections.

The Board of Registrars, through the Town Clerk's Office, offers a comprehensive year round program of voter registration and voter outreach. Using the statewide Central Voter Registration System (VRIS) database, the Registrars and the Office of the Town Clerk: determine the eligibility of voters; maintain the voter registration records and street file database; process absentee ballot applications; certify candidate nomination petitions and proposed town meeting articles; and provide public voter/census information, access to electronic lists of registered voters, and absentee applicants.

Election logistics also include: recruiting and training election officers; testing election equipment; overseeing polling places and absentee voting; preparing ballots; providing information to the public; compiling election returns; and posting unofficial election results on the Town's website on election night. In addition, the Office of the Town Clerk receives and provides public access to candidates' campaign contribution and expenditure reports.

All Chelmsford voters who are US citizens, who attain the age of 18 by the election date, and register to vote by the voter registration deadline, are eligible to vote. Registering to vote has become a very convenient process. Qualified individuals can now register to vote online by visiting the Secretary of Commonwealth's website. Eligible persons may also register to vote in person at the Town Clerk's Office during business hours Monday – Friday from 8:30 am to 4:00 pm, or a mail-in voter registration form may be requested by calling the Clerk's Office.

Voter registration applications are also available online by visiting the Secretary of Commonwealth's website.

The Registrars and Town Clerk perform additional functions that include: developing voter information lists; creating policies and procedures to comply with federal and state laws; responding to public inquiries; and receiving suggestions and feedback from voters, campaigns, candidates, elected officials, and the press.

The Town Clerk and the Board of Registrars, wish to thank the team of 200+ election officers, without whom elections would not be possible. Grateful thanks go out to all personnel for their untiring dedication and assistance during our election cycles.

Chelmsford is comprised of nine voting precincts, which are located at the following locations:
Precincts 1, 4, 5, 6, 7, 8 and 9: McCarthy Middle School Gymnasium 250 North Rd.
Precincts 2 and 3: Chelmsford Senior Center 75 Groton Road North Chelmsford,

Respectfully submitted by the Board of Registrars,

Patricia E. Dzuris
Thomas R. Fall
James M. Lane
Peter Dulchinos



Board of Registrars

Voting Strength as of December 31, 2017 Enrolled Voters																				
Precinct	A	AA	B	CC	D	E	G	H	J	K	L	O	Q	R	S	T	U	X	Z	GRAND TOTALS
1	3			11	577				1		12		1	310			1684	1		2600
2	2		1	23	638						8	2		261	1		1577			2513
3				11	590		1		3		8	1	2	327		1	1701			2645
4	1			10	538		1		2		7	5	1	308		1	1548			2422
5	1	1		15	577				2		5	2		304		2	1784	1	1	2695
6	1			8	633		1		2	1	2		1	326			1787	1		2763
7		1		6	549				1		5	2	1	388		3	1773	1		2730
8				7	553	1			2		5		1	279		1	1709			2558
9	1			6	556		1	1	2		8	1		325		1	1838	3		2743
Grand Totals	9	2	1	97	5211	1	4	1	15	1	60	13	7	2828	1	9	15401	7	1	23669

LEGEND

- | | | | |
|---|--------------------------|------------------------------|-------------------------------|
| A - Conservative | H - We the People | P - Prohibition | W - Veteran Party America |
| B - Natural Law Party | J - Green Rainbow | Q - American Independent | X - Pirate |
| C - New World Council | K - Constitution Party | R - Republican | Y - World Citizens Party |
| D - Democrat | L - Libertarian | S - Socialist | Z - Working Families |
| E - Reform | M - Timesize Not Down | T - Interdependent 3rd Party | AA - Pizza Party |
| F - Rainbox Coalition | N - New Alliance | U - Unenrolled | BB - American Term Limits |
| G - Green Party USA | O - MA Independent Party | V - America First Party | CC - United Independent Party |
| Parties in BOLD indicate they are represented at Primaries | | | DD - Twelve Visions Party |

COUNT OF RESIDENTS AS OF 12/31/2017				
Precinct	Active Voters	Inactive Voters	Non-Voter	Grand Total
1	2351	353	795	3499
2	2127	498	794	3419
3	2412	344	829	3585
4	2164	366	945	3475
5	2448	357	898	3703
6	2466	383	971	3820
7	2593	227	855	3675
8	2329	303	840	3472
9	2554	291	869	3714
Total	21444	3122	7796	32362



Town Administration

2017 Fall Annual Town Meeting - Summary

Session 1- Date 10/16/17 TMR Member Total: 162- Attendance Record: 104 - Percentage: 64%

Session 2- Date 10/19/17 TMR Member Total: 162- Attendance Record: 104 - Percentage: 64%

Session 3- Date 10/23/17 TMR Member Total: 162- Attendance Record: 116 - Percentage: 72%

Article	Date	Subject	Sponsor	Vote
1	10/16	Reports of the Town Officers and Committees.	Board of Selectmen	Reports heard and accepted
2	10/16	Transfer \$35,035 from Free Cash to the Fiscal Year 2018 Budget appropriation for the School Department.	Town Manager	Carries by majority vote under consent agenda
3	10/16	NO ACTION	Town Manager	NO ACTION
4	10/16	Amend the amount appropriated for the Fiscal Year 2018 Stormwater Management Enterprise Fund under Article 14 of the Warrant for the Spring Annual Town Meeting held on April 24, 2017 by reducing the total appropriation amount to \$0	Town Manager	Carries by majority vote under consent agenda
5	10/16	Amend the Current Fiscal Year Operating Budget	Town Manager	Carries by majority vote under consent agenda
6	10/16	Appropriate \$50,000 for Economic Development Position	Town Manager	Carries by majority vote.
7	10/16	Appropriate \$1,200,000 Purchase of the Chelmsford Forum	Town Manager	Carries by 2/3 vote
8	10/16	Appropriate \$450,000 for Roberts Field Playground	Town Manager	Carries by 2/3 vote
9	10/16	Transfer \$1,041,382 from Free Cash to the General Stabilization Fund	Town Manager	Carries by majority vote
10	10/16	Community Preservation Recreational and Open Space Capital Improvement Funds	Community Preservation Committee	Carries by unanimous consent
11	10/23	Transfer \$15,000 from CPF General Reserve for Center Village Wayfinding Signage	Town Manager & CPC	Carries by majority vote
12	10/16	Transfer \$25,000 from the sale of graves and lots to Cemetery Commission Improvement and Development Fund	Cemetery Commission	Carries by majority vote under consent agenda
13	10/19	Transfer \$30,000 from Chelmsford Telemedia PEG Access Enterprise Fund Free Cash to purchase and install Telecommunications Equipment at the CCA/Town Hall	Town Manager	Carries by majority vote



2017 Fall Annual Town Meeting - Summary

Article	Date	Subject	Sponsor	Vote
14	10/19	Transfer \$40,000 from Chelmsford Telemedia PEG Access Enterprise Fund Free Cash to Reconstruct a Storage Bay at the DPW Richardson Road Garage	Town Manager	Carries by majority vote
15	10/19	Recreational Marijuana – General Bylaw Amendment to Prohibit Non-Medical Marijuana Establishments	Board of Selectmen	Carries by majority vote
16	10/19	Recreational Marijuana – Zoning Bylaw Amendment to Prohibit Recreational Marijuana Establishments	Board of Selectmen	Carries by 2/3 vote
17	10/19	Recreational Marijuana – Moratorium on Recreational Marijuana Establishments	Board of Selectmen	NO ACTION
18	10/19	Historical Commission Adoption of Additional Scenic Roads	Historical Commission	Carries by majority vote
19	10/19	Citizen Petition – Rezoning Portion of Parcel 113-397-7	Citizen Petition Mark Branco	Carries by 2/3 vote
20	10/23	Citizen Petition – Amend Zoning Bylaw 195-6 Paragraph E. Animals Accessory to Dwellings	Citizen Petition Laura McLaughlin	Carries by 2/3 vote
21	10/23	Transfer of Town-owned Parcel of Land off of Mill Road to the Conservation Commission	Town Manager	Carries by majority vote
22	10/23	Elimination of Solid Waste Collection Programs to Non-Governmental Multifamily Complexes with 4 or more rental units	Town Manager	Carries by majority vote
23	10/23	PILOT for 40 Swain Road Solar Electric Generating Facility	Town Manager	Carries by majority vote
24	10/23	Charter Commission Warrant Article – Candidates for Re-election to Town Meeting	Board of Selectmen	Carries by 2/3 vote
25	10/23	Charter Commission Warrant Article – Town Meeting Vacancies	Board of Selectmen	Carries by 2/3 vote
26	10/23	Charter Commission Warrant Article - Eliminate the Election of Constable	Board of Selectmen	Carries by 2/3 vote
27	10/23	Charter Commission Warrant Article - Town Manager Screening Committee	Board of Selectmen	Carries by unanimous consent
28	10/23	Charter Commission Warrant Article – Appointment of Town Constable	Board of Selectmen	Carries by 2/3 vote
29	10/23	Charter Commission Warrant Article – Term of Acting Town Manager	Board of Selectmen	Carries by unanimous consent
30	10/23	Charter Commission Warrant Article - Ministerial and Grammatical Non-Substantive Changes	Board of Selectmen	Carries by unanimous consent
31	10/23	Charter Commission Warrant Article - Reorder and Categorize Town Manager’s Administrative Powers and Duties	Board of Selectmen	Carries by unanimous consent



Fall 2017 Annual Town Meeting October 16, 2017 - First Session

The first session of the 2017 Fall Annual Town Meeting held at the Senior Center, 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30 PM by Moderator Jon H. Kurland on Monday, October 16, 2017. At the quorum count, there were 104 Town Meeting Representatives present of the 162, which satisfied the quorum requirement of 82 Representatives. All stood for the Pledge of Allegiance.

Board of Selectmen Chair, Pat Wojtas, presented a Certificate of Recognition to the following Town Meeting Members for serving 10 years as a Town Meeting Representative: William Nolan of Precinct 8, Michael Raisbeck of Precinct 1 and Jean Whiting of Precinct 2.

ARTICLE 1. To hear reports of the Town Officers and Committees; or act in relation thereto.

MOTION UNDER ARTICLE 1. I move that the Town hear reports of the Town Officers and Committees.

SUBMITTED BY: Board of Selectmen
The following reports were heard; Dr. Jay Lang - Modular Classrooms; S. George Zaharoolis - UMass Lowell West Campus; John Sousa - 5 Year Forecast; Darlene Lussier - CPC Funding

MOTION TO APPROVE CONSENT AGENDA FOR ARTICLES 2, 4, 5 and 12

SUBMITTED BY: Town Moderator

Motion made by: S. George Zaharollis, seconded by Michael Raisbeck.

MOTION TO APPROVE CONSENT AGENDA for Articles 2,4,5 and 12: Carries by majority show of hands as declared by the Town Moderator

CONSENT AGENDA: ARTICLES 2, 4, 5 & 12

ARTICLE 2 To see if the Town will vote to transfer from available funds a certain sum of money to the School Department, to reflect said funding coming from E-Rate reimbursements during the prior fiscal year; or act in relation thereto.

MOTION UNDER ARTICLE 2. I move that the Town transfer \$35,035 from Free Cash to the Fiscal Year 2018 Budget appropriation for the School Department.

SUBMITTED BY: Town Manager

ARTICLE 4. To see if the Town will vote to amend the amount appropriated for the Fiscal Year 2018 Stormwater Management Enterprise Fund under Article 14 of the Warrant for the Spring Annual Town Meeting held on April 24, 2017 by reducing the total appropriation amount to \$0; or act in relation thereto.

MOTION UNDER ARTICLE 4. I move that the Town amend the amount appropriated for the Fiscal Year 2018 Stormwater Management Enterprise Fund under Article 14 of the Warrant for the Spring Annual Town Meeting held on April 24, 2017 by reducing the total appropriation amount to \$0.

SUBMITTED BY: Town Manager

ARTICLE 5. To see if the Town will vote to (a.) amend the Fiscal Year 2018 operating budget adopted under Articles 3, 4, and 5 of the Warrant for the Spring Annual Town Meeting held on April 24, 2017; and (b.) raise and appropriate or transfer from available funds a sum of money to defray Town expenses for the fiscal year period from July 1, 2017 to June 30, 2018; or act in relation thereto.

MOTION UNDER ARTICLE 5. I move that the Town amend the Fiscal Year 2018 operating budget adopted under Article 5 of the Warrant for the Spring Annual Town Meeting held on April



Fall 2017 Annual Town Meeting

October 16, 2017 - First Session

24, 2017 by rescinding the transfer of \$285,177 from Stormwater User Revenue and increasing the amount to be raised and appropriated by \$285,177 to \$61,491,787.

SUBMITTED BY: Town Manager

ARTICLE 12. To see if the Town will vote to transfer a certain sum of money from the Sale of Graves and Lots Account to the Cemetery Improvement and Development fund; or act in relation thereto.

MOTION UNDER ARTICLE 12. I move that the Town transfer \$25,000 from the Sale of Graves and Lots Account to the Cemetery Improvement and Development Fund.

SUBMITTED BY: Cemetery Commission

Recommendations:

Board of Selectmen: recommends approval of articles 2,4,5 & 12

Finance Committee: recommends approval of articles 2,4,5 & 12

The electronic voting devices recorded the following votes:

YES: 132 NO: 1

ABSTENTIONS: 1

MOTIONS UNDER CONSENT AGENDA:

Carries by majority vote

ARTICLE 3. To see if the Town will vote to raise and appropriate, and/or transfer from available funds a certain sum of money to be used to fund employee contract agreements between the Town and its collective bargaining units; or act in relation thereto.

MOTION UNDER ARTICLE 3. I move that the Town take no action under this article.

SUBMITTED BY: Town Manager

No Action Taken

ARTICLE 6. To see if the Town will raise and appropriate or transfer from available funds a sum of money for the employment of an economic development position to create and retain a vibrant commercial environment within the Town; or act in relation thereto.

MOTION UNDER ARTICLE 6. I move that the Town raise and appropriate \$40,000 in personnel costs and \$10,000 for expenses for the employment of an economic development position to create and retain a vibrant commercial environment within the Town.

SUBMITTED BY: Town Manager

Nancy Araway of Precinct 1 made a motion to move the question at 8:51 PM.

Yes: 118 No: 20 Abstentions: 0

Motion to move the question carries by 2/3 vote.

Recommendations:

Board of Selectmen: 4 - 0 unanimous approval

Finance Committee: unanimous approval

The electronic voting devices recorded the following votes:

YES: 100 NO: 36 ABSTENTIONS: 2

MOTION UNDER ARTICLE 6: Carries by majority vote

ARTICLE 7. To see if the Town will vote to authorize the Board of Selectmen to exercise the option granted by the Commonwealth to the Town pursuant to Section 9 of Chapter 141 of the Acts of 1998 to purchase two (2) parcels of land, located at 123 Brick Kiln Road, Chelmsford and 2 Brick Kiln Road, North Billerica, known together as the Forum and described in a deed recorded with the Middlesex North Registry of Deeds in Book 2453, Page 408, and to authorize the Board of Selectmen to acquire said parcels by gift and/or purchase for general municipal and/or active recreation purposes on such terms and conditions as the Board of Selectmen deems



Fall 2017 Annual Town Meeting October 16, 2017 - First Session

appropriate, subject to rights set forth in said Chapter 141 for the term stated therein (the "Forum Acquisition Project") and to appropriate the amount of \$1,200,000, or any other amount, for such purpose; and in order to meet such appropriation, to see if the Town will vote to (i) abandon the projects to be funded by the Stormwater enterprise fund approved under a vote of the Town passed May 1, 2017 (Article 14) and appropriate the \$1,000,000 borrowed for such projects that is no longer necessary to pay costs of such projects, to pay costs of the Forum Acquisition Project, and/or (ii) raise and appropriate, transfer from available funds and/or borrow \$200,000, or any other sum, for the purpose of the Forum Acquisition Project, and to authorize the Treasurer, with the approval of the Selectmen, to borrow said funds under the provisions of G.L. c.44 and/or any other enabling authority and to issue bonds or notes of the Town therefor; to authorize the Board of Selectmen to take any action or execute any contracts or documents necessary in connection with the Forum Acquisition Project; or act in relation thereto.

MOTION UNDER ARTICLE 7. I move that the Town authorize the Board of Selectmen to exercise the option granted by the Commonwealth to the Town pursuant to Chapter 141 of the Acts of 1998 to purchase two (2) parcels of land, located at 123 Brick Kiln Road, Chelmsford and 2 Brick Kiln Road, North Billerica, known together as the Forum and described in a deed recorded with the Middlesex North Registry of Deeds in Book 2453, Page 408, and to authorize the Board of Selectmen to acquire said parcels by gift and/or purchase for general municipal and/or active recreation purposes on such terms and conditions as the Board of Selectmen deems appropriate, subject to rights set forth in said Chapter 141 for the term stated therein (the "Forum Acquisition Project") and to appropriate the amount of \$1,200,000 for such purpose; that in order to meet such appropriation, (i) the projects to be funded

by the Stormwater enterprise fund approved under a vote of the Town passed May 1, 2017 (Article 14) are hereby abandoned and the \$1,000,000 borrowed for such projects that is no longer necessary to pay costs of such projects, is hereby appropriated to pay costs of the Forum Acquisition Project, and (ii) the Treasurer, with the approval of the Selectmen, is authorized to borrow \$200,000 for the purpose of the Forum Acquisition Project, under the provisions of G.L. c.44 and/or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and that the Board of Selectmen is authorized to take any action or execute any contracts or documents necessary in connection with the Forum Acquisition Project.

SUBMITTED BY: Town Manager, 2/3 vote required

Recommendations:
Board of Selectmen: 4 - 0 unanimous approval
Finance Committee: unanimous approval
The electronic voting devices recorded the following votes:

YES: 136 NO: 1 ABSTENTIONS: 1

MOTION UNDER ARTICLE 7: Carries by 2/3 vote

ARTICLE 8. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or transfer from the Community Preservation Fund a sum of money for the reconstruction, expansion and enhancement of the playground at Roberts Field; or act in relation thereto.



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MOTION UNDER ARTICLE 8. I move that upon the recommendation of the Community Preservation Committee, the Town appropriate \$450,000 for the reconstruction, expansion and enhancement of the playground at Roberts Field, including the payment of all costs incidental or related thereto; and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$450,000 under Chapters 44 and 44B, or any other enabling authority; that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and that the Board of Selectmen and Town Manager are authorized to take any other action necessary or convenient to carry out this project.

SUBMITTED BY: Town Manager

C. Thomas Christiano of Precinct 9 made a motion to move the question.
 Yes: 123 No: 12 Abstentions: 0
 Motion to move the question carries by 2/3 vote

Recommendations:
 Board of Selectmen: 3 to 1 approval
 Finance Committee: unanimous approval
 The electronic voting devices recorded the following votes:

YES: 113 NO: 21 ABSTENTIONS: 2

MOTION UNDER ARTICLE 8: Carries by majority vote

ARTICLE 9. To see if the Town will vote to transfer from Free Cash a certain sum of money to the General Stabilization Fund; or act in relation thereto.

MOTION UNDER ARTICLE 9. I move that the Town transfer \$1,041,382 from Free Cash to the General Stabilization Fund.

SUBMITTED BY: Town Manager

Recommendations:
 Board of Selectmen: 4 - 0 unanimous approval
 Finance Committee: unanimous approval
 The electronic voting devices recorded the following votes:

YES: 123 NO: 8 ABSTENTIONS: 0

MOTION UNDER ARTICLE 9: Carries by majority vote

ARTICLE 10. To see if the Town will vote to (a.) appropriate and transfer a certain sum of money from the Community Preservation Fund Open Space Preservation Reserve and/or from the Community Preservation Fund General Reserve for the rehabilitation and restoration of land for recreational use, including the replacement of playground equipment and other capital improvements to the land or the facilities thereon which make the land or the related facilities more functional for their intended recreational use; and (b.) appropriate a certain sum of money from the Community Preservation Fund Open Space Preservation Reserve and/or from the Community Preservation Fund General Reserve for the purpose of open space preservation activities, including capital improvement projects for publicly accessible open space properties, including improvements to Chelmsford Land Conservation Trust parcels;

or act in relation thereto.

MOTION UNDER ARTICLE 10. I move that the Town (a.) appropriate and transfer \$50,000 from the Community Preservation Fund General Reserve for the rehabilitation and restoration



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of land for recreational use, including the replacement of playground equipment and other capital improvements to the land or the facilities thereon which make the land or the related facilities more functional for their intended recreational use; and (b.) appropriate \$50,000 from the Community Preservation Fund General Reserve for the purpose of open space preservation activities, including capital improvement projects for publicly accessible open space properties, including improvements to Chelmsford Land Conservation Trust parcels.

SUBMITTED BY: Community Preservation Committee

Recommendations:
Board of Selectmen: 4 - 0 unanimous approval
Finance Committee: unanimous approval
The electronic voting devices recorded the following votes:

YES: 124 NO: 0 ABSTENTIONS: 0

MOTION UNDER ARTICLE 10: Carries by unanimous consent

The time being 10:50 PM, the Town Manager suggested a motion to adjourn to a time certain on Thursday, October 19, 2017 at 7:30 PM. It was so moved and seconded by several members of the body. The first session of 2017 Fall Annual Town meeting adjourned at 10:50 PM.

**TOWN OF CHELMSFORD
2017 FALL ANNUAL TOWN MEETING
TOWN CLERK RECORD
OCTOBER 19, 2017
Second Session**

The second session of the 2017 Fall Annual Town Meeting held at the Senior Center, 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30 PM by Moderator Jon H. Kurland on Thursday, October 19, 2017. At the quorum count, there were 104 Town Meeting Representatives present of the 162, which satisfied the quorum requirement of 82 Representatives. All stood for the Pledge of Allegiance.

Motion made by Town Manager Paul Cohen to move article 11 to Monday, October 23, 2017 so that the Chair of the Center Village Master Plan Committee can be present. Motion seconded by several members of the body. Motion carried by unanimous show of hands

Article 12 was heard and carried as part of a Consent Agenda on Monday, October 16, 2017

ARTICLE 13. To see if the Town will vote to transfer a sum of money from the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise Fund Free Cash to purchase and install telecommunications equipment at the Chelmsford Center for the Arts/Town Hall, located at 1A North Road; or act in relation thereto.

MOTION UNDER ARTICLE 13. I move that the Town transfer \$30,000 from the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise Fund Free Cash to purchase and install telecommunications equipment at the Chelmsford Center for the Arts/Town Hall, located at 1A North Road.

SUBMITTED BY: Town Manger



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Pete Pedula of Chelmsford Telemedia presented Article 13

Recommendations:

Board of Selectmen: 4 – 0 unanimous approval
Finance Committee: unanimous approval with 2 abstentions

The electronic voting devices recorded the following votes:

YES: 120 NO: 0 ABSTENTIONS: 1

MOTION UNDER ARTICLE 13: Carries by majority vote

ARTICLE 14. To see if the Town will vote to transfer a sum of money from the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise Fund Free Cash to reconstruct a storage bay at the Department of Public Works garage facility located at 54 Richardson Road for the storage of cable television vehicles and equipment; or act in relation thereto.

MOTION UNDER ARTICLE 14. I move that the Town transfer \$40,000 from the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise Fund Free Cash to reconstruct a storage bay at the Department of Public Works garage facility located at 54 Richardson Road for the storage of cable television vehicles and equipment.

SUBMITTED BY: Town Manger

Pete Pedula of Chelmsford Telemedia presented Article 14

Recommendations:

Board of Selectmen: 4 – 0 unanimous approval
Finance Committee: unanimous approval with 1 abstention

The electronic voting devices recorded the following votes:

YES: 128 NO: 1 ABSTENTIONS: 1

MOTION UNDER ARTICLE 14: Carries by majority vote

ARTICLE 15. To see if the Town will vote to amend the Code of the Town of Chelmsford by adding a new Chapter, Chapter 89 MARIJUANA ESTABLISHMENTS, that would provide as follows, and further to amend the Table of Contents to add Chapter 89, "Marijuana Establishments":

Section 89.1 Prohibition of non-medical marijuana establishments

Consistent with Massachusetts General Laws Chapter 94G, Section 3(a)(2), all types of non-medical "marijuana establishments" as defined in Massachusetts General Laws Chapter 94G, Section 1, including marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana-related businesses, shall be prohibited within the Town of Chelmsford.

; or act in relation thereto.

MOTION UNDER ARTICLE 15. I move that the Town amend the Code of the Town of Chelmsford by adding thereto a new Chapter, Chapter 89 MARIJUANA ESTABLISHMENTS, that would provide as follows, and further to amend the Table of Contents to add Chapter 89, "Marijuana Establishments":

Section 89.1 Prohibition of non-medical marijuana establishments

Consistent with Massachusetts General Laws Chapter 94G, Section 3(a)(2), all types of non-medical "marijuana establishments" as defined in Massachusetts General Laws Chapter 94G, Section 1, including marijuana cultivators, marijuana testing facilities, marijuana product



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manufacturers, marijuana retailers or any other type of licensed marijuana-related businesses, shall be prohibited within the Town of Chelmsford.

SUBMITTED BY: Board of Selectmen

Assistant Town Manager Michael McCall presented Article 15. Police Chief James Spinney and Director of Public Health Sue Rosa made presentations in support of Article 15

C. Thomas Christiano of Precinct 9 made a motion to move the question. The electronic voting devices recorded the following votes:
YES: 108 NO: 23 ABSTENTIONS: 0
Motion to move the question carries by 2/3/ vote

Recommendations:
Board of Selectmen: 4 – 0 unanimous approval
Finance Committee: unanimous approval
The electronic voting devices recorded the following votes:
YES: 85 NO: 50 ABSTENTIONS: 1

MOTION UNDER ARTICLE 15: Carries by majority vote

ARTICLE 16. To see if the Town will vote to amend the Town Code, Chapter 195, "Zoning Bylaw", for the purpose of making it clear that cultivating, manufacturing, testing, sale, or any other use relating to recreational marijuana is not allowed within the Town, as follows:

By adding the term "Marijuana Establishment" as a use within the Table of Use Regulations and then indicting that it is not permitted in any zoning district;

By adding the term "Marijuana Establishment"

as a defined term in the Definitions section of the Bylaw as follows:

Marijuana Establishment: all types of marijuana establishments, as defined in MGL Ch. 94G, §1, to include all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses.

; or act in relation thereto._

MOTION UNDER ARTICLE 16. I move that the Town amend the Town Code, Chapter 195, "Zoning Bylaw", for the purpose of making it clear that cultivating, manufacturing, testing, sale, or any other use relating to recreational marijuana is not allowed within the Town, as follows:

By adding the term "Marijuana Establishment" as a use within the Table of Use Regulations and then indicating that it is not permitted in any zoning district;

By adding the term "Marijuana Establishment" as a defined term in the Definitions section of the Bylaw as follows:

"Marijuana Establishment: all types of marijuana establishments, as defined in M.G.L. Ch. 94G, §1, to include all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses."

SUBMITTED BY: Board of Selectmen, 2/3 vote required
Assistant Town Manager Michael McCall presented Article 16

Recommendations:
Board of Selectmen: 4 – 0 unanimous approval
Finance Committee: unanimous approval with 1 abstention



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Planning Board: 3 – 3, one member absent
 The electronic voting devices recorded the following votes:

YES: 107 NO: 28 ABSTENTIONS: 3

MOTION UNDER ARTICLE 16: Carries by
 2/3 vote

ARTICLE 17. To see if the Town will vote to amend the Town's Zoning Bylaw by adding a new Section, Section 195-8.6, **TEMPORARY MORATORIUM ON RECREATIONAL MARIJUANA ESTABLISHMENTS**, that would provide as follows, and further to amend the Table of Contents to add Section 195-8.6, "Temporary Moratorium on Recreational Marijuana Establishments:"

Section 195-8.6. PURPOSE
 By vote at the State election on November 8, 2016, the voters of the Commonwealth approved a law known as the Regulation and Taxation of Marijuana Act, regulating the cultivation, distribution, possession and use of marijuana for recreational purposes. The law provides that it is effective on December 15, 2016 and the Cannabis Control Commission is required to issue regulations regarding implementation by September 15, 2017, which was extended to March 15, 2018. (Section 11 of Chapter 351 of the Acts of 2016).
 Currently under the Zoning Bylaw, Recreational Marijuana Establishments and Marijuana Retailers are not a permitted use in the Town and any regulations promulgated by the State Cannabis Control Commission are expected to provide guidance to the Town in regulating Recreational Marijuana Establishments and Marijuana Retailers. The regulation of Recreational Marijuana Establishments and Marijuana Retailers raise novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Recreational Marijuana

Establishments and Marijuana Retailers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Recreational Marijuana Establishments and Marijuana Retailers and other uses related to the regulation of recreational marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Recreational Marijuana Establishments and Marijuana Retailers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to adopt provisions of the Zoning Bylaw in a manner consistent with sound land use planning goals and objectives.

Section 195-8.6.1 TEMPORARY
 MORATORIUM

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Recreational Marijuana Establishments. The moratorium shall be in effect through October 30, 2018.

During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, consider the Cannabis Control Commission regulations regarding Recreational Marijuana Establishments and Marijuana Retailers and related uses, determine whether the Town shall restrict any, or all, licenses for Recreational Marijuana Establishments and Marijuana Retailers, determine whether the Town will prohibit on-site consumption at Recreational Marijuana Establishments and Marijuana Retailers and shall consider adopting new provisions of the Zoning Bylaw to address the impact and operation of Recreational Marijuana Establishments and Marijuana Retailers and



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related uses.

; or act in relation thereto.

MOTION UNDER ARTICLE 17.

Town Manager Paul Cohen moved to take NO ACTION on Article 17 given that Articles 15 & 16 passed. The motion was seconded by several members of the body. The motion passed by a unanimous show of hands.

ARTICLE 18. To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 40, Section 15C to amend Paragraph "A" Chapter 130, Section 4 of the General Code of the Town of Chelmsford to amend said Chapter 130 by adding to the list of designated scenic roads in Paragraph A of Section 10 thereof Main Street from Lovett Lane to the Westford line and School Street from Graniteville Road to Main Street as scenic roads and by amending the map referenced in Paragraph B of Section 10 thereof to include said newly designated scenic roads; or act in relation thereto.

MOTION UNDER ARTICLE 18. I move that the Town vote in accordance with the provisions of Massachusetts General Laws Chapter 40, Section 15C to amend Paragraph "A" Chapter 130, Section 4 of the General Code of the Town of Chelmsford to amend said Chapter 130 by adding to the list of designated scenic roads in Paragraph A of Section 10 thereof Main Street from Lovett Lane to the Westford line and School Street from Graniteville Road to Main Street as scenic roads and by amending the map referenced in Paragraph B of Section 10 thereof to include said newly designated scenic roads.

SUBMITTED BY: Historical Commission

Recommendations:

Board of Selectmen: 4 – 0 unanimous approval

Finance Committee: no recommendation

The electronic voting devices recorded the following votes:

YES: 123 NO: 5 ABSTENTIONS: 2

MOTION UNDER ARTICLE 18: Carries by majority vote

ARTICLE 19. To see if the Town will vote to amend Section 195-3 of the Chelmsford Zoning Bylaw by rezoning from a "OC" Open Space to "RC" General Residence, a parcel of land, containing a total of 107,193 square feet of land, more or less, located off of Mill Road in Chelmsford, which parcel is shown as Lot 2 on a plan entitled Plan of Land in Chelmsford, Massachusetts, Prepared for Russell Mill Swim and Tennis Club, Scale 1"=40'. dated _____, 2017, Prepared by Stamski and McNary, Inc. which plan is recorded with the Middlesex North Registry of Deeds in Plan Book _____, Plan _____ and which parcel is a portion of the property shown as Assessors' Map 113, Block 397, Lot 7 and constitutes a portion of the premises described in deeds recorded in the Middlesex North Registry of Deeds in Book 1258, Page 174; and Book 1653, Page 25; or act in relation thereto.

MOTION UNDER ARTICLE 19. I move that the Town amend Section 195-3 of the Chelmsford Zoning Bylaw by rezoning from a "OC" Open Space to "RC" General Residence, a parcel of land, containing a total of 107,193 square feet of land, more or less, located off of Mill Road in Chelmsford, which parcel is shown as Lot 2 on a plan entitled Plan of Land in Chelmsford, Massachusetts, Prepared for Russell Mill Swim and Tennis Club, Scale 1"=40'. dated _____, 2017, Prepared by Stamski and McNary, Inc. which plan is recorded with the Middlesex North Registry of Deeds in Plan Book _____, Plan _____ and which parcel is a portion of the property shown as Assessors' Map 113, Block 397, Lot 7 and constitutes a portion of the premises described in deeds recorded in the Middlesex



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North Registry of Deeds in Book 1258, Page 174;
 and Book 1653, Page 25.

SUBMITTED BY: Citizen Petition – Mark
 Branco, 2/3 vote required

Dennis Ready of Precinct 8 made a motion to
 move the question.

YES: 105 NO: 14 ABSTENTIONS: 2
 Motion to move the question passes by 2/3 vote

Recommendations:

Board of Selectmen: 4 -0 unanimous approval
 Finance Committee: unanimous approval with 1
 abstention

Planning Board: 5 – 1 approval

The electronic voting devices recorded the
 following votes:

YES: 77 NO: 38 ABSTENTIONS: 6

MOTION UNDER ARTICLE 19: Carries by
 2/3 vote

William Wagner of Precinct 8 made a motion to
 adjourn to a time certain on Monday, October 23,
 2017 at 7:30 PM. The motion carried by a majority
 show of hands. The second session of the 2017
 Fall Annual Town Meeting adjourned at 11:23
 PM.

TOWN OF CHELMSFORD
2017 FALL ANNUAL TOWN MEETING
TOWN CLERK RECORD
OCTOBER 23, 2017
Third and Final Session

The third and final session of the 2017 Fall
 Annual Town Meeting held at the Senior Center,
 75 Groton Road, Chelmsford, MA 01863, was
 called to order at 7:30 PM by Moderator Jon H.
 Kurland on Monday, October 23, 2017. At the
 quorum count, there were 116 Town Meeting
 Representatives present of the 162, which satisfied
 the quorum requirement of 82 Representatives. All
 stood for the Pledge of Allegiance.

ARTICLE 11. To see if the Town will vote to
 raise and appropriate, transfer from available
 funds, and/or transfer from the Community
 Preservation Fund a sum of money for the
 purchase and installation of wayfinding signage
 in the town center; or act in relation thereto.

MOTION UNDER ARTICLE 11. I move that the
 Town transfer from the Community Preservation
 Fund General Reserve \$15,000 for the purchase
 and installation of wayfinding signage in the
 town center.

SUBMITTED BY: Town Manager &
 Community Preservation Committee

Chair of Center Village Master Plan &
 Implementation Committee, James M. Lane,
 presenting.

Recommendations:

Board of Selectmen: 4 – 0 unanimous approval
 Finance Committee: unanimous approval
 The electronic voting devices recorded the
 following votes:

YES: 106 NO: 17 ABSTENTIONS: 1

MOTION UNDER ARTICLE 11: Carries by
 majority vote



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ARTICLE 20. This warrant article proposes changes to Chapter 195: Zoning Article III: Use Regulations. Section 195-6 Accessory uses. E. The proposed changes to Section 195-6 E will improve the welfare of herd animals living in Chelmsford by permitting a solitary herd animal the security of a companion animal. The bylaw was written prior to the understanding that herd animals depend on each other for sleep. Companion animals promote a healthy sleep minimizing excessive cortisol release which can damage neurological, digestive, reproductive, immune, respiratory, and cardiovascular systems. The current text reads: "Animals accessory to dwellings. Cattle, horses, sheep, hogs, goats, game birds or similar livestock shall be maintained accessory to a dwelling only on a lot having an area of not less than 40,000 square feet plus 15,000 square feet per large animal (25 pounds or heavier at maturity) in excess of one or per 10 smaller animals in excess of the first 10. Such animals and their wastes shall be contained at least 50 feet from any abutting lot line of a residentially used lot and at least 50 feet from any year-round surface water body." Proposed changes: Add "In excess of two" The proposed amendment to read "Animals accessory to dwellings. In excess of two cattle, horses, sheep, hogs, goats, game birds or similar livestock shall be maintained accessory to a dwelling only on a lot having an area of not less than 40,000 square feet plus 15,000 square feet per large animal (25 pounds or heavier at maturity) in excess of one or per 10 smaller animals in excess of the first 10. Such animals and their wastes shall be contained at least 50 feet from any abutting lot line of a residentially used lot and at least 50 feet from any year-round surface water body."

MOTION UNDER ARTICLE 20. I move that the Town amend the Town Code, Chapter 195, "Zoning Bylaw", "Article III. Use Regulations" by to adding the words "In excess of two" to the beginning of the second sentence of Paragraph "E" of Section 195-6 Accessory Uses so that Paragraph E. would read as follows:

E. "Animals accessory to dwellings. In excess of two cattle, horses, sheep, hogs, goats, game birds or similar livestock shall be maintained accessory to a dwelling only on a lot having an area of not less than 40,000 square feet plus 15,000 square feet per large animal (25 pounds or heavier at maturity) in excess of one or per 10 smaller animals in excess of the first 10. Such animals and their wastes shall be contained at least 50 feet from any abutting lot line of a residentially used lot and at least 50 feet from any year-round surface water body."

SUBMITTED BY: Citizen Petition – Laura McLaughlin, 2/3 vote required

Laura McLaughlin of 6 Cambridge Street presenting.

Recommendations:
Board of Selectmen: 4 – 0 unanimous approval
Finance Committee: unanimous approval
Planning Board: 7 – 0 unanimous approval
The electronic voting devices recorded the following votes:

YES: 115 NO: 7 ABSTENTIONS: 1

MOTION UNDER ARTICLE 20: Carries by 2/3 vote

ARTICLE 21. To see if the Town will vote to transfer the care, custody, management and control of a 40,122 square-foot parcel of Town-owned land located off of Mill Road, described in a plan recorded at the Middlesex North Registry of Deeds in Plan Book 243, Plan 126 held by the Board of Selectmen for general municipal purposes to the Conservation Commission for conservation purposes; or act in relation thereto.

MOTION UNDER ARTICLE 21. I move that the Town transfer the care, custody, management and control of a 40,122 square-foot parcel of Town-



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owned land located off of Mill Road, described in a plan recorded at the Middlesex North Registry of Deeds in Plan Book 243, Plan 126 held by the Board of Selectmen for general municipal purposes to the Conservation Commission for conservation purposes.

SUBMITTED BY: Town Manger

Recommendations:

Board of Selectmen: 4 – 0 unanimous approval
 Finance Committee: unanimous approval
 The electronic voting devices recorded the following votes:

YES: 118 NO: 5 ABSTENTIONS: 1

MOTION UNDER ARTICLE 21: Carries by majority vote

ARTICLE 22. To see if the Town will vote to amend Paragraph "D" of Chapter 137 "Solid Waste", Section 4 "Town Programs" of the Code of the Town of Chelmsford by adding the following sentence to the end of Sub-Paragraph "1": "However, the Town shall not provide solid waste collection services to non-governmental multifamily complexes with 4 or more rental units."; or act in relation thereto.

MOTION UNDER ARTICLE 22. I move that the Town amend Paragraph "D" of Chapter 137 "Solid Waste", Section 4 "Town Programs" of the Code of the Town of Chelmsford by adding the following sentence to the end of Sub-Paragraph "1" thereof: "However, the Town shall not provide solid waste collection services to non-governmental multifamily complexes with 4 or more rental units."

SUBMITTED BY: Town Manger

C. Thomas Christiano made a motion to move the question at 8:41 PM.

YES: 99 NO: 28 ABSTENTIONS: 0
 Motion to move the question carries by 2/3 vote.

Recommendations:

Board of Selectmen: 4 – 0 unanimous approval
 Finance Committee: unanimous approval
 The electronic voting devices recorded the following votes:

YES: 114 NO: 10 ABSTENTIONS: 1

MOTION UNDER ARTICLE 22: Carries by majority vote

ARTICLE 23. To see if the Town will vote pursuant to Massachusetts General Laws Chapter 59, Section 38H, and/or any other enabling authority, to ratify and approve, and to authorize the Board of *Selectmen* to (a.) negotiate and enter into on such terms and conditions as the Board of *Selectmen* deems in the best interests of the Town, a so-called Payment in Lieu of Taxes (PILOT) Agreement with BWC Stony Brook, LLC, or its affiliate, with respect to payments for a sum certain in lieu of *real and/or personal property taxes owed to the Town over a twenty (20) year period relative to a proposed solar electric generating facility at 40 Swain Road, Chelmsford, MA 01863, with an option for extension coterminous with the lease of said parcel; and* (b.) take such actions and execute any necessary documents relating thereto;, or act in relation thereto.

MOTION UNDER ARTICLE 23. I move that the Town vote pursuant to Massachusetts General Laws Chapter 59, Section 38H, and/or any other enabling authority, to ratify and approve, and to authorize the Board of *Selectmen* to (a.) negotiate and enter into on such terms and conditions as the Board of *Selectmen* deems in the best interests of the Town, a so-called Payment in Lieu of Taxes (PILOT) Agreement with BWC Stony Brook, LLC, or its affiliate, with respect to payments for a sum certain in lieu of *real and/or personal property taxes owed to the Town over a twenty (20) year period relative to a proposed solar electric generating facility at 40 Swain Road, Chelmsford, MA 01863, with an option for*



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extension coterminous with the lease of said parcel; and (b.) take such actions and execute any necessary documents relating thereto.

SUBMITTED BY: Town Manger

Recommendations:
Board of Selectmen: 4 – 0 unanimous
Finance Committee: unanimous approval
The electronic voting devices recorded the following votes:

YES: 127 NO: 1 ABSTENTIONS: 0

MOTION UNDER ARTICLE 23: Carries by majority vote

ARTICLE 24. To see if the Town will vote, pursuant to the provisions of M.G.L. c.43B, §10 and Section 7-1 of the Town Charter, to amend the Town Charter, Part II, Section 2-3 relative to Town Meeting Membership, by inserting a new subsection as follows:

"(c) Candidates for Re-election. Incumbent town meeting members may seek re-election within their current precincts by notifying the Town Clerk's office of their intent to do so by using the appropriate forms supplied by the Town Clerk."

; or act in relation thereto.

MOTION UNDER ARTICLE 24. I move that the Town, pursuant to the provisions of M.G.L. c.43B, §10 and Section 7-1 of the Town Charter, amend the Town Charter, Part II, Section 2-3 relative to Town Meeting Membership, by inserting a new subsection as follows:

"(c) Candidates for Re-election. Incumbent town meeting members may seek re-election within their current precincts by notifying the Town Clerk's office of their intent to do so by using the appropriate forms supplied by the Town Clerk."

SUBMITTED BY: Board of Selectmen, 2/3 vote required

Chair of Charter Review Committee Samuel Chase presenting.
Assistant Town Manager Michael McCall presenting.

Recommendations:
Board of Selectmen: 4 – 0 unanimous approval
Finance Committee: No Action
The electronic voting devices recorded the following votes:

YES: 126 NO: 0 ABSTENTIONS: 0

MOTION UNDER ARTICLE 24: Carries by unanimous consent

ARTICLE 25 . To see if the Town will vote, pursuant to the provisions of M.G.L. c. 43B, §10, and Section 7-1 of the Town Charter to amend the Town Charter, Part II, relative to the Legislative Branch and Representative Town Meeting, specifically in Section 2-5(d), as follows:

□ To amend the Town Charter, Section 2-5(d) relative to Town Meeting Vacancies and Filling Vacancies by striking in Section 2-5(d) the following strike-through text as follows: "~~In order to be eligible to fill a vacancy as a defeated candidate a write-in candidate shall have received at least ten (10) votes in the most recent election.~~"

; or act in relation thereto.

MOTION UNDER ARTICLE 25. I move that Town, pursuant to the provisions of M.G.L. c. 43B, §10, and Section 7-1 of the Town Charter to amend the Town Charter, Part II, relative to the Legislative Branch and Representative Town Meeting, specifically in Section 2-5(d), as follows:



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□ by striking from Section 2-5(d) thereof the following strike-through text: "~~In order to be eligible to fill a vacancy as a defeated candidate a write-in candidate shall have received at least ten (10) votes in the most recent election.~~"

SUBMITTED BY: Board of Selectmen, 2/3 vote required

Recommendations:

Board of Selectmen: 4 – 0 unanimous approval
 Finance Committee: No Action
 The electronic voting devices recorded the following votes:

YES: 94 NO: 31 ABSTENTIONS: 1
 MOTION UNDER ARTICLE 25: Carries by 2/3 vote

ARTICLE 26. To see if the Town will vote, pursuant to the provisions of M.G.L. c. 43B, §10 and Section 7-1 of the Town Charter, to amend the Town Charter, Part III, relative to the Elected Town Offices, specifically in Section 3-10, by deleting the strike-through text as follows:

(a) ~~Term of Office. There shall be one constable elected for a term of three years, provided, however, additional constables shall be appointed by the elected constable subject to approval of the board of selectmen.~~

(b) ~~Powers and Duties. The constable may serve such civil writs and processes as are authorized by law. The constable shall serve all warrants and other processes of the town.~~

; or act in relation thereto.

MOTION UNDER ARTICLE 26. I move that the Town, pursuant to the provisions of M.G.L. c. 43B, §10 and Section 7-1 of the Town Charter, amend

the Town Charter, Part III, relative to the Elected Town Offices, specifically in Section 3-10, by deleting therefrom the following strike-through text:

(a) ~~Term of Office. There shall be one constable elected for a term of three years, provided, however, additional constables shall be appointed by the elected constable subject to approval of the board of selectmen.~~

(b) ~~Powers and Duties. The constable may serve such civil writs and processes as are authorized by law. The constable shall serve all warrants and other processes of the town.~~

SUBMITTED BY: Board of Selectmen, 2/3 vote required

Police Chief James Spinney presenting.

C. Thomas Christiano made a motion to move the question.

YES: 80 NO: 41 ABSTENTIONS: 0
 Motion to move the question Fails to pass by a 2/3 vote.

Recommendations:

Board of Selectmen: 2 – 1 approval, 1 abstention
 Finance Committee: No Action
 The electronic voting devices recorded the following votes:

YES: 81 NO: 37 ABSTENTIONS: 2

MOTION UNDER ARTICLE 26: Carries by 2/3 vote

ARTICLE 27. To see if the Town will vote, pursuant to the provisions of M.G.L. c. 43B, §10 and Section 7-1 of the Town Charter, to amend the Town Charter, Part IV, relative to the Town Manager, specifically Section 4-1 relative to the Appointment, Qualifications, Term of Office, by inserting the underlined text to the last sentence thereof as follows: "The board of selectmen shall



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appoint a screening committee that shall include selectmen and town residents to assist in the recruitment and selection of the town manager." ; or act in relation thereto.

MOTION UNDER ARTICLE 27. I move that the Town, pursuant to the provisions of M.G.L. c. 43B, §10 and Section 7-1 of the Town Charter, amend the Town Charter, Part IV, relative to the Town Manager, Section 4-1 relative to the Appointment, Qualifications, Term of Office, by inserting therein the following underlined text in the last sentence thereof: "The board of selectmen shall appoint a screening committee that shall include selectmen and town residents to assist in the recruitment and selection of the town manager."

SUBMITTED BY: Board of Selectmen, 2/3 vote required

Recommendations:
Board of Selectmen: 4 - 0 unanimous approval
Finance Committee: No Action
The electronic voting devices recorded the following votes:

YES: 121 NO: 0 ABSTENTIONS: 1

MOTION UNDER ARTICLE 27: Carries by unanimous consent

ARTICLE 28. To see if the Town will vote, pursuant to the provisions of M.G.L. c. 43B, §10 and Section 7-1 of the Town Charter, to amend the Town Charter, Part IV, relative to the Town Manager, specifically Section 4-2 relative to the Powers of Appointment, by inserting the following underlined text at the conclusion of the first paragraph thereof: "The Town Manager shall appoint the constable from a list of candidates provided to him by the Chief of Police. The duties and responsibilities of the Constable shall be established by the Town Manager and Chief of Police, subject to the provisions of state law and Chelmsford By-law and/or regulation."

; or act in relation thereto.

MOTION UNDER ARTICLE 28. I move that the Town, pursuant to the provisions of M.G.L. c. 43B, §10 and Section 7-1 of the Town Charter, amend the Town Charter, Part IV, relative to the Town Manager, Section 4-2 relative to the Powers of Appointment, by inserting the following underlined text at the conclusion of the first paragraph thereof: "The Town Manager shall appoint the constable from a list of candidates provided to him by the Chief of Police. The duties and responsibilities of the Constable shall be established by the Town Manager and Chief of Police, subject to the provisions of state law and Chelmsford By-law and/or regulation."

SUBMITTED BY: Board of Selectmen, 2/3 vote required

Recommendations:
Board of Selectmen: 2 – 1 approval, 1 abstention
Finance Committee: No Action
The electronic voting devices recorded the following votes:

YES: 93 NO: 25 ABSTENTIONS: 1

MOTION UNDER ARTICLE 28: Carries by 2/3 vote

ARTICLE 29. To see if the Town will vote, pursuant to the provisions of M.G.L. c. 43B, §10 and Section 7-1 of the Town Charter, to amend the Town Charter, Part IV, relative to the Town Manager, by inserting the underlined text and deleting the strike-through text in the second sentence of Section 4-5, Vacancy in Office: "The appointment of the acting town manager shall be for a term not to exceed six months; ~~provided however, a renewal, not to exceed an additional six months may be provided;~~ a renewal not to exceed an additional six months may be provided."



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; or act in relation thereto.

MOTION UNDER ARTICLE 29. I move that the Town, pursuant to the provisions of M.G.L. c. 43B, §10 and Section 7-1 of the Town Charter, amend the Town Charter, Part IV, relative to the Town Manager, by inserting the underlined text and deleting the strike-through text in the second sentence of Section 4-5, thereof, relative to Vacancy in Office: "The appointment of the acting town manager shall be for a term not to exceed six months, ~~provided however, a renewal, not to exceed an additional six months may be provided; a renewal not to exceed an additional six months may be provided.~~"

SUBMITTED BY: Board of Selectmen, 2/3 vote required

Recommendations:
 Board of Selectmen: 4 – 0 unanimous approval
 Finance Committee: No Action
 The electronic voting devices recorded the following votes:

YES: 118 NO: 0 ABSTENTIONS: 1

MOTION UNDER ARTICLE 29: Carries by unanimous consent

ARTICLE 30. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act amending the Town Charter to make certain ministerial and grammatical non-substantive changes as set forth below:

AN ACT AMENDING THE CHARTER OF THE TOWN OF CHELMSFORD TO MAKE CERTAIN MINISTERIAL AND GRAMMATICAL NON-SUBSTANTIVE CHANGES

SECTION 1. The charter of the Town of

Chelmsford, which is on file in the office of the archivist of the commonwealth as provided in section 12 of chapter 43B of the General Laws, is hereby amended by inserting the underlined text and deleting the strike-through text from Section 1-2 as follows: "This instrument may be cited and shall be known as the ~~Chelmsford Home Rule Charter~~ "Chelmsford Home Rule Charter."

SECTION 2. Section 2-5(a) of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: "A town meeting member may resign by filing a written resignation with the town clerk; ~~absent a date certain,~~ such resignation shall take effect upon the date of such filing. ~~unless a date certain is specified therein when it shall take effect."~~

SECTION 3. Section 2-5(b) of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: "~~Removal from~~ Moving from Town or Precinct. A town meeting member who ~~removes~~ moves from the town shall forthwith cease to be a town meeting member. A town meeting member who ~~removes~~ moves from one precinct to another, or who is so removed by a revision of precinct lines, may continue to serve as a town meeting member from the precinct from which the member was elected until the next annual town election at which the remainder of the member's term, if any, shall be filled by ballot. Any person so removed from office may be elected at the same election as a town meeting member from the precinct to which the member has ~~removed~~ moved."

SECTION 4. Section 2-12(c) of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: "Duty of Town Meeting Member. It shall be the duty of town meeting members to ~~keep abreast~~ stay informed of town business and review materials ~~forwarded~~ made available to members by the board of selectmen and the



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town manager. It is expected that town meeting members will attend or view selected meetings of multiple member bodies, attend or view hearings held by the finance committee and actively prepare for each session of the town meeting."

SECTION 5. Section 2-12(d) of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows:

"Establishment of Committees. The representative town meeting may, by vote or bylaw, establish committees for the review of warrant articles, consideration and study of any subjects of concern to the town meeting, and the discussion of town business. The representative town meeting members in any precinct may organize, meet, and confer on town business, subject to provisions of the open meeting law.^[1]

[1] Editor's Note: See MGL c. 39, § 23B. c. 30A, §§ 18-25"

SECTION 6. Section 3-1 of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows:

"(a) Elective Offices. The offices to be filled by the voters shall be a board of selectmen, a school committee, a town moderator, a planning board, a board of health, a board of trustees of the public library, a cemetery commission, ~~a sewer commission,^[1] a constable~~ and a housing authority. Such other regional authorities, districts, or committees as may be established by law or interlocal agreement may also be filled by the voters. ~~[1] Editor's Note: See also Charter Section 8-5(b) regarding the dissolution of the Sewer Commission.~~"

SECTION 7. Section 3-9 of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: by inserting the underlined text at the end of the last sentence: "See Charter Section 8-5(b) regarding the dissolution of the Sewer Commission."

SECTION 8. Section 4-3(b) of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: "to administer either directly or through a person or persons supervised by the town manager, in accordance with this charter, all provisions of general or special laws applicable to the town, all bylaws, and all regulations policies established by the board of selectmen."

SECTION 9. Section 4-3(d) of said charter is hereby further amended by inserting the underlined text as follows: "to attend all regular and special meetings of the board of selectmen, unless excused by the board of selectmen."

SECTION 10. Section 4-3(h) of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: "to be responsible for the maintenance and repair of all town facilities ~~except with respect to town facilities in active use as school facilities, the~~ except for the custodial services in the school facilities. The Town Manager shall be responsible for the rental of all town facilities."

SECTION 11. Part IV, relative to the Town Manager, of said charter is hereby further amended by to reordering the sections "Vacancy in Office" and "Temporary Absence," Sections 4-5 and 4-6 respectively, such that Section 4-5 becomes "Temporary Absence" and Section 4-6 becomes "Vacancy in Office."

SECTION 12. Section 5-2 of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: "The department shall assume all of the powers and duties now vested in or exercised by any of the following departments and offices, which are hereby renamed divisions and included within the department of public works: highway, engineering, sewer, recreation, public buildings, parks, and tree warden. ~~There shall also be a sewer division which shall operate~~



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~~each sewer line, or sewer system at the time that the sewer line or sewer system is completed and becomes operational."~~

SECTION 13. Section 6-1 of said charter is hereby further amended by inserting the underlined text as follows: "The board of selectmen and school committee shall meet and confer as necessary prior to and during the budget process to review the financial condition of the town, revenue and expenditure forecasts and other relevant information in order to develop a coordinated and balanced budget."

SECTION 14. Section 6-3 of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: "The finance committee shall file a submit the proposed budget and report its recommendations for action prior to the date on which the town meeting is to act on the proposed budget."

SECTION 15. Section 6-7 of said charter is hereby further amended by inserting the following underlined text at the conclusion of the first paragraph: "Provided, however, that any certified public accountant or firm of accountants that conducts said audit for 3 consecutive years must refrain from doing so for a minimum of 1 year before becoming eligible to conduct any future audits."

SECTION 16. Section 7-4 of said charter is hereby further amended by inserting a new subsection as follows:

"(g) Officer: The word "officer" shall mean a position or board: (1) whose duties are public in nature; (2) that has entrusted to it some portion of the sovereign authority of the state; (3) whose duties are not merely clerical, but involve the exercise of power and authority bestowed by the law; (4) that holds a position established by law."

Provided, however, that the General Court may

make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition; or act in relation thereto.

MOTION UNDER ARTICLE 30. I move that the Town authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act amending the Town Charter to make certain ministerial and grammatical, non-substantive changes as set forth below:

AN ACT AMENDING THE CHARTER OF THE TOWN OF CHELMSFORD TO MAKE CERTAIN MINISTERIAL AND GRAMMATICAL NON-SUBSTANTIVE CHANGES

SECTION 1. The charter of the Town of Chelmsford, which is on file in the office of the archivist of the commonwealth as provided in section 12 of chapter 43B of the General Laws, is hereby amended by inserting the underlined text and deleting the strike-through text from Section 1-2 as follows: "This instrument may be cited and shall be known as the ~~Chelmsford Home Rule Charter~~ Chelmsford Home Rule Charter."

SECTION 2. Section 2-5(a) of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: "A town meeting member may resign by filing a written resignation with the town clerk; absent a date certain, such resignation shall take effect upon the date of such filing. ~~unless a date certain is specified therein when it shall take effect.~~"

SECTION 3. Section 2-5(b) of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: "~~Removal from~~ Moving from Town or Precinct. A town meeting member who ~~removes~~ moves from the town shall forthwith



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cease to be a town meeting member. A town meeting member who ~~removes~~ moves from one precinct to another, or who is so removed by a revision of precinct lines, may continue to serve as a town meeting member from the precinct from which the member was elected until the next annual town election at which the remainder of the member's term, if any, shall be filled by ballot. Any person so removed from office may be elected at the same election as a town meeting member from the precinct to which the member has ~~removed~~ moved."

SECTION 4. Section 2-12(c) of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: "Duty of Town Meeting Member. It shall be the duty of town meeting members to ~~keep abreast~~ stay informed of town business and review materials ~~forwarded~~ made available to members by the board of selectmen and the town manager. It is expected that town meeting members will attend or view selected meetings of multiple member bodies, attend or view hearings held by the finance committee and actively prepare for each session of the town meeting."

SECTION 5. Section 2-12(d) of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows:

"Establishment of Committees. The representative town meeting may, by vote or bylaw, establish committees for the review of warrant articles, consideration and study of any subjects of concern to the town meeting, and the discussion of town business. The representative town meeting members in any precinct may organize, meet, and confer on town business, subject to provisions of the open meeting law.^[1]

[1] Editor's Note: See MGL c. 39, § 23B, c. 30A, §§ 18-25"

SECTION 6. Section 3-1 of said charter is hereby

further amended by inserting the underlined text and deleting the strike-through text as follows:

"(a) Elective Offices. The offices to be filled by the voters shall be a board of selectmen, a school committee, a town moderator, a planning board, a board of health, a board of trustees of the public library, a cemetery commission, ~~a sewer commission,~~^[1] ~~a constable~~ and a housing authority. Such other regional authorities, districts, or committees as may be established by law or interlocal agreement may also be filled by the voters. ~~[1] Editor's Note: See also Charter Section 8-5(b) regarding the dissolution of the Sewer Commission.~~"

SECTION 7. Section 3-9 of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: by inserting the underlined text at the end of the last sentence: "See Charter Section 8-5(b) regarding the dissolution of the Sewer Commission."

SECTION 8. Section 4-3(b) of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: "to administer either directly or through a person or persons supervised by the town manager, in accordance with this charter, all provisions of general or special laws applicable to the town, all bylaws, and all regulations policies established by the board of selectmen."

SECTION 9. Section 4-3(d) of said charter is hereby further amended by inserting the underlined text as follows: "to attend all regular and special meetings of the board of selectmen, unless excused by the board of selectmen."

SECTION 10. Section 4-3(h) of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: "to be responsible for the maintenance and repair of all town facilities ~~except with respect to town facilities in active use as school facilities,~~ the except for the custodial services in the school facilities. The



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Town Manager shall be responsible for the rental of all town facilities."

SECTION 11. Part IV, relative to the Town Manager, of said charter is hereby further amended by to reordering the sections "Vacancy in Office" and "Temporary Absence," Sections 4-5 and 4-6 respectively, such that Section 4-5 becomes "Temporary Absence" and Section 4-6 becomes "Vacancy in Office."

SECTION 12. Section 5-2 of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: "The department shall assume all of the powers and duties now vested in or exercised by any of the following departments and offices, which are hereby renamed divisions and included within the department of public works: highway, engineering, sewer, recreation, public buildings, parks, and tree warden. ~~There shall also be a sewer division which shall operate each sewer line, or sewer system at the time that the sewer line or sewer system is completed and becomes operational.~~"

SECTION 13. Section 6-1 of said charter is hereby further amended by inserting the underlined text as follows: "The board of selectmen and school committee shall meet and confer as necessary prior to and during the budget process to review the financial condition of the town, revenue and expenditure forecasts and other relevant information in order to develop a coordinated and balanced budget."

SECTION 14. Section 6-3 of said charter is hereby further amended by inserting the underlined text and deleting the strike-through text as follows: "The finance committee shall file a submit the proposed budget and report its recommendations for action prior to the date on which the town meeting is to act on the proposed budget."

SECTION 15. Section 6-7 of said charter

is hereby further amended by inserting the following underlined text at the conclusion of the first paragraph: "Provided, however, that any certified public accountant or firm of accountants that conducts said audit for 3 consecutive years must refrain from doing so for a minimum of 1 year before becoming eligible to conduct any future audits."

SECTION 16. Section 7-4 of said charter is hereby further amended by inserting a new subsection as follows:

"(g) Officer: The word "officer" shall mean a position or board: (1) whose duties are public in nature; (2) that has entrusted to it some portion of the sovereign authority of the state; (3) whose duties are not merely clerical, but involve the exercise of power and authority bestowed by the law; (4) that holds a position established by law."

Provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition.

SUBMITTED BY: Board of Selectmen, 2/3 vote required

Recommendations:
Board of Selectmen: 4 – 0 approval
Finance Committee: No Action
The electronic voting devices recorded the following votes:

YES: 117 NO: 0 ABSTENTIONS: 2

MOTION UNDER ARTICLE 30: Carries by unanimous consent

ARTICLE 31. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of



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Massachusetts to enact a special act relative to the Town Manager, Administrative Powers and Duties, to reorder and categorize the sub sections of Section 4-3 of the charter of the Town of Chelmsford as set forth below:

AN ACT AMENDING THE CHARTER OF THE TOWN OF CHELMSFORD RELATIVE TO TOWN MANAGER, ADMINISTRATIVE POWERS AND DUTIES.

SECTION 1. The charter of the Town of Chelmsford, which is on file in the office of the archivist of the commonwealth as provided in section 12 of chapter 43B of the General Laws, is hereby amended by striking out Section 4-3 and inserting in place thereof the following section:

"Section 4-3. Supervisory, Administrative Powers and Duties

The town manager shall be the chief administrative officer of the town and shall be responsible to the board of selectmen for the proper operation of town affairs for which the town manager is given responsibility under this charter. The powers, duties and responsibilities of the town manager shall include, but are not intended to be limited to, the following:

Supervisory

- (a) to **supervise**, direct and be responsible for the efficient administration of all officers appointed by the town manager and their respective departments and of all functions for which the town manager is given responsibility, authority or control by this charter, by bylaw, by town meeting vote, or by vote of the board of selectmen.
- (b) to **coordinate** all activities of town departments under the direction of the town manager and board of selectmen with the activities of departments under the control of officers, boards or commissions elected directly by the voters of the town.
- (c) to **delegate, authorize or direct** any subordinate or employee of the town to exercise

any power, duty or responsibility which the office of town manager is authorized to exercise, provided, that all acts that are performed under such delegation shall be deemed to be the acts of the town manager.

Administrative Powers

- (d) to **administer** either directly or through a person or persons supervised by the town manager, in accordance with this charter, all provisions of general or special laws applicable to the town, all bylaws, and all policies established by the board of selectmen.
- (e) to **administer**, in cooperation with the personnel board, if any, personnel policies, practices, or rules and regulations, any compensation plan and any related matters for all municipal employees and administer all collective bargaining agreements, except for school department agreements, entered into by the town.
- (f) to be **responsible** for the negotiation of all contracts with town employees over wages, and other terms and conditions of employment, except employees of the school department. The town manager may, subject to the approval of the board of selectmen, employ special counsel to assist in the performance of these duties. Contracts shall be subject to the approval of the board of selectmen.
- (g) to **develop** and maintain a full and complete inventory of all town owned real and personal property.
- (h) to **fix** the compensation of all town employees and officers appointed by the town manager within the limits established by appropriation and any applicable compensation plan.
- (i) to **prepare** and submit an annual operating budget and capital improvement program as provided in Part VI.
- (j) to **investigate** or inquire into the affairs of any town departments or office under the supervision of the town manager or the job-related conduct of any officer or employee thereof.



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Administrative Duties

- (k) to **attend** all regular and special meetings of the board of selectmen, unless excused by the board of selectmen.
- (l) to **attend** all sessions of the town meeting and answer all questions addressed to the town manager which are related to the warrant articles and matters under the general supervision of the town manager.
- (m) to **keep** the board of selectmen fully informed as to the needs of the town, and recommend to the selectmen for adoption such measures requiring action by them or by the town as the town manager deems necessary or expedient.
- (n) to **keep** the board of selectmen and the finance committee fully informed as to the financial condition of the town and make recommendations to the board of selectmen and other elected and appointed officials as the town manager deems necessary or expedient.
- (o) to **insure** that complete and full records of the financial and administrative activity of the town are maintained and render reports to the board of selectmen as may be required.
- (p) to be **responsible** for the maintenance and repair of all town facilities, and, except for the custodial services in the school facilities. The Town Manager shall be responsible for the rental of all town facilities.
[Amended 10-16-2006 ATM by Art. 36, ratified 4-3-2007]
- (q) to be **responsible** for the purchase of all supplies, materials and equipment, except books and other educational materials for schools and books and other media materials for libraries, and approve the award of all contracts for all town departments with the exception of the school department, subject to the approval of the board of selectmen.
- (r) to **perform** such other duties as necessary or as may be assigned by this charter, by bylaw, by town meeting vote, or by vote of the board of selectmen."

Provided, however, that the General Court may make clerical or editorial changes of form only to

the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition; or act in relation thereto.

MOTION UNDER ARTICLE 31. I move that the Town authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act relative to the Town Manager, Administrative Powers and Duties, to reorder and categorize the sub sections of Section 4-3 of the charter of the Town of Chelmsford as set forth below:

AN ACT AMENDING THE CHARTER OF THE TOWN OF CHELMSFORD RELATIVE TO TOWN MANAGER, ADMINISTRATIVE POWERS AND DUTIES.

SECTION 1. The charter of the Town of Chelmsford, which is on file in the office of the archivist of the commonwealth as provided in section 12 of chapter 43B of the General Laws, is hereby amended by striking out Section 4-3 and inserting in place thereof the following section:

"Section 4-3. Supervisory, Administrative Powers and Duties

The town manager shall be the chief administrative officer of the town and shall be responsible to the board of selectmen for the proper operation of town affairs for which the town manager is given responsibility under this charter. The powers, duties and responsibilities of the town manager shall include, but are not intended to be limited to, the following:

Supervisory

- (a) to **supervise**, direct and be responsible for the efficient administration of all officers appointed by the town manager and their respective departments and of all functions for which the town manager is given responsibility, authority or control by this charter, by bylaw, by town meeting vote, or by vote of the board of



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selectmen.

(b) to **coordinate** all activities of town departments under the direction of the town manager and board of selectmen with the activities of departments under the control of officers, boards or commissions elected directly by the voters of the town.

(c) to **delegate, authorize or direct** any subordinate or employee of the town to exercise any power, duty or responsibility which the office of town manager is authorized to exercise, provided, that all acts that are performed under such delegation shall be deemed to be the acts of the town manager.

Administrative Powers

(d) to **administer** either directly or through a person or persons supervised by the town manager, in accordance with this charter, all provisions of general or special laws applicable to the town, all bylaws, and all policies established by the board of selectmen.

(e) to **administer**, in cooperation with the personnel board, if any, personnel policies, practices, or rules and regulations, any compensation plan and any related matters for all municipal employees and administer all collective bargaining agreements, except for school department agreements, entered into by the town.

(f) to be **responsible** for the negotiation of all contracts with town employees over wages, and other terms and conditions of employment, except employees of the school department. The town manager may, subject to the approval of the board of selectmen, employ special counsel to assist in the performance of these duties. Contracts shall be subject to the approval of the board of selectmen.

(g) to **develop** and maintain a full and complete inventory of all town owned real and personal property.

(h) to **fix** the compensation of all town employees and officers appointed by the town manager within the limits established by appropriation and

any applicable compensation plan.

(i) to **prepare** and submit an annual operating budget and capital improvement program as provided in Part VI.

(j) to **investigate** or inquire into the affairs of any town departments or office under the supervision of the town manager or the job-related conduct of any officer or employee thereof.

Administrative Duties

(k) to **attend** all regular and special meetings of the board of selectmen, unless excused by the board of selectmen.

(l) to **attend** all sessions of the town meeting and answer all questions addressed to the town manager which are related to the warrant articles and matters under the general supervision of the town manager.

(m) to **keep** the board of selectmen fully informed as to the needs of the town, and recommend to the selectmen for adoption such measures requiring action by them or by the town as the town manager deems necessary or expedient.

(n) to **keep** the board of selectmen and the finance committee fully informed as to the financial condition of the town and make recommendations to the board of selectmen and other elected and appointed officials as the town manager deems necessary or expedient.

(o) to **insure** that complete and full records of the financial and administrative activity of the town are maintained and render reports to the board of selectmen as may be required.

(p) to be **responsible** for the maintenance and repair of all town facilities, and, except for the custodial services in the school facilities. The Town Manager shall be responsible for the rental of all town facilities.

[Amended 10-16-2006 ATM by Art. 36, ratified 4-3-2007]

(q) to be **responsible** for the purchase of all supplies, materials and equipment, except books and other educational materials for schools and books and other media materials for libraries, and approve the award of all contracts for all town departments with the exception of the school



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department, subject to the approval of the board of selectmen.

(r) to **perform** such other duties as necessary or as may be assigned by this charter, by bylaw, by town meeting vote, or by vote of the board of selectmen."

Provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition.

SUBMITTED BY: Board of Selectmen, 2/3 vote required

Recommendations:

Board of Selectmen: 4 – 0 unanimous approval

Finance Committee: No Action

The electronic voting devices recorded the following votes:

YES: 120 NO: 0 ABSTENTIONS: 0
MOTION UNDER ARTICLE 31: Carries by unanimous consent

Moved to dissolve the 2017 Fall Annual Town Meeting. Motion carried by voice vote as declared by Moderator. The third and final session of the 2017 Fall Annual Town Meeting dissolved at 10:21 PM.

Submitted by:

Patricia E. Dzuris
Town Clerk



Town Administration

2018 Spring Annual Town Meeting - Summary

Session 1- Date 4/30/18 TMR Member Total: 162- Attendance Record: 131 - Percentage: 81%

Session 2- Date 5/3/18 TMR Member Total: 162- Attendance Record: 124 - Percentage: 77%

Article	Date	Subject	Sponsor	Vote
1	4/30	Reports of the Town Officers and Committees.	Board of Selectmen	Reports heard and accepted
2	4/30	Funding for Collective Bargaining Agreements - \$178,000 from FCR and \$180,000 from stabilization	Town Manager	Carries by 2/3 vote
3	4/30	Amend Fiscal Year 2018 Operating Budget - \$172,300	Town Manager	Carries by majority vote
4	4/30	Fiscal Year 2019 Chelmsford Public Schools Operating Budget - \$59,000,000	Town Manager	Carries by majority vote
5	4/30	Nashoba Valley Technical School District FY19 Assessment - \$3,042,583	Town Manager	Carries by majority vote
6	4/30	Fiscal Year 2019 General Government Operating Budget	Town Manager	Carries by majority vote
7	4/30	Finance Committee Reserve Fund - \$155,000	Town Manager	Carries by majority vote
8	4/30	Accept & Fund MGL Chapter 40, Section 13E to Establish Special Education Reserve Fund	Town Manager	NO ACTION
9	4/30	Fiscal Year 2019 Capital Budget - \$3,228,571	Town Manager	Carries by 2/3 vote
10	4/30	Fiscal Year 2019 Sewer Enterprise Fund Operating Budget	Town Manager	Consent Agenda -Carries by unanimous consent
11	4/30	Transfer \$180,000 from Sewer Enterprise Fund for Miland Avenue and Western Avenue Sewer Pump Stations Upgrades	Town Manager	Carries by majority vote
12	4/30	Appropriate \$110,000 to establish Forum Enterprise Fund and Fiscal Year 2019 Forum Enterprise Fund Operating Budget	Town Manager	Carries by majority vote
13	4/30	Fiscal Year 2019 PEG Access and Cable Related Enterprise Fund Operating Budget	Town Manager	Consent Agenda -Carries by unanimous consent
14	4/30	Fiscal Year 2019 Golf Course Enterprise Fund Operating Budget	Town Manager	Consent Agenda -Carries by unanimous consent
15	4/30	Annual Authorization of Departmental Revolving Funds	Town Manager	Consent Agenda -Carries by unanimous consent
16	4/30	Cemetery Wreath/Floral Decorations Revolving Fund - \$10,000	Cemetery Commission	Carries by majority vote



2018 Spring Annual Town Meeting - Summary

Article	Date	Subject	Sponsor	Vote
17	4/30	Cemetery Improvement and Development Fund - \$50K	Cemetery Commission	Consent Agenda -Carries by unanimous consent
18	4/30	Community Action Program Fund - \$10K	Town Manager	Consent Agenda -Carries by unanimous consent
19	4/30	Rescind Remaining Borrowing Authority for Schools Modular Building Project - \$1,000,000	Town Manager	Carries by unanimous consent
20	5/3	Community Preservation Fund: FY18 Debt Service, Admin. Expenses, & Reserves	Community Preservation Committee	Carries by unanimous consent
21	5/3	Community Preservation Fund: Funding for Recreational Use - \$50,000	Community Preservation Committee	Carries by majority vote
22	5/3	Community Preservation Fund: Byam Elementary School Playground - \$75,000	Community Preservation Committee	Carries by majority vote
23	5/3	Transfer 9.89-acre Parcel of Land Located off of Technology Drive to Conservation Commission	Board of Selectmen	Carries by 2/3 vote
24	5/3	Transfer 1.72-acre Parcel of Land Located off of Oak Hill Road to Conservation Commission	Board of Selectmen	Carries by unanimous consent
25	5/3	Zoning Bylaw Amendment – Route 129 Commercial District Transitional Housing	Planning Board	Carries by 2/3 vote
26	5/3	Citizen Petition – Zoning Bylaw Amendment Multifamily Zone in Business Amenities Overlay District	Citizen Petition Christine Bowman & Brian Latina	Fails to carry
27	5/3	Citizen Petition – General Bylaw Amendment Town Meeting Conflict of Interest	Citizen Petition	Withdrawn by proponent
28	5/3	Citizen Petition – A Proposed Use of the Historic Adams House at 101 Mill Road, Chelmsford	Citizen Petition Brian Latina	Fails to carry
29	5/3	Bylaw Amendment – Disabilities Commission – Large Font Menus	Commission on Disabilities	Fails to carry
30	5/3	Bylaw Amendment - Disabilities Commission – Blue Painted Accessible Parking Spaces	Commission on Disabilities	Carries by majority vote
31	5/3	Street Acceptances - Elm Street, Hunt Road, Locke Road, Park Road, Parker Road, Robin Hill Road, Alyssa Way	Board of Selectmen	Carries by majority vote



2018 Spring Annual Town Meeting First Session - April 30, 2018

The first session of the 2018 Spring Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30 PM by Moderator Jon H. Kurland on Monday, April 30, 2018. There were 131 Town Meeting Representatives present which satisfied the quorum requirement of 82 Representatives. All stood for the performance of the Star Spangled Banner by the CHS Band and the Pledge of Allegiance. Town Clerk, Patricia E. Dzuris swore in the newly Elected Town Meeting Members. Mr. Moderator asked for a moment of silence in remembrance of the passing of Town Meeting Representatives, Dennis Ready of Precinct 8, Stephen Zaharoolis of Precinct 3, Eliane Consalvo of Precinct 5, and former Precinct 9 Town Meeting Representative, Ednah (Edie) Coppenhaver. Mr. Moderator determined the Warrant was duly and properly posted and reviewed the procedures for Town Meeting. The Town Manager's presentation can be found at the following link: <http://www.townofchelmsford.us/DocumentCenter/View/8793/2018-Spring-Annual-Town-Meeting-Warrant> . The first night of Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://youtu.be/j9aic8Km79Q>

ARTICLE 1. To see if the Town will vote to hear reports of the Town Officers and Committees; or act in relation thereto.

SUBMITTED BY: **Board of Selectmen**

MOTION UNDER ARTICLE 1. I move that the Town hear reports of the Town Officers and Committees.

SUBMITTED BY: **Board of Selectmen**

The Town Manager introduced Business Development Director, Lisa Marone and Economic Development Commission Member, Eric Salerno. Mr. Salerno presented a report on behalf of the Economic Development Commission. Lisa Marone, gave a brief introduction highlighting her experience and goals for her new position as

Business Development Director.

Mr. Moderator made a motion to accept a Consent Agenda for Articles 10, 13, 14, 15, 17 & 18.

MOTION TO ACCEPT ARTICLES 10, 13, 14, 15, 17 & 18 AS A CONSENT AGENDA: Carries by show of tickets as declared by Moderator.

Town Manager Paul Cohen reviewed details of each article under the Consent Agenda.

ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2019 budget to operate the Sewer Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 10. I move that the Town appropriate the following sums to operate the Sewer Enterprise for Fiscal Year 2019:

Personnel Services:	\$1,085,156
Expenses:	<u>\$2,815,440</u>
Total	\$3,900,596

And that \$3,900,596 be raised from Sewer Enterprise revenues.

ARTICLE 13. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2019 budget to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 13. I move that the Town appropriate the following sums to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise for Fiscal Year 2019:

Personnel Services:	\$380,495
Expenses:	<u>\$352,150</u>
Total	\$732,645

and that \$732,645 be raised from cable



2018 Spring Annual Town Meeting

First Session - April 30, 2017

television licensing revenues.

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2019 budget to operate the Golf Course Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 14. I move that the Town appropriate \$30,000 in expenses to operate the Golf Course Enterprise for Fiscal Year 2019 and that \$30,000 be raised from the Golf Course Enterprise revenues.

ARTICLE 15. To see if the Town will vote to authorize the following total amount of expenditures for Departmental Revolving Funds which have been established under the provisions of Chapter 35, Section 6 of the Code of the Town of Chelmsford:

- Dog Pound & Licensing:
\$10,000;
- Senior Citizen Trip Program:
\$75,000;
- Senior Citizen Respite Care Program:
\$75,000;
- Police Cruiser Communications Equipment:
\$20,000;
- Fire Life Safety Equipment:
\$20,000;
- Sealer of Weights & Measures Inspections:
\$40,000;

or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 15. I move that the Town authorize the following total amount of expenditures for Fiscal Year 2019 for Departmental Revolving Funds which have been established under the provisions of Chapter 35, Section 6 of the Code of the Town of Chelmsford:

- Dog Pound & Licensing:
\$10,000;
- Senior Citizen Trip Program:
\$75,000;
- Senior Citizen Respite Care Program:

- \$75,000;
- Police Cruiser Communications Equipment:
\$20,000;
- Fire Life Safety Equipment:
\$20,000;
- Sealer of Weights & Measures Inspections:
\$40,000;

ARTICLE 17. To see if the Town will vote to transfer a certain sum of money from the Sale of Graves and Lots to the Cemetery Improvement and Development Fund; or act in relation thereto.

SUBMITTED BY: **Cemetery Commission**

MOTION UNDER ARTICLE 17. I move that the Town transfer \$50,000 from the Sale of Graves and Lots to the Cemetery Improvement and Development Fund.

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the Community Action program established under Article 12 of the Warrant for the April 29, 1996 Spring Annual Town Meeting to provide matching funds to community improvement projects undertaken by individuals and/or organizations within the Town of Chelmsford; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 18. I move that the Town raise and appropriate \$10,000 to fund the Community Action program established under Article 12 of the Warrant for the April 29, 1996 Spring Annual Town Meeting to provide matching funds to community improvement projects undertaken by individuals and/or organizations within the Town of Chelmsford.

I move that the Town consider at this time under a consent agenda the following warrant articles:

- Article 10: FY19 Sewer Enterprise Operating Budget;
- Article 13: FY19 PEG Access and Cable Related Enterprise Fund Operating Budget;
- Article 14: FY19 Golf Course Enterprise Fund



Town Administration

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Operating Budget;
Article 15: FY19 Authorization of Departmental Revolving Funds;
Article 17: Cemetery Improvement and Development Fund;
Article 18: Community Action Program Fund

The electronic voting devices registered the following votes:

Recommendations:

Finance Committee: Unanimously recommends approval of Articles 10, 13, 14, 15, 17, & 18
Board of Selectmen: Unanimously recommends approval of Articles 10, 13, 14, 15, 17, & 18

YES: 144 NO: 0 Abstentions: 0

MOTION FOR ARTICLES 10, 13, 14, 15, 17, & 18 UNDER THE CONSENT AGENDA: Carries by unanimous consent

ARTICLE 2. To see if the Town will vote to raise and appropriate, and/or transfer from available funds a certain sum of money to be used to fund employee contract agreements between the Town and its collective bargaining units; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 2. I move that the Town transfer \$178,000 from the Finance Committee Reserve Fund and transfer \$180,000 from the General Stabilization Fund to fund an employee contract agreement between the Town of Chelmsford and the Chelmsford Firefighters Union, Local 1839, IAFF.

SUBMITTED BY: Town Manager

Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 2, one abstention
Board of Selectmen: Unanimously recommends approval of Article 2

The electronic voting devices registered the following votes:

YES: 143 NO: 3 Abstentions: 1

MOTION UNDER ARTICLE 2: Carries by two-thirds vote

ARTICLE 3. To see if the Town will vote to amend the Fiscal Year 2018 operating budget adopted under Articles 3, 4, and 5 of the Warrant for the Spring Annual Town Meeting held on April 24, 2017 and amended under Article 5 of the Warrant for the Fall Annual Town Meeting held on October 16, 2017; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 3. I move that the Town amend the Fiscal Year 2018 operating budget adopted under Articles 3, 4, and 5 of the Warrant for the Spring Annual Town Meeting held on April 24, 2017 and amended under Article 5 of the Warrant for the Fall Annual Town Meeting held on October 16, 2017 by transferring \$172,300 from the Finance Committee Reserve Fund to the following budget line items:

- Line Item #2 Municipal Administration Expenses \$20,000
- Line Item #3 Public Safety Personnel Services \$20,000
- Line Item #4 Public Safety Expenses: \$10,000
- Line Item #7 Public Works Snow and Ice Removal \$50,000
- Line Item #8 Municipal Facilities Personnel Services \$5,300
- Line Item #9 Municipal Facilities Expenses \$67,000

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 3
Board of Selectmen: Unanimously recommends approval of Article 3

The electronic voting devices registered the following votes:

YES: 145 NO: 1 Abstentions: 0



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MOTION UNDER ARTICLE 3: Carries by majority vote

ARTICLE 4. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money as may be required to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2018 through June 30, 2019; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 4. I move that the Town raise and appropriate \$59,000,000 to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2018 through June 30, 2019.

SUBMITTED BY: **Town Manager**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 4
 Board of Selectmen: Unanimously recommends approval of Article 4
 School Committee: Unanimously recommends approval of Article 4

The electronic voting devices registered the following votes:

YES: 138 NO: 4 Abstentions: 2

MOTION UNDER ARTICLE 4: Carries by majority vote

ARTICLE 5. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to fund the Town's Fiscal Year 2019 assessment to the Nashoba Valley Technical School District; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 5. I move that the Town raise and appropriate \$3,042,583 to fund the Town's Fiscal Year 2019 assessment to the Nashoba Valley Technical School District.

SUBMITTED BY: **Town Manager**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 5
 Board of Selectmen: Unanimously recommends approval of Article 5

The electronic voting devices registered the following votes:

YES: 144 NO: 2 Abstentions: 1

MOTION UNDER ARTICLE 5: Carries by majority vote

ARTICLE 6. To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money as may be required to defray charges of the Town's General Government operations for the fiscal period July 1, 2018 through June 30, 2019; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 6. I move that the Town raise and appropriate \$63,240,631; transfer \$6,000 from the Wetlands Protection Act Revolving Fund; transfer \$1,427,727 from the Sewer Capital Improvement Fund; transfer \$950,000 from the Sewer Betterment Fund; transfer \$636,190 from Sewer User Revenue; transfer \$68,435 from Cable Television License Revenue; and transfer \$159,260 from the Childcare Revolving Fund to defray charges of the Town's General Government operations for the fiscal period July 1, 2018 to June 30, 2019 according to the following line items:

Municipal Administration	
Personnel Services:	\$2,179,909
Expenses:	\$1,128,019
Public Safety	
3. Personnel Services:	\$12,001,976 12,246,976
Expenses:	\$1,148,730
Public Works	
Personnel Services:	\$1,931,020
6. Expenses:	\$3,730,890
7. Snow and Ice Removal	\$1,500,000



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Table with 2 columns: Category (e.g., Municipal Facilities, Personnel Services) and Amount (\$). Rows include expenses for various departments like Personnel Services, Cemetery Commission, Community Services, Library, and Benefits and Insurance.

SUBMITTED BY: Town Manager

Brian Latina Precinct 4 made a motion to amend Article 6 to add \$245,000 to fund the additional Public Safety expense by increasing line item # 2 Personnel Services from \$12,001,976 to 12,246,976.

YES: 105 NO: 39 Abstentions: 0

MOTION TO AMEND ARTICLE 6: Carries by majority vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 6 as amended
Board of Selectmen: Unanimously recommends approval of Article 6 as amended

The electronic voting devices registered the following votes:

YES: 136 NO: 6 Abstentions: 0

MOTION UNDER ARTICLE 6 AS AMENDED:

Carries by majority vote

ARTICLE 7. To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2019, as provided in General Laws Chapter 40, Section 6; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 7. Amended on the floor by the Town Manager. I move that the Town raise and appropriate \$155,000 to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2019, as provided in General Laws Chapter 40, Section 6.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: No recommendation on revised motion
Board of Selectmen: No recommendation on revised motion

The electronic voting devices registered the following votes:

YES: 136 NO: 4 Abstentions: 2

MOTION UNDER ARTICLE 7 AS AMENDED:

Carries by majority vote

ARTICLE 8. To see if the Town will vote to: a.) accept the provisions of Massachusetts General Laws Chapter 40, Section 13E to establish a reserve fund for unanticipated or unbudgeted costs of special education, out-of-district tuition or transportation; and b.) raise and appropriate or transfer from available funds a sum of money to said special education reserve fund to be utilized in the upcoming fiscal years; or act in relation thereto.

SUBMITTED BY: Town Manager



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MOTION UNDER ARTICLE 8: No Action.

ARTICLE 9. To see if the Town will vote to: a.) appropriate a certain sum of money for the following capital projects:

FY2019 PROPOSED CAPITAL BUDGET

Department /Location	Project	Expenditure
<u>Information Technology</u>	Rack, Switch and Infrastructure Upgrades	\$90,000
	Fiber Optic Cable Extensions	\$59,000
	Security Camera Upgrades	\$30,000
	<i>Information Technology Subtotal</i>	\$179,000
<u>Administration/Library</u>	Town Clerk – Vault & Records Storage	\$115,000
	Adams Library – Carpet Replacement	\$50,000
	<i>Administration/Library Subtotal</i>	\$165,000
<u>Public Safety</u>	Microwave Radio Network	\$235,000
<u>Public Works</u>	Sidewalk Construction	\$325,000
	Road Improvements	\$325,000
	Drainage Improvements	\$100,000
	<i>Public Works Subtotal</i>	\$750,000
<u>Facilities</u>	Wide Area Mower/Snow Blower	\$93,000
	Senior Center Roof	\$110,000
	<i>Facilities Subtotal</i>	\$203,000
<u>Parker School</u> <u>Chelmsford High School</u>	Parking Lot and Curbing	\$190,000
	Parking Lot and Curbing	\$1,062,351
	<i>School Subtotal</i>	\$1,252,351
<u>School -Technology</u>	Upgrade Network Infrastructure	\$376,220
	Interactive Classroom Technology	\$75,000
	Security Camera Upgrades	\$45,000
	<i>School Technology Subtotal</i>	\$496,220
CAPITAL PROJECTS TOTAL		\$3,280,571

; and b.) raise and appropriate, transfer and appropriate from available funds, transfer and appropriate from the General Stabilization Fund, and/or borrow a certain sum of money (or any combination thereof) to fund said projects, and to further authorize the Town Manager to enter into lease and/or purchase agreements, on such terms and conditions as the Town Manager deems appropriate in the best interests of the Town, in excess of three years; or act in relation thereto.

SUBMITTED BY: **Town Manager**
Capital Planning Committee
 Two-Thirds Vote



Town Administration

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MOTION UNDER ARTICLE 9. I move that the Town (a.) appropriate \$3,280,571 for the following capital projects:

FY2019 PROPOSED CAPITAL BUDGET			
Function	Department /Location	Project	Expenditure
Administration/ Community Services	<u>Information Technology</u>	Rack, Switch, & Infrastructure Upgrades	\$90,000
		Fiber Optic Cable Extensions	\$59,000
		Security Camera Upgrades	\$30,000
	<i>Information Technology Subtotal</i>		\$179,000
	<u>Administration/Library</u>		
	<u>Town Clerk</u>	Vault & Records Storage	\$115,000
	<u>Adams Library</u>	Carpet Replacement	\$50,000
	<i>Administration/ Library Subtotal</i>		\$165,000
Public Safety	<u>Fire & Police</u>	Microwave Radio Network	\$235,000
	<i>Public Safety Subtotal</i>		\$235,000
Public Works	<u>Highway</u>	Sidewalk Construction	\$325,000
		Roadway Improvements	\$325,000
		Drainage Improvements	\$100,000
	<i>Public Works Subtotal</i>		\$750,000
Public Facilities	<u>Municipal Facilities</u>	Wide Area Mower/ Snow Blower	\$93,000
		Senior Center Roof	\$110,000
	<i>Municipal Facilities Subtotal</i>		\$203,000
	<u>Parker School</u>	Parking Lot and Curbing	\$190,000
	<u>High School</u>	Parking Lot and Curbing	\$1,062,351
	<i>School Facilities Subtotal</i>		\$1,252,351
Public Education	<u>School Technology</u>	Network Infrastructure Upgrade	\$376,220
		Interactive Classroom Technology	\$75,000
		Security Camera Upgrades	\$45,000
	<i>School Technology Subtotal</i>		\$496,220
CAPITAL PROJECTS TOTAL			\$3,280,571



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and that to meet this appropriation that the Town transfer \$3,531.04 from unexpended bond proceeds under Article 8 of the Annual Town Meeting of April 25, 2011 which is no longer needed to complete the projects for which it was originally borrowed; transfer \$2,212.36 from unexpended bond proceeds under Article 10 of the Annual Town Meeting of April 29, 2013 which is no longer needed to complete the project for which it was originally borrowed; transfer \$6,887.79 from unexpended bond proceeds under Article 12 of the Annual Town Meeting of April 27, 2015 which is no longer needed to complete the projects for which it was originally borrowed; transfer \$54,931.40 from unexpended bond proceeds under Article 12 of the Annual Town Meeting of April 25, 2016 which is no longer needed to complete the projects for which it was originally borrowed; transfer \$113,009.39 from unexpended bond proceeds under Article 8 of the Annual Town Meeting of April 24, 2017 which is no longer needed to complete the projects for which it was originally borrowed; and that the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$3,100,000 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; that the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the projects; and that the Town Manager is authorized to take any other action necessary or convenient to carry out these projects.

SUBMITTED BY: **Town Manager**
Capital Planning Committee
 Two-Thirds Vote

Recommendations:
 Finance Committee: Unanimously recommends approval of Article 9
 Board of Selectmen: Unanimously recommends approval of Article 9

The electronic voting devices registered the following votes:

YES: 128 NO: 10 Abstentions: 0

MOTION UNDER ARTICLE 9: Carries by two-thirds vote

Article 10 considered and carried under Consent Agenda

ARTICLE 11. To see if the Town will vote to transfer from the Sewer Enterprise Fund Free Cash a sum of money to upgrade the Miland Avenue and Western Avenue sewer pump stations weathertight buildings and pumps; or act in relation thereto.
 SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 11. I move that the Town transfer \$180,000 from the Sewer Enterprise Fund Free Cash to upgrade the Miland Avenue and Western Avenue sewer pump stations weathertight buildings and pumps.

SUBMITTED BY: **Town Manager**

Recommendations:
 Finance Committee: Unanimously recommends approval of Article 11
 Board of Selectmen: Unanimously recommends approval of Article 11

The electronic voting devices registered the following votes:

YES: 123 NO: 3 Abstentions: 0

MOTION UNDER ARTICLE 11: Carries by majority vote

ARTICLE 12. To see if the Town will vote to: a.) accept the provisions of Massachusetts General Laws Chapter 44, Section 53F1/2 to establish a separate account classified as an "Enterprise Fund" for the Chelmsford Forum ice rink management and operations effective at the beginning of Fiscal Year 2019; and
 b.) raise and appropriate, transfer from available



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funds, and/or borrow a certain sum of money for the Fiscal Year 2019 budget to operate the Forum Ice Rink Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**
Two-Thirds Vote

MOTION UNDER ARTICLE 12. I move that the Town (a.) accept the provisions of Massachusetts General Laws Chapter 44, Section 53F1/2 to establish a separate account classified as an "Enterprise Fund" for the Chelmsford Forum ice rink management and operations effective at the beginning of Fiscal Year 2019; and (b.) that the Town appropriate \$110,000 in expenses to operate the Chelmsford Forum Enterprise Fund for Fiscal Year 2019 and that \$110,000 be raised from Chelmsford Forum Enterprise Fund revenues.

SUBMITTED BY: **Town Manager**
Recommendations:

Finance Committee: Unanimously recommends approval of Article 12
Board of Selectmen: Unanimously recommends approval of Article 12

The electronic voting devices registered the following votes:

YES: 132 NO: 1 Abstentions: 1

MOTION UNDER ARTICLE 12: Carries by majority vote

Article 13 considered and carried under Consent Agenda

Article 14 considered and carried under Consent Agenda

Article 15 considered and carried under Consent Agenda

ARTICLE 16. To see if the Town will vote to: a.) amend Chapter 35, Section 6. Departmental Revolving Funds of the Code of the Town of Chelmsford by adding thereto a new Cemetery Wreath/Floral Decorations Revolving Fund with an authorization for the Cemetery Director to spend

from the fund those receipts from the sale of wreaths and floral decorations to pay for the purchase of wreaths and floral decorations for Fiscal Years 2019 and subsequent fiscal years; and b.) authorize the total amount of expenditures in Fiscal Year 2019 from said revolving fund to be \$10,000; or act in relation thereto.

SUBMITTED BY: **Cemetery Commission**

MOTION UNDER ARTICLE 16. I move that the Town (a.) amend Chapter 35, Section 6. Departmental Revolving Funds of the Code of the Town of Chelmsford by adding thereto a new Cemetery Wreath/Floral Decorations Revolving Fund with an authorization for the Cemetery Director to spend from the fund those receipts from the sale of wreaths and floral decorations to pay for the purchase of wreaths and floral decorations for Fiscal Years 2019 and subsequent fiscal years; and (b.) authorize the total amount of expenditures in Fiscal Year 2019 from said revolving fund to be \$10,000.

SUBMITTED BY: **Cemetery Commission**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 16
Board of Selectmen: Unanimously recommends approval of Article 16

The electronic voting devices registered the following votes:

YES: 128 NO: 2 Abstentions: 0

MOTION UNDER ARTICLE 16: Carries by majority vote

Article 17 considered and carried under Consent Agenda

Article 18 considered and carried under Consent Agenda

ARTICLE 19. To see if the Town will vote to rescind the \$1,000,000 authorized, but unissued, balance of



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the \$7,900,000 borrowing authorized under Article 5 of the Warrant for the October 17, 2016 Fall Annual Town Meeting for the planning, purchase and positioning of modular classroom buildings at the Town's four elementary schools, which amount is no longer needed to pay costs of completing the project for which it was approved; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 19. I move that the \$1,000,000 authorized, but unissued, balance of the \$7,900,000 borrowing authorized under Article 5 at the October 17, 2016 Fall Annual Town Meeting for the planning, purchase and positioning of modular classroom buildings at the Town's four elementary schools, which amount is no longer needed to pay costs of completing the project for which it was approved, is hereby rescinded and of no further force or effect.

SUBMITTED BY: **Town Manager**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 19
 Board of Selectmen: Unanimously recommends approval of Article 19

The electronic voting devices registered the following votes:

YES: 126 NO: 0 Abstentions: 1

MOTION UNDER ARTICLE 19: Carries by unanimous consent

The time being 10:55 PM, the Town Manager suggested a motion to adjourn to a time certain on Thursday, May 3, 2018 at 7:30 PM. It was so moved and seconded by several members of the body. The first session of 2018 Spring Annual Town meeting adjourned at 10:55 PM.

**TOWN OF CHELMSFORD
 SPRING ANNUAL TOWN MEETING
 Clerk's Record
 Thursday, May 3, 2018
 Second Session**

The second session of the 2018 Spring Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30PM by Moderator Jon H. Kurland. There were 124 Town Meeting Representatives present which satisfied the quorum requirement of 82. All stood for the Pledge of Allegiance. The second night of Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://youtu.be/goBrWkgM4-M>

ARTICLE 20. To see if the Town will vote to:

hear and act on the report of the Community Preservation Committee on the Fiscal Year 2019 Community Preservation budget;

B. appropriate a certain sum of money from Fiscal Year 2019 Community Preservation Fund revenues and/or from Community Preservation Fund reserves for the payment of Fiscal Year 2019 debt service;

C. appropriate from Fiscal Year 2019 Community Preservation Fund revenues a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2019; and

D. reserve for future appropriation amounts from Fiscal Year 2019 Community Preservation Fund revenues as recommended by the Community Preservation Committee:

- (1) a sum of money for the acquisition, creation and preservation of open space,
- (2) a sum of money for the acquisition and preservation of historic resources,
- (3) a sum of money for the creation, preservation and support of community housing; and
- (4) a sum of money for the Community Preservation Fund Fiscal Year 2019 Budgeted Reserve



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; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

MOTION UNDER ARTICLE 20. I move that the Town:

hear and act on the report of the Community Preservation Committee on the Fiscal Year 2019 Community Preservation budget;

B. appropriate \$100,000 from the Community Preservation Fund Open Space Reserve, \$100,000 from the Community Preservation Fund Historic Preservation Reserve, \$140,375 from the Community Preservation Fund Community Housing Reserve, and \$391,600 from the Community Preservation Fund General Reserve for the payment of Fiscal Year 2019 debt service;

C. appropriate from Fiscal Year 2019 Community Preservation Fund revenues \$50,000 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2019; and

D. reserve for future appropriation amounts from Fiscal Year 2019 Community Preservation Fund revenues as recommended by the Community Preservation Committee:

- (1) \$100,000 for the acquisition, creation and preservation of open space,
- (2) \$100,000 for the acquisition and preservation of historic resources,
- (3) \$100,000 for the creation, preservation and support of community housing; and
- (4) \$150,000 for the Community Preservation Fund Fiscal Year 2019 Budgeted Reserve

All other monies in the Community Preservation Fund shall remain undesignated until further recommendations by the Community Preservation Committee and action thereon by the Town Meeting.

SUBMITTED BY: **Community Preservation Committee**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 20
Board of Selectmen: Unanimously recommends approval of Article 20
Community Preservation Committee: Unanimously recommends approval of Article 20

The electronic voting devices registered the following votes:

YES: 130 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 20: Carries by unanimous consent

ARTICLE 21. To see if the Town will vote to appropriate a certain sum of money from the Community Preservation Fund Open Space Preservation Reserve and/or from the Community Preservation Fund General Reserve for the rehabilitation and restoration of land for recreational use, including the replacement of playground equipment and other capital improvements to the land or the facilities thereon which make the land or the related facilities more functional for their intended recreational use; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

MOTION UNDER ARTICLE 21. I move that the Town appropriate \$50,000 from the Community Preservation Fund General Reserve for the rehabilitation and restoration of land for recreational use, including the replacement of playground equipment and other capital improvements to the land or the facilities thereon which make the land or the related facilities more functional for their intended recreational use.

SUBMITTED BY: **Community Preservation Committee**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 21
Board of Selectmen: Unanimously recommends approval of Article 21
Community Preservation Committee: Unanimously recommends approval of Article 21



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The electronic voting devices registered the following votes:

YES: 129 NO: 2 Abstentions: 0

MOTION UNDER ARTICLE 21: Carries by majority vote

ARTICLE 22. To see if the Town will vote to appropriate a certain sum of money from the Community Preservation Fund Open Space Preservation Reserve and/or from the Community Preservation Fund General Reserve for the construction of a playground at the Byam Elementary School; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

MOTION UNDER ARTICLE 22. I move that the Town appropriate \$75,000 from the Community Preservation Fund General Reserve for the construction of a playground at the Byam Elementary School.

SUBMITTED BY: **Community Preservation Committee**

Recommendations:

- Finance Committee: Unanimously recommends approval of Article 22
- Board of Selectmen: Unanimously recommends approval of Article 22
- Community Preservation Committee: Unanimously recommends approval of Article 22

The electronic voting devices registered the following votes:

YES: 131 NO: 3 Abstentions: 0

MOTION UNDER ARTICLE 22: Carries by majority vote

ARTICLE 23. To see if the Town will vote to transfer the care, custody, management and control of a parcel of land containing 9.89 acres, more or less, which is located off of Technology Drive, identified

as Lot 19 on Assessors Map 21, Block 74, from the Board of Selectmen held for general municipal purposes to the Conservation Commission for conservation purposes; or act in relation thereto.

SUBMITTED BY: **Board of Selectmen**

Two-Thirds Vote

MOTION UNDER ARTICLE 23. I move that the Town transfer the care, custody, management and control of a parcel of land containing 9.89 acres, more or less, which is located off of Technology Drive, identified as Lot 19 on Assessors Map 21, Block 74, from the Board of Selectmen held for general municipal purposes to the Conservation Commission for conservation purposes.

SUBMITTED BY: **Board of Selectmen**

Two-Thirds Vote

Recommendations:

- Finance Committee: Unanimously recommends approval of Article 23
- Board of Selectmen: Unanimously recommends approval of Article 23

The electronic voting devices registered the following votes:

YES: 131 NO: 1 Abstentions: 0

MOTION UNDER ARTICLE 23: Carries by two-thirds vote

ARTICLE 24. To see if the Town will vote to transfer the care, custody, management and control of a parcel of land containing 1.72 acres, more or less, which is located off of Oak Hill Road, identified as Lot 46 on Assessors Map 7, Block 4, from the Board of Selectmen held for general municipal purposes to the Conservation Commission for conservation purposes; or act in relation thereto.

SUBMITTED BY: **Board of Selectmen**

Two-Thirds Vote



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MOTION UNDER ARTICLE 24. I move that the Town transfer the care, custody, management and control of a parcel of land containing 1.72 acres, more or less, which is located off of Oak Hill Road, identified as Lot 46 on Assessors Map 7, Block 4, from the Board of Selectmen held for general municipal purposes to the Conservation Commission for conservation purposes.

SUBMITTED BY: **Board of Selectmen**

Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 24

Board of Selectmen: Unanimously recommends approval of Article 24

The electronic voting devices registered the following votes:

YES: 133 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 24: Carries by unanimous consent

ARTICLE 25. To see if the Town will vote to amend the Town Code, Chapter 195, "Zoning Bylaw" Article XXI. Commercial Enhancement and Investment Overlay District, for the purposes of amending Section 195-113. Residential Uses by deleting the language shown in strikethrough and adding the language shown as underlining, with the text not being changed shown in regular type for informational purposes only, as follows:

Within the CEIOD Overlay, multifamily residential units are permitted, except ~~in within certain portions of the IA Zoning District.~~ Multi-family residential units are allowed in the portions of the IA Zoning District that fall within the BAOD in accordance with Section 195-145 (which allows multi-family units anywhere within the BAOD). ~~Multi-family residential units are not allowed in the portions of the IA Zoning District that are not within the BAOD.~~ Multifamily residential units may be allowed in a separate building or in combination

with commercial uses by the Planning Board where the project is in keeping with the district and surrounding neighborhood and otherwise in compliance with this article. Single-family and two-family dwellings are not permitted. All multifamily dwelling units shall comply with the following minimum gross floor area requirements unless the Planning Board authorizes a reduction by special permit.

- A. Studio unit: 500 square feet.
- B. One-bedroom unit: 700 square feet.
- C. Two-bedroom unit: 900 square feet.
- D. Three-bedroom unit: 1,200 square feet.

; or act in relation thereto.

SUBMITTED BY: **Planning Board**
Two-Thirds Vote

MOTION UNDER ARTICLE 25. I move that the Town amend the Town Code, Chapter 195, "Zoning Bylaw" Article XXI. Commercial Enhancement and Investment Overlay District, for the purposes of amending Section 195-113. Residential Uses by deleting the language shown in strikethrough and adding the language shown as underlining, with the text not being changed shown in regular type for informational purposes only, as follows:

Within the CEIOD Overlay, multifamily residential units are permitted, except ~~in within certain portions of the IA Zoning District.~~ Multi-family residential units are allowed in the portions of the IA Zoning District that fall within the BAOD in accordance with Section 195-145 (which allows multi-family units anywhere within the BAOD). ~~Multi-family residential units are not allowed in the portions of the IA Zoning District that are not within the BAOD.~~ Multifamily residential units may be allowed in a separate building or in combination with commercial uses by the Planning Board where the project is in keeping with the district and surrounding neighborhood and otherwise in compliance with this article. Single-family and two-family dwellings are not permitted. All multifamily dwelling units shall comply with the following minimum gross floor area requirements unless the Planning Board authorizes a reduction by special permit.



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- A. Studio unit: 500 square feet.
- B. One-bedroom unit: 700 square feet.
- C. Two-bedroom unit: 900 square feet.
- D. Three-bedroom unit: 1,200 square feet.

SUBMITTED BY: **Planning Board**
Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 25
Board of Selectmen: Unanimously recommends approval of Article 25
Planning Board: After Public Hearing held on February 14 and continued on February 28 and again on March 14, the Planning Board unanimously recommends approval of Article 25

The electronic voting devices registered the following votes:

YES: 126 NO: 9 Abstentions: 1

MOTION UNDER ARTICLE 25: Carries by two-thirds vote

ARTICLE 26. To see if the Town will vote to amend the Route 129 Business Amenities Overlay District ("BAOD") Article XXIV, section 195-145(C)(1), Multifamily, that would provide as follows for Section 195-145, *Uses by Special Permit*:

C. The following uses are permitted by special permit:

Multifamily Zone^[1] – transitional locations along Turnpike Road, Mill Road, and Billerica Road between residential neighborhoods and commercial districts, shall be a multifamily zone and subject to residential multifamily dwelling district ("RM") dimensional standards with a maximum multifamily zone density criteria of 4-6 units per acre, with a minimum lot size of 5 acres, and residential house structure design that blends with the residential neighborhoods shall apply (shall be subject to 2011 Housing Production Plan multifamily zone principles, and shall be subject to Article XXIII, *Inclusionary Housing Bylaw*); and all commercial

activity is prohibited in this multifamily zone, where existing commercial buildings, as of October 2016, are restricted to its established footprint and height.

; or act in relation thereto.

[1] Reference Document: *Chelmsford 2011 HPP*, p. 60.

SUBMITTED BY: **CITIZEN PETITION – Christine Bowman**

Precinct 4 Representative & Brian Latina

Precinct 4 Representative
Two-Thirds Vote

An amendment was filed by the proponent of Article 26, Christine Bowman of Precinct 4

MOTION UNDER ARTICLE 26 as amended: To see if the Town will vote to amend the Route 129 Business Amenities Overlay District ("BAOD") Article XXIV, section 195-145(C)(1), Multifamily, that would provide as follows for Section 195-145, *Uses by Special Permit*:

C. The following uses are permitted by special permit:

Multifamily Zone – transitional locations along Turnpike Road, Mill Road, and Billerica Road between residential neighborhoods and commercial districts, shall be a multifamily zone and subject to residential multifamily dwelling district ("RM") dimensional standards with a maximum multifamily zone density criteria of 4-6 units per acre, with a minimum lot size of 3 acres, where the design shall be complementary and compatible with, and shall blend into the existing residential neighborhoods and shall not negatively impact them, and shall be subject to the multifamily transitional zoning principles in the 2010 Master Plan and 2011 Affordable Housing Plan and shall be subject to Article XXIII, *Inclusionary Housing Bylaw*; All commercial activity within the BAOD multifamily zone, current and future, is restricted to the RM maximum height of 35 feet and maximum RM stories of 3 stories in this multifamily zone for an



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effective buffer zone; or act in relation thereto.

SUBMITTED BY: **CITIZEN PETITION –
Christine Bowman**

Precinct 4 Representative & Brian Latina

Precinct 4 Representative

Two-Thirds Vote

Recommendations:
Finance Committee: Unanimously recommends against Article 26
Board of Selectmen: Unanimously recommends against Article 26
Planning Board: After Public Hearing held on February 14 and continued on February 28 and again on March 14, the Planning Board unanimously recommends against Article 26

Motion to Table Article 26 made by Samuel Poulten of Precinct 8, seconded by member of the body as declared by the Moderator.
The electronic voting devices registered the following votes:

Yes: 35 No: 102 Abstain: 0

MOTION TO TABLE ARTICLE 26: Fails to carry

Motion to move the question made by Glenn Thoren of Precinct 5.
The electronic voting devices registered the following votes:

Yes: 116 No: 15 Abstain: 0

MOTION TO MOVE THE QUESTION ON ARTICLE 26: Caries by majority vote

Vote on Article 26 as amended.
The electronic voting devices registered the following votes:

YES: 26 NO: 108 Abstentions: 3

MOTION UNDER ARTICLE 26: Fails to carry

ARTICLE 27. Withdrawn by proponent

Proponent of Article 28, Brian Latina, requested permission from the body to allow former Chelmsford resident, Joan Paley, to speak on behalf of Article 28. Mr. Moderator declared that a majority voted in favor to allow Mrs. Paley to address the body.

ARTICLE 28. A Proposed Use of the Historic Adams House at 101 Mill Road, Chelmsford.

To see if the Town will vote to approve the Use of the Historic Adams House at 101 Mill Road as an INN, to be called, The Historic Adams Country INN of Chelmsford.

The Country INN, will bring a continual flow of revenue to the Town.

This small INN would be ideal for this Federal House, which has enough bedrooms, a large kitchen and live-in Quarters. Special small functions could also be planned.

A Colonial INN will emphasize special foods, recipes and décor. This special INN will maintain the History of the House, its Stories in a Library/ Museum Area within the House. It is a place for Children to visit, to learn about the rich History of this House and Area.

An INN will align perfectly with the Historic Mill Stream at 99 Mill Road.

An INN will help the Town restore and preserve its very rich History regarding the Adams Family.

SUBMITTED BY: **Citizen Petition - Brian
Latina**

MOTION UNDER ARTICLE 28. A Proposed Use of the Historic Adams House at 101 Mill Road, Chelmsford.

To see if the Town will vote to approve the Use of the Historic Adams House at 101 Mill Road as an



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INN, to be called, The Historic Adams Country INN of Chelmsford.

The Country INN, will bring a continual flow of revenue to the Town.

This small INN would be ideal for this Federal House, which has enough bedrooms, a large kitchen and live-in Quarters. Special small functions could also be planned.

A Colonial INN will emphasize special foods, recipes and décor. This special INN will maintain the History of the House, its Stories in a Library/ Museum Area within the House. It is a place for Children to visit, to learn about the rich History of this House and Area.

An INN will align perfectly with the Historic Mill Stream at 99 Mill Road.

An INN will help the Town restore and preserve its very rich History regarding the Adams Family.

SUBMITTED BY: **Citizen Petition - Brian Latina**

Recommendations:

Finance Committee: Unanimously recommends against Article 28

Board of Selectmen: Unanimously recommends against Article 28

Motion to move the question was made by Judith Carven of Precinct 7

Yes: 125 No: 8 Abstentions: 0

The electronic voting devices registered the following votes:

YES: 26 NO: 102 Abstentions: 6

MOTION UNDER ARTICLE 28: Fails to carry

ARTICLE 29. To see if the Town will vote to amend the Code of the Town of Chelmsford by adding thereto a new Chapter, Chapter 4 ACCESSIBILITY, that would provide as follows, and further to amend the Table of Contents to add Chapter 4, "Accessibility":

Section 4.1 Provision of Large Font Menus

Any vendor that is licensed to serve food in the Town shall provide a menu in a large font size (16 point) letter format with bold print.; or act in relation thereto.

SUBMITTED BY: **Commission on Disabilities**
Town Manager

An amendment was submitted by a proponent of Article 29, Leonard Olenchak of Precinct 3 and member of the Commission on Disabilities.

MOTION UNDER ARTICLE 29 as amended: I move that the Town amend the Code of the Town of Chelmsford by adding a new Chapter, Chapter 4 ACCESSIBILITY, that would provide as follows, and further to amend the Table of Contents to add Chapter 4, "Accessibility":

Section 4.1 Provision of Large Font Menus

Any vendor that is licensed to serve food in the Town shall provide menus in large print (minimum 16 font) format; or act in relation thereto.

Enforcement of this article will commence on July 1, 2018. The enforcement of this article will fall solely to the Commission on Disabilities/ADA Coordinator. Any vendor that fails to comply with this article within thirty (30) days will be issued a warning for the first offense. If the vendor fails to comply with the warning, they will be assessed a fine of \$25.00. If they continue to ignore the initial warning and fine will be assessed an additional fine of \$50.00.

By way of guidance to vendors seeking to comply with this provision, a suitable format would be size 16 bold Calibri or similar font.

SUBMITTED BY: **Commission on Disabilities**
Town Manager

Recommendations:

Finance Committee: Has not reviewed amended article

Board of Selectmen: Has not reviewed amended article

The electronic voting devices registered the



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following votes:

YES: 31 NO: 96 Abstentions: 4

MOTION UNDER ARTICLE 29 AS AMENDED:
Fails to carry

Motion to take Article 31 out of order made by
Nancy Araway of Precinct 1.
Mr. Moderator called for a hand count.

MOTION TO TAKE ARTICLE 31 OUT OF ORDER:
Carries my majority vote as declared by the
Moderator.

ARTICLE 31. To see if the Town will vote to: a.)
accept as town ways the following mentioned
streets, as laid out by the Board of Selectmen and
shown by reports and plans duly filed in the office of
the Town Clerk:

- Elm Street Hunt Road
Locke Road Park Road
Parker Road Robin Hill Road Alyssa Way

providing all the construction of the same meets
with the requirements of the Board of Selectmen,
and subject to the withholding of any remaining
bonds until such requirements have been met; b.)
authorize the Board of Selectmen to acquire any and
all temporary and/or permanent easements, and
any property in fee simple, with the trees thereon,
by purchase, eminent domain, gift or otherwise,
for the purpose of securing traffic safety and road
improvements; c.) raise and appropriate, transfer
and appropriate from the Stabilization Fund, and/
or borrow a certain sum of money to defray all
necessary costs, fees and expenses in connection
with the acquisition of said land and for paying
any damages which may be awarded as a result
of any such taking; and d.) authorize the Board of
Selectmen to negotiate and execute all necessary
and proper contracts and agreements thereto; or act
in relation thereto.

SUBMITTED BY: Board of Selectmen

DPW Director

MOTION UNDER ARTICLE 31. I move that
the Town (a.) accept as town ways the following
mentioned streets, as laid out by the Board of
Selectmen and shown by reports and plans duly
filed in the office of the Town Clerk:

- Elm Street Hunt Road
Locke Road Park Road
Parker Road Robin Hill Road

Providing all the construction of the same meets
with the requirements of the Board of Selectmen,
and subject to the withholding of any remaining
bonds until such requirements have been met;

(b.) authorize the Board of Selectmen to acquire any
and all temporary and/or permanent easements, and
any property in fee simple, with the trees thereon,
by purchase, eminent domain, gift or otherwise,
for the purpose of securing traffic safety and road
improvements;

(c.) authorize the Board of Selectmen to negotiate
and execute all necessary and proper contracts and
agreements thereto.

SUBMITTED BY: Board of Selectmen

DPW Director

Recommendations:
Finance Committee: Unanimously recommends
approval of Article 31
Board of Selectmen: Unanimously recommends
approval of Article 31

The electronic voting devices registered the
following votes:

YES: 125 NO: 2 Abstentions: 0

MOTION UNDER ARTICLE 31: Carries by majority
vote



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ARTICLE 30. To see if the Town will vote to amend Section 5 "Handicapped Parking" of Chapter 174 of the Code of the Town of Chelmsford by adding to Paragraph D, Subparagraph (2), thereof, a new subsection (e) which shall read as follows:

(e) painted OSHA handicapped blue if such parking space is paved with concrete, bituminous concrete, or other roadway surface material and marked with the currently applicable OSHA and International Symbol of Accessibility.

; or act in relation thereto.

SUBMITTED BY: **Commission on Disabilities**
Town Manager

An amendment was put forward to Article 30 by Susan Carter of Precinct 5.

MOTION UNDER ARTICLE 30 as amended. I move that the Town amend Section 5 "Handicapped Parking" of Chapter 174 of the Code of the Town of Chelmsford by adding to Paragraph D, Subparagraph (2), thereof, a new subsection (e) which shall read as follows:

(e) painted OSHA handicapped blue if such parking space is paved with concrete, bituminous concrete, or other roadway surface material and marked with the currently applicable OSHA and International Symbol of Accessibility.

SUBMITTED BY: **Commission on Disabilities**
Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 30

Board of Selectmen: Unanimously recommends approval of Article 30

The electronic voting devices registered the following votes:

YES: 112 NO: 15 Abstentions: 0

MOTION UNDER ARTICLE 30: Carries by majority vote

Motion to adjourn was made by Mike Raisbeck at 10:40 PM.

Moved to dissolve the 2018 Spring Annual Town Meeting. Motion carried by voice vote as declared by Moderator. The second and final session of the 2018 Spring Annual Town Meeting dissolved at 10:40 PM.

Submitted by:

Patricia E. Dzuris
Town Clerk



Election Results

Town of Chelmsford Election April 3, 2018 Official Results

Town of Chelmsford Election April 3, 2018 OFFICIAL Results										
In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:										
Registered Voters: 3,806 of 24,561 (15.50%)										
PRECINCT										
CANDIDATE	1	2	3	4	5	6	7	8	9	TOTAL
★ ★ ★ CHELMSFORD MASSACHUSETTS ★ ★ ★										
BOARD OF SELECTMEN (Vote for 2)										
	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	PRECINCT 8	PRECINCT 9	Total
GEORGE R. DIXON, JR.	253	181	350	231	222	295	375	282	282	2,471
EMILY R. ANTUL	204	162	222	185	201	247	303	182	280	1,986
LAURA A. MERRILL	200	182	192	159	155	200	250	178	218	1,734
Write-in	3	2	5	7	7	2	2	1	1	30
Overvotes	0	0	0	4	0	0	2	0	0	6
Undervotes	136	109	177	135	145	168	175	173	159	1,377
Total ballots	401	318	473	361	365	456	554	408	470	3,806
SCHOOL COMMITTEE (Vote for 1)										
	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	PRECINCT 8	PRECINCT 9	Total
DONNA M. NEWCOMB	296	229	307	265	275	352	402	294	381	2,801
JAMIE LEIGH OUTLAND-BROWN	72	74	116	65	54	79	109	86	65	720
Write-in	2	0	0	1	2	0	0	0	0	5
Overvotes	1	1	0	0	0	0	0	1	2	5
Undervotes	27	14	50	30	34	25	42	27	22	271
Total ballots	401	318	473	361	365	456	553	408	470	3,805
PLANNING BOARD (Vote for 3)										
	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	PRECINCT 8	PRECINCT 9	Total
GLENN A. KOHL	232	203	273	198	200	251	321	231	258	2,167
TIMOTHY R. SHANAHAN	233	190	265	181	203	269	299	220	273	2,133
DONALD F. VAN DYNE	241	180	245	190	201	251	325	219	260	2,112
Write-in	5	0	0	11	1	4	3	2	5	31
Overvotes	0	0	0	0	0	0	0	0	0	0
Undervotes	483	381	636	501	490	593	711	551	614	4,960
Total ballots	401	318	473	361	365	456	553	408	470	3,805
BOARD OF HEALTH - 3 YEARS (Vote for 1)										
	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	PRECINCT 8	PRECINCT 9	Total
ANNMARIE ROARK	294	252	350	242	260	337	408	313	342	2,798
Write-in	1	1	1	0	0	3	2	1	2	11
Overvotes	0	0	0	0	0	0	0	0	0	0
Undervotes	103	65	122	119	105	116	143	94	125	992
Total ballots	401	318	473	361	365	456	553	408	470	3,805
BOARD OF HEALTH - 1 YEAR(unexpired term) (Vote for 1)										
	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	PRECINCT 8	PRECINCT 9	Total
ERIC ANDREW MEIKLE	282	251	328	236	243	318	381	295	338	2,672
Write-in	1	0	0	0	1	2	0	2	0	6
Overvotes	0	0	0	0	0	0	0	0	0	0
Undervotes	115	67	145	125	121	136	172	111	131	1,123
Total ballots	401	318	473	361	365	456	553	408	470	3,805
TRUSTEES of PUBLIC LIBRARY (Vote for 2)										
	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	PRECINCT 8	PRECINCT 9	Total
LAURA ECKER	293	249	336	240	253	329	384	298	347	2,729
Write-in	12	12	7	5	13	19	20	12	20	120
DAVID M BRASLAU	5	6	1	1	4	4	5	0	3	29
Overvotes	0	0	0	0	0	0	0	0	0	0
Undervotes	491	375	603	475	464	564	702	506	571	4,751
Total ballots	401	318	473	361	365	456	553	408	470	3,805
CEMETERY COMMISSION (Vote for 1)										
	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	PRECINCT 8	PRECINCT 9	Total
VALERIE PETERSON SHUPE	283	246	332	233	242	312	369	289	328	2,634
Write-in	1	0	0	0	0	0	2	2	5	10
Overvotes	0	0	0	0	0	0	0	0	0	0
Undervotes	114	72	141	128	123	144	182	117	136	1,157
Total ballots	401	318	473	361	365	456	553	408	470	3,805



Town of Chelmsford Election April 3, 2018 Official Results

Town of Chelmsford Election April 3, 2018 OFFICIAL Results										
In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:										
Registered Voters: 3,806 of 24,561 (15.50%)										
PRECINCT										
CANDIDATE	1	2	3	4	5	6	7	8	9	TOTAL
★ ★ ★ CHELMSFORD MASSACHUSETTS ★ ★ ★										
TOWN MEETING MEMBERS PRECINCT 1 (Vote for 6)										
	PRECINCT 1									Total
KEVIN B. READY	253									253
SAMUEL P. CHASE	251									251
COLLEEN A. STANSFIELD	251									251
THERESA R. FEELY	240									240
STACEY LADD MULHOLLAND	239									239
SANDI MARTINEZ	230									230
Write-in	10									10
Overvotes	0									0
Undervotes	914									914
Total ballots	401									401
TOWN MEETING MEMBERS PRECINCT 2 - 3 YEARS (Vote for 6)										
		PRECINCT 2								Total
JANET E. MURPHY		234								234
DAVID E. RAND		217								217
GEORGE L. MERRILL		217								217
JEFFREY D. MERRILL		203								203
Write-in		55								55
COLLEEN M ARRINGTON		16								16
JAMIE E DILLON		15								15
Overvotes		0								0
Undervotes		982								982
Total ballots		318								318
TOWN MEETING MEMBER PRECINCT 2 - 1 YEAR (unexpired term) (Vote for 1)										
		PRECINCT 2								Total
JO-ELLEN CARKIN		247								247
Write-in		5								5
Overvotes		1								1
Undervotes		65								65
Total ballots		318								318
TOWN MEETING MEMBERS PRECINCT 3 (Vote for 6)										
			PRECINCT 3							Total
GEORGE R. DIXON, JR.			339							339
MICHAEL F. MCCALL			287							287
HELEN H. BLASIOLI			281							281
DAVID W. HADLEY			260							260
SCOTT C. DAVIDSON			252							252
Write-in			23							23
KAYLA MARIE RENNIE			4							4
Overvotes			0							0
Undervotes			1,396							1,396
Total ballots			473							473
TOWN MEETING MEMBERS PRECINCT 4 (Vote for 6)										
				PRECINCT 4						Total
NANCY S. SOUSA				219						219
HENRY A. HOULE				211						211
BRIAN P. LATINA				206						206
KASEY JOSEPH FERREIRA				204						204
HELEN A. MANAHAN				195						195
DIANE M. BAXTER				192						192
Write-in				2						2
Overvotes				0						0
Undervotes				932						932
Total ballots				361						361



Election Results

Town of Chelmsford Election April 4, 2017 - Official Results

Town of Chelmsford Election April 3, 2018 OFFICIAL Results										
In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:										
Registered Voters: 3,806 of 24,561 (15.50%)										
PRECINCT										
CANDIDATE	1	2	3	4	5	6	7	8	9	TOTAL
★ ★ ★ CHELMSFORD MASSACHUSETTS ★ ★ ★										
TOWN MEETING MEMBERS PRECINCT 5 - 3 YEARS (Vote for 6)										
					PRECINCT 5					Total
W. ALLEN THOMAS, JR.					224					224
PAMELA G. HOLMES					218					218
PATRICIA WOJTAS					217					217
KAREN DREMA UTTECHT					210					210
EVELYN S. THOREN					210					210
DANIEL R. TANG					194					194
ROBERT S. RUSSO, JR.					163					163
Write-in					17					17
Overvotes					0					0
Undervotes					735					735
Total ballots					365					365
TOWN MEETING MEMBER PRECINCT 5 - 1 YEAR (unexpired term) (Vote for 1)										
					PRECINCT 5					Total
Write-in					52					52
ROBERT J UTTECHT					10					10
Overvotes					0					0
Undervotes					312					312
Total ballots					364					364
TOWN MEETING MEMBERS PRECINCT 6 - 3 YEARS (Vote for 6)										
						PRECINCT 6				Total
JANET G. DUBNER						299				299
MARY E. FRANTZ						291				291
AMEENA MARIE LANGFORD						270				270
STEPHEN J. BALL						259				259
LINDA M. LEE						258				258
Write-in						46				46
SHERMAN D HORTON III						26				26
Overvotes						0				0
Undervotes						1,313				1,313
Total ballots						456				456
TOWN MEETING MEMBER PRECINCT 6 - 1 YEAR (unexpired term) (Vote for 1)										
						PRECINCT 6				Total
HANA BARKER						326				326
Write-in						6				6
Overvotes						0				0
Undervotes						124				124
Total ballots						456				456
TOWN MEETING MEMBERS PRECINCT 7 (Vote for 6)										
							PRECINCT 7			Total
DONNA L. PARLEE							363			363
JAMES M. LANE, JR.							347			347
HENRY G. PARLEE, JR.							324			324
SUSAN M. MACKINNON							318			318
PHILIP STANWAY							280			280
STRATOS G. DUKAKIS							277			277
PAUL J. RIGAZIO							253			253
HELAINÉ M. KAPLAN							237			237
Write-in							6			6
Overvotes							12			12
Undervotes							901			901
Total ballots							553			553



Town of Chelmsford Election April 4, 2017 - Official Results

Town of Chelmsford Election April 3, 2018 OFFICIAL Results										
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Registered Voters: 3,806 of 24,561 (15.50%)										
PRECINCT										
CANDIDATE	1	2	3	4	5	6	7	8	9	TOTAL
★ ★ ★ CHELMSFORD MASSACHUSETTS ★ ★ ★										
TOWN MEETING MEMBERS PRECINCT 8 (Vote for 6)										
								PRECINCT 8		Total
ANGELO J. TARANTO								290		290
MARIA L. SANTOS								235		235
DANIEL W. BURKE								226		226
THOMAS E. MORAN								215		215
DAVID P. GOSELIN, SR.								212		212
DEAN L. CONTOVER								210		210
DENNIS J. READY								162		162
Write-in								3		3
Overvotes								6		6
Undervotes								888		888
Total ballots								408		408
TOWN MEETING MEMBERS PRECINCT 9 (Vote for 6)										
									PRECINCT 9	Total
MICHAEL S. YOUNG									323	323
NICOLE TOOMEY									301	301
DANIEL R. COLUCCI, JR.									296	296
NANCY E. DONAHUE									294	294
SUSAN B. GRAVES									294	294
REBECCA J. GORE									291	291
Write-in									5	5
Overvotes									0	0
Undervotes									1,016	1,016
Total ballots									470	470
QUESTION 1 (Vote for 1)										
	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	PRECINCT 8	PRECINCT 9	Total
YES	234	197	301	220	204	270	348	244	270	2,288
NO	130	99	126	102	110	148	166	123	163	1,167
Overvotes	0	0	0	0	0	0	0	0	0	0
Undervotes	34	22	46	37	50	37	39	39	35	339
Total ballots	398	318	473	359	364	455	553	406	468	3,794
QUESTION 2 (Vote for 1)										
	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	PRECINCT 8	PRECINCT 9	Total
YES	237	197	274	217	196	265	331	223	260	2,200
NO	117	93	137	93	109	141	169	132	163	1,154
Overvotes	0	0	0	0	0	0	0	0	1	1
Undervotes	44	28	62	49	59	49	53	51	44	439
Total ballots	398	318	473	359	364	455	553	406	468	3,794
QUESTION 3 (Vote for 1)										
	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	PRECINCT 8	PRECINCT 9	Total
YES	231	164	264	192	191	246	296	229	253	2,066
NO	133	131	163	130	124	167	205	137	174	1,364
Overvotes	0	0	0	0	0	0	0	0	0	0
Undervotes	34	23	46	37	49	42	52	40	41	364
Total ballots	398	318	473	359	364	455	553	406	468	3,794
QUESTION 4 (Vote for 1)										
	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	PRECINCT 8	PRECINCT 9	Total
YES	311	268	369	288	276	382	437	333	377	3,041
NO	51	28	58	35	35	37	66	32	50	392
Overvotes	0	0	0	0	0	0	0	0	0	0
Undervotes	36	22	46	36	53	36	50	41	41	361
Total ballots	398	318	473	359	364	455	553	406	468	3,794



Election Results

Town of Chelmsford Election April 4, 2017 - Official Results

Town of Chelmsford Election April 3, 2018 OFFICIAL Results										
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Registered Voters: 3,806 of 24,561 (15.50%)										
PRECINCT										
CANDIDATE	1	2	3	4	5	6	7	8	9	TOTAL
★ ★ ★ CHELMSFORD MASSACHUSETTS ★ ★ ★										
QUESTION 5 (Vote for 1)	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	PRECINCT 8	PRECINCT 9	Total
YES	279	233	328	247	244	331	375	288	313	2,638
NO	78	57	81	61	63	73	112	64	99	688
Overvotes	0	0	0	0	0	0	0	0	0	0
Undervotes	41	28	64	51	57	51	66	54	56	468
Total ballots	398	318	473	359	364	455	553	406	468	3,794
QUESTION 6 (Vote for 1)	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	PRECINCT 8	PRECINCT 9	Total
YES	228	177	324	255	207	308	345	274	275	2,393
NO	158	132	130	99	137	134	197	122	179	1,288
Overvotes	0	1	0	0	0	0	0	0	0	1
Undervotes	12	8	19	5	20	13	11	10	14	112
Total ballots	398	318	473	359	364	455	553	406	468	3,794
QUESTION 7 (Vote for 1)	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	PRECINCT 8	PRECINCT 9	Total
YES	296	228	335	266	261	367	434	300	343	2,830
NO	80	73	99	74	73	63	95	79	99	735
Overvotes	0	0	0	0	0	0	0	0	0	0
Undervotes	22	17	39	19	30	25	24	27	26	229
Total ballots	398	318	473	359	364	455	553	406	468	3,794



Community Development

Evan Belansky, Director



The Department continued to provide full time administrative and technical staff support to the Planning Board, Conservation Commission and Zoning Board of Appeals. In addition the Department provided support to the following committees:

- Economic Development Commission
- Dog Park Advisory Committee
- North Village Strategic Master Planning Committee
- Center Village Master Planning Committee
- TREE Committee
- Housing Advisory Board
- Historical Commission
- UMass Lowell North Campus Study Committee

During this past year the Department was involved in a number of planning related activities: led the successful effort to obtain a \$370K Massworks grant pertaining to the new residential development at 11 Cushing Place, assisted the UMass Lowell North Campus Committee with completing a vision for the re-use / redevelopment, assisted the Housing Advisory Board with updating the Affordable Housing Master Plan, assisted the Center Village Master Plan committee with a wayfinding signage project and obtained a \$90K Mass Development Site Readiness grant for the Rt. 129 area.

In addition the Department provided regulatory oversight on the approval of an 84 unit 40B development at 50 Hunt Road, a 186 unit apartment development located at 104 Turnpike Road, the first project within the Rt. 129 Business Amenity Overlay District and a number of other commercial and industrial development projects.

In addition the Department continued managing community and economic development projects, grant administration, coordinating improvements to conservation lands, and interfacing with residents, developers, and other municipal staff.



Planning Board



MEMBERS:

- Mike Raisbeck, Chair
- Ed Roux, Vice Chair
- Tim Shanahan, Clerk
- Glenn Kohl, Member
- Henry Parlee, Jr., Member
- Nancy Araway, Member
- Donald Van Dyne, Member
- Hank Houle, Associate Member

STAFF MEMBERS:

- Evan Belansky, Community Development Director
- Colleen Stansfield, Planning Board Administrator

The Planning Board is responsible for insuring that the development of land in Chelmsford meets the criteria set forth in state and local land use regulations. The process involves the review of lot divisions, definitive and preliminary subdivisions, site plans, and special permits.

After the April Annual Elections, we welcomed newly elected full members, Tim Shanahan and Donald Van Dyne to the Board. The Board voted Mike Raisbeck to be the Chair, Ed Roux was voted to be Vice Chair, and Tim Shanahan was voted to be Clerk.

Planning Activities

The Planning Board strives to maintain the character of Chelmsford and enforce the provisions of the 2010 Master Plan. An updated Master Plan was prepared by Northern Middlesex Council of Governments with Planning Board input. A major focus of the new Master Plan will be to manage and guide redevelopment over the next decade. The Route 129 corridor was brought into focus last year, and as a result the Route 129 Business Amenity Overlay District was developed and the Board saw this overlay

bring in applications at 104 Turnpike, a 168 unit Apartment Complex and a mix use application at 197 Billerica Road. Because of the success of the Community Enhancement and Investment Overlay By-law, this was used as the baseline standard for the 129 Overlay District. This Overlay allows for Multi-Family Housing and Commercial business to apply for applicability within the Industrial Zone. These amenities added to the base industrial zoning fulfill the "work, live, play" trend.

FY2018 Projects

A notable project for which approval was granted in FY 2018 was the development of 104 Turnpike Road, 168 one and two bedroom apartments. This project includes new construction of four buildings, four detached garages and one clubhouse. The project includes many site improvements including drainage and stormwater treatment, and extensive landscaping. The project at 1 Cushing Place came back to the Board with a modification to a smaller plan of 32 condo units in three stories and kept in place the parking improvements along the Bruce Freeman Rail Trail, a walking path for public use through the property to the Rail Trail and a pocket park for public use. The Town was also successful in permitting and selling the property at 27 Katrina Road, a Brownfields site that the town has owned for more than 10 years. Other projects that received approvals were 254 Billerica Road, an expansion to Sunny Acres for a new wing with memory care, a solar field on leased Town owned land at 40 Swain Road, an expansion of Lockheed/Martin at 16 Maple Road and the School parking lots.

Summary of Planning Board FY2018 Activity

The following applications were reviewed by the Board this year:

15 Site Plans
16 Special Permits
1 Minor Site Plans
0 Major Modification to a Site Plan
4 Approval Not Required Plans



Board of Appeals

MEMBERS:

Brian Reidy, Chair
 Mark Carota, Vice Chair
 Charles Wojtas, Member
 Steve Mendez, Member
 Nancy Morency, Member
 Jerry Loew, Associate Member
 Jamie Outland-Brown, Associate Member

STAFF MEMBERS:

Mark Dupell, Building Commissioner
 Evan Belansky, Community Development Director
 Colleen Stansfield, Zoning Board Administrator

The Board of Appeals hears petitions for Variances, Special Permits, Comprehensive Permits, and Appeals of the Building Commissioner's rulings.

During Fiscal Year 2018, the Board certainly saw much activity and acted upon the following:

Application	FY17	FY18
Special Permit	42	40
Variance	9	13
Sign Variance	9	5
Limited Accessory Apartment	12	5
Administrative Appeal	0	2
40B Comprehensive Permit	1	1
Administrative Amendments	2	0

Membership

Mr. Brian Reidy was voted to the position of Chair, and Mr. Mark Carota was voted to the position of Vice Chair. The Board welcomed newly appointed Associate Members, Jerry Loew and Jamie Outland-Brown, both for a 3 year terms.

Comprehensive Permit, Chapter 40B

The Board of Appeals opened a hearing on June 15, 2017, for a Comprehensive Permit for 50 Hunt Road that included 3 buildings and 84 units. This project was approved in FY2018. The Board also approved the following Comprehensive Permits: 7 Gorham Street, which proposed 52 units, 73 Dalton Road, 5 units, and 61 Carlisle, 5 units. These approvals brought us to over 9% affordability and the town fully expects to meet the 10% requirement early in FY2019.

FY2018 Board of Appeals

During FY2018 the Board saw a similar amount of applications as FY2017, which was characterized as a significant increase from FY2016. There was also a significant decrease in Limited Accessory Apartment applications. This was a change from last year where many of the applications were to permit new LAA's, whereas in FY17 the applications were for existing LAA's.



Community Development

Inspections Department

Mark E. Dupell, Building Commissioner, Building Department

Department Personnel:

Mark E. Dupell, Building Commissioner
 Martin J. Allan, Local Inspector
 Don Morash, Plumbing & Gas Inspector
 Dennis P. Kane, Wiring Inspector
 Vera Clauson, Departmental Assistant

The Inspections Department has been very active this year enforcing state building codes and local zoning regulations. I would like to thank my staff, for their hard work in maintaining timely and professional service.

The following is a breakdown of new construction permits this year:

Single Family Dwellings:	25
Two Family Dwellings:	3
Multifamily Dwellings:	3 (9 Units Total)
Institutional:	0
Municipal:	0
Commercial:	4
Industrial:	0
Agricultural:	0

Type of Permit	Number of Permits Issued	Total Fees
Building	1422	\$851,649.00
Wiring	1091	\$112,374.55
Plumbing & Gas	1588	\$90,833.00
Mechanical	135	\$44,262.00
TOTAL	4236	\$1,099,118.55

In addition to the fees above, the total fees collected for yard sales and Certificates of Inspection amounted to \$5,790.00

Mark Dupell, retired in July 2018, having served as Building Commissioner for 7 years in the Town of Chelmsford.

I would also like to thank the personnel of other Town Departments for their cooperation, support, and assistance throughout the year.

Type of Permit	Number of Permits	Fees Collected	Construction Cost
Commercial/Industrial Addition	18	\$115,041.00	\$11,777,509.00
Decks, Pools, Sheds, Patios, Gazebos	172	\$19,735.00	\$1,617,906.00
Windows/Siding/Roofing	370	\$63,357.00	\$5,267,746.00
Alteration/Remodel	517	\$359,931.00	\$30,291,709.00
Residential Addition	44	\$53,292.00	\$4,513,899.00
Temporary Structure/Tent	11	\$550.00	\$24,917.00
New Home	31	\$97,889.00	\$8,397,100.00
Solar Panels	79	\$26,970.00	\$2,238,252.00
Insulation	96	\$5,749.00	\$469,826.00
Wood/Pellet Stove	12	\$300.00	\$33,498.00
Sign (60+ sq ft)	7	\$1,200.00	\$61,050.00
Detached Garages/Barns	9	\$4,944.00	\$412,111.00
Other Structures (retaining wall, etc)	7	\$3,376.00	\$276,030.00
Sign (16 sq ft)	3	\$125.00	\$10,400.00
New Building	11	\$94,944.00	\$8,997,250.00
Sign (37-59 sq ft)	8	\$800.00	\$28,486.00
Demolition of Structure	17	\$2,596.00	\$213,500.00
Sign (17-36 sq ft)	10	\$850.00	\$69,070.00
TOTALS	1422	\$851,649.00	\$74,700,259.00

Electrical Permits	
Electrical Permits Issued	Fees Collected
1091	\$112,374.55
Gas Permits	
Gas Permits Issued	Fees Collected
933	\$39,593.00
Mechanical Permits	
Mechanical Permits Issued	Fees Collected
135	\$44,264.00
Plumbing Permits	
Plumbing Permits Issued	Fees Collected
655	\$51,240.00

Total Revenue: \$1,099,120.55



Conservation Commission



Back row (left to right): Katie Messer (Agent), April Mendez, William Vines, Marc Gibbs
 Front row (left to right): Jack Souza, Chris Garrahan, David McLachlan
 Not Pictured: Chris Tymula

Members:

David McLachlan-Chairman
 Jack Souza, Vice Chairman and Clerk
 Marc Gibbs
 Bill Vines
 Chris Garrahan
 Chris Tymula
 April Mendez

Staff:

Katie Messer, Conservation Agent/Planner
 Vivian Merrill, Recording Secretary

Membership:

Dave McLachlan served as the Commission's Chairman for the 2018 Fiscal Year. Jack Souza served as the Vice Chairman and Clerk. There were no new Commission members appointed.

Wetlands Regulation

The Commission reviewed 52 applications under the Massachusetts Wetlands Protection Act (MGL c.131, §40) and Chelmsford Wetlands Bylaw (Chapter 187) during FY2018. The following is a breakdown of wetlands permit applications for FY2018 as compared to the two previous fiscal years:

Application Type	FY16	FY17	FY18
Request for Determination of Applicability	21	17	14
Notice of Intent	26	23	24
Request for Certificate of Compliance	15	14	14
Abbreviated Notice of Resource Area Delineation	1	2	0
Request to Amend Order of Conditions	1	0	0
Total	64	56	52



Conservation Commission

Education

The Conservation Commission and staff were members of the Massachusetts Association of Conservation Commissioners (MACC). The MACC Annual Spring conference held in Worcester Ma was attended by the Agent and a Commission member. This conference provides educational seminars on current issues faced by Conservation Commissions across the State.

Open Space Management and Use

The Conservation Commission continues to collaborate with the Chelmsford Open Space Stewards (COSS). COSS works in accordance to a Memorandum of Understanding with the Commission in order to keep the various reservations clean and safe for the public's enjoyment. Eagle scouts continue to complete improvements on Commission reservations to earn various badges. Work is performed under the guidance of COSS leader, Phil Stanway. The Oak Hill Reservation is officially open and trails are being maintained and marked by COSS. An official trail map is anticipated within the fiscal year. Chairman, David McLachlan and Agent, Katie Messer collaborated with the Open Space and Recreation Plan Working Group to complete the update to the town's Open Space and Recreation Plan (OSRP). This update is required by the State every seven years in order for the town to be eligible for various grants. The OSRP has been conditionally approved by the State through March 2025.

Conservation Commission and Joint Committees Dave McLachlan continued to serve as the Commission's representative to the Cranberry Bog Subcommittee. This is a joint committee of the Chelmsford and Carlisle Conservation Commissions. The Committee met twice in FY 2018 to continue to plan for the change in use of the cranberry bog on the Carlisle side. April Mendez served as the Commission's liaison for the Community Preservation Committee.





Community Preservation Committee *Linda Prescott, Chair*

The Community Preservation Act (CPA) provides a source of funding for Open Space Preservation, Historic Preservation and Affordable Housing.

For FY2018, approximately \$ 1,262,542 was collected under the CPA, a combination of property tax surcharge and state matching funds. In 2018 approximately \$ 1,173,350 was spent for projects and bond payments. The first \$100,000 of property value is exempted from the surcharge calculations lowering the surcharge for the typical residential homeowner to under \$60.

The following new projects received funding approvals:

\$1,750 for Eagle Scout Project for a Dog Park Shed.

\$675 for North Town Hall Plaque & Granite Marker on behalf of the Historical Commission.

\$15,000 for record stabilization and restoration on behalf of the Town Clerk's office.

\$15,000 for Phase I wayfinding signage fabrication for the Village Center.

\$450,000 for Roberts Field Friendship Park playground replacement

\$1,500 for Freeman Lake-Vegetation Survey on behalf of the Vinal Square Strategic Action Committee. \$4,600 - Lighting Upgrade at Veterans Park on behalf of the Veterans Memorial Park Committee \$75,000 for Byam School Playground replacement on behalf on the PTO

MEMBERS

Evan Belansky, Director of Community Development

Connie Donahue, Housing Authority Appointee

April Mendez, Conservation Commission Appointee

Laura Merrill, Board of Selectmen Appointee

Judy Carven, Citizen Appointee

Sandy Martinez, Citizen Appointee

Gary Persichetti, Dept of Public Works

Ed Roux, Planning Board Representative, V. Chairman

Linda Prescott, Historical Commission, Chairman



Chelmsford Public Schools

Dr. Jay Lang, Superintendent



The members of the Chelmsford School Committee at the end of the 2017-2018 school year include the following: Mr. Dennis King, Chair; Mr. W. Allen Thomas, Vice Chair; Ms. Donna Newcomb, Secretary; and Members at Large, Ms. Barbara Skaar and Mr. John Moses. Central administration for the Chelmsford Public Schools include the following: Dr. Jay Lang, Superintendent of Schools, Dr. Linda Hirsch, Assistant Superintendent of Curriculum and Instruction, Dr. Cheryl Kirkpatrick, Director of Personnel and Professional Learning, Ms. Joanna Johnson-Collins, Director of Business and Finance, Mr. William Silver, Director of Information, Communication and Technology Services, Ms. Amy Reese, Director of Student Support Services, and Mr. Brian Curley, Director of Operations and Maintenance.

District Mission

The mission of the Chelmsford Public Schools is to educate, engage, prepare, and empower well-rounded and knowledgeable learners who PERSEVERE through challenges, demonstrate RESPECT and INTEGRITY in their words and actions, are DEDICATED to their community, and display EMPATHY as global citizens while discovering and pursuing their full potential.

District Vision

The vision of the Chelmsford Public Schools is to provide all students with multiple pathways to optimize their own potential for academic excellence, leadership, and social and emotional wellness. We work from a rigorous curriculum that is aligned with state standards using multiple forms of data to inform innovative approaches to teaching. Our students' success is anchored in the high expectations of teachers who are part of a professional, collaborative culture that demands a continuous focus on instructional improvement. It is our responsibility that every student feels safe, cared for, appropriately challenged, and supported in our schools. Our students' successes are celebrated within and across schools as well as throughout the broader community. Parents and the Chelmsford community are connected to the daily life of our schools through consistent, multidirectional and multi-modal communication, which builds external support for and pride in the district, schools, teachers, and students. As a result of high quality teaching, meaningful partnerships, and well-resourced schools, our students contribute to the Chelmsford community as self-directed, creative, and well-rounded learners who are ready to become the innovative leaders of tomorrow.



Chelmsford Public Schools

District Values

- ✓ Academic Achievement for All Students
- ✓ Positive and Support School Cultures
- ✓ Excellence and Professionalism in Teaching
- ✓ Supportive and Stable Relationships
- ✓ Strong Fiscal and Facility Support

As I reflect on my third year leading the Chelmsford Public Schools, I am deeply grateful for the encouragement and support I have received from students, parents, staff, and community members; I feel privileged to work with you as superintendent. I do not take the opportunity to lead this district lightly. Your support for our students is truly remarkable, and I look forward to working with you and the greater Chelmsford community as we build on past successes in the district and work to make the Chelmsford Public Schools the best public school system in the state.

We have accomplished much over this past year. I am very proud of our work, and I thank you for guiding and supporting me and the staff of the Chelmsford Public Schools as we strive to address students' academic, social, and emotional needs. I feel encouraged every day when I walk through schools, attend events, and witness firsthand the dedication to meeting student needs shown by our teachers, paraprofessionals, building administrators, and support staff. Following are some highlights of our work this year.

Construction of 22 Modular Classrooms

In October 2016, the school department requested an appropriation from town meeting representatives of \$7.9 million to fund the construction of modular classrooms at the Byam, Center, Harrington, and South Row Elementary Schools. The modular classrooms

provide much-needed space at the elementary level as enrollment increases and will supply the additional classroom space needed for full-day kindergarten. Significant time and resources went into the planning, preparation, and construction of 22 modular classrooms during the summer of 2017. Six new modular classrooms were added at the Byam, Harrington, and South Row Elementary Schools and four at Center Elementary School. These remarkable new classrooms house fourth-grade students and staff. In the end, the project was delivered on time and \$1 million under budget.

Implementation of Full-Day Kindergarten

The FY18 budget included funding to hire teachers and support staff to fully implement full-day kindergarten, a long-desired program in the Chelmsford Public Schools. During the summer of 2017, district administrators and teachers planned for the launch of the program. As the 2017/18 school year began, the full-day kindergarten programming seamlessly joined the elementary-level offerings for students. Anecdotal evidence from parents and staff overwhelmingly supports the move from a half-day to full-day kindergarten model. This would not have been possible without widespread community support.

Strategic Plan Adoption: Chelmsford Public Schools 2017–2020

The Chelmsford Public School District provides an exceptional education to the students entrusted to our care. The district effectively uses the resources appropriated annually by town meeting to serve the needs of an ever-diversifying student population. Overall, our students' academic achievement and accolades make it clear that the town of Chelmsford is receiving a positive return on its investment in public education. Chelmsford's students are also heavily involved in athletics, community service, and fine and performing arts, thereby fulfilling the roles of productive and valued members of our community.



Chelmsford Public Schools

The Strategic Plan was a year-long culmination of work performed by our district's schools and administrators reviewing progress on prior initiatives and identifying the emerging needs of our students. The Strategic Plan document outlines the mission, vision, and values of the Chelmsford Public Schools. It also highlights three strategic objectives to serve as the foundation of our work:

- ✓ Every student achieving academically
- ✓ Every student supported in a positive, prosocial learning environment
- ✓ Aligned financial and facility resources in support of the Strategic Plan

The Strategic Plan guides our district's work through 2020 and maintains our collective commitment to the district's guiding core PRIDE values. The mission of the Chelmsford Public Schools is to educate, engage, prepare, and empower well-rounded and knowledgeable learners who **PERSEVERE** through challenges, demonstrate **RESPECT** and **INTEGRITY** in their words and actions, are **DEDICATED** to their community, and display **EMPATHY** as global citizens while discovering and pursuing their full potential. Chelmsford employs a caring, compassionate and dedicated staff who truly have the best interests of our students in mind at all times. I am fortunate and proud to be leading the district at this exciting time in education.

Ratification of the Teachers and Nurses Collective Bargaining Agreement

In August 2017, the School Committee ratified a three-year contract with the Chelmsford Teachers and Nurses bargaining unit covering the period from July 1, 2016 to June 30, 2019.

Ratification of the Professional Support Staff Collective Bargaining Agreement

In August 2017, the School Committee ratified a two-year contract with the Chelmsford Professional Support Staff bargaining unit covering the period from July 1, 2017 to June 30, 2019.

Ratification of the Building Custodians Collective Bargaining Agreement

In March 2018, the School Committee ratified an initial (first-time) three-year contract with the Chelmsford Building Custodians bargaining unit covering the period from July 1, 2017 to June 30, 2020.

FY2017 Massachusetts DESE Financial Audit

Every year, each school district in Massachusetts must submit an external audit of their end-of-year financial report to the Massachusetts Department of Elementary and Secondary Education (DESE). Powers & Sullivan, LLC performed the district's external financial audit for the year ending June 30, 2017. As noted in the audit report, the auditors had no financial findings or financial reporting recommendations. This outcome is desirable and significant, given the number of financial audits and reviews of the Chelmsford Public Schools conducted in prior fiscal years, each with findings and recommendations for improvement of financial practices.

FY2018 Budget Administration

School Committee members received regular reports on the district's finances throughout FY2018, including the local operating budget, grant funds, and revolving funds. Consolidating the town and school district accounting systems in MUNIS involved a significant amount of work, but the new consolidated financial system has eliminated the reconciliation aspects of operating two financial systems and streamlined the district's financial reporting.

After reviewing the FY2018 budget, I am pleased to report that in just three years, the district has made great strides in stabilizing its finances. By implementing strict financial practices, it has accrued several reserve fund balances for future budget needs. At the end of FY2018, the district was able to:

- reserve approximately \$2 million in the special education circuit breaker revolving fund to pay for future unanticipated/unfunded special education student tuition and/or transportation costs (as a reminder, in the fall of 2015, the



Chelmsford Public Schools

school department had to request a supplemental appropriation from the town of \$500,000 to cover unanticipated special education tuition costs as no reserve fund balance was available).

- carry over approximately \$450,000 in food service/school nutrition funds. Given the annual revenue and expenses for the school nutrition program, this is a significant achievement, as many school districts find themselves operating their food service programs at a deficit.
- set aside approximately \$1.35 million in school choice funds as a reserve for future spending by the School Committee on educational programs, services to augment current program offerings in the schools, or a contingency in the event of an unanticipated budget shortfall.

FY2018 Capital Expenditures

In December, the School Committee approved the request for \$1.75 million for building and technology capital projects in the schools. The building capital projects include the reconstruction and repaving of the rear parking lot, sidewalks, and curbs at Chelmsford High School (\$1,062,351) and the reconstruction and repaving of the front parking lot, sidewalks, and curbs at Parker Middle School (\$190,000). Technology capital projects include a continuation of outfitting district classrooms for the twenty-first century with overhead projectors and interactive televisions or whiteboards (\$75,000), a network infrastructure upgrade at Center and Harrington Elementary Schools and McCarthy Middle School (\$376,220), and upgrades to the existing security camera system at Parker Middle School (\$45,000).

FY2018 Budget Presentation and Review

In February, the central office presented the FY2019 general fund operating budget to the School Committee, including net school spending compliance and comparable community analysis (academic performance, demographic, and financial). We highlighted the assumptions that underlie the FY2019 budget, including normal

step and lane increases, special education tuition increases, regular education student transportation increases, funding to reinstate a full-time curriculum coordinator for English, two assistant principal positions to support the elementary schools, and funding to support a new elementary-level therapeutic program. The School Committee held public input sessions and reviewed district-level budget detail and a staff salary book that cross-walked salaries to the main budget document.

At the April town meeting, representatives once again asked thoughtful questions, received straightforward answers, and approved (138-4-2) the FY2019 funding request of \$59 million to support the Chelmsford Public Schools. As with the previous fall town meeting, this was another step toward rebuilding trust in the financial processes and practices of the Chelmsford Public Schools.

Appointment of Harrington Elementary School Principal

In the spring of 2017, former Harrington Principal Michael LaCava informed us that he was leaving the district to pursue a position as K-12 Director of Performing Arts with the Wellesley Public Schools. Principal Michael LaCava had served at the Harrington School for seven years. We did not identify a permanent replacement for Principal LaCava at Harrington School for the 2017/18 school year during the formal search process that spring. Therefore, we changed direction and sought a candidate to serve as the acting principal of Harrington for the 2017/18 school year and planned to conduct a full search for a permanent replacement in the winter/spring of 2018. Mrs. Patricia Tobin served as the principal of Harrington School for the 2017/18 school year.

After a full search conducted during the spring of 2018 for a permanent principal, I selected Mr. Robert J. Asselin to serve as the next principal of Harrington Elementary School. In addition to the Interview Committee's strong approval of Mr. Asselin's combination of experience and qualifications for the position, his personal and professional references praised his work ethic, his



Chelmsford Public Schools

collaborative and inclusive management style, his focus on educating the whole child (keeping students' academic, social, emotional, and physical needs at the center of decision-making), and his communication practices with students, parents, and staff. I am very excited that we were able to attract an experienced educator to this important position and look forward to working with Mr. Asselin and the Harrington community this year.

Appointment of Coordinator of English 5-12

The School Committee approved the restoration of the coordinator of English position in the FY2019 budget process. Due to budget issues, the district had eliminated the position during the 2014/15 school year. Since that time, the social studies coordinator for the district had been performing the work of both the English and social studies coordinators. Late this spring Ms. Abbey Dick was appointed to serve as the coordinator of English 5-12 for the Chelmsford Public Schools.

Abbey previously served as director of humanities in the Malden Public Schools. In that role, Abbey oversaw curriculum, instruction, assessment, and professional development for English, social studies, and several other departments in the district. Before that, she had taught grades 6-12 ELA, including co-teaching Advanced Placement language and literature. Abbey has also worked as a literacy specialist at DESE, where she learned about data analysis, assessment writing, grant evaluation, curriculum units, and the diverse needs of Massachusetts school districts. Although she enjoyed state-level education policy and learned many things, she missed working in a district and came back to the public schools as an English teacher and then administrator. Abbey is very excited to join us in Chelmsford. During her interview process she referred to this position as her "dream job."

Dual-Enrollment Programming: Partnership with Middlesex Community College

We formed an exciting partnership with Middlesex Community College to provide opportunities for Chelmsford High School students to earn college credits while working toward their high school diploma requirements. Work in preparation for the launch of this new dual-enrollment program was initiated last winter and will enable CHS students to earn high school and college credit in the following courses during the 2018/19 school year: Sociology, Exploring Early Childhood III, and Biotechnology I. Additional dual-enrollment courses and opportunities will follow as the program is implemented and expanded.

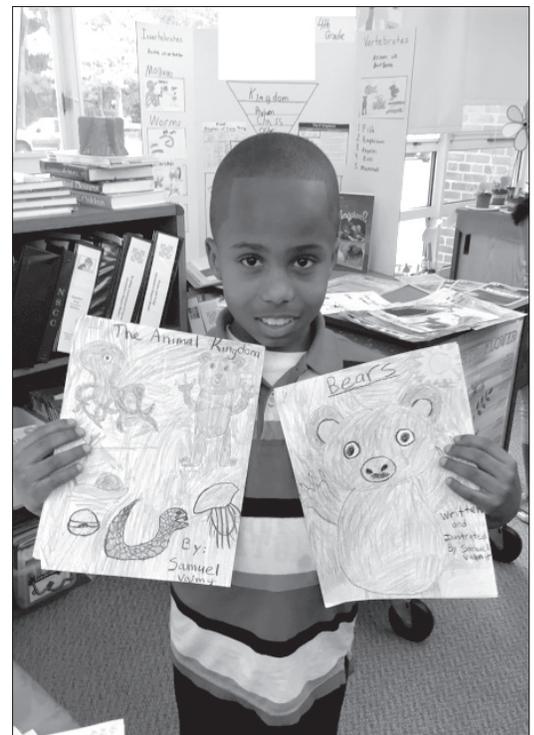
As I reflect on this past year, I see that we have accomplished much as we worked together. In addition to the developments already listed, we have taken steps to rebuild both the school community's and the greater Chelmsford community's confidence in the school department administration. I have worked closely with Town Manager Cohen and the members of his financial team to provide accurate and timely information on our budget to Chelmsford's boards. We closed the books on FY2018 with a positive fund balance, transferred the unexpended local budget appropriation to the circuit breaker revolving fund to help offset future unanticipated special education tuition costs, and set aside remaining school choice funds as a reserve for School Committee use. Much more work lies ahead, but I strongly feel we are continuing to move in the right direction. I am excited about our staff's past accomplishments in the district and look forward to a successful 2018/19 school year.

Yours truly,

Jay Lang, Ed.D.
Superintendent of Schools



Chelmsford Public Schools





Nashoba Valley Technical High School *Denise P. Pigeon, Superintendent*

NASHOBA VALLEY TECHNICAL HIGH SCHOOL
100 Littleton Road, Westford, MA 01886
(978) 692-4711 www.nashobatech.net

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old in all career areas on a space available basis. Nashoba has earned an impressive reputation for producing community leaders as well as providing a vast amount of community projects for our district towns. Nashoba Valley Technical High School offers career preparation in 20 technical programs.

Chelmsford

NVTHS

School Committee Members

Mr. Donald Ayer

Ms. Maria Karafelis

Mr. Lawrence MacDonald

Alternate

Mr. Richard DeFreitas

Administration

Dr. Denise P. Pigeon, Superintendent

Mr. Matthew Ricard, Principal

Mr. Jeremy Slotnick, Assistant Principal

Ms. Jeanne Savoie, Business Manager

Dr. Carol Heidenrich, Director of Technology

Ms. Gabriella White, Director of Curriculum

Ms. Michelle Valhouli, Director of Special Education

Ms. Kyla Callahan, Coordinator of Guidance and Admissions

Ms. Wendy Hood, Coordinator of Special Education and Team Chair

Mr. Paul Jussaume, Coordinator of Technical Programs and Cooperative Education

Mr. Ryan Wood, Dean of Students

Accreditation:

New England Association of Schools and Colleges



The Learning Schedule:

Three 12-week trimesters consisting of eight 45-minute periods set in a four block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

The Year in Review

The core mission of a vocational-technical school is to impart to its students knowledge and skills that will be valuable for securing and having success in future employment. In order to achieve this goal, Nashoba Valley Technical High School must constantly look to the future in order to determine the necessary skills that will be valued in an economy yet to come. In the 45 years that have passed since Nashoba Valley Technical High School opened its doors in September 1969, in-demand skills have changed along with career pathways and technology. Nashoba Tech's history is one of near-constant adaptation; not just to keep pace with a rapidly-changing world but to anticipate those changes and keep learning relevant. These changes have come about both in the technical programs that Nashoba offers and in the facilities and equipment of the building.



Nashoba Valley Technical High School

In 2017, through a second competitive Workforce Skills Capital grant in the amount of \$500,000 Nashoba Valley Technical School District was able to expand our Engineering Academy into an innovative training environment. New equipment provided the capacity for students to become certified in the Manufacturing Skills Standards Council production technician program as well as Fanuc's collaborative robot system (mass.gov). Students and staff welcomed Governor Charlie Baker, Secretary Peyser, and Secretary Acosta in October 2017 for a tour of our school and ceremonial ribbon cutting of our expanded and innovative Engineering Academy.

Vocational-Technical Programs
(Secondary & Post Graduate)

- Auto Collision Repair & Refinishing
- Engineering Academy
 - Electronics/Robotics
 - Engineering Technology
 - Bio-Manufacturing
- Automotive Technology
- Banking, Marketing & Retail
- Carpentry/Cabinet Making
- Health Assisting
- Cosmetology
- Hotel Restaurant Management
- Culinary Arts
- Machine Tool Technology
- Dental Assisting
- Plumbing/Heating
- Design & Visual Communications
- Programming & Web Development
- Early Childhood Education
- TV & Media Production/Theatre Arts
- Electrical Technology
- Veterinary Assisting

Special Academic Programs

Advanced Placement, Honors and College Preparatory courses are available in all core subjects. Foreign language, music, theatre art and additional elective courses are offered for all four years to all interested students.

Dual Enrollment

The Dual Enrollment program is a state sponsored program that allows eligible NVTHS students the opportunity to enroll in courses at a local college while they are still in high school. The Dual Enrollment Program is available to any junior or senior who meets the criteria adopted by both the State and the School District. Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses their junior and senior years at a two- or four-year public college or private institutions in Massachusetts or New Hampshire. The program allows a student to attend Middlesex Community College, Mt. Wachusett Community College, U Mass Lowell or Fitchburg State University on a full time basis, while still enrolled at NVTHS as a high school student. Credit for the courses applies to both the high school and college transcripts. Upon completion, students receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associates degree from a college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district towns. Students and their instructors travel to various sites within our district to work on community service projects that have been approved and selected for their benefit to the community



Nashoba Valley Technical High School

and the learning of our students. The students perform all necessary work for the district towns to complete their requested project. The Community Service Program educates students in a real world setting and allows the towns the benefit of observing Nashoba students at work, creating a lasting tribute to their efforts and having a major project completed without over expending limited town resources for capital improvement.

Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 16 current high school sports, with equal opportunities for both male and female students. Next year we hope to add tennis and crew as new team sports. Other extracurricular activities include Student Council, National Honor Society, Music Honor Society, Yearbook, Kick Off Mentors, Students Against Destructive Decisions (SADD), Skills USA, Student Leadership, Peer Mediation, Chorus, Drama, and many special interest clubs. No user fees are imposed on any sport, school sponsored club, or activity.

Continuing & Community Education

Nashoba Tech's Continuing Community Education Program offers many late afternoon and evening classes to our community, such as Electrical, Advanced Manufacturing, and Driver's Education. Additional information can be found on the NVTHS website.



at Nashoba

Arts & Technology Fund Committe

Kirk Marshall, Chair



The 1996 Spring Town Meeting approved an amendment to their General By-Laws by adding Section 13 to Article VII entitled Chelmsford Arts and Technology Education Funds (ATEF) through the combined efforts of Evelyn Thoren and George Ripsom. The purpose of this fund is to provide supplemental funding to support local educational initiatives and projects.

Thanks to your generosity and support the ATEF has awarded over \$85,000 in grants since its inception in November 1996. The committee is currently working on investment strategies and researching other financial resources in order to create a lasting fund and insure continued and consistent awards. The Spring 2018 Applications and copies of the applications were made available in January 2018 to each school through email. The committee received completed applications by March 31, 2018. Teachers and School Councils apply for these funds. Project Summary forms are required from current and previous awardees prior to consideration for any additional future new projects. Awards were announced at the Board of Selectmen's Meeting in June 2018. The next applications will be distributed in January 2019 and the deadline for the next academic year is March 31, 2019.

2018 AWARDS DISTRIBUTED - \$3037

Erica Barrett
Center School Social Thinking

Lauren Cochran
CHS Digital Film Making Equipment

Mary Ellen Forty
CHIPS Science Center Addition

Jaclyn Demary
South Row Social Emotional Supports

Stephanie Ahearn
Center Curriculum Supports for Differentiation

Allisson Lacasse and Sean Wright McCarthy
McCarthy Band Clinician Visits

2018 ATEF MEMBERS

Beverly Barrett

Jan Mouncey

Dr. Jay Lang, Superintendent

Kirk Marshall, Chairman

Carrie Meikle, Secretary

Jeffrey Porzio

Hana Barker

Angelo Taranto

Evelyn S. Thoren



Police Department

James M. Spinney, Chief of Police



I herein respectfully submit the Annual Report of the Police Department for FY 2018. The department's sworn complement remained at 53 permanent officers. The philosophy of the department continues to emphasize community policing strategies and initiatives that enhance the overall safety of the community. It is our goal to work in partnership with all the citizens of Chelmsford, to address and resolve issues of concern, and to improve the overall quality of life for those that live, work or visit Chelmsford. Our top priorities continue to include traffic related complaints, disturbance and nuisance calls and drug and alcohol violations. These quality of life issues are of paramount importance in maintaining order, and providing an overall sense of safety and security throughout the town.

ADMINISTRATIVE DIVISION

CHIEF OF POLICE

James M. Spinney

DEPUTY CHIEF

Daniel J. Ahern

PATROL DIVISION LIEUTENANTS

Lt. Edward Smith

Lt. Edward Quinn

Lt. Todd Ahern

Lt. Gary Hannagan

Lt. Jason Hanscom

PATROL DIVISION SERGEANTS

Sgt. Philip Dube

Sgt. Francis Goode Jr.

Sgt. Stephen Fredericks

Sgt. Francis Teehan

Sgt. Jason Poor

Sgt. William Carlo

INVESTIGATIVE DIVISION

Lieutenant John Roark

Detective Jeffrey Blodgett

Detective George Tyros

Detective Rebecca Tyros (School Resource Officer)

Detective Craig Walsh

Detective Steven Hawkins

SPECIAL SERVICES DIVISION

Lieutenant Colin Spence

Traffic Officer Paul Richardson

Traffic Officer Ryan Callahan

Traffic Officer Nick Ziminsky

K-9 Officer David Leo

Family Services / Licensing – Officer Brian Ubele

DEPARTMENT CRIMINAL PROSECUTOR/ LOWELL DISTRICT COURT

Sgt. Jeffrey J. Bernier

Police Department

PATROL DIVISION OFFICERS

Paul Richardson
 David Mackenzie Jr.
 Robert Murphy, Jr.
 Anthony Spinazola
 Timothy Bourke
 Gary White
 Christopher Zaher
 Jonathan Tays
 Daniel Reid
 Daniel Sullivan
 Brian Richard
 Daniel Goguen
 Nicholas Ziminsky
 Ryan Callahan
 Kenneth Meehan
 Ryan Callahan
 Dennis Kelleher
 Robert Brown
 William Carlo
 Shawn Brady
 Ashley Gallant
 David Linstad
 Matthew Fernald
 Aidan Gillis
 Ashley Rokas
 Keith Lecyznski
 Kristin Leary
 Craig Mead
 Brian Gervais
 Christopher Mauti
 Shane Melisi

PUBLIC SAFETY DISPATCHERS

David DeFreitas
 Richard Demers
 Timothy Goode
 Lisa Demers
 John Poor
 Kevin Proulx
 Shawn Brewer
 Alexandra Hayden
 Marissa Cameron

ADMIN ASSISTANT

Melissa Nolan

RECORDS

Kathleen Bennett

ACCOUNTING

Sandra Hall

FACILITY MAINTENANCE

Carl Koch

FLEET MECHANIC

Todd Barry

RECEIPTS TURNED OVER TO THE TOWN	
Permits, fines, and fees	\$31,013.90
Parking Tickets	\$8,155.00
Towing Receipts	\$44,160

BREAKDOWN OF ARRESTS	
Adult Arrests	291
Juvenile Arrests	4
Total Arrests	295

DISPOSITION OF CASES	
Noelle Prosecution	20
Continued	48
Dismissed	366
Default	74
Guilty	39
Not Guilty	18
Placed on Probation	24
Continued Without a Finding	47



Police Department

MISCELLANEOUS STATISTICS	
Calls Answered by Cruisers	32,561
Summons Served	257
Accidents Reported	788
Fatal Accidents	3
Serious Injury Accidents	130
Citations Issued	2,330
Parking Violations Issued	105
Restraining Orders/Harassment Orders Served	56
Protective Custody	3
Alarm Calls Responded to by Cruisers	1,507
Medical Calls	3,239
Opioid Overdoses	33
Opioid OD Fatalities	2
Suspicious Activity Calls	1,097
Disturbance Calls	436
Domestic Calls	372
O.U.I. Alcohol	35

ACHIEVEMENTS

Over 32,000 calls for service were handled by officers during FY 18. While our violent crime rate remained extremely low for a community the size of Chelmsford, we continue to see property crimes related to thefts from motor vehicles, shoplifting and vandalism. The police department is continuing in its efforts to reduce and deter these types of crimes.

The Chelmsford Police Department in collaboration with The Tewksbury Police Department, The Billerica Police Department, and the Dracut Police Department have implemented a follow-up program to address the needs of residents who appear to be suffering from addiction issues, as well as mental health challenges. Through a grant from the Greater Lowell Health Alliance all four communities now have access to a full-time medical clinician. This

medical clinician will respond to our communities and work alongside officers to facilitate follow-up medical treatment.

The Chelmsford Police Department has also initiated a substance abuse Follow-up Response Procedure. When the Police Department responds to a Chelmsford resident who has experienced an opioid, or other type of overdose a detective will be assigned to follow-up with the victim and or victim's family. The goal is to work with victims of addiction and their families and assist with facilitating follow-up medical care and treatment.

With the goal being to get dangerous narcotics off the street the Chelmsford Police Department has implemented a drug pickup program. Any Chelmsford resident or business owner who has unused or unwanted medication at their residence or business can drop off that medication at the Chelmsford Police Department main lobby. If someone has issues with transportation and cannot respond to the Chelmsford Police facility a detective can be contacted and will respond to the residence or business and take custody of the medication.

The Chelmsford Police Department is also pleased to announce that we have continued to expand the School Resource Officer Program. In addition to having a School Resource Officer assigned to the High School on a full time basis we have added a part time School Resource Officer for assignment at the Parker and McCarthy middle schools. This program has been well received and has allowed the Police Department to regularly interact with school officials and students.

CRITICAL INCIDENT / SCHOOL AND WORK PLACE SAFETY

The Chelmsford Police Department continues to make school and workplace safety a top priority. During FY18 the Chelmsford Police Department conducted numerous training sessions with local

Police Department

businesses and churches in the community. This training focuses on enabling stake holders to develop and implement safety plans to prepare for and respond to a critical incident.

The Chelmsford Police Department also conducted two full-scale exercises involving a reported active / critical incident. These exercises were a collaborative effort between the Chelmsford Police Department, the Chelmsford Fire Department, Trinity Ambulance, and Greater Lowell E.M.S. The focus of this training was to enhance coordination and communication between all first responder agencies that would respond to such an incident.

POLICE DEPARTMENT RECOGNIZED FOR RE-ACCREDITATION

On February 7th, the Chelmsford Police Department earned its re-accreditation award from the Massachusetts Police Accreditation Commission (MPAC).

The accreditation process is long and rigorous. It involves both an internal self-review and an external assessment by the commission's team of experts. The process is a self-initiated evaluation by which police departments strive to meet and maintain the top standards of law enforcement. It is considered the best measure for a police department to compare itself against the established best practices around the country and region.

The Chelmsford Police Department was assessed in the fall of 2017 by a team of commission-appointed assessors. The Assessment Team found the department to be in compliance with all applicable standards for accreditation. In order for the police department to achieve and maintain accreditation, they must comply with 246 mandatory standards and at least 75 optional standards.

This is the third time the Chelmsford Police Department received its accreditation through MPAC. They first earned the accolade in 2012,

and again in 2015, after initially receiving Certification in 2010.

The MPAC program requires that departments meet all the mandatory standards and percentage of the optional requirements. These carefully selected measures include: Use of Force, Vehicle Pursuits, Jurisdiction and Mutual Aid, Collection and Preservation of Evidence, Communications, Working Conditions, Crime Analysis, Community Involvement, Financial Management, Internal Affairs, Juvenile Operations, Patrol Administration, Public Information, Records, Traffic, Training, Drug Enforcement and Victim/Witness Assistance.

The commission offers two program awards: certification and accreditation, with accreditation the higher of the two. Accreditation is granted for a period of three years. Participation in the program is strictly voluntary.

OFFICER AWARDS

This years' Police Foundation Awards Breakfast honored six officers for meritorious service. Officers receiving 2018 awards were:

- Patrol Officer Aidan Gillis
- Patrol Officer Kristin Leary
- Patrol Officer Brian Gervais
- Patrol Officer Christopher Mauti
- Patrol Officer Craig Mead

GRANTS

The Police Department received the following Grants during Fiscal Year 2018:

State 911 Dispatching Grant	\$77,900
Emergency Medical Dispatch Training Grant	\$23,987
EOPS Pedestrian & Bicycle Safety Grant	\$3,750



Police Department

PERSONNEL CHANGES

Jason Hanscom Promoted to Lieutenant
William Carlo Promoted to Sergeant

RETIREMENTS

Lieutenant Gail Beaudoin retired after 32 years of service.

CHIEF'S STATEMENT

It is truly an honor and privilege to serve as the Town of Chelmsford's Police Chief. Having served on the Chelmsford Police Department for over twenty-four years I have come to know what the people of this community expect and demand from our Police Department. As Chief of Police I will ensure that the Chelmsford Police Department moves forward continuing to be a highly professional, ethical, and responsible agency, focusing on quality of life issues, and being proactive in the deterrence and prevention of crime. I will also make it a priority that the Chelmsford Police Department deploys resources towards community policing efforts while striving to be a responsive and adaptive agency to the needs of this community.

I look forward to working as a team with the other Departments and entities in town making sure that Chelmsford stays on track as a great community to live, work, and visit.

Respectfully submitted,
James M. Spinney
Chief of Police





Police Department

Auxiliary Police



MISSION STATEMENT:

We, the Chelmsford Police Department, in partnership with our community are committed to maintaining the peace, protecting life and property, and providing professional law enforcement and crime prevention services. We accept the challenge of reducing the fear of crime by the prevention of criminal activity. We shall provide these services with compassion, dignity, and proficiency within the framework of the United States Constitution. To enhance the quality of life for all citizens we will cooperate with other agencies and groups to resolve community concerns. To fulfill our mission, the Chelmsford Police Department will provide a supportive work environment that fosters the professional development of its members. Service will be our commitment...Honor and integrity our mandate.

AUXILIARY POLICE UNIT STAFF

DIRECTOR

Lieutenant Gary Hannagan

SUPERVISORS

Sergeant Francis Goode

AUXILIARY OFFICER

David Boyle
 Chris Chipchak
 Devon Deon
 Bryan Gardner
 Christopher Robinson
 Stephen Rice
 Nick Tziolis

SPECIAL TRAFFIC OFFICERS

Captain Richard Demers
 Captain Kevin Proulx
 Sergeant Peter Ravanis
 Sergeant Richard Goyette
 James Akimchuk
 Mark Cianci
 Kevin Holston
 Andrew Houmiller
 Gregory Jumps
 Shawn Lefebvre
 Michael Martell
 Cody Merrill
 William Russell
 Leo Tousignant
 Zachary Warnock

AUXILIARY POLICE

The Director of the Auxiliary Police Unit is Lieutenant Hannagan who oversees Supervisor of the Auxiliary Unit, Sergeant Francis Goode. The Auxiliary Police Unit is comprised of approximately 15 Special Traffic Officers and 7 Auxiliary Police Officers. The Unit is built on the chain of command. The sole purpose of the unit is to coordinate with numerous special events including but not limited to road races, bike path events, sport tournament's, parades, and other town wide events. The unit is strictly on a volunteer basis.

As a bonus the Special Traffic Officers are allowed to work paid traffic details during the course of the year.

Lieutenant Gary Hannagan # 32
 Shift Commander 4-12

ABOUT US:

Members participated in over 30 events which included assisting in over 14 road races and bike path events during the fiscal year. There was a slight uptick in events from the previous year specifically in road races and bike path events. The Auxiliary Unit also provides security on a number of major incidents in the town. It should be noted that many of these events would not be



Police Department *Auxiliary Police*

as successful as they were, without the resource of the Auxiliary Unit.

In addition to the 14+ road race and bike path events, there are currently 8 mandatory events that the Auxiliary Unit needs to attend: (Memorial Day Parade, Senior Pictures on the Common, MBGLL Jamboree, July 3rd Town Fair, 4th of July Parade, Bay State Marathon, Halloween, and the Holiday Tree Lighting Event).

Since the last annual report (FY2016-2017) Lieutenant Hannagan has added new members to the branches of the unit. As seen on the Staff Page, the unit now consists of 15 Special Traffic Officers and 7 Auxiliary Officers. As of this report the Unit has received leave of absences from Special Traffic Officer Allie Hayden who is pursuing a part-time position with the Townsend Police Department and Auxiliary Jacob Ahern who is enrolled in a full-time MPTC Academy in Lowell. The Unit has added a new Special Traffic Officer, Mark Cianci, who is also assigned as the police departments Animal Control Officer. We have added two new Auxiliary Officers, Christopher Robinson and Stephen Rice. Special Traffic Officers are fully sworn reserve academy certified through MPTC. The Auxiliary Officers are not MPTC certified but are over the age of 18. The Junior Cadets part of the program has been disbanded for lack of interest. We currently don't have any retired officers assigned to the unit as in years past.

MONTHLY MEETINGS AND TRAINING:

The Auxiliary Unit takes pride in their work and dedication to the members and stakeholders of the community in which they serve. We currently hold monthly meetings on the third Monday of every month. Meetings consist of Guest speakers and keeping its members apprised on legal updates and training. Over the last year we have continuously go over policy and procedure and rules and regulations with the members to instill professionalism and accountability within the unit. ALL Special Traffic Officers still complete the same In-Service training through the Massachusetts Police Institute as Full-Time Officers within the Chelmsford Police Department.

In addition to the monthly meetings our unit is yearly certified by Aux Captain Demers in CPR/AED training. All of the units Special Traffic Officers have to qualify with their service weapon under MPTC firearms guidelines. I am proud to report that all Special Traffic Officers have passed this year's firearms training with Lieutenant Smith and Officer Nicholas Ziminsky.

FUNCTIONS:

In FY 2017-2018 the Chelmsford Police Department Auxiliary Unit performed the following functions within the course of their duty:

Events	840 Hours for the Unit
Ride Along	50 Hours for the Unit
Auxiliary Meetings	520 Hours for the Unit
Training	600 Hours for the Unit

MOVING FORWARD:

In FY 2018-2019 we will be attempting to add (3) new Special Traffic Officers to the unit, Auxiliary David Boyle, Auxiliary Stephen Rice and Auxiliary Christopher Robinson. We will be registering these current Auxiliary Officers to the MPTC Part-time Academy which commences in December. As always we will be looking to add new members to the unit for the future.

In Closing, we observed a slight uptick in events within the Town of Chelmsford over the last year, in the coming years, the Auxiliary Unit will undoubtedly see increases in road races, bike path events and special events across the board. As we grow, the unit will continue to provide professional and knowledgeable service to the individuals of the community. The members of this unit will continue to work in partnership with the full-time officers of this department and the citizens of Chelmsford. We will constantly strive to embrace a foundation of integrity and code of ethics to provide the highest standard for the community and its stakeholders.

Police Department *Animal Control*



CALLS FOR SERVICE	849
INFORMATIONAL CALLS	1200+
DOGS LICENSED INFY2013	3600
ANIMALS TAKEN TO POUND	13
ANIMALS RETURNED TO OWNERS	9
ANIMALS TO LOWELL HUMANE	04
ROAD KILLS DISPOSED OF	307
ANIMAL BITES	20
CITATION ISSUED	12
VALUE OF CITATIONS	\$685.00
OTHER FUNDS COLLECTED	\$375.00
CITATIONS FOR UNLICENSED DOGS	170

The Chelmsford Police Department, Animal Control Division's primary goals is to protect the health and welfare of all our residents and to promote the humane treatment of both domestic and wild animals through education and the enforcement of state and town ordinances.

We work from time to time in conjunction with a multitude of different State and local agencies and other ACO's to share resources when necessary. Other agencies are not limited to but include, the MSPCA, the Board of Health, local veterinarians, and the MA Department of Agriculture.

The Animal Control Division is tasked with a wide variety of animal related calls within any given year. We deal with information only calls surrounding citizen's concerns such as- possible rabid animals, loose dogs, or wildlife in close proximity to residential areas. We also deal with animals that may be considered dangerous such as animals that may have attacked a person. We deliver warnings, citations when necessary, maintain records, conduct property checks, return lost animals, maintain the pound, and conduct investigations when needed.

Animal Control is so much more than just being a Dog Catcher, as our community continues to grow and expand into traditional wooded areas our service calls increase and so does the need for continued education and resources.

We would like to thank the Chelmsford Town Manager, Board of Selectman, Police Department and other town entities for their support in our endeavors. We would also like to take this opportunity to thank those town residents whose donations of food and other supplies help to make our animal guests stay more comfortable.

Respectfully

ACO Erik E . Merrill

ACO Mark A. Cianci



Fire Department *Gary Ryan, Fire Chief*



Fire Department Roster

Gary Ryan
Chief

Michael Donoghue
Deputy Chief

Unit 1

Captain Henry Houle
Kevin Clarke
John Robinson
George Ryan
Robert Gardner
Timothy Shanahan
Michael Maher
Michael Ducharme
Joshua Abbott
Michelle Sacco
Jason Turner
Gregory Segnini
Donald Kohl
Timothy McNiff

Unit 2

Captain Daniel Manley
Daniel Ubele
John Reid
Jesse Foster
William Keohane
Leo Manley
William Bennett
Casey Phelan
Michael Nelson
Ryan Houle
Evan Boudreau
Chhunly Prak
Erik Byam
Robert Albon

Unit 3

Captain Kevin O'Brien
David Hadley
Donald Peterson
Christopher Brothers
Will Amundson
Keith Lindsay
Michael Young
Garrett Walsh
Edward Casey
Patrick Daley
Joshua Turner
Andrew Micu
Nicholas Hamilton
Gary Baker

Training Captain
Marc Pare'

Fire Prevention Captains
John Kivlan
Daniel Koutsoufis

Unit 4

Captain Daniel Funaro
Kevin Sheehy
William Bacon
Daniel Corey
Jeffrey Cancellia
Thomas Brothers
Michael Chiasson
Edward Boisseau
William Schellbach
Michael Brothers
David maher
David Houle
Gregory Sparks
Patrick McGarry

Mechanic

Frank Fader

Clerk

Anna Griffin

Fire Prevention Clerk

Jo-Ellen Carkin



Fire Department



Active Shooter Training

In June of 2017, members of a newly formed National Fire Protection Association (NFPA) committee met to address the rise in active shooter incidents. Members of the committee bring backgrounds in law enforcement, fire service, government, medicine, and behavioral health. The committee is special in that it marks only the second time in NFPA's 121-year history that the Standards Council has authorized a "Provisional Standard" which is fast-tracked to immediately address emergencies. Prior to the provisional standard, the procedures for firefighters responding to an active shooter event involved the policy of standing by until the incident scene was deemed safe by law enforcement personnel. This past practice was inherently flawed, as responders were significantly delayed reaching, treating, and transporting wounded victims.

During the April school vacation week, the Chelmsford Police and Fire Departments, along with Trinity EMS and Lowell General Paramedics participated in a joint training exercise for an active shooter event at the Parker Middle School. The goal of the exercise was to familiarize responders with the protocol for dealing with an active shooter and to foster a collaborative relationship with other responding agencies. The exercise utilized the "Rescue Task Force" concept that is comprised of members of the police and fire departments that wear appropriate body armor to enter



the "warm zone" (an area with no direct threat, but a potential for harm still exists) to quickly treat victims. Responders practiced delivering immediate medical interventions under a stressful environment of simulated gunfire and an activated fire alarm system. Responders treated "victims" for severe bleeding using hemorrhage control and addressed airway issues to stabilize patients for evacuation and definitive care.

On May 11, 2018, Lockheed Martin hosted a multi-agency active shooter drill at their Maple Road facility. This large-scale event was meticulously planned and coordinated among the participating responding agencies and Lockheed Martin staff over a nine-month period. This event provided all participants an opportunity to build upon the lessons learned during the April drills to effectively respond to an active shooter in a business environment. The training events show the importance of the rescue task force in the continuum of medical care as we transition into a wider acceptance of a coordinated Police/Fire-EMS response to a hostile event. Our thanks to the terrific staff of Lockheed Martin for their dedication to this concept and for allowing us the opportunity to work with them in planning the multi-agency drill.



Fire Department



Fire Department



Joseph F. Lynch

August 15, 2017: Joseph F. Lynch, retired Firefighter of the Chelmsford Fire Department, passed away peacefully at the age of 83 years old. Joe was a longtime resident of West Chelmsford and was employed at the family owned business, Lynch Wallpaper & Paint Store of Lowell. Joe had served as a call firefighter in Chelmsford before joining the department full time in December 1966. He proudly served his community until an injury forced his retirement in 1983.



Wallace E. Maybury

May 17, 2018: Wallace E. Maybury Jr, retired Firefighter of the Chelmsford Fire Department, passed away peacefully at the age of 74 years old. Wally worked at his family business, Harvey Lumber and Hardware before joining the Chelmsford Fire Department as a full time firefighter on February 1, 1971. Wally was instrumental in helping to organize the firefighter's annual charity golf tournament, which continues to this day. Wally proudly served the community for over 12 years.



Emergency Management Agency *Steve Maffetone, Director*



Steve Maffetone – Director
 Paul Eriksen – Assistant Director
 John E. Abbott Richard Day
 Bill Ohm Nick Parlee
 Rick Russo John Villare

The Office of Emergency Management has had a busy fiscal year 2018 monitoring the potential impacts to Chelmsford this past year. Chelmsford Emergency Management Agency (CEMA) worked closely with the Police and Fire Departments in preparations for the July 4th celebration. CEMA was successful in receiving Federal Emergency Management Performance Grants and is working on obtaining Federal reimbursement for some of the March 2018 storm expenditures.

Chelmsford Emergency Management asks all residents to be prepared and be informed. We have experienced a variety of storms again this past year, accompanied by strong winds which toppled utility poles and trees. Chelmsford experienced significant power outages and school closures due to these storms. It is important to plan for prolonged power outages and learn the practical steps you can take to keep your family and home safe.

While power is often restored in a reasonably short time, history has shown that more destructive hurricanes and winter storms can cause prolonged power outages. Restoration is hindered by multiple downed trees and wires,

debris blocking roads, and flooding that limits the utility companies' ability to address issues. Visit <https://www.nationalgridus.com/MA-Home/Storms-Outages/Outage-Map> or download National Grid Outage Map to your Smart Phone or portable device to receive live updates on your outage.

MEMA offers the following tips for preparing for, and dealing with a longer term power outage:

Check flashlights and portable radios to ensure that they are working.

A radio is an important source of weather and emergency information during a storm.

Flashlights are safest for lighting, unlike candles which can be a fire hazard.

Fully charge your cell phone, laptop, and any other devices before the storm.

Ensure that you have extra batteries as part of your family's emergency kit.

If you own a car, purchase a car phone charger so that you can charge your phone if you lose power at your home.

Download the Massachusetts Alerts free app to your smartphone to receive important weather alerts and messages from MEMA.

Consider purchasing a generator to provide power during an outage. Follow the manufacturer's instructions and guidelines when using a generator.

Always use generators outdoors, away from windows and doors. Carbon Monoxide fumes are odorless and can quickly accumulate indoors.

Never try to power the house wiring by plugging a generator directly into household wiring, a practice known as "backfeeding." This is extremely dangerous and presents an electrocution risk to utility workers and neighbors

Emergency Management Agency

served by the same utility transformer. It also bypasses some of the built-in household circuit protection devices.

Try not to get overheated if the weather is hot. If the power goes out in summer, stay in the lowest level of your home where it will be coolest, put on light-weight, light-colored clothing, and drink lots of water. Remember to give your pets and/or service animals fresh, cool water; and if need be see if your community has "cooling centers" or shelters available.

Do not call 9-1-1 to report your power outage or to ask for information; use 9-1-1 only for emergencies. Contact your utility company to report the outage and get restoration information.

Check in on friends, family, and neighbors, particularly those most susceptible to extreme temperatures and power outages such as seniors and those with access and functional needs.

FOOD AND WATER PREPARATION

If you have a water supply that could be affected by a power outage such as a well-water pump system, fill your bathtub and spare containers with water.

Water in the bathtub should be used for sanitation purposes only, not as drinking water.

Pouring a pail of water from the tub directly into the bowl can flush a toilet.

Set your refrigerator and freezer to their coldest settings (remember to reset them back to normal once power is restored). During an outage, minimize the number of times you open the refrigerator or freezer door.

- Food can stay cold in a full refrigerator for up to 24 hours and in a well-packed freezer for 48 hours (24 hours if it is half-packed).

MEDICAL CONSIDERATIONS

Find out about individual assistance that may be available in your community if needed.

If you have medication that requires refrigeration, check with your pharmacist for guidance on proper storage during an extended outage.

If you use medical equipment in your home that requires electricity, talk to your health care provider about how you can prepare for its use during a power outage. Ensure you have extra batteries for medical equipment and assistive devices.

If you have life-support devices that depend on electricity, contact your local electric company about your power needs for life-support devices (home dialysis, suction, breathing machines, etc.) in advance of an emergency. Some utility companies will put you on a "priority reconnection service" list.

Talk to your equipment suppliers regarding your power options.

Let the fire department know that you are dependent on life-support devices.

TRAVELING DURING A POWER OUTAGE

Keep the gas tank in your car at least half full because gas stations rely on electricity to power their pumps.

Know where the manual release lever for your electric garage door opener is located and how to operate it. Garage doors can be heavy, so you might need help to lift it.

If a traffic light is out, treat all intersections as a four-way stop.



Emergency Management Agency

SAFE RESTORATION OF POWER AND RECOVERY

In order to protect against possible voltage irregularities that can occur when power is restored, you should unplug all sensitive electronic equipment, including TVs, stereos, microwave ovens, computers, cordless telephones, answering machines and garage door openers.

Leave one light on so that you will know when your power returns.

Be extra cautious if you go outside to inspect for damage after a storm. Downed or hanging electrical wires can be hidden by trees or debris. Never attempt to touch or moved downed lines. Keep children and pets away from them.

Call your utility company to report any outage-related problem such as downed wires.

Throw away any food that has been exposed to temperatures 40° F (4° C) for 2 or more hours or if it has an unusual odor, color or texture. When in doubt, throw it out!

During emergencies information may be available from a number of sources. It is important to be prepared to get information in several ways since not all methods are used for all emergencies. Some of the primary ways to get information during an emergency include:

Town of Chelmsford website for the Community Notifications.

Register on the Code Red system on the Town of Chelmsford website.

Follow CEM on Facebook at Chelmsford Emergency Management and on Twitter at Chelmsford Mass EM@Chelmsford_EM for alerts

Monitor local media (TV and radio).

Download MEMA's Massachusetts Alerts smartphone app - www.mass.gov/mema

Follow MEMA's Twitter or Facebook accounts or the social media accounts of a public safety agency in your community.

Call 2-1-1 for Non-Emergency Assistance. 2-1-1 is the Commonwealth's primary telephone call center during times of emergency and is able to provide information on emergency resources such as shelter locations.

Visit Be Prepared on the MEMA website for further information - <http://www.mass.gov/eopss/agencies/mema/be-prepared/>

Thank you to the members of the Chelmsford Emergency Management Agency for all of their hard work and dedication over the past year. I would also like to thank Town Manager Paul Cohen, the Board of Selectman, and all of the Town Departments for their support.

For additional information contact me at EmergencyManagement@TownofChelmsford.us

Respectively submitted,

Steve Maffetone - Director



Department of Public Works

Gary Persichetti, Director



The Department of Public Works (DPW) consists of seven Divisions (Engineering, Facilities, Highway, Parks, Public Buildings, Recycling, and Sewer).

Most DPW Divisions are located at 9 Alpha Road with the exception of the Highway Division mechanics who continue their operation at Richardson Road and the Facilities maintenance shop which is located behind the High School.

The Town hired BW Construction, Spencer, MA (with oversight by Weston & Sampson Engineers) to complete the Alpha Road Renovation project which will allow for the relocation of the Highway mechanics to Alpha Road. This project is expected to be completed in September, 2018.

Engineering Division

The Engineering Division provides technical support to many Town departments and committees, including the Planning Board, Conservation Commission, Town Manager, Board of Selectmen, Assessors Department, Town Clerk, and Sewer Division. Additionally, the engineers design, provide construction layout and inspections for several projects constructed by the Highway Division.

The engineers provided design, layout, grades, technical assistance, and inspections for the

following projects:

- Various roadway resurfacing and improvement projects by the DPW – Highway Division
- Central Square sidewalk improvements
- Billerica Road sidewalk improvements
- Crosswalk improvements at the Parkhurst Road/Davis Road/North Road intersection
- Friendship Park reconstruction
- Modular Classroom construction at the Center, Harrington, Byam and South Row Schools
- Meadowbrook Road Canal culvert renovation

The engineers provided site plan reviews and/or inspections on the following projects:

- 276 Mill Road Comprehensive Permit
- 267 Littleton Road Comprehensive permit
- 241 Littleton Road Site Plan
- 191-195 Princeton Street Site Plan
- 59 Parkhurst Road Site Plan
- 7 Progress Ave Site Plan
- Alyssa Way Subdivision off Riverneck Road
- 11 Independence Drive Site Plan Modifications
- 26 Wildwood Street Subdivision
- 11 Cushing Place Site Plan
- 104 Turnpike Road Site Plan
- 156 High Street Subdivision
- 44 Westford Street Subdivision
- 254 Billerica Road Site Plan
- 59-65 Princeton Street Site Plan
- 135 Dalton Road Subdivision
- 16 Maple Road Site Plan
- 160 Mill Road Subdivision
- 50 Hunt Road Comprehensive Permit
- 7 Gorham Street Comprehensive Permit

Ongoing projects consist of:

- Building and updating sewerage and drainage base maps for GIS use. Utilized a grant to hire a consultant to complete the sewer system mapping. We maintain a system for Municipal employees to access plans and other information from the field with an online application for GIS.



Department of Public Works

- Continued working with design engineers for intersection improvements at the Billerica Road/Riverneck Road and Concord Road/Boston Road/Parker Road intersections. These projects will be placed in MassDOT's Transportation Improvement Project cycle and will have roadway, pedestrian and drainage improvements. Both projects are at the 25% design stage and are moving forward. Billerica Road/Riverneck Road is scheduled for construction to begin in the fall of 2019. Boston Road/Concord Road is scheduled for 2021.
 - Worked with Consulting Engineers for design of underground utilities, roadway and pedestrian improvements on Cushing Place. This project is funded with a MassWorks Grant.
 - Provided technical assistance for the Merrimack Riverbank reconstruction near Willamsburg/Wellman Ave. Currently working with consulting engineers per the awarded FEMA grant for the restoration of approximately 4200 feet of riverbank. The project is currently out for bid and construction is anticipated to start in the fall of 2018.
 - Developed a Stormwater Utility in anticipation of new EPA Stormwater Phase 2 requirements. The utility was developed as an enterprise fund to be a separate division of the DPW. The Utility was approved at the Annual Town Meeting in April of 2017. Implementation of the Utility is expected to be in January of 2019 as the new EPA regulations take effect.
 - Developed a 5 year plan to process and accept the unaccepted streets within the Town. By Accepting the streets, additional funding can be received from the MassDOT Chapter 90 reimbursement program.
 - Assisted consulting engineers with the design of the mechanics garage at the DPW location (9 Alpha Road).
 - Worked with the Town Clerk's office to prepare for the 2020 census.
 - Worked on the Freeman Lake dam for continuing compliance with the Office of Dam safety. The dam has been inspected and has an ongoing maintenance plan.
 - Worked with Consulting Engineers for maintenance of the Landfill at Swain Road.
 - Assisted the Roberts Field Improvement Committee.
 - Continuing updates to the pavement management system.
 - Coordinate update to the Town Assessor Maps with an outside consultant.
 - Review, inspect and coordinate tree work within Town roadways.
 - Prepare and record various documents for drainage easements and conservation notice of intents.
 - Worked with consulting engineers for the design and construction of the Progress Ave pump station upgrade.
 - Worked with MassDOT on Bridge improvements on Hunt Road and North Road.
 - Member of the NMCOC Regional Stormwater Collaborative.
- The engineering staff also assists residents with requests on an as-needed basis (i.e., providing maps, drainage expertise, and performing tree inspections).



Department of Public Works

Stormwater Management Program

Christina Papadopoulos, P.E., Town Engineer, oversees the Stormwater Management Program. The Town of Chelmsford is required to maintain compliance (managing the runoff from rain storms and snow melt) with the EPA Phase II National Pollutant Discharge Elimination System (NPDES) permit. This permit is in place to allow Towns to control water pollution by regulating the point sources that discharge pollutants into our water systems. The control measures in place are as follows:

- Student education and outreach: The Town has presented stormwater lesson plans to over 300 students in Chelmsford public schools. The lessons included information on stormwater pollution, watersheds, and a demonstration of the Enviroscope Model which enables the students to receive a hands-on lesson about point-source and non-point-source pollution.
- Public education, involvement, and participation: Organized a storm drain stenciling program. Stencils read -- "Dump no waste, Drains to Wetland".
- Ongoing reviews of construction site plans to assure that they meet the standard erosion and sedimentation protection requirements as well as the water quality standards. Proposed projects are reviewed for compliance with the MA Stormwater Standards. All redevelopment designs must show improvements to water quality runoff.
- Post construction stormwater runoff control: Design engineers are required to submit as-built drawings and letters certifying construction has been conducted in accordance with the plans. Follow-up inspections conducted by DPW staff ensure that facilities are working as proposed.
- Street/Sidewalks/Lots/Catch Basins: All public streets, sidewalks and municipal parking lots

were swept utilizing town owned and operated equipment. All storm drains were cleaned by a private contractor.

- The Town's GIS maps have been updated to show the latest stormwater infrastructure including detention basins.
- Utilized UMass Lowell interns to complete the drainage maps and perform outfall inspections.

The EPA announced the postponement of the July 1, 2017 effective date of General Permits for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4) in Massachusetts from July 1, 2017 to July 1, 2018. At the Spring 2017 Town Meeting a Stormwater Utility was approved. Funding the program was put on hold until the final permit would come into effect on July 1, 2018.

Public Facilities

The Division of Public Facilities oversees the operation and maintenance of the Chelmsford Public Schools and Public Buildings. The main goal is to manage a responsive, well planned and cost effective maintenance operation. The Division provides in-house services staffed by the Facilities Maintenance Shop including electrical, plumbing, painting, carpentry, small engine repair, asbestos/pesticides, truck driver and general maintenance. The Facilities Manager also oversees the maintenance of HVAC services which are currently outsourced to Boston Mechanical.

Additionally, Public Facilities is responsible for the maintenance and repair of all 2035 Town owned streetlights. The staff maintains the natural grass and artificial turf fields for recreational and athletic use and mows over 80 acres. During the summer months, they remove trash town-wide on school property, parks, playgrounds and at the Town beaches. During the winter months, they provide snow removal at the schools and public buildings.



Public Works

In FY18, Facilities hired a new Parks and Playground Coordinator to assist the Facilities Manager with the maintenance of Town owned properties. The principal duties of the position include: inspect, maintain and repair playgrounds in the public parks and on school property; supervise the maintenance and upkeep at Varney Park and Heart Pond during the summer months; and help to support town wide events and volunteers throughout the year.

In addition to the day-to-day activities, the Director of Public Facilities is responsible for developing the capital improvement program for all public buildings and schools.

Capital Projects Completed/In-process in FY18

Asbestos Removal – ongoing removal of asbestos at all schools.

Byam School – replaced kitchen walk-in cooler and freezer.

Center School – replaced classroom carpeting and tile.

East Fire Station -- roof replacement.

Harrington School -- began bathroom renovations.

MacKay Library – roof replacement.

McCarthy Middle School – door hardware upgrade.

High School –replaced 16 classroom accordion walls – lecture hall renovation

Playground Projects Completed in FY18

In addition to the regular maintenance that takes place at the playgrounds the following projects were overseen and completed by the Playground Coordinator:

Friendship Park Playground at Robert's Field - was completely rebuilt using Community Preservation Fund monies voted on by Town Meeting members for \$450,000. Volunteers raised an additional \$86,000 to contribute towards the

cost of construction.

Byam School Playground – in process is the complete rebuild of the playground through a FY18 Town Meeting vote allocating \$75,000. The Byam School BSA raised an additional \$40,000 to contribute towards the cost of construction.

Energy Management

The Town of Chelmsford supports the position of Energy Manager. Currently, we have over fifteen buildings, including all schools, which are visible on the energy management program. In FY18, the position became a part time job at seventeen and a half hours per week. The principal duties of the Energy Manager include:

- Research and apply for all energy saving projects through grant applications/awards.
- Monitor the Energy Management System daily.
- Manage HVAC controls and building schedules through the energy management system.
- Assist with HVAC maintenance efforts.
- Assist the ESPA contractor in managing the measurement and verification (M&V) plan to assure the energy savings is on track at all schools and municipal buildings. The second year of the performance period of the Measurement & Verification report included a total cost avoidance of \$732,084.

Notable grant award:

The Department of Energy Resources (DOER) Green Communities Division has approved an award of \$189,809 in FY18 for the following projects:

- Police Station Chiller Replacement
- Police Station LED Lighting
- Senior Center HVAC Upgrades
- School Administration Building LED Lighting

The projected annual cost savings or utility avoidance is \$22,230. The annual electricity savings or generation is 116,767 kWh. The annual natural gas savings is 1,676 therms. The total project cost is \$274,329 with approved grant funding of \$189,809 and an additional National Grid utility incentive of \$44,520.



Energy Conservation Committee

The Energy Conservation Committee (ECC) continues on its mission of reducing energy consumption in Chelmsford including the reduction of greenhouse gas emissions, providing financial benefits to the Town and to raise the general public's awareness of energy conservation. The Measurement and Verification report for the Energy Service Performance Agreement (ESPA) Year 2 included the time period from September 01, 2016 - August 31, 2017. In total, the Town saved \$732,084. This is a surplus of \$16,854 from the guaranteed projected savings of \$718,230. The Year 2 energy savings totaled 6,787,795 kWh and 47,963 thermal (MMBTU). The Town's photovoltaic solar arrays spearheaded the electric savings by producing 2,265 MWh in total.

In addition to the above mentioned tasks, the Energy Conservation Committee members provide technical advice and engineering expertise to the Facilities Manager and the Energy Manager.

Highway Division

The Highway Division is responsible for the upkeep and improvement of all streets, culverts, catch basins and manholes, street signs, traffic markings (all lines/crosswalks), traffic signs and traffic signals. They are also responsible for all street sweeping and roadside mowing/cutting of brush. There are approximately 230 miles of roadway under their jurisdiction.

New projects this year included:

Roberts Field / Friendship Park

- Removed old playground equipment
- Removed old chips and grade site in new playground
- Installed sonar tubes and footings for new equipment
- Prepped grades for landing zones for equipment
- Prepped and Installed concrete pad for shade structure
- Laid down 550 yards of play mulch
- Installed all borders around equipment
- Loamed & Seeded areas

Chelmsford High School:

- Repaired Concrete walk way
- Repaired Catch Basins/Drainage as needed

North Chelmsford Vinyl Square:

- Ground and replaced asphalt and added line striping on Route 40

School POD Projects (South Row School):

- Dug trenches and installed conduit for utilities
- Repaired and installed new drainage
- Built large retaining wall
- Installed fence on top of retaining wall
- Applied Hot Top in several areas
- Graded and sloped existing areas for Loam & Hydro seeding
- Installed safety gate at playground

School Projects (Byam):

- Hauled loads of material
- Upgraded drainage
- Repaired sidewalks & added pedestrian ramp
- Replaced curbing
- Installed safety gates in parking lot

School Projects (Harrington):

- Dug trenches and installed conduit for utilities
- Installed pad for electrical transformer
- Installed granite curbing along back and side of school
- Built retaining wall for electrical box
- Prepped slope and dug for new side walk along building
- Installed walkway along building
- Applied loam & hydro seed in existing areas around PODs

Route 129 Sidewalk and Road Reconstruction:

- Installed curbing and brick pavers for sidewalk
- Installed multiple pedestrian ramps
- Installed new drainage
- Repaved roadway
- Applied loam and seed

March Snow & Wind Storm:

- Opened roadways for emergency vehicles and public access due to tree blockage at multiple locations around town.
- Spent several months picking up brush and debris from roadways and town owned land
- Cut and Removed dangerous limbs hanging over roadways with bucket truck



Public Works

Chelmsford Forum:

- Pulverized, graded and resurfaced around existing building
- Installed parking lot gates

Sidewalk Replacement:

- North Road

Swale Reconstruction:

- 137 Old Westford Road

Brick Walkways:

- North Road and Central Square

Paving:

- Arbor, Ash, Beech, Cedar, Regina, Locke, Grandview, Bishop Julio, Porter, Pilgrim, Wellman, Sonora, Raymond, Muriel

Winter plowing operations were managed by Highway Division personnel, assisted by the Engineering Division, Parks Division, Cemetery Division, Sewer Division and Facilities Division. All divisions/contractors did a great job plowing/sanding with a high volume of snowfall (82 inches – more than double the previous winter). The staff maintains all plowing equipment as well as supervises 40 subcontractors during snow operations.

The Highway Division Departmental Assistant handles all administrative tasks associated with the Highway Division as well as the Facilities Division. Day-to-day tasks include answering/addressing numerous calls/issues (at the DPW Facility, by phone, email, and SeeClick Fix); maintaining numerous logs to assist with tracking the progress of Highway related requests, and processing numerous Street Opening Permits. During the Winter months, she assists the Highway Division with Snow & Ice operations (answering phones, acting as the point of contact at the DPW Facility).

Parks Division

The Parks Division maintains all traffic islands and commons in Town as well as the DPW Building. The grounds are groomed each Spring and prepared for heavy use during the year. This Division also prepares the Town Common for the annual Fourth of July celebration as

well as the cleanup and restoration of damaged areas resulting from an abundance of activities throughout the year. Staff members also assist with plowing during the Winter.

Public Buildings Division

We continue to employ two part-time Building Attendants (evenings) to assist with various building maintenance needs (painting, carpentry, and repairs) at the Town Offices as well as opening and closing as needed.

The Town has extended the cleaning contract with Advanced Maintenance Solutions at the Town Offices as well as the DPW Facility at Alpha Road. They will continue cleaning operations through June 2019. The Building Attendants supervise the contractor during their daily cleaning. They also help out with plowing during the Winter.

Recycling and Solid Waste Division

The Office of Recycling and Solid Waste Coordinator works to provide high quality trash and recycling services to the residents of Chelmsford. The Coordinator works to keep trash tonnage to a minimum while encouraging recycling, assuring that our solid waste and recycling programs comply with state waste bans, local bylaws and other relevant requirements. In addition, the Coordinator assists residents with issues/inquiries related to recycling and solid waste, educates residents regarding the importance of recycling, reuse and donation options, and other waste reduction programs while also monitoring the Town's waste and recycling contractor's tonnage and cost activity. Republic Services was our Solid Waste Contractor. They are responsible for picking up our trash and transporting it to Covanta Haverhill for disposal. Waste Management is our Recycling Contractor and is responsible for transporting our recyclables to their facility in Billerica where it is separated into commodities and sold. Both weekly trash pickup and bi-weekly recycle pickups totaled 750,000 stops.

Solid Waste and Recycling tonnages: Solid Waste tonnage totaled 10,605 tons -- an approximate 500-ton reduction from the previous year. Recycling tonnage totaled approximately 3700



tons -- an approximate 100-ton reduction from the previous year.

Electronics/appliances/tires: Republic Services continued providing a for-fee pick-up of electronics, appliances and tires. Thirty-six tons of appliances were picked up curbside by Republic Services.

Drop-offs: Chelmsford held three brush drop-offs and one household hazardous waste drop-off in FY18. The brush drop-offs were held at Community Tree, staffed by Town employees and volunteers. Together, these events served over 500 loads. The hazardous waste event was staffed by Board of Health personnel and volunteers. Residents who were unable to attend this event had the option of using the Minuteman Household Products Facility in Lexington. 106 residents registered through the Recycling Office to use this facility.

Mercury programs: The Recycling Office operates the Town's mercury abatement programs (to keep mercury out of the trash), funded by our combustion facility Covanta Haverhill. This program includes the collection of fluorescent light bulbs, thermometer exchanges, and thermostat and button cell battery collections programs. During the year, many thermometers, thermostats and blood pressure units as well as elemental mercury were recycled.

Cell phone & rechargeable battery recycling: Cell phones (along with their batteries and accessories) are collected for recycling at the Chelmsford Town Offices (Recycling Offices). In FY18 we recycled approximately 300+ cell phones and 500 pounds of rechargeable batteries.

Sewer Division

The daily activities of the Sewer Division Operations staff includes: preventative maintenance and repair of 41 pump stations, 2 metering stations, and approximately 190 miles of sewer gravity mains, force mains and low pressure lines. In addition to the preventative maintenance tasks, the Operations Staff performs inspections, snow removal at the pump stations, mark outs, and odor control. The Division Staff also oversees and performs repairs and

maintenance on all the Town's backup generators at the schools, police, fire and Town offices. In addition, the Staff assists the Highway Division with snow removal activities and other Divisions as needed.

Major projects completed this year:

- Progress Ave Pump Station Upgrade – Completed
- Western Ave Pump Station Upgrade – Started
- Replaced or rebuilt pumps, valves and generators at over 12 pump stations.
- Completed changeover to transducer level controls at 3 pump stations.
- Wet well Maintenance Program: All 41 pump stations on a cleaning schedule.
- SCADA – Upgraded programmable controllers with analog modules and software at 13 pump stations.
- Started I&I flow Analysis Study and Future Capacity Impact Study.
- Funded new manhole and pipeline inspection program.

The Departmental Assistant is the primary interface with the public and handles billing, sewer betterments, phone inquiries, concerns and other Sewer related matters.



Cemetery Commission

David Boyle, Superintendent



Members:

Gerald L. Hardy, Chairman
Thomas A. St. Germain
Valerie P. Shupe

Cemetery Department Personnel:

David J. Boyle	Superintendent
Jorge De Freitas	Backhoe Operator
James Levesque	Driver / Laborer
Nick Zgonis	Driver / Laborer
MaryAnn Silva	P. T. Clerk
Matt Dupont	Seasonal Laborer

The Cemetery Commission is pleased to report the following accomplishments for Fiscal Year 2018, to the citizens of Chelmsford.

In the Fiscal Year 2018 there were a total of 151 interments, 106 full burials and 45 cremation interments. Cremations accounted for just over 30% of total interments. For FY 2018 there were a total of 69 cemetery lots purchased, of which 33 were pre-need and 36 were at-need. Forty-three (43) lot owners participated in the Prepaid Interment Fee Program.

We continue to improve the Website/Smart Phone App which works with both Android and the I-Phone, If you haven't downloaded the app, go to the app store and search for "Chelmsford Cemeteries". Our Facebook page, listed under Chelmsford Cemeteries, is continually updated with information regarding the Towns cemeteries. We also now have a Twitter page where we will begin to do real time updates as needed.

In October of 2017, the cemetery placed a pergola over the niche walls in Pine Ridge, we also continued to work on the expansion of Pine Ridge, the entire area was graded, the loam was gathered in numerous piles to be screened in the future once final grading is completed. With the warrant article transfer at Spring Town Meeting, we will begin with final grading of Section M which will be the first new section to be completed.

Beginning in the Fall of 2017 and continuing in 2018 the Cemetery has begun to restore the wrought iron fencing that spans the property. This is a multi-year project that will continue till completed.



Cemetery Commission

This winter we will be offering a Christmas Wreath program to all of our lot owners, please check the website, Facebook or Twitter page for updates. Once the link is up on the website, click the link to the Wreath Program, here you'll be able to complete the purchase online.

As in years past and as time allows, we continue our program to safety prune any trees that need attention at the Town's six cemeteries. Once again, this past year Cemetery personnel assisted the DPW in snowplowing operations throughout the winter season.

Please note, beginning the week of November 12, 2018, all Veterans flags will be removed by Cemetery personnel, for the winter season. Flags will once again be placed on all Veterans graves on the third Saturday in May of 2019. We are always looking for volunteers to place flags for Memorial Day. If there are any questions please direct them to the Superintendent at dboyle@townofchelmsford.us

Cemetery Lots are available for sale at Pine Ridge Cemetery, Fairview Cemetery, Heart Pond Cemetery and West Chelmsford Cemetery. The Cemetery Commission appreciates our staff's efforts to keep Chelmsford's six public cemeteries well-maintained and attractive burial places.

Please visit the Cemetery web site, cemetery.townofchelmsford.us or go on the Town's web site townofchelmsford.us and click on the Town Departments link; then to the Cemetery Department link, here you will find all information pertaining to the Cemeteries.

Respectfully submitted,

David J Boyle,
Superintendent of Cemeteries





Permanent Building Committee

David Duane, Eric Johnson, Co-Chairman

The Permanent Building Committee (PBC) was formed in September 2008 to assist the Town Manager with the development of financial estimates, project design and supervision of construction of municipal building projects.

The Permanent Building Committee shall assist the Town Manager with the supervision of design and construction of municipal building projects, including selecting professional assistants, developing contract documents for feasibility studies, preparing design plans and specifications, and obtaining bids for the construction, remodeling, alteration or renovation, and equipping and furnishing of municipal buildings. The Committee shall also assist the Town Manager in the development of a long-term capital plan for municipal buildings, which includes the lease or sale of surplus municipal buildings.

The Committee consists of seven members appointed by the Town Manager, with the approval of the Board of Selectmen, as follows:

Eric Johnson, Co-Chairman
David Duane, Co-Chairman
Debra Belden
Evelyn Thoren
Tim Powderly
Gary Persichetti, DPW Director
Steve Roberts

Areas that the Permanent Building Committee has worked on include:

Chelmsford Public Schools Modular Classrooms

Chelmsford's decision to provide full day kindergarten at start of school in September 2017 required the purchase of 22 modular classrooms. These were implemented at the South Row School, Byam Elementary School, Center School, and Harrington Elementary School.

This successful implementation required complex planning and very aggressive project management. Permanent Building Committee participated in the weekly project meetings with the modular vendor and reviewed progress at the PBC meetings.

Chelmsford DPW: Vehicle Maintenance Addition and Renovation Project

Chelmsford DPW proposed moving vehicle maintenance from the existing Richardson Road facility to Alpha Road. This required installing a garage facility that would consolidate repair of all vehicle including large trucks.

Working with the Permanent Building Committee; DPW and Weston & Sampson developed a design, created an RFP and went out to bid. BW Whitaker Construction won the bid and construction started in early 2018. Permanent Building Committee continues to review progress with site visits and reviews at monthly meetings.



Chelmsford Public Library

Becky Herrmann, Library Director



The Chelmsford Library staff, Trustees and Friends of the Library embraced the spirit of an ancient Chinese proverb for FY18. "When the wind of change blows, some people build walls, others build windmills."

This year, the library applied for and will receive a \$7500 LSTA (Library Services and Technology Act) grant to fund a project to break down walls and promote civic engagement and civil discourse in our community. We are calling the project R.E.A.C.T: Read Engage and Come Together. Over the course of the next year, we will be helping our community to engage and discuss six key social issues often mired in misinformation and confusion: climate change, immigration, gender and sexual identity, racial inequality, poverty and food insecurity, and equity of access to education/information. The main goal of the project is to position the library as a safe place to discuss difficult issues and find accurate and unbiased information. We have the support of many organizations in and around town, and are excited for the project to begin.

In addition, in an effort to break down any perceived barriers to service for Chelmsford youth, the separate Teen and Children's Department were restructured into a unified Youth Services Department with shared staffing. We want to

encourage children and teens to cross seamlessly between these borders, while still being able to access curated collections appropriate to age and reading level. We also changed things up by surveying the community for new adult program ideas and as a result, we offered a multitude of fresh and creative events.

The Board of Trustees changed their direction by adding a Fundraising Subcommittee and initiating an advocacy and annual giving focus. And the Friends doubled their efforts, offering two great Book Sales this year and welcoming two new co-chairs, Maureen Foley and Kathy Cryan-Hicks. It was a year of embracing change and trying a little reinvention.

Public Libraries especially see the winds of change blow with technology. In the two decades since the revamped Chelmsford Public Library opened, we have seen striking advancements. Digital storage has gone from a hard drive to a floppy disk to a CD to a flash drive to the Cloud. We have gone from vinyl records to cassette to CD to streaming music. We have seen movies morph from VHS to laser disc to DVD to Blu-ray to streaming. And phones? Did any of us imagine that we would carry a computer around in our pocket twenty years ago?

Services at the library have also changed dramatically due to technology. Options to ask and answer informational questions evolved over the years to include phone conversations, online chat, Facebook queries and in-person requests. Accessing our online catalog and databases? First you had to come to the library in person, then you could use your dial-up computer at home, then high speed broadband access, then Wi-Fi anyplace that had it and now you can use your phone to do it all. (Or if you want to save on your data usage- you can check out one of our mobile Wi-Fi hotspots.) Change is perpetual, technological advances grow exponentially and remaining relevant is our challenge.



Chelmsford Public Library



One constant in the face of all of this revolution is the tenacity of the book. Whether in digital or print format, reading remains one of the favorite pastimes of Chelmsford residents. 700 copies of the best-seller *The Nightingale* by Kristin Hannah were purchased with Friends of the Library money and patron donations. These books were shared with our community as part of the One Book Chelmsford reading program. Over 800 people attended when NY Times best-selling author Kristin Hannah was interviewed by Hank Phillippi Ryan at the CHS Performing Arts Center, one of our biggest turnouts ever!

The following are highlights for the year from each department.

Adult Services Department:

- WinterFest 2018 was a huge success with record attendance, great food from more than two dozen local restaurants, escape room challenges, music and fun for everyone. This year's event closely tied in with our One Book program and Kristin Hannah's visit
- Over 100 people came to hear our guest Anna Ornstein relate the moving story of her family's experience during the Holocaust as part of our One Book program too
- Reading is also promoted through 8 book groups including popular fiction, cookbook,

history, and mystery groups, rotating displays around the library, monthly recommendation lists offered in print and online of recommended titles, a quarterly book share program for the public, and a summer reading challenge for adults

- The library's first ever Trivia Night was held in October of FY18 – we had almost 100 people come to have fun after hours in the library
- A revamping of our program schedule boosted attendance and included programs such as: beer-brewing, after hours concerts, wildlife programs, and a how-to series of programs, including ukulele playing and bicycle maintenance
- Friends-run events such as the delicious Apple Pie contest and the very popular Book Sale continue to be extremely successful. Special thanks to the Friends for all of their support!

Children's Department:

- Our Summer Reading Program proved very successful with 987 participants and over 800 logs returned (over 10,000 minutes read!)
- The June 2018 Summer Reading Kick-Off Party for K-1st Grade was a great idea! We registered 120 K-1st graders for the SRP in one day, and worked with K-1st reading specialists from Chelmsford Public Schools to host the event



Chelmsford Public Library

- Our collaboration with SEPAC (Special Education Parents Advisory Council) to create a new collection for parents of children with special needs and to host events for children with special needs and their parents was important to our school/library partnership
- Baby Yoga & Preschool Yoga proved very popular and we are exploring the idea of offering this again
- We also expanded Construction Zone (formerly LEGO club—with even more building toys!) – let your imagination fly!

Teen and Pre-Teen Services:

- An all-new Summer Reading Program for middle- and high-schoolers was created for summer 2017. There were 487 participants with over 5000 interactions with the library (interactions = checking out books, attending programs, logging books read over the summer) - Awesome!
- We upped the programming in FY18 – An average of 7 programs were held per month with a total of almost 1500 attendees (over double the attendance from FY16)

Most popular programs: Edible Slime, Gingerbread Smackdown, Hot Chocolate Workshop, Goldfish Aquarium Soapmaking, Haunted Halloween Cupcake Wars

- Volunteer Program: We trained 102 new teen volunteers who volunteered 394 times for children’s programs and shelf reading—wow!

Highlights: Harry Potter Birthday, Elephant and Piggy Party, Live Action Arkham Horror (created props and played characters for the live action role play)





Chelmsford Public Library

Reference Department:

- Lisa Francine joined the reference department and her MLS expertise has been much appreciated. She did extensive updating of our Career Section and helped develop our Fake News tech talk.
- Speaking of Fake News, we launched an online resource guide for fake news this year and overhauled our Education and Health & Wellness resource guides as well. We acquired Universal Class, which has allowed us to offer real online courses to the general public on a variety of subjects, including the ability for them to earn CEU's.
- We created the Citizenship Corner this year, which has been popular. The USCIS handout "10 Steps to Naturalization" is one of the most frequently taken fliers
- We began digitizing our local newspaper microfilms with the help of volunteers.
- We also installed a digital display screen at the reference desk to advertise our library programs and services

Marketing Department:

- Library staff have been visiting the winter Farmers' Market at the Chelmsford Agway and the summer Farmers' Market on the common to promote library programs and raise awareness about our services
- Facebook engagement numbers have really taken off

Number of people who liked our page: 2160 (up 18% from FY17)

Total posts on FB in FY18: 559 (up 57% from FY17)

Total interactions with our Facebook page posts (likes, comments, and shares): 23,344 (up 26% from FY17)

- Our monthly newsletter continues to reach a growing audience and keeps them informed of upcoming programs. Sign up at www.chelmsfordlibrary.org/signups

Technical Services:

- Busy staff implemented a new Acquisitions program in the Symphony library system
- In addition, we implemented Serials (a magazine cataloging tool) in the Symphony system
- Another project was the reclassification of graphic novels and manga to make it easier for patrons to easily find them

Technology:

- We expanded our wireless network

Town replaced all existing access points in summer 2017

We installed 3 new access points in fall/winter expanding coverage

- We expanded our security cameras

Deployed 11 cameras

We are now part of the town's security camera environment and video is accessible by police department

- We upgraded Audio-Visual systems in the meeting room

It included a new projector, new screen, and a new controls system

This was paid in part by the Friends of the Library

- Eighteen new computers were deployed for staff members and public
- Our self-check service was upgraded with three new computers and software



Chelmsford Public Library

Facilities:

- The exterior trim of Adams building was repainted, with the rest of the building to come in FY19
- We worked with the town to install a new roof on the MacKay Library – looks great!
- The library secured capital funding for the first phase of new carpeting project
- Eleven chairs and the Children’s Room bench cushions were reupholstered after almost 20 years of use
- The landscaping around the Adams building was improved to match the look of the new Greenway, and to foster healthier and long-term growth in the trees, bushes, and lawn

Staffing Changes:

- Upon completion of her MLS degree, Supriya Bhat was promoted to Head of Circulation Services
- Sara Dempster, Head of Teen Services was reassigned to be the new Head of Youth Services
- Marty Mason was hired as Youth Services Programming Librarian and Lindsay Castner as a Children’s Specialist
- Jeff Hartman joined the library in January as Marketing and Community Outreach specialist
- Diane Frassa, Front Desk Library Assistant retired and Sally Chagnon, Children’s Specialist resigned after moving to the North Shore - both with more than 16 years of service
- Building custodial assistant Lou Lipomi retired after 8 years
- The library welcomed back Jose Delossantos to replace Lou’s position



Library Connections FY18

261,150 visits to the library in FY18
955 visits a day!

38,583 Reference Questions
A question every 5 minutes

380,208 Items Circulated

2,160 Facebook Followers +18%

23,344 Interactions +26%

Trending Up for FY 18

29,550 Registered Borrowers 3%

1,129 Programs 29%
23,108 Attendance 4%

5,927 Meeting Room Uses 10%

152,299 WiFi Uses 46%

22,634 Digital Checkouts 54%

222 Volunteers 28%
6,018 Hours 29%



Chelmsford Board of Library Trustees

Jillian Kenny, Chair



Laura Ecker, Margaret Marshall, David Braslau, Lisa Daigle, Sarah Conte, Jillian Kenny, Adam Schertzer



Chelmsford Board of Library Trustees

Jillian Kenny, Library Chair

Adam Schertzer, Vice Chair

Lisa Daigle, Treasurer

Laura Ecker, Correspondence Secretary

Maggie Marshall, Capital Planning Liaison

Sarah Conte

David Braslau

In the Massachusetts Public Library Trustee Handbook, it states: "Successful trusteeship creates a working relationship with the community, library staff and fellow trustees. Trustees take their responsibilities as public officials beyond the library boardroom. An effective trustee is one who participates intelligently in the entire political process: understanding municipal finance, local budgetary pressures, personnel concerns, and the administrative practices of the municipality as a whole. A library board which recognizes that the library is not an island, but part of a larger municipal structure, will build stronger partnerships within the community it serves." This past year, we as a board worked to strengthen these relationships. With the Greenway project completed, the board was able to focus our attention on the betterment of the library as a whole. We reached out to the community and staff to assess the needs to develop the best plan for funding improvements. By involving our community, we have put into place an action plan for launching an annual giving campaign, which will be the focus in the upcoming year.

Respectfully submitted,
Jillian Kenny, Chair



Senior Center - Council on Aging & Elder Services

Debra Siriani, Director of Human Services



Council on Aging Board members July 1, 2017 – June 30, 2018

Len Olenchak, Chair	Paul Der Ananian
Nicholina Biscoff	Fred Brusseau
H. Steven Flynn	Robert Hamilton
Ruth I'Anson	Louise Myers
Anne Smith	M. Dianne Sperry
Alan Fidler	Jerelyn Serra,
Associate Member	

Senior Population projections = the 60+ age group is projected to be 30% of Chelmsford's population by the year 2020. This will mean over 10,000 seniors will live in town.

Social Services Coordination, Outreach, and Meals on Wheels

Food for the Meals on Wheels program is cooked fresh on site, 5 days per week, and delivered by a smiling volunteer driver! In FY18, we delivered 23,639 meals to 187 homebound seniors.

Sometimes families just need a bit of trusted advice in a new situation. Our staff are an excellent source of unbiased assistance when a senior needs help. We are a hub of information that is focused on helping you make the right decisions for you or your family member.

Protective Services are one way that we can help bring much needed help to an elder at risk. Elder Services of the Merrimack Valley (ESMV) can offer many supports to a family in crisis, and we work with them closely to help do this for Chelmsford residents.

If you know of an elder at risk, call the Elder Hotline at (800) 922-2275 or call the Senior Center for advice at 978-251-0533.

Population of seniors with dementia in Chelmsford= 13.1%

Companion Program and Adult Social Day Program

The Companion program sends trained companions (often retired, compassionate seniors who are looking for a small part time job) to the home to offer supervision and support while family caregivers have time for other activities, or to help someone living alone to feel less isolated. The Day Program is a wonderful supervised option at the Senior Center during the week, with planned activities that support emotional and physical well-being of the seniors who come, and assisting caregivers who may need a break. Because the Town supports this program, we are able to offer these services, we work on a service model, not a business model, and we are able to keep fees down while assisting seniors and their families



Senior Center - Council on Aging & Elder Services



Senior Center Lunch Program

Who likes to eat alone?! For many senior citizens this may be their only full meal of the day, a fun place to meet friends, and is an important element of their well-being. We suggest a \$2.50 voluntary donation, but turn no senior away if they are unable to pay

Intergenerational events included *Seniors helping Seniors* with Chelmsford High School, monthly Kindness Rock Painting with Sandy Rainey, Senior Center Prom with UMass Lowell and the Chelmsford High School Senior Prom Fashion Show.

New Programs: *Thank you to the many volunteers who have started new programs this year!*

Weekly Conversational English for Native Mandarin Speakers, Rock Painting monthly activity, Hawaiian dance instruction, Themed socials in the Friends Café, Indoor Walking Group, Monthly Movies, and staff have been supporting an LGBTQ and Friends evening monthly social group.



Special Programs in FY18

Alzheimer's & Dementia:

"Am I Invisible?" by Mal Allard

Board of Health DiaBINGO about Diabetes management

Cyber Security

Peace of Mind for the Holidays

UMass Lowell Nutrition Students: 5 Healthy Ways to Start Your Day, Blend Your Way to Good Health, Spice Up Your Salad

Senior Circuit Breaker Refundable Tax Credit with Brian Lynch from the Department of Revenue

Staying Home or Downsizing: Home Options for Elders

Coffee with the Editor, Margaret Smith, Chelmsford Independent



Senior Center - Council on Aging & Elder Services

Safeguarding Your Assets from Potential Abuse: Identify Patterns of Abuse and the Protections that are Available

Joining the Age-Friendly movement – What can it mean for our community.

The Misunderstood Islamic Faith

Middlesex District Attorney Marian Ryan presents Project Linus (which led to many volunteers to knit and crochets to make and donate blankets to the project!)

Homestead seminar

Is Your Home Ready for the Next Generation Home Buyer?

Come Learn about Uber!

Special Entertainment

UKESTRA with Mike Loce, The Upbeats band plays monthly for us, The Chorus & Actors Group of Home Away from Home, McCarthy Middle School String Orchestra, Senior Singers, Karrie Stang "Gotta Dance" Showcase, Sheryl Faye Presents: Historical Women, Irish Step Dancing Performance, Jumpin' Juba, Singalongs for Valentine's Day, St. Patrick's Day, Father's Day

Themed lunches

Oktoberfest, Turkey Dinner, Go Red for Women day, Chinese New Year, St Patrick's Day, Spring Holiday, Red Sox and baseball Opening Day

Successful Programs continued from last year: Monthly Elder Law series, Multicultural Cooking series, SHINE and Medicare Plan open enrollment meetings. Day Trippers program had full trips with wait lists showing need to expand van/driver services. The Friends Café is proving to be a very popular spot for seniors and others to meet. It provides a bright and comfortable space to enjoy the company of others, with no requirement to purchase anything.

AARP free tax preparation this year from the Senior Center site:

Total 2017 federal returns 352
 Total 2017 state returns 350
 Total 2017 Circuit Breaker refunds \$113,082





Senior Center - Council on Aging & Elder Services



Community Partnerships

Just some of the groups we work with to make a better Chelmsford:

UMASS Lowell, Elder Services of the Merrimack Valley, AARP, District Attorney Marion Ryan, Chelmsford High School, Nashoba Valley Technical High School, Lowell Regional Transit Authority, Commission on Disabilities, Chelmsford Police and Fire Departments, Library, and Assessors Department. Local businesses have been wonderful support for our programs as well, and we look forward to another great year of partnerships.

VOLUNTEER POWER!

We had **291** documented regular volunteers in Fiscal Year 18. This is in addition to our **150** senior tax worker positions places in Departments all over town.

Volunteers are part of almost every service and activity that we offer; from administrative support, meals on wheels drivers, decoration committee, fitness center monitors, and kitchen helpers, we love our volunteers!





Senior Center - Council on Aging & Elder Services



The Friends of the Senior Center, Inc.

The Friends of the Senior Center (FOSC) is a non-profit organization, which raise monies to support Senior Center programs. They run many fundraising events and manage investment earnings in order to offer to the Council on Aging (COA) Director, who manages contributions to help fund the nutritional program, evening staff hours to support nighttime activities, building & equipment maintenance, the Veterans Breakfast, the Messenger newsletter mailing, the annual volunteers' appreciation dinner and many other projects.

Thank you to the Friends for your wonderful support!

Looking forward to FY19...priorities include:

- Improvement of Transportation Program to increase availability and access to essential services such as medical appointments and grocery shopping
- Expansion of the Companion Program to increase the availability of services to families in need of assistance with a loved one at home.
- Improvements to an aging building and parking lot.
- Working with other Town Departments and other community leaders and groups to lead the Age-Friendly Initiative in Chelmsford.



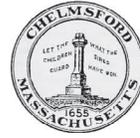
Human Services

Board of Health

Richard Day, Director



Public Health
Prevent. Promote. Protect.



Board Members:

Annmarie Roark, Chairman

Nicholas H. Parlee, Vice Chairman

Eric Meikle MD, Clerk



Staff:

Susan M. Rosa, BSN, RN, CHO, Public Health Director

Richard J. Day, MPH, RS, CHO, Deputy Director

Kerry Sorrentino, MSN, RN Public Health Nurse

Mark Masiello, Environmental Health Inspector

Amanda Glaser, BS, Health Educator

Carole McCaul, Department Assistant

Numerous Services and Programs Offered

Septage and Wastewater Abatement Program

The Board of Health, with the completion of a central sewer system in Chelmsford is continuing its enforcement activities to insure compliance with local by-laws, which will insure a safe water supply. Dye testing and water sampling will continue as needed until all properties are connected to the sewer as required by Town By-Laws.

Permitting and Inspectional Services



During FY 2017-2018 services: Inspections and permits were issued for food establishments, school food service, farmers market, food and ice cream trucks, temporary food permits and retail food establishments.

The Board of Health performs pool inspections for any public or semi-public pools, inspections of all tanning facilities, and beach testing weekly during the summer months.

Additionally, the Environmental Health Inspector follows up on complaints regarding rental housing units and beaver damns. Food Plan Reviews and food establishment complaints are provided by the Board of Health, Environmental Health Inspector.

Total inspections: 675



Board of Health

July 2017 – June 30, 2018

Hazardous Materials and Industrial Wastewater Program

Richard J. Day, Deputy Director, was reappointed Hazardous Materials Coordinator and Municipal Coordinator to enforce the "Right-To-Know" law for Chelmsford. The Board of Health/Solid Waste held one Household Hazardous Waste Collection Day this year on April 28, 2018. This program has consistently collected significant volumes of hazardous waste.

West Nile/ EEE Virus /Mosquito Surveillance/ Control Program

The Board of Health does aerial larvaciding of our large wetland areas every spring. This is done in coordination with the Central Massachusetts Mosquito Control Project (CMMCP) activities. Mosquito pool collections and testing are performed routinely to monitor virus activity in the town. www.cmmcp.org The Town did have two mosquito pools test positive for West Nile Virus in August and September of 2017 and coordinated with CMMCP to have the affected area in town sprayed for prevention purposes.

Public Health Nurse and Health Educator:

**William James College Freedman Center
formerly called MSPP INTERFACE
Wondering about....
MENTAL HEALTH SERVICES?**

The **INTERFACE Community Resource & Referral HELPLINE** became available to parents and community members in Chelmsford beginning July 2011, to assist in finding appropriate mental health services for children, families and adults. Callers are provided professional, personalized counseling referrals matched for location, specialty and insurance or fee requirements. The HELPLINE is available Monday-Friday from 9AM-5PM at 1-888-244-6843 ext. 1411 or 617-332-3666 ext. 1411.

INTERFACE, an initiative out of William James College Freedman Center formerly called The Massachusetts School of Professional Psychology, works to improve the integration of mental health services within schools and community agencies and to improve access to these services for individuals.

On the INTERFACE Web site, interface.williamjames.edu, individuals can find information related to mental health questions and services for children, families and adults, including a calendar of community trainings and events.

The Town of Chelmsford, the Chelmsford School Department, and the Chelmsford Board of Health generously provide funding for this service.

From January 1, 2018 through June 30, 2018, 60 residents utilized this resource (50 children ages from 0-17 and 10 for those who are 18+). Since its inception on July 1, 2011, 609 residents have received services through this resource. Chelmsford's use of the services is significantly higher than the last reporting period where 37 residents utilized this resource. This service continues to be utilized more for youth and families who hear about the service primarily from the school system, rather than adults or older adults. However, the adult referrals remain consistent from the prior reporting period. This reporting period INTERFACE Referral Staff were able to join the Town Wide Wellness Fair held on 4/7/2018, in order to further make the community aware of the service. As with most communities, a majority of callers were requesting help for Depression (26), and/or Anxiety (20); additionally, 14 referrals were also made for Family Related Issues, 13 for Behavioral Issues, and 12 for ADD/ADHD. Of note, three referrals reported Suicidal Ideation and two reported engaging in Self-Injurious Behaviors.



Board of Health

Healthy Chelmsford Coalition: (established in September 2009)

The Healthy Chelmsford Coalition has collaborated with other departments and community partners to provide health promotion and educational programs for the community.

September 24, 2017 approximately 75 people attended the 4th Annual Overdose Vigil held on the Chelmsford Center Common in remembrance of those who lost their battle with Substance Use and to celebrate those in recovery.



On September 25, 2017, the Chelmsford Board of Selectmen officially proclaimed the month of October as National Substance Abuse Prevention Month in the Town of Chelmsford, Massachusetts.

Since October is National Substance Use Prevention Month, multiple prevention education programs and activities were provided for all ages within our community.



Flyer for Community Event "If Only"

Students who attend Parker Middle School, McCarthy Middle School and Chelmsford High School participated in age appropriate programs related to Substance Use Disorder.

Healthy Futures presented to students in grades 5-8 on "The choices you make now will affect you later". The curriculum provides younger students with information on healthy decision-making skills while older students learn about substances and how they affect their bodies.

Students in grades 9-12 viewed the short film "If Only" which is intended for teens, parents, and adults to raise awareness about the dangers of prescription drug misuse and abuse. Following the film, students listened to the emotional stories of a graduate of Chelmsford High School who is now in recovery along with a local mother who lost her son to an accidental morphine overdose.

One hundred parents, caregivers, and community members viewed "If Only" followed by an expert panel discussion that included members from Chelmsford Police Department, an addiction specialist, a young person in recovery from Chelmsford, along with a mother who lost her son to Substance Use Disorder. Attendees were also educated on Narcan through Learn to Cope and they were also invited to participate in the interactive display of "Hidden in Plain Sight" which gives caregivers an opportunity to go through a mock teenager's bedroom so that they can see and identify drug paraphernalia and other signs of youth substance use.





Board of Health

On Sunday, May 13, 2018, local couple, Don & Nancy Patch hosted the 3rd Nancy's Annual Mother's Day 5K for Opioid Awareness. Almost 400 local runners/walkers of all ages registered for the race and 347 runners/walkers of all ages completed the 3.1 mile race. A portion of the proceeds was donated to the Board of Health / Healthy Chelmsford to be used for substance use prevention education programs.



Runner receiving a flower from Race Organizer, Nancy Patch for completing the race



Throughout the year, the Board of Health collaborates with the Chelmsford Public Library to put on a monthly "library series" for the residents of Chelmsford on a variety of different topics. During the fall of 2017 through spring of 2018, programs offered included: *Back to School with ADHD, If Only, Diabetes Decisions, Digital Safety & Kids: What's New, What's Now, What's Next, The Importance of a Healthy Diet, Stop the Bleed, and Breaking Free from Anxiety and Depression.*



Every year the Board of Health hosts a Wellness Fair, alternating between a fair for the community held at the Chelmsford Senior Center and a fair for students of Chelmsford High School. On Saturday, April 7, 2018, over 30 vendors educated and interacted with roughly 75 residents from the Greater Chelmsford area on the *Seven Dimensions of Wellness*; Physical, Social, Emotional, Environmental, Spiritual, Intellectual, and Occupational Wellness.

Join us to get in your 30 minutes of exercise a day AND learn something new about health!

The Chelmsford Board of Health welcomes you to join us as we walk on the Bruce Freeman Trail

HAVE FUN

Walking Group

1st and 3rd Friday of each month April-November

Meet @ 110 Ballfield on the Bruce Freeman Trail @ 8:30a.m.

No registration required, just show up!

Contact: Kerry Sorrentino
Public Health Nurse at 978-250-5241

The Board of Health acknowledges the importance of maintaining a healthy lifestyle. From April to November, we invite residents to join our walking group on the first and third Friday of the month at 8:30am at the 110 Ballfield so that we may get in our 30 minutes of daily-recommended exercise while learning about different health topics.



Board of Health

The Public Health Director, the Public Health Nurse, and the Health Educator are active participants on numerous committees including the High School Drug Task Force; LiveSmart, the School Department's Wellness Committee, Greater Lowell Health Alliance Substance Use Prevention Task Force and Marijuana Subcommittee, the Healthy Eating and Living Task Force, Massachusetts Opiate Abuse Prevention Collaborative, Substance Abuse Prevention Collaborative, Massachusetts Association of Public Health Nurses, Mass Health Officers Association, and the Region 3C Emergency Preparedness Coalition.

Unwanted Medication Drop Box:

LET'S KEEP UNUSED PRESCRIPTION MEDICATION OUT OF THE HANDS OF OUR YOUTH AND ANY OTHER OVER THE COUNTER MEDICINE OUT OF OUR WATER AND LANDFILLS!

There is an Unwanted Medication Drop Box located in the Chelmsford Police Station lobby. It is available 24 hours per day. Any unwanted or expired medication (NO LIQUIDS or SHARPS) can be dropped into the slot. Remove medication from the bottle and place it in a sandwich size zip lock baggie. Dispose of the baggie in the slot located at the front of the drop box; no questions asked!

On Saturday, April 28, 2018, Chelmsford Police Department participated in the DEA's National Prescription Drug Take Back Day.

Influenza Vaccine Program

The Board of Health sponsored several flu clinics this past year; 1,025 flu vaccine doses were administered at multiple clinics. The Board of Health also offered seasonal flu vaccine clinics this year for students at both Middle Schools as well as at CHS. The clinics were held during the school day after receiving parental consent. A total of 136 students were immunized in the school based program.

Immunization Program

Eighteen (18) immunizations (four Adult Hep A, ten Adult Hep B, one Adult Shingrix, and three TDap Boosters) were administered to adults and students in compliance with the Massachusetts Immunization Laws.

Hypertension Screening Program

Blood pressure screening for residents are held the first Thursday of every month from 9:00 to 12:00 at the Board of Health, Town Offices. One hundred eighty-two (182) residents attended the screenings this year.

Cholesterol Screening Program

The Public Health Nurse offers cholesterol screenings throughout the year at the Board of Health office in the Town Hall. Appointments are needed and a \$20.00 fee is required. These screenings are advertised in the local newspapers, local cable television and the Town of Chelmsford web page at www.townofchelmsford.us. A total of 13 screenings were done in three clinics.



Emergency Preparedness

There is ongoing recruitment for the Upper Merrimack Valley Medical Reserve Corp, a volunteer organization that is tapped into to obtain volunteers to help out in a disaster situation.

The Board of Health continues to promote emergency preparedness working through the Region 3C Coalition along with the UMVMRC (www.UMVMRC.org) to educate the public on the importance of being prepared for an emergency. Region 3 Public Health Coalitions have been working for the past year with the Regional Hospitals, Long Term Care Facilities, EMS and Community Health Centers to form a new joint Coalition to deliver a better coordinated service during emergencies.

Health Promotion and Education Programs Coordinated with Other Partners

- Medical Sharps drop-off for town residents held three times per year
- Campaign for a Healthy Heart in February
- Breast Cancer Awareness
- BOH Inspection of all Summer Camps for Children per State requirements
- Beach water testing weekly during the summer months

Communicable Disease Program

Three Mantoux (TB) tests were administered to persons as required for pre-employment, college, or to contacts of active cases. This is done in compliance with the Massachusetts Department of Public Health regulations. Home visits and telephone calls are made to families of active and some inactive cases on a periodic basis to ensure understanding of the illness and that adequate medical follow-up is achieved. Medical records are kept and updated on residents who have a positive mantoux (TB) test and are

receiving medication prophylactically and being followed radiologically at the Lowell Chest Clinic or other chest clinics. When necessary, TB testing is done at places of business if employees are exposed to an active case of TB. Chelmsford had two cases of Active TB Infection. For those receiving medication treatment for LTBI the Public Health Nurse follows up to assure medication compliance.

There were a total of 305 communicable disease case reports completed with the four major diseases being Influenza, Lyme disease, Hepatitis C, and Streptococcus Pneumonia.



Veterans' Services

Regina Jackson, Veterans' Agent

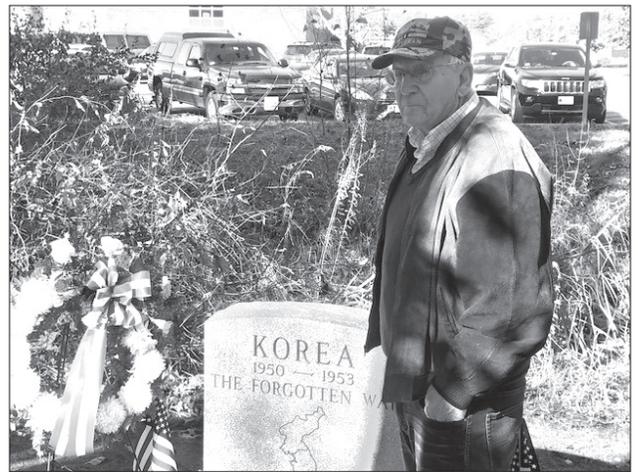


The Chelmsford Veterans' Services Office provides short-term financial assistance to eligible veterans and their families as mandated by Massachusetts General Law Chapter 115. The Chapter 115 program is a public assistance program run by the State. We can assist eligible, needy veterans with a monthly allowable grant and some medical coverage. The amount of assistance depends on the budget standards set by the Commonwealth of Massachusetts Department of Veterans' Service. The State will reimburse Chelmsford for 75% of authorized benefits paid out.

In fiscal year 2018 Chelmsford paid out \$121,329.00 to veterans and widows/ surviving spouses eligible for the Chapter 115 assistance. The benefit is paid out on a monthly basis. We assisted an average of 26 benefit requests per month. The Town will get back \$90,996.00 of that amount. This is the maximum 75% reimbursement allowed by the State. The good news is the amount of Chapter 115 benefits paid out has continued to decrease from the previous years. This is a positive trend reflective of the improved economy. Requests have stabilized and more Veterans are receiving Federal benefits, although the VA claims process is still very cumbersome. The Chapter 115 program provides a limited safety net for Veterans.



Veterans' Services



Federal VA benefits can have a more significant impact for the veteran and the community. The number of veterans eligible for Federal VA benefits is always a small percentage of the total number of veterans in the community. Almost all VA benefits must be applied for – they are not automatic. This office helps any Chelmsford veteran dealing with the VA claims process. The claims may be an initial filing, reopen a disability claim for increase, appeals on denied claims, Hearings with the Regional Office or Hearings before the Board of Veterans Appeals. The VA periodically takes a 'snapshot' of the total amount of Federal Veterans benefits that flow into a community. The latest figures are from February 2014. The amount of Federal VA money that flows annually into Chelmsford is \$1,129,668.00 as disbursed to over 449 Veterans and beneficiaries living in Chelmsford. This data has not been updated this year.

This office also processes applications for State Veterans' Bonuses and Annuities. We are also working closely with the Chelmsford Housing Authority to address the housing needs of our veterans and to implement the VASH housing voucher program in conjunction with Bedford VA Medical Center. We also work closely with the numerous Veterans groups and organizations throughout the Merrimack Valley. We collaborate with The Veterans Northeast

Outreach Center (VNO) and Elder Services on many issues. There have been several exciting regional and local housing opportunities open for our Homeless Veteran population. We work with the Assessor's office to identify eligible veteran homeowners for the State Veteran tax exemptions.

Our office coordinates the Chelmsford Veterans Day Observance, which is always held at Veterans' Memorial Park on the 11th of November at 11:00AM (11/11 at 11). All are welcome! We also coordinate the Memorial Day Parade, which is on Monday (Memorial Day) at 10: am. The parade alternates yearly between North Chelmsford and Town Center. This year the Parade was in Chelmsford Center and hosted by The Merrimack Valley Vietnam Veterans, Inc.

Veterans' Services is located at Town Offices, 50 Billerica Road. We are on the first floor, Room 109. The office is open Monday through Friday 8:30AM – 4:00PM, evening hours are also available. If you are unable to visit the office, please call and I would be happy to schedule a home visit. # 978-250-5238, rjackson@townofchelmsford.us.

Thank you.

Regina B. Jackson
Veterans Agent



Board & Committee Reports

Bicycle & Pedestrian Advisory Committee

James Kelsey, Chair



The Bicycle and Pedestrian Advisory Committee (BPAC) was formed to improve bicycling and pedestrian conditions in the Town of Chelmsford. Its long-term goal is to help make Chelmsford a more bicycle and pedestrian friendly community where users of motorized and non-motorized means of transportation can safely share the roads in town. The Committee has continued the work from its inception in a number of areas.

During the year, the BPAC submitted input on several projects to the appropriate Boards and Town Departments concerning new developments to ensure that bicycle and pedestrian accommodations were included in these projects. These included the 50 Hunt Road and 104 Turnpike Road residential apartment projects, the revised Grist Mill/Cushing Place redevelopment project and the 197 Billerica Road Restaurant/Commercial project. BPAC provided input to the Planning Board on these projects as well as working with the developers and their engineering firm representatives. BPAC also

provided input to the Center Village Committee on amenities such as benches, signage and bicycle racks in the Center Village district. BPAC held its annual meeting with the Chelmsford Department of Public Works (DPW) to discuss various road, sidewalk and trail related projects for the calendar year and made recommendations regarding prioritization of projects. Tree removal and cleanup after the rash of spring storms led the discussions. BPAC has also coordinated several memorial bench donations along the trail. BPAC also met with Lieutenant Spence from the Police Department to discuss the use of e-bikes on the trail. An agreement was reached to honor the Massachusetts State Law that prohibits any motorized vehicle use on pedestrian and bicycle trails.

The committee maintains a web page on the Town website at <http://www.townofchelmsford.us/Bicycle.cfm> with valuable information and important links related to bicycle and pedestrian issues, rules, safety guidelines and various activities. This year there is also a link to a Bruce Freeman Rail Trail light maintenance program. This will be used to encourage volunteers to get involved with helping to maintain the bike trail. Periodic publication of the Steps & Spokes column in the Chelmsford Independent has been continued to provide residents with valuable and timely information related to bicycle and pedestrian issues, including safety, bicycle maintenance, appropriate dress for visibility, construction projects, and the Rail Trail. In addition, the Committee has placed articles of interest in the quarterly Community Newsletter published by the Community Education Department.

Many activities have been undertaken regarding the Bruce Freeman Rail Trail as BPAC has a role to coordinate maintenance and monitoring of the trail. The committee works with the Department of Public Works to address safety and maintenance incidents as they occur. The DPW has received a budget for BFRT maintenance and



Bicycle & Pedestrian Advisory Committee

is working with BPAC to prioritize maintenance items on the rail trail. BPAC sponsored a volunteer spring cleanup of Cushing Place on Earth Day which was very successful and provided a more pleasing appearance of the area for trail users. Volunteers go out on the trail to remove trash and prune back branches and vines as well as provide periodic mowing of the Art Walk site at Cushing Place.

BPAC representatives met with representatives from the Towns of Westford, Carlisle, and Acton to coordinate the revised Event Registration Form for groups of more than 25 participants wanting to use the trail for organized events now that Phase 2A of the trail is open. BPAC also coordinates a trail count in Chelmsford to document the level of trail usage as well as addressing signage, crossing and safety issues at key trail intersections, particularly in Chelmsford Center, near Fletcher Street and the Golden Cove Road, High Street and Maple Road crossings.

There were a number of walking, riding and running events held on the trail to date in 2016-17, with most all starting and ending at the Byam School. A sampling of groups having events on the trail this year included: The PMC Kids Ride, Live for Liv, and PAWs New England. The BPAC worked with all the groups to ensure that they use the trail safely and respect the property of abutters and the Byam School.

For the coming year, the Committee's major effort will be focused on creating a memorial to Carol Cleven to be located at the Cushing Place Art Walk. This project is tied in part to the proposed redevelopment of the 11 Cushing Place property. BPAC will work with the developer's engineering and landscaping staff to coordinate this project which will include a memorial plaque too and history of Representative Cleven's efforts to gain funding to construction Phase 1 of the trail as well as the history of the site and the Lowell to Framingham rail line on which the trail is being built. The committee will also to continue to

respond to resident concerns regarding bicycle and pedestrian safety and monitor issues related to the operation of town roads and the installation and maintenance of sidewalks, crosswalks and signage with the goal of enhancing bicycle and pedestrian safety in the Town.

The BPAC thanks the Town Manager, Board of Selectmen, Town Engineering Department, Department of Public Works, Police Department and all town officials for their continuing support of this committee and its efforts.

Respectfully submitted,

James Kelsey, Chair
Chelmsford Bicycle and Pedestrian Advisory
Committee

2017-2018 BPAC Members

James Kelsey, Chair
Thomas Gazda, Vice Chair
Karen Taylor, Secretary
David Antonelli
Michael Carignan
Robert Klinkhammer
Robert Morse
Steven Pustell
Robert Schneider



Board & Committee Reports

Chelmsford Center for the Arts

1A North Road



The Chelmsford Center for the Arts (CCA) continued to grow in FY 2018. While the CCA is a function of the town, we are 100% self-supporting and receive no operational monies from the town budget. Every year since the CCA opened its doors November 7, 2009, the operational receipts have supported the operational expenses of our programming. In FY18 the CCA recognized operational revenues totaling \$75,313. This represents nearly a 15% gain in revenue from the prior year. Our effort to improve efficiency and data collection by diversifying our reported revenue line items has allowed the CCA to further drill down on effective programming revenue activities. Our percentage revenue, especially programming receipts, increased 46% in FY18. This increase is consistent with our mission statement and further confirms the CCA influence as a regional showcase venue for the performing and visual arts.

Not only were the financials strong again this year, but we also increased and broadened our audience base. Much of the credit goes to Susan Julian Gates, our volunteer Executive Director, that tirelessly commits her time, talent, and negotiating prowess to securing high-quality entertainment. In addition to programming, Ms. Gates also oversees the day to day operations of the CCA. Here are some highlights of our season:

In early September, the CCA organized and hosted a visual and performing arts college fair. Eleven universities and colleges, among them Syracuse University, Berklee College of Music, Dean College, UML and Boston University School of Visual Arts showcased their programs and shared a morning with many talented future high school graduates. Later in September the CCA sponsored the Taste of Art and Vine. Lincoln Liquors and Vinyl Square Craft Beer House provided the libations and many local artists shared their best works. It was a great evening for the CCA and for everyone that attended.

In November the CCA hosted Elisabeth Von Trapp whose family's story inspired Rodgers and Hammerstein to write the hit Broadway musical and Oscar-winning film the "Sound of Music." Ms. Von Trapp entertained a full auditorium with her rich voice and acoustical sounds. The audience bopped their heads and smiled a lot. We believe that evening we did solve a "problem like Maria."

In December we continued our partnership with the Chelmsford Jazz Band and presented the 4th Annual Holiday Party Pops.

In early winter of 2018 the CCA achieved a great milestone. Through five years of great programming and operations, we retired a major liability and made our final mortgage payment to Enterprise Bank for the acquisition of our Steinway B Concert Grand piano. Thanks to this relationship the CCA is noted as having the finest piano north of Boston, one that has become known to pianists throughout the nation.



Chelmsford Center for the Arts

SEE YOU AT THE CCA! ART . PERFORMANCE . LIFE

The spring came in with a roar and hit the CCA especially hard. We lost a valued member of our board. As many know Eliane Consalvo passed away on April 12, 2018. In addition to serving the CCA, Eliane was a past member and president of the Chelmsford Friends of Music. Her great smile, big heart and kind-do attitude will be missed for many years to come. In Eliane's memory the CCA has established the Eliane Consalvo Programming Fund. Please call the office if you wish to support the CCA in memory of Eliane.

In FY18 the CCA launched several financial and marketing initiatives. We formalized both a development and marketing subcommittee, we began the distribution of a CCA monthly Newsletter and we worked shopped an "Asking Matters" roundtable.

The Resident Arts Organizations, which pay to use space in the CCA, included the Chelmsford Community Band, Chelmsford Jazz Band, Chelmsford Art Society, Illumination Opera, Applause Academy, All the World's a Stage Players, Chelmsford Players, Toastmasters, and the Society for Independent Publishers and Authors. The CCA also wishes to thank our three Resident Artists who lease space and volunteer their talents and time to advancing the marketing efforts of the CCA.

Four nights a week (Thursday-Sunday) our doors are open and the curtain is drawn.

The continued success of the CCA is dependent on the countless hours of committed volunteers and contributions from the Chelmsford community. The CCA Board wishes to thank all our members and volunteer staff especially Enterprise Bank; Rita, Trina and Donna our Resident Artists; Chelmsford Telemedia; Mary Woodard for her guidance and many years curating the CCA Gallery since its inception; Susan Julian Gates our volunteer Executive Director; and retiring board member Cherrice Lattimore.

Respectfully submitted,

Donald Van Dyne
Chairman of the CCA Board

MEMBERS:

Susan Julian Gates- Executive Director
Karen Cawley
Katherine Harbison
Cherrice Lattimore
Barbara Reilly
Dacey Zouzas



Board & Committee Reports

Chelmsford Cultural Council

Barbara Reilly and Ymelda Laxton – Co-Chairs



Stats:

Members: # 7

Meetings: 1 per month (except July)

Length of Term: 3 years, rolling enrollment

The Chelmsford Cultural Council (CCC) awards grant funds annually to artists and organizations that help build and contribute to Chelmsford's lively cultural community. Our published priorities for the upcoming grant cycle are to fund projects that:

- Support Chelmsford artists, cultural organizations and community events
- Promote collaboration among local artists, cultural groups and community organizations
- Celebrate Chelmsford's cultural diversity and promote inclusiveness
- Bring new artists and/or cultural opportunities to Chelmsford

Promoting the Arts:

Holiday Prelude: The Chelmsford Cultural Council sponsored the Quintessential Brass for the town's holiday festivities on the Town Common in December.

Chelmsford Center for the Arts: Additional funding was also given to the Chelmsford Center for the Arts for publicity to promote their programs.

22nd Annual Photography Contest: The Chelmsford Photography Contest was held at the Chelmsford Public Library on the first Sunday in February as part of the town's WinterFest activities. Under the direction of cultural council members, John Mejia, and Subroto Mukherjee, photographs were entered in the contest and displayed at the library for the month of February. Tom Christiano, and Nan Quintin, graciously served as judges. Prizes were awarded to student, amateur, and professional photographers. A reception for grant recipients, photographers and the public was held in the library meeting room with refreshments and entertainment by the Doublenecks. Photography contest award winners were:

Student

- 1st – Cassidy Boucher
- 2nd – Kenneth Damon
- 3rd – Cassidy Boucher
- Honorable Mention – Grace Sullivan
- Honorable Mention – Kenneth Damon

Amateur

- 1st – Dan Colucci
- 2nd – Stephen Beyer
- 3rd – Felicity Hileman
- Honorable Mention – Lauren Parece
- Honorable Mention – Michelle Mann
- Honorable Mention – Kate Los

Professional

- 1st – Lee Fortier
- 2nd – Bruce Magnuson
- 3rd – Shantel Rich
- Honorable Mention – Michael Los
- Honorable Mention – Mike Weinhold



Chelmsford Cultural Council

FY 2018 Grant Activity

In FY 2018 the CCC received \$9,700.00 from the Massachusetts Cultural Council and awarded that money as well as \$569.00 not used from the previous year in grant funding to the following applicants:

Applicant	Project	Grant Funding	Project Location
18th Annual Robert Creeley Foundation, Inc. Awards	18th Annual Robert Creeley Poetry Award Activities	\$150.00	Acton High School, Acton, MA
Allison Lacasse	Chelmsford All Town Wind Ensemble Performs @ Carnegie Hall	\$750.00	Carnegie Hall, New York City
Alissa Nicol	All the World's a Stage Players, 2018 Production	\$450.00	Chelmsford Center for the Arts – Chelmsford, MA
Ana Budner	Encore Dance Ensemble 10th Anniversary	\$500.00	Chelmsford Center for the Arts – Chelmsford, MA
Applause Academy MA, Inc.	Spring 2018 Musical Theatre Productions & April Vacation Theater Camp	\$705.00	Chelmsford Center for the Arts – Chelmsford, MA
Brenda Sullivan	Welcome to the Graveyard	\$200.00	Chelmsford Public Library – Chelmsford, MA
Chelmsford Art Society	Chelmsford Art Society 50th Anniversary Retrospective and Celebration	\$942.00	Chelmsford Center for the Arts – Chelmsford, MA
Chelmsford Scottish Country Dancers	Family Scottish Country Dancing	\$480.00	Chelmsford Community Center, Chelmsford, MA
Chinese Family Network	My Culture, My Dream Art Show	\$900.00	Chelmsford Public Library – Chelmsford, MA
Contemporary Arts International (CAI)	2018 Stone Carving Symposium	\$350.00	Contemporary Arts International Grounds – Acton, MA
Denise Doucette	Musical Programs for Seniors	\$500.00	Palm Manor Nursing Center, Chelmsford, MA
The Discovery Museums	Especialy for Me	\$250.00	The Discovery Museums, Acton, MA
Donna Miceli Dance Company	Taking the Spotlight in Dance Theatre and Life	\$250.00	Chelmsford High School
Dyer Maker Studio	Dyeing to Wear It	\$443.00	Chelmsford Public Library – Chelmsford, MA
Fitchburg Art Museum	83nd Regional Exhibition of Art & Craft	\$140.00	Fitchburg Art Museum, Fitchburg, MA
Harrington Elementary School PTO	Heritage Festival	\$550.00	Harrington Elementary School, Chelmsford, MA
John Root	Songbirds of the Northeast	\$350.00	Chelmsford Public Library - Chelmsford, MA
Kammerwerke Double Wind Quintet	Kammerwerke Double Wind Quintet Concerts (3)	\$500.00	First Parish Unitarian Universalist Church, Bedford, MA
Merrimack Repertory Theater	Student Matinee Series	\$200.00	50 East Merrimack Street, Lowell, MA
Nashoba Valley Chorale	Thus We Sing: Songs of Spring, Love and (Some) Mayhem	\$450.00	Littleton High School – Littleton, MA
Steven Hurlbut	Jumpin' Juba Concert @ Chelmsford Senior Center	\$300.00	Chelmsford Senior Center, North Chelmsford, MA
Sunanda Suhay	Essence of India	\$400.00	NARA Park, Acton, MA
Westford Chorus, Inc.	Classical Holiday Music with Brass	\$500.00	Trinity Lutheran Church, Chelmsford, MA



Board & Committee Reports

Chelmsford Cultural Council

Recruitment of New Members: Council members Sue Jefferson and Barbara Reilly attended the town Volunteer Fair at the Chelmsford Senior Center in March to promote the council and publicize openings.

Many thanks:

We want to thank Ymelda Laxton for her hard work and professional dedication on the Chelmsford Cultural Council where she served as Co-Chair with Barbara Reilly. Ymelda resigned in March because her family was moving to China for a few years. We wish her well with her new adventure!

We also want to thank Barbara Reilly for her hard work. She left this spring after serving the maximum 6 years on the Chelmsford Cultural Council. During the years she served on the council she held the positions of Secretary and Co-Chair. We will miss her bright smile and enthusiasm!

Council Members:

Kathryn Garcia

Sue Jefferson - Grant Administrator, Secretary

Ymelda Laxton – Co-Chair

John Mejia – Treasurer, Photography Contest

Subroto Mukherjee – Web & Facebook page,
Photography Contest

Barbara Reilly – Co-Chair

Elizabeth E. Smith

Respectfully Submitted,

Sue Jefferson

Grant Administrator, Secretary

Chelmsford Cultural Council



Photo Contest Reception



Chelmsford Historical Commission



Toll House

MISSION STATEMENT

- Research, compile and maintain an inventory of the town's historic assets.
- Encourage community awareness and interest in Chelmsford's historical heritage and maintain a presence on the Internet in conjunction with the Town's website in order to promote preservation of those assets.
- Act as a historical resource in cooperation with other town Boards and Committees as needed.
- Advise the town of Chelmsford in all matters pertaining to the proposed destruction or relocation of historical assets in accordance with Chelmsford Demolition Delay Bylaw 16.2.

During the past year, the Historical Commission has continued its commitment to its Mission Statement, 2010 Master Plan and 2012 Historic Preservation and Cultural Plan. The Commission saw more roads designated as scenic roads last year and is working with the Historic District to have house signs made for homes in the District.

Inventory forms are completed as homes are researched. The completed inventory forms are on file with the Historical Commission and on the Town's Historical Commission webpage. The completed forms have also been placed on file with the Massachusetts Historical Commission and can be accessed through the Massachusetts Historical Commission's website. Documents from Chelmsford's past are being scanned and made accessible to all through the town website.

The Commission has provided and will continue to provide support to the restored Town Halls, Middlesex Canal Toll House, and 1802 School House. The Toll House and the 1802 School House are open during events held on the common as requested in the 2010 Master Plan and the 2012 Historical Preservation and Cultural Plan.

The Commission continues to administer the Demolition Delay Bylaw, a printable copy can be found on the Historical Commission's webpage. The Demolition Delay Bylaw is a tool used by the Inspector of Buildings and the Historical Commission to educate owners of historic properties about their options to demolition. The Commission is an information resource for contractors, realtors and the community as they restore or rehabilitate their homes and places of business. The Historical Commission continues to implement the 2010 Master Plan and the 2012 Historical Preservation and Cultural Plan recommendations. These documents are important to the policy makers of our community to help understand and protect our historic and cultural resources. At present, the Commission is reviewing the Historical and Cultural Preservation Plan with the goal of implementing more of the recommendations.



Board & Committee Reports

Chelmsford Historic District Commission



MEMBERS

Cynthia Acheson, Chairman
Jack Handley
Brenda Lovering, Vice Chairman
Deborah Taverna
Patrick Wood
Debra Belden, Alternate Member
Recording Clerk

The Historic District Commission functions as a regulatory commission for the benefit of the Town of Chelmsford under M.G.L. Chapter 40C and under the regulations outlined in the Review Standards of the Chelmsford Historic District document. A small area of the Town's center section is under the Commission's authority. The objective of the Historic District Commission is to provide an expeditious application and review process relative to the exterior modifications to residences and businesses within the District. Regular meetings are held on the first Monday of each month at the Town Office.

Fiscal year 2018 was a sad year for the commission, we lost a long-standing member, Dennis Ready. He was an integral part of the commission due to his knowledge of the town, its residents, business owners and the town by-laws. Our Recording Clerk of about 15 years, Debra Belden resigned from the position to become an alternate member of the Commission. We are actively looking for a new clerk.

The Commission approved the renovation at the Unitarian Church for the installation of an elevator which resulted in an exterior change to the entrance and the addition of a handicap ramp. The Commission worked closely with the property owners, architects, project managers and contractors including early project concept discussions, building design and materials used on this ongoing project.

Other smaller projects were completed at various locations within the district such as signage, minor additions and minor exterior renovation projects.

The Historic District Commission welcomes input from residents and businesses located within the Chelmsford Historic District to improve the regulations and the review process for applications. The Historic District Commission has revised its application form and checklist form in order to simplify the application process. The Historic District Commission continues to periodically review the Review Standards of the Chelmsford Historic District Commission regulations and revise the document when necessary. The Historic District Commission continues to work with the Center Village Master Plan Implementation Committee.



Chelmsford Commission on Disabilities



The Town of Chelmsford Commission on Disabilities is an appointed committee which is empowered to carry out programs in coordination with the Massachusetts Office on Disability in order to bring about full and equal participation in all aspects of life in the Town of Chelmsford for persons with disabilities.

A person with a disability is defined as any person who:

Has a physical or mental impairment which limits one or more major life activities.

Has a record of such impairment or is regarded as having such impairments as defined in Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the Americans with Disabilities Amendment Act of 2008.

The Commission strives to deal with all disability issues, including, but not limited to, providing information, advocacy, referrals, guidance, and coordination of activities for persons with disabilities residing in the Town of Chelmsford.

The Commission emphasizes its stated mission to public agencies, private individuals, public and private entities, and institutions. Its members include individuals with disabilities and family members of persons with disabilities. Commission members offer new concepts, enthusiastic goals and a determined outlook.

Chelmsford is one of a small number of cities and towns in Massachusetts that has adopted the concept of an ADA Coordinator staff position. This allows the appointed individual, that has been certified by the State, to actively educate and assist in the enforcement of rules and regulations in the Town of Chelmsford that pertain to the rights of persons with disabilities.

The Commission is working to create and enhance its Social Media presence to educate and open direct communications with the residents of the Town of Chelmsford. Questions and comments are always welcome. Concerns or complaints are held in strict confidence. The CCOD hotline can be reached at (978) 250-6989.



Economic Development Committee



Chelmsford's proactive business environment offers an outstanding climate for starting and growing a business.

The Economic Development Committee (EDC) is comprised of town staff and seven appointed voting members representing complementary disciplines in support of Chelmsford's economic development needs. The EDC actively works with the Town Manager's Office, Community Development Office (Evan Belansky), the Director of Business Development (Lisa Marrone) and the Board of Selectmen in a team approach to attract and retain businesses in Chelmsford. In addition, the EDC in conjunction with the Chelmsford Business Association (CBA), supports small locally owned businesses through programs like SHOP CHELMSFORD and the Gift of Chelmsford. The EDC is also an active member in the Greater Lowell Chamber of Commerce, the Middlesex 3 Coalition (M3), and maintains working relationships with the Northern Middlesex Council of Governments (NMCOG) and MassEcon.

The Town of Chelmsford experienced flourishing economic development success in FY18. The framework the EDC established in FY17 catapulted our efforts. In July, Evan Belansky, the Community Development Director and the EDC drafted and distributed the anticipated request for proposals (RFP) to hire a specialized

consultant to create the applicable Live, Work and Play branding and marketing material to promote the Town of Chelmsford's Rt. 129 corridor (129). Thirty vendors were identified, and a dozen completed and submitted an application. The EDC reviewed the applications and invited three vendors to the interview process. In November, Schneider Associates was awarded the contract and will work with the EDC's marketing subcommittee (Eric Salerno, Laura Smith and Michael Kowalyk), along with Evan and Lisa in creating the 129 logo (complete), developing the 129 website (in process), and producing a video (in process).

In August, the EDC hosted a joint meeting with the Board of Selectmen (BOS) to discuss the creation and hiring of an economic development position. The two boards reached a consensus on a job description with the title of Director of Business Development and reporting to the Town Manager. The BOS would spearhead the interview process and Peter Dulchinis from the EDC was our appointed representative. In January 2018 the EDC introduced Lisa Marrone as Chelmsford's new Business Development Director, tasked with retaining businesses, attracting new businesses, securing grants and facilitating all business development responsibilities and outreach.

In December, the EDC provided the town with a mid-year fiscal update noting Chelmsford has successfully reset the 129 commercial area back to historical vacancy averages of 500k-600k sq. ft. We attracted 10 new businesses in key industry clusters such as instrumentation, advanced manufacturing and bio-sciences. In addition, Digital Federal Credit Union (DCU) purchased the former Kronos headquarters and two successful private auctions have attracted new stakeholders and energy along the 129 corridor. As a complement to our live, work and play efforts 440 new multi-family units will be located within or abutting 129 and the first retail project has been identified.



Economic Development Committee

In January, Lisa Marrone, the new Director of Business Development, joined the EDC team. She works closely with Evan Belansky and the EDC. Lisa has quickly ramped up and tackled several major initiatives. She is working with MassDevelopment, through a grant secured by Evan, to produce a site-readiness report that will outline the current realities and map future goals and expectations of the 129 market. She designed and created a business survey with the support of NMCOG and the CBA to garner a better understanding of the needs and priorities of all Chelmsford commercial property and business owners. Additionally, working together Lisa, Evan, the EDC and NMCOG have drafted a guide to visually workflow the permitting process to improve efficiency and understanding for home and small business owners.

The EDC team ended FY18 on high note. In June at a M3 meeting hosted at Comcast (5 Omni Way) we showcased the new Chelmsford 129 logo, provided a 90-minute update presentation and encouraged the 100 business stakeholders in attendance to partner with the Town of Chelmsford.

In reflection, FY18 was a prodigious year for the Economic Development Committee. As envisioned we puzzled together all the pieces: the marketing asset materials, the creation and hiring of the new position and corroborated partnerships to forge continued success in FY19.

In closing we thank Joe Ready, a resigning member, for his many years of voluntary service and welcome Sam Chase our newest committee member. We also acknowledge and thank Kristen Flynn from KFP and Pete Pedulla from CTM for sharing their time and expertise in helping create dynamic EDC videos.

Respectfully submitted,

Donald Van Dyne, Chairman

Sam Chase

Peter Dulchinos

Michael Kowalyk

Eric Salerno

Laura Smith

John Wellman

C H E L M S F O R D
CROSS/ROADS
/ AT ROUTE 129



Roberts Field Advisory Committee

Improving Roberts Field & Friendship Park Playground

The 2017 Roberts Field Master Plan outlined a dozen major improvements for the popular and well used Chelmsford park and playground located at 260 Old Westford Road. The Master Plan was created through a multi-year community-driven process with extensive input from residents, park users, neighbors and organizational stakeholders.

The first of the recommended Master Plan improvements was a new nature themed Friendship Park playground to replace aged and unsafe playground equipment. The new inclusive designed Friendship Park playground (a first of its kind for Chelmsford) allows children of all abilities to play together and is developmentally appropriate for children with and without disabilities. An inclusive playground takes away the barriers to exclusion, both physical and social, providing a "sensory rich" experience for all.

The playground project received up to \$450k in Community Preservation Act (CPA) funds at the 2017 Chelmsford Fall Town Meeting. The nonprofit volunteer group Friends of Roberts Field was charged with fundraising to offset the draw of CPA funds, and raised over \$116,000 through sponsorships, donations, grants and fundraising activities, with contributions from local businesses, organizations, families and volunteers. The project was also earmarked for potential funding from a state Environmental Bond Bill, to be released over the next few years.

The Chelmsford DPW removed the old playground equipment in December 2017, and working with the Roberts Field Advisory Committee, hired O'Brien and Sons – a Landscape Structures representative to design and build the new Friendship Park Playground. The design process included online and written surveys, public input sessions, and a "My Dream Playground" design exercise for children and adults.

The playground project included a Community Build weekend, which had volunteers working with municipal employees, organizations and businesses to assemble and install the new playground equipment. Friendship Park opened in the Summer of 2018, with work on the Natural Play Area and other construction activities continuing through the Fall.

Much thought and effort went into conserving the trees at the playground, which included construction "safe zones" for the apple, linden, oak and maple trees that provide much needed shade for the playground equipment.

The new playground has a "park within a park" design with concrete and brick pathways, open views and a natural play area. The playground features separate 2-5 and 5-12 year old play areas, swinging and zip line areas, a shaded picnic pavilion, and a variety of surfaces including wood fiber, poured in place rubber, sand and grass.

The 5-12 year old play area includes four slides (including twist and roller slides), a 12' tower structure, "Netplex Skyport" climbing area, "Sway Fun", and much more. Poured in place rubber and ramps provide access for all to play side by side.

The 2-5 year old play area features lots of opportunities for climbing, rocking, spinning, balancing and sliding. A cozy sized playhouse offers kids independent play opportunities, with areas of poured in place rubber and concrete pathways offering access to all.

A variety of swings and a "Zip Krooz", will allow children of all abilities to soar and swing in a variety of ways and side by side.

The Chelmsford Department of Public Works Facilities Department will maintain the playground include mowing, wood fiber maintenance, trash removal, and equipment repair.





Board & Committee Reports

Housing Authority

David Hedison, Executive Director



The Chelmsford Housing Authority (CHA), a municipal corporation, is committed to serving low- and moderate-income seniors, families, veterans and disabled individuals in need of affordable housing in the Town of Chelmsford. Our agency has been serving the community for over 45 years. As state and federal resources diminished for the creation of affordable housing opportunities and supportive services, our agency founded Chelmsford Housing Opportunities for Intergenerational and Community Endeavors, Inc. (CHOICE, Inc.) a non-profit mirror of the Chelmsford Housing Authority in 2001. In 2017, CHOICE, Inc also acquired the assets of the Chelmsford Housing Elder Partnership, Inc. (CHEP) and the Westford Initiative for Senior Housing, Inc. (WISH). The CHA Board of Commissioners serves as the Board of Directors for all three non-profit boards. These non-

profit operations are subject to the same rules, regulations and oversight as is the Chelmsford Housing Authority.

Over the past year, our agency has continued to make great strides in addressing the need for affordable housing for families. Construction was completed on the second phase of Chelmsford Woods, which is scheduled to be fully leased by late 2018. The CHA's affiliated non-profit was successful in completing a new nine-unit development in Harvard, MA and secured funding for a new 58-unit senior development in Shirley, MA. The CHA and its affiliated boards are continuing to seek new housing opportunities for the development of affordable senior housing, as there has been a significant increase in the need for supportive and independent senior housing.



Housing Authority

The Chelmsford Housing Authority's State Public Housing portfolio makes up a small percentage of our agency. However, the greatest need for state funding for modernization rests with this portfolio. The developments of McFarlin Manor, Chelmsford Arms and Delaney Terrace receive about \$275,000 annually to address their overall deferred maintenance. In contrast, this portfolio has expired components that exceed \$4 million. With this limited funding, we have been able to update the fire alarm system at Chelmsford Arms, provide an updated community kitchen and laundry room at Chelmsford Arms, and address the roadway/parking area at Delaney Terrace. We were also successful in our application to the Commonwealth's Low-Income Energy Assistance Network (MassLEAN) for over \$600,000. This resulted in new appliances, new boilers and lighting at our State Developments.

The Chelmsford Housing Authority's waiting list for our State Aided Senior Housing now has over 298 applicants, 80 of whom are currently living in Chelmsford. The average turnover rate is about eight units a year, resulting in an average wait time of about 5-7 years for a local senior. Our other senior developments managed by CHOICE, WISH and CHEP have waiting lists that exceed 3-5 years. There is a very strong need for additional senior units.

Our agency also manages over 600 Section 8 Rental Vouchers. There are over 3,000 applicants on the waiting list, more than 1,000 of whom with a local preference based on where they live or where they work. We are currently making offers to people who applied back in 2008. There is clearly a significant backlog of people in need of housing assistance. An application was made for an award of 35 new vouchers targeted for single disabled individuals and we are hopeful that a funding announcement will be made this summer.

The Chelmsford Housing Authority continues to manage the Northeast Regional Capital Asset Team for the Massachusetts Department of Housing Community and Development. We are responsible for overseeing and providing technical assistance to 58 housing authorities with regard to their State Housing Capital Program. Our agency is now responsible for over 9,000 units in the northeast region of Massachusetts. With an additional team of employees, we have expanded our mission in serving agencies from Amesbury to Hopkinton. We are now in our third year and anticipate that this program will increase in scope.

Each year, our organization strives to meet the needs of the residents waiting for affordable housing and those already residing in our housing. Overall, we have over 1,100 applicants on our waiting lists that either work or live in Chelmsford. Quite often, these applicants are our neighbors, former teachers and individuals who never anticipated needing our assistance. We remain committed to making progress in meeting the needs our community. With heartfelt appreciation to the residents of the Town of Chelmsford, its elected and appointed officials and the Commissioners and Staff of the Chelmsford Housing Authority, we look forward to continuing our mission over the next year.

David J. Hedison, Executive Director

Connie Donahue-Comtois, Deputy Director



Board & Committee Reports

Chelmsford Military Community Covenant

The Chelmsford Military Community Covenant mission statement reads:

Together, we are committed to building strong communities.

We, the Community, recognize:

The commitment Service Members and their families are making every day

The strength of Service Members comes from the strength of their families

The strength of their families comes from the strength of the Community

The strength of the Community comes from the support of Employees, Educators, Civic and Business Leaders, and its Citizens

We, the Community, are committed to:

Building partnerships that support the strength, resilience, and readiness of Service Members and their Families

Assisting in the implementation of the Military Covenant

During the past year, the Covenant has continued our mission to recognize those service members who have returned from deployments, as well as those who served during earlier conflicts.

Once again, we hosted a cookout for all Veterans, active military, and their families. As has become their tradition, the Chelmsford Lodge of Elks graciously donated the use of their pavilion for the event. The turnout was gratifying. The folks who showed up enjoyed each others' company, and a few special guests joined us, including representatives from the Massachusetts National Guard. We look forward to repeating this event each year.

Chelmsford Agway again sponsored their annual Armed Forces Day barbecue, with all proceeds being donated to our committee. We are extremely grateful for Agway's continued support.

We learned of a new local family, whose husband was deployed shortly after his wife gave birth to their first child. We have set up a regular schedule for home and yard maintenance during the deployment, and look forward to welcoming the soldier home in early Fall.

We again hosted lunch for a group of veterans who now reside at a local assisted living facility. They enjoyed their day out, as we provided transportation to the chosen restaurant, and made sure the route included a few scenic spots around Chelmsford.

We are constantly amazed at the extraordinary level of support we receive from individuals, businesses, and organizations in the Town of Chelmsford, who are ready to step forward with financial aid and volunteer hours.

A special thanks goes to the Chelmsford Republican Town Committee. After collecting donations at the Fourth of July Country Fair, they generously donated those proceeds to us, to help with our mission. The Chelmsford Lodge of Elks also made a contribution, when their national organization gave them funds to distribute to a worthy local group, and they immediately chose us to be the beneficiary.

Another event which we annually conduct is a 9/11 Remembrance Ceremony. This solemn service assures us that the events of September 11, 2001 are never forgotten.

We were saddened this year to lose one of our long-time members, Eliane Consalvo. She was always ready to pitch in to help in any way. She will be missed.

The members of the Chelmsford Military Community Covenant Task Force are:

Pat Wojtas
Brian Fredriksson
Steve Miller
Jim Curley
Lisa Devine



Vinal Square Master Plan *Bill Gilet, Chair*



Background

Upon completion of the Vinal Square Strategic Action Plan, in 2014, and the establishment of an official standing committee in 2015, the Committee has transitioned to implementation phase of the Plan and has now created specific Sub-committees to address key areas highlighted within the Plan. The Study Area encompassed the Historic Village of North Chelmsford, including the core Vinal Square area, as well as Southwell Fields, the Senior Center, Freeman Lake, Varney Park, and the Historic Mills. These areas were deemed core to the revitalization of the Vinal Square area and will play an important role when integrating residents with both businesses and public attractions.

Selected Key Accomplishments

- Supported the Memorandum of Understanding between the Town Manager and the Chelmsford Open Space Stewards for the maintenance of the Southwell Nature Trail
- Received Community Preservation Committee voted to appropriate \$1,500 for a vegetation study at Freeman Lake.
- Received a \$15,000 state grant to work with a wayfinding signage consultant.
- Supported Scout Maxwell Manganis of Troop 81 with his Eagle Scout project for a nature walk at Varney Park.
- Reviewed a private development project proposed for Princeton Court.
- Continued Planter Program with support from Chelmsford Garden Club
- Continued the Varney Park Summer Recreation Camp for kids
- Continued fundraising program.
- Supported the Board of Selectmen's goal of exploring an access onto Wotton Street from the municipal parking lot.

Committee Members

Joseph Tierney, Chair

Bill Gilet (Former Chair)

Kenny Pantuso, Co-Vice Chair

Laura Lee, Co-Vice Chair

Janet Murphy, Secretary

Dr. John Crane, Business Rep (resigned)

Monica Gregorie, Planning Board Rep (resigned)

- George Dixon, Board of Selectmen Rep



Boards & Committees

Committee Descriptions

Agricultural Commission

Board of Selectmen Appointed
Members: 5
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Commission serve as facilitators for encouraging the pursuit of agriculture in Chelmsford, promote agricultural-based economic opportunities in Town, act as mediators, advocates, educators, and/or negotiators on farming issues, work for preservation of prime agricultural lands and pursue all initiatives appropriate to creating a sustainable agricultural community.

Arts and Technology Education Fund

Town Manager Appointed
Members: 9
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The committee works to provide supplemental funding to support educational initiatives and projects that enhance the curriculum of the Chelmsford Public Schools.

Bicycle and Pedestrian Advisory Committee)

Town Manager Appointed
Members: 9
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The committee works to improve bicycling and pedestrian conditions; coordinates maintenance, policing, and enhancements to any bicycle/pedestrian paths. The committee facilitates coordination of activities that involve or affect non-motorized transportation.

Board of Appeals

Town Manager Appointed
Members: 5, plus 3 alt.
Length of Term: 3 Years, 1 for alts.
Term Begins: July
Average Meetings: 1 per month
The Zoning Board of Appeals mission is to interpret and apply the General Laws of the Commonwealth of Massachusetts and the Zoning Bylaws of the Town of Chelmsford to all matters which appear before it. In so doing, the Board follows its rules and regulations fairly and gives due deference to the reports of the Planning Board and the Building Commissioner, who is the Zoning Enforcement Officer for the Town of Chelmsford, as well as the decisional laws of the Commonwealth.

Board of Assessors

Town Manager Appointed
Members: 3
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Board of Assessors is responsible for the full and fair market valuation of real and personal property for the purposes of levying the property tax as of January 1st every year. It is the responsibility of the assessors office to maintain valuations at full and fair cash value and to meet the Commissioner of Revenue's re-certification requirements of property valuation every three years. The assessors office collects and maintains a database on each parcel of property in town. The assessor's office is responsible for the administration of the 30,000 excise bills which are issued by the Registry of Motor Vehicles annually, as well as, subsequent excise commitments.

Board of Health

Elected Members: 3
Length of Term: 3 Years
Term Begins: April
Average Meetings: 1 per month
The Board works to protect the public health of the residents. It also has administrative, planning, and policy responsibility for health functions of the Board of Health Office.

Board of Registrars

Board of Selectmen Appointed
Members: 3
Length of Term: 3 Years
Term Begins: April
Average Meetings: Varies by elections per year
The Board is in charge of administering the town census, voters' registration, and elections.

Board of Selectmen

Elected Members: 5
Length of Term: 3 Years
Term Begins: April
Average Meetings: 2 per month
The Board is the Town's body of chief elected officials. The powers and duties include appointing the Town Manager and many committees, issuing certain licenses, enforcing special sections of the by-laws, and regulating the public ways.

Capital Planning Committee

Appointed Members: 7
Town Treasurer, Town Accountant, two BOS appointed Citizen Reps, Finance Com. Rep., Library Trustee Rep., School Com. Rep.
Length of Term: 1 Year
Term Begins: July
Average Meetings: weekly
November - December.
The Committee studies proposed capital outlay, declares rules and regulations, makes investigations, and holds public hearings as it deems appropriate.



Committee Descriptions

CIVIC Committee

Board of Selectmen Appointed
Members: 7
Length of Term: 3 Years
Term Begins: July
Average Meetings: 2 per month
The work of the Community Involvement and Volunteerism in Chelmsford (CIVIC) Committee is to increase volunteerism and civic engagement as well as to recognize and showcase the outstanding individuals and groups who through abiding service have demonstrated their long-term commitment to the Chelmsford community.

Cemetery Commission

Elected Members: 3
Length of Term: 3 Years
Term Begins: April
Average Meetings: 6 per year
The Commission plans, operates, and maintains the six Town cemeteries as attractive, dignified, and appropriate public burial grounds.

Commission on Disabilities

Appointed Members: 10
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Commission works to deal with all disability issues and provide information, referral, guidance, coordination, and technical assistance to other public agencies and private persons, organizations, and institutions engaged in activities and programs intended to eliminate prejudice and discrimination against persons with disabilities.

Community Action Program

Town Manager Appointed
Members: 7
Length of Term: 1 year
Term Begins: July
Average Meetings: 1 per quarter
The Community Action Program provides a unique source of matching funds for projects that benefit the community. The Community Action Program was established for the purpose of awarding cash grants to individuals and organizations that wish to develop civic projects for the benefit and enjoyment of the citizens of Chelmsford.

Community Preservation Committee

Appointed Members: 9
Community Dev. Dir., DPW Dir., BOS Rep, Planning Board Rep, Conservation Rep, Housing Auth. Rep, Historical Com. Rep and two Town Manager appointed Citizens.
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The third Wednesday at 7:00 PM
The Community Preservation Act (CPA) provides funding through a surcharge on the property tax bills for the preservation of Open Space, Historic Preservation and Affordable Housing. The CPC holds annual public hearings on proposed plans for the fund and presents for Town Meeting approval

Conservation Commission

Town Manager Appointed
Members: 7
Length of Term: 3 Years
Term Begins: July
Average Meetings: 2 per Month
The commission is responsible for ensuring protection of wetlands and acquiring, managing, and maintaining over 750 acres of conservation and Town Forest Land.

Council on Aging

Town Manager Appointed
Members: 11
Length of Term: 3 Years Average
Term Begins: July
Average Meetings: 1 per month
The Chelmsford Council on Aging is appointed by the Town Manager. The members serve in an advisory capacity and work with the Director of the Senior Center to develop policy, programs and services. Council members are appointed on a rotating basis, each for a period of three years, and may serve a maximum of six continuous years.

Cultural Council

Town Manager Appointed
Members: 9 up to 21
Length of Term: 2 Years
Term Begins: July
Average Meetings: 1 per month
The Council provides public funding for the arts, humanities, and interpretive sciences by granting funds to individuals and organizations in the community. Its duties also include soliciting community input and assessing local cultural needs.

Economic Development Commission

Town Manager Appointed
Members: 7
Length of Term: 1 Year
Term Begins: July
Average Meetings: 1 per month
The Economic Development Commission's efforts include: Understanding the needs of prospective businesses opening/relocating to Chelmsford. Conducting roundtable meetings with commercial realtors and businesses. Collaborating with local and regional business organizations. Participating in industry associations.



Boards & Committees

Committee Descriptions

Energy Conservation Committee

Town Manager Appointed
Members: 9
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Energy Conservation Committee assists with identifying, designing, and implementing programs and projects for energy conservation, energy efficiency, and renewable energy generation. These programs and projects may include all forms of energy use: electricity, natural gas and heating oil, and transportation fuels.

Finance Committee

Town Moderator Appointed
Members: 7
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per week - (September to May)
The Committee meets with each Town Department head, considers the merits of the individual budget in terms of the Town's total needs and the limits of the total monies available, and prepares the final budget recommendations for the Annual Town Meeting.

Historical Commission

Town Manager Appointed
Members: 7
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Commission works to promote the preservation, promotion, and development of the historical assets of the Town. It conducts research to identify places of historical value and actively urges other alternatives before destroying a historically important building or site.

Historic District Commission

Town Manager Appointed
Members: 5
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Commission works to preserve and protect the buildings and places within the Chelmsford Center Historic District.

Holiday Decorating Committee

Town Manager Appointed
Members: 7
Length of Term: 1 Year
Term Begins: December
Average Meetings: as needed seasonally
The Holiday Decoration Committee consists of a group of volunteers appointed by the Town Manager, who arrange and implement the Holiday Lighting and Prelude Ceremony in Chelmsford Center on the first Sunday in December. The Committee, with the help of several interested individuals and groups, physically put up and take down all the lights on the shrubs and trees on Chelmsford Common, the Old Town Hall and the Chelmsford Business District.

Housing Authority

Elected Members: 5
Length of Term: 5 Years
Term Begins: April
Average Meetings: 1 per month
The Housing Authority works to provide an adequate supply of low and moderate income housing for Town Residents.

Middlesex Canal Commission

Town Manager Appointed
Members: 4
Length of Term: 2 Years
Term Begins: July
The Commission works to maintain the Middlesex Canal Heritage Park and to inform, inspire, and draw the public to this nationally significant landmark.

Military Community Covenant

BOS Appointed Members: 7
Length of Term: 3 year
Term Begins: July
Average Meetings: 1 per month
The Task force has formalized a partnership between the Town and local military community, represented by Hanscom AFB. The Task Force represents the Town of Chelmsford in advocating for military families. Activities primarily consist of coordinating volunteers who wish to support military families in Chelmsford, and approaching the business community in town to provide discounts or other gestures of appreciation to military families.

Parade Committee

Town Manager Appointed
Members: 12
Length of Term: 1 Year
Term Begins: July
Average Meetings: 1 per month
The Committee plans and carries out the annual Fourth of July Parade in Chelmsford.

Permanent Building Committee

Town Manager Appointed
Members: 7
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Permanent Building Committee assists the Town Manager with the development of financial estimates, project design and supervision of construction of municipal building projects.

Personnel Board

BOS Appointed Members: 5
Length of Term: 2 Years
Term Begins: July
The Personnel Board works in conjunction with the Town Manager in developing Personnel Rules and Regulations and the classification and compensation system of the town.



Committee Descriptions

Planning Board

Elected Members: 7
Length of Term: 3 Years
Term Begins: April
Average Meetings: 2 per month
The Board is the regulatory agency most responsible for ensuring that development occurs in a manner that is beneficial to the Town. It enforces several acts and reviews all subdivisions, site plans, and the creation of lots on existing ways.

Public Celebrations Committee

BOS Appointed Members: 5
Length of Term: 1 Year
Term Begins: July Average Meetings: 1 per month
The Committee plans and carries out the annual Fourth of July Country Fair in Chelmsford.

Recycling Committee

Town Manager Appointed
Members: 9
Length of Term: 1 Years
Term Begins: July Average Meetings: 1 per month
The Committee works to reduce solid waste disposal costs by decreasing the quantity of solid waste disposed and increasing the quantity of recyclables collected. The committee also works to increase the number of recycling participants.

School Committee

Elected Members: 5
Length of Term: 3 Years
Term Begins: April Average Meetings: 2 per month
The Committee has general charge of the public schools of the Town. The powers include appointing a superintendent and all other officers and employees of the school, and making rules and regulations.

Sign Advisory Committee

Town Manager Appointed
Members: 7
Length of Term: 3 Years
Term Begins: July Average Meetings: as needed
The Committee reviews and comments on sign permits and applications for other special permits.

TREE Committee

Town Manager Appointed
Members: 5
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Tree Replacement, Establishment, and Enhancement (TREE) Committee facilitates and encourages the long-term health of Chelmsford's public trees. The TREE Committee is charged with developing and administering a comprehensive tree management program to guide the Town and the Committee's activities.

Town Meeting Representatives

Elected Members: 162
Length of Term: 3 Years
Terms Begin: April Average Meetings: twice per year (Spring & Fall)
Town Meetings involve Multiple Sessions & Special town meetings, as needed
The legislative body of the Town is a Representative Town Meeting consisting of 162 elected representatives from nine voting precincts. Members participate in the Spring and Fall Annual Town Meeting and all Special Town Meetings. Members also keep abreast of Town business year-round and attend informational sessions as needed in preparation for all Town Meeting sessions and votes for all warrant articles.

Water Commissions Center, North & East Districts

Elected Members: 3 per district
Length of Term: 3 Years
Terms Begin: April Average Meetings: 1 per month
Each Commission oversees the water takers of the Center, North and East Districts separately and regulates the bylaws as it deems necessary. The Chelmsford Water Districts are each separate entities run independently of the Town.

Zoning Board of Appeals

Town Manager Appointed
Members: 5
Length of Term: 3 Years
Term Begins: July Average Meetings: 2 per month
The board hears petitions and applications for variances, special permits, comprehensive permits, and several other appeals. The Board also decides, upon appeal, the application of the zoning, subdivision, sign, and building bylaws.



Credits

Cover Photographs:

Tom Christiano
6 Drew Circle

Other Photographs:

Fred Merriam
8 Lovett Lane

Donald Miffitt
44 Thomas Drive

Barry Jefferson
5 Bridle Road

Chelmsford Public Library

Chelmsford Independent
www.wickedlocal.com/chelmsford

Merrimack Valley Medical
Reserve Corps

Town of Chelmsford Website:

www.townofchelmsford.us
www.chelmsfordnow.com

Town Related Links:

Chelmsford Public Schools
www.chelmsford.k12.ma.us/

Chelmsford Public Library
www.chelmsfordlibrary.org/

Chelmsford Telemedia
www.chelmsfordtv.org/

Chelmsford Parade Committee
www.chelmsfordparade.com/

Merrimack Valley Medical
Reserve Corp.
www.merrimackvalleymrc.org/

The Town Clerk's Office is continuously seeking photographs of any events or places around Town. If you would like any of your photographs to be considered for future Annual Town Reports or featured on the Town of Chelmsford website, please email them to:

tdzuris@townofchelmsford.us





Town Departments & Services

Accounting	250-5215
Animal Control.....	256-0754
Assessors	250-5220
Appeals, Board of	250-5231
Auditor.....	250-5215
Building Inspector.....	250-5225
Cemeteries	250-5245
Clerk, Town.....	250-5205
Community Development	250-5231
Community Education.....	251-5151
Conservation Commission	250-5248
Council on Aging / Senior Center.....	251-0533
Emergencies (Police, Fire, EMS)	9-1-1
Engineers, Public Works	250-5228
Fire Department.....	250-5265
Fire Prevention.....	251-4288
Gas Inspector	250-5225
Health Department.....	250-5241
Highway Division, Public Works	250-5228
Housing Authority, Chelmsford	256-7425
Human Resources.....	250-5288
Libraries: Adams (Main).....	256-5521
McKay.....	251-3212
Municipal Facilities	250-5228
Permits, Building	250-5225
Planning Board	250-5231
Plumbing Inspector.....	250-5225
Police Department	256-2521
Public Buildings	250-5228
Public Works	250-5228
Purchasing.....	250-5289
Recycling & Solid Waste.....	250-5203
Schools, Chelmsford Public.....	251-5100
Selectmen, Board of.....	250-5201
Senior Center	251-0533
Sewer Office.....	250-5233
Sewer Operations	250-5297
Solid Waste/Recycling.....	250-5203
Tax Collector/Treasurer.....	250-5210
Town Clerk & Registrars	250-5205
Town Engineer.....	250-5228
Town Manager.....	250-5201
Treasurer/Tax Collector.....	250-5210
Veterans' Agent	250-5238
Voter Registration	250-5205

Utilities & Other Useful Numbers

Cable Access/Telemedia.....	978-251-5143
Cable Television/Comcast	888-663-4266
Chelmsford Water Districts	
Center District	978-256-2381
East District	978-453-0121
North District	978-251-3931
Citizen Information (State).....	800-392-6090
Chelmsford Center for the Arts	978-250-3780
Chelmsford Community Center	978-656-1853
Chelmsford Country Club.....	978-256-1818
Chelmsford Forum Rink	978-670-3700
Integrated Paper Recycling.....	800-933-3128
Fuel Assistance (CTI)	877-451-1082
National Grid (Gas)	800-548-8000
National Grid (Electric)	800-322-3223
Trash (Republic Services).....	800-442-9006
Trinity EMS, Inc	978-441-9999
Post Office (Center)	978-256-2670
Post Office (North)	978-251-3146
Recycling (Waste Management).....	800-972-4545
Registry of Motor Vehicles.....	800-858-3926
Verizon (Telephone, Internet).....	800-922-0204

Federal and State Officials

U.S. Sen. Edward Markey.....	617-565-8519
U.S. Sen. Elizabeth Warren.....	617-565-3170
U.S. Congress Niki Tsongas.....	978-459-0101
State Senator Michael Barrett.....	617-722-1572
State Representatives:	
Rep. Cory Akins.....	617-722-2015
(Precincts 1, 9)	
Rep. Thomas A. Golden Jr	617-722-2263
(Precincts 2, 6, 8)	
Rep. James Arciero	617-722-2019
(Precincts 3, 5, 7)	
Rep. David Nangle	617-722-2520
(Precinct 4)	

Websites:

Town of Chelmsford Official Websites:

www.townofchelmsford.us

www.chelmsfordnow.com

Massachusetts State Government: www.mass.gov

United States Government: www.firstgov.gov



Town of Chelmsford • 50 Billerica Road • Chelmsford, MA 01824
Phone: (978) 250-5201 • Fax: (978) 250-5252 • www.townofchelmsford.us